



## MEMORANDUM

January 22, 2021

TO: Head Men's and Women's Swimming and Diving Coaches of NCAA Institutions that Sponsor Division III Men's and/or Women's Swimming and Diving.

FROM: Kevin Alcox  
Assistant Director, Championships and Alliances

SUBJECT: Diving Qualification and Entry Procedures for the 2020 NCAA Division III Men's and Women's Swimming and Diving Championships.

Please review the following information regarding the diving qualification and entry procedures for the 2021 NCAA Division III Men's and Women's Swimming and Diving Championships. **Please ensure that the head diving coach at your institution also receives a copy of this memorandum.**

1. **Qualifying Score.** To qualify for the championships, a diver must have achieved the minimum qualifying score on either the one-meter or three meter board at least once at a bona fide competition during the qualifying period. The updated qualifying standards and other pertinent information for the 2021 championships are posted online at NCAA.org on the Division III Men's or Women's Swimming and Diving page.

2. **Championships Entry.** In order for a diver to be entered in the championships, all of the following must be completed by the designated deadlines:

a. A copy of the diving sheet from the meet, signed by the meet referee must be completed and returned to Diving Coordinator, Lewis Fellingner, via fax (888/578-5719) or E-Mail [divncd@gmail.com](mailto:divncd@gmail.com) 72 hours after any qualifying performance. The top scores will be posted weekly on NCAA.org.

b. The 2021 NCAA Division III Diving Championship Entry and Compilation Form **MUST** be submitted with your diving video submission. The form is located on [www.NCAA.org](http://www.NCAA.org), after logging in go to Championships then Division III Men's and Women's Swimming and Diving.

c. A standard video showing 1-meter or 3-meter performances (six dives, including one from each group). See details below.

3. **Submission Deadlines.** Information **MUST** be received by 5 p.m. (ET) on Sunday, March 7:

- a. 2021 NCAA Division III Diving Championship Entry and Compilation Form.
- b. Videos **MUST** be submitted into the NCAA DIII Diving dropbox entry folder.

National Collegiate Athletic Association

*Creating a pathway to opportunity for college athletes*

The NCAA is an equal opportunity employer that values inclusive excellence in the workplace.



**4. Video Submission Process.** The video submission process will be coordinated by Kevin Alcox (NCAA) and Lewis Fellingner (Diving Coordinator). Videos will be submitted to the NCAA DIII Diving dropbox entry folder. A link will be posted on NCAA.org and sent to all coaches that we have contact information for in February.

With the video, please include the following information:

- a. Visually identify the diver's name and institution at the beginning of the video.
- b. The coach's name, phone number(s) and e-mail address (in the event there are problems with the submitted video).
- c. A list (this can be the Diving Championship Entry and Compilation Form) of the dives performed on the video.

**5. Video Content.** Only divers who have achieved a qualifying score (as outlined in section #1 of this memorandum) on either the one-meter board or the three-meter board may submit a video, but the video may be of any dive lists performed by the diver during bona fide competition during the qualifying period, regardless of score. The video must show six one-meter dives or six three-meter dives. Please submit a different video for one-meter and another video for three-meter.

Dives **MUST** be listed on the diving championship entry and compilation form in the order they are performed on the video. The diver's name and institution should be included at the beginning of the video. All dives should be shown from the judge's view (i.e., from the side). All five groups must be represented. All dives for each list must be from the same meet. The one-meter and three meter lists may be from different meets. Preliminaries and finals of a meet are considered different contests. No "all-star" tapes may be submitted.

All dives on the video will be assigned the dives' actual degree of difficulty (e.g., voluntaries will be scored on the actual degree of difficulty and not the 2.0 for a six-dive dual meet competition).

**6. Labeling Submission Videos.** When submitting a video into the dropbox folders, please label each video as follows: `athletelastname_firstname_school_board_gender.mov` (for example: `smith_joe_EastStateUniveristy_3M_men.mov`). This will allow us the easily identify each video. Dropbox supports multiple types of video formats including, .mov, .mp4, .avi, .wmv, and more.

**7. Selection of Divers.** After all videos have been collected on Sunday, coaches will confirm their videos on Monday prior to judging that will start on Monday and run through Wednesday. A panel of judges will be hired to review the videos and rank the divers. Selections will be made based on these scoring/rankings. This list will be released with the Invited Swimmers list on March 10. Please direct questions regarding the diving selection process to Diving Coordinator Lewis Fellingner at 216/288-3483 or [divencd@gmail.com](mailto:divencd@gmail.com).

National Collegiate Athletic Association

*Creating a pathway to opportunity for college athletes*

The NCAA is an equal opportunity employer that values inclusive excellence in the workplace.



**8. DiveMeets.com submission.** A diver selected to participate in the championships is required to submit a list of dives at DiveMeets.com by Friday, March 12. [Note: Review the “Championships Diving Sheet Deadline” section in the 2021 Division III Men’s and Women’s Swimming and Diving Pre-Championship Manual for detailed instructions.]

**9. Diving Selection Committee.** The Selectors will be an independent panel chosen from the applications submitted to judge the 2021 NCAA Championships. Once all members are selected, the full committee roster will be posted on the NCAA Web site.

**10. Diving Championship Entry and Compilation Form.** The following information should be included on the diving compilation form and submitted to Mr. Fellingner by March 7 (men and women):

- a. The diver’s three best regular-season performances (six- or 11-dive lists) for both the one-meter and three-meter boards.
  - (1) List the dives in the order they were performed.
  - (2) Include the name and date of the meet and the diver’s score.
  - (3) For a six-dive list, include all six dives; for an 11-dive list, include the six optional dives.
  
- b. An 11-dive meet result for the championship list for both the one-meter and three-meter boards.
  - (1) List the dives in the order they were performed.
  - (2) Include the name of the meet.
  
- c. The six one-meter dives and six three-meter dives submitted on the video.
  - (1) List dives in the order they were performed.
  - (2) Include the name and date of the meet and the diver’s score.

If you have any questions after reviewing this information, please contact Mr. Fellingner at 216/288-3483 or [divncd@gmail.com](mailto:divncd@gmail.com).

KA:ak

Attachment

cc: Mr. Lewis Fellingner  
NCAA Division III Men's and Women's Swimming and Diving Committee

---

N a t i o n a l   C o l l e g i a t e   A t h l e t i c   A s s o c i a t i o n

*Creating a pathway to opportunity for college athletes*

The NCAA is an equal opportunity employer that values inclusive excellence in the workplace.