



2020 Division III Central Diving Regional Participant Manual

Hosted by Denison University
Trumbull Aquatics Center
February 28-29, 2020

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Coaches,

Let me be the first to welcome you to the Trumbull Aquatics Center on the campus of Denison University in Granville, Ohio. We hope this packet of information helps you get your student-athletes registered and gives you a useful guide for getting around our community. When you arrive at our facility, we will have a registration table set up in the main lobby where you can pick up your coaches' packs with credentials. We are looking forward to having each of you on our campus and ready to provide a world-class venue for you to compete in. Please let us know if you have any questions.

We hope you all have safe travels,

Chris

Chris Crume

Director - Aquatic Center

Meet Director-Diving Regionals

Trumbull Aquatics Center

Denison University

740-587-6571

crumec@denison.edu

http://www.denisonbigred.com/genrel/ncaa_dive2019

CHAMPIONSHIPS PERSONNEL

<u>NCAA Representative</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Kevin Alcox, Asst. Director - Championships	317-917-6085	317-749-9783	kalcox@ncaa.org
Aaron King, Coordinator – Championships	317-917-6771	317-749-8375	aking@ncaa.org

HOST PERSONNEL

<u>Sport Administrators</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Nan Carney-DeBord	740-587-6428		carneydebord@denison.edu
<i>Associate Vice-President, Director of Athletics, Recreation, HESS</i>			

<u>Championship Staff</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Chris Crume	740-587-6571	765-623-6341	crumec@denison.edu
<i>Meet Director</i>			

Cindy Londot	740-587-6580		londot@denison.edu
<i>Ticketing/Registration Coordinator</i>			

<u>Coaching Staff</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Russ Bertram	740-587-6236		bertramr@denison.edu
<i>Head Diving Coach</i>			

<u>Facility Staff</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Chris Crume	740-587-6571	765-623-6341	crumec@denison.edu
<i>Director of Aquatic Center</i>			

Kevin Varnish	740-587-6760		varnish@denison.edu
<i>Director of Facilities</i>			

<u>Athletic Communications</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Craig Hicks	740-587-6546		hicks@denison.edu
<i>Assistant Athletic Director/Director of Sports Information</i>			

Curtis Ashcraft	740-587-5498		ashcraftc@denison.edu
<i>Assistant Director of Sports Information</i>			

<u>Athletic Training</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Trish Harris	740-587-8640		harrist@denison.edu
<i>Head Athletic Trainer</i>			

ORDER OF EVENTS

2020 (Even Years – All Regions)

DAY 1 Men's 3M & Women's 1M

DAY 2 Men's 1M & Women's 3M

Odd Years – All Regions

~~DAY 1 Women's 3M & Men's 1M~~

~~DAY 2 Women's 1M & Men's 3M~~

SCHEDULE OF EVENTS

(All times are local unless otherwise stated)

Friday, February 28

10 a.m.	Coaches meeting
10:30 a.m.	Boards open for warm up
2 p.m.	Competition begins

Saturday, February 29

8:30 a.m.	Boards open for warm up
12 p.m.	Competition begins

WARM-UP SCHEDULE

Participants – 21 or more divers

Friday	Saturday	
10:00 a.m.	-	Coaches meeting
10:30-11:30 a.m.	8:30-9:30 a.m.	Open warm-up
11:30-Noon	9:30-10:00 a.m.	Flight one warm-up
Noon-12:30 p.m.	10:00-10:30 a.m.	Flight two warm-up
12:30-1:00 p.m.	10:30-11:00 a.m.	Flight three warm-up
1:00-1:45 p.m.	11:00-11:45 a.m.	Open warm-up
1:45-2:00 p.m.	11:45-Noon	Boards closed
2:00 p.m.	Noon	Diving competition starts.

Participants – 20 or fewer divers

Friday	Saturday	
10:00 a.m.	-	Coaches meeting <i>This may be moved to 10:30 a.m. if notice is given before Thursday of Regionals week</i>
11:00-Noon	9:00-10:00 a.m.	Open warm-up
Noon-12:30 p.m.	10:00-10:30 a.m.	Flight one warm-up
12:30-1:00 p.m.	10:30-11:00 a.m.	Flight two warm-up
1:00-1:45 p.m.	11:00-11:45 a.m.	Open warm-up
1:45-2:00 p.m.	11:45-Noon	Boards closed
2:00 p.m.	Noon	Diving competition starts.

QUALIFYING PROCEDURES

Divers will qualify for the NCAA championships based on performances at their respective regional meet.

Qualifying Procedures

Each regional diving meet will be given a fixed number of NCAA championship qualifiers to ensure equitable access opportunities. This number will be determined by the number of divers eligible to compete in a given region who have submitted all necessary information to compete in regional competition. At the end of the qualification period, all divers eligible to compete in a regional meet, as determined by the criteria listed, will be assigned to their geographic region. The number of eligible divers at each region will be divided by the total number of eligible divers at all regions then multiplied by 24 for men and 29 for women to determine the ratio for assigned qualification spots. Regardless of ratios, no region will have less than two qualifiers. The regional qualification allocation shall be posted on ncaa.org by Thursday, February 26, 2020. Qualifiers for the NCAA Division III Men's and Women's Swimming and Diving Championships will be determined through the processes listed on page 18 of this manual.

Number of Qualifying Spots per Regional for 2020 -- (Will be updated after March 1)

<u>Women</u>		<u>Men</u>	
Region 1		Region 1	
Region 2		Region 2	
Region 3		Region 3	
Region 4		Region 4	

MITCHELL ATHLETIC CENTER-TRUMBULL AQUATICS CENTER

The Denison University Department of Athletics, Physical Education, and Recreation opened the Trumbull Aquatics Center as part of the Mitchell Athletic Center renovation and expansion project in August of 2012 and serves as the new home of the Denison Big Red Swimming and Diving teams. The facility is located at 200 Livingston Drive, Granville, Ohio 43023.

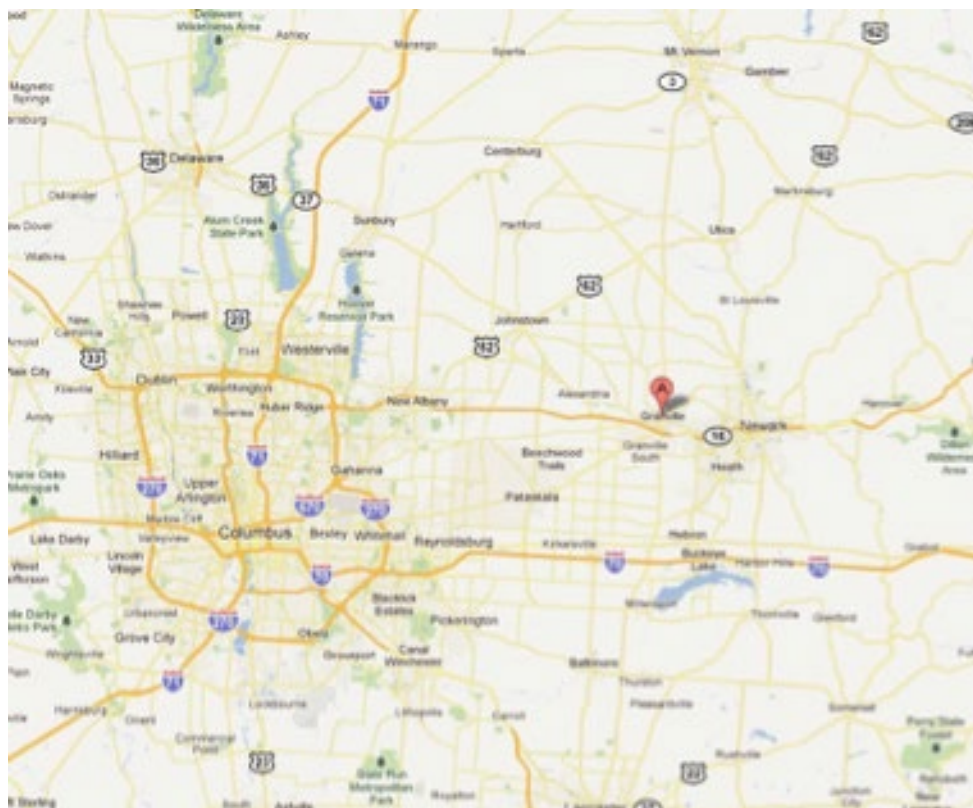
The diving well is 9-14 feet deep and has two 1-meter springboards, two 3-meter springboards, water surface agitators, and a 16 person hot tub.

DIRECTIONS TO DENISON UNIVERSITY

North: If coming from the north, you should exit Interstate 71 at Bellville and take State Route 13 south into Mt. Vernon. From there, Route 661 south will bring you the 23 miles back to the entrance of Denison.

East, West, and South: If coming from the east, west, and south, the college is less than 10 miles north of Interstate 70 (Exit 126) on Route 37.

From Granville Vicinity: If you are coming from the North, after entering Granville city limits on Route 661 (Pearl Street), look for the Denison University sign on the right; turn right to enter campus. If you are coming from the East, West, and South, take Main Street to the first street light; turn right at that light onto Broadway; follow Broadway to the second traffic light; turn left at the light onto Pearl Street; follow Pearl Street (approximately ½ mile) to Denison University sign on left; turn left to enter campus.





Team Parking

The entrance to Mitchell Athletic Center is located on the east side of the building. Teams may drop off athletes at the front doors.

Each team will be allowed to park in the Mitchell Athletic Center parking lot if traveling by van. Busses must park in the baseball parking lot.

Fan Parking

During competition, parking is available in the Mitchell Athletic Center parking lot and the Ebaugh parking lot.

PARKING MAP



CREDENTIALS

Lanyard credentials will be issued to all coaches, athletic trainers and other staff listed in the official travel party. Student-athletes will receive lanyard credentials in the coaches' packet that will be available for pickup starting at 10am Friday in the main lobby of the Mitchell Athletic Center and at the 11am coaches meeting. Credentials will gain staff and student-athletes access to areas closed to spectators, such as the pool deck. **Credentials must be worn at all times while on-site.**

Please fill out the Team Travel Party Form (Page 22) to ensure we have the proper number of credentials made for your staff upon arrival.

COACHES' MEETING

A mandatory coaches' meeting will be held Friday, February 28 at 10 a.m. in the All-American Room (160). Each coach will receive their championships packet containing credentials and updated information pertinent to the championships at this meeting. The judges' panel will be determined by random selection in this meeting.

CONCESSIONS

One concession stand will be available at the Mitchell Athletic Center during the championships.

- DFuse is located just inside the main entrance to Mitchell Athletic Center, just right of the main entrance. This café location will offer smoothies, coffee, snacks, sandwiches and wraps.

Friday:	1 p.m. to 8 p.m.
Saturday:	11 a.m. to 5 p.m.

DRUG TESTING

All student-athletes may be subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drug-testing program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events. Additional information regarding the NCAA's championship drug-testing program is located at www.ncaa.org/drugtesting.

EMERGENCY CONTACTS

Emergency: 911
Campus Security: 740-587-6777
Granville Police Department: 740-587-1234

HOSPITALITY

Hospitality will be available to all coaches and team personnel. See map on Page 11 for the following locations:

Coaches/Championship Staff

All-American Room (160). Snacks and drinks will be provided all day.

LOCKERS

Team locker rooms are located in the Trumbull Aquatics Center general locker rooms (004 and 005). The entrance will be down the stairs from the main lobby. Athletes will enter on the south west side of the deck near the competition pool. Participating teams will not have assigned lockers.

All participants will be responsible for their personal items. Team bags can be placed on or under team bleachers on the pool deck. The host site is not responsible for lost or stolen items.

MEDIA INFORMATION

Event Results

Live results will be available at http://www.denisonbigred.com/genrel/ncaa_dive2019 and www.divemeets.com. Any SIDs in attendance will also be provided with results. Results will be placed in the mezzanine level of the spectator seating and distributed in the media work area.

Credentials

All media members and SIDs interested in covering the championships should submit requests to Craig Hicks, Director of Sports Information. The SID will individually work with each media personnel to distribute media credentials.

General Information

- The media work area will be located the aquatic classroom (Room 156).
- Wireless Internet access will be available by connecting to the “Denison Guest” network, no password will be needed.
- There will be no designated interview area. Please contact the SID to make any interview requests.

MEDICAL INFORMATION

All medical care will be coordinated through the Denison University athletic training room by the Championships Head Athletic Trainer, Ashley Putnam. The athletic training room is located on the main level of the Mitchell Athletic Center with a satellite site on the west end of the pool deck by the locker rooms. At least one Certified Athletic Trainer and one athletic training student will be present during all practice and competition times. A team physician and team orthopedic surgeon will be on-call for the competition preliminaries and finals. Granville Fire Department Paramedics will on-site for all diving competition sessions.

Host Emergency Medical Plan

3 Guards (2 up/1 on break)

- Guard 3 activates EAP with 3 whistle blasts and completes the proper rescue.
- Guard 2 calls a Code Red over the radio and retrieves AED and backboard and assists primary guard.
- Guard 1 clears all pools and sends all participants to the locker rooms, notifies the Head Guard and asks them to call 911. Requests the Head Guard to come meet EMS at the north east doors.
- Head Guard retrieves O2 and Mobile First Aid Kit.
- Head Guard ensures all accident report forms are filled out completely and properly, notes in Shift Report, and notifies the Director and CPO (if needed).
- Head Guard and Director ensure blood spills/bodily fluids are completely and properly cleaned up before reopening the pools for usage.
- Prior to reopening the pool, all lifeguard staff will sit down with the Director for a full incident debrief.

Non-student-athlete medical issues (on the pool deck).

- Will be managed by the championships medical director or designee.

Spectator medical issues.

- Spectators in the stands will ask nearest event staff worker or event security worker for assistance.
- An aquatics center lifeguard will provide first aid to any spectator.

Miscellaneous Information

1. Emergency supplies provided for the championships.

a. Aquatics Center lifeguard staff.

- (1) AED.
 - South pool deck on columns by diving well.
- (2) In-water spine board (4).
 - Located in Natatorium.
- (3) Rescue pole (4).
 - Located in Natatorium.
- (4) Rescue ring (4).
 - Located in Natatorium on lifeguard stands.
- (5) Rescue tube (6).
 - Located in Natatorium on lifeguard stands.
- (6) First aid kits.
 - Located in Natatorium on lifeguard stands.

- b. Certified athletic trainers.
 - (1) Emergency vacuum immobilizer splints.
 - (2) Knee immobilizer.
 - (3) Crutches.
 - (4) OSHA supplies.
 - (5) Slings.
 - (6) Medical kit.

All located in athletic training room.
- 2. Telephone locations in/around the competition pools.
 - Land-line telephones are found in three (3) locations.
 - a. On wall by lifeguard office.
 - b. Inside lifeguard office.
 - c. Meet Management room.
- 3. Medical facilities available for the championships.
 - Student-athlete health care is provided at Whisler Center for Student Wellness. For the most urgent emergency medical issues that arise during the championships, Licking Memorial Hospital will be the contact hospital. Licking Memorial Hospital is located 5.1 miles from the Trumbull Aquatics Center. The Licking Memorial Urgent Care will be used for non-urgent medical care (x-rays, MRI, clinical examinations, laboratory work).
 - a. Directions to Licking Memorial Hospital:
 - i. Head north on Livingston Drive toward Washington Drive
 - ii. Turn right onto Washington Drive
 - iii. Turn Right onto N. Pearl Street
 - iv. Turn Left onto E. College Street
 - v. Continue onto Newark Granville Road
 - vi. Turn Right onto Cherry Valley Road NE
 - vii. Turn Left onto W. Main Street-Destination will be on the Left
 - b. Directions to Licking Memorial Urgent Care:
 - i. Head North on Livingston Drive toward Washington Drive
 - ii. Turn right onto Washington Drive
 - iii. Turn Right onto N. Pearl Street
 - iv. Turn Left onto E. College Street
 - v. Continue onto Newark Granville Road
 - Turn Right onto Cherry Valley Road NE-Destination will be on the Left

MERCHANDISE

Event1 is the official merchandiser for NCAA championships. Merchandise will be available in the main lobby of the Mitchell Athletic Center starting at 11am on Friday and 9am on Saturday. It will remain open throughout competition.

UNIFORMS

Regulations regarding uniforms for divers are detailed in Rule 3 of the 2019-20 NCAA Swimming and Diving Rules Book. **If a student-athlete competes in an illegal swimsuit, that student-athlete shall be disqualified from that event.**

VIDEOTAPING

Videotaping for personal use is permitted if it does not interfere with spectators or media. Each participating team is permitted to have one person tape competition with a single camera for institutional purposes only. Flash photography is prohibited.

AREA INFORMATION

Information regarding area attractions, lodging and dining options may be found online at <http://denisonbigred.com/information/visitorguide.pdf>.

TRANSPORTATION

CHARTER BUSES

BUS COMPANY	PHONE NUMBER
AC Coach Operations	724-588-8310
Arch Express	614-252-2277
Bliss Charters	419-435-7144
Benson Corp./Brewster Travel	740-668-2877
Cardinal Transportation	614-274-2500
Cavalier Tours	740-927-7779
Central Cab/Park Tours	304-428-8217
Cleveland Southeastern Trails	440-232-4550
Creative Coach Co.	740-653-4600
Lakefront Lines	614-476-1113
Muskingum Coach	740-622-2545
Pioneer Trails	330-674-1234
Queen City Transportation	513-941-8700
S&S Coach	419-884-1011
Spring Valley Charter	304-733-4074
Urban Express Charter	614-253-7000

CAR RENTALS

Alamo	800-GO-ALAMO
Avis	800-331-1212
Budget	800-527-0700
Dollar	800-800-4000
Enterprise	800-325-8007
Hertz	800-654-3131
National	800-CAR-RENT
Thrifty	800-367-2277

Port Columbus International Airport

Airport Main Office	614-239-4000
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AIRLINES

Air Canada Express	888-689-2247
American Airlines	800-433-7300
Delta Airlines	800-221-1212
Southwest Airlines	800-435-9792
United Airlines	800-241-6522

TEAM TRAVEL PARTY FORM (Page 1 of 2)

Institution: _____

Contact Prior to Arrival:

Name/Title: _____

Office Phone: _____

Cell Phone: _____

Approx. Practice Time Tuesday: _____

Transportation and Accommodations:

Arrival Date: _____ Time: _____

Hotel: _____

Ground Transportation (on-site):

Vans: _____

** Limited number of reserved spaces available
(one van/car permit will be provided)

Air Travel:

Airline: _____

Flight #: _____

Athletic Training:

Will your team bring a massage table?

_____ Yes _____ No

Coaches' Meeting:

Number attending coaches' meeting: _____

Official Travel Party:

Diving Coach: _____

Cell Phone: _____

Assistant Coach: _____

Athletic Trainer: _____

Cell Phone: _____

Administrator (if traveling): _____

Cell Phone: _____

Media Relations: _____

Cell Phone: _____

Drug Testing: _____

Cell Phone: _____

Other (Please Specify): _____

TEAM TRAVEL PARTY FORM (Page 2 of 2)

Institution: _____

Student-Athletes:

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

Due Wednesday, Feb. 26 by midnight to Chris Crume – crumec@denison.edu

DIVING TIEBREAKER

(Applies to ties on an individual board to identify order of finish)

In the event of a tie between two or more divers from a regional qualifying meet, the tie will be broken by comparing each of the diver's total optional score on the board in which the tie has occurred. The diver with the highest total optional score would have the higher finishing position at their regional event. In the event there is a tie on the total optional score, the tie will be broken by the higher place on the opposite board. If one competitor is not competing on the opposite board, the competitor who is competing on the opposite board automatically will receive the higher selection position. All ties must be broken prior to diving qualifications/allocations being identified.

DIVING QUALIFICATION

(Applies to identification of each allocated spot)

When all results are made final, including any tiebreakers, the allocated spots will be determined as follows (refer to the Diving Selection Criteria for the allocation formula):

1. First place finishers from each board will be selected, using two of the allocated spots. If the same person finishes first on both boards, only one allocation will be used for that athlete.
2. Next, second place finishers from each board will be selected, using two of the allocated spots. If the same person finishes second on both boards, or one/both of the athletes have already been selected, only one or no allocations will be used.
3. This will continue with each finishing spot (third, fourth, fifth, etc.) until all the allocated spots have been assigned for each region.
4. If there is one allocation left and two divers who have not been selected are up for qualification, finishing in the same ranking on each board, the committee will use the divers combined score made up of their one-meter and three-meter scores. The competitor who has the highest score will be invited to the meet, earning the final allocation.

DIVING PROTEST PROCEDURE

- At the coaches' meeting, a meet committee must be designated who will hear and decide all protests.
- The committee shall consist of five coaches to be selected at the coaches' meeting. An alternate coach should also be identified in the case one of the initial coaches' student athletes is involved in the protest. The site representative and head referee will serve as advisors (non-voting).
- If a protest should occur, the protesting coach should find a member of the meet committee to turn in the protest form.
- Protests must be received within 30 minutes of the final diving results of that particular event.
- A member of the meet committee must call Kevin Alcox (317-917-6085) to communicate what the protest entails.
- The meet committee will review and vote on the protest; if a protesting coach is involved with the meet committee, they should remove themselves from discussion and voting.
- The meet committee will communicate back to the protesting coach what action they agreed upon. All protests are final once action has been taken.



NCAA DIVING PROTEST FORM

This protest form must be complete in full and submitted to the meet committee not later than 30 minutes after the final diving results of which the protest is applicable. Protests must be acted upon by the appropriate meet committee. The decision of this committee is final. Any protest before, during or immediately after a race should be resolved at the earliest opportunity, but not later than immediately following the current session.

Institution: _____

Coach Name: _____

Coach Cell Phone Number: _____

Student-Athlete Name: _____

Event: _____

Current Date: _____

Current Time: _____

Applicable Rule: _____

Situation Being Appealed: _____

Justification for Appeal: _____

Committee Decision – Approved: _____ Denied: _____

Appeal Meet Committee Signature: _____

Date: _____