

## How do I update entry times in OME after starting an entry?

Entry times do not automatically update in OME. If your swimmers have been faster since you started or submitted your entries, you must manually update their entry times. This can only be done BEFORE the entry deadline passes.

Step 1: Log in to [hub.usaswimming.org](https://hub.usaswimming.org) using the account associated with your team's entries.

### Login

Please login with your username and password.

Username

Password



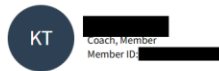
LOGIN

FORGOT USERNAME

FORGOT PASSWORD

CREATE A LOGIN

Step 2: Click “Competition”, then “Meet Details”



**My Member Cards**  
(Click to view card)

**Coach**  
Good Standing

**Member**  
Good Standing

**My Family**

No Family Members

**My Account**

General Info

Contacts

Groups

Club Transfer

Photos

**My Payments**

USAS Receipt Number	Stripe Receipt Number	Transaction Date	Amount
[redacted]			<a href="#">VIEW</a>



<b>Competition</b>
<a href="#">Meet Details</a>
<a href="#">My Meets</a>
<a href="#">My Athlete Meet Entries</a>

### Step 3: Search for the meet.

Note: when using the meet name to search, ensure you are using the same words as the meet name listed in OME. For example, the search function recognizes “junior” and “juniors” as different and will not show results that differ from the search terms used.

#### Meet Search

Host Organization USAS	Meet Name 	Meet Classification 
Course --	City 	State 
Country 	Meet Start Date Range Month Day Year	Meet End Date Range Month Day Year
Sort Results By Meet Name (A-Z)		
<div>SEARCH FOR MEET</div> <div>CLEAR FORM</div> <div>ADD MEET</div>		

0 Search Results

Hide Filters

MEET NAME	CLASSIFICATION	START DATE - END DATE	LOCATION	ORGANIZATION
No Results				

### Step 4: Click the meet name.

#### Meet Search

Host Organization USAS	Meet Name 2025 tyr	Meet Classification 
Course --	City 	State 
Country 	Meet Start Date Range Month Day Year	Meet End Date Range Month Day Year
Sort Results By Meet Name (A-Z)		
<div>SEARCH FOR MEET</div> <div>CLEAR FORM</div> <div>ADD MEET</div>		

5 Search Results

Hide Filters

MEET NAME	CLASSIFICATION	START DATE - END DATE	LOCATION	ORGANIZATION
2025 NJ 2025 TYR LC Winter Invitational	Invitational	01/10/2025-01/12/2025	Piscataway/NJ	Eastern - NJ
2025 NJ 2025 TYR Winterfest	Open	01/04/2025-01/05/2025	Piscataway/NJ	Eastern - NJ
2025 TYR Pro Swim Series - Fort Lauderdale	Pro Swim Series	04/30/2025-05/03/2025	Fort Lauderdale/FL	USAS
2025 TYR Pro Swim Series - Sacramento	Pro Swim Series	04/02/2025-04/05/2025	Sacramento/CA	USAS
2025 TYR Pro Swim Series - Westmont	Pro Swim Series	03/05/2025-03/08/2025	Westmont/IL	USAS

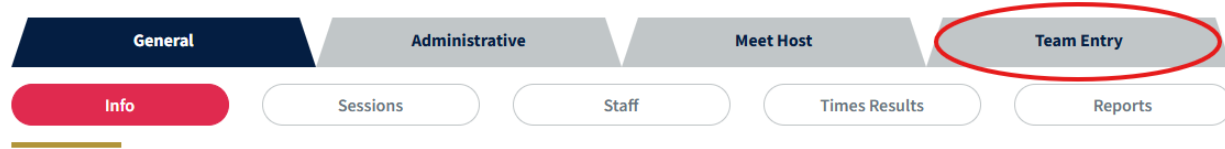
Step 5: Click the gray “Team Entry” tab.

← Back to Meet Search

**Meet Name:** 2025 TYR Pro Swim Series - Westmont

**Meet Dates:** 03/05/2025 - 03/08/2025

**Meet Packet:** [Click Here to View](#)



Step 6: Locate your team’s entry and click the edit button on the right.

← Back to Meet Search

**Meet Name:** 2025 TYR Pro Swim Series - Westmont

**Meet Dates:** 03/05/2025 - 03/08/2025

**Meet Packet:** [Click Here to View](#)




## Team Entry Management

**Entry Start - End Dates:** 01/07/2025 10:00 AM - 02/25/2025 12:00 PM Mountain Standard Time

**Entry Change Deadline:** 02/25/2025 12:00 PM Mountain Standard Time

START ENTRY FOR A TEAM

TEAM NAME	TEAM ENTRY STATUS
A [REDACTED]	Submitted - 01/14/2025 13:26 Mountain Standard Time 

Step 7: Click “Roster Entries”

← Back to Team Entry Management

**Meet Name:** 2025 TYR Pro Swim Series - Westmont

**Team Name:** [REDACTED]

**Meet Host:** USA Swimming Root

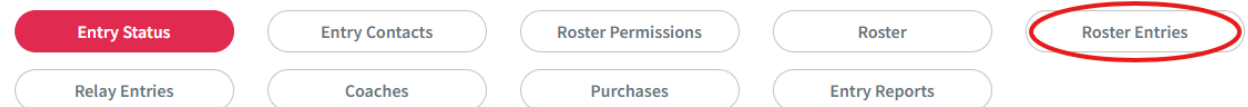
**Team Entry Status:** Submitted - 01/14/2025 10:03 Mountain Standard Time

**Meet Dates:** 03/05/2025 - 03/08/2025

**Entry Dates:** 01/07/2025 10:00 AM - 02/25/2025 12:00 PM Mountain Standard Time

**Entry Change Deadline:** 02/25/2025 12:00 PM Mountain Standard Time

**Qualifying Date Range:** 02/25/2023 - 02/25/2025



## Manage Entry

TEAM NAME	TEAM ENTRY STATUS
[REDACTED]	Submitted - 01/14/2025 10:03 Mountain Standard Time

## Step 8: Click “Update Individual Event Entry Times for Entire Roster”

← Back to Team Entry Management

**Meet Name:** 2025 TYR Pro Swim Series - Westmont

**Team Name:** [REDACTED]

**Meet Host:** USA Swimming Root

**Team Entry Status:** Submitted - 01/14/2025 10:03 Mountain Standard Time

**Meet Dates:** 03/05/2025 - 03/08/2025

**Entry Dates:** 01/07/2025 10:00 AM - 02/25/2025 12:00 PM Mountain Standard Time

**Entry Change Deadline:** 02/25/2025 12:00 PM Mountain Standard Time

**Qualifying Date Range:** 02/25/2023 - 02/25/2025

Entry Status

Entry Contacts

Roster Permissions

Roster

Roster Entries

Relay Entries

Coaches

Purchases
















Entry Reports

### Roster Entries


Only Show Athletes Requiring Event Approval?

No X

5 Athletes

NAME	COMPETITION CATEGORY	BIRTH DATE	AGE AT MEET	STATUS	
T [REDACTED]	Male	[REDACTED]	18	Submitted	  
P [REDACTED]	Male	[REDACTED]	17	Submitted	  
K [REDACTED]	Male	[REDACTED]	18	Submitted	  
C [REDACTED]	Male	[REDACTED]	17	Submitted	  
B [REDACTED]	Male	[REDACTED]	15	Submitted	  

UPDATE INDIVIDUAL EVENT ENTRY TIMES FOR ENTIRE ROSTER


























Step 9: Click the  to the right of each athlete's row. Check that the entry times listed under each athlete are the most up-to-date times within the qualification window.

## Roster Entries

Only Show Athletes Requiring Event Approval?

No 

5 Athletes

NAME	COMPETITION CATEGORY	BIRTH DATE	AGE AT MEET	STATUS					
T 	Male		18	Submitted					
EVENT - COURSE	COMP. CATEGORY	AGE GROUP	SESSION	ENTRY TIME	TIME EVENT	BONUS?	OVERRIDE?	STATUS	
200 Meter Butterfly - LCM	Male	Open	2 (Prelim 03/06/2025)	2:01.11 LCM	200 Meter Butterfly - LCM	No	No	Approved	
200 Meter Backstroke - LCM	Male	Open	4 (Prelim 03/07/2025)	2:05.19 LCM	200 Meter Backstroke - LCM	No	No	Approved	
200 Meter Breaststroke - LCM	Male	Open	6 (Prelim 03/08/2025)	2:19.19 LCM	200 Meter Breaststroke - LCM	No	No	Approved	
P 	Male			17	Submitted				
K 	Male			18	Submitted				
C 	Male			17	Submitted				
B 	Male			15	Submitted				

UPDATE INDIVIDUAL EVENT ENTRY TIMES FOR ENTIRE ROSTER

Step 10: Exit OME by clicking “Back to Team Entry Management” and log out.

[← Back to Team Entry Management](#)

**Meet Name:** 2025 TYR Pro Swim Series - Westmont

**Team Name:** [REDACTED]

**Meet Host:** USA Swimming Root

**Team Entry Status:** Submitted - 01/14/2025 10:03 Mountain Standard Time

**Meet Dates:** 03/05/2025 - 03/08/2025

**Entry Dates:** 01/07/2025 10:00 AM - 02/25/2025 12:00 PM Mountain Standard Time

**Entry Change Deadline:** 02/25/2025 12:00 PM Mountain Standard Time

**Qualifying Date Range:** 02/25/2023 - 02/25/2025

Entry Status

Entry Contacts

Roster Permissions

Roster

Roster Entries

Relay Entries

Coaches

Purchases

Entry Reports

## Roster Entries

Only Show Athletes Requiring Event Approval?

No



5 Athletes



EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP Welcome [REDACTED] Settings [Logout](#)

Members Education Club Facilities Competition Groups Other Orgs Reporting Admin Help

### View/Edit Meet

[← Back to Meet Search](#)

**Meet Name:** 2025 TYR Pro Swim Series - Westmont

**Meet Dates:** 03/05/2025 - 03/08/2025

**Meet Packet:** [Click Here to View](#)

General

Administrative

Meet Host

Team Entry

Info

Sessions

Staff

Times Results

Reports