



2020 DIVISION I WOMEN'S
**SWIMMING
& DIVING
CHAMPIONSHIPS**
ATHENS, GA • University of Georgia, Host

***PARTICIPANT
2019-20 MANUAL***

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Introduction

Congratulations on your selection to the 2020 NCAA Division I Women's Swimming and Diving Championships! This manual includes important information regarding the championships. This manual is a supplement, not a substitute, for the 2019-20 NCAA Division I Swimming and Diving Pre-Championships Manual. Additional information is available on the championships website at NCAA.com and on NCAA.org.

The championships will be held at the Ramsey Center, Gabrielsen Natatorium in Athens, Georgia, March 18-21, 2020. The University of Georgia will serve as the host for the championships.

Detailed information regarding the selection process for swimmers and divers is included in the 2019-20 Pre-Championships Manual, which is available online at NCAA.org. The qualifying standards for the championships are also available on this page, and all other information pertinent to the championships will continue to be posted on this page. The Pre-Championships Manual and the qualifying standards are also posted online at www.usaswimming.org/ncaa and www.cscaa.org.

Coaches Checklist

- Contact Short's Travel Management, the NCAA travel service, at 866-655-9215 to make air travel arrangements. Teams located within 400 miles of the competition site are required to travel via ground transportation. If extraordinary circumstances warrant an exception to the established travel policies, you must contact the NCAA's travel department at 317-917-6757 or travel@ncaa.org for approval prior to making any travel arrangements. All travel policies, including information on travel party numbers, is located on the NCAA website (ncaa.org, Division I, Championships, Travel and Reimbursement Information).
- Complete nominations for the Elite 90 Award **by 5 p.m. (Eastern time) Monday, March 16**. Please click [here](#) to access the nomination form and other pertinent information regarding the award.
- Coaches and/or institution sports information staff are encouraged to submit high resolution head shots of participating senior student-athletes, including uninvited relay alternates and institutionally funded divers, to Mr. Jake Stanley (jstanley@sports.uga.edu). The photos will be used in the senior recognition presentation at the competition venue. Photos will be accepted from now until March 17.
- Review the information regarding the community outreach opportunity provided at this year's finals site. More specific information is outlined on page 11.

NCAA Committee/Staff**NCAA SWIMMING AND DIVING COMMITTEE**

Bert Locklin Liberty University Phone: 434-582-2116 Email: blocklin@liberty.edu	Katie Cameron Bryant University Phone: 401-230-0809 Email: kcameron@bryant.edu
Randy Horner Florida International University Phone: 504-615-7629 Email: rchorner@fiu.edu	Lisa Ebeling University of Northern Colorado Phone: 970-451-1476 Email: Lisa.Ebeling@unco.edu
Ms. Katherine LeGrand, chair Villanova University Phone: 610-519-6607 Email: Katherine.legrand@villanova.edu	Tom Stebbins, diving University of California, Los Angeles Phone: 310-387-5565 Email: tstebbins@athletics.ucla.edu
Keiko Price University of Illinois Urbana-Champaign Phone: 217-244-5356 Email: keikop@illinois.edu	Yahya Radman, diving North Carolina State University Phone: 919-614-4571 Email: yaradman@ncsu.edu
John Rasmussen Indiana University-Purdue University Indianapolis Phone: 317-274-5453 Email: jrrasmus@iupui.edu	Kevin Tyrrell Harvard University Phone: 857-998-0949 Email: tyrrell@fas.harvard.edu

NCAA STAFF

Liz Homrig Assistant Director of Championships (Men's) Phone: 317-917-6245 Email: lhomrig@ncaa.org	Carol A. Reep Associate Director of Championships (Women's) Phone: 317-917-6678 Email: careep@ncaa.org
Linda Godby Assistant Coordinator of Championships (Men's) Phone: 317-917-6507 Email: lgodby@ncaa.org	Robin Hale Assistant Coordinator of Championships (Women's) Phone: 317-917-6624 Email: rhale@ncaa.org

RULES

Barb Hallam NCAA Phone: 317-917-6570 Email: bhallam@ncaa.org	Greg Lockard Secretary Rules-Editor Phone: 973-486-5501 Email: greg@swimdiverules.com
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Host Personnel

UNIVERSITY OF GEORGIA	
<p>Championships Director Christie Purks Office: 706-542-7848 Cell: 706-540-4913 Email: cpurks@sports.uga.edu</p> <p>Championship Meet Administration Marshall Welch Office: 706-542-7944 Cell: 423-502-9350 Email: mwelch@sports.uga.edu</p> <p>Alex Paris Office: 706-542-7804 Cell: 303-909-2373 Email: aparis@sports.uga.edu</p>	<p>Championship Team and Fan Experience Bailey DeHart Office: 706-354-4683 ext 211 Cell: 214-842-2440 Email: baileyd@sports.uga.edu</p> <p>Leigh Ann Gibbons Office: 706-354-4683 ext 207 Cell: 601-347-2361 Email: lgibbons@sports.uga.edu</p>
<p>Media Contact Steve Colquitt Email: scolquitt@sports.uga.edu</p> <p>Jake Stanley Email: jstanley@sports.uga.edu</p>	<p>Facility Director Brian Williams Office: 706-542-5060 Cell: 912-656-0429 Email: brianwil@uga.edu</p>
<p>Ticket Manager Jamie Hegland Office: 706-542-1231 Cell: 678-227-8455 Email: erich@sports.uga.edu</p> <p>Zach Benjamin Office: 706-542-1231 Email: zachb@sports.uga.edu</p>	<p>Athletic Training Anna Randa Office: 706-542-7892 Cell: 706-338-0129 Email: aranda@sports.uga.edu</p> <p>Paige Gearheart Office: 706-542-2157 Cell: 205-531-9912 Email: pgearheart@sports.uga.edu</p>



UNIVERSITY of GEORGIA ATHLETIC ASSOCIATION

January 2, 2020

Dear NCAA Women's Swimming and Diving Championships Participants:

It is my pleasure to welcome you to Athens, Georgia, for the 2020 NCAA Division I Women's Swimming and Diving Championships. The championships will be held at the Gabrielsen Natatorium inside the Ramsey Center, which has been the site of several NCAA championships.

The University of Georgia Athletic Association and Ramsey Center staffs are working hard to prepare for this event. It is our goal to host the finest championship possible. Upon your arrival in Athens, the staff and Athens community will continue to do everything possible to make your visit to Athens an enjoyable one.

If our staff can be of assistance to you, please contact us.

Again, welcome to Athens and the University of Georgia. I look forward to seeing you at the championship in March. Best of luck to you this season.

Sincerely,

Greg McGarity

J. Reid Parker Director of Athletics

Schedule

The championships will take place March 18-21. For swimming, the preliminary sessions will begin at 10 a.m. and the final sessions will begin at 6 p.m. (Eastern time). Preliminary rounds for diving will take place Thursday and Friday at 12:30 p.m. and Saturday at 12:15 p.m. Diving finals will take place in the appropriate order during the night sessions. A comprehensive women's composite competition schedule is included in [Appendix A](#).

Pool Availability

The Ramsey Center, Gabrielsen Natatorium will be available for participating student-athletes during the hours listed below. Only student-athletes from competing institutions may use the pool during these times. Additionally, there will be one lane line placed in the diving well during the evening sessions only. This lane is only to be used by awards participants with permission from the NCAA Swimming and Diving Committee.

Monday	4 p.m. to 8 p.m.
Tuesday	8 a.m. to 10 p.m.
Wednesday	6 a.m. to 10 p.m.
Thursday	6 a.m. to conclusion of finals
Friday	6 a.m. to conclusion of finals
Saturday	6 a.m. to conclusion of awards ceremony

The Ramsey Center, Gabrielsen Natatorium will not be available to competing teams prior to 4 p.m. Monday. Teams desiring off-site pool time prior to 4 p.m. Monday need to reach out to Christie Purks (cpurks@sports.uga.edu) for additional information.

Registration/Package Pick-up

Registration will take place at the participant entrance at the Ramsey Center; hours for registration are as follows:

Tuesday	8 a.m. to 5 p.m.
Wednesday	8 a.m. to 5 p.m.

As a friendly reminder, massage therapists should not arrive at the venue prior to Tuesday, March 17 at 8 a.m. in order to request their assigned spot. Participating institutions are limited to requesting no more than two spots.

After Wednesday, any late registrations will take place at the participant entrance at the Ramsey Center. A representative from each participating institution must register their team and pick up the team packet. The following will take place at registration:

- Pick up team packets, which will contain credentials and parking information;
- Review and sign the team entry list, confirming that all student-athletes on the list are present and eligible to compete;
- Declare any uninvited swimmers that may serve as a relay alternate during the meet (up to four);
- Pick-up participant medallions for student-athletes who were selected to the championships;
- Pick-up POWERADE squeeze bottles for student-athletes;
- Select massage table locations; and
- Submit any banners they wish to be hung by facility staff at registration.

Practice/Warm-Up Schedule – Swimming

The pool will be available for practice as noted above. For competition days, there will be one pace and one sprint lane designated in the warm-up pool. For competition days, the practice/warm-up schedule for the competition pool for swimmers are located in [Appendix B](#).

Practice/Warm-up Schedule – Diving

Mats will be available for stretching and warm-up in the volleyball arena. The diving practice and competition schedule is located in [Appendix C](#).

Administrative Meeting

A mandatory administrative meeting will be held Wednesday, March 18 for all coaches. The swimming coaches meeting will be held at 11:30 a.m., followed by the diving coaches meeting at 1 p.m. **All meetings will be held in the auditorium at the Georgia Museum of Art.** The art museum is located north of the Ramsey Center and is within walking distance. All head coaches or their institutional designee are required to attend to hear important information specific to the championships and the facility. **Institutions failing to have representation at the meeting will be fined.** Head coaches will choose their team seating area on the deck at the swimming coaches meeting so review the process that is outlined below within the "[team seating](#)" section of this manual.

CSCAA Meetings

The College Swimming and Diving Coaches Association of America will hold a meeting for the coaches during the week of the championships. The CSCAA meeting will be held Tuesday, March 17 at 8 p.m. in the Ramsey Center. The CSCAA Executive Director will update coaches once the specific meeting room location within the Ramsey Center has been finalized.

National Anthem

The national anthem will be performed prior to the start of the evening session each day.

Timed Finals Events

All heats of the 800-yard free relay will be swum in the evening Wednesday. There will be no parading for the 800-yard freestyle.

The season's best competitive time for the 1,650-yard freestyle shall be used to seed that event. The eight fastest competitors will swim in the evening session at 6 p.m. on Saturday. All other heats will be swum slowest to fastest, beginning at approximately 3:45 p.m. and ending at approximately 5:15 p.m. **Please note the competition pool will not be made available for warm-up for the evening session until 5:15 p.m.** There will be no parading for the 1,650-yard freestyle.

Awards

Awards Ceremony

An awards ceremony will be held immediately after the conclusion of each event and NCAA awards will be presented to the top eight finishers in each event. Team awards will be presented to the top four teams after the presentation of the 400-yard freestyle relay awards. Student-athletes are required to wear official school uniforms/warm-ups for awards ceremonies. All individuals receiving an award must be represented on the awards stand.

If a student-athlete is swimming in the event immediately after the awards ceremony, and only in that circumstance, another participating student-athlete from that institution must stand in to receive the award, unless a record has been broken. If an individual is swimming in multiple events that session, the coach must inform the committee and NCAA staff prior to the start of that session if that student-athlete may have a substitute for any of the award ceremonies. Failure to adhere to this policy will be reviewed as a potential misconduct.

Swimmers' baskets will be taken to the awards staging area during the race. Divers must change into warm-ups and walk immediately to the awards stand at the conclusion of the diving finals events. Please see the venue map in [Appendix D](#) for the location of the awards staging area and the awards stand.

If a tie occurs in the finals, it will not be broken. A duplicate award will be ordered by the NCAA and sent to the institution after the championships. Institutions interested in purchasing additional awards that they receive on site can do so at <http://www.mtmrecognition.com/ncaa/>.

Elite 90 Award

The NCAA Elite 90 Award will be presented to the student-athlete with the highest cumulative grade-point average competing at the championships. The coach of the recipient will be notified at the coaches meeting but will be asked not to notify the student-athlete. A day/time for presenting the award will be determined at that time, based on the events in which the student-athlete is participating. Coaches must submit nominees for the Elite 90 award by **5 p.m. (Eastern time) Monday, March 16**. Please visit the [NCAA website](#) to access the nomination form and other pertinent information regarding the award.

Locker Room Program

The national championship team will receive champion T-shirts and hats as part of the NCAA locker room program. These items will be presented at the team awards ceremony after the final event.

Participant Medallions

Participant medallions will be provided to all student-athletes selected to the championships and given to the institutional representative at registration. Additional medallions will NOT be provided at registration.

Medallions are not provided on site to uninvited relay swimmers or institutionally funded divers. However, institutions interested in purchasing participant medallions to provide to their uninvited relay swimmers and/or institutionally funded divers may do so at any time by accessing the following website: <http://www.mtmrecognition.com/ncaa/>.

Student-Athlete Participation Awards

An on-line gift-suite will serve as the participation awards provided to members of the official NCAA travel party of institutions that advance to the championship finals site. See [Appendix K](#) for more details.

Championship Operations

Banners

Only banners allowed in or around the competition area are those approved by the swimming and diving committee and the NCAA. Banners advertising equipment of manufacturers are strictly prohibited. **All banners must be dropped off at registration and will be hung by the host institution after teams have designated their seating areas on deck.** Teams that would like to retrieve banners before the end of the championships should make arrangements at the admin table at least one hour prior to departure.

Deck Passes

Deck passes/credentials will be produced by the NCAA for all participating teams and will be distributed to teams at registration. Team staff will receive numbered wristbands and student-athletes will receive labeled credentials. No one will be allowed to enter the facility or access the pool deck without proper identification. Wristbands should be worn at all times on deck and in the facility. Teams will receive deck passes for participating student-athletes and a designated number of institutional personnel (see chart below). Institutions will be allowed to bring up to four uninvited relay swimmers to the championships. Uninvited relay swimmers must be designated at registration and will receive credentials.

The number of deck passes for institutional personnel is based on the total number of student-athletes attending from their institution, which will include selected swimmers and divers, uninvited relay swimmers and institutionally funded divers. **NOTE:** an institution's maximum limit of 18 total student-athletes must be maintained.

Number of Participating Student-Athletes	Number of Deck Passes for Institutional Personnel
1-4 participants	Four
5-9 participants	Five
10-14 participants	Six
15 or more participants	Seven

One additional deck pass will be allocated for the diving coach from each institution with qualified divers. Teams can request up to one medical credential for a certified athletic trainer through the host athletics trainer. **Please contact Paige Gearheart at pgearheart@sports.uga.edu to request this medical credential.** Any other trainers must be accommodated through the deck pass allotment noted above. **Massage therapists must be included in the institutional allotment noted in the chart above.** Coaches/institutional personnel outside of the allotted number must pay the regular admission fee and will not be allowed on deck. There are no exceptions to this policy.

Institutional personnel who receive deck passes through the allotment may purchase a replacement deck pass if one is misplaced. The replacement deck pass will cost the same as an all-session ticket (\$90) and must be purchased with a check or money order. CASH IS NOT ACCEPTED. Starting Wednesday, replacement deck passes can be purchased prior to each session at the participant entrance.

Misuse of credentials by an institution may result in misconduct.

Media credential requests, including sports information directors for participating institutions, must be made online at www.ncaa.com/media.

Heat Sheets

Coach heat sheets will be available on the pool deck located near the warm-up pool. A limited quantity of additional heat sheets will be available at the head table. Heat sheets for the following day will be finalized and distributed at the admin table after the scratch deadline each day.

Hospitality

Hospitality for institutional personnel, officials, meet management personnel and coaches will be available Wednesday, Thursday, Friday and Saturday. The hospitality area is located inside the volleyball arena on the second floor of the Ramsey Center ([Appendix D](#)). **Individuals must have a credential for access to the hospitality areas.**

COACH/STAFF/OFFICIAL HOSPITALITY SCHEDULE				
	Breakfast	Lunch	Dinner	Drinks/Coffee/Snacks
Wednesday, March 18			4:30-7 p.m. Volleyball arena	7 a.m.-10 p.m. Volleyball arena
Thursday, March 19	7:30-10 a.m. Volleyball arena	11:30a.m.- 1:30 p.m. Volleyball arena	4:30-7 p.m. Volleyball arena	7 a.m.-10 p.m. Volleyball arena
Friday, March 20	7:30-10 a.m. Volleyball arena	11:30 a.m.-1:30p.m. Volleyball arena	4:30-7 p.m. Volleyball arena	7 a.m.-10 p.m. Volleyball arena
Saturday, March 21	7:30-10 a.m. Volleyball arena	11:30 a.m.-1:30p.m. Volleyball arena	4:30-7 p.m. Volleyball arena	7 a.m.-10 p.m. Volleyball arena

Snacks, POWERADE products and water will be available for competitors in the Student-Athlete Hospitality Room and on the pool deck, adjacent to the warm-up pool. Please refer to the map in [Appendix D](#) for the specific location.

Merchandise

Official NCAA championship merchandise will be available for purchase at the championships. Participants will also be given the opportunity to pre-order apparel through Event 1, Inc., the official souvenir merchandiser for the NCAA. Merchandise will be available for purchase at the venue on competition days beginning at 10 a.m., and during registration/practice on Wednesday from 10 a.m. to 2 p.m. The merchandise stand will be located in the spectator lobby of the Ramsey Center.

Results

Results from each session will be distributed at the area near the warm-up pool. Results will also be available on Meet Mobile and www.ncaa.com.

Swim-Offs

Swim-offs may be held at a mutually agreed upon time by the teams involved. If a mutual time cannot be agreed upon, the meet referee will have the authority to set a time, which may be no sooner than 30 minutes after the last event of that session.

Team Seating

At the coaches' administrative swimming meeting, the top 15 teams from the previous year, depending on host seating capacity, will be given their choice of location, in order of finish. Teams 16 through the last scoring team from the previous year's championship in attendance will then select their team seating in order after the coaches meeting. The remaining teams competing at the finals site that did not score at the previous year's championship will then select their seating by institutional alphabetical order. Refer to [Appendix D](#) for a map of the on-deck seating.

The top 15 teams from the 2019 championship are as follows:

WOMEN	
1.	Stanford
2.	California
3.	Michigan
4.	Louisville
5.	Texas
6.	Virginia
7.	North Carolina State
8.	Tennessee
9.	Indiana
10.	Southern California
11.	Minnesota
12.	Auburn
13.	Texas A&M
14.	Arizona
15.	Kentucky

Video Review

Per rule 4-14-7, video review will be used at the championships. All reviews must be conducted before qualifiers/results are announced. Such equipment shall be used if both relay judges independently record opposite of the equipment or anytime the electronic equipment reading is a negative number that leads to disqualification. The designated official shall review the video to determine if there was a machine malfunction and clear video evidence exists to overturn the call. **Challenges by coaches are not permitted as part of this rule.** The result of the video is merely to determine if the electronic judging equipment has failed. The video shall not be used to detect early takeoffs or any other rule infractions. If conclusive video evidence exists that the electronic equipment failed, the result of the electronic judging equipment is voided, no electronic result is recorded and the referee may overturn the disqualification for that heat. Any obstruction to the view of the exchange is sufficient to void the video from evidence. All video reviews will take place after the heats of the event are completed.

Video Review – 15-Meter Violation

Per Rule 4 Section 10, video review will be used at the championships to determine if an official's call of a 15-meter violation is accurate. All video reviews will take place after the heats of the event are completed and must be conducted before qualifiers/results are announced. All 15-meter violation disqualifications will be reviewed to evaluate if the 15-meter violation should be upheld. Only the referee and the designated officials may view the video that is being used for review. The referee shall review the video to determine if clear video evidence exists to overturn the call. The referee has sole jurisdiction over the review and their decision is a judgment call not subject to further review or appeal. **Challenges by coaches are not permitted as part of this rule, and coaches are not permitted to view the video being used at any time.** The meet committee (in consultation with the meet referee) will confirm that the video equipment is in place, before the respective event, and it is aligned with a direct side view(s) of the 15-meter mark. It is important to note that the result of the video review is merely to determine if the infraction is confirmed. The video will not be used to detect any other rule infractions. If conclusive video evidence exists that the swimmer did not cross the 15-meter mark, the referee may overturn the disqualification. Any obstruction to the view of the 15-meter mark is sufficient to void the video from evidence.

Water/POWERADE for Participants

Water and POWERADE product will be available for student-athletes during practice and competition. Teams will receive POWERADE squeeze bottles for the student-athletes. Squeeze bottles will be distributed at registration. Equipment carrying any branding other than POWERADE will not be permitted on deck during the championships and all product must be consumed out of the NCAA-provided POWERADE branded water cups or squeeze bottles only.

Community Outreach Opportunity

Participating teams for the 2020 NCAA Division I Women's Swimming and Diving Championships are encouraged to join the hosts in a book drive for the Athens Area Boys and Girls Club and the Athens Clarke County School System. Students were recently surveyed on their book preferences and interests to facilitate their new library and to assist in this community service opportunity. In general, the most popular topics for reading are sports, princesses/fairies, fantasy, animals, scary, and mystery. The students showed strong interest in graphic novels, which are longer comic books. Any picture books, early chapter books, and some middle grades novels are all appropriate. At check-in, each team will be given large labels to place on the inside cover of the book, which will illustrate to the school/club which team donated the book. Teams are encouraged to be creative with the labels. Books can be dropped off at team registration throughout the championship.

Competition Site/Venue Information

Competition Site Maps

A map of the venue is available in [Appendix D](#) of this manual and outlines all areas on the main pool deck. Ticket will-call and the ticket box office will take place in the spectator lobby of the Ramsey Center.

Emergency Evacuation Plan

The Ramsey Center Emergency Evacuation Plan is provided in [Appendix H](#). This plan will also be provided in the team packets at registration and reviewed at the coaches meeting prior to the meet.

Facility Regulations – Prohibited Items

- Noise irritants
- Non-collapsible strollers are not permitted.
- Tripods and other equipment that could pose a tripping hazard are not permitted.
- Consideration will be provided to teams regarding bringing food inside the venue if needed for participants; however, the venue will limit outside food for spectators. NOTE: That a search of all bags will occur at the ticket entrance to the facility.
- Any bags/items brought into the building are subject to inspection and the building policy. As a rule, bags size 16x16 are acceptable. Other bags may be refused entry. Refer to [Appendix L](#) for the clear bag policy that will be implemented at the Ramsey Center.
- No weapons or any kind will be allowed in the building. Firearms, knives, chains, lasers, or any other items that may be considered harmful will not be allowed inside.

Locker Rooms

The main women's locker room for the Ramsey Center will be available to participants. A limited number of day use lockers will be available for use. You must provide your own lock and locks are not to be left on lockers overnight. The Ramsey Center is not responsible for any lost or stolen items.

Additional restrooms are available on the second level of the facility. See the venue map in [Appendix D](#) for additional detail.

Participant Entrance

Credentialed participants may enter through the back hallway on the lower level of the facility or through the spectator entrance of the Ramsey Center.

Restrooms

Restrooms for spectators are located on the second level of the facility.

Spectator Entrance

Spectators may enter the facility via the spectator entrance, located at the front of the Ramsey Center. The doors will open at 8:30 a.m. for the swimming and diving preliminary sessions. The doors will open at 4:30 p.m. for the final's sessions.

Towels

Towel service will not be provided during the championships for coaches or student-athletes.

Drug Testing

All student-athletes are subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drug-testing program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events.

The drug-testing program involves collecting urine specimens from student-athletes at various times throughout an NCAA championship. Student-athletes may be selected for drug testing based on their place of finish, position and/or an approved random selection method. A student-athlete may be selected for drug testing on more than one occasion during the championship event. All urine specimens provided by student-athletes are analyzed by a World Anti-Doping Agency accredited laboratory and the results are then reported to the institution's director of athletics.

The WADA laboratory analyzes each urine specimen for substances and related compounds from a list of banned-drug classes developed by the NCAA Executive Committee. Refer to the 2019-20 Drug-Testing Programs booklet on the [NCAA website](#) for the published list of banned drug classes and the procedural guidelines for testing. Athletic administrators are urged to review the NCAA Drug Education and Testing video, the NCAA Banned Drug Classes List as well as the NCAA Drug-Testing Program booklet with all coaches and student-athletes in advance of any NCAA championship or postseason certified event. Student-athletes who test positive as a result of a drug test administered by the NCAA or who breach the NCAA drug-testing program protocol shall lose one year of eligibility and shall be charged with the loss of a minimum of one season of competition in all sports.

Additional information regarding the NCAA's championship drug-testing program can be found on the [NCAA website](#).

Host City Information

www.visitathensga.com – Accommodations, maps, dining, shopping, places of interest, and more.

Lodging – Team Hotels

Due to large events in the city, teams are encouraged to reserve hotel rooms immediately. Multiple properties at various price ranges have been identified and are currently holding rooms for the event. A complete listing of the properties, rates and contact information is located on NCAA.org on the [Division I swimming and diving landing page](#).

Media Services

Important information regarding NCAA media policies is located online at www.ncaa.com/media.

Championships Coverage

ESPN3 will provide digital broadcast coverage for each of the evening sessions Wednesday through Saturday. All sessions not part of ESPN's broadcasts will be streamed live on the NCAA Swimming and Diving Championships microsite at www.georgiadogs.com. Tape delayed coverage of the women's championships will be broadcast on ESPNU at 10 p.m. Eastern time, Wednesday, April 1.

Championship Websites

The official website for the women's championship is <http://www.ncaa.com/championships/swimming-women/d1>. Additional information specific to participants is located on NCAA.org.

Credentials for Media

All media credential requests, including requests for institutional sports information personnel, must be submitted online at www.ncaa.com/media.

Footage Usage and Licensing

For more information, go to <https://www.ncaa.com/media-center/broadcast-services>.

Admission – Media Representatives

Media representatives will be admitted to the championships in accordance with established NCAA policies and procedures. All media members and SIDs interested in covering the championships should submit requests to Jake Stanley at jstanley@sports.uga.edu. He will work with media personnel to distribute media credentials.

Media Headquarters and Facilities

During the championships, the Media Headquarters will be located in the green room located off of the volleyball arena. This room, which is adjacent to the pool deck, will be equipped with phones, photocopier and facsimile machines. Meet information, entry lists and results will be distributed to media representatives from the Media Headquarters.

Media Seating

Seating for the media will be located inside the natatorium. Complimentary wireless internet access will be provided, and several high-speed Ethernet connections will be made available for photographers.

Interview Procedures

The interview area is located in the classroom adjacent to the pool deck. After a 10-minute cooling off period (i.e., 10 minutes after each event), student-athletes and coaches will be available for interview for a reasonable period of time, so long as it does not adversely affect the preparation for the competitor's next performance in that session. The top finisher will be escorted to the interview room for a group

interview. All requested coaches and student-athletes will be required to report to the interview area within 10 minutes of the last event in which they have athletes competing or in which they compete.

General Media Information

1. Media and SIDs will be provided with a credential, allowing them access to the media seating and work area, and limited access to the pool deck.
2. There will be NO pool deck media seating. Media seating will be designated in Sections E and H.
3. No flash photography may be taken at the start of any race or during diving events.
4. The administrative table on the pool deck is limited to event management, meet personnel and NCAA staff only.
5. Complete results will be distributed to the media following the conclusion of each event.
6. Heat sheets and result packets will be available.
7. There will be no media interviews on the pool deck. A designated interview area is located in the classroom adjacent to the pool deck.

Press Conferences

Immediately after a 10-minute cooling-off period, an interview area will open to all certified members of the news media; any coach and student-athletes requested by the media must be available for interviews.

Regardless of regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the 10-minute cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. However, they may open their dressing rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency access before the 10-minute cooling-off period has ended, access shall be granted to all other media representatives desiring access. The NCAA championships have an "open locker room policy," which is administered by the media coordinator on site.

Media Hospitality

Hospitality will be available to media throughout the Championships. Hospitality will be served in the media workroom.

MEDIA HOSPITALITY SCHEDULE			
	Lunch	Dinner	Drinks/Coffee/Snacks
Wednesday, March 18		4:30-7 p.m. Volleyball arena	5 p.m.-10 p.m. Volleyball arena
Thursday, March 19	11:30 a.m.-1:30 p.m. Volleyball arena	4:30-7 p.m. Volleyball arena	8 a.m.-10 p.m. Volleyball arena
Friday, March 20	11:30 a.m.-1:30 p.m. Volleyball arena	4:30-7 p.m. Volleyball arena	8 a.m.-10 p.m. Volleyball arena
Saturday, March 21	11:30 a.m.-1:30 p.m. Volleyball arena	4:30-7 p.m. Volleyball arena	8 a.m.-10 p.m. Volleyball arena

Publicity

Participating colleges and universities are asked to send press guides and other pertinent publicity and promotional materials to the following:

Mr. Jake Stanley
NCAA Swimming and Diving Media Notes
1 Selig Circle
Athens, Ga 30602
jstanley@sports.uga.edu

Programs

IMG is partnering with the NCAA to produce digital game programs for NCAA Championships. The Division I Women's Swimming and Diving program can be viewed at NCAA.com/gameprograms. The program is free to view and can be downloaded and printed. Using a digital platform will allow IMG to add extra pages to programs in addition to extending deadlines to allow for the most up-to-date information to be included in the program. In addition, after the championship has concluded, the program will be updated with a recap from the championship and a new cover photo from the recently completed championship.

Results

Results will be emailed to all coaches and SIDs after each session. In addition, hard copies will be available in the media headquarters. Live results will be available at Meet Mobile and www.ncaa.com.

Senior Recognition Photos

Coaches and/or university sports information staff are encouraged to submit high-resolution head shots of qualified senior athletes, including uninvited relay alternates and institutionally funded divers to Jake Stanley (jstanley@sports.uga.edu). The photos will be used in the senior recognition presentation at the competition venue Saturday evening. Photos will be accepted from now until March 17. Any photos sent after this date are subject to exclusion from the recognition.

Medical Information

Dear Swimming and Diving Athletic Trainer,

On behalf of the University of Georgia Sports Medicine, welcome to Athens! Our intent is to provide you with information about medical services and supplies provided for the upcoming meet at Gabrielsen Natatorium. All medical care will be coordinated through our staff. If an athletic trainer will not be traveling with your team, please forward this information to the appropriate coach/staff member.

Sports Medicine Staff:

Paige Gearheart, Associate Athletic Trainer, UGA S&D
(205) 531-9912, pgearheart@sports.uga.edu

Anna Randa, Associate AD Sports Medicine, Host Athletic Trainer
(706) 338-0129, aranda@sports.uga.edu

Caroline Stephens, Intern Athletic Trainer, UGA S&D
(678) 602-6447, cstephens@sports.uga.edu

Fred Reifsteck, MD, Head Team Physician
(706) 542-8061, freifsteck@uhs.uga.edu

Kelly Ward, PA-C, Orthopedic Consultant
(706) 613-5880, kelly.ward2@piedmont.org

- Lifeguards are on duty at all times while athletes are in the water at Gabrielsen Natatorium. Coverage includes both the competition and warm-up/down pools as well as the diving well.
- Certified athletic trainers and athletic training students will be present during all practice and competition times.
- EMS will be on site during practice and competition.
- Team physician will be on site during diving competition times and event finals.

Sports Medicine Facilities

The athletic training room is located on the pool deck next to the lifeguard office and adjacent to the warm-up/down pool. Access will be provided two hours prior to event starts. It contains 5 treatment tables, 3 modality units, hydrocollator, ice machine, stretching area, first aid supplies, biohazard disposal, and emergency equipment.

The athletic training room will connect to a wet room housing 8-10 cold tubs in various sizes. These tubs will be monitored and maintained by the UGA athletic training staff. **Due to limited facility space, set up of individual team ice baths will not be permitted.**

If there is anything else that you will require, please inform us prior to your arrival so we can best prepare to accommodate your team needs.

Traveling Without Sports Medicine Staff

If your team is traveling without a certified athletic trainer, advanced notification is appreciated. Written prescriptions from physicians and/or certified athletic trainers are required for treatment outside of cryo- and thermotherapy.

Sick Call

There will be a general sick call from 7 a.m. to 8:30 a.m. starting Wednesday before each competition day. Contact a UGA athletic trainer prior and we will assist with your medical needs. Please report to the athletic training room on the pool deck. A physician and athletic trainers will staff the area. After 8 a.m. Wednesday through Friday, we will also have access to the University Health Center, which is across the street from Gabrielson Natatorium, should adjunct medical care be required such as laboratory or pharmacy services.

Local Healthcare Facilities

University Health Center (located across the street from Gabrielson Natatorium)

General medical, allergy, dental, vision, women's health
Monday-Friday 8 a.m.-5 p.m., Sunday 10 a.m.-5 p.m.
55 Carlton Street, Athens 30602 **706-542-1162**

Piedmont Athens Regional Medical Center

Emergency / urgent care after hours

1199 Prince Ave, Athens 30606

706-475-7000**Piedmont Urgent Care Athens****Non-emergency illness / injury**

1305 Jennings Mill Road, Suite 120, Watkinsville 30677

706-552-1777

Monday-Friday 8 a.m.-7:30 p.m., Saturday-Sunday 9 a.m.-6 p.m.

EMS**911****University of Georgia Police****706-542-2200****Local Pharmaceutical Facilities******NOTE: Athens and surrounding areas DO NOT have a 24-hour pharmacy******University Health Center Pharmacy (*located across the street from Gabrielson Natatorium*)**

Monday-Friday 8 a.m.-6 p.m., Sunday 10 a.m.-5 p.m.

55 Carlton Street, Athens 30602

706-542-9979**Kroger Pharmacy**

Monday-Friday 8 a.m.-9 p.m., Saturday 9 a.m.-7 p.m., Sunday 11 a.m.-6 p.m.

191 Alps Road, Athens 30606

706-543-3553**Piedmont Athens Regional Medical Center Pharmacy**

Monday-Friday 9 a.m.-8 p.m., Saturday-Sunday 10 a.m.-6 p.m.

Prince Tower 1st floor

1199 Prince Ave, Athens 30606

706-475-1920**Athlete Hospitality**

A student-athlete hospitality station will be set up on the pool deck outside of the athletic training room. This station will include hydration and snack supplies. There will also be 3 to 4 water stations on deck which will include water and Powerade. All stations will be closely monitored by the athletic training staff.

Massage Area

Teams will be assigned spots on a first-come, first-serve basis, and all participating teams will be guaranteed one spot in the main area as space allows. Teams will be allowed to place multiple tables adjacent to each other as they arrive. If spots fill up in the main area before all teams arrive, any teams with more than two spots already taken will be asked to remove or move one of their tables. If there are no teams with more than two tables, the last team to have arrived with two tables will be asked to remove or move the second table. This will ensure that all teams have at least one spot in the main area. **Massage therapists should arrive no earlier than Tuesday at 8 a.m. to request an assigned spot.**

Please keep in mind that ALL massage therapists should be included in your credential listing, even if you contract with one.

Massage therapists may only set up in the designated spaces.

Concussion Management

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at www.NCAA.org/health-safety.

Medical Examinations

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

Non-Student Athlete Medical Issues on Deck:

Will be managed by the UGA Ramsey Center lifeguard staff and/or the Championship medical staff.

Spectator Medical Issues:

Spectators in the stands should contact the nearest Event Staff worker or Event Security personnel for assistance. EMS or Championship medical staff may provide necessary care.

Emergency Action Plan for Gabrielsen Natatorium

**** Note EMS will be on site during practice and competition ****

Should an injury occur in a competition pool, incident reports will be completed by both the University of Georgia staff as well as NCAA Division I championships meet personnel.

Address: 330 River Road, Athens, Georgia 30602

GPS Coordinates: 33.937877, -83.370840

Access: manual garage door



Role of First Responders

1. Immediate care of the injured or ill athlete
2. Lifeguards will execute the water rescue and transfer care to the athletic trainer when the patient reaches the pool deck
 - a. Designate an individual to call 911
 - b. Provide pertinent information: name, location, telephone number, number of injured individuals, condition of the injured, first aid rendered, specific directions, other information as requested
 - c. Notify Campus Police at (706) 542-2200
 - d. Notify Ramsey Center Staff at (706) 542-1454 or via two-way radio in lifeguard office
3. Retrieve emergency equipment
4. Direct EMS to scene
5. Scene control

Venue Directions

The Ramsey Center is located on River Road, which combines with Carlton Street to form a one-way loop around the facility. Two roads provide access to this loop: College Station Road and East Campus Road. Designate an individual to wait for EMS at the appropriate location and direct to the pool deck.

Position 1: Ambulance Loading Dock: Most direct access to the natatorium on the west side of the building. Open natatorium loading dock door manually.

Position 2: Ramsey Center Front Desk: Notify Ramsey Center staff to remove the **sidewalk posts (X)** at the east side of the building.

Emergency Personnel: Certified athletic trainer, athletic training student(s), and lifeguards on site for practice and competition. Additional sports medicine staff may be accessible from the University Health Center Sports Medicine Department, which is located across the street from the Ramsey Center.

Emergency Communication:

Paige Gearheart	(205) 531-9912
Caroline Stephens	(678) 602-6447
Swimming and Diving satellite athletic training room	(706) 542-7745
University Health Center Sports Medicine Department	(706) 542-8636

Emergency Equipment:

AED, trauma kit, and splint bag are maintained in the swimming and diving satellite athletic training facility. AED and spine board are also maintained in the lifeguard office located next to the athletic training room.

Medical Facilities:

Ambulance transports will go to Piedmont Athens Regional Medical Center, a Level II Trauma Center. Located at 1199 Prince Avenue. Main switchboard: (706) 475-7000. Emergency Dept: (706) 475-3304.

Medical Time Out:

A meeting should be conducted with medical staff prior to start of athletic events to complete a pre-athletic checklist reviewing: the venue EAP, staff members (roles and locations), communication, location of ambulance, emergency equipment (type and location), designated transport facility, emergency protocols, and any issues that could potentially impact the EAP (i.e. crowd flow, weather, construction).

Again, if you have any questions/concerns or if we can be of any assistance during your stay, please feel free to contact us, and welcome to The University of Georgia!

NCAA Policies and Requirements

Certification of Eligibility/Availability

Only student-athletes eligible under NCAA Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Institutions are responsible for monitoring/determining the eligibility of student-athletes at the start of each semester/quarter. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition.

It is critical for coaches to immediately inform the NCAA championship manager, Carol A. Reep (careep@ncaa.org; 317-917-6678) of student-athletes who have become unavailable to compete since another student-athlete could lose the opportunity to participate in the championships if this information is not received. This applies to student-athletes who have been selected to the championships and become ineligible.

Ethical Behavior by Coaches

As a member of the coaching profession, coaches have inherent obligations and responsibilities to the profession, to the student-athletes, and to all those with whom they come into contact. Coaches are expected to be role models and to conduct themselves with integrity and high ethical standards at all times. In order to fulfill these responsibilities, a coach must do the following:

1. Per NCAA Bylaws, conduct all intercollegiate competition in accordance with the playing rules of the Association.
2. Place the safety and welfare of others ahead of winning and personal prestige.
3. Treat all people with honesty, fairness and respect. (In particular, such things as vulgar and profane language or taunting, intimidating or baiting opponents or the media, are not acceptable from a coach or a student-athlete.)
4. Teach and model for student-athletes and staff members strict adherence to the rules and regulations of the sport and its governing bodies.
5. Recognize, accept and teach to the team and the staff that their public behavior projects an image of the program and the university or college they represent. Therefore, behavior should be appropriate and honorable at all times.

Misconduct/Code of Conduct

Misconduct is defined as **"any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics."**

Public criticism of officials may subject the individual, institution or conference to the misconduct provisions.

The games committee is authorized to (1) reprimand publicly or privately, (2) disqualify from future participation and/or (3) ban from subsequent competition a student-athlete or representative of the institution who is guilty of misconduct at any time during the championship.

Sports Wagering

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

Student-athletes found in violation of NCAA sports wagering rules will be ineligible for competition, subject to appeal to the Committee on Student-Athlete Reinstatement. The appropriate penalties will be considered on a case-by-case basis based on the division's student-athlete reinstatement sports wagering penalty guidelines.

Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

Participant Expectations and Guidelines

Alternates for Relays

Institutions that have at least one invited swimmer and are eligible to swim relays through either Step 1 or Step 3 of the Relay Qualification Procedures as outlined in the 2019-20 Division I Swimming and Diving Pre-Championships Manual are allowed to bring **up to four student-athletes** to the championships to serve as uninvited relay swimmers as long as the maximum number of student-athletes per team do not exceed 18. Uninvited relay swimmers are student-athletes who were not invited to the championships in an individual event but can serve as relay alternates if needed. The following policies apply to uninvited relay swimmers:

- Uninvited relay swimmers will not receive reimbursement from the NCAA (travel and per diem) for attending the championships;
- Uninvited relay swimmers may participate as alternates on any relay for which an institution is eligible;
- Uninvited relay swimmers must be eligible student-athletes who are listed on the team roster online.
- Uninvited relay swimmers may not swim any individual events;
- Institutions must designate any potential uninvited relay swimmers (up to four) at the time of registration. Only student-athletes who were invited in individual events or the designated uninvited relay swimmers (up to four) may be used as alternates for relays;
- Uninvited relay swimmers will count towards the limit of 18 participants;
- If an institution scratches a student-athlete after selections, that student-athlete cannot be used as an uninvited relay swimmer; and,
- Uninvited relay swimmers do not count towards parking pass numbers but do count towards deck pass allotment.

The uninvited relay swimmers declaration form ([Appendix K](#)) must be completed and either sent via email in advance of the championships to Carol A. Reep (careep@ncaa.org) or provided to the attendants at registration.

Appeals

All appeals must be submitted on the official appeal form, which will be available at the head table on deck. The form must be completed in full and submitted to the referee not later than 15 minutes after the finish of the final heat in that session of the event in which the appeal is applicable. Appeals will be acted upon by the appropriate meet committee. The decision of this committee is final. Any appeal before, during or immediately after a race should be resolved at the earliest opportunity, but not later than immediately following the current session. The use of video is not permitted during the appeal process.

Diving Lists

Each competitor who qualifies for the NCAA championships must submit their list of dives to DiveMeets Monday before the championships begin. These lists of dives must be verified and signed by the diver and the coach by the scratch deadline, and shall include the international dive numbers, position letters, the degree of difficulty and the platform height. Each competitor shall be responsible for the correctness of these areas. Failure to follow proper entry procedures may result in a financial penalty.

Diving Signal

In the finals of all diving events, the dive shall be executed after an auditory signal is given by the referee. The signal shall not be given before the diver has assumed a ready position on the board or platform and the referee has checked the master sheet and indicator board. For backward and inward take-offs, the diver shall not proceed to the end of the springboard or platform until the signal has been given by the referee.

Diving Tiebreaker

In the event of a tie for eighth place in the prelims of diving 1-meter, 3-meter or platform events, the tie-breaking method is to take all nine divers to the final. The consolation finals will thus have seven competitors in the event, none finishing higher than 10th place in the final standings. In the evening's final, the nine competitors will do a six-dive list. The highest place finisher of the tied divers will remain in the place that they finished, while the other diver will place ninth.

In the event of a tie for 16th place in the prelims of diving 1-meter, 3-meter or platform events, the tie-breaking method is to take all nine divers to the consolation final. In the consolation final the nine competitors will do a six-dive list. The highest place finisher of the tied divers will remain in the place that they finished, while the other diver will place 17th overall in the contest and not be awarded any team points.

Note: If there are more than two divers tied for eighth or 16th place, all tied divers will move into the appropriate final.

Maximum Number of Events

A student-athlete is permitted to compete in a maximum of seven events, of which not more than three may be individual events. If a student-athlete is competing in the NCAA championships in three individual events, that student-athlete may only swim in up to four relays. **A student-athlete who swims more than the allowable number of individual or total events will be disqualified from any excess events and shall be prohibited from participating in the remainder of the meet.**

Participation Requirements

Once officially entered, a competitor must complete all heats, swim-offs, trials (diving) and finals in which the competitor qualifies. This applies to all competitors designated by their coaches to participate in the heats and/or finals of relay events and to all competitors in individual events. Failure to compete for any reason, except in the case of disqualification outlined in the NCAA Men's and Women's Swimming and Diving Rules Book and provisions in this manual, shall disqualify the competitor(s) from that event and shall prohibit any further competition in the meet.

At the championships site, coaches will receive an entry list at registration and will be asked to confirm by their signature that all of the student-athletes listed are present and will be competing in the championships. Failure to comply with the notification procedures for scratches that are outlined above could result in a substantial penalty to an institution and may include the disqualification of a competitor.

Required Events – Diving

Divers who advance to the championships must compete in at least one event in which they qualified to the championships. In order to enter a diving event at the NCAA championships, a diver must have been in the top 12 and achieved a qualifying score. **A declared false start will NOT count as competing in a required event for NCAA reimbursement.**

Required Events – Swimming

Student-athletes selected to the championships must compete in at least one of the events in which he or she qualified. If, at the conclusion of the championships meet, a student-athlete has competed in one or more events on an optional-entry basis but has not competed in at least one event in which he or she qualified for the championships, that competitor will be disqualified from any events in which he or she participated. In the case of such disqualification(s), the points scored by other teams shall be altered.

Student-athletes who do not meet the participation requirements will not receive transportation and per diem reimbursement. Additionally, institutions that have student-athletes selected to the championships who do not compete may be issued a misconduct with a potential financial penalty. **A declared false start will NOT count as competing in a required event for NCAA reimbursement.**

Scratches

Scratches for specific events will be made on site during the designated hours, and coaches must receive a receipt for scratches to be valid. If a student-athlete has to scratch from his/her required event(s) on site, there must be a medically documented reason for scratching and the host trainer/physician must sign-off on the medical scratch. Scratch box hours are as follows:

Tuesday – 9:30 a.m. to 5 p.m. for Wednesday event

Wednesday – 9:30 a.m. until the end of the swimming coaches admin meeting for Wednesday event;
9:30 a.m. to 5 p.m. for all Thursday events

Thursday – 8:30 to Noon and 4 to 5 p.m. for all Friday events

Friday – 8:30 to Noon and 4 to 5 p.m. for all Saturday events

Squad Size Limitations

An institution shall be allowed no more than 18 competitors (including uninvited relay swimmers and institutionally funded divers), which will be counted as follows:

- An entrant who swims will be counted as one competitor;
- An entrant who swims and dives will be counted as one competitor;
- An entrant who only dives will be counted as one-half of a competitor in the total team limit; and
- For relays, actual participation in the preliminary heats and/or finals of an event shall be counted against the 18 competitors allowed.

Uniforms

Regulations regarding uniforms for swimmers and divers are detailed in Rule 3-1 of the 2019-2020 and 2020-2021 NCAA Swimming and Diving Rules Book. **If a student-athlete competes in an illegal swimsuit, that student-athlete shall be disqualified from that event. In the event of a relay, the rule shall apply to the disqualification of the relay.** During awards ceremonies, participants must wear their institution's official warm-up uniform.

Logo Policy

An institution's official uniform and all other items of apparel (e.g., team jersey, socks) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (i.e., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. This restriction shall not include logos that identify the student-athlete's institution or conference.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes pre-race or post-race activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

Team Video

It is important to note that there will be very limited space at the Ramsey Center, Gabrielsen Natatorium for teams to set-up cameras for securing team video. Therefore, the host institution is working with a video service to support institutional video needs on site. More information will be provided by the host once details have been finalized regarding the opportunity for having a video service on-site.

Spectator Information

Artificial Noisemakers

No air horns or artificial noisemakers are allowed, and electronic effects and bands may not play when the meet is in progress.

Banners

Only banners allowed in or around the competition area are those approved by the swimming and diving committee and the NCAA.

Concessions

Concessions offering food and beverages will be located in the spectator hallway of the Ramsey Center.

Concessions will be available for purchase at the venue on competition days from 9:30 a.m. until 30 minutes prior to the end of the morning session and reopen at 5:30 p.m. until 30 minutes prior to the end of competition.

First Aid

First aid for fans is available by contacting an usher or ticket taker in your seating area. They will alert event medical staff and provide care as quickly as possible.

Flash Photography

Flash photography is prohibited at the start of each race and/or during diving events any time it may distract and potentially endanger the student-athletes.

Heat Sheets

Heat sheets will be available for free at the merchandise area until they run out.

Parking for Spectators

Parking for spectators is available at the Intramural Fields Parking Deck. A complimentary shuttle will run from the parking deck to the Ramsey Center. See the map in [Appendix E](#) for more details.

Tickets

Tickets are available to purchase online at ncaa.com/tickets, and on-site at the Ramsey Center on competition days. The ticket office will be open 90 minutes prior to competition.

Administrative Tickets

All administrators must have a ticket to access the facility if not part of the team's deck pass allotment. VIP passes are available for administrators who have tickets, which will provide access to the hospitality area but NOT the deck. Please direct these requests to Carol A. Reep (careep@ncaa.org).

Allotments

Each university had the opportunity to purchase 40 premium seats on a first-come-first-served basis. Any additional tickets over the 40 will be placed after the deadline in the next best available location on a first-come-first-served basis.

Complimentary Tickets

There are no complimentary tickets for this event.

Will Call Tickets

Will Call will be located at the Ramsey Center 90 minutes prior to the start of each session. Photo identification is required to pick up tickets. It is important to understand prior to arrival if a patron is on a general will call or under a team will call list.

Institutional-Guest Tickets

If an institution purchases tickets for student-athletes, the institution should provide appropriate staff or other university personnel to distribute tickets on site. The Ramsey Center will provide tables inside the natatorium for ticket distribution. Institutions should contact **Jamie Heglund** (erich@sports.uga.edu) in the event that:

- (a) there is a need for space to distribute tickets on site, and/or;
- (b) an institution does not have plans to provide a staff member to manage distribution.

Payment

Credit cards (MasterCard/Visa/American Express/Discover) and cash will be accepted on-site.

Ticket Office Hours

Tickets will be available for purchase on site Wednesday through Saturday for the championships. The ticket office will open 90 minutes prior to competition. The ticket office will close 30 minutes after the start of competition Wednesday night and one hour after the start of competition Thursday through Saturday.

Ticket Policies

All fans must possess a ticket and will be asked to show their ticket each time they enter the seating area of the facility.

Ticket Prices (on site)

Single Session – Prelims \$15, Finals \$20

(*Prelim tickets include preliminary diving sessions)

Transportation/Travel

Expenses/Reimbursement for Participant Institutions

Expense reimbursement for participation in the championships will be filed through an online system. All competing institutions must request reimbursement through the system in order to receive the appropriate reimbursement. Transportation expenses and per diem allowances shall be provided for all qualifying student-athletes and all eligible non-athletes. The Travel Expense System (TES), as well as per diem allowance policies, are available on the [NCAA website](#).

Institutional Travel Arrangements

Institutions should contact Short's Travel Management, the NCAA travel service, at 866-655-9215 to make air travel arrangements. Teams located within 400 miles of the competition site are required to travel via ground transportation. If extraordinary circumstances warrant an exception to the established travel policies, you must contact the NCAA's travel department at 317-917-6757 or travel@ncaa.org for approval prior to making any travel arrangements.

Per NCAA travel policies, you are allowed to book travel for individual sports prior to the official selections announcement. **However, please be advised that your institution will be billed for any charges incurred as a result of any of the following situations:**

1. Any student-athletes who do not qualify for reimbursement.
2. Any student-athlete who gets injured, has an illness or does not travel for any reason.
3. Any non-athlete above the number that are reimbursable, based on the number of student-athletes who qualify.
4. Any name changes or flight changes that result in penalties.
5. Any charges incurred when group space is blocked and then canceled.

Understanding these potential charges, which will be reviewed with you prior to any tickets being charged, you should feel free to book your individual sports as early as you feel comfortable. If you have any questions about this policy, please feel free to contact Shorts Travel at 866-655-9215, or the NCAA Travel Department at 317-917-6757.

Ground Transportation

Teams are responsible for their transportation to and from the venue and the airport.

NCAA Travel Policies

All NCAA travel policies are located on the [NCAA website](#).

Parking for Teams

Each team will receive complimentary parking passes based on the number of swimming student-athletes selected from the institution. The number of passes being provided is outlined in the following table:

Number of Selected Swimmers	Number of Complimentary Parking Passes
1 – 3 swimmers	One
4 – 7 swimmers	Two
8 – 10 swimmers	Three
11 or more swimmers	Four

In the event a team is bringing at least one diver, an additional parking pass will be added to the diving team packet.

Parking passes will be included in the team packets picked up at registration. The parking passes provided will allow teams/coaches to park in the surface lot out front of the Ramsey Center.

If a team needs to purchase additional parking passes beyond what they are allotted, they may do so by contacting Christie Purks, (cpurks@sports.uga.edu).

Information on spectator parking can be found in the '**Spectator Information**' section of this manual.

Travel Party Size

Each institution with student-athletes competing in the national championships will receive travel reimbursement for the official travel party as defined by the NCAA Division I travel policies. Travel party numbers for Division I swimming and diving are as follows:

- Institutions that qualify one to three individuals for the championships will receive transportation reimbursement and per diem for the participating student-athletes and one non-athlete;
- Institutions that qualify four to six individuals will receive reimbursement for the participating student-athletes and two non-athletes;
- Institutions that qualify seven to nine individuals will receive reimbursement for the participating student-athletes and three non-athletes; and
- Institutions that qualify 10 or more individuals will receive reimbursement for the participating student-athletes and five non-athletes.

Reimbursement and per diem **will not** be provided for any institutionally funded relay swimmers that are a part of a relay that meets the Qualifying Standard for a relay event and invited to the meet without having an individual selected; uninvited relay swimmers that were not selected to the championships in an event; any institutionally funded diver or for any student-athletes who are selected but do not participate in their required event(s).

APPENDIX A

2020 Division I Women's Swimming and Diving Competition Schedule

Monday

4 p.m. – 8 p.m.

Ramsey Center, Gabrielsen Natatorium open

Tuesday

8 a.m. – 10 p.m.

Ramsey Center, Gabrielsen Natatorium open

8 a.m. – 5 p.m.

Registration

9:30 a.m. – 5 p.m.

Scratch box open, Wednesday event

Wednesday

6 a.m. – 10 p.m.

Ramsey Center, Gabrielsen Natatorium open

8 a.m. – 5 p.m.

Registration

9:30 a.m. – end of swimming
coaches meeting

Scratch box open, Wednesday event

9:30 a.m. – 5 p.m.

Scratch box open, all Thursday events

11:30 a.m.

Swimming Coaches Meeting

1 p.m.

Diving Coaches Meeting

5:50 p.m.

Pool cleared

5:51 p.m.

Opening ceremonies and national anthem

6 p.m.

Day 1 Finals

800 Freestyle Relay – all heats of timed final

AWARDS 800 FREESTYLE RELAY

Post-awards

Meeting with committee and host staff

Thursday

6 a.m. – after finals

Ramsey Center, Gabrielsen Natatorium open

8:30 a.m. – 2 p.m.

Deck pass replacement hours

8:30 a.m. – Noon

Scratch box open, all Friday events

9:50 a.m.

Pool cleared

10 a.m.

Day 2 Swimming Trials

12:30 p.m.

One-meter Diving Trials

10 minutes following trials

One-meter Diving Consolation Finals (9-16)

4 p.m. – 5 p.m.

Scratch box open, all Friday events

4:30 p.m. – 8 p.m.

Deck pass replacement hours

5:50 p.m.

Pool cleared

5:51 p.m.

Opening ceremonies and national anthem

6 p.m.

Day 2 Finals

200 Freestyle Relay Consolation

200 Freestyle Relay Final

AWARDS 200 FREESTYLE RELAY

500 Freestyle Consolation

500 Freestyle Final

AWARDS 500 FREESTYLE

200 Individual Medley Consolation
200 Individual Medley Final

AWARDS 200 IM

50 Freestyle Consolation
50 Freestyle Final

AWARDS 50 FREESTYLE

One-meter Diving Finals

AWARDS ONE-METER DIVING

400 Medley Relay Consolation
400 Medley Relay Final

AWARDS 400 MEDLEY RELAY

Post awards

Meeting with committee and host staff

Friday

6 a.m. – after finals

8:30 a.m. – 2 p.m.

8:30 a.m. – Noon

9:50 a.m.

10 a.m.

12:30 p.m.

10 minutes following trials

4 p.m. – 5 p.m.

4:30 p.m. – 8 p.m.

5:50 p.m.

5:51 p.m.

6 p.m.

Ramsey Center, Gabrielsen Natatorium open

Deck pass replacement hours

Scratch box open, all Saturday events

Pool cleared

Day 3 Swimming Trials

Three-meter Diving Trials

Three-meter Diving Consolation Finals (9-16)

Scratch box open, all Saturday events

Deck pass replacement hours

Pool cleared

Opening ceremonies and national anthem

Day 3 Finals

400 Individual Medley Consolation

400 Individual Medley Final

AWARDS 400 INDIVIDUAL MEDLEY

100 Butterfly Consolation

100 Butterfly Final

AWARDS 100 BUTTERFLY

200 Freestyle Consolation

200 Freestyle Final

AWARDS 200 FREESTYLE

100 Breaststroke Consolation

100 Breaststroke Final

AWARDS 100 BREASTSTROKE

100 Backstroke Consolation

100 Backstroke Final

AWARDS 100 BACKSTROKE

Three-meter Diving Finals

AWARDS THREE-METER DIVING

200 Medley Relay Consolation

200 Medley Relay Final

AWARDS 200 MEDLEY RELAY

Post awards

Meeting with committee and host staff

Saturday

6 a.m. – after awards

8:30 a.m. – 2 p.m.

9:50 a.m.

10 a.m.

12:15 p.m.

10 min. following trials

3:45 p.m. (approx.)

4:30 p.m. – 8 p.m.

5:50 p.m.

5:51 p.m.

6 p.m.

Ramsey Center, Gabrielsen Natatorium open

Deck pass replacement hours

Pool cleared

Day 4 Swimming Trials

Platform Diving Trials

Platform Diving Consolation Finals (9-16)

1,650 Free (early heats)

Deck pass replacement hours

Pool cleared

Opening ceremonies and national anthem

Day 4 Finals

1,650 Freestyle - Last heat of timed finals

AWARDS 1,650 FREESTYLE

200 Backstroke Consolation

200 Backstroke Final

AWARDS 200 BACKSTROKE

100 Freestyle Consolation

100 Freestyle Final

AWARDS 100 FREESTYLE

200 Breaststroke Consolation

200 Breaststroke Final

AWARDS 200 BREASTSTROKE

200 Butterfly Consolation

200 Butterfly Final

AWARDS 200 BUTTERFLY

Platform Diving Finals

AWARDS PLATFORM DIVING

400 Freestyle Relay Consolation

400 Freestyle Relay Final

AWARDS 400 FREESTYLE

TEAM AWARDS

Note: All times are subject to change. Please double check with administrative table for any changes.

APPENDIX B – WOMEN'S SWIMMING PRACTICE/WARM-UP SCHEDULE

PRELIMINARIES

6 to 8:30 a.m.	Open warm-up
8:30 to 9:15 a.m.	<i>All kicking must move to warm-up pool.</i> <i>Swimming only in competition pool. – <u>NO equipment permitted</u></i> Lanes 1, 8 PACE (no diving off blocks) Lanes 2, 3, 4, 5, 6, 7 GENERAL
9:15 to 9:30 a.m.	<i>Swimmers may only dive off the blocks in sprint lanes.</i> Lanes 1, 8 PACE Lanes 2, 7 SPRINT (one way only) Lanes 3, 4, 5, 6 GENERAL
9:30 to 9:50 a.m.	<i>Swimmers may only dive off the blocks in sprint lanes.</i> Lanes 1, 8 PACE Lanes 2, 3, 7 SPRINT (one way only) Lanes 4, 5, 6 GENERAL
9:50 a.m.	Clear competition pool.

FINALS

4:30 to 5:15 p.m.	<i>All kicking must move to warm-up pool.</i> <i>Swimming only in competition pool. – <u>NO equipment permitted</u></i> Lanes 1, 8 PACE (no diving off blocks) Lanes 2, 3, 4, 5, 6, 7 GENERAL
5:15 to 5:30 p.m.	<i>Swimmers may only dive off the blocks in sprint lanes.</i> Lanes 1, 8 PACE Lanes 2, 7 SPRINT (one way only) Lanes 3, 4, 5, 6 GENERAL
5:30 to 5:50 p.m.	<i>Swimmers may only dive off the blocks in sprint lanes.</i> Lanes 1, 8 PACE Lanes 2, 3, 7 SPRINT (one way only) Lanes 4, 5, 6 GENERAL
5:50 p.m.	Clear competition pool.

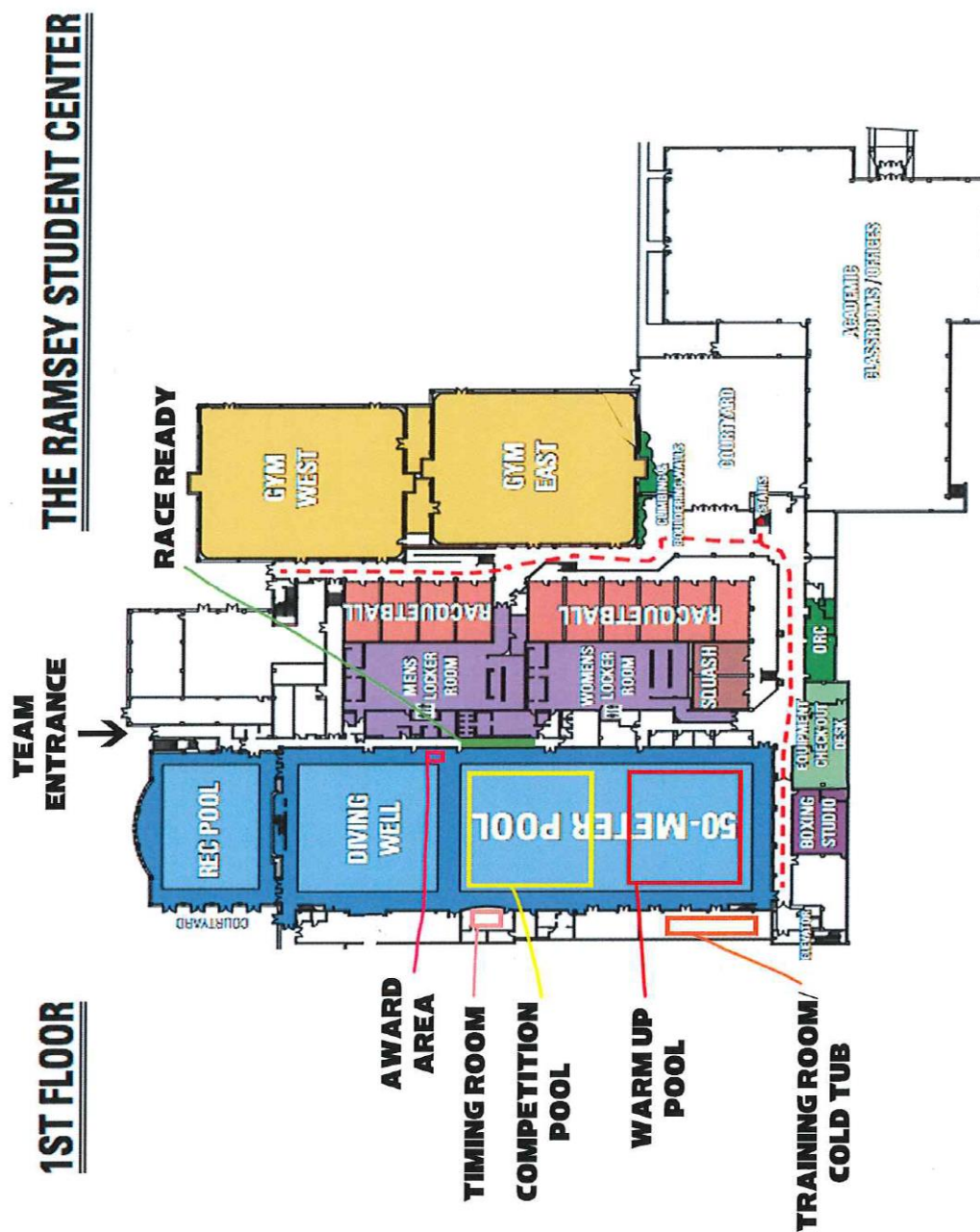
Note: All times are subject to change. Please double check site specific participant manual for any changes.

APPENDIX C – SAMPLE WOMEN'S DIVING PRACTICE/WARM-UP SCHEDULE

Monday	4 p.m. – 8 p.m.	Open training	
Tuesday	8 a.m. to 10 p.m.	Open training	
Wednesday	8 to 12:45 p.m. 12:45 p.m. to 2 p.m. 2 to 10 p.m.	Open training Dive well closed (coaches meeting 1 p.m.) Open training	
Thursday	6 to 8:30 a.m. 8:30 to 11:50 a.m. 11:50 to 12:25 p.m. 12:30 p.m. Consolation Finals After consol. finals 6 p.m. Approx. 7 p.m.	Open training Assigned training (4 groups, 50 min. each) > Open training 1-meter prelims begin 10 min after prelims conclude Open training 1-meters closed to finalists only 1-meter finals (see official timeline)	A: _____ B: _____ C: _____ D: _____
Friday	6 to 8:30 a.m. 8:30 to 11:50 a.m. 11:50 to 12:25 p.m. 12:30 p.m. Consolation Finals After consol. finals 6 p.m. Approx. 7:20 p.m.	Open training Assigned training (4 groups, 50 min. each) > Open training 3-meter prelims begin 10 min after prelims conclude Open training 3-meters closed to finalists only 3-meter finals (see official timeline)	A: _____ B: _____ C: _____ D: _____
Saturday	6 to 8:15 a.m. 8:15 to 11:35 a.m. 11:35 to 12:10 p.m. 12:15 p.m. Consolation Finals After consol. finals 6 p.m. Approx. 7:20 p.m.	Open training Assigned Training (4 groups, 50 min. each) > Open training Platform prelims begin 10 min after prelims conclude Open training Platforms closed to finalists only Platform finals (see official timeline)	A: _____ B: _____ C: _____ D: _____

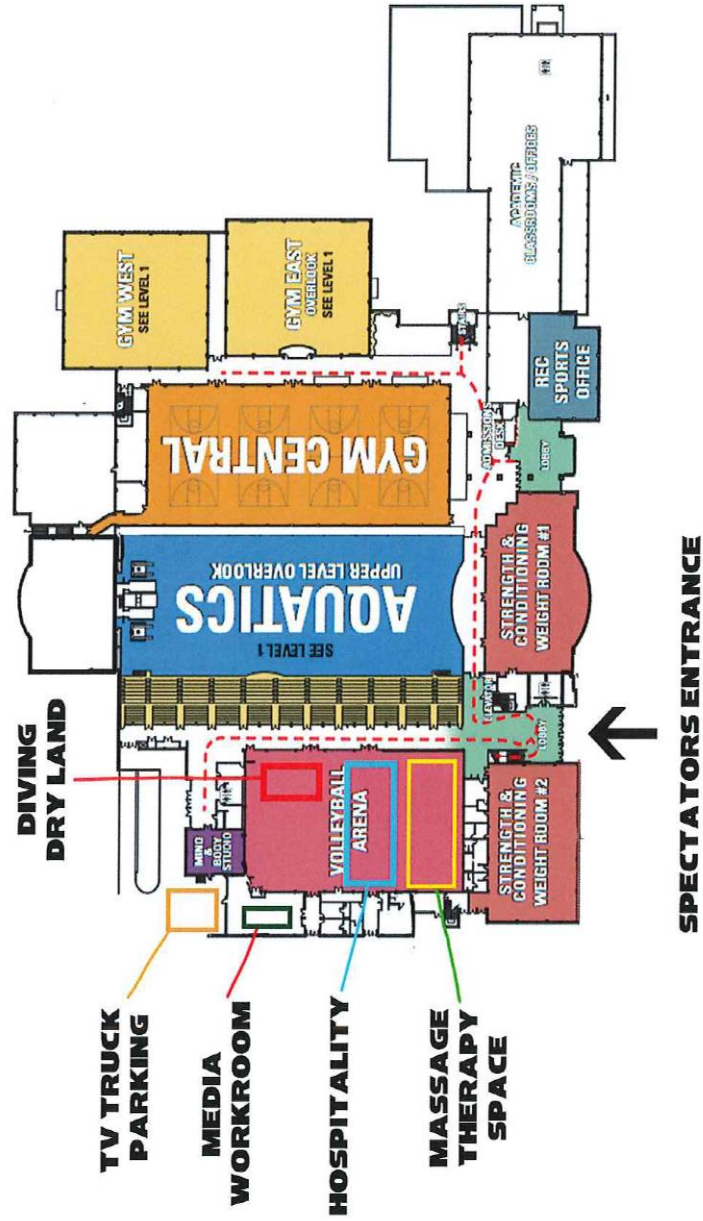
Note: All times are subject to change. Please double check with scoring table for any changes.

APPENDIX D – FACILITY DIAGRAM – DECK LEVEL/TEAM SEATING



*Please note this map may slightly change prior to the championships. If changes occur, new maps will be supplied on-site.

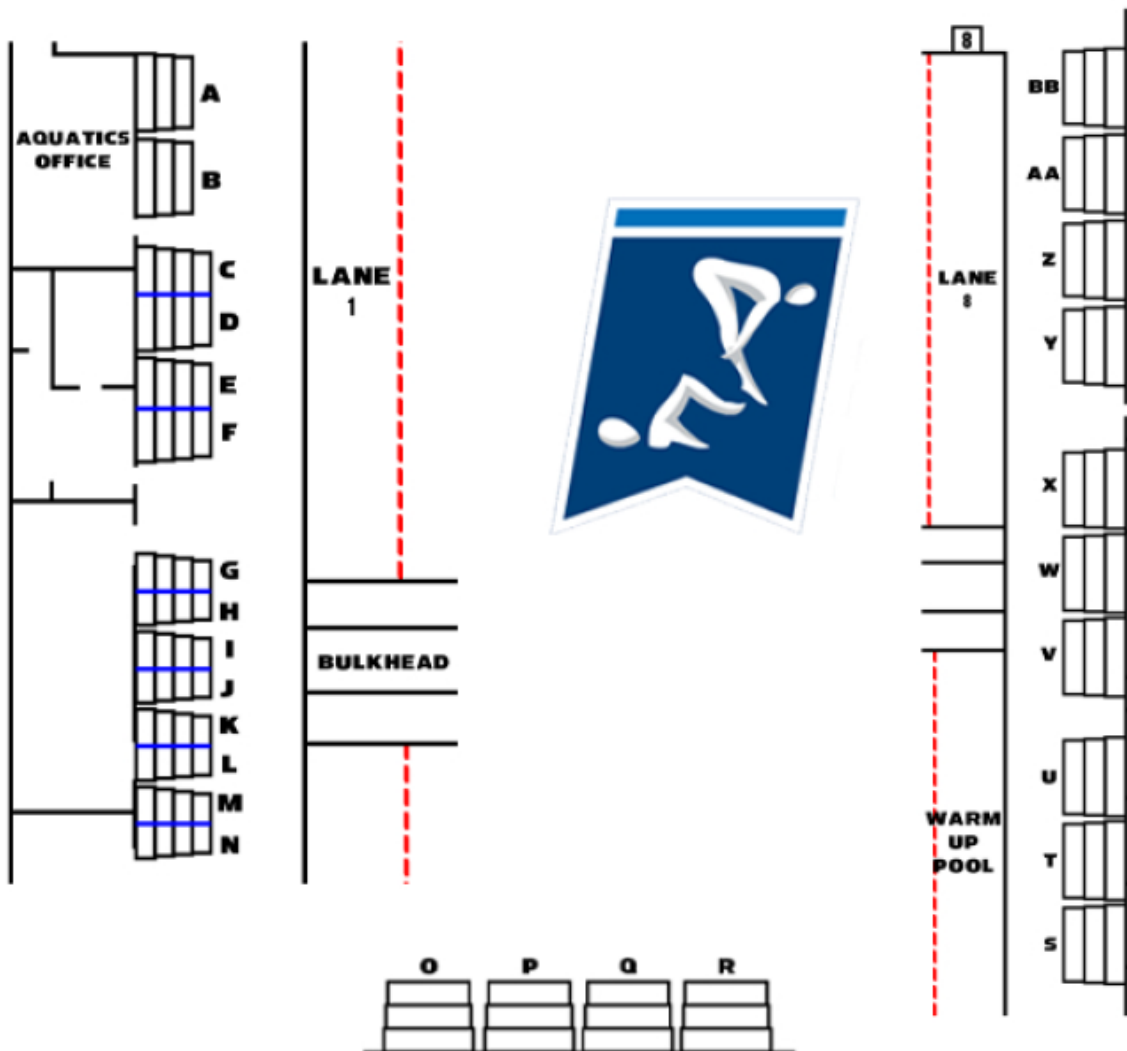
THE RAMSEY STUDENT CENTER 2ND FLOOR

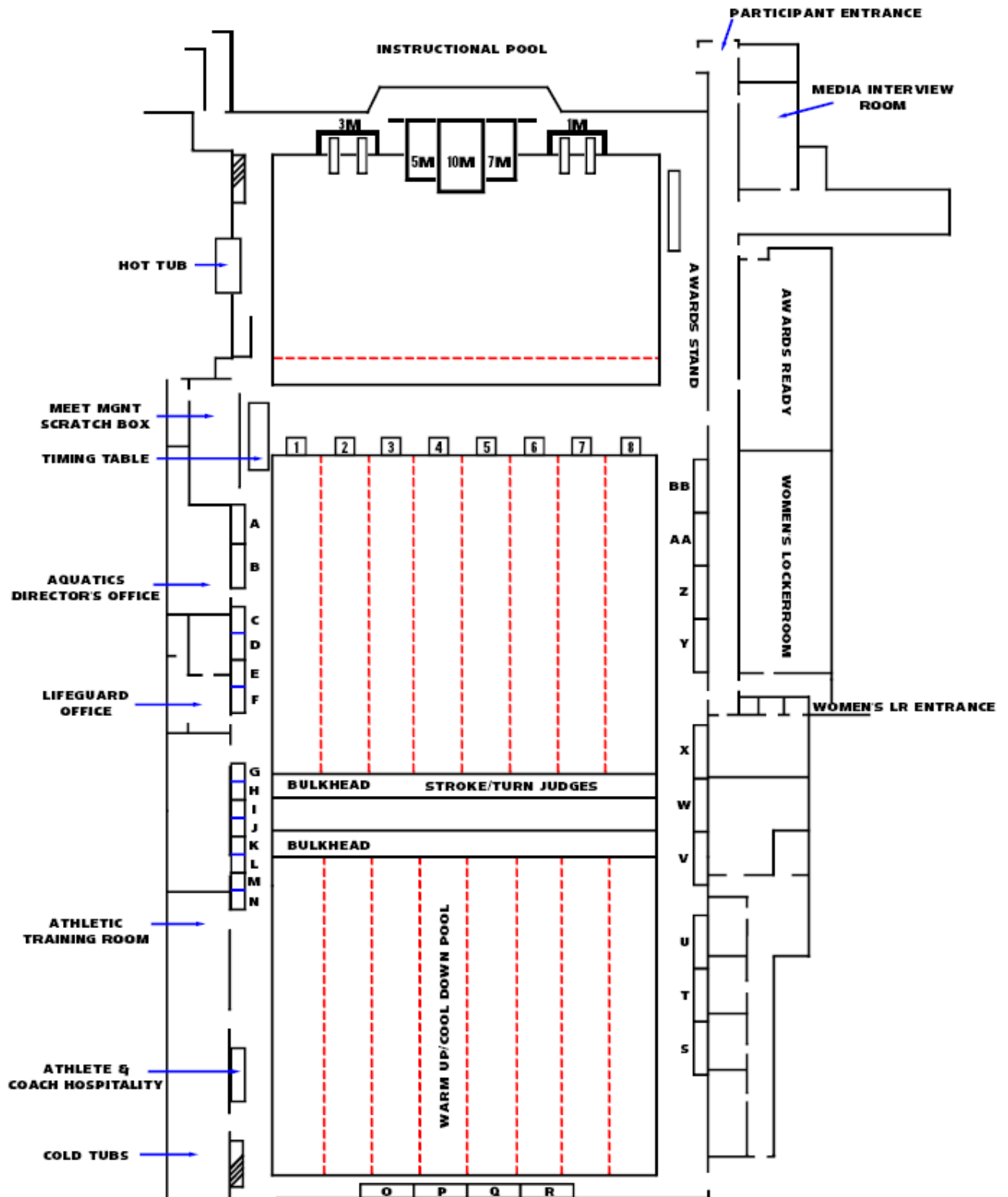


TEAM SEATING DIAGRAM

Section A:	30 Seats	Section J:	20 Seats	Section S:	30 Seats
Section B:	30 Seats	Section K:	20 Seats	Section T:	30 Seats
Section C:	20 Seats	Section L:	20 Seats	Section U:	30 Seats
Section D:	20 Seats	Section M:	20 Seats	Section V:	30 Seats
Section E:	20 Seats	Section N:	20 Seats	Section W:	30 Seats
Section F:	20 Seats	Section O:	30 Seats	Section X:	30 Seats
Section G:	20 Seats	Section P:	30 Seats	Section Y:	30 Seats
Section H:	20 Seats	Section Q:	30 Seats	Section Z:	30 Seats
Section I:	20 Seats	Section R:	30 Seats	Section AA:	30 Seats
				Section BB:	30 Seats

Refer to the "team seating" section in this manual for further information.





APPENDIX E – COACHES MEETING DIRECTIONS/MAP



Coaches Meeting location

(Auditorium at Georgia Museum of Art)



Team van parking



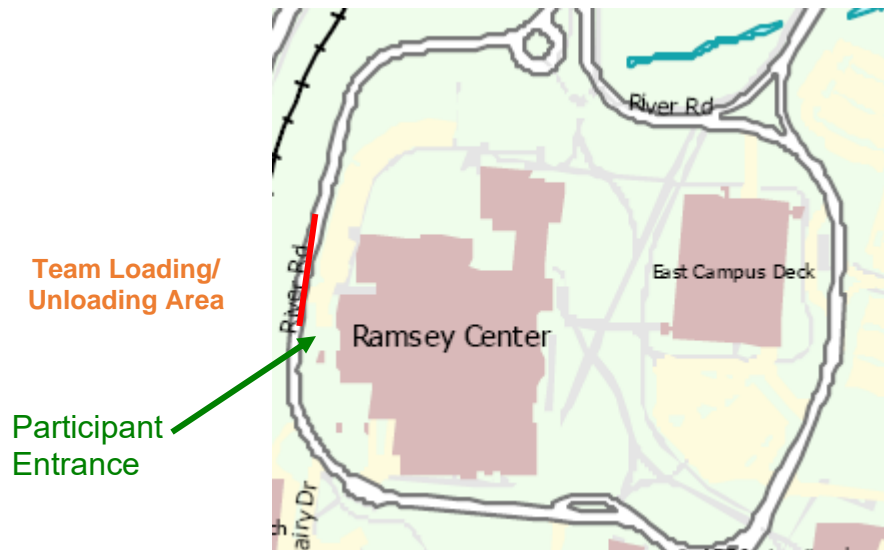
Spectator parking

(with complimentary shuttle to Ramsey Center.)

Directions to Coaches Meeting

Exit out of the Ramsey Center at the spectator entrance. Turn left and walk down the sidewalk toward the Joe Frank Harris Commons. Crossover the road at the crosswalk and walk up the hill to the Georgia Museum of Art.

APPENDIX F – TEAM LOADING AND UNLOADING INSTRUCTIONS



- Buses are to travel in the right lane around the Ramsey Center.
- UGA Police officers and members of the UGA Event Staff will be outside to indicate where buses are to stop in the right lane.
- Participants are to unload on the sidewalk and follow orders from the UGA Police and Event Staff when crossing the street.
- Participants are NOT allowed to cross the road at any point.
- Participants MUST cross the road at the crosswalk designated by UGA Police.
- Buses will NOT be allowed to pull out into traffic in the left lane.
- Buses must proceed around the Ramsey Center in the right lane.

APPENDIX G – EMERGENCY ACTION PLAN

2020 NCAA Swimming & Diving Championships Gabrielsen Natatorium Emergency Action Plan

FIRE

Please note that ALL alarms are real. We do not have fire drills.

Spectators: Exit natatorium through doors at back of seating area. Proceed to facility exit doors at either end of main hallway. Do NOT come down on pool deck.

**Student-Athletes/
Coaches:** Exit main natatorium to Rec Pool (behind diving towers). Stand inside doors ready to evacuate outside to courtyard or beyond. The competition heat currently swimming and essential personnel only will remain until that heat has finished. At end of heat, all will exit to rec pool.

Locker Rooms: All personnel inside locker rooms will be cleared to nearest facility exit.

No one may re-enter the locker rooms, natatorium or facility until the ALL CLEAR signal is given from the Ramsey Center Staff and emergency personnel in charge of the situation.

TORNADO

Watch: Conditions are favorable. All Ramsey Center staff will review procedures. Meet Referee and announcer will be informed by Aquatics Coordinator.

Warning: Severe weather has been spotted in the area. Announcer will be briefed to begin messages.

Spectators: Exit natatorium through doors at back of seating area. Remain in hallway away from glass windows and doors.

**Student-Athletes/
Coaches:** Will be cleared to the nearest locker room.

No one may re-enter the natatorium or facility until the ALL CLEAR signal is given from Ramsey Center staff and emergency personnel in charge of the situation. Patrons will be encouraged to remain in protected areas.

SNOW

During event: The NCAA Swimming & Diving Committee, UGA Athletics personnel and Ramsey Center staff will determine whether or not to proceed with the event. Announcer will be briefed to begin messages.

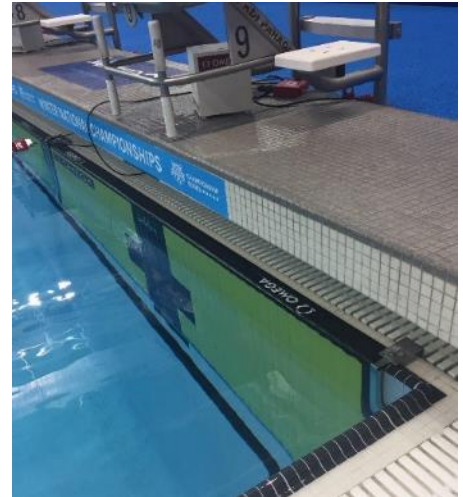
Before: The NCAA Swimming & Diving Committee, UGA Athletic personnel and Ramsey Center staff will determine whether or not to proceed with the event.

APPENDIX H – TIMING SYSTEM AND EQUIPMENT

TIMING SYSTEM/TOUCHPADS

The Ramsey Center – Gabrielsen Natatorium at the University of Georgia will be utilizing the OMEGA Timing System for the 2020 NCAA Division I Women's Swimming and Diving Championships. The touchpads allow each swimmer to stop the clock by exerting pressure of between 3.3 and 5.5 pounds on panels at the ends of each lane.

All touchpads will be gutter-hung design. Both the start end and the turn end of the pools will be equipped with gutter-hung touchpads. The warm-up pool will have two lanes equipped with gutter-hung touch pads at each end, along with OSB Tops.



OLYMPIC STARTING BLOCK TOP

The Olympic Starting Block Top is a part of the new generation of starting blocks. It has an inclined foot rest, which allows a significant improvement of thrust when the swimmer starts. This proven technology has been adapted to the new starting block. The OSB is designed in fiberglass to ensure the platform robustness while optimizing its weight. The platform is covered with an anti-skid surface providing comfort and safety.

Please note: The wedge on the block top is adjustable, however; not removable.

BACKSTROKE LEDGE

The OSB are equipped with the Backstroke Ledge OBL2 Pro. The OBL2 Pro improves the start push and trajectory of the swimmer when entering the water. The length can be set to give different positions using a manual rotating system.

Please note: Timing staff will place the backstroke ledge prior to Relay event, but removal during the relay will be the responsibility of the athletes.





Relay Exchange Review Cameras

The Swiss Timing High Speed Video system will be used for relay exchanges and backup timing. The High-Speed Video system is a hardware/software solution for video-based time measurement. The high-speed cameras of the system are directed at the finish. During a race, the system captures the video data generated by the cameras on hard disk. Browsing through the recorded video sequence, the system provides the time of race for every recorded image. This approach makes it possible to judge exactly when a competitor reaches a defined location, by finding the corresponding image in the video.

A big advantage of the system is the high temporal resolution. Its high-speed cameras generate 100 full frames per second. An important feature of the High-Speed Video system is the camera synchronization. The system guarantees that the images for all cameras are grabbed synchronously. This makes it possible to film the finish from multiple perspectives or divide a long finish line into up to 4 sections without losing comparability of times. Another advantage of the system is that it is equipped with its own high precision time base so that it can be used as a full back up in competitions.

15-Meter Mark Review Cameras

New for the 2020 NCAA Division I Women's Swimming and Diving Championships, Swiss Timing will be deploying a camera system for review of any 15-meter mark violation. This is a 4-camera system set from the vantage point of the official making the call. The system records at over 60 fps. The cameras will be used to determine if an official's call of a 15-meter mark violation is accurate and should be upheld.



APPENDIX I – CITY OF ATHENS/UNIVERSITY OF GEORGIA MAPS

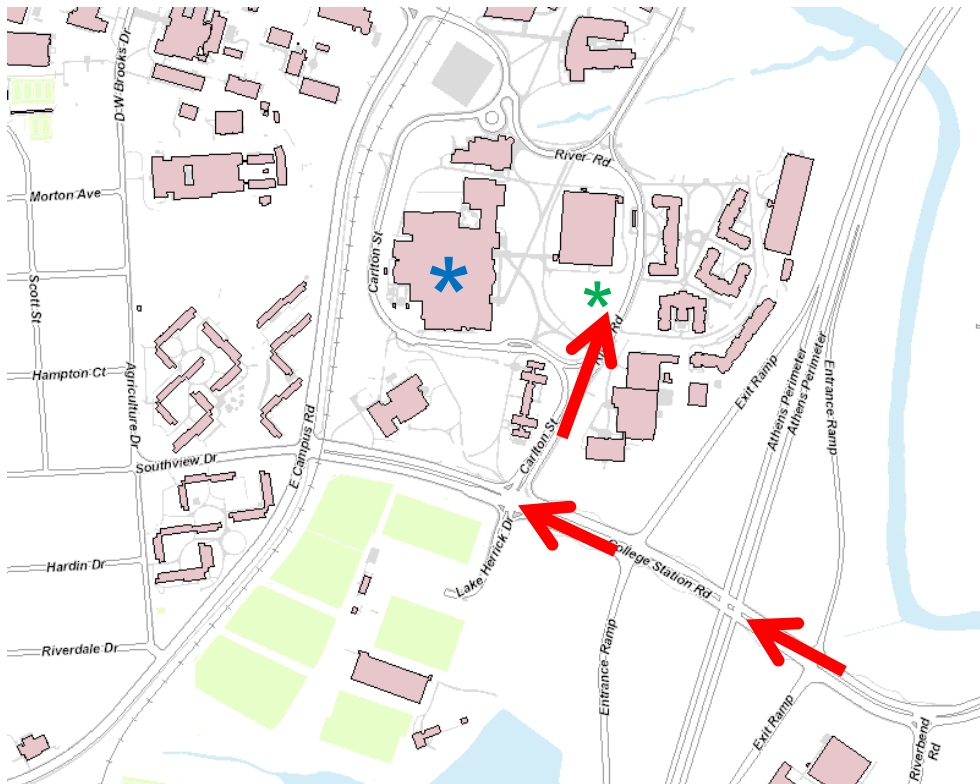
Directions from Atlanta to Ramsey Center

From Atlanta (I-85):

Travel on I-85 North to exit 106, which is GA 316. Proceed east on GA 316 for approximately 40 miles. Take a right onto the Athens Perimeter (Loop 10) traveling east. (Do not exit off of GA 316 at the Athens/Monroe exit.) Continue until you see signs for the Athens Perimeter. *(For reference purposes, there is a sign for UGA and a Home Depot at the junction of GA 316 and the Athens Perimeter.)* After approximately four miles on the Athens Perimeter, exit onto College Station Road. (#7). Turn left onto College Station Road. Go to the second traffic light and turn right onto River Road. The Ramsey Center will be on the left. Park in the surface lot which is in front of the Ramsey Center.

From Atlanta: (I-20):

Travel east on I-20 toward Augusta. Exit at Conyers. Turn left onto GA 138. Travel through Walnut Grove and Monroe. Outside Monroe, turn right onto Highway 78 east. Turn right at the junction of GA 316 and travel on GA 316 for about 5 miles. Take a right onto the Athens Perimeter (Loop 10) traveling east. After approximately four miles on the Athens Perimeter, exit onto College Station Road. (#7). Turn left onto College Station Road. Go to the second traffic light and turn right onto River Road. The Ramsey Center will be on the left. Park in the surface lot which is in front of the Ramsey Center.



The green star represents the surface lot in front of the Ramsey Center.
The blue star represents the Ramsey Center.

APPENDIX J – UNINVITED RELAY SWIMMER DECLARATION FORM

Institutions that have at least one invited swimmer and are eligible to swim relays through either Step 1 or Step 3 of the Relay Qualification Procedures as outlined in the 2019-2020 Division I Swimming and Diving Pre-Championships Manual are allowed to bring **up to four student-athletes** to the championships to serve as uninvited relay swimmers as long as the maximum number of student-athletes per team do not exceed 18. Uninvited relay swimmers are student-athletes who were not invited to the championships in an individual event but can serve as relay alternates if needed. The following policies apply to uninvited relay swimmers:

- Uninvited relay swimmers will not receive reimbursement from the NCAA (travel and per diem) for attending the championships.
- Uninvited relay swimmers may participate as alternates on any relay for which an institution is eligible.
- Uninvited relay swimmers must be eligible student-athletes who are listed on the team roster online.
- Uninvited relay swimmers may not swim any individual events.
- Institutions must complete this form to designate any potential uninvited relay swimmers (up to four) by the end of registration.
- Only student-athletes who were invited in individual events or the designated uninvited relay swimmers (up to four) may be used as alternates for relays.
- Uninvited relay swimmers will count toward the limit of 18 participants.
- If an institution scratches a student-athlete after selections, that student-athlete cannot be used as an uninvited relay swimmers.
- Uninvited relay swimmers do not count towards parking pass numbers but do count towards deck pass allotment.

List below the uninvited relay swimmers (up to four) for your institution. **This form must be completed and given to the NCAA liaison, Carol A. Reep (careep@ncaa.org), by the end of registration. However, eligible institutions are able to complete the form and email it prior to the championships to Robin Hale (rhale@ncaa.org).**

Institution: _____

Name of Person Declaring Alternates: _____

Signature: _____

Date: _____

Uninvited Relay Swimmer #1: _____ **Year in School:** _____

Uninvited Relay Swimmer #2: _____ **Year in School:** _____

Uninvited Relay Swimmer #3: _____ **Year in School:** _____

Uninvited Relay Swimmer #4: _____ **Year in School:** _____

APPENDIX K – PARTICIPANT GIFT INFORMATION



NCAA-Awards.com

HOW TO GET YOUR **Student-Athlete Participation Awards**

For 2019-2020, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.



After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives an award, a member of your administration must place your team's order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men's and women's sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship please contact Erin Hannoy ehannoy@maingateinc.com, MainGate Customer Service (866-945-7267) or the NCAA championship manager.

Please add ehannoy@maingateinc.com to your address book to allow us to send you emails.



Place your order at NCAA-Awards.com



APPENDIX L – CLEAR BAG POLICY



GEORGIA CLEAR BAG POLICY

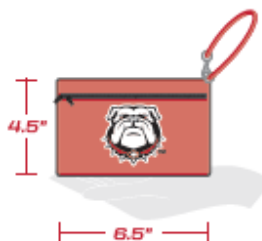
APPROVED



CLEAR TOTE: Plastic, vinyl or PVC
and may not exceed 12" x 6" x 12"



STORAGE BAG:
1 gallon re-sealable,
clear plastic freezer bag



SMALL CLUTCH PURSE:
No larger than 4.5" x 6.5"
with or without a handle or strap



SEAT CUSHION/BACK:
No bigger than 16" and
no arms or pockets

PROHIBITED BAGS



Large Purse



Backpack



Duffel Bag



Diaper Bag



Fanny Pack



Drawstring Bag



Camera Bag



**Non-Clear/Printed
Pattern Tote**

A COMPLETE LIST OF PROHIBITED ITEMS IS AVAILABLE AT:

georgiadogs.com



1

/ 2





GEORGIA CLEAR BAG POLICY

FREQUENTLY ASKED QUESTIONS

Why is UGA adopting this policy?

Our guests are our most prized partners, and ensuring their safety is a top priority. World events continue to impact our security, and we cannot ignore them in the annual analysis of our public safety and stadium security policies at all of our venues.

How does this policy improve public safety?

Clear bags provide layers of security with less inconvenience to our guests. As guests walk toward our events, law enforcement can easily spot prohibited items and have the ability to resolve issues before they even get into line. The clear bags are easier and faster to search, greatly reducing faulty bag searches. The policy supports the Department of Homeland Security's "See Something, Say Something" campaign. Additionally, inside the venue, staff members know that a clear bag has already been searched and that any non-clear bag without a security tag requires their attention.

How does this expedite my entry into the venue?

This policy enables us to move guests through our security checkpoints faster, allowing staff to be more efficient and effective in checking bags that are brought into the venue. A standard size bag eliminates the need for bag templates to check sizes. Overall, shorter lines mean fewer hassles, and an improved sense of safety for all guests.

How many bags can each person bring into the venue?

Each ticketed guest can carry one large clear bag – either a one-gallon Ziploc-style bag or the 12" x 6" x 12" clear bag – plus a small clutch purse (4.5" x 6.5"). The small clutch must be carried into the venue outside the clear bag and is subject to search. Do not place another bag inside the clear bag.

Are team-branded bags available?

Guests who desire to carry Georgia branded bags may purchase them at local retailers. However, any clear 12" x 6" x 12" clear bag with no commercial identification or an inexpensive one-gallon Ziploc-style bag may be used. Clear bags may have only one logo no larger than 4.5" x 3.4" displayed on one side.

Can I bring my purse?

Yes, as long as it meets the size requirements. A small clutch purse (4.5" x 6.5"), with or without a handle or strap, is permitted along with either the 12" x 6" x 12" clear tote bag or one-gallon freezer bag.

What about diaper bags?

Diapers and other baby supplies can be carried in a clear bag. Each member of a family, including children, is allowed to carry one approved clear bag and a clutch purse into the stadium.

Can I carry cameras, binoculars, smart phones or tablets separately from the clear bag?

Binoculars or a phone or camera can be carried into the venue so long as it is not in its own bag.

Are seat cushion/backpacks allowed to be carried into the venue?

Approved seat cushions & seat backs may be carried into the stadium provided they are no wider than 18" and have no arms or pockets.

If I have certain items that I need to bring into the venue for medical reasons and they won't fit in the clear bag, what do I do?

Guests carrying medically necessary bags or equipment into the venue will be required to have their bag/equipment inspected and tagged by security at specified locations within each venue. For the Ramsey Center, use the main spectator entrance.

Do I have to put everything I'm carrying into a permissible clear bag?

No. This policy is designed to limit only the type of bags carried into the venue, not the permissible items that are brought to a game. In their pockets or jacket, guests can carry keys, makeup, feminine products, comb, phone, wallet, credit cards, etc., if they choose not to put them in a clear bag or clutch purse (4.5" x 6.5"). And, they can carry a blanket over their shoulders, binoculars and/or camera without the case around their necks or in their hands. A complete list of prohibited items is available at <http://georgiadogs.com/clear-bag-policy/>.

Does this policy apply to me if I'm working at the game, not attending as a fan?

Credentialed individuals will continue to enter the stadium through designated gates. These individuals and any items that they bring into the stadium will continue to be screened based on procedures that are already in place. Once screened, the bags will be temporarily tagged, showing that the bag has been screened and approved.



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