



2019 DIVISION II
SOCCER
CHAMPIONSHIPS

PITTSBURGH • Slippery Rock University,
SportsPITTSBURGH, Hosts

PARTICIPANT
2019-20 MANUAL

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2019 DIVISION II MEN'S AND WOMEN'S SOCCER CHAMPIONSHIPS PARTICIPANT MANUAL

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Welcome to Pittsburgh!

Congratulations on advancing to the finals of the 2019 NCAA Division II Men's and Women's Soccer Championships.

The information in this manual has been compiled for your convenience. It is being provided to help teams, game officials and accompanying media prepare for the championships.

This manual is a supplement, not a substitute, for the *2019 NCAA Division II Men's and Women's Soccer Pre-Championship Manuals*. Those publications remain the primary source for policy information regarding the championships.

Please check the [Men's Soccer](#) and/or [Women's Soccer](#) championships website regularly for updates to this document. If any questions arise, please contact any person listed on pages 3 through 4 of this manual.

Slippery Rock University of Pennsylvania and SportsPITTSBURGH are proud to host the 2019 NCAA Division II Men's and Women's Soccer Championships. Pittsburgh and the surrounding area have an outstanding history of hosting quality events. We hope you enjoy your visit and are able to experience a little of what Pittsburgh has to offer during your time here. We wish you all the best of luck in the championship!



NCAA Division II Women's Soccer Committee

GARY KAGIAVAS Head Women's Soccer Coach Edinboro University of Pennsylvania Cell: 814-440-0408 Email: gkagiavas@edinboro.edu	Atlantic Region	CHAD MARKUSON Deputy Athletic Director Minnesota State University Moorhead Cell: 563-880-5173 Email: chad.markuson@mnstate.edu	Central Region
JAMES R. MOORE JR. - CHAIR Head Women's Soccer Coach Georgian Court University Cell: 848-333-0799 Email: jmoore@georgian.edu	East Region	KELLEY KISH Director of Athletics Lake Erie College Cell: 440-226-6503 Email: kkish@lec.edu	Midwest Region
LARRY CARPENTER Director of Athletics Lee University Cell: 423-284-0009 Email: lcarpenter@leeuniversity.edu	South Region	NEIL PIPER Head Women's Soccer Coach Texas A&M University-Commerce Cell: 903-366-6034 Email: neil.piper@tamuc.edu	South Central Region
JENNIFER BELL Director of Athletics Converse College Cell: 864-958-1602 Email: jennifer.bell@converse.edu	Southeast Region	JASON CARMICHAEL Director of Athletics California State University, East Bay Cell: 510-402-5134 Email: jason.carmichael@csueastbay.edu	West Region
Molly P. Simons Assistant Director, Championships and Alliances Office: 317-917-6785 Cell: 317-292-1808 Email: msimons@naaa.org	NCAA	John M. Kuzio Coordinator, Championships and Alliances Office: 317-917-6384 Cell: 317-440-1632 Email: jkuzio@naaa.org	NCAA

NCAA Division II Men's Soccer Committee

<p>Terence Beattie Athletics Director West Chester University of Pennsylvania Phone: 484-356-3028 Email: tbeattie@wcupa.edu</p>	Atlantic Region	<p>Matt Cochran Senior Associate Athletics Director Northeastern State University Phone: 918-931-2949 Email: cochranm@nsuok.edu</p>	Central Region
<p>Wade Jean Head Men's Soccer Coach Saint Michael's College Cell: 802-881-9325 Email: wjean@smcvt.edu</p>	East Region	<p>Michael Koehler Associate Director of Athletics Rockhurst University Cell: 816-510-1723 Email: michael.koehler@rockhurst.edu</p>	Midwest Region
<p>Brian McMahon Head Men's Soccer Coach Palm Beach Atlantic University Cell: 561-291-5055 Email: mac_mcmahon@pba.edu</p>	South Region	<p>Mark Mckeever Head Men's Soccer Coach Young Harris College Cell: 706-897-4231 Email: mmckeever@yhc.edu</p>	Southeast Region
<p>Claudio Arias Head Men's Soccer Coach/Director of Soccer Operations Texas A&M International University Phone: 956-236-1637 Email: carias@tamiu.edu</p>	South Central Region	<p>Phillip Billeci-Gard, chair Associate Athletic Director of Internal Operations Dominican University of California Phone: 415-342-2375 Email: phillip.billeci-gard@dominican.edu</p>	West Region
<p>Eric Breece Assistant Director, Championships and Alliances Office: 317-917-6781 Cell: 317-966-6789 Email: ebreece@ncaa.org</p>	NCAA	<p>Carla Laster Assistant Coordinator, Championships and Alliances Office: 317-917-6548 Email: claster@ncaa.org</p>	NCAA

Tournament Directory

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<p><u>HOSTS</u> SportsPITTSBURGH and Slippery Rock University SP: www.sportspittsburgh.com SRU: www.rockathletics.com</p>	<p><u>TOURNAMENT MANAGER</u> Brady Inners Event Manager SportsPITTSBURGH Office: 412-325-0324 Cell: 717-309-9355 Email: brady.inners@SportsPITTSBURGH.com</p>
<p><u>HOST ATHLETIC DIRECTOR</u> Paul Lueken Director of Athletics Slippery Rock University of Pennsylvania Phone: 724-738-2767 Cell: 724-421-7200 Email: paul.lueken@sru.edu</p>	<p><u>PROMOTIONS/MARKETING MANAGER</u> Kylie McCracken Marketing Manager VisitPITTSBURGH Office: 412-325-0326 Cell: 412-616-2235 Email: kylie.mccracken@visitpittsburgh.com</p>
<p><u>SPORTS INFORMATION CONTACT</u> Jon Holtz Director of Athletic Communications Slippery Rock University of Pennsylvania Office: 724-738-4925 Cell: 595-734-2185 Email: jonathan.holtz@sru.edu</p>	<p><u>TICKET MANAGER</u> Shane Kalna Manager of Ticket Operations Pittsburgh Riverhounds Office: 412-865-4625 Cell: 412-325-7241 Email: SKalna@highmarkstadium.com</p>
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<p><u>BANQUET CONTACT</u> Christine Engel Director of Convention Services Sheraton Pittsburgh Hotel at Station Square Phone: 412-803-3871 Email: Christine.Engel@SheratonStationSquare.com</p>	<p><u>HOTEL CONTACT</u> Heather LaValley Group Sales Manager Sheraton Pittsburgh Hotel at Station Square Phone: 412-803-3857 Email: Heather.lavalley@sheratonstationsquare.com</p>

Monday, Dec. 9

1. **Mandatory conference call for all teams (men’s and women’s) that advance to the finals. The conference call will be held at 2 p.m. Eastern time, and participating institutions should use conference call number 877-402-9757 (access code: 7433125#).** The conference call is for administrators, coaches, sports information directors and trainers for each of the participating schools. Representatives from each committee, the host institution and the NCAA will lead the call.
2. Sports Information Directors should send the following to Jonathan Holtz (jonathan.holtz@sru.edu):
 - a. Numerical roster and updated stats through quarterfinal play.
 - b. Notes of media interest (4-6 solid notes featuring player and/or coach, records or other items of interest).
 - c. 4-5 action photos of your team, as well as a team photo.
 - d. Stat Crew Roster.
 - e. Institution roster/pronunciation form (**Appendix D**). Please ensure all names are spelled accurately.
3. Banquet reservation form and payment for additional banquet attendees (**page 2 of Appendix B**), above official travel party (up to four individuals), due by NOON to:

Brady Inners
120 Fifth Avenue, Suite 2800
Pittsburgh, PA 15222

Tuesday, Dec. 10

1. Deadline to submit the Elite 90 award nomination by Noon, Eastern time.
2. Team information due (**page 1 of Appendix B**).
3. Team rooming list due to Heather LaValley at headquarters hotel. Heather.lavalley@sheratonstationsquare.com. (**Appendix C**)
4. Upload video and photos to the FTP Site for the banquet. Refer to Section 13, Media Services.

**2019 NCAA DIVISION II MEN’S AND WOMEN’S SOCCER CHAMPIONSHIP
SCHEDULE OF EVENTS (SEMIFINALS AND FINAL)**

All Times Local

Tuesday, December 10

All day	Teams, committees and NCAA staff arrive
2 p.m.	Committee walk-through
6 p.m.	Administrative meeting. (Location TBD)

Wednesday, December 11

Community Engagement Events	Throughout the day
<i>All practices at Highmark Stadium.</i> 9 to 10 a.m.	Women’s Semifinal #1 Visitor Practice
10:10 to 11:10 p.m.	Women’s Semifinal #2 Home Practice
11:20 a.m. to 12:20 p.m.	Women’s Semifinal #1 Home Practice
12:30 to 1:30 p.m.	Women’s Semifinal #2 Visitor Practice
1:40 to 2:40 p.m.	Men’s Semifinal #1 Visitor Practice
2:50 to 3:50 p.m.	Men’s Semifinal #2 Home Practice
4 to 5 p.m.	Men’s Semifinal #1 Home Practice
5:10 to 6:10 p.m.	Men’s Semifinal #2 Visitor Practice
7 p.m.	Banquet.

Thursday, December 12

9:30 a.m. (no later than)	Officials meeting (Officials Locker Room)
11 a.m.	Women’s Semifinal #1
2 p.m.	Women’s Semifinal #2
5 p.m.	Men’s Semifinal #1
8 p.m.	Men’s Semifinal #2

Friday, December 13

<i>All practices at Highmark Stadium.</i> 11 a.m. to 12:15 p.m.	Women’s Semifinal #1 Winner Practice
12:30 to 1:45 p.m.	Women’s Semifinal #2 Winner Practice
2 to 3:15 p.m.	Men’s Semifinal #1 Winner Practice
3:30 to 4:45 p.m.	Men’s Semifinal #2 Winner Practice

Saturday, December 14

Noon (tentative)	Women’s Championship Game Awards presentation immediately following
3 p.m.	Men’s Championship Game

Community Engagement: Wednesday, Dec. 11

All Division II championships will provide community engagement experiences for participating student-athletes and coaches. A key part of Division II's strategic position, community engagement emphasizes the relationship of athletics in strengthening communities.

Division II's unique approach to community not only connects athletics with outreach opportunities, but also brings communities inside the division's championship experience.

Division II is committed to developing students-athletes and communities by actively engaging in shared experiences. The objective of community engagement is to build relationships by bringing communities to experience Division II events.

We sincerely appreciate your assistance with the NCAA Division II Community Engagement Event. These visits will take place on Wednesday, Dec. 11. Please plan your schedules so that you will arrive at the venue at least 15 minutes prior to the scheduled start time and plan to stay for a photo opportunity, which will occur at the conclusion of the event. Once we have all of your information we will let you know the location you will visit. We will ask that you provide your own transportation to these locations. Please let Jill Willson, NCAA Division II contractor, know if you have any additional questions, you can contact her with this information jwillson@ncaa.org or call 717-360-3556.

Administrative Meeting

The mandatory meeting will be held on **Tuesday, Dec. 10 at 6 p.m.** at the **Sheraton Station Square (Grand Station 3 & 4)**. The purpose of the meeting is to review policies and procedures governing the conduct of the championship and to introduce the games committee. The head coach of each team must be present; the assistant coach may attend. An athletics administrator from each participating institution must be present. Coaches must turn in the completed travel party roster form (Appendix A) to the NCAA soccer representative at the meeting. *(Note: Women's teams should bring a field player and goal keeper uniform and any undergarments that will be worn. A picture may be used instead of bringing the uniform.)*

Banquet

The NCAA Banquet will take place **Wednesday, Dec. 11, at 7 p.m. local time**. Institutions will receive 28 complimentary tickets for their official travel party. Each team may purchase a maximum of four additional banquet tickets, which may be purchased in advance for \$40.

We request that each team fill out the Banquet Participation List (Appendix E, page 45) and email it Brady Inners (Brady.Inners@Sportspittsburgh.com) no later than **Monday, DEC. 9 by Noon Eastern time**.

Directions to the banquet from the Sheraton Pittsburgh Hotel at Station Square:

The student-athlete banquet will be held in the ballrooms located in the lobby of the Sheraton Pittsburgh Hotel at Station Square.

There will be photo opportunities available for small group photos. The championship banquet is a time for all student-athletes to be recognized for their outstanding accomplishments. Please remember you are representing your institution and should dress appropriately. Teams and other guests are encouraged to dress business casual; however, tennis shoes, flip flops, open midriiffs, bare shoulders, T-shirts and torn jeans should not be worn. Absolutely no sweats or warm-up suits allowed.

Practices

Early Arrival: Teams desiring to practice before Dec. 11 should contact Brady Inners (brady.inners@sportspittsburgh.com) to request assistance in securing practice time at an alternate practice facility. **Please note, there may be a fee for utilizing the alternate practice facility on Dec. 11.**

Scheduled Practices: All practices will take place at Highmark Stadium.

On Wednesday, each team is allotted one hour on a practice field at the facility. The advancing teams will be allotted one hour and 15 minutes on their designated practice field on Friday. Practices will be closed and supervised by the games committee. The game clock will be used to time all practice sessions.

Pregame

All teams are guaranteed 30 minutes of warm-up on the game field for semi-final games, with all pregame warm-up activities confined to the half of the field that is assigned by the team's game bench.

SECTION 5 – Championship Format

Bracket Format

Men. The championship provides for a 40-team, single elimination tournament. Preliminary round competition will be conducted on the campuses of the competing institutions. The final four teams will compete at a pre-determined final site.

Women. The championship provides for a 56-team, single elimination tournament. Preliminary round competition will be conducted on the campuses of the competing institutions. The final four teams will compete at a pre-determined final site.

The semifinal games will take place Thursday, Dec. 12, and the championship game will be Saturday, December 14.

Determination of Home/Away Teams

Competing teams shall have both light- and dark-colored jerseys, and light- and dark-colored stockings available. In case of conflict, the designated home team must wear white or light-colored uniforms. For the semifinals and final, the games committee will determine the home teams.

Student-athletes competing in an intercollegiate soccer championship shall wear the official uniform of their institution in competition and related ceremonies. This applies to practices, warm-ups and competitive uniforms.

Lineups

Game rosters will be submitted and exchanged with no later than 30 minutes on the game clock prior to the start of play.

SECTION 6 – Championship Operations

Crowd Control

The responsibility for crowd control rests with the tournament staff. The athletics directors or his/her designees of competing institutions should encourage enthusiastic support within the confines of good sportsmanship.

Emergency/Evacuation Plan

In the case of inclement weather or other factors leading the referee to suspend a game, the officials, games committee and coaches shall refer to the **2018** and **2019** NCAA Men's and Women's Soccer Rules Book. If a game is suspended or postponed, it will be the decision of the games committee and the referee to determine if the game can be continued that day. If conditions dictate that the game cannot be completed, it shall be the decision of the games committee to suspend play until the following day.

Game Ball

The Wilson Forte FYbrid II ball will be used for the championships. Each gender will have 15 balls available for practice. Practice balls will be provided during warm-ups before the game.

Hospitality

Team Hospitality: Team Hospitality will be located in each of the team locker rooms located at Highmark Stadium.

VIP Hospitality: There will be a VIP hospitality space at Highmark Stadium for event staff, NCAA Staff and VIPs, and institution VIPs who are properly credentialed. The space will be available for all games and will be located on the upper level of the Highmark Stadium admin building. Appropriate credentials will be required.

National Anthem

The national anthem will be played, either live or electronically, prior to the first game on Thursday and before the first championship game on Saturday.

Officials

Selection/Assignments. All officials for tournament games will be selected and assigned by the respective committee in coordination with the NCAA national coordinator.

Player Introductions

It is required that the following format be used in NCAA tournament games: The teams are led onto the field in two lines by the three officials. The officials are the first to be introduced. The captain of each team heads the line of players (both starters and nonstarters.) The officials will stop at midfield. At midfield, the teams, in single file, will turn 90 degrees and move toward their respective goals, ultimately forming a single line at center field facing the direction as determined by the competition site. The announcer then introduces the “visiting” team’s nonstarters, followed by the starters, assistant coach(es), and head coach. The announcer then introduces the “home” team using the same format. After both teams have been introduced and the national anthem has been played (prior to the first game of the day), the players should return to their respective benches to prepare for the start of the game.

Post-championship Evaluations

The NCAA will send evaluations to head coaches and athletics directors via email after competition. It is important that we get your help in providing feedback. **We also ask that coaches share the survey link with their team.** Your responses will be held in confidence and used only to enhance the championship in the future. The survey should take less than five minutes to complete.

Videotaping

Institutions are permitted to videotape championship competition and the videotape area will be on top of the press box. Each institution may videotape only the portion of the competition in which it participates. The videotapes may not be used for any commercial purposes.

Video Review

Per rule 5.7 in [2018 and 2019 NCAA Men's and Women's Soccer Rules and Interpretations](#), video review is permissible but not required. The use of video review must be agreed upon by both head coaches before the start of the game. In order to use video review, the review equipment must be provided by the home institution and available at the scorekeeper’s table or field level. Planned use of video review must be discussed at the administrative meeting and officials’ meeting.

SECTION 7 – Competition Site

Locker Rooms

Each team will have access to the locker rooms for approximately one hour before the start of competition. Security personnel will be stationed outside of the team locker rooms during both competition days. We ask that when you leave at halftime for the second half of your game, you take all of your belongings with you, as the next two teams will be allowed to move-in.

Parking

Signs will be posted to direct participants, spectators and other officials to the designated parking lots.

Team Parking: Participating teams arriving via charter bus will drop student-athletes at the main gate of Highmark Stadium and will proceed on West Station Square Drive and park in the Duquesne Incline Parking Lot. Teams will receive a parking pass / decal for their team bus that they will hang in the front of their bus when they park. This pass will be good for Wednesday-Saturday of the championship and have unlimited in / out privileges. If participating teams arrive in vans, student-athletes should be dropped at the main gate “cut-out” of Highmark Stadium and park in the lot adjacent to the stadium.

** On practice days there won't be a parking attendant at the Highmark Stadium gates. You will take a parking ticket from the machine and proceed into the lot. When exiting the parking lot, you will place your machine pulled ticket AND pre-validated pass into the machine and the gate will rise to exit. You will receive pre-validated passes at the

administrative meeting. Note, the pre-validated passes are only good for a one-in / one-out use. On game day, there will be a parking attendant at the front entry gates. Hand your pre-validated pass to the parking attendant and he/she will hand you a parking ticket to exit the lot with. When exiting, insert your parking ticket into the machine and the gate will go up. Note, the pre-validated passes are only good for a one-in / one-out use. Every time you enter the lot, please hand the parking attendant a new parking pre-validated pass.

Spectator Parking: Spectators will have multiple paid parking lot options besides Highmark Stadium and 0.2 miles away in Station Square.

Additional parking is available at the following locations in Station Square for standard hourly rates:

- Parking garage (across from Sheraton Hotel)
- East Lot (adjacent to the Smithfield Street Bridge)
- West Carson / River Lot (adjacent to the Gateway Clipper Fleet Dock Ramp). **Note: This lot is CASH ONLY.**

Participants Entrance

All teams (players, coaches, team personnel) shall enter Highmark Stadium through the entrance near the Participant, Volunteer and VIP Parking area (end of the stadium where the main building is located). Participant credentials will be provided to each team and **MUST** be displayed for entrance into the venue.

SECTION 8 – Directions

From Pittsburgh International Airport to the Sheraton Pittsburgh Hotel at Station Square: 20.1 miles

- Keep left at the fork, follow signs for I-376 E / I-79 E Pittsburgh
- Merge onto I-376 E towards Pittsburgh
- Take Exit 69C to merge onto PA-51 N / US-19 N
- Stay in the right lane to take Hwy 51 / State Rte 837 / McKees Rocks West End Ramp
- Turn right on W Carson Street
- Turn left onto Commerce Drive
- Turn left on W Station Square Drive, hotel will be on the right

From Sheraton Pittsburgh Hotel at Station Square to Highmark Stadium: 0.2 miles

- Turn right out of Sheraton hotel onto W Station Square Drive.
- Highmark Stadium will be on your right.

SECTION 9 – Drug Testing

Student-athletes who compete in these championships may be subjected to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

SECTION 10 – Expenses/Reimbursement

Per Diem

Per diem will be paid for the allowable travel party of 28. The per diem rate and allowable days can be found in the [NCAA travel policies](#).

TES System

Expense Reimbursement. Team expense reports should be filed online through the Travel Expense System (TES). The login information for the system is the same as that used for the Short's travel portal. The system is located at the following website: <https://web1.ncaa.org/TES/exec/login?js=true>.

All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate reimbursement.

SECTION 11 – General Public

Banners and Artificial Noisemakers

No banners may be posted at the tournament other than the NCAA and approved media banners. Flags or signs must be hand-held and cannot be affixed to the facility in any manner. The rules allow for selected artificial noisemakers to be allowed during play (cowbells, drums, thunder sticks, etc.). Whistles, air horns and electric amplification are still prohibited. During NCAA postseason play, the permitted noisemakers will be allowed unless the venue has prohibited these items. Additionally, any artificial noisemakers that event management staff deems as interfering with spectator's ability to enjoy or watch the game will be removed.

Facility Regulations

Highmark Stadium adheres to a 'Clear Bag Policy.'

- Bags that are clear plastic, vinyl or PVC and do not exceed 12" x 6" x 12."
- One-gallon clear plastic freezer bag (Ziploc bag or similar).
- Small clutch bags or small purse, approximately the size of a hand 4.5" x 6.5", with or without a handle or strap can be taken into the stadium with one of the clear plastic bag options.
- Seat cushions and seat cushions with backs will be permitted. No larger than 16" wide with no arms or pockets allowed.
- An exception will be made for medically necessary items after proper inspection at a gate designated for this purpose. Prohibited items include, but are not limited to: purses larger than a clutch bag, coolers, briefcases, backpacks, fanny packs, cinch bags, luggage of any kind, computer bags and camera bags or any bag larger than the permissible size.

Championship Merchandise

Merchandise will be available inside of the complex one (1) hour prior to the first game. Participating teams will have the opportunity to preorder championship merchandise. Information regarding this process will be emailed from the NCAA prior to the championship.

First Aid

The athletic training room is located adjacent to the field. The athletic training room will be open during practice and game times. Cups, water, and ice will be provided. A certified trainer will be at the field or in the training room before, during and after all practices and games.

Seating Areas

The facility has bleacher seating for approximately 3,000 people. Seating is general admission.

Security

Security will be on-site and event staff will be positioned at each gate in order to control access appropriately.

Bench

A uniformed security officer will accompany the teams to and from the locker room.

Transportation

AIRPORT

Pittsburgh International Airport
1000 Airport Boulevard
Pittsburgh, Pennsylvania 15231
(412) 472-3525

Team Hotels

SportsPITTSBURGH and Slippery Rock University of Pennsylvania are the host for this NCAA event. The sports commission will incur no liability to any person in connection with the rental of rooms mentioned herein.

Fifteen (15) rooms per team are reserved at the following hotel. Please call the contact listed directly, and state that you are one of the teams competing in the NCAA Division II Soccer Championship. Please forward the rooming list in Appendix C of this manual by Tuesday, Dec. 10.

Sheraton Pittsburgh Hotel at Station Square

Contact: Heather LaValley
300 W. Station Square Drive
Pittsburgh, Pennsylvania 15219
Phone: 412-803-3857
Email: Heather.lavalley@sheratonstationsquare.com

NCAA policy states that an institution is not obligated to stay at the designated property; however, it is responsible for canceling its reservations and then securing its own accommodations. If an institution prefers to stay in another hotel it must do the following:

1. Obtain release for the rooms from the hotel manager and NCAA; or
2. Use all rooms for persons accompanying the official traveling party.

The competing institution is responsible for the first night's room charges even if it fails to use those rooms. If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution.

NOTE: If you will be arriving before 3 p.m. local time on Tuesday, Dec. 10, please let the hotel know; the hotel cannot guarantee early check-ins. Late checkouts must also be coordinated with the hotel.

Fan and Parent Hotel Block: A personalized hotel block for NCAA Division II Men's & Women's Soccer fans and parents has been created. ***This is for fans and parents only and should not be used by teams.***

Wyndham Grand, Pittsburgh Downtown Hotel (<https://book.passkey.com/e/50016027>)

Space is limited, so if interested, be sure to act fast!

You may call 412-325-0288 and ask for the 2019 NCAA Division II Men's and Women's Soccer fan room block.

FTP Site

The NCAA has developed a website to retain key information from every conference and institution which may participate in an NCAA Championship, including logos, fight songs, rosters and photos of student-athletes for use on selection shows, game programs, banquet videos and video boards at NCAA championships.

Please log on to www.ncaachampionship.info (username: ncaaschools; password: ncaafpt) to upload a team logo, team picture and action shots of your student-athletes for use during the championship. The process of uploading your materials is quite simple. Once you log in to the site, select the "institutions" folder to locate your school (the search tool is the easiest way to find a school). After selecting your school folder, you will see individual folders for the materials requested. Please make sure to enter the information into the correct sport folder. To add content, click on the desired folder and then select "upload files" on the top toolbar, and repeat as necessary.

Please load the below information for use during the championship later than 5 p.m. Eastern time on Tuesday, Dec. 10.

- Video clips from the season/post-season (for use in a highlight video)
- Student-athlete headshots
- Action shots (photos)
- Full team photo

Post-game Interviews

At the end of the ten (10) minute cooling off period the winning coach and players shall be scheduled in the interview room before the non-winning coach and players, with the exception of the national championship game, after which the non-winning coach and players shall be scheduled first. The players should report to the interview room wearing their game jerseys or institution provided team apparel.

All requests by the media for interviews throughout the competition must be directed to the sports information directors of the participating schools or their designees.

Media Credentials

The NCAA shall control the issuance of working press and photography credentials for each of its championships. NCAA policy shall limit the issuance of working press credential to the Associated Press, United Press International, newspaper, magazines and radio or television stations, and/or networks or cable systems and shall preclude the issuance of press credentials to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of “tout sheets” or “tip sheets” or other advertising designed to encourage gambling on college sports events.

Subject to limitations of space, seats in the press box area and photo credentials shall be assigned to working press in accordance with the following priorities:

1. Campus media certified by the director of athletics or sports information director of each participating and host institution;
2. Certified media from the immediate locale of the championship and the immediate locale of the competing teams; and
3. Other certified media filing from the scene. Other restrictions for obtaining credential may be implemented, based on the circumstances at the host institution and availability of seating.

Radio – Due to restricted pressbox space and the NCAA’s webcasting of all games, positions will NOT be reserved for participating institution’s home radio station or webcasting personnel. Teams that insist on doing either should contact Brady Inners (Brady.Inners@Sportspittsburgh.com) for details, and space may be made available beside the press box.

Television/Radio/Film Rights – The NCAA owns all rights to all of its championships as listed in NCAA Bylaw 18.3. These rights include, in addition to the rights with respect to participation and admission, rights to televise (live and delayed), radio broadcasting, filming and commercial photography.

All games will be produced by NCAA Productions and will be webcast live on NCAA.com.

Working Media Facilities – A working media area will be located in the press box of the stadium. This area will be restricted to working media and game administration personnel and will be the site of all news conferences. Wireless internet service is available.

- Press guides, tournament press kits and other miscellaneous material will be located in the working media room.
- Credentials – NO credentials will be mailed. Credentials may be picked up at will call the day of the tournament.

Working media credentials must be displayed at all times during the games.

Ambulance

An ambulance will be on site for all competitions.

Athletic Training

Certified athletic trainer(s) shall be available in the athletic training facility and assist the participating institutions' sports medicine staff. Certified athletic trainer(s) shall be on site for each scheduled practice or competition. Physician(s) shall be on-call or on site for all practice and game days, depending on the sport. When applicable, the host institutions shall provide specialty physicians (e.g., dermatologists, orthopedic, ophthalmologist), dentist, x-ray technicians, emergency medical technicians (EMTs) or licensed massage therapists.

Concussion Management

The NCAA has adopted legislation that requires all active member institutions to have a concussion-management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at www.NCAA.org/health-safety.

Hospitals and Emergency Services

UPMC Mercy Hospital (2.1 miles from Highmark Stadium)
1400 Locust Street

Pittsburgh, PA 15219
412-232-8111

Pittsburgh Police Department (Non-emergency)	412-323-7800
Pittsburgh Fire Department (Non-emergency)	412-255-2863
All other emergency needs	911

SECTION 15 – Participant Expectations and Guidelines

Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Misconduct

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law occurring incident to, en-route to, from or at the locale of the competition or practice that discredits the event or intercollegiate athletics.

Criticism of Officials. Members of the coaching staff or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.8.

Red Cards

A player receiving a red card shall be ejected from the game and cannot be replaced. An ejected player, coach or other bench personnel shall leave the premises of the field of play to the point that the individual, in the referee's opinion, shall not be a disruptive influence on the further progress of the game. This means out of sight and sound of the field of play. An administrator or coach must accompany any ejected player(s).

Sportsmanship

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

Sports Wagering

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

SECTION 16 – Team Travel/Transportation

GO Ground

Charter Bus Transportation Program. Participating institutions shall be required to make all ground transportation arrangements with the official NCAA provider, GO Ground Options. The NCAA will pay for the services directly. Institutions will not have to seek reimbursement for the ground transportation costs that are reimbursable under the NCAA travel policy. For the charter bus costs that are not covered by the NCAA travel policy, an institution will have the option, at its own expense, to use the charter bus services contracted by GO Ground. Institutions will be required to pay for those services at the time the reservations are made with GO Ground.

Institutions can contact GO Ground at 866-386-4951. Their online ground transportation portal can be accessed at www.gochampionships.com. The username and password are the same as that used for the Short's Travel portal.

Local/Ground Transportation

Teams located within the designated mileage limit of the competition site are required to travel via ground transportation. Mileage reimbursement is calculated using the mileage calculator available through the online reimbursement system.

Local transportation is not reimbursable by the NCAA and must be paid by the institution. Transportation between the team's hotel and the competition or practice site is considered local transportation. Please see the NCAA travel policies for the applicable mileage limits.

At the end of each fiscal year, the Division II Planning and Finance committee will determine if there are any funds available to assist member institutions in offsetting local transportation costs. If funds are available, and the Presidents Council authorizes such use, the funds will be distributed to member institutions based on a formula approved by the Planning and Finance committee.

For team sports, when teams are required to travel by ground transportation to the site of competition or are eligible for reimbursement at the site, bus transportation will be provided through the NCAA charter bus transportation program.

The NCAA will pay the actual costs for charter buses. The number of buses paid for is determined by the travel party size for each sport. Per the transportation policies, the NCAA will reimburse the following:

Teams that are required to drive to the site of competition: The NCAA will pay the actual costs of the bus for the round trip from campus to the site of competition, including all days at the site.

Teams that fly to the site of competition: If campus is 25 miles or more from the departure airport, the NCAA will pay the cost of the airport transfers, both on departure and on return.

If the arrival airport is 25 miles or more from the site of competition, the NCAA will pay the cost of the bus for the day the team arrives and the day the team departs. Any days in between are considered local transportation and are at the expense of the institution.

If either of the legs described above are less than 25 miles, no costs will be paid by the NCAA since local transportation is at the cost of the institution.

Bus Charters

For local bus transportation:

Anderson Coach and Travel: 724-588-8310 X 507
Lenzner Coach Lines / Coach USA: 412-749-4156

Primary Contact: Kim Buckley
Primary Contact: Lisa Finigan

Rental Cars

Automobiles and vans may be arranged through:

Enterprise Rent-A-Car:
55 11th Street
Pittsburgh, PA 15222
412-325-7042

Avis Car Rental:
625 Stanwix Street
Pittsburgh, PA 15222
412-261-0542

Short's Travel Management

Participating institutions are completely responsible for making their own travel reservations in accordance with the following:

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at www.shortstravel.com/ncaachamps.

The NCAA has adopted the following policies with respect to the travel and expenses incurred by the competing institution:

- 1. Air Transportation.** Participating institutions shall be required to make all air travel arrangements with the official travel agency for the approved travel party. The NCAA will pay the agency directly for such costs. Institutions who fail to use the official agency will not receive reimbursement for their travel. When reasonable commercial space for air travel is not available, chartered flights may be offered to the traveling institution. In this case, the cost of the chartered flight will be fully paid for by the NCAA, for the official traveling party. If reasonable commercial space is available but the institution chooses to travel by charter, the NCAA will only cover the cost of the commercial flight. The institution will be responsible for any additional cost for their chartered flight and will be billed by the official travel agency. In addition, the institution may choose to take additional travelers over the allowable travel party size. The cost for additional travelers must be paid by the institution. All charter arrangements must be made through the official travel agency. The NCAA travel department is responsible for making the determination of what should be considered reasonable options for the official traveling party.

The NCAA will reimburse fees for checked baggage charged by commercial airlines. While we encourage you to take as few bags as necessary, a maximum of two bags per person will be reimbursed. Fees for oversized or overweight bags will not be reimbursed.

The NCAA will not reimburse fees charged by the airlines to pre-assign seats, choose premium seats, or receive priority check-in.

- 2. Hub Rule.** If an institution is eligible to use air transportation to the site of the tournament game, and there is a major airport located within 150 miles of the tournament site, then the participating institution is required to fly into/out of that airport and utilize ground transport to and from the site of competition. This also applies if the originating airport is located within 150 miles of the participating institution's campus. This policy only applies when airfare is less expensive from the more distant airport. The NCAA travel staff may increase this mileage limit if circumstances warrant.
- 3. Travel Exceptions.** Be advised that if extraordinary circumstances may warrant an exception to the travel policies, you must contact the NCAA travel department for approval PRIOR TO making any travel arrangements. The travel group can be reached at 317-917-6757, or by email at travel@ncaa.org.

SECTION 17 – Tickets

Ticket Policies

NO complimentary tickets may be provided by tournament personnel in accordance with NCAA policy.

Every person except children under the age of two must have a ticket to be admitted to the championship. No exit and reentry to the facility will be permitted.

Tickets may not be returned, refunded or exchanged.

Unless specifically authorized in advance by the NCAA, tickets may not be offered as a prize in a sweepstakes, contest, auction or fundraising activity.

Tickets may not be sold or resold above face value.

The NCAA reminds fans that purchasing tickets from secondary unauthorized vendors may result in fraudulent purchases. Fans are encouraged to purchase tickets from the NCAA member institutions and programs authorized by the NCAA to sell or resell championship tickets.

Participant credentials. Credentials will be provided to student-athletes competing in the championships as well as to their coaches, athletic trainers, managers, and other team members of the participating institutions official travel party (maximum of 28). When not competing, the holder of a participant credential may sit in the designated seating

area. Participant credentials may not, under any circumstances, be passed from one individual to another or used by anyone other than to whom the pass was issued.

Be advised that if transportation personnel such as a bus driver are not part of the official team party, he or she will have to buy a ticket.

Ticket Prices

<u>Day Passes</u>	<u>Type of Admission</u>	<u>All-Tournament Passes</u>
\$15	Adult General Admission	\$25
\$10	Student / Senior General Admission	\$10
\$5	Group Ticket Option (Minimum of 10)	

SECTION 18 – Travel Party

Band/Spirit Squad/Mascots

Spirit squads, not to exceed 12 in number, plus the mascot shall be admitted, if in uniform, via the gate list. A maximum of 25 band members, who are in uniform and performing at the championship, will not be charged admission. Information as to whether spirit squad or band members will need admission to the competition should be provided at the coaches meeting.

Bench Passes/Assignments

NCAA-provided credentials will be distributed on Tuesday at the administrative meeting and event staff will monitor bench access.

Bench/Squad Size

Teams are limited to 24 players in uniform for any one contest, including warm-up. A maximum of 28 players and coaches will be allowed in the bench area for the men's teams. A maximum of 32 players and coaches are allowed for the women's teams (only 24 student-athletes in uniform). An additional chair may be provided for the tournament director responsible to both teams. The home team shall occupy the bench to the right of the scorers' table (when facing the scorers' table from the field).

Travel Party Size

The official travel party is 28.

SECTION 19 – Trophies and Awards

Additional Award Ordering

Additional awards may be ordered after the championship. An institution may only order the award their team received at the championship. You may submit the additional award(s) order at the following link: <http://www.mtmrecognition.com/ncaa/>.

All-Tournament

The respective soccer committees shall select an 11-person all-tournament team. The all-tournament team will consist of 11 players (irrespective of position). Of the 11, one player will be named the most outstanding offensive player, and one player the most-outstanding defensive player.

The Division II Men's and Women's Soccer Committees will coordinate the ceremony with the public-address announcer.

Elite 90 Award

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average participating at the finals site for each of the NCAA's championships. Each institution that has at least one student-athlete qualify for the finals round/site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. For more information regarding this program, please contact Mark Bedics elite90@ncaa.org or 317-917-6222. All documents, including deadlines and nomination forms can be obtained at the following location – [Elite 90 forms](#). You must be logged into the site to access the page.

The submission deadline for nomination for Division II Soccer is **Noon, Eastern time, Tuesday, Dec. 10.**

Student-Athlete Participation Award

The NCAA will provide championship mementos (28) after the conclusion of the championship. The NCAA, in conjunction with its licensed designee, will **communicate directly to participating institution's head coaches regarding the ordering and delivery process of the championship participation awards.** In order to ensure each participant receives their allotted participation award, we ask that you follow the directions from the MainGate electronic memo. If you do not receive information for ordering participation awards within two weeks post event, please contact Erin Hannoy (ehannoy@maingateinc.com). Mementos must be ordered within 30 days after the championship. (See Appendix G)

Team Awards

The national championship team will receive a team trophy. Each member of the national championship team will receive a mini-trophy and watch. Watches will be shipped after the championship. Each member of the runner-up team and national semifinalist teams will receive a mini-trophy. An awards ceremony will occur after each semifinal and after the championship game on Saturday.

SECTION 20 – Uniforms

Logo Policy

[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

Patches

At the championship site, each team will receive 48 NCAA patches for their student-athletes. Each student-athlete that is part of the official team roster should receive two patches. One patch should be placed on both the home and away jerseys. The preferred location for the patch is on the upper left corner of the jersey; however, the left sleeve is an acceptable alternative. All team members must wear the patch in the same location. Teams should remove the patches before laundering and replace them when finished.

2019 NCAA Division II Men's & Women's Soccer Championships

Travel Information

To help plan for your arrival in Pittsburgh, please complete this form and send it to Brady Inners at {Brady.Inners@Sportspittsburgh.com}, as well as one of the following:

Men's Soccer: Carla Laster (claster@ncaa.org)

Women's Soccer: John Kuzio (jkuzio@ncaa.org)

This form is due not later than **Tuesday, Dec. 10 at 5 p.m. Eastern time.**

Institution: _____

Team Arrival Date: _____

Team Arrival Time: _____

Head Coach Name: _____

Head Coach Cell Phone Number: _____

Administrator Name: _____

Administrator Cell Phone Number: _____

Are you traveling with an SID? Yes ____ No ____

SID Name: _____

SID Cell Phone Number: _____

Are you traveling with a band, cheerleaders or mascot? Yes ____ No ____

Number of institutional representatives attending the banquet (Maximum 32) _____

(NOTE: the official travel party of 28 will be admitted to the banquet free of charge. Additional attendees must be paid for by the institution.)

2019 NCAA Division II Men's & Women's Soccer Championships
Game Clock Time Schedule (tentative)

Semifinal #1—Thursday, Dec. 12 — 11 a.m. local time

<u>TIME OF DAY</u>	<u>GAME CLOCK</u>	<u>DESCRIPTION</u>
*Begin clock 60 minutes prior to game starting time.		
10 a.m.	60:00	Teams take the field
10:30 a.m.	30:00	Game rosters submitted and exchanged
10:50 a.m.	10:00	Teams clear field to sideline
10:50.15 a.m.	9:45	Sportsmanship/Crowd Control Statement
10:51 a.m.	9:00	Team introductions <ul style="list-style-type: none"> • Officials (in center of circle) • Visiting team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i> • Home team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i>
10:56 a.m.	4:00	National anthem Teams shake hands Captains and officials meet Coin toss
11 a.m.	0:00/45:00	Kick-off, first half
_____	15:00	Halftime - start immediately as teams exit field
_____	0:00/45:00	Kick-off, second half

***Overtime Procedure**

5:00	Intermission following regulation time
10:00	First overtime period (sudden victory)
2:00	Intermission
10:00	Second overtime period (sudden victory)
5:00	Intermission
0:00	Penalty kick procedure

Game Clock Time Schedule (tentative)

Semifinal #2—Thursday, Dec. 12 — 2 p.m. local time

<u>TIME OF DAY</u>	<u>GAME CLOCK</u>	<u>DESCRIPTION</u>
*Begin clock 60 minutes prior to game starting time.		
_____	38:00	Teams take the field (guaranteed 30 min. of warm-up)
_____	30:00	Game rosters submitted and exchanged
_____	8:00	Teams clear field to sideline
_____	7:45	Sportsmanship/Crowd Control Statement
_____	7:00	Team introductions <ul style="list-style-type: none"> • Officials (in center of circle) • Visiting team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i> • Home team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i>
_____	2:00	Teams shake hands Captains and officials meet Coin toss
_____	0:00/45:00	Kick-off, first half
_____	15:00	Halftime - start immediately as teams enter locker rooms
_____	0:00/45:00	Kick-off, second half

***Overtime Procedure**

5:00	Intermission following regulation time
10:00	First overtime period (sudden victory)
2:00	Intermission
10:00	Second overtime period (sudden victory)
5:00	Intermission
0:00	Penalty kick procedure

Game Clock Time Schedule (tentative)

Semifinal #3—Thursday, Dec. 12 — 5 p.m. local time

<u>TIME OF DAY</u>	<u>GAME CLOCK</u>	<u>DESCRIPTION</u>
_____	38:00	Teams take the field (guaranteed 30 min. of warm-up)
_____	30:00	Game rosters submitted and exchanged
_____	8:00	Teams clear field to sideline
_____	7:45	Sportsmanship/Crowd Control Statement
_____	7:00	Team introductions <ul style="list-style-type: none"> • Officials (in center of circle) • Visiting team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i> • Home team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i>
_____	2:00	Teams shake hands Captains and officials meet Coin toss
_____	0:00/45:00	Kick-off, first half
_____	15:00	Halftime - start immediately as teams enter locker rooms
_____	0:00/45:00	Kick-off, second half

***Overtime Procedure**

5:00	Intermission following regulation time
10:00	First overtime period (sudden victory)
2:00	Intermission
10:00	Second overtime period (sudden victory)
5:00	Intermission
0:00	Penalty kick procedure

Game Clock Time Schedule (tentative)

Semifinal #4—Thursday, Dec. 12 — 8 p.m. local time

<u>TIME OF DAY</u>	<u>GAME CLOCK</u>	<u>DESCRIPTION</u>
_____	38:00	Teams take the field (guaranteed 30 min. of warm-up)
_____	30:00	Game rosters submitted and exchanged
_____	8:00	Teams clear field to sideline
_____	7:45	Sportsmanship/Crowd Control Statement
_____	7:00	Team introductions <ul style="list-style-type: none"> • Officials (in center of circle) • Visiting team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i> • Home team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i>
_____	2:00	Teams shake hands Captains and officials meet Coin toss
_____	0:00/45:00	Kick-off, first half
_____	15:00	Halftime - start immediately as teams enter locker rooms
_____	0:00/45:00	Kick-off, second half

***Overtime Procedure**

5:00	Intermission following regulation time
10:00	First overtime period (sudden victory)
2:00	Intermission
10:00	Second overtime period (sudden victory)
5:00	Intermission
0:00	Penalty kick procedure

Game Clock Time Schedule (tentative)

Championship Match #1—Saturday, December 14 — Noon local time

<u>TIME OF DAY</u>	<u>GAME CLOCK</u>	<u>DESCRIPTION</u>
*Begin clock 60 minutes prior to game starting time.		
11 a.m.	60:00	Teams take the field
11:30 a.m.	30:00	Game rosters submitted and exchanged
11:50 a.m.	10:00	Teams clear field to sideline
11:50.15 a.m.	9:45	Sportsmanship/Crowd Control Statement
11:51 a.m.	9:00	Team introductions <ul style="list-style-type: none"> • Officials (in center of circle) • Visiting team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i> • Home team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i>
11:56 a.m.	4:00	National anthem Teams shake hands Captains and officials meet Coin toss
Noon	0:00/45:00	Kick-off, first half
_____	15:00	Halftime - start immediately as teams exit field
_____	0:00/45:00	Kick-off, second half

***Overtime Procedure**

5:00	Intermission following regulation time
10:00	First overtime period (sudden victory)
2:00	Intermission
10:00	Second overtime period (sudden victory)
5:00	Intermission
0:00	Penalty kick procedure

Game Clock Time Schedule (tentative)

Championship Match #2—Saturday, December 14 — 3 p.m. local time

<u>TIME OF DAY</u>	<u>GAME CLOCK</u>	<u>DESCRIPTION</u>
_____	38:00	Teams take the field (guaranteed 30 min. of warm-up)
_____	30:00	Game rosters submitted and exchanged
_____	8:00	Teams clear field to sideline
_____	7:45	Sportsmanship/Crowd Control Statement
_____	7:00	Team introductions <ul style="list-style-type: none"> • Officials (in center of circle) • Visiting team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i> • Home team nonstarters followed by starters. <i>(all to midfield, in front of bench)</i>
_____	2:00	Teams shake hands Captains and officials meet Coin toss
_____	0:00/45:00	Kick-off, first half
_____	15:00	Halftime - start immediately as teams exit field
_____	0:00/45:00	Kick-off, second half

***Overtime Procedure**

5:00	Intermission following regulation time
10:00	First overtime period (sudden victory)
2:00	Intermission
10:00	Second overtime period (sudden victory)
5:00	Intermission
0:00	Penalty kick procedure

2019 NCAA Division II Men's & Women's Soccer Championships
Highmark Stadium Diagram



2019 NCAA Division II Men's & Women's Soccer Championships

2019-20 Student-Athlete Participation Awards



NCAA-Awards.com

HOW TO GET YOUR Student-Athlete Participation Awards

For 2019-2020, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.



After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives an award, a member of your administration must place your team's order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men's and women's sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship please contact Erin Hannoy ehannoy@maingateinc.com, MainGate Customer Service (866-945-7267) or the NCAA championship manager.

Please add ehannoy@maingateinc.com to your address book to allow us to send you emails.



Place your order at NCAA-Awards.com

**main
gate**
image has an entrance