



PRECHAMPIONSHIP 2024-25 MANUAL

NCAA General Administrative Guidelines

Contents

Section 1 • Introduction	2
Section 1•1 Definitions	2
Section 2 • Championship Core Statement	2
Section 3 • Conduct	3
Section 3•1 Certification of Eligibility/Availability	3
Section 3•2 Drug Testing	3
Section 3•3 Honesty and Sportsmanship	3
Section 3•4 Misconduct/Failure to Adhere to Policies	4
Section 3•5 Sports Wagering Policy	4
Section 3•6 Student-Athlete Experience Survey	5
Section 4 • Elite 90™ Award	5
Section 5 • Fan Travel	5
Section 6 • Health and Safety	5
Section 7 • Logo Policy	5
Section 8 • Research	6
Section 9 • Travel Party	6
Section 10 • Religious Conflicts	6
Section 11 • Team Replacement Policy	6

THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

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Section 1 • Introduction

During the 2024-25 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Prechampionship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information and Appendixes.

Sections one through nine apply to policies applicable to all 90 championships, while the remaining sections are sport specific.

Section 1.1 Definitions

Prechampionship Manual. Resource for institutions to prepare for the championship.

Administrative Meeting. Prechampionship meeting for coaches and/or administrators.

Appendixes. Any supplemental documents to be provided and distributed through the various resources.

Championship Manager. The NCAA staff member(s) responsible for the operational oversight of the championship.

Games Committee. The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

NCAA National Committee. The sport committee with direct oversight responsibilities for the championship.

Non-predetermined Sites. Those sites that are selected to host at the time of the participant/team selections announcement.

Playing Rules. The rules under which the competition will be conducted.

Predetermined Sites. Those sites that are selected to host before the participant/team selections announcement.

Preliminary Rounds. The rounds of the championship before the final or championship round.

Regional Alignment. The geographic location of institutions or regional advisory committees.

Schedule of Events. Official event schedule – includes all required activities (e.g., practices, banquets).

Selection Criteria. Policies and procedures in place to guide the team selection process.

Site Selection Criteria. Policies and procedures in place to guide the site selection process.

Squad Size. In any championship in which a squad limit has been established by the governing sport committee or by the bylaws, the number of eligible student-athletes in competitive uniform eligible to participate at the start of competition.

Tournament Physician. The physician designated by the host institution/conference to serve as the chief medical advisor for the championship event(s) to be hosted at the host venue.

Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

Ensuring student-athletes' optimal experience.

Executing championship events reflecting appropriate quality and values to/for stakeholders – student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

Coordinating all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

Integrating championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

Assuring effective management of the business aspects of the operation.

Enhancing the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries).

Section 3 • Conduct

Section 3•1 Certification of Eligibility/Availability

[Reference: Certification of Eligibility/Availability in Bylaws 12, 13, 14, 15, 16, 20.2.4, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Bylaws 7.3.1.5 and 18.2.1 in the NCAA Division II Manual and Division II Championships Committee Policy and Bylaws 31.2.1.5, 31.2.1.5.2, and 31.2.2 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

Section 3•2 Drug Testing

As part of preparation and planning to participate in championship events, member institutions are reminded and encouraged to review all applicable policy and legislative requirements pertaining to banned substances, drug testing and related eligibility requirements with their student-athletes. Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with legislation and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

Section 3•3 Honesty and Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that

intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

Section 3•4 Misconduct/Failure to Adhere to Policies

MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition. [Click here](#) to see the full misconduct/failure to adhere to policies and procedures online.

Section 3•5 Sports Wagering Policy

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; mobile betting; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The current NCAA legislation against sports wagering prohibits NCAA student-athletes, member institutions' athletics staff and non-athletics staff with athletics responsibilities, and conference office staff from participating in sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics practice or competition in a sport in which the NCAA conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

STUDENT-ATHLETES

A student-athlete found in violation of the prohibition against knowingly participating in any sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activity that involves intercollegiate, amateur or professional athletics competition shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

HOSTING OPPORTUNITIES

It is permissible for NCAA championships to be conducted at locations in states that permit sports wagering.

Section 3•6 Student-Athlete Experience Survey

During the NCAA championships, the student-athlete experience is paramount. NCAA staff and hosts dedicate themselves to planning the best experiences for all involved. As part of our commitment to getting better, following the championship, participants will receive a survey to provide feedback on their experience and input on how championships can be improved for future NCAA student-athletes. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to forward the survey to student-athletes. Additionally, this survey will be accessible via QR code found on the back of NCAA-issued championship credentials.

We also understand that sometimes certain circumstances or conditions occurring during the events may require real-time consideration. When this is the case, student-athletes may reach out to their site representative or NCAA national office staff on-site.

Section 4 • Elite 90™ Award

The Elite 90 award was created to recognize the true essence of student-athletes by honoring individuals who have reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among their peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes competing at the finals site. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. For more information or to access the online form and submit a nomination, [click here](#).

Section 5 • Fan Travel

Through support from Marriott International as the Official Hotel Partner of the NCAA, NCAA championships are pleased to provide easy and affordable accommodations for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through Marriott and NCAA Travel help support NCAA student-athletes. Please direct your fans to ncaa.com/travel to search and book online hotel reservations.

Section 6 • Health and Safety

As part of preparation and planning to host and/or participate in championship events, member institutions are reminded and encouraged to review all applicable health and safety policy and legislative requirements and guidance including, among others, those relating to concussion management, catastrophic injury prevention, inclement weather and independent medical care. These requirements and related information can be found in applicable division manuals, sports playing rules and the materials located on the [Health, Safety & Performance website](#). In addition, a summary of some of the key health and safety considerations related to traveling to championship events can be found in the [NCAA's Guidance for Medical Care and Coverage for Student-Athletes at Away Events](#).

Section 7 • Logo Policy

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 17.1.10 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]

GENERAL ADMINISTRATIVE GUIDELINES

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athlete's institution's official uniform (including numbered racing bibs and warmups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2-1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

Section 8 • Research

In order to avoid inappropriate and unnecessary participant distraction and disruption of championship events, it is expected any data collection or other research efforts conducted at or during championship events will be coordinated through the national office, with notice and a description of any research proposal to be submitted to the NCAA research staff at least six weeks before the championships event begins.

Section 9 • Travel Party

Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. NCAA Travel policies are updated annually and can be found online [here](#). Please reference Appendix A of the travel policies for reimbursable travel party numbers. The travel policies supersede all other documents.

Section 10 • Religious Conflicts

[Reference: Bylaws 31.1.4.1 and 31.1.4.2 in the NCAA Division I Manual.]

Institutional Policy. If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office on or before September 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution. (*Adopted: 4/22/98, Revised: 8/11/98, 10/28/99, 5/2/13*)

Individual Championships. In individual championships, an athlete must compete according to the institution's policy regarding Sunday competition (if the institution has no policy against Sunday competition, the student-athlete shall compete on Sunday if required by the schedule).

Section 11 • Team Replacement Policy

The Division I Competition Oversight Committee developed a team replacement policy considering the possibility of unforeseen circumstances impacting championship fields. The policy will be implemented in accordance with the terms set forth in the policy document available [here](#) when, despite best efforts, a team within the championship field is impeded or hindered from participating in the championship for reasons beyond its control.

Division I Women's Soccer

Contents

Section 1 • General Administration	8
Section 1•1 NCAA Tournament Operations Staff Contact Information	8
Section 1•2 National Committee	8
Section 1•3 Regional Advisory Committees	9
Section 1•4 Important Dates	10
Section 1•5 Equipment	11
Section 1•6 Rules	11
Section 1•7 Uniforms	11
Section 2 • Determination of Championship Participation	13
Section 2•1 Championship Format	13
Section 2•2 Results	13
Section 2•3 Selection Information	14
Section 2•4 Selection Criteria	15
Section 2•5 Site Selection	16
Appendix A • Bracket	19
Appendix B • Sport Sponsorship	20
Appendix C • Rating Percentage Index	26
Appendix D • Officials	27

Section 1 • General Administration

Section 1.1 NCAA Tournament Operations Staff Contact Information

Mark Bedics

Director, Championships and Alliances
P.O. Box 6222 / Indianapolis, Indiana 46206
317-917-6541 / mbedics@ncaa.org

Jackie Kawamoto

Assistant Coordinator, Championships and Alliances
P.O. Box 6222 / Indianapolis, Indiana 46206
317-917-6964 / jjkawamoto@ncaa.org

Section 1.2 National Committee

Current members of the committee are:

EAST REGION**James Downer**

Director of Athletics
Saint Francis University (Pennsylvania)

EAST REGION**Tim Santoro**

Head Women's Soccer Coach
North Carolina State University

SOUTH REGION**Duane Bailey**

Deputy Director of Athletics
University of Louisiana at Lafayette

SOUTH REGION**Ryan Higginbotham**

Associate Head Coach - Women's Soccer
Texas Christian University

SOUTHEAST REGION**Kris Pierce**

Deputy AD/Chief Operating Officer/SWA
University of South Florida

EAST REGION**Nathan Fry**

Deputy Director of Athletics
Harvard University

MIDWEST REGION**Jackie Wallgren**

Senior Associate Athletics Director/SWA
University of Akron

MIDWEST REGION**Brandi Stuart**

Deputy AD for Administration and External Operations
Pennsylvania State University

SOUTHEAST REGION**Stephanie Ransom**

Senior Woman Administrator
University of Georgia

WEST REGION**Keri Mendoza, chair**

Senior Associate Athletics Director/SWA
California Polytechnic State University

Section 1•3 Regional Advisory Committees

NAME	INSTITUTION	CONFERENCE
EAST REGION		
Nathan Fry	Harvard	Ivy League
Tim Santoro	NC State	Atlantic Coast
Lindsey Martin	VCU	Atlantic 10
Mira Novak	UMass Lowell	America East
Karen Ferguson-Dayes	Louisville	Atlantic Coast
Lyndse Hokansan	Colgate	Patriot
Ashley Phillips	Northeastern	Colonial
Kia McNeill	Brown	Ivy League
Tom Giovatto	Long Island	Northeast
Todd Plourde	Iona	Metro Atlantic
MIDWEST REGION		
Jackie Wallgren	Akron	MAC
Brandi Stuart	Penn State	Big Ten
Samar Azem	Villanova	Big East
Eric Chastain	Minnesota	Big Ten
Shawn Burke	Buffalo	MAC
Matt Lodge	Murray State	Missouri Valley
Jessica Smith	Missouri-Kansas City	Summit League
Jason Burr	Purdue Fort Wayne	Horizon
SOUTH REGION		
Ryan Higginbotham	TCU	Big 12
Duane Bailey	Louisiana	Sun Belt
Mike Varga	UT Martin	Ohio Valley
Jason Neidel	Western Kentucky	Conference USA
Ed Joyce	Georgia State	Sun Belt
Nathan Kogut	Lamar	Southland
Nikki Izzo-Brown	West Virginia	Big 12
Ted Flogaites	Jackson State	SWAC
SOUTHEAST REGION		
Kris Pierce	USF	American Athletic
Stephanie Ransom	Georgia	SEC
TBD	TBD	ASUN
Chris Haught-Thompson	VMI	Southern
Derek Pittman	UTSA	American Athletic
Shelley Smith	South Carolina	SEC
Ben Sohrabi	Radford	Big South

NAME	INSTITUTION	CONFERENCE
WEST REGION		
Keri Mendoza	Cal Poly	Big West
James Downer	Saint Francis (PA)	NEC
Mauricio Ingrassia	Long Beach State	Big West
Jeremy Clevenger	Idaho	Big Sky
Manny Martins	Utah State	Mountain West
Stephen Salas	Abilene Christian	WAC
Katie Benz	Gonzaga	West Coast

Section 1•4 Important Dates

Monday, Sept. 16	First published RPI (daily through selections)
Tuesday, Oct. 8	Preliminary-round bid materials available on ncaa.org
Friday, Oct. 25	Deadline for preliminary-round bid materials to NCAA national office (submitted online)
Monday, Nov. 11	Selection announcement
Friday-Sunday, Nov. 15, 16 or 17	First-round competition
Friday, Nov. 22	Second-round competition
Sunday, Nov. 24	Third-round competition
Friday or Saturday, Nov. 29 or 30	Quarterfinal competition
Friday, Dec. 6	National semifinals
Monday, Dec. 9	National championship

NOTE: If an institution that has a policy against competing on Sundays for religious reasons, the second and third rounds will be contested on Thursday and Saturday if institutional policies prohibit Sunday.

DATE FORMULA

First Rounds (32)	Three weeks before finals (Friday, Saturday or Sunday)
Second/Third Rounds (8)	Two weeks before finals (Friday and Sunday)
Quarterfinals (4)	One week before finals (Friday or Saturday)
Women's College Cup	First full weekend in December (Friday and Monday). If Dec. 1 falls on a Saturday, that will count as the first weekend.

FUTURE DATES

2025

First Round	Nov. 14, 15 or 16
Second/Third Round	Nov. 21 and 23
Quarterfinals	Nov. 28 or 29
Women's College Cup	Dec. 5 and 8

Section 1•5 Equipment

BALL

The Wilson NCAA Vivido Match Soccer Ball will be used in all NCAA tournament games. These balls will be sent by the manufacturer to the tournament manager at the host institution for each round of competition. The host institution is responsible for “breaking in” the game balls before each tournament game. In the event of inclement weather (e.g., snow), please notify Mark Bedics at the NCAA national office regarding shipment of optic orange Wilson soccer match balls as backup. The game balls may be distributed after the games by giving them to the participating schools, using them as promotional giveaways or by donating them to a local youth group. One ball shall be provided to the center referee.

Section 1•6 Rules

Per NCAA Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules.

For the women’s soccer championship, the NCAA Men’s and Women’s Soccer Rules shall be followed to the letter.

BALL PERSONS AND ROTATION

It is the responsibility of the host institutions, for all rounds of competition, to provide an adequate number of ball persons. At least eight (8) ball persons are required for each game and should be on the field one-half hour before the game time.

FIELD DIMENSIONS

The Division I Women’s Soccer Committee mandates games be played on fields that are a minimum of 70 yards x 110 yards; however, the preference is for fields to be 75 yards x 120 yards. The committee prefers grass fields for preliminary-round games but will not preclude artificial turf (if approved by FIFA). Grass fields will be required for the Women’s College Cup.

SUSPENDED GAMES

In the case of inclement weather or other factors leading the referee to suspend a game, the officials, games committee and coaches shall refer to the NCAA Men’s and Women’s Soccer Rules. *For NCAA championship competition, a game must be played for the full 90 minutes (as opposed to 70 minutes for the regular season) to be considered a complete game.*

If a game is suspended or postponed, it will be the decision of the games committee and the referee to determine if the game can be continued that day. If conditions dictate that the game cannot be completed, the NCAA site representative and tournament manager shall contact Mark Bedics (cell: 317-966-6762). Only after contacting Mr. Bedics may a game be suspended until the next day or moved to an alternate site. Teams should be prepared with footwear for any playing surface.

Section 1•7 Uniforms

[Reference: Bylaw 12.5.4 in the NCAA Division I Manual.]

Competing teams shall have both light- and dark-colored jerseys and light- and dark-colored stockings available. The home team shall have its choice of uniform color (either light or dark) and the visiting team shall wear a uniform in contrast with that of the home team. In the event of a conflict, the home team must change uniform colors (Playing Rule 4.2.1). For the semifinals and final, the games committee will determine the home teams.

Student-athletes competing in the championship shall wear the official uniform of their institution in competition and related ceremonies. This applies to warmups, press conferences, awards ceremonies, practices and postgame celebrations.

CONTRASTING COLORS

Goalkeepers shall wear jerseys that distinguish them from all field players and socks that distinguish them from their opponents' field players.

Shorts may differ in color from that of the stockings and jerseys but shall be matching in color and uniform in style.

It is recommended that any visible garment worn under the jersey or shorts shall be a solid color that matches the dominant color of the respective garment.

It is recommended that players warming up outside the coaching and team areas wear colored jerseys/vests that distinguish them from all other field players.

NUMBERS

Numerals at least eight inches (20.32 cm) in height that are easily distinguishable from the predominant background color(s) and pattern shall be worn on the back of each player's (including goalkeeper's) jersey.

Numerals at least four inches (10.16 cm) in height that are easily distinguishable from the predominant background color(s) and pattern shall be worn on the front of each player's (including goalkeeper's) jersey. The same number shall be displayed on both the front and back of the jersey, and no two teammates may wear the same number.

LOGOS

[Refer to General Administrative Guidelines, Section 7.](#)

Section 2 • Determination of Championship Participation

Section 2•1 Championship Format

The NCAA Division I Women’s Soccer Championship provides for a 64-team, single-elimination tournament. Thirty-one conferences will receive automatic qualification for the 2024 championship. The remaining teams will be selected on an at-large basis. A championship bracket can be found in [Appendix A](#).

SCHEDULE OF EVENTS

First Round	Nov. 15, 16 or 17
Second/Third Rounds	Nov. 22 and 24
Quarterfinals	Nov. 29 or 30
Women’s College Cup	Dec. 6 and 9

START TIMES

For the preliminary rounds, first-round games may be scheduled from 2 p.m. local time. Friday, Nov. 15, through the weekend, with a completion time of not later than 4 p.m. local time, Sunday, Nov. 17. (Saturday and Sunday competition may not start before noon local time.)

Second-round games will be played Friday, Nov. 22, not before 2 p.m. local time. Third-round games will be played Sunday, Nov. 24, not before noon local time. Institutions must have lighted facilities to host second/third-round competition.

Quarterfinal games may be scheduled from 2 p.m. local time, Friday, Nov. 29, through the weekend, with a completion time of not later than 8 p.m. local time, Saturday, Nov. 30. (Saturday competition may not start before noon local time.)

The game times will be established by the host institution (during the bid process) and approved by the Women’s Soccer Committee. At the discretion of the games committee, there will be a maximum 30-minute break between games of a doubleheader.

TRAVEL PARTY

Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses.

Squad Size/Bench Size. Each team’s roster (as published on their university website) will be allowed in the bench/sideline area. In addition to the entire roster, each team is allowed up to 12 additional non-student-athletes (coaches, managers, athletic trainers, etc.). These 12 spots must include one team administrator and one team medical position. It is important to note that the travel party number that is paid for by the NCAA does not change, just the number allowed in the bench area. The travel party is 28, and the squad size has increased to 22. Twenty-two student-athletes are to be designated eligible for play, and the official game roster is to be submitted and exchanged 30 minutes before game time. Other student-athletes outside of the 22 eligible to play may sit in the team bench area, in uniform, and are allowed to warmup but cannot participate.

Section 2•2 Results

REGULAR SEASON

The use of NCAA LiveStats for soccer is mandatory at all predetermined championship sites. While schools/hosts are not required to use the software during the regular season, it is highly encouraged. The hosts shall make certain that the statistics crew is trained with the software prior to the championship by taking advantage of training opportunities provided by the NCAA and Genius Sports throughout the course of the regular season. For more information, please contact Nick Moeller (nmoeller@ncaa.org) and ncaa-content@turner.com.

TOURNAMENT

The sports information director of the host institution, or an appointed representative, is responsible for reporting all tournament results to Nick Moeller (nmoeller@ncaa.org) and ncaa-content@turner.com.

RATING PERCENTAGE INDEX (RPI)

RPI information will be released on [NCAA.com](https://www.ncaa.com) daily beginning Sept. 16 to Nov. 8. In addition, the RPI will be released after the conclusion of the championship.

Section 2•3 Selection Information

SELECTION ANNOUNCEMENT

The Division I Women's Soccer Committee will select teams for the championship. The committee will announce the teams selected, first-round pairings and game sites at 4 p.m. Eastern time Monday, Nov. 11. Teams will be notified of their selection as soon as possible thereafter.

SEEDING AND BRACKETING

Fifty percent of the bracket will be seeded in four groupings of 1-8. Published seeding will be in four sets of 1-8 and the pairings will honor a 1-8 seed assignment. The committee will identify the top 32 teams. The top 16 teams will be identified in rank order and assigned a seed grouping from 1 to 4. The balance of the ranked teams, in turn, are assigned to one of the remaining seed groupings (i.e., 5 to 8). Once the seed assignment is finalized, it remains unchanged while placing the teams into the championship bracket. First and second-round conference matchups will be avoided.

AUTOMATIC QUALIFICATION

Conferences granted automatic qualification for the 2024 championship are:

America East Conference	Metro Atlantic Athletic Conference
American Athletic Conference	Mid-American Conference
ASUN Conference	Missouri Valley Conference
Atlantic 10 Conference	Mountain West Conference
Atlantic Coast Conference	Northeast Conference
Big 12 Conference	Ohio Valley Conference
Big East Conference	Patriot League
Big Sky Conference	Southeastern Conference
Big South Conference	Southern Conference
Big Ten Conference	Southland Conference
Big West Conference	Southwestern Athletic Conference
Colonial Athletic Association	The Summit League
Conference USA	Sun Belt Conference
Horizon League	West Coast Conference
The Ivy League	Western Athletic Conference

TRAVEL INFORMATION

Air Travel. If you are located more than 400 miles from the host site, please contact Short's Travel Management at 866-655-9215 as soon as possible to arrange your air travel. Be prepared to provide the names of the members of the travel party of 28.

Ground Travel. If you are within 400 miles from the host site, you will travel via bus. Please refer to the NCAA travel policies for additional information related to ground travel at ncaa.org/championships/travel/championships-travel-information.

Transportation expenses and per diem will be provided for an official travel party of 28. Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. Travel policies may be found online at ncaa.org. Registration with an institutional email address is required to access the information located on ncaa.org. The NCAA travel department may be reached at 317-917-6757, or by email at travel@ncaa.org.

Section 2•4 Selection Criteria

The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [*Bylaw 31.3.3; Criteria for Selection of Participants*]:

- Won-lost record;
- Strength of schedule; and
- Eligibility and availability of student-athletes for NCAA championships.

In addition to Bylaw 31.3.3, the Women's Soccer Committee has received approval from the NCAA Division I Competition Oversight Committee to consider the following criteria in the selection of at-large teams for the soccer championship (not necessarily in priority order):

PRIMARY CRITERIA

- Results of the adjusted Rating Percentage Index (RPI);
- Ties and losses against teams ranked below 150 in the adjusted RPI;
- Wins and ties against teams ranked in the top 25 of the adjusted RPI;
- Wins and ties against teams ranked in the top 50 of the adjusted RPI;
- Results versus common opponents; and
- Head-to-head competition.

SECONDARY CRITERIA

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All the criteria listed will be evaluated.

- Results versus teams already selected to participate in the field (including automatic qualifiers with RPI of 1-75);
- Results against teams ranked 51-100 in the adjusted RPI.
- Late-season performance – defined as the last eight games including conference tournaments (strength and results); and
- Results of the Kevin Puga Index (KPI).

Recommendations are provided by advisory committees for consideration by the Women's Soccer Committee. Coaches' polls and/or any other outside polls or rankings are not used as a criterion by the Women's Soccer Committee for selection purposes.

RPI. The committee uses the RPI (Rating Percentage Index), a computer program that calculates the institutions' Division I winning percentage (25%), opponents' success (50%), opponents' strength of schedule (25%) plus a bonus/penalty system. When evaluating the RPI, the committee may consider comparing data of individual teams, including, but not limited to, overall record, Division I record, overall RPI rank, nonconference record and RPI rank, conference regular-season record and conference tournament results. The RPI shall be used as a selection tool.

The bonus/penalty structure for the RPI includes a bonus for nonconference wins or ties against the top 50 teams in the RPI and wins against teams 51-100 in the RPI and a penalty for nonconference losses or ties against teams ranked below 150 in the RPI ([Appendix C](#)).

AT-LARGE SELECTION

To be considered during the at-large selection process, a team must have an overall won-lost record of .500 or better. Thirty-four teams will be selected at large.

BYLAW 31.3.3.1 – COUNTABLE COMPETITION

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.5) of United States four-year, degree-granting institutions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded. Regular-season games decided by the penalty-kick tiebreaker procedure shall be considered as ties for selection purposes.

Additionally, the scheduling of additional matches not listed on the institution's published schedule as an aid for selection shall not be considered. If an institution encounters extenuating circumstances (e.g., natural disaster), the committee will consider a written waiver request. This request should be sent to Mark Bedics (mbedics@ncaa.org) prior to selections.

Section 2•5 Site Selection

For non-revenue generating championships that seed at least a quarter of the bracket, sites will be awarded to the seeded teams that submit a bid that meets the requirements for hosting. In the event that a seeded team does not submit a bid that meets the requirements, the sports committee will maintain the current policy of geographic consideration when assigning those host sites. The committees will use the geographic considerations to help maintain the balance and integrity of the bracket. The committees will also separate first- and second-round conference opponents when assigning teams to sites.

Any institution interested in hosting preliminary-round competition of the 2024 NCAA Division I Women's Soccer Championship must submit a proposed budget, respond to sport-specific questions, and ensure the institution's key contacts and facility information are up to date via the Championships Bid and Host Profile portal. To submit a bid, first search for the desired championship under "championships available bid" and select "add bid."

This process allows all member institutions to regularly and easily access their profiles by visiting championships.ncaa.org. For profile issues, user access or to reset a password, please email championshipbid@ncaa.org or contact Jackie Kawamoto (jjkawamoto@ncaa.org; 317-917-6964).

CHAMPIONSHIPS BID AND HOST PROFILE PORTAL

The Championships Bid and Host Profile portal can be accessed at championships.ncaa.org. The deadline to submit all bid materials for this championship is Friday, Oct. 25.

As a reminder, prospective hosts' budgets should include committee/site representative's lodging expense, game officials' lodging expense, state and city taxes/fees if applicable, and any ticket fees. Committee/site representative's per diem, mileage and luggage will now be paid by the NCAA instead of the host institution. Game officials will be reimbursed via the RefQuest+ Pay system for their game fees, per diem, mileage and luggage fees.

FACILITY PROFILE

Institutions interested in hosting preliminary-round competition of the 2024 NCAA Division I Women's Soccer Championship must add (or ensure accuracy of) facility information for the applicable competition venue. This information is located at championships.ncaa.org. Any supporting information (e.g., facility diagram, pictures) may be uploaded and attached to that facility's profile. This information will be made available to the sport committee to aid in their deliberations of prospective host sites. All host sites must be able to secure 23 nonsmoking rooms with two double beds at a reasonable rate within 30 minutes of the facility and include nights for two days prior to the contest. If the hotel is not full service, the host must be able to share catering options with the visiting team.

KEY CONTACTS

Each institution should list and then maintain its key contacts associated with each sport and the institution. Individuals can be added via the Championships Bid and Host Profile portal at championships.ncaa.org.

SAFETY AND SECURITY PLAN

Each facility profile should include the safety and security plan for the facility. This information can be uploaded and attached to the profile by visiting championships.ncaa.org.

FINAL FINANCIAL REPORT

A final financial report from each championship site must be submitted via the Championship Bid and Host Profile portal under the “budget” tab not later than 60 days after the event.

CONTACT INFORMATION

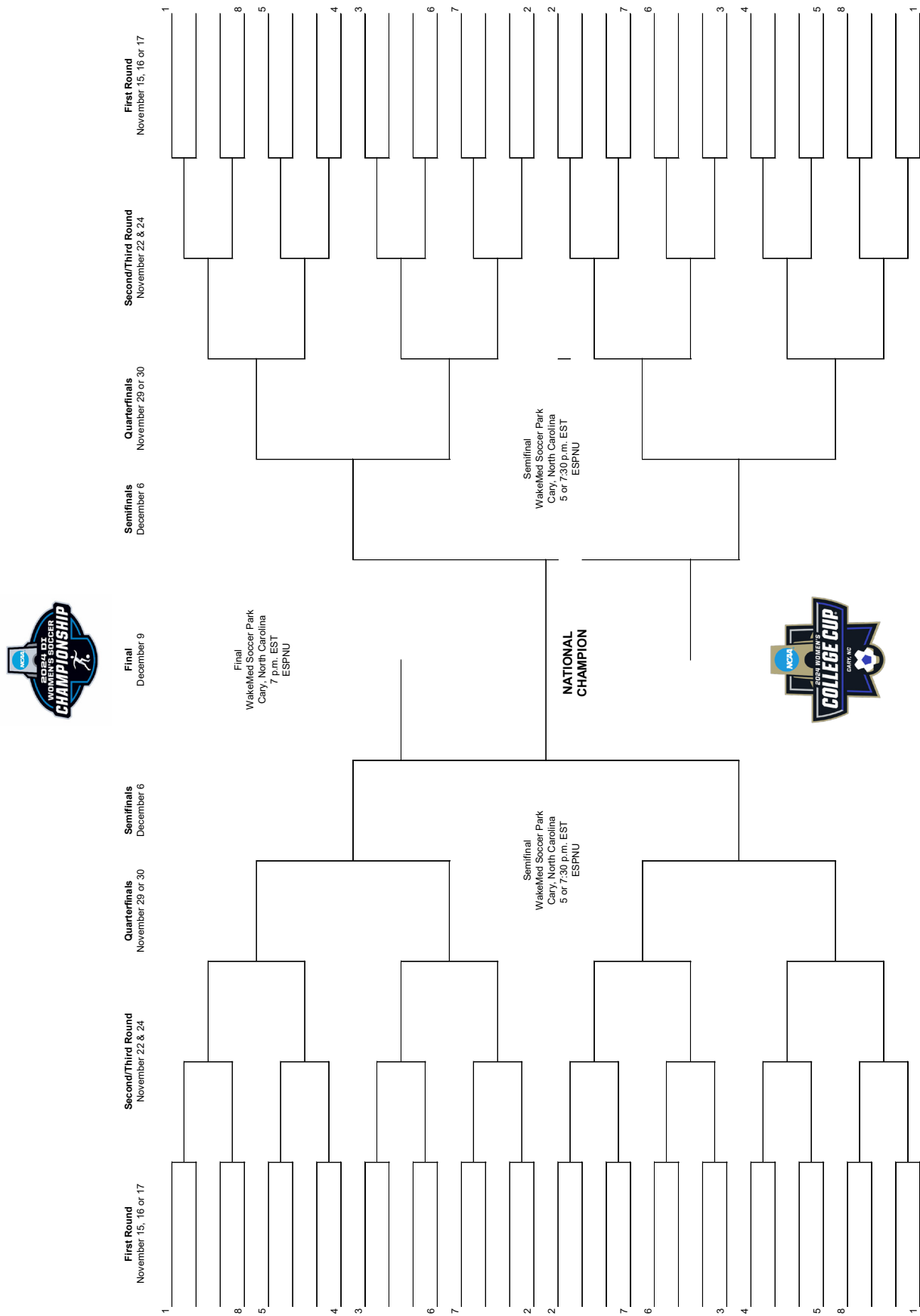
If you have any questions regarding the bid process, please contact Mark Bedics at 317-917-6541 or email us at championshipbid@ncaa.org.

Appendixes

Contents

Appendix A • Bracket	19
Appendix B • Sport Sponsorship	20
Appendix C • Rating Percentage Index	26
Appendix D • Officials	27

Appendix A • Bracket



*Host institution for preliminary round games.
All game times are Eastern standard time.
Order of semifinal games determined after quarterfinal round games are completed.
Second semifinal game will begin 45 minutes after conclusion of first game.

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The NCAA opposes all forms of sports wagering.

Appendix B • Sport Sponsorship

EAST REGION

America East Conference (9)

University at Albany
Binghamton University
Bryant University
University of Maine
University of Maryland, Baltimore County

University of Massachusetts Lowell
University of New Hampshire
New Jersey Institute of Technology
University of Vermont

AQ – Tournament

Atlantic 10 Conference (15)

Davidson College
University of Dayton
Duquesne University
Fordham University
George Mason University
George Washington University
La Salle University
Loyola University Chicago

University of Massachusetts, Amherst
University of Rhode Island
University of Richmond
St. Bonaventure University
Saint Joseph's University
Saint Louis University
Virginia Commonwealth University

AQ – Tournament

Atlantic Coast Conference (17)

Boston College
University of California, Berkeley
Clemson University
Duke University
Florida State University
University of Louisville
University of Miami (Florida)
North Carolina State University
University of North Carolina, Chapel Hill

University of Notre Dame
University of Pittsburgh
Southern Methodist University
Stanford University
Syracuse University
University of Virginia
Virginia Polytechnic Institute and State University
Wake Forest University

AQ – Tournament

Coastal Athletic Association (13)

Campbell University
College of Charleston (South Carolina)
University of Delaware
Drexel University
Elon University
Hampton University
Hofstra University

Monmouth University
University of North Carolina Wilmington
Northeastern University
Stony Brook University
Towson University
William & Mary

AQ – Tournament

The Ivy League (8)

Brown University
Columbia University-Barnard College
Cornell University
Dartmouth College

Harvard University
University of Pennsylvania
Princeton University
Yale University

AQ – Tournament

EAST REGION (CONTINUED)**Metro Atlantic Athletic Conference (13)**

Canisius College
 Fairfield University
 Iona College
 Manhattan College
 Marist College
 Merrimack College
 Mount St. Mary's University

Niagara University
 Quinnipiac University
 Rider University
 Sacred Heart University
 Saint Peter's University
 Siena College

AQ – Tournament

Northeast Conference (11)

Central Connecticut State University
 Chicago State University
 Delaware State University
 Fairleigh Dickinson University, Metropolitan Campus
 Howard University
 Le Moyne College

Long Island University
 Mercyhurst University
 Saint Francis University (Pennsylvania)
 Stonehill College
 Wagner College

AQ – Tournament

Patriot League (10)

American University
 Boston University
 Bucknell University
 Colgate University
 College of the Holy Cross

Lafayette College
 Lehigh University
 Loyola University Maryland
 U.S. Military Academy
 U.S. Naval Academy

AQ – Tournament

MIDWEST REGION**Big East Conference (11)**

Butler University
 University of Connecticut
 Creighton University
 DePaul University
 Georgetown University
 Marquette University

Providence College
 Seton Hall University
 St. John's University (New York)
 Villanova University
 Xavier University

AQ – Tournament

Big Ten Conference (18)

University of California, Los Angeles
 University of Illinois at Urbana-Champaign
 Indiana University, Bloomington
 University of Iowa
 University of Maryland, College Park
 University of Michigan
 Michigan State University
 University of Minnesota, Twin Cities
 University of Nebraska, Lincoln

Northwestern University
 The Ohio State University
 University of Oregon
 Pennsylvania State University
 Purdue University
 Rutgers, The State University of New Jersey, New Brunswick
 University of Southern California
 University of Washington
 University of Wisconsin-Madison

AQ – Tournament

MIDWEST REGION (CONTINUED)

Horizon League (11)

Cleveland State University
University of Detroit Mercy
Indiana University Indianapolis
Northern Kentucky University
Oakland University
Purdue University Fort Wayne

Robert Morris University
University of Wisconsin-Green Bay
University of Wisconsin-Milwaukee
Wright State University
Youngstown State University

AQ - Tournament

Mid-American Conference (12)

University of Akron
Ball State University
Bowling Green State University
University at Buffalo, the State University of New York
Central Michigan University
Eastern Michigan University

Kent State University
Miami University (Ohio)
Northern Illinois University
Ohio University
University of Toledo
Western Michigan University

AQ - Tournament

Missouri Valley Conference (11)

Belmont University
Drake University
University of Evansville
Illinois State University
University of Illinois Chicago
Indiana State University

Missouri State University
Murray State University
University of Northern Iowa
Southern Illinois University at Carbondale
Valparaiso University

AQ - Tournament

The Summit League (9)

University of Denver
University of Missouri-Kansas City
University of Nebraska Omaha
University of North Dakota
North Dakota State University

Oral Roberts University
University of St. Thomas (Minnesota)
University of South Dakota
South Dakota State University

AQ - Tournament

SOUTH REGION

Big 12 Conference (16)

University of Arizona
Arizona State University
Baylor University
Brigham Young University
University of Central Florida
University of Colorado, Boulder
University of Cincinnati
University of Houston

Iowa State University
University of Kansas
Kansas State University
Oklahoma State University
Texas Christian University
Texas Tech University
University of Utah
West Virginia University

AQ - Tournament

Conference USA (10)

Florida International University
Jacksonville State University
Kennesaw State University
Liberty University
Louisiana Tech University

Middle Tennessee University
New Mexico State University
Sam Houston State University
University of Texas at El Paso
Western Kentucky University

AQ - Tournament

SOUTH REGION (CONTINUED)**Ohio Valley Conference (10)**

University of Arkansas at Little Rock
 Eastern Illinois University
 Lindenwood University
 Morehead State University
 Southeast Missouri State University

University of Southern Indiana
 Southern Illinois University Edwardsville
 Tennessee Technological University
 University of Tennessee at Martin
 Western Illinois University

AQ – Tournament

Southland Conference (11)

Houston Christian University
 University of the Incarnate Word
 Lamar University
 McNeese State University
 Nicholls State University
 Northwestern State University

Southeastern Louisiana University
 Stephen F. Austin State University
 Texas A&M University-Commerce
 Texas A&M University-Corpus Christi
 The University of Texas Rio Grande Valley

AQ – Tournament

Southwestern Athletic Conference (10)

Alabama A&M University
 Alabama State University
 Alcorn State University
 University of Arkansas, Pine Bluff
 Grambling State University

Jackson State University
 Mississippi Valley State University
 Prairie View A&M University
 Southern University, Baton Rouge
 Texas Southern University

AQ – Tournament

Sun Belt Conference (14)

Appalachian State University
 Arkansas State University
 Coastal Carolina University
 Georgia Southern University
 Georgia State University
 James Madison University
 University of Louisiana at Lafayette

University of Louisiana Monroe
 Marshall University
 Old Dominion University
 University of South Alabama
 University of Southern Mississippi
 Texas State University
 Troy University

AQ – Tournament

Independent (1)

South Carolina State University

SOUTHEAST REGION**American Athletic Conference (11)**

University of Alabama at Birmingham
 East Carolina University
 Florida Atlantic University
 University of Memphis
 University of North Carolina at Charlotte
 University of North Texas

Rice University
 University South Florida
 Temple University
 University of Texas at San Antonio
 The University of Tulsa

AQ – Tournament

ASUN Conference (12)

Austin Peay University
 Bellarmine University
 University of Central Arkansas
 Eastern Kentucky University
 Florida Gulf Coast University
 Jacksonville University

Lipscomb University
 University of North Alabama
 University of North Florida
 Queens University of Charlotte
 Stetson University
 University of West Georgia

AQ – Tournament

SOUTHEAST REGION (CONTINUED)

Big South Conference (9)

Charleston Southern University
Gardner-Webb University
High Point University
Longwood University
University of North Carolina Asheville

Presbyterian College
Radford University
University of South Carolina Upstate
Winthrop University

AQ - Tournament

Southeastern Conference (16)

University of Alabama
University of Arkansas, Fayetteville
Auburn University
University of Florida
University of Georgia
University of Kentucky
Louisiana State University
University of Mississippi

Mississippi State University
University of Missouri, Columbia
University of Oklahoma
University of South Carolina, Columbia
University of Tennessee, Knoxville
University of Texas at Austin
Texas A&M University, College Station
Vanderbilt University

AQ -Tournament

Southern Conference (10)

The Citadel
East Tennessee State University
Furman University
Mercer University
The University of North Carolina at Greensboro

Samford University
University of Tennessee at Chattanooga
Virginia Military Institute
Western Carolina University
Wofford College

AQ - Tournament

WEST REGION

Big Sky Conference (9)

California State University, Sacramento
Eastern Washington University
University of Idaho
Idaho State University
University of Montana

Northern Arizona University
University of Northern Colorado
Portland State University
Weber State University

AQ - Tournament

Big West Conference (11)

California Polytechnic State University
California State University, Bakersfield
California State University, Fullerton
California State University, Northridge
University of California, Davis
University of California, Irvine

University of California, Riverside
University of California, San Diego
University of California, Santa Barbara
University of Hawaii, Manoa
Long Beach State University

AQ - Tournament

Mountain West Conference (12)

Boise State University
California State University, Fresno
Colorado College
Colorado State University
University of Nevada, Las Vegas
University of Nevada, Reno

University of New Mexico
San Diego State University
San Jose State University
U.S. Air Force Academy
Utah State University
University of Wyoming

AQ -Tournament

WEST REGION (CONTINUED)

West Coast Conference (11)

Gonzaga University	Saint Mary's College of California
Loyola Marymount University	University of San Diego
Oregon State University	University of San Francisco
University of the Pacific	Santa Clara University
Pepperdine University	Washington State University
University of Portland	

AQ - Tournament

Western Athletic Conference (8)

Abilene Christian University	Southern Utah University
California Baptist University	Tarleton State University
Grand Canyon University	Utah Valley University
Seattle University	Utah Tech University

AQ - Regular Season

Appendix C • Rating Percentage Index

RATING PERCENTAGE INDEX BONUS/PENALTY STRUCTURE

The Rating Percentage Index (RPI) shall be used as a selection tool. Below is the RPI bonus/penalty structure against nonconference opponents.

RESULT	LOCATION	NONCONFERENCE OPPONENTS' RPI RANK	BONUS/ PENALTY	SCALE VALUE
Win	Away	1-25	Bonus	Greatest bonus awarded
Win	Neutral	1-25	Bonus	
Win	Home	1-25	Bonus	
Win	Away	26-50	Bonus	
Win	Neutral	26-50	Bonus	
Win	Home	26-50	Bonus	
Tie	Away	1-25	Bonus	
Tie	Neutral	1-25	Bonus	
Tie	Home	1-25	Bonus	
Tie	Away	26-50	Bonus	
Tie	Neutral	26-50	Bonus	
Tie	Home	26-50	Bonus	
Win	Away	51-100	Bonus	
Win	Neutral	51-100	Bonus	
Win	Home	51-100	Bonus	Lowest bonus awarded
RESULT	LOCATION	NONCONFERENCE OPPONENTS' RPI RANK	BONUS/ PENALTY	SCALE VALUE
Tie	Away	151-250	Penalty	Lowest penalty imposed
Tie	Neutral	151-250	Penalty	
Tie	Home	151-250	Penalty	
Tie	Away	251-last place team	Penalty	
Tie	Neutral	251-last place team	Penalty	
Tie	Home	251-last place team	Penalty	
Loss	Away	151-250	Penalty	
Loss	Neutral	151-250	Penalty	
Loss	Home	151-250	Penalty	
Loss	Away	251-last place team	Penalty	
Loss	Neutral	251-last place team	Penalty	
Loss	Home	251-last place team	Penalty	Greatest penalty imposed

There is no penalty for losing to a non-DI team.

Appendix D • Officials

SELECTION CRITERIA FOR OFFICIALS

An NCAA sports committee may not require membership in any specific officials' association as a prerequisite for selection to officiate in an NCAA tournament. For all NCAA postseason soccer matches, officials (referee, assistant, alternate) shall be selected and assigned by the NCAA national coordinator of officials with assistance from the regional advisors on approval of the respective NCAA Division I Women's Soccer Committee. Any committee member whose team is selected to the championship will be recused from the process.

In addition, officials shall adhere to the Association's policies relating to gambling activities and drug and alcohol use. Appointments to work as an official for any of the NCAA soccer championships are conditioned on the NCAA Division I Women's Soccer Committee in its sole discretion, remaining of the opinion that your character, fitness, rules knowledge and regular and postseason officiating performance are all of the highest order. Failure to do so may result in termination of the officiating assignment.

- Officials shall be qualified, competent and appropriately credentialed. In selecting officials, experience and ability as a referee and as an assistant referee shall be considered.
- Officials **MUST** take and pass an online NCAA Soccer Rules Test. Officials will have two attempts to pass the exam with 90% or better score. The test requirement must be fulfilled not later than Sept. 10, 2024.

Officials **MUST** be registered with [RefQuest+](#) in order to be considered and potentially receive an NCAA postseason assignment.

- Officials will not be assigned a match if it involves an institution he or she attended, was or is an employee of, or if his or her spouse/partner or relatives have any of these affiliations. In addition, officials will not be assigned to a game if there is an affiliation with a member of the coaching staff (i.e., former team member).
- To be selected as a Center Referee for an NCAA Division I women's soccer postseason match, an official must have officiated (as a Center Referee) a minimum of six (6) NCAA Division I women's soccer matches in the current season.
- To be selected as an Assistant Referee for an NCAA Division I women's soccer postseason match, an official must have officiated (as a Center Referee and/or an Assistant Referee) a minimum of six (6) NCAA Division I women's soccer matches. A combination of Division I soccer assignments as a referee and assistant referee may be used to meet the requirement.
- In order for an official to be considered for selection, such official must be recommended by at least one NCAA Division I conference.
- Officials shall be within driving distance for preliminary rounds (must be within 400 miles for Division I) or approved for a flight by NCAA staff.

CHAMPIONSHIP/TRAVEL POLICIES AND PROTOCOL

1. **NCAA Rules.** Per NCAA Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For the NCAA Division I Women's Soccer Championship, the 2024 and 2025 NCAA Men's and Women's Soccer Rules shall be followed to the letter.
2. **Alternate Official.** For preliminary-round matches, an alternate official from the local area shall be assigned to assist at the scorer's table, facilitate player substitution and, at the discretion of the referee (in accordance with NCAA Men's and Women's Soccer Rules), replace a field official in the event of injury.
3. **Social Media.** From the time of your assignment until the conclusion of the championship, **DO NOT** use social media (e.g., Facebook, X) to post information pertaining to your assignments or the championship. Public communication of championship assignments on social media sites may result in disciplinary actions.
4. **System.** The diagonal system of control (three officials) will be used to officiate all tournament matches. Officials are to wear the official NCAA uniform with shirts whose color is in contrast to the colors worn by the competing teams.

5. **Uniform Badge.** NCAA badges will be sent to the host institution by the NCAA national office for officials to affix to their uniforms. They shall be worn on the upper left breast pocket of the shirt and beneath the American flag (if needed). No other badges or emblems are permitted on the officials' uniforms. This policy includes the alternate officials' hand-held flags.
6. **Locker Room.** Only the match officials assigned to a tournament contest, designated representatives of the soccer committee (or site representative) and the tournament director will be permitted in the officials' dressing room before, during or after a match, as needed.
7. **Meetings.** Officials shall arrive on-site prepared for the officials meeting. It was agreed that the officials meeting must take place before the administrative meeting, allowing time for the officiating crew to survey the field for any concerns and determine the goal for potential penalty kicks. The head coaches of the participating teams are required to attend the mandatory administrative meeting at first- and second-round matches, as well as at the Women's College Cup. For third-round matches and quarterfinals, an institution may choose to have the head coach attend or designate another member of the coaching staff. It remains a requirement to have an administrator in attendance. The administrative meeting shall be held 1½ hours before the start of the match. If the individuals required to attend the meeting (participating institutions' representatives, officiating crew or center referee, site representative and tournament personnel) have arrived at the site the evening before competition, then the meeting may be conducted. The host institution is responsible for communicating this information to all attendees in a timely manner so appropriate arrangements may be made.
8. **Fees.** Fees shall be as follows per match: referee – \$350; assistant referees – \$260; and alternate officials – \$145. The fees for officials assigned to the Women's College Cup semifinals is as follows: referee – \$700; assistant referees – \$500; and alternate officials – \$300. Officials fees for the Women's College Cup final is as follows: referee – \$900; assistant referees – \$700; and alternate officials – \$500.
9. **Expense Reimbursement.** Officials, including the alternate official, assigned to first-, second-, third- and quarterfinal-round matches shall receive ground transportation expenses based on 65 cents per mile. Officials for preliminary rounds must be within driving distance of the host site (400 miles one way, 800 miles round trip). (Note: The Women's Soccer Committee does have an exception for the referee only for quarterfinal matches, if warranted.) Only officials for the Women's College Cup matches may be reimbursed for air travel, not to exceed jet coach airfare. If an official must fly, travel arrangements must be made through the NCAA travel service at Short's Travel Management, 866-655-9215.
Hotel expenses (excluding incidentals) for officials required to stay overnight at the championship site (including preliminary rounds) shall be paid by the host institution and later reimbursed by the NCAA. The host institution will make the hotel reservation. Officials, including the alternate official, will receive a \$45 per diem for meals and incidentals on each day of the championship, beginning with the day of arrival and ending with the day of departure. Officials not required to remain overnight at the site also shall receive a \$45 per diem. Alternate officials receive a \$145 match fee unless that official substitutes for one of the match officials. Then, the alternate receives the fee of the replaced official.
10. **RQPay.** Officials for all rounds of the NCAA Division I Women's Soccer Championship will receive payment via RQPay. If you have not set up your RQ+ account yet, please do so immediately to ensure timely payment. Instructions were provided when you signed up for your RefQuest account. If you need assistance with setting up your account, please call the RQ+ customer support line at 317-967-9326.