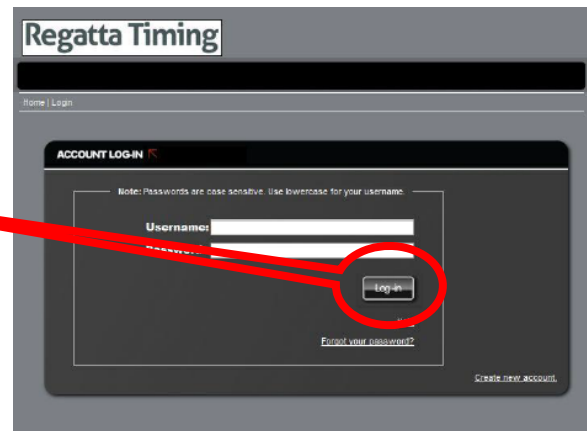


2024 NCAA Women's Rowing Championships

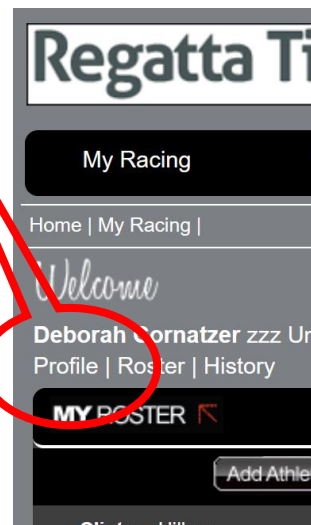
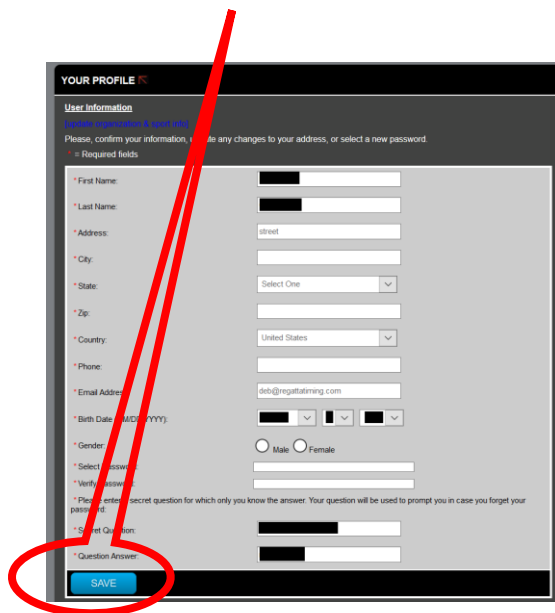
Registration Instructions

You will receive an email message from “Regatta Timing” with your assigned username and initial password. These credentials are required to complete your registration.

1. Go to
<https://secure.regattatiming.com/backoffice/>
2. Enter your assigned username and initial password, then click **Log-in**.



3. Click **Profile**. Update your password (recommended) and complete your profile information. When you are done with your updates, click **Save**.



- To add athletes to your roster, click **Add Athlete**.

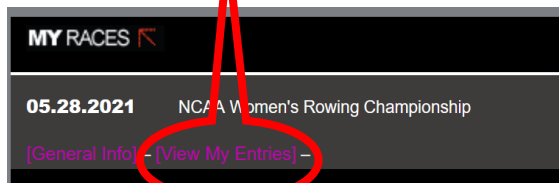
You will need to enter each athlete's name and date of birth, then click **ADD ATHLETE**. Complete this process for each athlete.

As you enter your athletes, your roster will be built, as seen here.

You may also **edit** athlete information and **archive** athletes who are no longer on your roster.

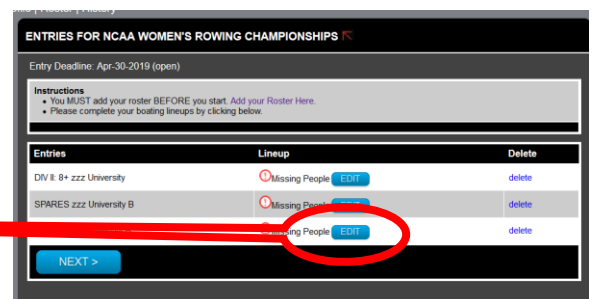
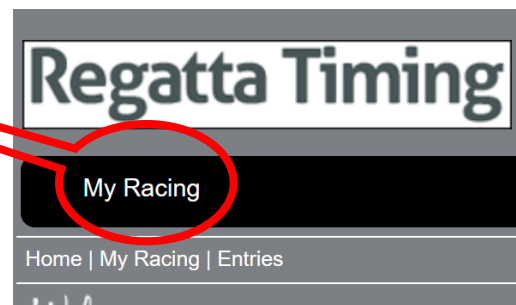
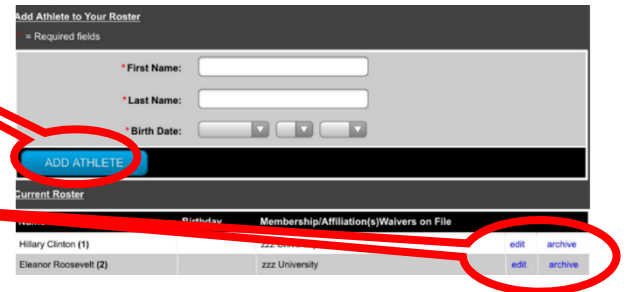
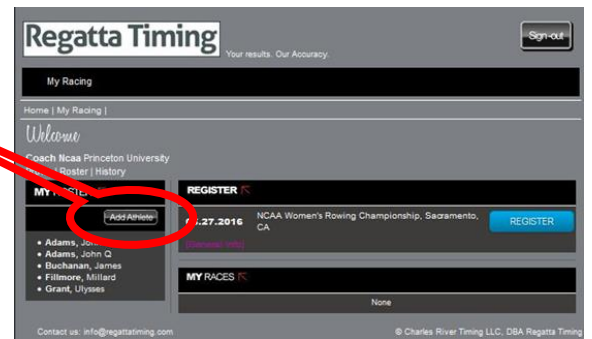
- After you have entered your athletes, click **My Racing**.

- Click **View My Entries**.



Your qualifying entries will show on the next page. You should now complete the boating line-ups. **Spares should be added to the entry labeled "Spares"**.

- Click **Edit**.



On the Edit screen, select athletes from the drop-down box for each position in the boat, and **Save**.

After you have completed the line-ups you will see a green check with a “Completed” status. (NOTE: You may click on the EDIT button next to this message if you need to change your line-up.)

NOTE: You will be able to edit your line-up on-line until 5/29.

8. After all line-ups are added, click the turquoise Next box at the bottom of the page.

Note: You must have line-ups entered to move on to the questions.

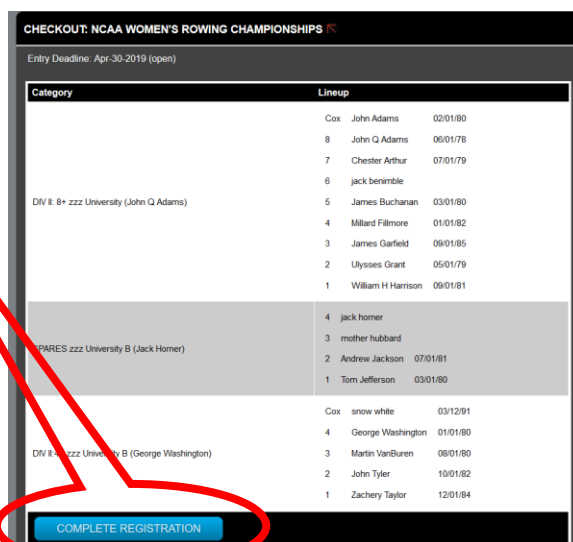
9. In the next section, you will answer questions regarding Boat Transportation, Organization Information (contacts), and On-Site Transportation. You must answer **all** of the questions. At the bottom of this page, click **Complete Registration**.

10. The next screen will show a summary of your entries. Review this information; if all is correct, please click **Complete**

Registration.

You will receive a confirmation email from Regatta Timing once your registration is completed.

If you have any questions, please contact deb@regattatiming.com



CHECKOUT: NCAA WOMEN'S ROWING CHAMPIONSHIPS			
Entry Deadline: Apr-30-2019 (open)			
Category	Lineup		
	Cox	John Adams	02/01/80
	8	John Q Adams	06/01/78
	7	Chester Arthur	07/01/79
	6	jack benimble	
DIV II: 8+ zzz University (John Q Adams)	5	James Buchanan	03/01/80
	4	Millard Fillmore	01/01/82
	3	James Garfield	09/01/85
	2	Ulysses Grant	05/01/79
	1	William H Harrison	09/01/81
	4	jack horner	
	3	mother hubbard	
DIV II: 8+ zzz University B (Jack Horner)	2	Andrew Jackson	07/01/81
	1	Tom Jefferson	03/01/80
	Cox	snow white	03/12/91
	4	George Washington	01/01/80
	3	Martin VanBuren	08/01/80
	2	John Tyler	10/01/82
DIV II: 8+ zzz University B (George Washington)	1	Zachery Taylor	12/01/84
COMPLETE REGISTRATION			