MEMORANDUM

February 17, 2026

VIA EMAIL

TO: Directors of Athletics, Senior Woman Administrators, Sports Information Directors, Women's Rowing Head Coaches, and Conference Commissioners of Institutions and Conferences Sponsoring NCAA Division I, II, and III Women's Rowing.

FROM: Kacey Light, chair
NCAA Division I Women's Rowing Oversight Committee.

Amanda Nelson, chair
NCAA Division II Women's Rowing Committee.

Liz Dennison, chair
NCAA Division III Women's Rowing Committee.

SUBJECT: 2026 NCAA Women's Rowing Results Reporting.

The NCAA Division I Women's Rowing Oversight Committee and Division II and III Women's Rowing Committees are providing this memorandum regarding the 2026 rowing results reporting procedures.

To be considered for selection to the 2026 NCAA Division I, II and III Women's Rowing Championships, all institutions must ensure that the electronic submission of results from any regatta contested beginning March 1, in which their student-athletes compete are reported in the **NCAA Rowing Results Reporting System**, available as part of the Single Sign On (SSO) for www.NCAA.org.

Only the official electronically reported regatta results as submitted in the NCAA Rowing Results Reporting System will serve as official results for all NCAA Division I, II and III Women's Rowing. Detailed instructions on how to enter results are attached to this correspondence.

To enter information into the system, the preparer must be granted access to the SSO by the institution's SSO administrator and granted access to the Rowing Results Reporting System.

Team Information and Rosters. Institutions can submit their rosters beginning February 27, with information **due by midnight Eastern time, Tuesday, March 31**. Instructions on entering team information, rosters, schedules and results are attached to this memorandum. A training webinar demonstration of the system was recorded and is available here.

Timeline for Reporting Results. It will be the responsibility of the regatta HOST to submit results by midnight Eastern time each Monday after the completion of a competition, and all final weekend results must be submitted by Sunday, May 10 for Divisions II and III, and Sunday May

17 for Division I. Conference championships must be scheduled to be completed by the same deadlines; however, in the case of inclement weather, results may be submitted no later than 1 p.m. Eastern time, the following day. Results may not be considered for championships selection if meet results are not submitted by the host within the designated time. Participating institutions must ensure that the electronic submission of results from any regatta in which their student-athletes compete are reported by the meet host within the designated time. If the regatta host does not submit results within the designated period, the participating institutions should be prepared to notify Zach Christopher at the NCAA by email (zchristopher@ncaa.org) and be prepared to submit the results in the system. Late results submissions that are the basis for championships selections will result in a fine of $200, with potential additional fines for repeated violations.

The submission of falsified and/or misleading results will result in the disqualification of the crew. All inquiries regarding potential errors to results should be submitted using the "Dispute Results" function in the reporting system. If the issue remains unresolved, send the dispute description via email to the submitter of the results and copy Zach Christopher (zchristopher@ncaa.org).

Preparation for Reporting Results. The easiest way to ensure that results are reported in a timely, accurate fashion is to designate an individual responsible for entering the results after each regatta directly into the Rowing Results Reporting System. It is the responsibility of the HOST to report the results. In those instances where a regatta is hosted by a third party who is not an NCAA institution or conference (i.e., the Knecht Cup, Crew Classic, Dad Vail) the host must complete the form linked here at least one week prior to the regatta. After completing the form, login credentials will be sent to the designated reporter within 72 hours.

Race Rosters and Certifying Results. Institutions that sponsor NCAA Division I, II and III women's rowing will be required to enter the race roster for each boat within the results system. The coaches listed in the results system will receive an email when the race results are entered and ready for rosters to be entered. This should be done at the earliest availability, but no later than noon Eastern time, each Tuesday. For the last weekend, they must be submitted by 1 p.m. Eastern time, Monday, May 11, for Divisions II and III, and by 1 p.m. Eastern time, Monday, May 18, for Division I. After race rosters are submitted, each team should click "Certify Results" (if there is no dispute of results). The failure to post race rosters or incorrect posting of results may result in the disqualification of the student-athlete(s) and/or team, in addition to a $200 fine for failure to adhere to championships policies and procedures.

ZQC

cc: NCAA Division I, II and III Women's Rowing Committees
Selected NCAA Staff Members
Selected Conference Office Staff

Attachment