



**2021
NATIONAL COLLEGIATE
RIFLE
CHAMPIONSHIPS**

COLUMBUS, OH

The Ohio State University, Host

***PARTICIPANT
2020-21 MANUAL***

Finals

Championship Host Information

Championships Personnel.....	2
Championships Schedule of Events.....	3
Post-Selection Timeline.....	4

General Championships Information

Awards.....	5
Concessions.....	5
Credentials.....	5
Drug Testing.....	5
Elite 90 Award – NCAA Academic Recognition Program.....	6
Facility Emergency Information.....	6
Hospitality.....	6
Hotel.....	6
Media Information.....	6
Medical Athletic Training Information.....	7
Misconduct/Failure to Adhere to Sportsmanship/Sports Wagering.....	7
Meetings.....	8
Parking.....	9
Patches.....	9
Student-Athlete Participation Award.....	10
Team Equipment.....	11
Transportation/Travel Information/Reimbursement.....	11
Uniforms.....	11
Venue.....	12
Web Stream.....	12

Appendixes

Appendix A- TRAVEL INFORMATION/ROSTER.....	13
Appendix B- STUDENT-ATHLETE INFORMATION FORM.....	14
Appendix C-MAPS.....	15
Appendix D-RANDOM EQUIPMENT CHECK PROCEDURES.....	16

Championships Personnel

ROLE/TITLE	NAME	CONTACT INFORMATION
OHIO STATE UNIVERSITY STAFF		
Tournament Manager Assistant Director, Event Management Ohio State University	Brianna Lipscomb	Cell: 513-225-6336 Email: Lipscomb.51@osu.edu
Facility Manager Converse Hall Ohio State University	Robert Gooden	Office: 614-292-5441 Email: gooden.15@osu.edu
Sports Medicine Assistant Athletic Trainer Ohio State University	Kevin Lennon	Office: 614-292-7860 Email: lennon.90@osu.edu
Marketing Director of Marketing, Fan Experience Ohio State University	Caleb Clark	Office: 614-247-6536 Cell: 330-780-9676 Email: clark.1365@osu.edu
Media Coordinator Assistant Director, Communications Ohio State University	Candace Johnson	Office: 614-247-0011 Cell: 301-814-0432 Email: johnson.7607@osu.edu
Head Rifle Coach Ohio State University	Ryan Tanoue	Office: 614-292-3783 Cell: 614-286-9951 Email: tanoue.1@osu.edu
NCAA STAFF		
Coordinator Championships and Alliances NCAA	Zach Christopher	Office: 317-917-6112 Cell: 317-319-8740 Email: zchristopher@ncaa.org
NCAA RIFLE COMMITTEE		
NCAA Rifle Committee Chair Deputy Director of Athletics Morehead State University	Richard Fletcher	Office: 606-783-5136 Cell: 606-207-5122 Email: r.fletcher@moreheadstate.edu
Senior Associate Athletic Director/SWA The Citadel	Kathy Kroupa	Cell: 843-953-6604 Email: kkroupa@citadel.edu
Head Rifle Coach The Ohio State University	Ryan Tanoue	Office: 614-292-3783 Cell: 614-286-9951 Email: tanoue.1@osu.edu
Head Rifle Coach University of Mississippi	Marsha Beasley	Cell: 662-816-0687 Email: beasley@olemiss.edu
Assistant AD, Facilities West Virginia University	Zach Eckert	Office: 304-293-9853 Cell: 304-288-6309 Email: zach.eckert@mail.wvu.edu
Head Rifle Coach U.S. Military Academy	Web Wright	Office: 845-938-4558 Cell: 443-458-3746 Email: webster.wright@westpoint.edu
NCAA Rifle Rules Interpreter Head Rifle Coach University of Akron	Newt Engle	Cell: 330-592-2405 Email: mengle@uakron.edu

Championships Schedule of Events

Tuesday, March 9

4 p.m. NCAA staff, committee chair and rules interpreter facility walkthrough – *Converse Hall*

TBD Administrative Meeting – *Microsoft Teams*

Wednesday, March 10

2:30 p.m. Games Committee Meeting (tournament director, range officers, rules interpreter, technical directors, NCAA rifle committee, NCAA staff) – *Converse Hall*

3:15 – 7 p.m. Registration

3:30 – 7 p.m. Voluntary Equipment Check (teams scheduled at specific times) – *Converse Hall*

Thursday, March 11

7:30 a.m. Range opens.

8 a.m. – noon Relay #1 Practice – *Converse Hall*

Relay #1 participants arrive to the range: 8 a.m.

Call to the line: 8:30 a.m.

Prep Relay #1 smallbore: 8:45 a.m.

Relay #1 smallbore practice: 9 – 10:15 a.m.

Range changeover: 10:15 – 10:30 a.m.

Prep Relay #1 air rifle: 10:30 a.m.

Relay #1 air rifle practice: 10:45 a.m. – noon

Noon – 12:30 p.m. Relay #1 departure, range sanitization and change over – *Converse Hall*

12:30 – 1 p.m. Lunch break.

1 – 5 p.m. Relay #2 Practice – *Converse Hall*

Relay #1 participants arrive to the range: 1 p.m.

Call to the line: 1:30 p.m.

Prep Relay #1 smallbore: 1:45 p.m.

Relay #1 smallbore practice: 2 – 3:15 p.m.

Range changeover: 3:15 – 3:30 p.m.

Prep Relay #1 air rifle: 3:30 p.m.

Relay #1 air rifle practice: 3:45 p.m. – 5 p.m.

Friday, March 12

8 a.m. Doors open – *Converse Hall*

8:30 a.m. – 5 p.m. Smallbore Individual and Team Competition with Finals – *Converse Hall*

Relay #1: Call to the line: 9 a.m.; Prep/Sighters: 9:15 a.m.; Competition: 9:30 – 11:15 a.m.

Relay #2: Call to the line: 12:30 p.m.; Prep/Sighters: 12:45 p.m.; Competition: 1 – 2:45 p.m.

Individual Finals: Call to the line: 4 p.m.; Prep/Sighters: 4 p.m.; Competition: 4 – 5 p.m.

Saturday, March 13

8 a.m. Doors open – *Converse Hall*

8:30 a.m. – 4 p.m. Air Rifle Individual and Team Competition with Finals – *Converse Hall*

Relay #1: Call to the line: 9 a.m.; Prep/Sighters: 9:15 a.m.; Competition: 9:30 – 10:45 a.m.

Relay #2: Call to the line: 11:45 a.m.; Prep/Sighters: Noon; Competition: 12:15 – 1:30 p.m.

Individual Finals: Call to the line: 3 p.m.; Prep/Sighters: 3 p.m.; Competition: 3 – 4 p.m.

Awards: Upon Completion of Finals

Post-Selections Timeline

Tuesday, February 23

- Participating institutions and individuals must make necessary travel arrangements with Short's Travel Management (866-655-9215).

Wednesday, February 24

- Participating coaches conference call with the host and NCAA. **1 p.m. Eastern time**
- (*For Team Qualifiers*) – **Noon Eastern time** – Deadline to submit the team invitation and student-athlete designation form to Zach Christopher (zchristopher@ncaa.org) and Bree Lipscomb (lipscomb.51@osu.edu).
- (*For Individual Qualifiers*) – **Noon Eastern time** – Deadline to submit the individual invitation form to Zach Christopher (zchristopher@ncaa.org) and Bree Lipscomb (lipscomb.51@osu.edu).
- **5 p.m. Eastern time** – Institutions with teams or individuals participating in the championship should submit the completed **Appendix A – Travel Information/Banquet/Roster** form to Zach Christopher (zchristopher@ncaa.org) and Bree Lipscomb (lipscomb.51@osu.edu).

Monday, March 1

- **5 p.m. Eastern** – Deadline to upload the following items to <http://www.ncaachampionship.info> (username: ncaaschools; password: ncaafp) to your institution's folder:
 - 1) High resolution JPEG head-shots of each student-athlete from your institution competing in the championships. The student-athlete's name should be included in the file name.
 - 2) High resolution JPEG action images of your student-athletes from your institution that qualified for the championship. The student-athlete's name should be included in the file name.
 - 3) Video of student-athletes working out, practicing and having fun (format: Quicktime, 720p).
 - 4) Institutional logo.
 - 5) Institutional fight song.

Wednesday, March 3

- **5 p.m. Eastern time** – Elite 90 nomination forms due online [here](#).

Thursday, March 4

- **5 p.m. Eastern time** – Deadline to make hotel reservations at the Hilton Garden Inn Columbus/OSU (Lauren Kupper – 614-586-4378; Lauren.Kupper@Hilton.com).

Wednesday, March 10

- Deadline for institutions to make adjustments to their team roster is by team registration. This must come from the six student-athletes listed on the acceptance form.
- Student-Athlete Information Form (**Appendix B**) due at team registration.

Thursday, March 11

- **11 p.m. Eastern time** – Deadline to submit preorder for championship apparel.

Awards

Official NCAA awards will be presented at the end of competition on Saturday.

- A large team trophy and seven individual mini-trophies will be presented to teams finishing first, second and third in a) the overall team competition, b) team smallbore and c) team air rifle. Members of the overall National Champion team will receive a national champion watch to be sent directly to the institution's campus after the championships.
- Mini-trophies will be presented to the top three individual place finishers in each discipline.
- The most outstanding performer will receive an individual trophy.

To order additional trophies, please go to <http://www.mtmrecognition.com/ncaa/>.

Concessions

Concessions will not be available at Converse Hall.

Credentials

The following credentials will be distributed at registration Wednesday, March 10:

- Each participating student-athlete will receive a student-athlete credential.
- Each participating coach will receive a coach credential. There is a maximum of two for each qualified team and a maximum of one for an institution with only individuals qualified.
- Sports information directors should request a Media credential at ncaa.com/media.

Drug Testing

NCAA championship committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g. coach, athletics trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.

Elite 90 Award – NCAA Academic Recognition Program

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the NCAA's 90 championships. Each institution that has at least one student-athlete qualify for the finals round/site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. All documents, including eligibility, deadlines and nomination forms, are available at [Elite 90 forms](#). The submission deadline for nomination for Men's and Women's Rifle is **5 p.m. Eastern time Wednesday, March 3**.

Facility Emergency Information

Hospitals. In case of injuries, accidents or illness, student-athletes may be transported to:

Ohio State University Hospital– Main ER
410 W 10th Ave, Columbus, OH 43210
Emergency Room: 614-293-8333

A physician will be on-call throughout the tournament.

Hospitality

Snacks and beverages will be provided throughout the championships to student-athletes, coaches, officials, NCAA committee members and staff. Each team will have their own bin of snacks while individual competitors will be provided with a bag of snacks.

Hotel

Teams and individuals are required to stay at the assigned team hotel. Rooms are held at the Hilton Garden Inn Columbus/OSU. Please contact Sandra Perry at 614-586-4375 or Sandra.Perry@Hilton.com to make reservations. The deadline to make reservations is **5 p.m. Eastern time Thursday, March 4**.

[Hilton Garden Inn Columbus/OSU](#)
3232 Olentangy River Road
Columbus, OH 43202

Media Information

For the NCAA Rifle Championships, we ask that coaches and student-athletes be available for interview requests by any media in attendance. These interviews will be conducted at appropriate times before or after competition times or during break periods. The requests will be handled through The Ohio State University Athletic Communications office. The requested coach and/or athlete will be contacted to set up a time.

Photos will be taken immediately after the awards ceremony on Saturday of the teams and individuals receiving awards.

Internet Access. Wireless access is available at Converse Hall using a closed network. Information about the wireless internet will be available on site. Access to this network is limited to coaches, student-athletes and media.

Media Credentials. The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities:

1. Campus media certified by the director of athletics and/or sports information director of each participating and host institution; and
2. Certified media from the immediate locale of the championship or the immediate locale of the competing teams, and other certified media.
3. Those interested in receiving a media credential should submit an application online at ncaa.com/media.

Game Programs. IMG College will develop the championships program in a digital format. The digital programs are designed to be accessed on smart phones, tablets and computers. At the conclusion of the championship, the digital programs will be updated to reflect the results of the competition and hard copies can be purchased as a keepsake from the championship. Visit <http://www.ncaa.com/gameprograms> for more information.

The digital game program can be accessed at the following link and will be updated no earlier than 48 hours before the championship begins: <http://www.ncaa.com/ncrifile>.

Results. Game stories, results and other information as it pertains to the championships, will be located on ncaa.com.

Medical/Athletic Training Information

If necessary, additional arrangements may be made by contacting the host athletic trainer, Kevin Lennon at 920-540-8624 or Lennon.90@osu.edu.

Misconduct/Failure to Adhere/Sportsmanship/Sports Wagering

Misconduct Statement. Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

Failure to Adhere to Policies and Procedures. A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition.

Hearing Opportunity. An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

Misconduct Incident to Competition. If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

Sportsmanship. The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

Sports Wagering. The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining-regular season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

Meetings

Coaches Meeting. The NCAA Rifle Committee and host personnel will conduct a mandatory meeting with coaches and athletic administrators of the participating institutions. The meeting will be held **Tuesday, March 9th via teleconference. Time TBD.** This meeting will serve to review tournament procedures.

Parking

Parking will be available for free to all participants, working personnel and guests in the lots surrounding Converse Hall.

Please see parking map in **Appendix D.**

Patches

Each participant will receive one NCAA blue disk patch. The preferred location for the patch is on the upper arm sleeve of your dominant hand. Use of the NCAA patch for NCAA championship participants has been endorsed by the NCAA Division I Competition Oversight Committee as a way to recognize the elite level of play that your student-athletes have attained.

Student-Athlete Participation Award



NCAA-Awards.com

HOW TO GET YOUR Student-Athlete Participation Awards

For 2019-2020, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.



After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives an award, a member of your administration must place your team's order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men's and women's sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship please contact Erin Hannoy ehannoy@maingateinc.com, MainGate Customer Service (866-945-7267) or the NCAA championship manager.

Please add ehannoy@maingateinc.com to your address book to allow us to send you emails.



Place your order at NCAA-Awards.com

**main
gate**
image has an entrance

Team Equipment

Equipment Check. Pre-match equipment check will take place from 3:30 – 7 p.m. Eastern time, Wednesday, March 10 at Hilton Garden Inn OSU. A schedule will be emailed to head coaches. Review **Appendix E** for post-match random equipment check procedures.

Storage.

Equipment will be stored for each team and each individual qualifier in Converse Hall during practice day. There will be no overnight storage of equipment in converse hall.

Transportation/Travel Information/Reimbursement

Transportation. All transportation needs will be the responsibility of the participating teams.

Travel Information. Please review the NCAA travel policies [here](#).

Reimbursement. Transportation and per diem will be paid for the official travel party of teams and individuals at the championships finals site. Travel reimbursement, per diem rate and allowable days are outlined in the [NCAA travel policies](#).

Team expense reports should be filed online through the NCAA Travel Expense System (TES). The login information for the system is the same as that used for the Short's travel portal. The system can be accessed at <https://web1.ncaa.org/TES/exec/login?js=true>

All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate reimbursement.

Uniforms

All uniforms must meet the provisions of Bylaw 12.5.4(b) regarding commercial identification. All uniforms must conform with [USA Shooting rules as well as NCAA Rifle Rules Modifications](#).

Logos. An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo.

The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square or parallelogram). In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies another entity other than the student-athlete's institution. These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

The logo restriction on student-athletes' apparel set forth in 12.5.4 shall apply during NCAA championships to all personnel (e.g., coaches, trainers, managers) who are on the team bench or competition area for practices and games or who participate in news conferences.

Also, the logo restriction on student-athletes' apparel as set forth in 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events.

Venue

Competition will take place at Converse Hall on the campus of The Ohio State University in Columbus, Ohio. The venue address is Converse Hall, Columbus, Ohio 43210.

Directions to Converse Hall:

- From the North - Take I-71 South to I-270 West to SR 315 South. Exit at Lane Avenue and turn left. Follow Lane Avenue and turn right into the parking lot at the first light after crossing the bridge.
- From the South - Take I-71 North to SR 315 North to Worthington. Follow to Lane Avenue exit and turn right. Follow Lane Avenue and turn right into the parking lot at the first light after crossing the bridge.
- From the East (Airport) - Take I-70 West to SR 315 North to Worthington. Follow to the Lane Avenue exit and turn right. Follow Lane Avenue and turn right into the parking lot at the first light after crossing the bridge.
- From the West - Take I-70 East to SR 315 North to Worthington. Follow to the Lane Avenue exit and turn right. Follow Lane Avenue and turn right into the parking lot at the first light after crossing the bridge.

Web Stream

NCAA.com will provide live streaming of the championships.



APPENDIX A – TRAVEL INFORMATION/ROSTER
2021 NCAA Rifle Championships

Contact Information

Title	Name	Cell Phone	Email
Institution			
Head Coach			
Administrator Traveling			
Sports Information Director			
Athletic Trainer			

Travel Logistics

Arrival Date	Click here to enter a date.	Arrival Time		Check here if you are driving	<input type="checkbox"/>	
Airline		Flight Number		Departure Airport		
Number of vehicles you will have on site:	Buses		Vans		Cars	

Team Roster

Place an "X" next to team captain names.

Official Travel Party

1-3 participating student-athletes = 1 non-student-athlete

4-5 participating student-athletes = 2 non-student-athletes

Student-Athletes	X
1.	
2.	
3.	
4.	
5.	
6.	

Institution Staff	Title (coach, athletic trainer, manager, etc.)
1.	
2.	
3.	

Food Allergies or Dietary Restrictions

Please note any food allergies or dietary restrictions:	
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Please email by 3 p.m. Eastern time Wednesday, February 24 to:
Bree Lipscomb, Tournament Manager, lipscomb.51@osu.edu and
Zach Christopher, Championship Manager, zchristopher@ncaa.org



APPENDIX B – STUDENT-ATHLETE INFORMATION FORM 2021 NCAA Rifle Championships

Directions: Please complete this form for all competing student-athletes. It will be used for introductions during finals and for the ncaa.com web stream broadcast.

STUDENT-ATHLETE NAME:	
INSTITUTION:	
YEAR IN SCHOOL:	
INTERESTING FACT:	
GOAL AFTER GRADUATION:	
FOR NCAA USE ONLY	
Preliminary Round Score:	
Assigned Firing Point for Finals:	

Please submit one form per athlete at team registration Wednesday, March 10 to:
Zach Christopher, Championship Manager, zchristopher@ncaa.org



RIFLE CHAMPIONSHIPS

APPENDIX D – RANDOM EQUIPMENT CHECK PROCEDURES

The NCAA Rifle Committee will perform random equipment checks during the 2021 NCAA Rifle Championships in Columbus, Ohio. Student-athletes are highly encouraged to take advantage of the pre-match equipment check.

Goal: To ensure student-athletes are in compliance with current equipment and clothing standards as established by the NCAA.

Process:

1. A minimum of 25% of the student-athletes participating will be randomly selected for equipment re-check once a schedule relay of competition has concluded.
2. The NCAA liaison or his designee will draw random point numbers amounting to a minimum of 25% of the student-athletes on the firing line.
3. The secretary rules interpreter will select an appropriate number of items to be re-checked from the list on the match equipment control form.
4. After a competition relay has started the designated NCAA committee representative will present to the chief range officer a list of firing points of student-athletes selected for inspection.
5. As soon as the student-athlete on the selected firing points have completed the competition, a range officer (or designee) will immediately escort that student-athlete along with their shooting equipment to the designated area for post competition exam.
6. If a student-athlete is found to be using equipment which does not pass the post competition equipment check, a minimum of three jury members will convene to determine the extent of the violation and the penalty to be levied against the student-athlete found in violation.
7. It is the intent of the NCAA rifle committee that should the jury determine a student-athlete is in violation they should be disqualified from the match.