



2019 RIFLE CHAMPIONSHIPS Selections Timeline

- Friday, February 1 – Deadline for institutions to submit squadding plan and relay times to the secretary-rules interpreter and NCAA championship manager. **5 p.m. Eastern time**
- Sunday, February 17 – Deadline for institutions to submit qualifying scores to NCAA online score reporting system. **6 p.m. local time**
- Monday, February 18 – Deadline for institutions to submit paper targets from NCAA qualifier to Michelle Forkner (mforkner@ncaa.org), NCAA. **Noon Eastern time**
(shipping address for paper targets: 1802 Alonzo Watford Sr. Dr., Indianapolis, Indiana 46202)
- Tuesday, February 19 – Committee conference call to confirm team and individual selections. **Noon Eastern time**
- Tuesday, February 19 – Team and individual selections announced via selection show and press release on NCAA.com. **5 p.m. Eastern time**
- Tuesday, February 19 – Team and individual selection notifications e-mailed from the NCAA (roster forms, travel info, hotel info, [Elite 90 Award](#), etc.). **after 5 p.m. Eastern time**
- Tuesday, February 19 – Participating institutions and individuals make necessary travel arrangements with Short's Travel Management (866-655-9215).
- Wednesday, February 20 – Participating coaches conference call with the host and NCAA. **1 p.m. Eastern time**
- Monday, February 25 – Teams selected to participate in the championships must submit their initial roster of the five student-athletes participating in the championships. Institutions with individuals selected to participate in the championships must confirm those individuals will participate in the championships. Roster submissions and individual confirmations should be sent to John Bugner (jbugner@ncaa.org) at the NCAA and Zach Eckert (zach.eckert@mail.wvu.edu) at West Virginia. **Noon Eastern time**

- Monday, February 25 – Institutions with teams or individuals participating in the championship should submit the completed *Appendix A of Participants Manual – Travel Information/Roster/Banquet* form to John Bugner (jbugner@ncaa.org) at the NCAA and Zach Eckert (zach.eckert@mail.wvu.edu) at West Virginia. **5 p.m. Eastern time**
- Monday, February 25 – **5 p.m. Eastern time** deadline to upload the following items to <http://www.ncaachampionship.info> (username: ncaaschools; password: ncaafpt):
- 1) High resolution JPEG head-shots of each student-athlete from your institution competing in the championships. The student-athletes name should be included in the file name.
 - 2) High resolution JPEG action images of your student-athletes from your institution that qualified for the championship.
 - 3) Video of student-athletes working out, practicing and having fun (format: Quicktime, 720p).
 - 4) Institutional logo.
 - 5) Institutional fight song.
- Wednesday, February 27 – Elite 90 nomination forms due online [here](#). **5 p.m. Eastern time**
- Thursday, February 28 – Deadline to make hotel reservations at the Morgantown Marriott at Waterfront Place (Ryan Alexander – 304-581-2927; ryan.alexander@marriott.com). **5 p.m. Eastern time**
- Friday, March 1 – Student-Athlete Guest Admission Request (Appendix C – Team Pass List) due to Debby Travinski (debby.travinski@mail.wvu.edu). **5 p.m. Eastern time**
- Wednesday, March 6 – Deadline for institutions to make adjustments to their team roster is by team registration.
- Wednesday, March 6 – Student-Athlete Information Form (Appendix B) due at team registration.