



2019
NATIONAL COLLEGIATE
RIFLE
CHAMPIONSHIPS
MORGANTOWN, WV

PARTICIPANT
2018-19 MANUAL

Finals

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Championships Personnel

ROLE/TITLE	NAME	CONTACT INFORMATION
WEST VIRGINIA STAFF		
Tournament Manager Assistant AD, Facilities and Operations West Virginia University	Zach Eckert	Office: 304-293-9853 Cell: 304-288-6309 Email: zach.eckert@mail.wvu.edu
Facility Manager Assistant Director of Facilities West Virginia University	Colin Braley	Office: 304-293-7559 Cell: 304-288-3021 Email: colin.braley@mail.wvu.edu
Sports Medicine Director Athletic Trainer West Virginia University	Amelia Adams	Office: 304-293-3372 Email: aadams18@mail.wvu.edu
Marketing Assistant AD, Marketing West Virginia University	Nathaniel Zinn	Office: 304-293-8817 Cell: 304-216-2580 Email: nathaniel.zinn@mail.wvu.edu
Media Coordinator Associate Director, Communications West Virginia University	Shannon Wolfgang	Office: 304-293-2821 Cell: 304-290-2467 Email: shannon.mcnamara@mail.wvu.edu
Ticket Manager Athletic Ticket Operations Manager West Virginia University	Debby Travinski	Office: 304-293-3541 Cell: 304-288-4059 Email: debby.travinski@mail.wvu.edu
Rifle Head Coach West Virginia University	Jon Hammond	Office: 304-293-4340 Email: Jonathan.Hammond@mail.wvu.edu
NCAA STAFF		
Associate Director Championships and Alliances NCAA	John Bugner	Office: 317-917-6529 Cell: 317-522-7220 Email: jbugner@ncaa.org
Assistant Coordinator Championships and Alliances NCAA	Heidi Wurster	Office: 317-917-6527 Email: hwurster@ncaa.org
NCAA RIFLE COMMITTEE		
Deputy Director of Athletics Morehead State University	Richard Fletcher	Office: 606-783-5136 Cell: 606-207-5122 Email: r.fletcher@morehead-st.edu
Assistant Athletic Director, Compliance University of Texas, El Paso	David Kooger	Office: 915-747-8024 Cell: 616-295-8694 Email: dkooger@utep.edu
Head Rifle Coach University of Nebraska, Lincoln	Ashley MacAllister	Office: 402-472-6167 Cell: 606-875-0319 Email: arose@huskers.com
NCAA Rifle Committee Chair Head Rifle Coach Massachusetts Institute of Technology	Melissa Mulloy-Mecozzi	Office: 617-253-3296 Cell: 978-870-5338 Email: m_mulloy@mit.edu
Senior Associate AD, Finance University of Memphis	Eric Sabin	Office: 901-678-4142 Cell: 850-528-6646 Email: emsabin@memphis.edu
Head Rifle Coach U.S. Military Academy	Web Wright	Office: 845-938-4558 Cell: 443-458-3746 Email: webster.wright@usma.edu
NCAA Rifle Secretary Rules Interpreter Head Rifle Coach University of Akron	Newt Engle	Cell: 330-592-2405 Email: mengle@uakron.edu

Championships Schedule of Events

Wednesday, March 6

3:15 – 7 p.m.

Open Registration – Morgantown Marriott at Waterfront Place

3:30 – 7 p.m.

Equipment Check – Morgantown Marriott at Waterfront Place

Thursday, March 7

9 a.m. – 12:15 p.m.

Air Rifle Practice – *WVU Coliseum*

Prep Relay #1: 9 a.m.

Relay #1: 9:15 – 10:30 a.m.

Prep Relay #2: 10:45 a.m.

Relay #2: 11 a.m. – 12:15 p.m.

12:15 p.m.

Mandatory Coaches Meeting – *WVU Coliseum – Room #251*

1 – 4:15 p.m.

Smallbore Practice – *WVU Coliseum*

Prep Relay #1: 1 p.m.

Relay #1: 1:15 – 2:30 p.m.

Prep Relay #2: 2:45 p.m.

Relay #2: 3 – 4:15 p.m.

6:30 p.m.

NCAA Championships Banquet – *Touchdown Terrace at Milan Puskar Stadium*

Friday, March 8

9:30 a.m. – 4:30 p.m.

Smallbore Individual and Team Competition with Finals – *WVU Coliseum*

Relay #1: Call to the line: 9:30 a.m.; Prep/Sighters: 9:45 a.m.; Competition: 10 – 11:45 a.m.

Relay #2: Call to the line: 12:15 p.m.; Prep/Sighters: 12:30 p.m.; Competition: 12:45 – 2:30 p.m.

Individual Finals: Call to the line: 3 p.m.; Prep/Sighters: 3:15 p.m.; Competition: 3:30 – 4:30 p.m.

Saturday, March 9

9:45 a.m. – 3:45 p.m.

Air Rifle Individual and Team Competition with Finals – *WVU Coliseum*

Relay #1: Call to the line: 9:45 a.m.; Prep/Sighters: 10 a.m.; Competition: 10:15 – 11:30 a.m.

Relay #2: Call to the line: 11:45 a.m.; Prep/Sighters: Noon; Competition: 12:15 – 1:30 p.m.

Individual Finals: Call to the line: 2 p.m.; Prep/Sighters: 2:15 p.m.; Competition: 2:30 – 3:45 p.m.

Awards: Upon Completion of Finals

****All times throughout manual are local to Morgantown, West Virginia (Eastern Standard Time).
The local time will “spring forward” at 2 a.m. to 3 a.m. on Sunday, March 10 for Daylight Saving Time.**

Selections Timeline

Tuesday, February 19

- Participating institutions and individuals must make necessary travel arrangements with Short's Travel Management (866-655-9215).

Wednesday, February 20

- Participating coaches conference call with the host and NCAA. **1 p.m. Eastern time**

Monday, February 25

- (*For Team Qualifiers*) – **Noon Eastern time** – Deadline to submit the team invitation and student-athlete designation form to John Bugner (jbugner@ncaa.org) and Zach Eckert (zach.eckert@mail.wvu.edu).
- (*For Individual Qualifiers*) – **Noon Eastern time** – Deadline to submit the individual invitation form to John Bugner (jbugner@ncaa.org) and Zach Eckert (zach.eckert@mail.wvu.edu).
- Institutions with teams or individuals participating in the championship should submit the completed **Appendix A – Travel Information/Banquet/Roster** form to John Bugner (jbugner@ncaa.org) and Zach Eckert (zach.eckert@mail.wvu.edu). **5 p.m. Eastern time**
- **5 p.m. Eastern** deadline to upload the following items to <http://www.ncaachampionship.info> (username: ncaaschools; password: ncaafp) to your institution's folder:
 - 1) High resolution JPEG head-shots of each student-athlete from your institution competing in the championships. The student-athlete's name should be included in the file name.
 - 2) High resolution JPEG action images of your student-athletes from your institution that qualified for the championship. The student-athlete's name should be included in the file name.
 - 3) Video of student-athletes working out, practicing and having fun (format: Quicktime, 720p).
 - 4) Institutional logo.
 - 5) Institutional fight song.

Wednesday, February 27

- Elite 90 nomination forms due online [here](#). **5 p.m. Eastern time**

Thursday, February 28

- Deadline to make hotel reservations at the Morgantown Marriott at Waterfront Place (Ryan Alexander – 304-581-2927; ryan.alexander@marriott.com). **5 p.m. Eastern time**

Friday, March 1

- Student-Athlete Guest Admission Request (**Appendix C – Team Pass List**) due to Debby Travinski (debby.travinski@mail.wvu.edu). **5 p.m. Eastern time**

Wednesday, March 6

- Deadline for institutions to make adjustments to their team roster is by team registration.
- Student-Athlete Information Form (**Appendix B**) due at team registration.

Thursday, March 7

- Deadline to submit preorder for championship apparel. **11 p.m. Eastern time**

Awards

Official NCAA awards will be presented at the end of competition on Saturday.

- A large team trophy and seven individual mini-trophies will be presented to teams finishing first, second and third in a) the overall team competition, b) team smallbore and c) team air rifle. Members of the overall National Champion team will receive a national champion watch to be sent directly to the institution's campus after the championships.
- Mini-trophies will be presented to the top three individual place finishers in each discipline.
- The most outstanding performer will receive an individual trophy.

To order additional trophies, please go to <http://www.mtmrecognition.com/ncaa/>.

Championships Banquet

There will be a Championships Banquet at 6:30 p.m., Thursday, March 7 for the participating teams, NCAA Rifle Committee members, as well as family and guests.

The banquet will be held in the Touchdown Terrace at Milan Puskar Stadium on the campus of West Virginia University.

Dress for the event will be semi-formal.

OFFICIAL TRAVEL PARTY: Teams must complete the **Appendix A – Travel Information/Roster/Banquet** form and submit to John Bugner (jbugner@ncaa.org) and Zach Eckert (zach.eckert@mail.wvu.edu) by **5 p.m. Eastern time Monday, February 25.**

GUEST TICKETS: A limited number of additional tickets are available for travel party members above the official travel party list at a cost of \$30 per person. Tickets may be purchased in advance by contacting Zach Eckert at zach.eckert@mail.wvu.edu or 304-293-9853.

Concessions

Concessions will be available both days of competition at the Country Roads Pit Stop stand on the Coliseum concourse.

Credentials

The following credentials will be distributed at registration Wednesday, March 6:

- Each participating student-athlete will receive a student-athlete credential.
- Each participating coach will receive a coach credential. There is a maximum of two for each qualified team and a maximum of one for an institution with only individuals qualified.
- Sports information directors should request a Media credential at ncaa.com/media.

Drug Testing

NCAA championship committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g. coach, athletics trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.

Elite 90 Award – NCAA Academic Recognition Program

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the NCAA's 90 championships. Each institution that has at least one student-athlete qualify for the finals round/site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. All documents, including eligibility, deadlines and nomination forms, are available at [Elite 90 forms](#). The submission deadline for nomination for Men's and Women's Rifle is **5 p.m. Eastern time Wednesday, February 27.**

Facility Emergency Information

Hospitals. In case of injuries, accidents or illness, student-athletes may be transported to:

J.W. Ruby Memorial Hospital
1 Medical Center Drive
Morgantown, West Virginia 26505
304-598-4000

A physician will be on-call throughout the tournament.

Hospitality

Snacks and beverages will be provided throughout the championships to student-athletes, coaches, officials, NCAA committee members and staff. Lunch will also be provided on practice day and each day of competition from 11 a.m. – 2 p.m. There will be designated hospitality areas for the above listed groups. A credential is required for access.

Hotel

Rooms have been held at the Morgantown Marriott at Waterfront Place. Please contact Ryan Alexander at 304-581-2927 or ryan.alexander@marriott.com to make reservations. The deadline to make reservations is **5 p.m. Eastern time Thursday, February 28.**

[Morgantown Marriott at Waterfront Place](#)

Two Waterfront Place
Morgantown, West Virginia 26501

Media Information

For the Rifle Championships, we ask that coaches and student-athletes be available for interview requests by any media in attendance. These interviews, of course, will be conducted at appropriate times before or after competition times, or during break periods. The requests will be handled through the WVU Athletic Communications office. The requested coach and/or athlete will be contacted to set up a time.

Photos will be taken immediately after the awards ceremony on Saturday of the teams and individuals receiving awards.

Internet Access. Wireless access is available at the Coliseum using the network *WVU Press* (password = *We\$Virginia@*). Access to this network is limited to coaches, student-athletes and media.

Media Credentials. The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities:

1. Campus media certified by the director of athletics and/or sports information director of each participating and host institution; and
2. Certified media from the immediate locale of the championship or the immediate locale of the competing teams, and other certified media.
3. Those interested in receiving a media credential should submit an application online at ncaa.com/media.

Game Programs. IMG College will develop the championships program in a digital format. The digital programs are designed to be accessed on smart phones, tablets and computers. At the conclusion of the championship, the digital programs will be updated to reflect the results of the competition and hard copies can be purchased as a keepsake from the championship. Visit <http://www.ncaa.com/gameprograms> for more information.

The digital game program can be accessed at the following link and will be updated no earlier than 48 hours before the championship begins: <http://www.ncaa.com/ncrifle>.

Results. Game stories, results and other information as it pertains to the championships, will be located on NCAA.com.

Medical/Athletic Training Information

The athletic training room, located inside WVU Coliseum, will be open 45 minutes prior to the first practice/competition each day and close approximately 30 minutes after the last practice/competition. If necessary, additional arrangements may be made by contacting the host athletic trainer, Amelia Adams at 304-293-3372 or aadams18@mail.wvu.edu.

The athletic training room is fully equipped with electrical stimulation, hydrocollator packs, and warm/cold whirlpool. If you are traveling without an athletic trainer, a physician's prescription or a note from the head athletics trainer will be required for the use of electronic stimulation or ultrasound. Ice will be provided. A certified athletic trainer will be on site throughout the weekend. Sideline water and emergency equipment will be available.

Misconduct/Failure to Adhere/Sportsmanship/Sports Wagering

Misconduct Statement. Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

Failure to Adhere to Policies and Procedures. A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition.

Hearing Opportunity. An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

Misconduct Incident to Competition. If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

Sportsmanship. The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

Sports Wagering. The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining-regular season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

Meetings

Coaches Meeting. The NCAA Rifle Committee and host personnel will conduct a mandatory meeting with coaches and athletic administrators of the participating institutions. The meeting will be held at **12:15 p.m. Thursday, March 7, in room 251 of the Coliseum.** This meeting will serve to review tournament procedures.

Parking

Parking will be available for free to all participants, working personnel and guests in the lots surrounding the WVU Coliseum.

Please see parking map in **Appendix D.**

Patches

Each participant will receive one NCAA blue disk patch. The preferred location for the patch is on the upper arm sleeve of your dominant hand. Use of the NCAA patch for NCAA championship participants has been endorsed by the NCAA Division I Competition Oversight Committee as a way to recognize the elite level of play that your student-athletes have attained.

Souvenir Merchandise

Championship merchandise, provided by Event 1, will be on sale in the main concourse throughout the tournament. Items will be sold Thursday – Saturday during the championships. The deadline to submit preorder for championship apparel is **11 p.m. Eastern time, Thursday, March 7.**

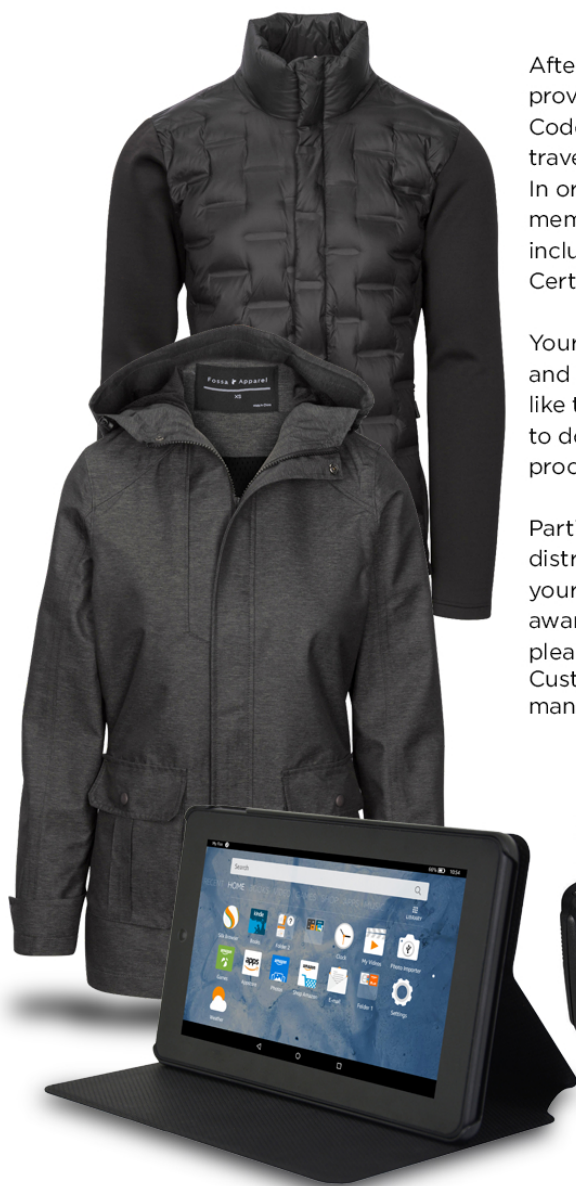
Student-Athlete Participation Award



NCAA-Awards.com

HOW TO GET YOUR Student-Athlete Participation Awards

For 2018-2019, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.



After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives his or her award, a member of your administration must place your team's order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men's and women's sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship please contact Erin Hannoy ehannoy@maingateinc.com, MainGate Customer Service (866-945-7267) or the NCAA championship manager.



Place your order at NCAA-Awards.com



Team Equipment

Equipment check. Pre-match equipment check will take place from 3:30 – 7 p.m. Eastern time, Wednesday, March 7 at the Marriott at Waterfront Place. A schedule will be emailed to head coaches. Review **Appendix F** for post-match random equipment check procedures.

Storage.

Equipment will be stored for each team and each individual qualifier in WVU Coliseum in the team locker rooms. This area will be monitored during the day and locked and guarded by overnight security personnel beginning on Thursday, March 7.

Ticket Information

General admission tickets for the smallbore competition and the air rifle competition are available for purchase online at WVUGame.com or in person at WVU Ticket Office located inside the Gold Gate at the WVU Coliseum.

Tickets will be sold at the spectator entrance of WVU Coliseum on March 8 and 9. Ticket prices for the championships are:

	Single Session
Adults	\$10
Youth	\$5

- Children 2 and under will be admitted free of charge.
- Youth – age 17 and under.

Teams wishing to purchase tickets for participant guests (per NCAA Bylaw 16.2.1.1.1) may do so by submitting **Appendix C – Team Pass List** to Debby Travinski (debby.travinski@mail.wvu.edu) by **5 p.m. Eastern time, Thursday, February 28**. Teams will be invoiced for tickets used and need to pay within 45 days of the conclusion of the championship.

Transportation/Travel Information/Reimbursement

Transportation. All transportation needs will be the responsibility of the participating teams.

Travel Information. Please review the NCAA travel policies [here](#).

Reimbursement. Transportation and per diem will be paid for the official travel party of teams and individuals at the championships finals site. Travel reimbursement, per diem rate and allowable days are outlined in the [NCAA travel policies](#).

Team expense reports should be filed online through the NCAA Travel Expense System (TES). The login information for the system is the same as that used for the Short's travel portal. The system can be accessed at <https://web1.ncaa.org/TES/exec/login?js=true>

All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate reimbursement.

Uniforms

All uniforms must meet the provisions of Bylaw 12.5.4(b) regarding commercial identification. All uniforms must conform with [USA Shooting rules as well as NCAA Rifle Rules Modifications](#).

Logos. An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo.

The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square or parallelogram). In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies another entity other than the student-athlete's institution. These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

The logo restriction on student-athletes' apparel set forth in 12.5.4 shall apply during NCAA championships to all personnel (e.g., coaches, trainers, managers) who are on the team bench or competition area for practices and games or who participate in news conferences.

Also, the logo restriction on student-athletes' apparel as set forth in 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events.

Venue

Competition will take place at WVU Coliseum on the campus of West Virginia University in Morgantown, West Virginia.

Directions to WVU Coliseum.

- **From the south** – From Interstate 79, take the West Virginia University exit, number 155. Cross the Star City bridge and proceed up Monongahela Boulevard. The Coliseum will be on your right.
- **From the north** – From Interstate 79, take the West Virginia University exit, number 155. Cross the Star City bridge and proceed up Monongahela Boulevard. The Coliseum will be on your right.
- **From the east** – From Interstate 68, take Interstate 79 north. Take the West Virginia University exit, number 155. Cross the Star City bridge and proceed up Monongahela Boulevard. The Coliseum will be on your right.

Clear Bag Policy.



INTERCOLLEGIATE
ATHLETICS

CLEAR BAG POLICY

WVU's "clear bag" policy is in effect at all athletic ticketed events in an effort to speed up gate entries and enhance security measures, which is consistent with professional leagues' policies. Fans are limited to one bag per person with a small clutch bag for privacy.

APPROVED BAGS



CLEAR BAG
Bag that is clear plastic, vinyl, or pvc and does not exceed 12" x 6" x 12"



SMALL CLUTCH BAG
Small clutch bag, approximately the size of a hand, with or without handle/strap. No larger than 4.5" x 6.5"



PLASTIC STORAGE BAG
One gallon clear plastic freezer bag (Ziplock bag or similar)



CHAIRBACK
Chairback is not to exceed 16" x 9" x 16"

NON-APPROVED BAGS



BACKPACK



CLEAR BACKPACK



DIAPER BAG



DRAWSTRING BAG



CAMERA BAG



PURSE



TINTED PLASTIC BAG



OVERSIZED TOTE BAG



MESH BAG



BINOCULARS CASE



PRINTED PATTERN PLASTIC BAG



HARD COOLER



SOFT COOLER



FANNY PACK

ALL ITEMS ARE
SUBJECT TO SEARCH

All prohibited items will be denied at the gates, and items may not be stored at or near the venue. WVU Intercollegiate Athletics is NOT responsible for property damage or lost/stolen articles. For more information, please visit WVUSports.com/clearbag

Videotaping

There will be no videotaping or photography from the team area. Spectators may videotape from the spectator area, provided they do not obstruct the view of others or interfere with the championships in any manner.

Web Stream

NCAA.com will provide live streaming of the championships.



**APPENDIX A – TRAVEL INFORMATION/ROSTER/BANQUET FORM
2019 NCAA Rifle Championships**

Contact Information

Title	Name	Cell Phone	Email
Institution			
Head Coach			
Administrator Traveling			
Sports Information Director			
Athletic Trainer			

Travel Logistics

Arrival Date	Click here to enter a date.	Arrival Time		Check here if you are driving	<input type="checkbox"/>
Airline		Flight Number		Departure Airport	
Number of vehicles you will have on site:		Buses	Vans	Cars	

Team Roster and Banquet Information

Place an “X” next to team captain names. Please mark those attending the banquet with a “B”

Members of the Official Travel Party (i.e., participating student-athletes and coaches) will be admitted to the banquet at no cost. Institutions participating as a team and with individual qualifiers shall complete this form below for your complimentary admissions.

Official Travel Party

- 1-3 participating student-athletes = 1 non-student-athlete
- 4-5 participating student-athletes = 2 non-student-athletes

Student-Athletes	X	Banquet
1.		
2.		
3.		
4.		
5.		

Institution Staff	Title (coach, athletic trainer, manager, etc.)	Banquet
1.		
2.		

Food Allergies or Dietary Restrictions

Please note any food allergies or dietary restrictions:	
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**Please email by 5 p.m. Eastern time Monday, February 25 to:
Zach Eckert, Tournament Manager, zach.eckert@mail.wvu.edu and
John Bugner, Championship Manager, jbugner@ncaa.org**



**APPENDIX B – STUDENT-ATHLETE INFORMATION FORM
2019 NCAA Rifle Championships**

Directions: Please complete this form for all competing student-athletes. It will be used for introductions during finals and for the ncaa.com web stream broadcast.

STUDENT-ATHLETE NAME:	
INSTITUTION:	
YEAR IN SCHOOL:	
INTERESTING FACT:	
GOAL AFTER GRADUATION:	
FOR NCAA USE ONLY	
Preliminary Round Score:	
Assigned Firing Point for Finals:	

**Please submit one form per athlete at team registration Wednesday, March 6 to:
John Bugner, Championship Manager, jbugner@ncaa.org**



APPENDIX C – TEAM PASS LIST

Per NCAA Bylaw 16.2.1.1.1 an institution may provide each student-athlete who participates in or is a member of a team participating in an NCAA Championship with up to six complimentary admissions to all NCAA championship events at which the student-athlete (or team) participates. While these admissions may be provided to the student-athletes at no charge, the institution shall be responsible for purchasing the admissions from WVU.

These complimentary admissions shall be provided only through a pass list for individuals designated by the student-athlete. "Hard tickets" shall not be issued. The individual using the complimentary admission must enter via the "Student-Athlete Guest" line at the admission gate/door and must present identification to the person supervising the pass list.

Team:

Date:

Recipients will be required to show a photo ID to be admitted into the event. No name changes will be made at the gate.

A SEPARATE LIST WILL BE NEEDED FOR EACH DAY OF COMPETITION. PLEASE SPECIFY IF IT WILL BE THE SAME EVERY DAY

Athlete Name

Guest Name

Guest Signature

Table with 3 columns: Athlete Name, Guest Name, Guest Signature. Multiple empty rows for data entry.

Head Coach	Guest Name	Guest Signature

Assistant Coach	Guest Name	Guest Signature

Athletic Trainer	Guest Name	Guest Signature

Student Manager	Guest Name	Guest Signature

Please email by 5 p.m. Eastern time Friday, March 1 to:

Debby Travinski
 Athletic Ticket Operations Manager
 Email: debby.travinski@mail.wvu.edu
 Phone: 304-293-3541

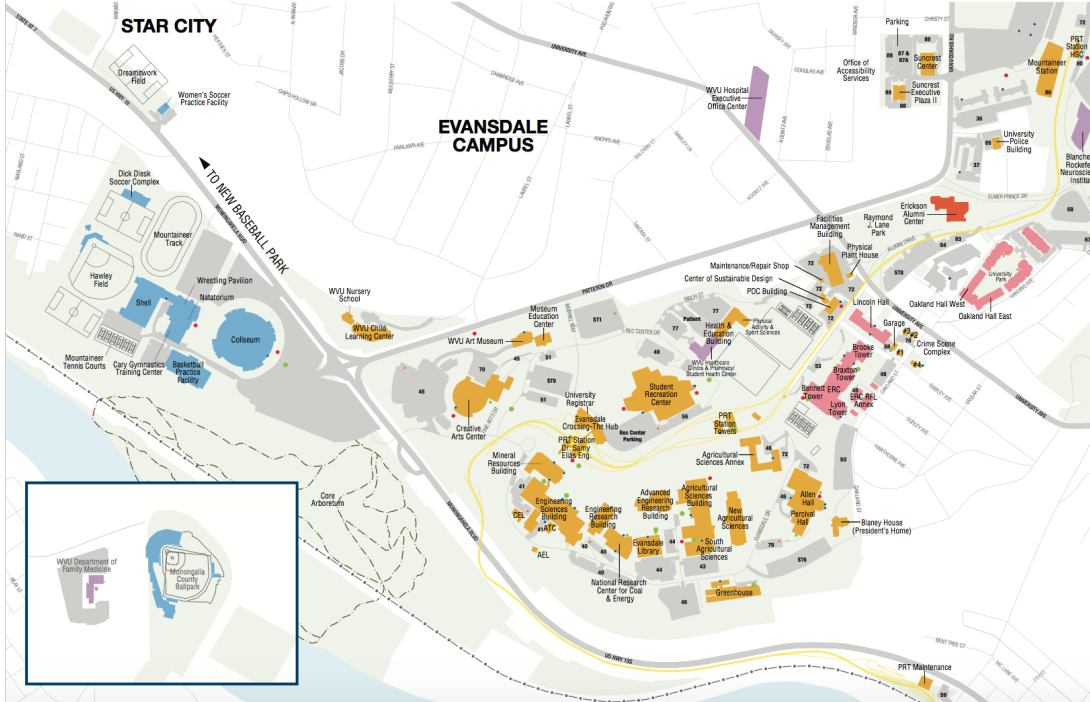
APPENDIX D – MAPS

WVU Campus Maps

WEST VIRGINIA UNIVERSITY CAMPUS MAP

West Virginia University Campus Map Legend

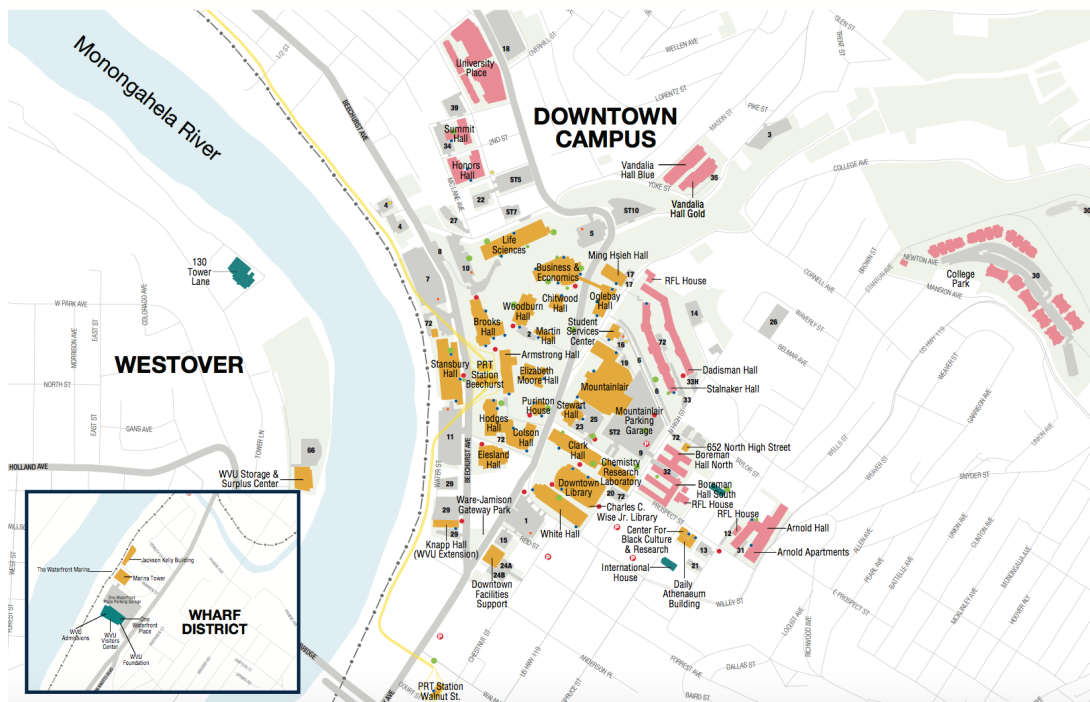
- WVU Campus Property
- WVU Building
- WVU Proposed Building
- WVU Housing
- WVU Health Sciences Center
- WVU Athletic Facility
- Alumni Center
- WVU Leased Facility
- WVU PRT Station
- WVU Parking Lots and Buildings
- Motorcycle Parking Locations
- ZipCar Locations
- Bicycle Rack Locations
- Public Parking
- Rail Trail
- Hospital Emergency Room
- Emergency Phones
- Accessible Entrance



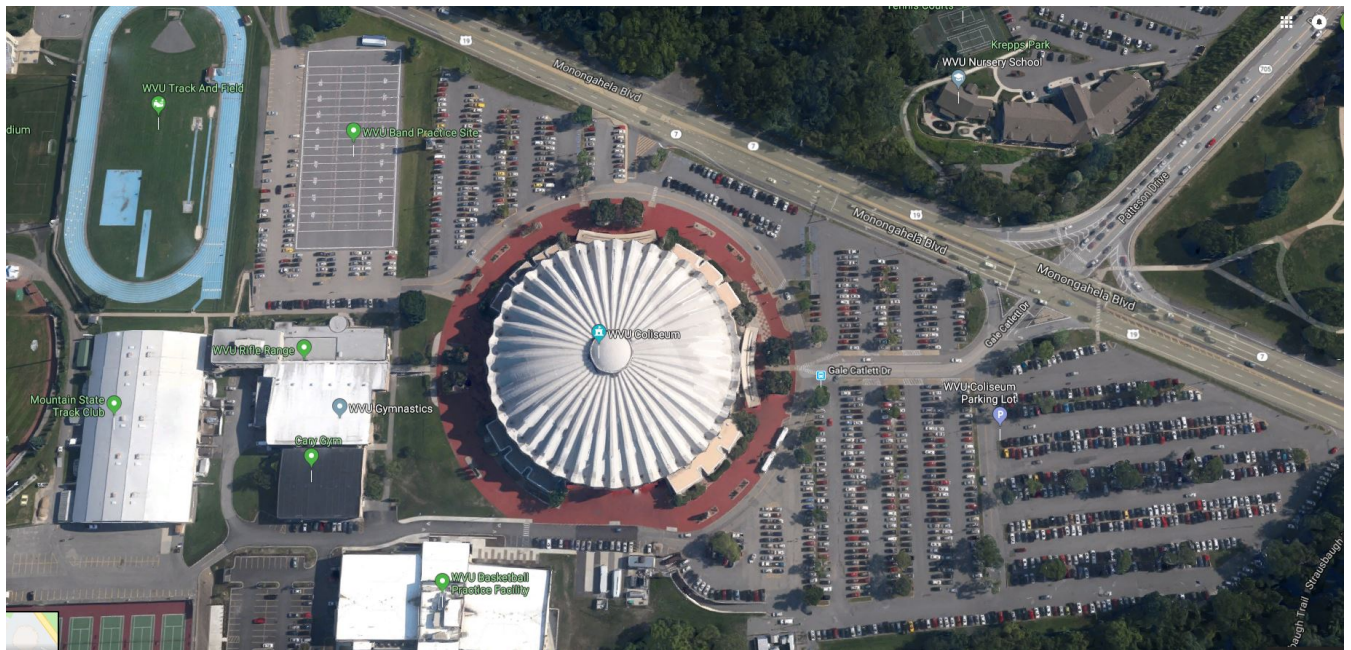
WEST VIRGINIA UNIVERSITY CAMPUS MAP

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- Bicycle Rack Locations
- Public Parking
- Rail Trail
- Hospital Emergency Room
- Emergency Phones
- Accessible Entrance



WVU Coliseum Parking Map (all parking at the facility is free)



Click here to visit our [interactive, virtual campus tour](#).

APPENDIX E – AREA RESTAURANTS

Archie’s Lakehouse.....	Cheat Lake	304-594-0088
Atria’s	Pineview Drive	304-381-9616
Bartini Prime	Suncrest Town Center.....	304-599-1001
Boston Beanery	Patteson Drive	304-599-1870
Bourbon Prime.....	Waterfront Marriott	304-284-9850
Buffalo Wild Wings.....	Suncrest Town Center.....	304-598-3430
Chick-Fil-A.....	Patteson Drive	304-599-1840
Dickey’s BBQ	Van Voorhis Road.....	304-381-2460
Firehouse Subs.....	University Town Center	304-598-1036
The Greene Turtle	Gateway Center	304-241-1405
Honey Baked Ham.....	Venture Drive.....	304-291-2400
Hugh Baby’s.....	Evansdale Crossing	615-429-4818
I Love Juice Bar.....	Evansdale Crossing	304-212-7707
Kegler’s	Chestnut Ridge Road	304-598-9698
Kroger.....	Patteson Drive	304-599-5324
Lakeview Resort	Lakeview Drive	304-594-0232
Mario’s Fishbowl	University Avenue	304-599-4309
McDonald’s	Suncrest Towne Center.....	304-599-0382
Mountaineer Grille	Clarksburg	304-848-7500
Oliverio’s	Wharf District.....	304-296-2565
Panera Bread.....	Patteson Drive	304-598-3901
Papa John’s Pizza.....	Beechurst Avenue.....	304-292-7200
	Donahue Drive	304-241-8330
Penn Station.....	Donahue Drive	304-300-7366
Pines Country Club (Clubhouse Grill).....	Point Marion Road.....	304-296-3462
Primanti Bros.....	Suncrest Town Center	304-241-5420
Qdoba	Patteson Drive	304-598-5555
Rooster’s.....	Suncrest Town Center.....	304-241-1002
Sabarton Station.....	Sabarton.....	304-381-4225
Sargasso	Don Knotts Boulevard	304-554-0100
Shoney’s	Sabarton.....	304-599-9606
Stefano’s	Chestnut Ridge Road	304-581-6930
Suburban Catering	Chestnut Ridge Road.....	304-599-7202
Subway	Patteson Drive	304-599-6992
	Chesnut Ridge Road.....	304-598-3774
Taziki’s Café	Suncrest Town Center	304-777-4455
Texas Roadhouse	Monongaleha Boulevard	304-598-0109
Tropics Restaurant & Bar.....	Cheat Lake.....	304-291-5225
Varsity Club Sports Tavern	Willowdale Road.....	304-599-5990
Wonder Bar Steakhouse	Clarksburg	304-622-1451

The logo features the NCAA logo on the left, which consists of a blue circle with the letters 'NCAA' in white. To the right of the logo, the words 'RIFLE CHAMPIONSHIPS' are written in a large, bold, blue, sans-serif font.

APPENDIX F – RANDOM EQUIPMENT CHECK PROCEDURES

The NCAA Rifle Committee will perform random equipment checks during the 2019 NCAA Rifle Championships in Morgantown, West Virginia. Student-athletes are highly encouraged to take advantage of the pre-match equipment check.

Goal: To ensure student-athletes are in compliance with current equipment and clothing standards as established by the NCAA.

Process:

1. A minimum of 25% of the student-athletes participating will be randomly selected for equipment re-check once a schedule relay of competition has concluded.
2. The NCAA liaison or his designee will draw random point numbers amounting to a minimum of 25% of the student-athletes on the firing line.
3. The secretary rules interpreter will select an appropriate number of items to be re-checked from the list on the match equipment control form.
4. After a competition relay has started the designated NCAA committee representative will present to the chief range officer a list of firing points of student-athletes selected for inspection.
5. As soon as the student-athlete on the selected firing points have completed the competition, a range officer (or designee) will immediately escort that student-athlete along with their shooting equipment to the designated area for post competition exam.
6. If a student-athlete is found to be using equipment which does not pass the post competition equipment check, a minimum of three jury members will convene to determine the extent of the violation and the penalty to be levied against the student-athlete found in violation.
7. It is the intent of the NCAA rifle committee that should the jury determine a student-athlete is in violation they should be disqualified from the match.