



# ***PARTICIPANT***

## ***2020-21 MANUAL***

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## SECTION 1 – Introduction

Congratulations! Your team has qualified for the 2021 NCAA Women's Ice Hockey Championship, with all rounds being held March 15-20 at the Erie Insurance Arena in Erie, Pennsylvania, hosted by Mercyhurst University and the Erie Sports Commission.

As your team prepares for the NCAA Women's Ice Hockey Championship, this manual will be a helpful guide to the policies and procedures governing the administration and conduct of this championship event. Further, this manual will provide specific information regarding hotel arrangements, travel, tickets and the schedule of events at the championship site.

The top quality of this tournament is superseded only by the excellent play on the ice. Similar to your team, we understand that thorough preparation is the key to success, and we are excited about the upcoming championship. Good luck and we will see you soon in Erie!

## SECTION 2 – NCAA Committee/Staff

### NCAA Committee

**Josh Berlo**

Director of Athletics  
University of Minnesota Duluth  
Cell: 574-532-4183  
Email: [jberlo@d.umn.edu](mailto:jberlo@d.umn.edu)

**Paul Flanagan**

Head Women's Ice Hockey Coach  
Syracuse University  
Cell: 315-443-2885  
Email: [pjflan01@syr.edu](mailto:pjflan01@syr.edu)

**Anita Brenner**

Deputy Director of Athletics/SWA  
Cornell University  
Cell: 607-279-6100  
Email: [brenner@cornell.edu](mailto:brenner@cornell.edu)

**Kate McAfee**

Associate Commissioner  
Hockey East  
Cell: 603-512-1368  
Email: [kmcafee@hockeyeastonline.com](mailto:kmcafee@hockeyeastonline.com)

**Katie Crowley**

Head Women's Ice Hockey Coach  
Boston College  
Cell: 857-231-2831  
Email: [kingkt@bc.edu](mailto:kingkt@bc.edu)

### NCAA Staff

Chad Tolliver (Championship Manager)  
Championships and Alliances, Operations  
Phone: 317-917-6706  
Cell: 317-966-6458  
Email: [ctolliver@ncaa.org](mailto:ctolliver@ncaa.org)

Alyssa Rice  
Championships and Alliances, Operations  
Phone: 317-917-6627  
Cell: 317-294-9616  
Email: [arice@ncaa.org](mailto:arice@ncaa.org)

Ty Halpin (Playing Rules Administration)  
Phone: 317-917-6136  
Email: [thalpin@ncaa.org](mailto:thalpin@ncaa.org)

## SECTION 3 – Host Personnel

Mercyhurst University, Erie Insurance Arena, Erie Sports Commission			
<b>Director of Athletics</b>	Bradley Davis	<a href="mailto:Bdavis2@mercyhurst.edu">Bdavis2@mercyhurst.edu</a>	Cell: 978-886-8968
<b>Associate Director of Athletics/Senior Woman Administrator: <i>Tournament Director</i></b>	Stacey Gaudette	<a href="mailto:sgaudette@mercyhurst.edu">sgaudette@mercyhurst.edu</a>	Office: 814-824-3101 Cell: 814-490-3287
<b>Director of Sports Facilities, Erie Insurance Arena</b>	Ray Williams	<a href="mailto:rwilliams@erieevents.com">rwilliams@erieevents.com</a>	Office: 814-480-6013
<b>Assistant Director of Sports Facilities, Erie Insurance Arena</b>	Ed Snyder	<a href="mailto:esnyder@erieevents.com">esnyder@erieevents.com</a>	Office: 814-480-6049
<b>Director of Athletic Communications</b>	Craig Butler	<a href="mailto:cbutler@mercyhurst.edu">cbutler@mercyhurst.edu</a>	Office: 814-824-2525
<b>Athletic Training Championship Coordinator</b>	Jeff Haft	<a href="mailto:JHaft@mercyhurst.edu">JHaft@mercyhurst.edu</a>	Office: 814-824-3016 Cell: 814-434-8240
<b>Assistant Athletic Director, Marketing &amp; Promotions</b>	Will O’Leary	<a href="mailto:woleary@mercyhurst.edu">woleary@mercyhurst.edu</a>	Office: 814-824-2560 Cell: 774-571-2719
<b>Executive Director, Erie Sports Commission</b>	Mark Jeanneret	<a href="mailto:mark@eriesports.com">mark@eriesports.com</a>	Cell: 814-403-1534
<b>Marketing and Communications Director, Erie Sports Commission</b>	Emily Biddle	<a href="mailto:emily@eriesports.com">emily@eriesports.com</a>	Cell: 814-673-6901
<b>Event Services Director</b>	Ben Huggler	<a href="mailto:ben@eriesports.com">ben@eriesports.com</a>	Cell: 814-572-5364
<b>Director of Hockey Operations</b>	Matt LaMalfa	<a href="mailto:Mlamalfa@mercyhurst.edu">Mlamalfa@mercyhurst.edu</a>	Cell: 860-716-9101
<b>Assistant Athletic Director, Athletic Training Services</b>	Andy Simon-Wambach	<a href="mailto:Asimonwambach@mercyhurst.edu">Asimonwambach@mercyhurst.edu</a>	Office: 814-824-2259 Cell: 608-206-7862

## SECTION 4 – Participant Checklist

This checklist is arranged in chronological order to be of assistance as you prepare for the Women's Frozen Four.

- \_\_\_\_\_ **1 p.m. Eastern time, Monday, March 8** – Participant videoconference. Videoconference access details will be emailed to the Director of Athletics, Head Coach and Sports Information Director of participating team on Sunday, March 7.
- \_\_\_\_\_ Make official travel party arrangements through the NCAA travel service, Short's Travel, at 866-655-2915.  
  
Make local transportation arrangements via or by working directly with bus companies or use your regular season providers, if in accordance with the NCAA bus safety standards. This transportation will be secured to and from the site of competition and any other transportation needs while competing in NCAA championships. Institutions must use bus companies that meet NCAA safety standards. These safety standards can be found [here](#)
- \_\_\_\_\_ Distribute electronic copies of the participant manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainers, team manager, designated administrator, sports information contact, ticket manager, band director, cheerleader coach, etc.).
- \_\_\_\_\_ Discuss ticket procedures and policies (if needed) with ticket manager Ann Noble (anoble@erieevents.com; 814-452-4857).
- \_\_\_\_\_ **5 p.m. Eastern time, Monday, March 8** – deadline to submit Team Travel Form and Travel Party/Roster Stacey Gaudette ([sgaudette@mercyhurst.edu](mailto:sgaudette@mercyhurst.edu)) and Alyssa Rice ([arice@ncaa.org](mailto:arice@ncaa.org)).
- \_\_\_\_\_ **By Noon Eastern time, Tuesday, March 9** – forward a DVD of your most recent game to your quarterfinal opponent. (Note: If mutually agreed upon, an electronic video exchange may be used.)
- \_\_\_\_\_ **5 p.m. Eastern time, Tuesday, March 9** – deadline to confirm reservation and submit rooming list to your assigned hotel.
- \_\_\_\_\_ **By 5 p.m. Eastern time, Wednesday, March 10** – confirm number of allocated tickets you will utilize with ticket manager Ann Noble (814-452-4857; [anoble@erieevents.com](mailto:anoble@erieevents.com)).
- \_\_\_\_\_ Review Will Call and player guest admissions and other ticket procedures
- \_\_\_\_\_ **By 5 p.m. Eastern time, Tuesday, March 16** – confirm number of allocated game tickets (Tbd) needed for the semifinals with ticket manager TBD.
- \_\_\_\_\_ **By Noon Eastern time, Wednesday, March 17** – forward a DVD of your quarterfinal game to your semifinal opponent. If mutually agreed upon, an electronic video exchange may be used.
- \_\_\_\_\_ **5 p.m. Eastern time, Wednesday, March 17** – Elite 90 submission deadline for the 2021 Women's Frozen Four. ([Elite 90 forms](#))
- \_\_\_\_\_ **5 p.m. Eastern time, Wednesday, March 17** – Deadline for members of the media to fill out the required online credential form at [www.ncaa.com/media](http://www.ncaa.com/media).
- \_\_\_\_\_ Prepare an itinerary/review schedule of events (news conferences, practice schedule, meetings, etc.).

## SECTION 5 – Schedule of Events

All times listed are Eastern time.

### Sunday, March 7

9 p.m. Selection Show streamed on NCAA.com

### Monday, March 8

Morning Participating teams make official travel party arrangements through the NCAA travel service, Short's Travel Management, at 866-655-9215..

1 p.m. Participating team videoconference.

5 p.m. Travel Forms - deadline to submit Team Travel Form, Travel Party Roster, to Stacey Gaudette ([sgaudette@mercyhurst.edu](mailto:sgaudette@mercyhurst.edu)) and Alyssa Rice ([arise@ncaa.org](mailto:arise@ncaa.org)).

### Tuesday, March 9

Noon Game Video - Deadline to forward a DVD of your most recent game to quarterfinal opponent. (Note: If mutually agreed upon, an electronic video exchange may be used.)

5 p.m. Hotels – deadline for participating teams to confirm reservations and submit rooming list with their assigned hotel.

### Wednesday, March 10

5 p.m. Tickets - deadline to confirm amount of allocated tickets utilized with ticket manager Ann Noble (814-452-4857; [anoble@erieevents.com](mailto:anoble@erieevents.com))

### Friday, March 12

TBD Teams Participating in Quarterfinals Games 1 and 2 arrive in Erie.

TBD Quarterfinal Game 1&2 participants take initial COVID-19 clearance test upon arrival.  
*\*Participating teams will remain in quarantine in their hotel until they have two on-site negative COVID-19 clearance tests on consecutive days.*

### Saturday, March 13

TBD Quarterfinal Game 1 and 2 participants take second COVID-19 clearance test since arrival.  
*\*Quarterfinal Game 1 and 2 participants with two negative COVID-19 clearance tests are released from quarantine and are cleared to practice.*

TBD Teams Participating in Quarterfinals Games 3 and 4 arrive in Erie.

TBD Quarterfinal Game 3 and 4 participants take initial COVID-19 clearance test upon arrival.  
*\*Participating teams will remain in quarantine in their hotel until they have two on-site negative COVID-19 clearance tests on consecutive days.*

4 p.m. (tentative) Committee walk-through at the Erie Insurance Arena.

TBD National Collegiate Women's Ice Hockey Committee arrives.

TBD Practice will be scheduled for teams clearing quarantine on Saturday. That schedule will be provided to participating teams prior to their arrival.

### **Sunday, March 14**

TBD Quarterfinal Game 1 and 2 participants take daily COVID-19 test.

TBD Quarterfinal Game 3 and 4 participants take second COVID-19 clearance test upon arrival.

*\*Quarterfinal Game 1 and 2 participants with two negative COVID-19 clearance tests are released from quarantine and are cleared to practice.*

#### **Quarterfinal Game 1 Seeded Team Selects A or B Practice Schedule**

10 – 11:15 a.m. Quarterfinal Game 1 – Team A Practice Mercyhurst Ice Center

11 – 11:15 a.m. Potential Virtual Press Conference – Team B

11:30 – 11:45 a.m. Potential Virtual Press Conference – Team A

11:30 a.m. – 12:45 p.m. Quarterfinal Game 1 – Team B Practice Mercyhurst Ice Center

#### **Quarterfinal Game 2 Seeded Team Selects C or D Practice Schedule**

1 – 2:15 p.m. Quarterfinal Game 2 – Team C Practice Mercyhurst Ice Center

2 – 2:15 p.m. Potential Virtual Press Conference – Team D

2:30 – 2:45 p.m. Potential Virtual Press Conference – Team C

2:30 – 3:45 p.m. Quarterfinal Game 2 – Team D Practice Mercyhurst Ice Center

TBD Practice will be scheduled for teams clearing quarantine on Saturday. That schedule will be provided to participating teams prior to their arrival.

4:30 – 5 p.m. Virtual Administrative Meeting – All Participating Teams

### **Monday March 15**

TBD All Quarterfinal participants take daily COVID-19 test.

#### **Quarterfinal Game 1 Seeded Team Selects A or B Pre-Game Skate Schedule**

8 – 8:50 a.m. Quarterfinal Game 1 – Team A – Pre-Game Skate Erie Insurance Arena

9 – 9:50 a.m. Quarterfinal Game 1 – Team B – Pre-Game Skate Erie Insurance Arena

#### **Quarterfinal Game 2 Seeded Team Selects C or D Pre-Game Skate Schedule**

10 – 10:50 a.m. Quarterfinal Game 2 – Team C – Pre-Game Skate Erie Insurance Arena

11 – 11:50 a.m. Quarterfinal Game 2 – Team D – Pre-Game Skate Erie Insurance Arena

#### **Quarterfinal Game 3 Seeded Team Selects E or F Practice Schedule**

10 – 11:15 a.m. Quarterfinal Game 3 – Team E Practice Mercyhurst Ice Center

11 – 11:15 a.m. Potential Virtual Press Conference – Team F

11:30 – 11:45 a.m. Potential Virtual Press Conference – Team E

11:30 a.m. – 12:45 p.m.    Quarterfinal Game 3 – Team F Practice    Mercyhurst Ice Center

**Quarterfinal Game 4 Seeded Team Selects G or H Practice Schedule**

1 – 2:15 p.m.    Quarterfinal Game 2 – Team G Practice    Mercyhurst Ice Center

2 – 2:15 p.m.    Potential Virtual Press Conference – Team H

2:30 – 2:45 p.m.    Potential Virtual Press Conference – Team G

2:30 – 3:45 p.m.    Quarterfinal Game 2 – Team H Practice    Mercyhurst Ice Center

**2 p.m.    Quarterfinal Game 1 (NCAA.com)    Erie Insurance Arena**

**7 p.m.    Quarterfinal Game 2 (NCAA.com)    Erie Insurance Arena**

**Tuesday, March 16**

TBD    All remaining Quarterfinal participants take daily COVID-19 test.

**Quarterfinal Game 3 Seeded Team Selects E or F Pre-Game Skate Schedule**

8 – 8:50 a.m.    Quarterfinal Game 1 – Team E – Pre-Game Skate    Erie Insurance Arena

9 – 9:50 a.m.    Quarterfinal Game 1 – Team F – Pre-Game Skate    Erie Insurance Arena

**Quarterfinal Game 4 Seeded Team Selects G or H Pre-Game Skate Schedule**

10 – 10:50 a.m.    Quarterfinal Game 2 – Team G – Pre-Game Skate    Erie Insurance Arena

11 – 11:50 a.m.    Quarterfinal Game 2 – Team H – Pre-Game Skate    Erie Insurance Arena

10 – 11:15 a.m.    Quarterfinal Game 1 Winner Practice    Mercyhurst Ice Center

Noon – 1:15 p.m.    Quarterfinal Game 2 Winner Practice    Mercyhurst Ice Center

**2 p.m.    Quarterfinal Game 3 (NCAA.com)    Erie Insurance Arena**

**7 p.m.    Quarterfinal Game 4 (NCAA.com)    Erie Insurance Arena**

**Wednesday, March 17**

TBD    All Women's Frozen Four participants take daily COVID-19 test.

**Women's Frozen Four Semifinal Game 1 Best Seeded Team Selects A or B Practice Schedule**

10 – 11:15 a.m.    Semifinal Game 1 – Team A Practice    Erie Insurance Arena

11 – 11:15 a.m.    Virtual Press Conference – Semi Game 2 Winner

11:30 – 11:45 a.m.    Virtual Press Conference – Semi Game 1 Winner

11:30 a.m. – 12:45 p.m.    Semifinal Game 1 – Team B Practice    Erie Insurance Arena

**Women's Frozen Four Semifinal Game 2 Best Seeded Team Selects C or D Practice Schedule**

1 – 2:15 p.m.    Semifinal Game 2 – Team C Practice    Erie Insurance Arena

2 – 2:15 p.m.    Potential Virtual Press Conference – Team D



2:30 – 2:45 p.m. Potential Virtual Press Conference – Team C

2:30 – 3:45 p.m. Semifinal Game 2 – Team D Practice Erie Insurance Arena

4:30 – 5 p.m. Virtual Administrative Meeting – All Participating Teams

**Thursday, March 18**

TBD All Women's Frozen Four participants take daily COVID-19 test

**Women's Frozen Four Semifinal Game 1 Best Seeded Team Selects A or B  
Pre-Game Skate Schedule**

8 – 8:50 a.m. Semifinal Game 1 – Team A – Pre-Game Skate Erie Insurance Arena

9 – 9:50 a.m. Semifinal Game 1 – Team B – Pre-Game Skate Erie Insurance Arena

**Women's Frozen Four Semifinal Game 2 Best Seeded Team Selects C or D  
Pre-Game Skate Schedule**

10 – 10:50 a.m. Semifinal Game 2 – Team C – Pre-Game Skate Erie Insurance Arena

11 – 11:50 a.m. Semifinal Game 2 – Team D – Pre-Game Skate Erie Insurance Arena

**2 p.m. Semifinal Game 1 (ESPN3/ESPN App) Erie Insurance Arena**

**7 p.m. Semifinal Game 2 (ESPNU) Erie Insurance Arena**

**Friday, March 19**

TBD All remaining Women's Frozen Four participants take daily COVID-19 test

10 – 11:15 a.m. Semifinal Game 1 Winner – Practice Erie Insurance Arena

11 – 11:30 a.m. Virtual Press Conference – Semi Game 2 Winner

11:30 – Noon Virtual Press Conference – Semi Game 1 Winner

Noon – 1:15 p.m. Semifinal Game 2 Winner – Practice Erie Insurance Arena

**Saturday, March 20**

TBD All remaining Women's Frozen Four participants take daily COVID-19 test.

10 – 10:50 a.m. Frozen Four Semifinal Game 1 Winner Pre-Game Skate Erie Insurance Arena

11 – 11:50 a.m. Frozen Four Semifinal Game 2 Winner Pre-Game Skate Erie Insurance Arena

**7:30 p.m. National Championship Game (ESPNU) Erie Insurance Arena**

**SECTION 6 – Championship Schedule**

**Administrative Videoconference**

For quarterfinals, a videoconference will be conducted at **1 p.m. Eastern time on Monday, March 8** with the eight quarterfinalists as well as representatives from the NCAA, Mercyhurst University and the Erie Sports Commission. Participating teams must be represented by their director of athletics (or designee) and head coach, and the sports information director and ticket manager of each team also are encouraged to participate.

### **Administrative Meeting (Virtual)**

For quarterfinalists, a mandatory virtual administrative meeting will take place on Sunday, March 14<sup>th</sup> the day prior to their quarterfinal-round game, 4:30 – 5 p.m. ET. This meeting is mandatory for the director of athletics or SWA (or designated administrator not on the coaching staff) and head coach. The sports information director and ticket manager of each team also are encouraged to attend. Information and an invitation to the virtual administrative meeting will be distributed following the selection announcement.

Team administrators should submit their pass list at the administrative meeting

For teams advancing to the Women's Frozen Four, there will be a mandatory administrative meeting at **4:30-5 p.m. Eastern time on Wednesday, March 17, which will take place virtually**. This meeting is mandatory for the director of athletics or SWA (or designated administrator not on the coaching staff) and head coach. The sports information director and ticket manager of each team also are encouraged to attend.

Information and an invitation to the virtual administrative meeting will be distributed once the quarterfinal-round games are completed.

### **Championship Celebration**

Due to COVID-19 there will not be a Championship Celebration at the 2021 Women's Frozen Four. We are optimistic for its return in 2022.

### **Red Carpet Arrivals**

Due to COVID-19 Red Carpet Arrivals will not take place at the 2021 Women's Frozen Four. We are optimistic for their return in 2022.

## **SECTION 7 – Championship Operations**

### **Bands/Cheerleaders/Mascots**

Due to COVID-19 bands, cheerleaders and/or mascots will be prohibited from attending the 2021 NCAA Women's Ice Hockey Championship.

### **Bench Assignments**

Home and visitor benches will be assigned by the National Collegiate Women's Ice Hockey Committee.

### **Bench Limit/Squad Size**

Participating teams are limited to 19 skaters plus not more than three nor fewer than two goalies. Only six non-playing personnel shall be allowed on the bench, providing a maximum bench limit of 28. Replacements are permitted consistent with NCAA game protocol; but after the game begins, no replacements shall be permitted for any reason.

**All reasonable efforts should be made to remain as physically distanced as possible on the bench.**

### **DVD Exchange Policy**

Teams participating in the quarterfinal-round of the Women's Ice Hockey Championship must forward a DVD of their most recent game to their quarterfinal opponent for arrival prior to **noon Eastern Time on Tuesday, March 9**. The copy should be of high quality and contain the complete game. Non-compliance with this policy will be treated as misconduct and the committee will sanction schools as appropriate. Teams advancing to the Women's Frozen Four should share video of their quarterfinal-round game prior to Noon Eastern time on Wednesday, March 17.

Teams are permitted to use an electronic video exchange if both parties agree. The host institution and/or facility must videotape the entire ice from the time teams take the ice for pregame warm-ups until they leave the ice after the completion of the game.

The copy should be of high quality and contain the complete game. Non-compliance with this policy will be treated as misconduct and the committee will sanction schools as appropriate.

#### **National Anthem**

Recordings of the American national anthem will be played before each game just prior to the faceoff.

#### **Officiating**

Selection and assignment of officials for all tournament games will be made by the National Collegiate Women's Ice Hockey Committee, based on recommendations submitted by the NCAA Women's Ice Hockey National Coordinator of Officials and NCAA conferences/associations.

#### **Pregame Schedule**

Timing sheets will be distributed at the administrative meeting and posted in locker rooms before each game.

#### **Team Introductions**

After the team warm-up, the following protocol will be used for the national anthem.

- On returning to the ice, both teams shall circle their respective ends of the ice and meet at their respective goals;
- The "visiting team" starters will be introduced first, then the "home team" starters;
- After being introduced, each starter shall skate to the blue line;
- After introduction of each respective team's lineup, remaining players shall skate to the blue line;
- The Canadian and U.S. national anthems shall be played; and
- After the anthem, the teams may have a short huddle at their respective goals before the faceoff.

#### **Uniforms/Helmet Stickers**

Teams should bring both home and away uniforms. The higher seeded team will be designated as the home team and will wear its light-colored uniform.

***Patches.*** Each Women's Frozen Four team will receive 48 patches for placement on your team uniforms. Both the home and away jerseys must bear the patches. The preferred location for the patch is on the upper left chest of the jersey; however, if a team's jersey already has a logo in that location, the left sleeve is an acceptable alternative. Placement of the patches must be consistent for all team members.

***Helmet Stickers.*** Each Women's Frozen Four team will be provided with 30 stickers to be placed on the helmet of each student-athlete. Location is up to each institution, but placement must be consistent for all team members.

#### **Scouting**

Teams are not permitted to videotape or film an opponent's game. Scouting seats shall be reserved only for the official members of the coaching staffs of the teams participating in the tournament. These seats scouting seat locations will be provided during the virtual administrative meeting.

**Quarterfinal 1** Eight seats (two each for the participating teams and two each for the participants in

## Quarterfinal 2)

**Quarterfinal 2** Six seats (two each for the participating teams and two for the Quarterfinal 1 winner)

**Quarterfinal 3** Eight seats (two each for the participating teams and two each for the participants in Quarterfinal 2)

**Quarterfinal 4** Six seats (two each for the participating teams and two for the Quarterfinal 1 winner)

**Semifinal 1** Eight seats (two each for the participating teams and two each for the participants in Semifinal 2)

**Semifinal 2** Six seats (two each for the participating teams and two for the Semifinal 1 winner)

### Videotaping

Each institution is permitted to use one camera and may videotape only competition in which it participates. Institutions are permitted to videotape championship competition by their teams for archival, coaching or instructional purposes. The videotapes may not be used for any commercial purposes.

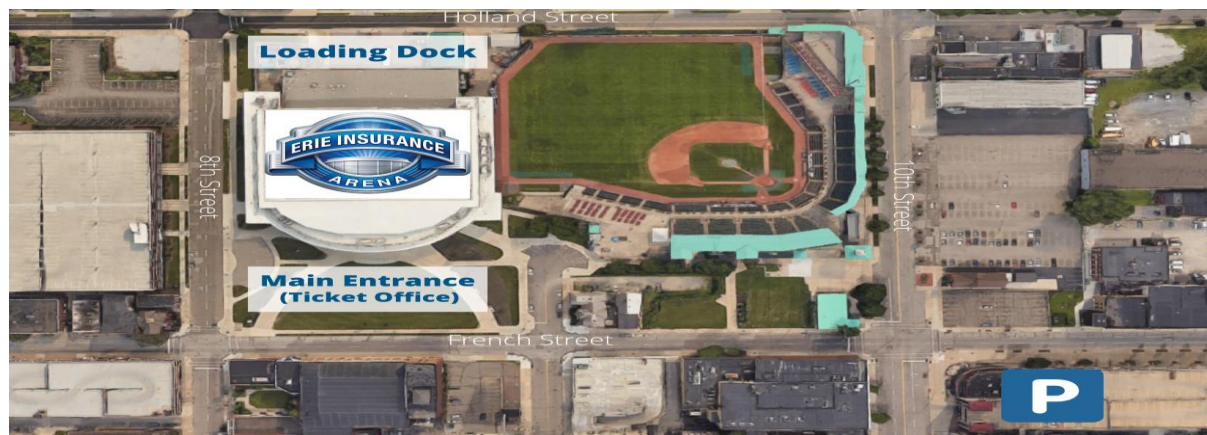
Mercyhurst University will videotape each of the games and provide each advancing team a copy of its opponent's game immediately after the conclusion of each game.

Teams may video from allocated areas (subject to availability). Permitted locations will be communicated during the virtual administrative meeting.

## SECTION 8 – Competition Site

### Team Arrival/Parking – Practices

Team buses should drop off teams in the rear of the arena in the loading dock area off Holland St. Follow signage on ice level to locker rooms. After dropping off the team, bus drivers should park buses on East 8th Street and proceed to the loading dock area off Holland St. at the conclusion of the practice/game to pick up team members. **(See map below)**



### **Emergency/Evacuation Plan**

In the event of an emergency, the NCAA championship manager, tournament director or designated security personnel will provide instructions to your travel party. Emergency plans are provided in each participant locker room. Upon request, full evacuation plans will be available on-site.

### **Equipment**

The following equipment will be provided by Erie Insurance Arena: shower towels, shampoo, soap, tape and fans (if requested).

### **Locker Room Assignments**

Please see Appendix J for locker room locations for all rounds of the championship.

### **Laundry**

Team uniforms, practice uniforms, laundry and towels will be washed after each practice and game, if needed. Matt LaMalfa (860-716-9101) will be the contact for laundry.

### **Erie Insurance Arena Rules and Regulations**

#### **BAG POLICY**

To provide a safer environment for the public, Erie Insurance Arena will not allow any bag that exceeds 12" x 12" x 6" into the facility. All guests are subject to search. Please allow additional time for entry and please plan accordingly.

#### **SECURITY SEARCHES & METAL DETECTORS**

To help ensure the highest level of safety and security, all Arena guests, employees, and vendors are subject to security searches and a courtesy screening, which may include metal detection devices.

#### **SMOKING/VAPING**

Erie Insurance Arena is a smoke and vape free facility. Guests are not allowed to smoke or vape inside the building. In addition, for the safety of our guests and for the health and comfort of others, there are **no** areas designated for smoking or vaping outside of Erie Insurance Arena. This prohibition applies to all smokable or vapeable products, including but not limited to tobacco and marijuana products.

#### **PROHIBITED ITEMS**

Items that jeopardize the safety, viewing, listening pleasure, or enjoyment of other guests are prohibited. In accordance with building policy and security guidelines, items not allowed into Erie Insurance Arena include but are not limited to: alcoholic beverages, outside food or beverages, bottles or cans of any type, coolers, containers, weapons or firearms, fireworks, illegal substances, pets, bullhorns, noisemakers, confetti, beach balls or other inflatable items, Frisbees, laser pointers, bags larger than 12" x 12" x 6", banners, selfie sticks, sticks or poles, folding chairs, stools, skateboards, and roller blades, etc. Arena management reserves the right to remove any items it deems a violation of its building policy and security guidelines. No check-in services are available for prohibited items.

#### **BANNERS & SIGNS**

Guests are not allowed to bring any outside banner(s) into the Arena. Small signs are permitted as long as they do not block the view of others. Large signs and signs that contain sticks and poles are not

allowed into the Arena. Arena management reserves the right to remove any sign in Erie Insurance Arena.

The following items may be inspected upon entering Erie Insurance Arena:

- Cameras and camera cases
- Jackets and bags (diaper bags are permissible)
- Signs (The National Collegiate Women's Ice Hockey Committee will determine if content is appropriate; no profane or offensive language will be permitted.)

#### **Skate Sharpening**

If a team does not travel with skate-sharpening equipment, a portable skate sharpener is available for use. A rivet machine and supplies will also be available on site for the use of participating teams. Teams wishing to use Mercyhurst University equipment should contact Matt LaMalfa (860-716-9101). Equipment is available on a first-come, first-served basis during practice times. Each team will be responsible for sharpening and riveting their own skates.

### **SECTION 9 – Drug Testing**

#### **Drug Testing Statement**

NCAA championships committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g., coach, athletic trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.

#### **Participant Notification**

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

The drug-testing crew chief or designee will notify the participating team's representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.

#### **Media Obligations**

Each team is provided a postgame cooling-off period. At the conclusion of the cooling-off period, a member of the drug-testing crew will notify the student-athletes who have been selected for testing. Notification may take place in the locker room (if applicable) or on the field of play. Any student-athlete selected to participate in any virtual postgame news conference is required to attend the virtual news conference prior to checking in at the drug-testing venue. The student-athlete will be escorted to the drug-testing area after all media obligations have been fulfilled.

### Next Day Testing

If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be confirmed by the institution no later than immediately following the contest and all student-athletes selected for testing from that team must defer until the next morning. Once testing has begun, testing must be completed and cannot be deferred until the next morning. If deferred until the following day, the testing must begin no later than noon local time at the original test site. The host must arrange necessary transportation for teams that elect to test the next morning, or for individuals being tested who need to remain at the facility after other team members have departed.

### Prolonged Test

If the student-athlete's team must depart the championship before a student-athlete completes drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

## SECTION 10 – Lodging

### NCAA Headquarters Hotel

Rooms have been reserved by Anthony Travel at the Hampton Inn & Suites by Hilton Erie Bayfront for NCAA committee members and officials. Rooms are reserved beginning Friday, March 12 for committee members (beginning Sunday, March 14 for officials) through Sunday, March 21.

#### Headquarters Hotel

##### **Hampton Inn & Suites by Hilton Erie Bayfront**

130 East Front Street

Erie, PA 16507

Hotel Contact: Jessica Cook

Phone: 814-920-9643

Email: [jessicac@visitscott.com](mailto:jessicac@visitscott.com)

Website: <https://www.hilton.com/en/hotels/eribfhx-hampton-suites-erie-bayfront/>

### Team Hotels

Team rooms have been reserved at the hotels listed below. A minimum of 30 rooms (25 double/doubles, four kings and one suite) have been reserved for each team with arrival on Friday, March 12 (for teams playing Monday, March 15), or Saturday, March 13 (for teams playing on Tuesday, March 16) and departure on either Friday, March 19 or Sunday, March 21, for the advancing teams. Reservations should be reconfirmed in the names of the institution ***no later than 5 p.m. Eastern time on Wednesday, March 10.*** Each institution shall be responsible for the guarantee and payment of the rooms in its respective room block.

The method of payment for all charges shall be via an approved school purchase order or credit card. All accounts shall be paid in full within the hotel's regular billing cycle. If full payment is not forwarded to the hotel within that period, the NCAA will pay the balance due from the institution's per diem and transportation reimbursement.

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution prefers to stay at another hotel, it must (1) obtain a written release of the rooms in writing from the hotel's general

manager; or (2) utilize the rooms for persons accompanying the official travel party. In either case, the institution is responsible for securing arrangements at another property. Institutions are not permitted to stay at the same hotel as the officials (i.e., Hampton Inn & Suites at Harbor Place). If an institution fails to make satisfactory arrangements for the use of the rooms at the assigned hotel, it will be charged for those rooms.

**Wisconsin/Providence**

**Courtyard Erie Bayfront**

2 Sassafras Pier

Erie, PA 16507

Phone: 814-240-7272

Contact: Brittany Brock

Email: [brittany.brock@whitelodging.com](mailto:brittany.brock@whitelodging.com)

**Colgate/Minnesota Duluth**

**Courtyard Erie Ambassador Conference Center**

7792 Peach Street

Erie, PA 16509

Phone: 814-868-9500 x 2700

Contact: Sean Stutzman

Email: [seans@visitscott.com](mailto:seans@visitscott.com)

**Ohio State/Boston College**

**Hilton Garden Inn Erie**

2225 Downs Drive

Erie, PA 16507

Phone: 814-868-9500 x 2700

Contact: Sean Stutzman

Email: [seans@visitscott.com](mailto:seans@visitscott.com)

**Northeastern/Robert Morris**

**Sheraton Erie Bayfront Hotel**

55 West Bay Drive

Erie, PA 16507

Phone: 814-240-7272

Contact: Brittany Brock

Email: [brittany.brock@whitelodging.com](mailto:brittany.brock@whitelodging.com)

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**SECTION 11 – Media Services**

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**Media Relations**

The Mercyhurst University Athletic Communications Office will contact each participating team's sports information staff for rosters and other pertinent information that will be needed for the championship.

**Media Credentials**

Members of the media wishing to request credentials should do so online at [www.ncaa.com/media](http://www.ncaa.com/media) by **5 p.m. Eastern time Wednesday, March 10**. Credentials will be available for pick up at the Erie Insurance Arena, administrative office entrance (see map). Any media related questions should be directed to Craig Butler (cbutler@mercyhurst.edu; 814-824-2525).

All media shall enter Erie Insurance Arena at the administrative office entrance (see map).

**Virtual Pre-championship Press Conferences**

Each head coach and up to two members of each team shall participate in a 15-minute virtual press conference around their scheduled practice time the day before the Quarterfinal, Semifinal and National Championship games. Virtual press conferences will take place in the Erie Insurance Arena, event level, northwest (see map).

**Virtual Postgame Press Conferences**

Following each game, each team will have a cooling-off period in its locker room. The cooling-off period starts once the head coach and all the student-athletes have reached the locker room area. The period will be 10 minutes for the winning team and 10 minutes for the non-winning team. A coach may shorten the cooling-off period but may not extend it.

The head coach must complete all NCAA championship virtual media obligations before honoring any in-



season radio or television contracts. Coaches or student-athletes may only conduct interviews with rights-holding television or radio networks (including ESPN or Westwood One, but not school radio stations) before the press conference following the conclusion of a game.

Each coach will participate in a post-game virtual press conference with up to three student-athletes from his or her team. Media will be polled in the final minutes of the game for their choices of players to participate in the press conference. No coach may delay a virtual press conference with the covering media to conduct an interview with a single newspaper, radio or television entity, except to conduct a short interview with the rights-holding television broadcaster or NCAA Productions. After completing the scheduled virtual press conference with the media covering the championship, coaches and student-athletes may participate in one-on-one interviews.

The media coordinator shall have the authority to designate and require any student-athlete to attend a virtual postgame press conference and/or those scheduled before any round of competition in the national championship. **ALL STUDENT-ATHLETES AND COACHES MUST BE MADE AVAILABLE FOR VIRTUAL INTERVIEWS.**

#### **Postgame Media Access**

All locker rooms will be closed to the media at all times throughout the tournament.

#### **Order of Appearance**

The winning coach and players shall be scheduled in the virtual interview area before the non-winning coach and players, except for the national championship game, after which the non-winning coach and players shall be scheduled first. The players should report to the virtual interview area wearing their game jersey or institutionally provided apparel.

#### **Championship Press Conference**

Friday, March 19 (Virtual press conference with head coach and preselected student-athletes)

**11 – 11:30 a.m.** – Winner of Semifinal #2

**11:30 a.m. - Noon** – Winner of Semifinal #1

*Location: Erie Insurance Arena, event level, northwest.*

Head coaches and institutional representatives are required to attend this virtual press conference. Locker rooms will not be open to media on this day, and any interviews must be coordinated with the sports information representative from the appropriate institution.

#### **Web Stream/Television**

Quarterfinal-round games will be aired LIVE on NCAA.com.

Both semifinal games and the championship game will air **LIVE** on an ESPN network (ESPNU or ESPN3).

### **SECTION 12 – Participant Expectations and Guidelines**

#### **Ethical Behavior by Coaches**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of coaches carry tremendous influence, particularly on the young people under their direction. Thus, it is imperative that coaches demonstrate and demand high principles of sportsmanship and ethical behavior.

#### **Misconduct/Failure to Adhere to Policies and Procedures**

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

**Failure to Adhere to Policies and Procedures.** A governing sports committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing championships administration.

#### **Sportsmanship**

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

#### **Tobacco Ban**

The use of tobacco products is prohibited by all game personnel (e.g., coaches, athletic trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) will be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition will be disqualified for the remainder of that practice or competition.

### **SECTION 13 – Team Travel and Transportation**

#### **Expenses/Per Diem Reimbursement**

Transportation expenses and per diem will be provided for an official travel party of 34.

#### **Travel Information Sheet**

Upon finalizing the travel details, each team must email the team travel information sheet (**APPENDIX B**) to Stacey Gaudette (sgaudette@mercyhurst.edu) by **5 p.m. Eastern time on Tuesday, March 9.**

#### **Travel Arrangements**

The participating institutions shall be completely responsible for making their travel reservations in accordance with the [NCAA championship travel policies](#) and filing for expense and per diem reimbursement. Please review the NCAA championship travel policies prior to making your travel arrangements and review the following information:

- 2020-21 NCAA Division I Championships Travel Policies

- 2020-21 Ground Transportation: Things to Know
- 2020-21 NCAA Championships Travel Policies and Procedures
- NCAA Travel Expense System (TES)
  - Champs TES User Guide

The NCAA's official travel agency is Short's Travel Management, which can be reached at 866-655-9215 or [ncaaalo@shortstravel.com](mailto:ncaaalo@shortstravel.com). Institutions can also enter travel manifest and other travel party information through the travel portal at [www.shortstravel.com/ncaachamps](http://www.shortstravel.com/ncaachamps).

Institutions are NO longer required to use Go Ground for postseason NCAA team championship ground transportation. For 2020-21 championships, institutions will have the ability to work directly with bus companies or use their regular season providers, if in accordance with the NCAA bus safety standards. This transportation will be secured to and from the site of competition and any other transportation needs while competing in NCAA championships. Institutions must use bus companies that meet NCAA safety standards. These safety standards can be found [here](#). Institutions eligible for ground travel will receive reimbursement directly from the NCAA through the NCAA Travel Expense System (TES).

#### SECTION 14 – Tickets

The ticket manager for Erie Insurance Arena is Ann Noble ([anoble@erieevents.com](mailto:anoble@erieevents.com); 814-452-4857).

A limited number of general public tickets will be available for sale by Friday, March 12. More information will be provided to participating schools regarding general public tickets in advance of the onsale.

Each participating institution will be allocated up to 100 tickets for quarterfinal, semifinals and final games in which their team is competing. Institutions must confirm with Ann Noble the number of allocated tickets it will purchase for their quarterfinal-round game by **5 p.m. Eastern time, Wednesday, March 9.**

For Women's Frozen Four games, Ann Noble will follow-up with each institution after the completion of each round. Institutions must confirm the number of allocated tickets it will purchase for the semifinal and championship game.

#### Participant Credentials

A maximum of 39 credentials will be allotted to each team (34 travel party + five additional). Credential team personnel

Any issued credential may not be given to another team member or individual. If a credential is lost, a replacement credential must be purchased at the reserved all-session ticket price.

#### Ticket Distribution

Institutions are asked to staff their own player-guest will call. If staffing assistance is needed, please contact Ann Noble ([anoble@erieevents.com](mailto:anoble@erieevents.com); 617-358-7010) as soon as possible to make arrangements.

#### Participant Official Travel Party

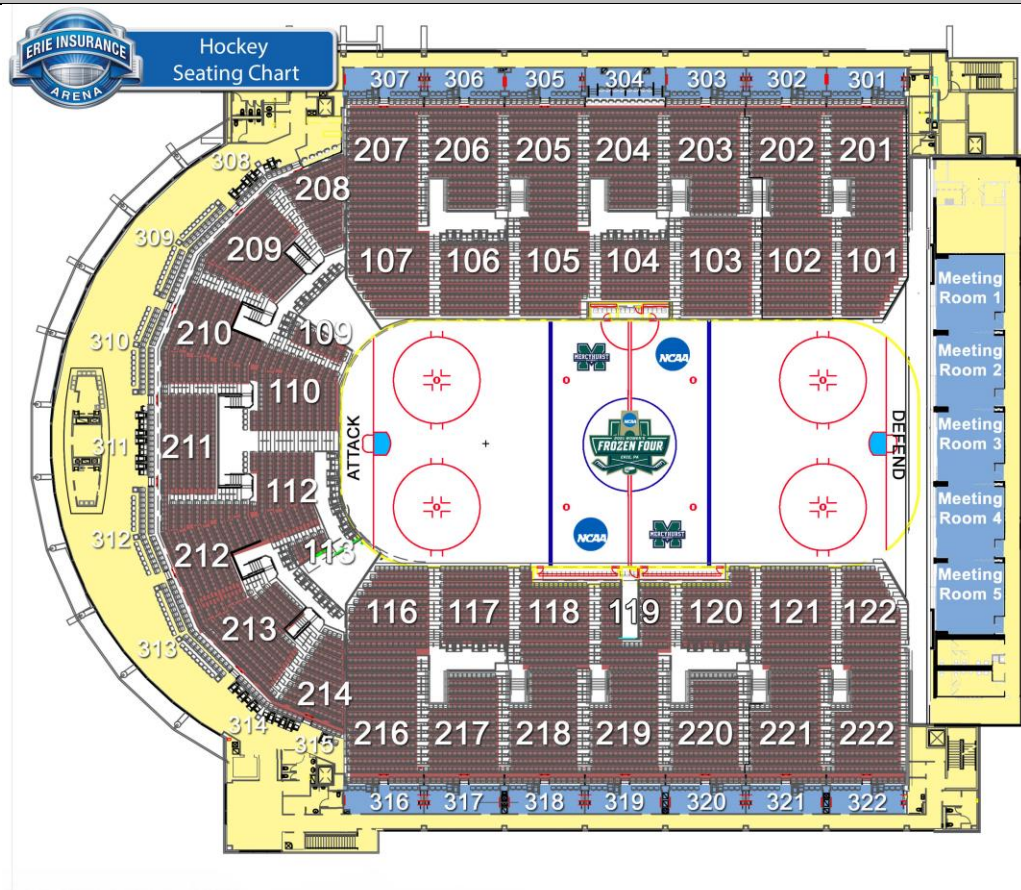
Due to Pennsylvania State COVID capacity restrictions, non-participating teams will not be allowed to attend games.

Thirty-four (34) members of the participating institution's official party will be admitted via a pass list provided to the hockey committee representative at the mandatory pre-championship meeting. Individuals in the official party should enter Erie Insurance Arena through the administrative office

entrance on the southwest corner of the arena (see map) and take the hallway to the right to access the locker room hallway. The official party will be issued credentials that must be worn at all times at the competition site.

Due to limited capacity, there will not be any seats held for the non-competing teams.

### Erie Insurance Arena – Seating Chart



### Will Call and Player-Guest Tickets

Each institution will have a table set up in the lobby of Erie Insurance Arena for player-guest ticket distribution. Each institution must have a representative assigned and present in this area, unless otherwise coordinated with the Box Office Manager. The person responsible for ticket distribution should be identified no less than 24 hours prior to the championship.

Positive picture identification will be required to pick up tickets at the will call windows and the player-guest ticket table. Each game will be it's own session and the fans from the participating teams of the second game of the day will not be permitted in the building until everyone from the first game has vacated and the seating areas have been disinfected.

Institutions may choose to handle their will call tickets at their hotel. If this is preferred, security for this transaction will be the responsibility of the institution. Please notify Ann Noble (anoble@erieevents.com; 814-452-4857) in advance so tickets can be sent to your institution.

### **Persons with Disabilities**

Any individuals in need of ADA assistance for the championship should contact the Erie Insurance Arena Ticket Office at 814-452-4857. ADA seating is available on the concourse. All patrons must have a ticket reserved for ADA seating. Guests are strongly encouraged to call the ticket office in advance of the game to ensure availability. To switch regular seating tickets to ADA seating tickets on game day, please visit the ticket office in the main lobby. Changes on game day will only be made if ADA seating is available.

### **Institutional Payment for Ticket Allocations**

Full payment for tickets must be forwarded within 30 days of the last day of competition. Checks should be made payable to Mercyhurst University and should be forwarded to:

Ann Noble  
Box Office Manager  
Erie Insurance Arena, 809 French St, Erie, PA 16501

### **Game Officials' Tickets**

Due to extremely limited building capacity, officials may be provided the opportunity to purchase a limited number of tickets only if space is available.

## **SECTION 15 – Sports Medicine**

### **Athletic Training/Medical Information**

Mercyhurst University's Department of Athletic Training Services, in conjunction with their medical partners, will provide medical coverage for the 2021 NCAA Women's Frozen Four held at Erie Insurance Arena. It is our goal to make your student-athletes' experience as enjoyable and safe as possible. A certified athletic trainer will be in attendance for all on-ice activities.

### **Concussion Management**

The NCAA has adopted legislation that requires each active member institution to have a concussion management plan for its student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions. A student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day, and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or designee, the NCAA tournament physician will examine the student-athlete and determine medical clearance.

For further details, please refer to the NCAA Sports Medicine Handbook on the [NCAA website](#).

### **Hours and Staff**

The Erie Insurance Arena Athletic Training Center is located on the event level. The athletic training center will be open one hour prior to the first practice and two hours prior to the first game until one hour after the last event each day.

- Certified Athletic Trainers (On site for all practices and games)
- Physician (Game coverage ONLY and On Call as needed)

#### Medical Services Coordinator

Andy Simon-Wambach

Cell: 608-206-7862

Email: [asimonwambach@mercyhurst.edu](mailto:asimonwambach@mercyhurst.edu)

Jeff Haft

Cell: 814-434-8240

Email: [jhaft@mercyhurst.edu](mailto:jhaft@mercyhurst.edu)

#### Tournament Physicians

Christopher Rial, DO

Patrick Leary, DO

Joshua Tuck, DO

Michah Schmal, DO

Steven Barrientos, DO

#### Emergency Medical Services

Emergency medical coverage will be provided by EmergyCare. An EMS crew will be in the arena 45 minutes prior to each game until dismissed by both teams. Erie Insurance Arena will be providing security for the Championship.

#### Equipment Provided

<p>Outside Locker Rooms:</p> <ul style="list-style-type: none"> <li>• Portable treatment table</li> <li>• Ice &amp; ice bags with Exoclear wrap</li> <li>• Hydrocollator (shared in hallway) with covers for each team</li> <li>• Hand sanitizer</li> <li>• Sani cloths</li> <li>• Virex II disinfectant spray</li> <li>• Bike</li> <li>• Emergency Action Plan</li> </ul>	<p>Erie Insurance Arena Athletic Training Center:</p> <ul style="list-style-type: none"> <li>• Treatment tables</li> <li>• Ice machine</li> <li>• Stim/Ultrasound combo unit on rolling cart (please bring own pads but will also have some on site)</li> <li>• Game Ready on rolling cart with ankle and knee attachments</li> <li>• Biohazard container</li> <li>• Clorox Total 360 cart</li> </ul>
<p>Bench Area:</p> <ul style="list-style-type: none"> <li>• Ice &amp; ice bags</li> <li>• Towels</li> </ul>	<p>Emergency Equipment</p> <ul style="list-style-type: none"> <li>• Automated External Defibrillator (in hallway)</li> <li>• Vacuum splints (in bench tunnel)</li> <li>• Scoop stretcher (next to EMS post)</li> </ul>

#### **Medical Facilities**

##### UPMC Hamot

(Level 2 Trauma Center)

201 State Street

Erie, PA 16550

814-877-6000

##### St. Vincent Hospital

232 West 25<sup>th</sup> St.

Erie, PA 16544

814-480-9439



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## SECTION 16 – Trophies and Awards

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### Additional Awards Ordering

To purchase additional awards, please use the following link: <http://www.mtmrecognition.com/ncaa/>

### All-Tournament Team

A six-member all-tournament team shall be selected by members of the media. The all-tournament team shall consist of the following players: three (3) forwards, two (2) defenders and one (1) goalkeeper. The most outstanding player shall be selected from among these players.

### Awards and Awards Ceremony

#### **QUARTERFINALS**

Teams selected to the quarterfinals but not advancing to the Women's Frozen Four will receive a participant medallion. The medallions will be shipped directly to the campus of those teams in the weeks following the championship.

#### **WOMEN'S FROZEN FOUR**

Each team advancing to the finals will receive a team trophy and 34 individual mini-trophies. Semifinalist team trophies and individual awards will be shipped directly to the campus of those teams in the weeks following the Women's Frozen Four.

Immediately following the championship game on Saturday, an awards ceremony will take place at center ice for the national champion. A team trophy will be presented to the national champion. The national champion will also receive individual awards and 24 watches. These individual awards will be shipped directly to the campus of the national champions in the weeks following the Women's Frozen Four.

The runner-up team trophy and individual awards will be shipped directly to the campus of the runner-up in the weeks following the Women's Frozen Four.

### Elite 90

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the NCAA's 90 championships. Each institution that has at least one student-athlete qualify for the finals round/site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. For more information regarding this program, please contact Mark Bedics at [elite90@ncaa.org](mailto:elite90@ncaa.org) or 317-917-6222. All documents, including deadlines and nomination forms, are available online at [Elite 90 forms](#).

The submission deadline for nomination for the National Collegiate Women's Ice Hockey Championship is **5 p.m. Eastern time, Wednesday, March 17**.

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## Section 17 – Host City Information

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Please [click here](#) for more information.



### Team Travel Information

Institution: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Airline: \_\_\_\_\_ Arrival Flight Number: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Airline: \_\_\_\_\_ Departure Flight Number: \_\_\_\_\_

Local Transportation: Cars: \_\_\_\_\_ Vans: \_\_\_\_\_ Bus: \_\_\_\_\_

Arena arrival time on 3/20: \_\_\_\_\_ Arena arrival time on 3/22: \_\_\_\_\_

#### Staff Information

Administrator Traveling: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Coach: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Sports Information Director: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Ticket Manager: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Athletic Trainer: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Please email this form by 5 p.m. Eastern time on Tuesday, March 9, to Stacey Gaudette (sgaudette@mercyhurst.edu).





**NCAA WOMEN'S ICE HOCKEY CHAMIONSHIP; and  
WOMEN'S FROZEN FOUR  
Travel Party Roster**



**Institution:** \_\_\_\_\_

**Round:** Quarterfinals (3/15; 3/16) \_\_\_\_\_ Semifinals (3/18) \_\_\_\_\_ Champ Game (3/20) \_\_\_\_\_

Please list each individual from your institution's travel party (limit of 34). **Please denote eligible student-athletes who will be participating in this tournament contest with an asterisk. Student-athletes should be listed in alphabetical order using lines 1-24.**

1. _____	18. _____
2. _____	19. _____
3. _____	20. _____
4. _____	21. _____
5. _____	22. _____
6. _____	23. _____
7. _____	24. _____
8. _____	25. _____
9. _____	26. _____
10. _____	27. _____
11. _____	28. _____
12. _____	29. _____
13. _____	30. _____
14. _____	31. _____
15. _____	32. _____
16. _____	33. _____
17. _____	34. _____

Please list any additional individuals who will be traveling with your institution but are not included in the official travel party above (limit of five)..

1. _____	4. _____
2. _____	5. _____
3. _____	

**Please email this form by Noon. Eastern time on Wednesday, to  
Stacey Gaudette (sgaudette@mercyhurst.edu).**



### 2020 NCAA Women's Frozen Four – Individual Awards Form

Institution: \_\_\_\_\_

The NCAA provides 34 individual awards for each of the four teams competing in the championship. Each institution is required to submit its list of the 34 recipients for the awards presentation following the championship.

Names of individuals will be read in the order listed.

1. _____	18. _____
2. _____	19. _____
3. _____	20. _____
4. _____	21. _____
5. _____	22. _____
6. _____	23. _____
7. _____	24. _____
8. _____	25. _____
9. _____	26. _____
10. _____	27. _____
11. _____	28. _____
12. _____	29. _____
13. _____	30. _____
14. _____	31. _____
15. _____	32. _____
16. _____	33. _____
17. _____	34. _____

Please submit to Chad Tolliver ([ctolliver@ncaa.org](mailto:ctolliver@ncaa.org)) by Saturday, March 20.



## NCAA Tournament

## Supplemental

## Discipline

NCAA Ice Hockey Rules and championship policies allow for the use of supplemental discipline during championship competition. The National Collegiate Women's Ice Hockey Committee (Committee) has developed and will strictly adhere to the following procedures for implementation of supplemental discipline.

### 1. National Collegiate Women's Ice Hockey Committee Review.

The National Collegiate Women's Ice Hockey Committee, at its discretion, may investigate any incident that occurs in connection with any tournament game and may assess additional suspensions for any offense committed during the course of a game or any aftermath thereof by a player, goalkeeper, athletic trainer, equipment manager, coach or non-playing personnel whether or not such offense has been penalized by the on-ice officials.

### 2. Incident Involving a Non-Advancing Team.

If the committee, NCAA site representative or officiating liaison determines further review is needed and the team is not advancing, all pertinent details should be collected on site (e.g., referee statements, committee/liaison reports, etc.) and discussed on-site. A preliminary recommendation should be reached, if possible, to discuss with the full committee at the next opportunity (Frozen Four).

### 3. Incident Involving an Advancing Team.

If the committee, NCAA site representative or officiating liaison determines further review of an incident involving an advancing team is needed, it should be conducted as soon as possible. A decision on the availability of any student-athlete(s) and/or coach(es) involved should take place before that team's next practice opportunity.

### 4. Team Request for Review Procedure.

Teams participating in the NCAA championship may request that the National Collegiate Women's Ice Hockey review an incident under this policy as follows:

- a) Team representative must contact the appropriate on-site NCAA staff member, NCAA site representative or member of the Committee to notify him/her that a request for review will be submitted.
- b) Team representative must complete and submit the Supplementary Discipline Form **within 2 hours** of the end of the game in question. The form must be signed by the Athletic Director (or administrator on-site) of the requesting team.
- c) Team representative must submit the completed form and game video queued to the incident(s) noting period and time to the applicable NCAA staff representative. The form may be emailed.

- d) The Committee will notify the teams involved that a request for review has been submitted.
- e) The NCAA site representative, staff representative and officiating liaison will investigate, review and document findings with the Committee.
- f) The Committee will make every effort to render a decision impacting the availability of any student-athlete(s) and/or coach(es) involved before that team's next practice opportunity.
- g) The decision of the Committee is final. Appeals and/or protests are not permitted.
- h) The Committee may not decrease any penalties assessed before, during or after the game by the on-ice officials.

# National Collegiate Women's Ice Hockey Championship

## SUPPLEMENTAL DISCIPLINE POLICY

GAME: \_\_\_\_\_ VS. \_\_\_\_\_ OUTCOME OF GAME:  
\_\_\_\_\_

REVIEW INITIATED BY (check one): Committee member/NCAA staff \_\_\_\_\_ Officiating liaison/on-ice officials \_\_\_\_\_ Team \_\_\_\_\_

PERSON REQUESTING REVIEW (team only): \_\_\_\_\_ Contact phone number:  
\_\_\_\_\_

SIGNATURE OF TEAM ATHLETICS DIRECTOR/DESIGNEE (required for team review):  
\_\_\_\_\_

## INCIDENT REVIEW

PERIOD: \_\_\_\_\_ TIME OF GAME: \_\_\_\_\_ GAME OFFICIALS: \_\_\_\_\_

DESCRIPTION OF INCIDENT (use additional sheets if needed)

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## NCAA National Collegiate Women's Ice Hockey Disqualification/Game Misconduct Disclosure

**Institution:** \_\_\_\_\_

Note: When a student-athlete accumulates three (3) game misconducts in the same season, that student-athlete is suspended for the next contest (Rule 22.2). Full procedures for disqualifications are included in Rule 23.

			Disqualification (DQ)		Game Misconduct (GM)	
Name of Student-Athlete	Date	Opponent	No. of DQs	Type of Penalty	No. of GMs	Type of Penalty

Authorized Signatures:

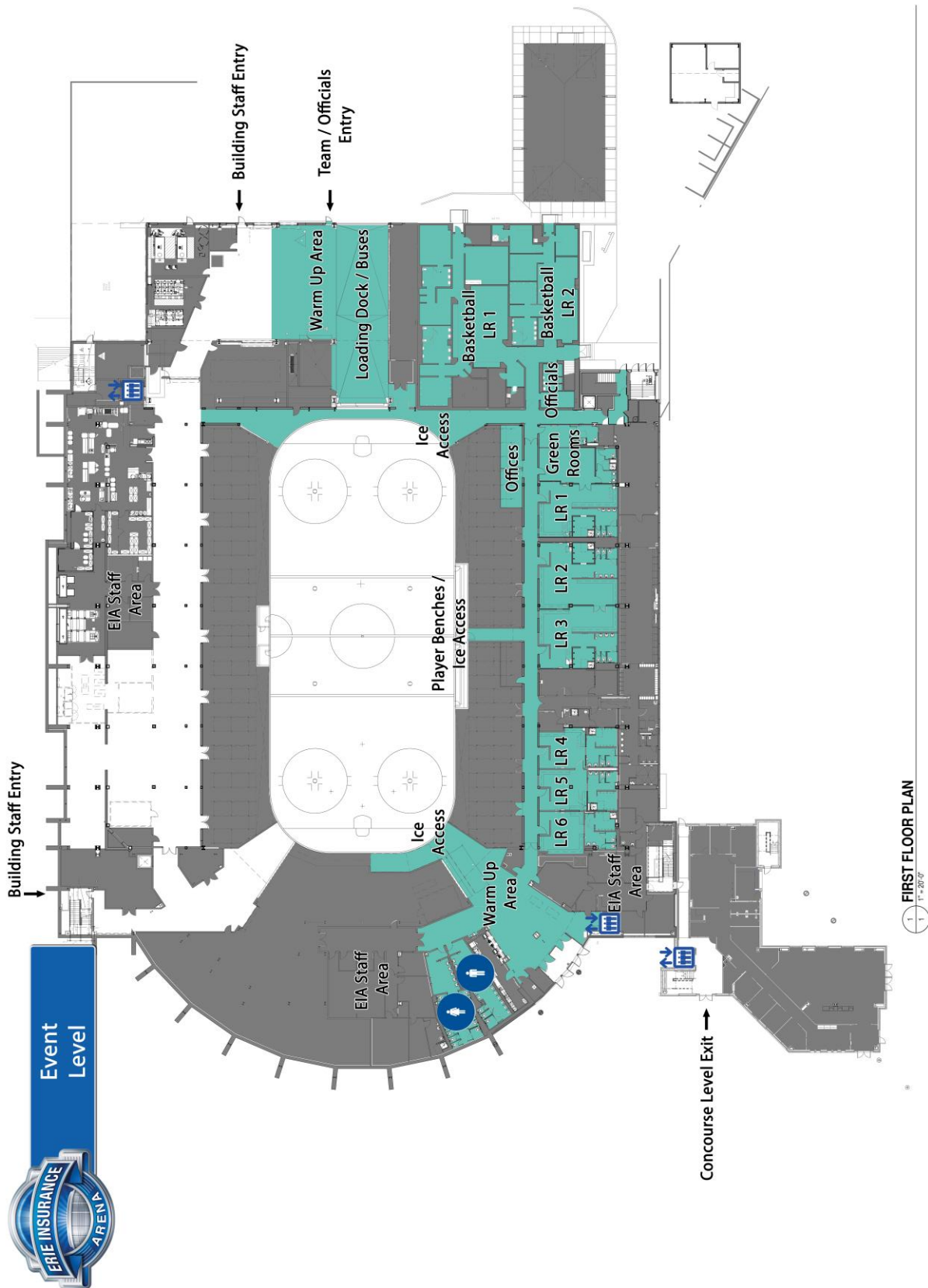
\_\_\_\_\_  
Head Coach

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Athletics or Designee

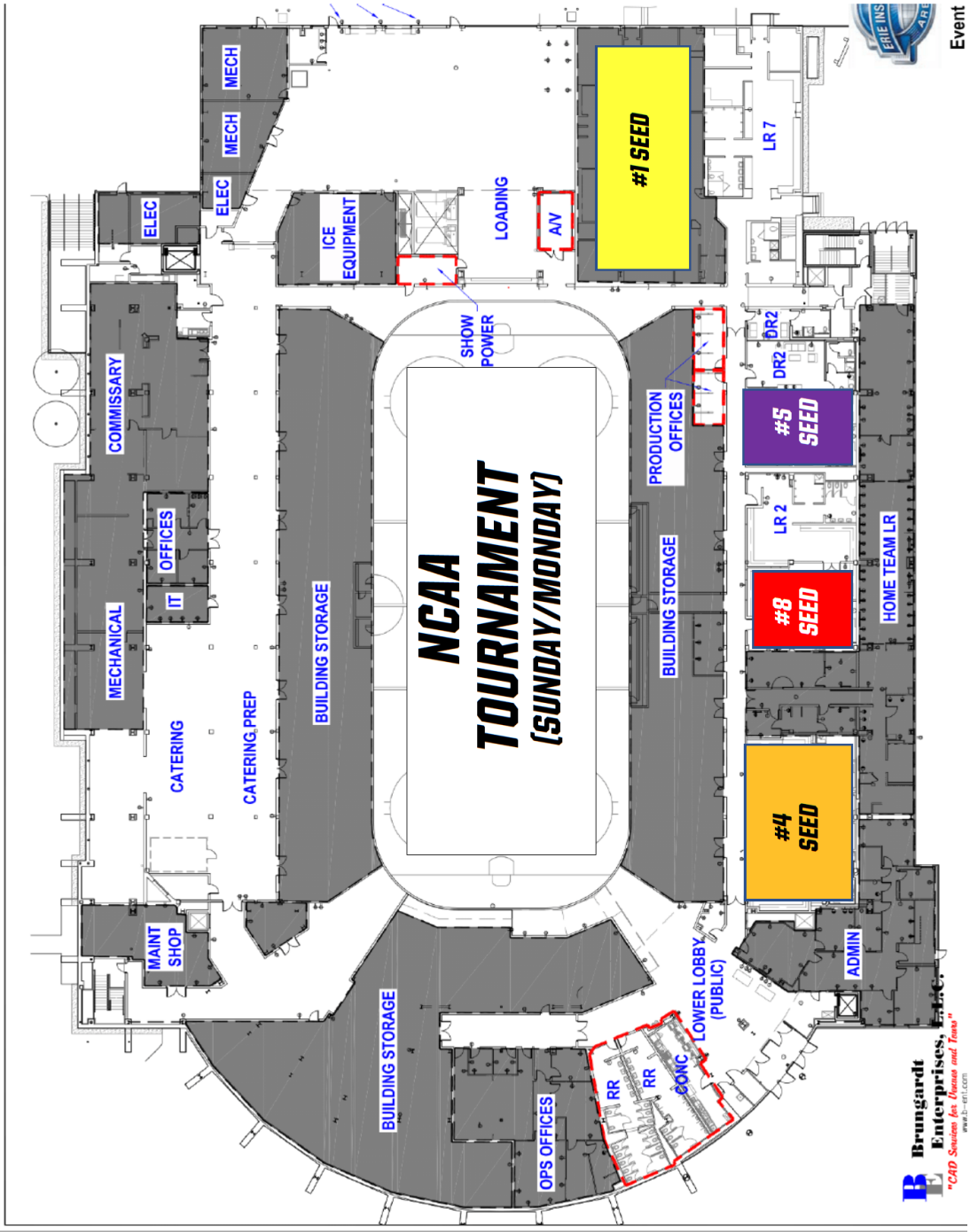
\_\_\_\_\_  
Date

# ICE LEVEL MAP

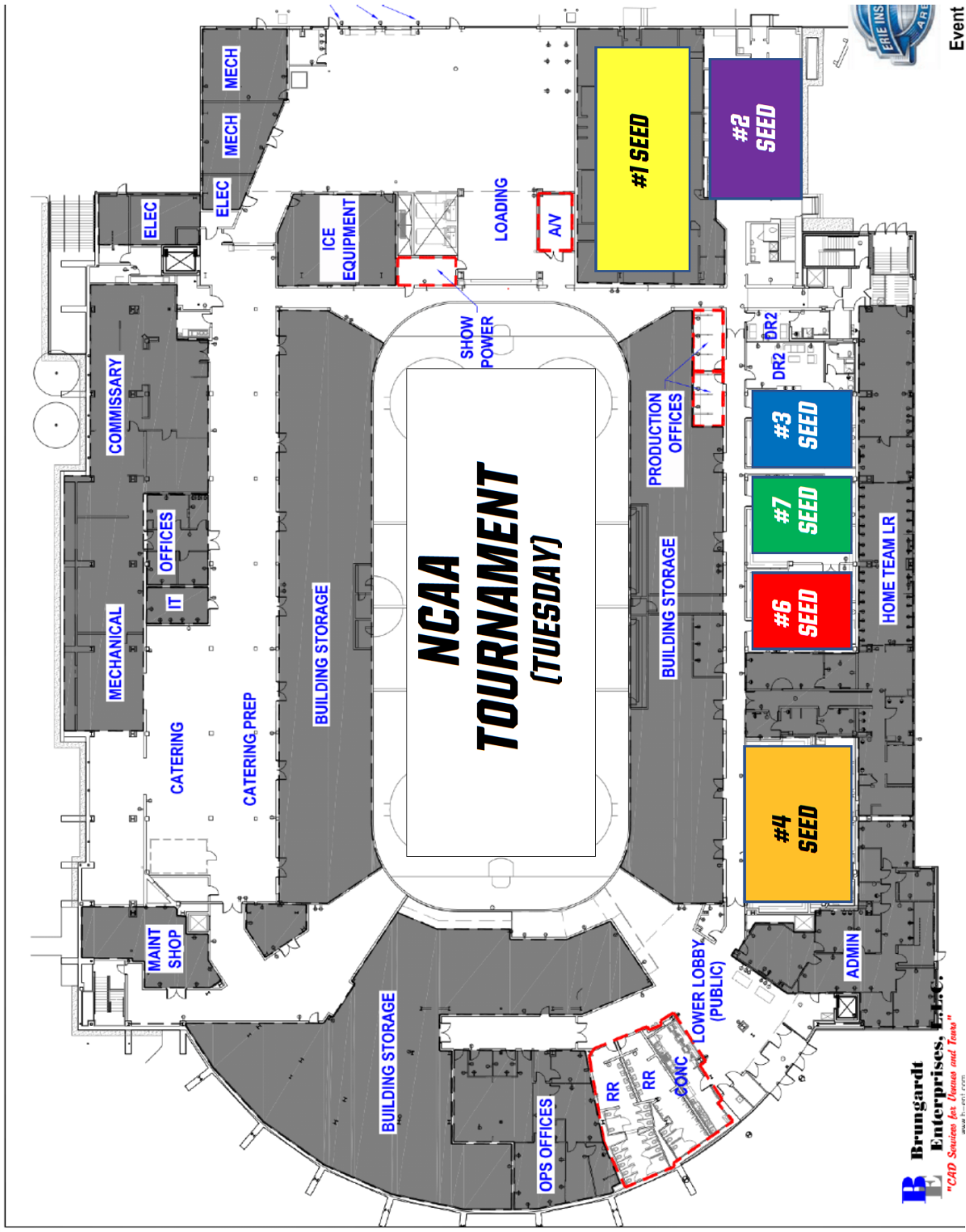


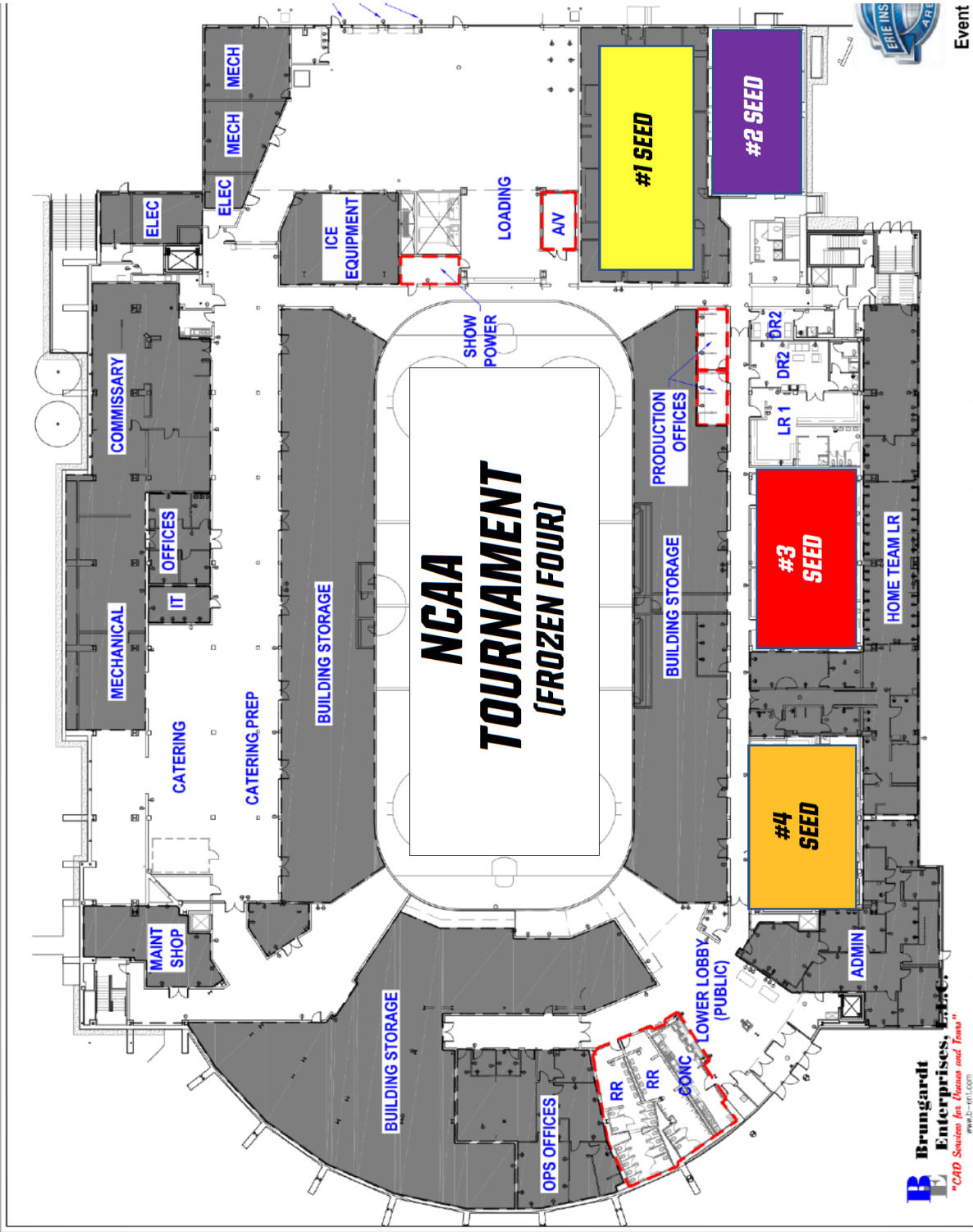
1 FIRST FLOOR PLAN  
1" = 20'-0"

LOCKER ROOM ASSIGNMENTS









# CONCOURSE LEVEL MAP

