

# PARTICIPANT 2024-25 MANUAL Regionals

March 23, 2025

*Congratulations* and *welcome* to the 2025 NCAA Division I Men's Ice Hockey Championship. We look forward to hosting you in Manchester, New Hampshire and we will do our best to assure your stay with us is a pleasant one.

The NCAA has provided championship information on its website, <a href="www.ncaa.org">www.ncaa.org</a>, and in this manual. Please note this manual, which will be updated with practice and game schedules throughout your tournament stay, will always be accessible via <a href="http://www.ncaa.org/championships/division-i-mens-ice-hockey">http://www.ncaa.org/championships/division-i-mens-ice-hockey</a>.

This manual is designed to act as a supplement to the website and other information, but we are also here to assist. Please contact our tournament director, <u>Carrie Kimball</u> (603-969-3317; <u>ckimball@unh.edu</u>), <u>Jay Jay Rackley</u>, Coordinator of Championships and Alliances, Operations (317-917-6834; jrackley@ncaa.org) or <u>Chad Tolliver</u>, Director of Championships and Alliances, Operations, at the NCAA (317-966-6458; ctolliver@ncaa.org) if you have any questions related to the championship.

Please refer to the checklist on Page No. 6 of this manual, which offers a quick glance of items we are asking you to prepare in advance of your participation in the championship.

Congratulations on a successful regular season and best of luck on your Road to the Men's Frozen Four.

Sincerely, Tim Troville Division I Men's Ice Hockey Committee, chair

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On behalf of the Division I Men's Ice Hockey Committee, congratulations on your selection to the **2025** NCAA Division I Men's Ice Hockey Championship.

Administration of the NCAA Division I Men's Ice Hockey Championship is under the direction of the Division I Men's Ice Hockey Committee and the host institution.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Division I Men's Ice Hockey Championship. It is designed for the teams to use in conjunction with, not in place of, the NCAA Division I Men's Ice Hockey Pre-Championship Manual, which provides more general policies for the administration of the championship.

# **Championship Website**

For more information about the Division I men's ice hockey championship please visit the following link: http://www.ncaa.com/sports/icehockey-men/d1.

#### Section 2 - NCAA Mission Statement

The core purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

#### Section 3 - NCAA Staff/Committee

NCAA	Staf	f Mem	ıber
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Ty Halpin

Director, Championships and Alliances

Phone: 317-966-6784 Email: thalpin@ncaa.org NCAA Division I Men's Ice Hockey Committee Member

Tim Troville Harvard University Phone: 617-610-6647

Email: ttroville@fas.harvard.edu

#### Section 4 - Definition of Staff Roles

<u>Tournament Manager</u>. The function of the tournament manager is to ensure that the policies of the committee are applied. Specific responsibilities may include direction and supervision of facility arrangements, ticket sales, and development of participant information, security, lodging, transportation, promotions, financial administration, and adherence to the policies outlined in the NCAA operations manual for hosts.

Participating teams should direct site-specific questions to their tournament manager. Contact information is in Section 5.

<u>Media Coordinator</u>. The host media coordinator works with the NCAA media coordinator or championships manager to ensure that the committee's policies regarding media are applied. Responsibilities may include planning and supervision of media work areas, coordination of all news conferences, statistical services and communications.

**Tournament Director** 

Carrie Kimball

Sr Assoc AD Operations University of New Hampshire

Phone: 603-969-3317 Email: ckimball@unh.edu

**Co-Media Coordinator** 

Jim Wrobel

Assoc Director Communications University of New Hampshire

Phone: 508-208-3831 Email: jim.wrobel@unh.edu

**Co-Media Coordinator** 

Mike Murphy

Assoc AD Marketing and

Communications

University of New Hampshire

Phone: 603-969-0774

Email: mike.murphy@unh.edu

Marketing/Promotions Manager

Mike Murphy

Assoc AD Marketing and

Communications

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Phone: 603-969-0774

Email: mike.murphy@unh.edu

**Equipment Managers** 

Neal Lavoie

Assistant AD- Equipment Ops University of New Hampshire

Phone: 603-866-0459 Email: neal.lavoie@unh.edu

Cam O'Brien

Hockey Equipment Manager University of New Hampshire

Phone: 603-866-0459

Email: Cameron.obrien@unh.edu

**Athletic Training Coordinator** 

Glenn Riefenstahl

Men's Hockey Athletic Trainer University of New Hampshire

Phone: 605-682-4472 Email: glennr@unh.edu **Team Physician** 

Dr. Chris Couture

Sports Medicine/Family Medicine Wentworth-Douglas Hospital

Phone: 603-742-207 Email: email address

Christopher.couture@wdhospital.org

**Drug Testing Coordinator** 

Michelle Mallett

Assistant AD Sports Medicine University of New Hampshire

Phone: 605-686-4507

Email: michelle.malett@unh.edu

**Facilities General Manager** 

Tim Bechert

SNHU General Manager

SNHU Arena

Phone: 603-206-1642

Email: bbechert@snhuarena.com

**Ticket Manager** 

Mike Thiele

Box Office Manager

SNHU Arena

Phone: 603-206-1645

Email: mthiele@snhuarena.com

**Facilities Operations Manager** 

Ben Belanger SNHU Operations

SNHU Arena

Phone: 603-206-1688

Email: bbelanger@snhuarena.com

**Food Concessions Manager** 

Al Folev

Director of Food & Beverage/Savor

SNHU Arena

Phone: 603-206-1658

Email: afoley@snhuarena.com

**Security Manager** 

Lloyd Doughty, II Security Manager SNHU Arena

Phone: 603-860-0435

Email: <a href="mailto:ldoughty@snhuarena.com">ldoughty@snhuarena.com</a>

# **COMMUNICATION FROM THE NCAA**

<u>Selection Show</u>. The NCAA selection show is scheduled to air on Sunday, March 23, at 3 p.m. Eastern time on ESPNU. Following selections, the championship bracket will be available on the NCAA website at <u>www.NCAA.com</u>.

<u>Conference Call</u>. A conference call will be conducted on **Monday**, **March 24**, at 1:00 pm Eastern time, with the four participating teams as well as representatives from the NCAA and host institution/facility. Participating teams <u>must</u> be represented by their athletics director (or designee), head coach, sports information director and ticket manager. A Microsoft Teams meeting link will be sent via email to participating teams prior to the meeting.

# PARTICIPATING INSTITUTION CHECKLIST

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for regional competition.

 Determine ticket/pass list allocations (e.g., team official travel party).
 Determine institutional policy regarding travel expenses for various groups (e.g., official travel party, student-athletes, etc.)
 Make official travel party arrangements through the NCAA Travel Service (Short's Travel: 866-655-9215)
 Make ground transportation arrangements for team. Travel policies are available <u>here</u> .
 Distribute copies of team manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainers, manager, designated administrator, sports information contact and ticket manager).
 By <u>5 p.m. ET, Monday, March 24</u> : Contact your assigned hotel property and provide your rooming list for the team block of 41 rooms, as well as, any catering requests or team function requirements.
 By <u>5 p.m. ET, Tuesday, March 25</u> : Deadline for members of the media to request credentials online at www.ncaa.com/media. Please contact Jim Wrobel at <u>jim.wrobel@unh.edu</u> or 508-208-3831 with any questions.
 Prepare an itinerary and review schedule of events, including news conferences, practice schedule, meetings, etc.
 Review will-call and player guest admissions and other ticket procedures.
 By <u>Noon ET, Wednesday, March 26</u> : Confirm with host ticket manager the number of tickets your institution will be purchasing. Please contact Mike Thiele, Ticket Manager at mthiele@sphuarena.com; 603-644-1575

# GAME 1 – HOME TEAM selects Team A or B GAME 2 – HOME TEAM selects Team C or D

Date	Time (local)	Event	Location
Thurs., March 27	10:15 - 11:15 a.m.	Team A – ESPN Interviews	SNHU Arena
	11:30 a.m. – 12:30 p.m.	Team A – Practice	SNHU Arena
	11:30 a.m. – 12:30 p.m.	Team B – ESPN Interviews	SNHU Arena
	12:45 – 1:15 p.m.	Team A – Press Conference	SNHU Arena
	12:45 – 1:45 p.m.	Team B – Practice	SNHU Arena
	12:45 – 1:45 p.m.	Team C – ESPN Interviews	SNHU Arena
	2 – 2:30 p.m.	Team B – Press Conference	SNHU Arena
	2 – 3 p.m.	Team C Practice	SNHU Arena
	2 – 3 p.m.	Team D – ESPN Interview	SNHU Arena
	3:15 – 3:45 p.m.	Team C – Press Conference	SNHU Arena
	3:15 – 4:15 p.m.	Team D – Practice	SNHU Arena
	4:30 – 5 p.m.	Team D – Press Conference	SNHU Arena
	5:00 – 5:30 p.m.	Administrative Meeting	SNHU Arena
Fri., March 28	9 – 9:30 a.m.	TBD – Pregame Skate A ( <b>GM 1 HOME TEAM</b> picks pregame skate $\underline{A}$ or $\underline{B}$ )	SNHU Arena
	9:45 – 10:15 a.m.	TBD – Pregame Skate B	SNHU Arena
	10 :30 – 11 a.m.	TBD – Pregame Skate C ( <b>GM 2 HOME TEAM</b> picks pregame skate C or D)	SNHU Arena
	11:15 – 11:45 a.m.	TBD – Pregame Skate D	SNHU Arena
	TBD	Game #1 Warmup	SNHU Arena
	TBD	Face-off Game #1	SNHU Arena
	TBD	Face-off Game #2	SNHU Arena
Sat., March 29	1 – 2 p.m.	Winner game 1 - Practice	SNHU Arena
	2:15 – 3:15 p.m.	Winner game 2 - Practice	SNHU Arena
Sun., March 30	10 – 10:30 a.m.	Winner game 1 Pregame Skate	SNHU Arena
	10:45 – 11:15 a.m.	Winner game 2 Pregame Skate	SNHU Arena
	TBD	Game #3 Warmup	SNHU Arena
	TBD	Regional Finals	SNHU Arena
	Postgame	Press Conference (Winning Team First)	SNHU Arena

# **Administrative Meeting**

[Reference: Misconduct in this manual and Bylaws 31.02.3 and 31.1.10 in the NCAA Division I Manual.]. It is mandatory that each institution be represented by an Administrator, Head Coach, Sports Information contact and Ticket Office contact. The administrative meeting will be in person.

The NCAA Division I Men's Ice Hockey Committee representative(s) will conduct an administrative meeting to review rules and other tournament procedures.

Each institution must submit its Disqualification/Game Misconduct Disclosure Form via email to Ty Halpin (<a href="mailto:thalpin@ncaa.org">thalpin@ncaa.org</a>) and Committee Member Tim Troville (<a href="mailto:ttroville@fas.harvard.edu">ttroville@fas.harvard.edu</a>) or at the administrative meeting.

#### **News Conferences**

<u>Postgame Interviews</u>. All press conferences in 2025 will be done in person. All coaches and student-athletes must be made available for post-competition interviews after the "cooling-off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the NCAA Division I Men's Ice Hockey Committee.

Throughout the championship, press conferences are scheduled for the convenience of the press representatives, the coaches and the student-athletes representing the participating institutions. They are designed to provide the media with tournament information required for thorough coverage, and to limit the time demands placed upon the coaches and student-athletes.

Coaches' Obligation. Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter, unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA. They may, however, make their team available to all media representatives staffing the championship and/or report to the interview area before the cooling-off period ends. Should a coach permit one media agency to conduct an interview before the cooling-off period has ended, the entirety of the team is immediately available to all other media representatives desiring interviews.

<u>Cooling-Off Period</u>. A cooling-off period has been set aside for a coach to be with the student-athletes in the locker room after the game. The period begins when the coach enters the dressing room immediately after the game or interview with ESPN or NCAA Productions. The period will be ten minutes for the winning team and twenty minutes for the losing team. A coach may shorten the cooling-off period but may not extend it.

<u>Order of Appearance</u>. The winning coach and players shall be scheduled in the interview room before the losing coach and players.

#### **Practices**

Teams shall be allowed to practice in the facility on the day or evening before the opening of the tournament, on the off-day between and potentially on game days. The ice hockey committee is authorized to schedule or reassign practice times. These practices are closed to any other team personnel at the regional or the general public.

New for 2025., media will be permitted at practices on the day before the beginning of competition.

#### **Pregame**

Pregame timing sheets will be sent to participating teams post selections.

#### **Bracket Format**

The four regional winners advance to the Men's Frozen Four in St. Louis, Missouri, which will be conducted April 10 (semifinals) and April 12 (final). The entire championship will use a single-elimination format.

# **Determination of Home/Away Teams**

The highest-seeded team will be the home team in each contest.

# **Section 9 - Championship Operations**

# **Emergency/Evacuation Plan**

The tournament manager and NCAA site representative should review with the local law enforcement agencies procedures for other circumstances requiring emergency evacuation of the competition venue or interruption of the game.

Competition venue management is responsible for providing sufficient security and/or law enforcement personnel to ensure that access to the playing surface and surrounding areas is restricted to players and credentialed individuals only.

#### Lost and Found

All lost and found items are turned into arena security. The Lost and Found is located in the Main Lobby at the West end of the arena next to the glass Dedication plaque.

#### **National Anthem**

The highest seeded team's band, if available, will be asked to play the national anthem prior to the game in which its team is competing. Regional hosts can select a live anthem performer for Regional Finals. If no live performer is selected, the highest seeded team's band will play the national anthem at Regional Finals. The anthem shall be played before every game.

## Officiating

Officials are selected by the NCAA Division I Men's Ice Hockey Committee. Assignments will be provided to the coaches approximately 90 minutes prior to game time. Any requests to meet with the NCAA committee and officiating representative will not occur until 10 a.m. the day after the game.

**Video Replay**. Please refer to video replay information in the Appendixes.

#### **Player Introductions**

During introductions, players shall continue the practice they have done throughout the 2024-25 season.

The introduction procedure shall be as follows: (1) upon returning to the ice, both teams shall circle their respective ends of the ice twice and assemble at their respective goal lines; (2) the "visiting team" starters will be introduced first, then the "home team" starters; (3) after being introduced, each starter shall skate to the blue line; (4) after the introduction of each respective team's starting lineup, the remaining players shall skate to the blue line; (5) the U.S. national

anthem shall be played; and (6) after the national anthem, the teams may have a short huddle at their respective benches or goals before the face-off.

# Post-Championship and Competition Site Evaluations

All evaluations will be sent from the NCAA at the conclusion of play.

#### Team Video

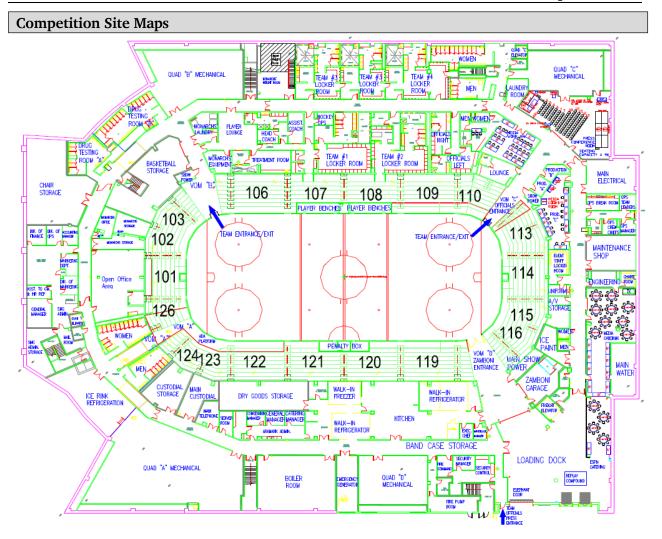
Each institution will be permitted to record all games in the tournament.

# Video Exchange

Teams participating in regional competition are required to exchange video of their most recent game to their opponent prior to noon Eastern time, Monday, March 24.

Teams participating in the semifinals of the Men's Frozen Four must exchange video of their regional final game to their semifinal opponent prior to noon Eastern time, Tuesday, April 1. In all cases, the video should be of high quality and contain the complete game.

**Section 10 - Competition Site** 



#### **Locker Rooms**

All locker rooms will be assigned by seed order.

Team Locker Room 1/Monarch's Locker Room	Seed #1	Team: TBD
Team Locker Room 2/Visiting Team Locker Room	Seed #2	Team: TBD
Team Locker Room 3	Seed #3	Team: TBD
Team Locker Room 4	Seed #4	Team: TBD

# **Parking**

The Accessible Parking lot is located on Cedar Street. Cedar Street is located off of Elm Street between the SNHU Arena and Meineke Car Care Center. If you need further information, please call the SNHU Arena administrative office at 603-644-5000.

Participating teams will be allowed to park one (1) team bus and one (1) other vehicle at the facility during practice sessions and while playing scheduled games at the facility. Team parking is located at the loading dock area.

For additional information regarding the SNHU Arena go to:  $\underline{\text{https://www.snhuarena.com/plan-your-visit/directions-parking} }$ 



#### **Participant Entrance**

All teams will enter via the loading dock located off of Willow Street. There will be a single black door located next to the ramp leading into the building. SNHU Arena is staffed with 24/7 security at this door.

#### **Section 11 - Directions**

#### From the North:

- Take I-93 South
- I-93 becomes I-93 S/US-4 E
- Stay straight to go onto I-93 S (Portions toll)
- Take Frederick E Everett Turnpike / I-293 S towards Manchester/Nashua
- Merge onto Frederick E Everett Turnpike / I-293 S
- Frederick E Everett Turnpike/I-293 S becomes Frederick E Everett Turnpike/I-293 S /NH-3A S
- Take exit number 5, Granite St. Downtown
- Turn left at the bottom of the ramp
- Go through 4 lights
- Arena will be on the right on the corner of Elm St. and Lake Ave.

#### From the South:

- Take I-93 North
- Take I-293 / 101 West exit
- Take the I-293 North exit towards Manchester / Concord
- Merge onto Frederick E Everett Turnpike / I-293 N
- Frederick E Everett Turnpike / I-293 N becomes Frederick E Everett Turnpike / I-293 N/NH-3A N
- Take the Granite St. exit, exit number 5, towards Downtown
- Turn right at bottom of ramp
- Go through 4 lights
- Arena will be on the right on the corner of Elm St. and Lake Ave.

#### • From Manchester Airport:

- Take a right out of Airport Entrance
- Go under the Frederick E Everett Turnpike overpass turn left onto Frederick E Everett Turnpike (I-293 North)
- Stay to the right as route 293 North bears right
- Take the Granite St. exit, exit number 5, towards Downtown
- Turn right at bottom of ramp
- Go through 4 lights
- Arena will be on the right on the corner of Elm St. and Lake Ave.

For additional information regarding the SNHU Arena go to: <a href="https://www.snhuarena.com/plan-your-visit/directions-parking">https://www.snhuarena.com/plan-your-visit/directions-parking</a>

#### **Section 12 - Drug Testing**

The NCAA is dedicated to fair and equitable competition throughout each round of NCAA championships and strongly supports the drug-testing program established by its membership, to safeguard the health and safety of the participating student-athletes.

#### **Notification**

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

The DCO or designee will notify the participating team's representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.

# **Media Obligations**

Each team is provided a postgame cooling-off period. At the conclusion of the cooling-off period, a member of the drug-testing crew will notify the student-athletes who have been selected for testing. Notification may take place in the locker room (if applicable) or on the field of play. Any student-athlete selected to participate in any postgame news conference is required to attend the news conference prior to checking in at the drug-testing venue. The student-athlete will be escorted to the drug-testing area after all media obligations have been fulfilled.

# **Next Day Testing**

If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be confirmed by the institution no later than immediately following the contest and all student- athletes selected for testing from that team must defer until the next morning. Once testing has begun, testing must be completed and cannot be deferred until the next morning. If deferred until the following day, the testing must begin no later than noon (local time) at the original test site. The host must arrange necessary transportation for teams that elect to test the next morning, or for individuals being tested who need to remain at the facility after other team members have departed.

# **Participant Notification**

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

The DCO or designee will notify the participating team's representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.

#### **Prolonged Test**

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student- athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

#### **Testing Process**

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drugtesting collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

The NCAA will send each host site 150 practice pucks and 300 game pucks.

Section 14 - Expenses/Reimbursement

#### Per Diem

Transportation expenses and per diem will be provided for an official travel party of 37.

# **TES System**

Expense reimbursement for participation in championships must be filed through the Travel Expense System (TES), which can be found online at <a href="http://www.ncaa.org/championships/travel/championships-travel-information?division=d1">http://www.ncaa.org/championships/travel/championships-travel-information?division=d1</a>. All competing institutions must request reimbursement through the system in order to receive the appropriate reimbursement.

If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by email at <a href="mailto:travel@ncaa.org">travel@ncaa.org</a>.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

Section 15 - Lodging

#### **Headquarters Hotel**

# Hilton Garden Inn Manchester

101 South Commercial St. Manchester, NH 03103 Phone: (603) 657-2157 Contact: Mary Hill

Contact: Mary.stockwell-hill@hilton.com

#### **Team Hotels**

For regional competition, hotel reservation holds for the official travel parties of the competing teams, game officials and Division I Men's Ice Hockey Committee representatives shall be made by the NCAA. The Division I Men's Ice Hockey Committee will assign teams to the respective hotel properties and they are listed below. Once teams have been determined and assigned to a hotel, the reservations should be reconfirmed in the names of the institution; and, therefore, the institutions shall then be responsible for the reservations. Each participating institution is responsible for making its own arrangements for meeting rooms, meals and other functions at the team hotel.

For the regional tournament, 41 rooms have been reserved for each participating institution. Twenty-five rooms are guaranteed for the official travel party of each team. Additionally, 16 rooms are reserved and controlled by each participating institution to use for additional members of the travel party of 41. The 16 additional rooms may be released without penalty by the institution by 5 p.m. Eastern time, Monday, March 24. Finally, one suite will be provided on a complimentary basis to each participating institution, if available (in addition

to the 40 rooms). If a suite is not available, one additional team room will be added. Teams interested in late checkout should inquire with respective hotel about this option.

All teams will have rooms guaranteed for the day before and day of competition with the possibility of remaining until the day after the regional final.

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

#### Hotel assignments:

#### Seed 1:

#### DoubleTree Hilton Nashua

2 Somerset Pkwy. Nashua, NH 03063 Phone: (603) 595-4110 Contact: John Dolciotto

Contact: jdolciotto@linchris.com

# Seed 2:

# **Holiday Inn Manchester Airport**

2280 Brown Ave. Manchester, NH 03103 Phone: (603) 518-2002 Contact: John Dolciotto

Contact: jdolciotto@linchris.com

# Seed 3:

#### Best Western Plus Executive Court Inn

13500 South Willow St.
Manchester, NH 03103
Phone: 774-573-1765
Contact: Sara Connors
Contact: sara@inrhotels.com

#### Seed 4:

#### **Courtyard Manchester Airport**

700 Huse Rd.

Manchester, NH 03103 Phone: (603) 668-6248 Contact: Macaire Matchett

Contact: mmatchett@highgate.com

#### Section 16 - Media Services

#### Credentials – Photo, TV, Participant

Members of the media wishing to request credentials should do so online at <a href="http://www.ncaa.com/media-credentials">http://www.ncaa.com/media-credentials</a> by 5 p.m. Eastern time, Tuesday, March 25. Please contact Jim Wrobel (jim.wrobel@unh.edu; 508-208-3831) with any questions.

The NCAA will print and distribute to host institutions/sponsoring agencies all credentials for both rounds of the men's tournament championship. The following will be admitted free of charge: 25 band members (which includes director), 12 cheerleaders, one mascot and 37 members of each institution's official travel party plus eight additional credentialed team personnel. The band members, cheerleaders, and mascots will be admitted via a gate list and will be escorted to the appropriate areas. The members of the official travel party will be provided a credential for entry into the building as well as access inside the building. Seating will be provided for members of the official traveling parties when their institutions are not playing. Individuals not included in the credentialed list of 45 must purchase a ticket.

Up to three VIP credentials may be requested. However, those persons must have a ticket for admittance to the facility. The credential will allow them access to the locker room and interview area.

#### **Interview Policies**

Please refer to interview policies in Section 7.

## **Media Materials Requested**

Regional Teams to provide game notes, post-season guide, and stat sheets to Jim Wrobel at jim.wrobel@unh.edu or 508-208-3831.

#### **Media Services**

Entrance/Check-in for all media is located at the SNHU Arena entrance off Lake Ave.

Thursday, March 27

10:00am-4:00pm

Light snacks and drinks

Location: SNHU Arena Media Dining Room

Friday, March 28 (based on 2/530p gametimes, subject to change)

11:00am - 6:30pm

Pregame media luncheon

Location: SNHU Arena Media Dining Room

Sunday, March 30

1:00pm - 4:30pm \*Dependent on game time

Pregame media luncheon

Location: SNHU Arena Media Dining Room

Media Lodging – Please contact Jim Wrobel, jim.wrobel@unh.edu or 508-208-3831with questions.

#### **Television / Webcasts**

For broadcast information, please visit <a href="http://www.ncaa.com/media">http://www.ncaa.com/media</a>.

Section 17 - Medical

#### **Ambulance**

An ambulance will be on site for all tournament games.

# **Athletic Training**

Certified athletic trainer(s) shall be available in the athletic training facility and assist the participating institutions' sports medicine staff. Certified athletic trainer(s) shall be on site for each scheduled practice or contest. Physician(s) shall be on-call or on site for all practice and game days, depending on the sport. When applicable, the host institutions shall provide specialty physicians (e.g., dermatologists, orthopedic, ophthalmologist), dentist, x-ray technicians, emergency medical technicians (EMTs) or licensed massage therapists.

# **Championship Medical Contacts**

Medical Director

Dr. Nam Christopher Couture, MD

Work: 603-742-2007

Email: <a href="mailto:christopher.couture@wdhospital.org">christopher.couture@wdhospital.org</a>

Email: <a href="mailto:glennr@unh.edu">glennr@unh.edu</a>

Injured student-athletes who require emergency medical care will be taken to:

Catholic Medical Center Elliot Hospital (Level II Trauma Center) Elliot Urgent Care
100 McGregor St. 1 Elliot Way 185 Queen City Ave
Manchester, NH 03102 Manchester, NH 03103 Manchester, NH 03101
603/668-3545 603/669-5300 603/663-3000

#### **Concussion Management**

concussion management plan for its student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions. A student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

#### **Medical Examinations**

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student- athlete's injury, illness or medical condition poses a potentially life-threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

# Physicians & X Rays

No on-site x-ray facilities are available.

Injured student-athletes who require emergency medical care will be taken to:

Catholic Medical Center Elliot Hospital (Level II Trauma Center) Elliot Urgent Care
100 McGregor St. 1 Elliot Way 185 Queen City Ave
Manchester, NH 03102 Manchester, NH 03103 Manchester, NH 03101
603-668-3545 603-669-5300 603-663-3000

Section 18 - Participant Expectations & Guidelines

#### **Ethical Behavior by Coaches**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the venue.

Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

- 1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
- 2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
- 3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
- 4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
- 5. Firmly establish with their student-athletes the standards of acceptable conduct.
- 6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
- 7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
- 8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
- 9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

#### Misconduct and Failure to Adhere to Policies

#### Misconduct

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

#### Failure to Adhere to Policies

A governing sports committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/ march-in forms for qualification and other materials necessary for the efficient administration of the competition.

#### **Sportsmanship**

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

# **Sports Wagering**

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; Internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

#### Student-Athletes

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

#### Postseason

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize.

#### Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the

remainder of that practice or competition.

PLEASE NOTE: Postgame cigars are <u>NOT</u> permitted for <u>any reason</u> and shall be subject to fine and/or misconduct.

Section 19 - Security

# Media / Interview Area

Media press conference and work area will be located in the media room on the event level. Please follow signage or ask any event staff member.

#### **Team Locker Room**

Located at both ends of the hallway granting access to the team and official locker rooms, security personnel will be stationed to insure that only credentialed authorized personnel are granted access to this location.

Section 20 - Team Travel/Transportation

# **Airports**

Manchester Airport, NH (approximately 15 minutes from SNHU Arena) Boston Logan Airport, MA (approximately 60 minutes from SNHU Arena) Portland Airport, ME (approximately 90 minutes from SNHU Arena)

#### **Bus Companies**

For 2024-25 championships, institutions will have the ability to work directly with bus companies and/or use their regular season providers. This team will secure ground transportation to and from the site of competition if they are a drive and if they are a fly any other transportation needs to and from the airport and while competing at NCAA championships. Institutions eligible for ground travel, per the NCAA Travel Policies, will receive reimbursement directly from the NCAA Travel Expense System. Institutions must use bus companies that meet NCAA safety standards. These safety standards can be found here.

#### **Police Escorts**

Police escorts will not be provided unless requested or circumstances warrant. Please contact Joy LePage at <a href="mailto:jlepage@snhuarena.com">jlepage@snhuarena.com</a> if service is needed.

## **Rental Cars**

Budget Rental Cars Enterprise Renal Cars Avis Car Rental www.budget.com www.enterprise.com www.avis.com

#### Short's Travel Management

The participating institution shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at <a href="https://www.shortstravel.com/ncaachamps">www.shortstravel.com/ncaachamps</a>.

The NCAA has adopted transportation and per diem policies with respect to the travel and expenses incurred by the competing institution. The most up-to-date Division I guide can be found at: http://www.ncaa.org/championships/travel/championships-travel-information?division=d1.

Section 21 - Tickets

# **Allotments**

Each team will be allocated a maximum of 400 tickets for the regional semifinal games. Teams must return any of their unsold inventory by noon Eastern time, the Wednesday following the bracket announcement. Teams will be obligated to purchase any tickets not returned prior to the deadline.

If any team does not purchase the full allotment of 400 tickets, the remaining tickets will be offered equally to the other teams that may desire additional tickets.

The two advancing teams will be allocated the same number of tickets (at a minimum) for the regional championship game as they purchased for the regional semifinal games and will be charged the all-session ticket price. The two non-advancing teams will not be allocated any tickets for the regional championship game and will only be charged for single-session tickets. Requests for additional tickets for either day of competition will be handled based on availability.

#### Bands

For admittance, band members, not to exceed 25 in number, who are in uniform and performing at the championship, will be admitted via a pass list and not charged admission.

#### Non-Participant Seating

Seating in these areas shall be restricted to the individuals on each team who have been issued bench credentials.

# **Scouting Seats**

Scouting seats shall be reserved only for the official members of the coaching staff of the teams participating in the tournament. These seats shall be located at either end of the press box. The following seats shall be reserved:

Semifinal Game 1: Two seats for each of the four teams; eight seats total. Semifinal Game 2: Two seats for each of the three remaining teams; six seats total.

#### Location

The No. 1 and No. 2 seeds should be assigned to the two corners behind their team bench. The No. 3 and No. 4 seeds should be assigned to the two corners opposite their team bench. Bench assignments will be based on locker room locations and those locations will be assigned once the participating teams have been determined.

#### **Team Ticket Prices**

All-Session: \$80/ticket Single-Session: \$40/ticket

#### Team Ticket Delivery

Each institution must provide the host box office with the first name, last name, and email address of the team representative who will be managing the team's ticket block. The host box office will provide the mobile tickets to the designated team ticket manager's mobile account and that ticket manager will be responsible for assigning and distributing the tickets to the end user.

# **Complimentary Ticket Policy**

Participating institutions are not entitled to complimentary tickets. The participating institutions must first purchase tickets, which are then treated as complimentary (player-guest) tickets for the student-athletes.

#### **Player-Guest Ticket Distribution**

Institutions are not required to obtain in-person signatures from those individuals using player-guest tickets; therefore, the NCAA will not provide space at the arena for institutions to manage these tickets. If an institution wishes to obtain a signature for the use of player-guest tickets, it must do so through other means managed by the institution. It is the responsibility of the institution to ensure that all student-athletes and player-guests are aware that all tickets are mobile, and the usage of those tickets can be tracked for compliance purposes.

#### **Payment**

Full payment for tickets must be forwarded to the host ticket manager within 60 days of the last date of competition. Hosts are required to include their vendor identification number on each ticket invoice to allow participating institutions to expedite payment. A \$500 fine shall be assessed for each day an institution fails to pay for its tickets after the 60-day deadline. The NCAA may waive this provision based on extenuating circumstances.

Section 22 - Travel Party

# **Band/Spirit Squad/Mascots**

A maximum of 25 band members, including the director, 12 uniformed cheerleaders and/or pep squad members, and one costumed mascot will be admitted free of charge via a pass list. The band/cheerleader/mascot entrance is located at the Side Suite entrance.

Each band will be provided 50 seats for its use.

<u>Cheerleaders</u>. All cheerleaders must conform to the guidelines set by the American Association of Cheerleader Coaches and Advisors (AACCA). Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts are solely the participating institutions' responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance.

Cheerleaders and mascots will be permitted only on their team's side of center ice during pregame team introductions. Additionally, mascots are not permitted on the ice if the mascot must exit the ice through the opposing team's exit.

<u>Electronic Amplification</u>. Bands may use electronic amplification equipment with the specific approval of the NCAA representative.

#### **Banners and Artificial Noisemakers**

No banners may be posted at the tournament other than the NCAA and approved media banners. Artificial noise makers, air horns, and electronic amplifiers are not permitted and shall be removed upon discovery.

#### **Bench Passes/Assignments**

Team benches will be determined based on locker room assignments. When possible, a team shall be placed directly in front of or across from its ticketed allotment. If each team competing in a game has its ticket allotment at the same end of the ice, the team that has tickets assigned directly behind the bench shall be assigned to it.

#### **Bench Size**

Participating teams are limited to 19 skaters plus not more than three nor less than two goalies on the bench for competition. Per NCAA rule 90.5: "Not more than 20 players and three goalkeepers may participate in the pregame warm-up." Only players in uniform and eight additional team personnel are permitted on the bench. An institution that is advised it is in violation of this regulation and does not conform promptly to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

#### **Squad Size**

Participating teams are limited to a squad size of 27 eligible student-athletes. Replacements are permitted up to the starting time of the game; but after the game begins, no replacements shall be permitted for any reason.

# **Travel Party Size**

Transportation expenses and per diem will be provided for an official travel party of 37; however, a total of 42 team credentials will be allocated per institution.

#### **All-Tournament Team**

A six-person all-tournament team, including the most outstanding player, will be selected by the media immediately following the final game at each regional. Members of the team will be selected by position – one goalkeeper, two defenders and three forwards. The most outstanding player MUST be a member of the six-person all-tournament team.

# **Participation Award**

[Reference: Awards in this manual and Bylaw 31.1.12 in the NCAA Division I Manual.]

The NCAA will provide Participant medallions to those teams that do not advance out of the regional. 27 participant awards will be provided per team for the 27 student-athletes that are part of the official squad size for the regional. New for 2025, these medallions will be sent to the designated Athletic Administrator on campus following the completion of the championship.

(See "Additional Award Ordering" section below for details on purchasing additional medallions.)

# **Regional Champion Awards**

A regional championship trophy and individual awards will be provided to the winner of the Regional.

# **Additional Award Ordering**

To purchase additional awards, including participant medallions, please use the following link: <a href="https://services.mtmrecognition.com/ncaa/">https://services.mtmrecognition.com/ncaa/</a>

#### Section 24 - Uniforms/Helmets

Each participating institution should be prepared to bring both home and away uniforms to the site of the competition. The home team shall wear light or white jerseys subject to the approval of the committee.

#### **Player Numbers on Helmets**

Each institution must have player numbers on the front and back of each helmet.

#### Laundry

Laundry needs will be handled by UNH for all participating teams. In addition, 30 towels per team will be provided for each game and practice.

# **Logo Policy**

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual.]

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and

2. The student-athlete's institution's official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2 1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student- athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

#### Division I Additional Requirements

The logo restriction on student-athletes' apparel set forth in 12.5.4 shall apply during the NCAA championships to all personnel (e.g., coaches, trainers, managers) who are on the team bench for practices and games or who participate in news conferences. Please note that those contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect before August 11, 1998. Also, the logo restriction on student-athletes' apparel as set forth in 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events.



# AGENDA

# National Collegiate Athletic Association 2025 Division I Men's Ice Hockey Championship Regional Participant Videoconference

- 1. Introductions. (Tim Troville, NCAA Division I Men's Ice Hockey Committee, chair)
  - a. Congratulate participating institutions.
  - b. Thank host institution/local organizing committee, have tournament director make introductions. (Host Tournament Director)
  - c. Reference pre-championship/participant manuals.
  - d. Have each institution introduce the following:

Team #1:	
Head Coach:	
Administrator:	Cell:
Sports Information:	
Ticket Office:	
Team #2:	
Head Coach:	
Administrator:	Cell:
Sports Information:	
Ticket Office:	
Team #3:	
Head Coach:	
Administrator:	Cell:
Sports Information:	

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Ticket Offi	ce:								
Team #4:									
Head Coac	eh:								
Administra	ntor:					Cell:			
Sports Info	ormation:								
Ticket Offi	ce:								
	nes committee: E REPRESENTATIVE:								
TOURNAM	MENT DIRECTOR:								
Team #1	(Institution)					(Representative)			
Team #2	(Institution)					(Representative)			
Team #3	(Institution)					(Representative)			
Team #4	(Institution)					(Representative)			
Date and time of	of games/uniforms col	lors.	(Troville	e)					
Semifinal #1:		(		)	vs.		(		)
	(Home)		(Color)			(Away)	_	(Color)	)
Semifinal #2:		(		)	VS.		(		)
	(Home)		(Color)			(Away)		(Color	)

2.

3.	Transportation	on arrangements and estima	ted time of arrival at the	site. (Troville)	
	Team #1	(Institution)			
		(Institution)	(Day)	(Tim	e)
	Team #2	(Institution)			
		(Institution)	(Day)	(Tim	e)
	Team #3	(Institution)			
		(Institution)	(Day)	(Tim	e)
	Team #4	(Institution)			
		(Institution)	(Day)	(Tim	e)
4.	Bands (25 in	cluding director)/cheerlead	ers (12 including coach),	/mascot (1). (Trovil	le)
		Team	Band Che	erleaders N	/lascot
5.	National Ant	hem. (Chad Tolliver)			
	Game 1:				
	Game 2:				
	Game 2.				
6.	Schedule for	teams on the day before the	start of competition and o	lay of competition. (	(Tolliver)
	TEAM	ESPN INTERVIEWS	WED/THURS PRACTICE	PRESS CONFERENCE	FRI/SAT PRACTICE
	#1 Seed				8:30–9 am; <b>or</b>
	pick (#4)	10:15 – 11:15 am	11:30 am-12:30 pm	12:45–1:15 pm	9:15 – 9:45 am
					8:30 – 9 am; or

9:15 – 9:45 am

11:30 am – 12:30 pm

#2 Seed - pick (#3)	12:45 – 1:45 pm	2 – 3 pm	3:15 – 3:45 pm	10–10:30am; or 10:45-11:15pm
	2-3 pm	3:15-4:15 pm	4:30-5 pm	10–10:30am; or 10:45-11:15pm

- 7. Reminder closed practices. (Tolliver)
  - New for 2025, pre-competition day practice open to media only.
- 8. Travel party size 37, per diem \$215 and transportation. (Tolliver)
- 9. Participant awards for squad size (27). Will be shipped to campus of non-advancing teams following the completion at the end of the championship. (Tolliver)
- 10. Tickets/Credentials. (Lori Wolf; Phil Pierce; Host Tournament Director)
  - a. Team ticket allotment and policies.

Team #1		
	(Institution)	(No. of Tickets)
Team #2		
	(Institution)	(No. of Tickets)
Team #3		
-	(Institution)	(No. of Tickets)
Team #4		
	(Institution)	(No. of Tickets)

- b. Team travel list.
  - Team credentials (45)
  - 3 VIP not good for admittance
  - 3 Postgame Access not good for admittance
- c. Seating for non-competing teams.
- d. Under 2 policy.

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e. Re-entry j	policy. (No re-entry)					
f. Time that	ne that doors open.					
11. Television. (Tommy Barrett/ESPN)						
a. Intermiss	ion.					
b. TV timeo	o. TV timeouts.					
c. ESPN acc	ess to participating teams.					
12. Radio rights/	Web rights and arrangements. (Tolliver)					
13. Team coache	s video arrangements. (Tolliver)					
14. Video exchange policy. (Tolliver)						
15. Local transportation arrangements. (Host Tournament Director)						
16. Lodging arrai	ngements. (Host Tournament Director)					
17. Locker room assignments. (Host Tournament Director)						
Team #1						
	(Institution)	(Locker Room)				
Team #2	(Institution)	(Locker Room)				
Team #3						
	(Institution)	(Locker Room)				
Team #4	(Institution)	(Locker Room)				
19 Modical and	emergency procedures. (Host Tournament	,				
16. Wedical allu e	emergency procedures. (Host rournament	Directory				
19. Security arrai	ngements. (Host Tournament Director)					
20. Requested items from institutions. (Host Tournament Director)						
21. On-site mandatory administrative meeting. (Tolliver)						

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- 22. Media information. (Host Sports Information Director)
- 23. NCAA Playing Rules/Officiating/Video Replay (Ty Halpin)
- 24. Misconduct/supplemental discipline. (Troville)
  - Disqualification/game misconduct disclosure form (please email to Chad Tolliver ctolliver@ncaa.org). (Troville)
- 25. Official roster form submission. (Troville)
- 26. Questions.
- 27. Adjournment.

# NCAA Division I Men's Ice Hockey Disqualification/Game Misconduct Disclosure

		Opponent	Disqualification (DQ)		Game Misconduct (GM)	
Name of Student-Athlete	e Date		No. of DQs	Type of Penalty	No. of GMs	Type of Penalty
			<u> </u>			
Authorized Signatures:						



# NCAA Tournament Supplemental Discipline

NCAA Ice Hockey Rules and championship policies allow for the use of supplemental discipline during championship competition. This document details the procedures the Division I Men's Ice Hockey Committee will follow when the use of supplemental discipline is needed.

# 1. NCAA Division I Men's Ice Hockey Committee Review.

The Division I Men's Ice Hockey Committee, at its discretion, may investigate any incident that occurs in connection with any tournament game and may assess additional suspensions for any offense committed during the course of a game or any aftermath thereof by a player, goalkeeper, Trainer, Equipment Manager, Coach or non-playing personnel whether or not such offense has been penalized by the on-ice officials.

# 2. Incident Involving a Non-Advancing Team.

If the committee, NCAA liaison or officiating liaison determines further review is needed and the team is not advancing, all pertinent details should be collected on site (e.g., referee statements, committee/liaison reports, etc.) and discussed on-site. A preliminary recommendation should be reached, if possible, to discuss with the full committee at the next opportunity (e.g., Frozen Four).

# 3. Incident Involving an Advancing Team.

If the committee, NCAA liaison or officiating liaison determines further review of an incident involving an advancing team is needed, it should be conducted as soon as possible. A decision on the availability of any student-athletes and/or coaches involved should take place before that team's next practice opportunity.

#### 4. Team Request for Review.

If an investigation is requested by a team the following procedure must be followed:

- a) Team representative must contact the applicable on-site NCAA staff representative to notify him/her that a request for review will be submitted.
- b) Complete and submit the Supplementary Discipline Form <u>within 2 hours</u> of the end of the game in question, signed by the Athletic Director (or administrator on-site) of the requesting team.
- c) Submit completed form and game video queued to the incident(s) noting period and time to the applicable NCAA staff representative. The form may be e-mailed.
- d) The Committee will notify the teams involved that a request for review has been submitted.
- e) The NCAA committee member, staff representative and officiating liaison will investigate, review and document findings with the Committee and issue results.
- f) Every effort will be made to make a decision on the availability of any student-athletes and/or coaches involved before that team's next practice opportunity.

\_\_\_\_

- g) The decision of the Committee will be final. Appeals, protests are not recognized or permitted.
- h) By NCAA playing rule, the Committee may not decrease any penalties assessed before, during or after the game by the on-ice officials.

# NCAA Division I Men's Ice Hockey Championship SUPPLEMENTAL DISCIPLINE POLICY

GAME:	VS	OUTCOME OF GAME:	
REVIEW INITIATED BY (check one):	Committee member/NCAA staff	Officiating liaison/on-ice officials	Team
PERSON REQUESTING REVIEW (team	n only):	Contact phone number:	
SIGNATURE OF TEAM ATHLETICS DIF	RECTOR/DESIGNEE (required for team rev	iew):	
	INCIDENT REV	<u>/IEW</u>	
PERIOD: TIME OF GAME:	: GAME OFFICIALS: _		
DESCRIPTION OF INCIDENT (use addit	ional sheets if needed):		



# NCAA ICE HOCKEY VIDEO REVIEW/CHALLENGE QUICK REFERENCE GUIDE

#### OFFICIALS' REVIEW --OR-- COACH'S CHALLENGE

- 1. Scoring of a goal puck:
  - · Crossing goal line.
  - Entering net before it is dislodged.
  - Entering net before time expires or referee's whistle.
  - · Deflected in off an official.
  - Enters the net before a penalty infraction.
  - Enters the net as a culmination of a continuous play.
- 2. Establish correct time on the clock.
- **3.** Determine correct faceoff location.
- 4. Review of infraction that may result in student-athlete ejection.
- 5. Identify those involved in a fight.
- 6. Penalty shot goals.

#### **COACH'S CHALLENGE ONLY**

- 1. Scoring of a goal:
  - Offsides.
  - Distinct kicking motion or directed in goal with hand.
  - · Goalkeeper interference.
  - · Goal scored as a direct result of high stick into the net.
- **2.** Defending player covering the puck in the goal crease.
- Missed Game Stoppage Event in offensive zone that defending team claims should have been stopped (High stick, Hand Pass, Curved Glass, Protective Netting, etc.).

Note: Coaches and officials should thoroughly review the rules governing the use of video replay (Rule 93); this is intended to be a quick reference to assist.

Direct Result is defined as there is no Change of Possession after the infraction and prior to the goal. NCAA is a trademark of the National Collegiate Athletic Association.

#### APPENDIX E



#### **GOALTENDER INTERFERENCE CRITERIA**

- 1. Was the contact inside or outside the blue paint (crease)?
- 2. Did the contact prevent the goaltender from moving freely in the goal crease without being hindered from an attacking player?
- 3. Did the contact have an impact on the goalie's ability to make a save?
- 4. Was contact initiated by the goaltender's own defenseman, or was it by an attacking skater?
- 5. Was the contact avoidable, and did the skater make an effort to avoid the contact?
- 6. Did the goaltender have enough time to get back into position (reset) before the goal was scored?
- 7. Visual Screening:
  - 1. Did the attacking player establish a significant position within goal crease to obstruct the goalkeeper's vision and impair his/her ability to defend the goal?
  - **2.** A player establishes a significant position within the crease when his/her body, or a substantial portion thereof, is within the goal crease for more than an instantaneous period of time.

# NCAA Ice Hockey Media/Television (TV) Timeout Policy

- 1. There will be three (3) Media/Television (TV) Timeouts per period.
- 2. TV Timeouts will be taken at the first whistle (stoppage in play) after the following times on the game clock:

```
TV Timeout #1 – UNDER 15:00 (14:59 – 10:00) for a total of 90 seconds (1:30). TV Timeout #2 – UNDER 10:00 (9:59 – 5:00) for a total of 90 seconds (1:30). TV Timeout #3 – UNDER 5:00 (4:59 – 0:00) for a total of 90 seconds (1:30).
```

- 3. TV Timeouts are **NOT** permitted during the following situations:
  - When the game clock stops exactly at 15:00, 10:00 or 5:00.
  - During a power play.
  - After a goal.
  - When a rule requires one team to keep the same players on the ice.

**Examples:** A) Icing, B) defensive team causes net to be knocked out of position, C) defensive team shoots puck directly out of play from the defensive zone, or D) a hand pass by the defensive team in the defensive zone.

- In overtime.
- When a penalty shot is called. In this scenario, if the team elects to take the penalty shot, this process will proceed immediately; if the team elects to take a minor penalty, the TV timeout will be taken before the power play starts. Once the team elects to take the minor penalty, that decision is final and may not be switched.
- 4. TV Timeouts **ARE** permitted during the following situations:
  - Before a power play begins.
  - During even strength situations (e.g. 4x4 or 3x3).
  - Late in any of the first three periods (e.g. game clock is UNDER 1:00 in each period).
- 5. The only exception when a TV Timeout <u>WILL BE</u> permitted prior to UNDER 15:00, 10:00 and 5:00 on the game clock is if an extensive stoppage in play occurs (e.g. section of glass breaks or other prolonged delay). In these situations, the originally scheduled TV Timeout will be replaced. This protocol exists to keep the timing sequences of the game in tact while preventing the TV entity from having to double-up on TV Timeouts at the end of the period.
- 6. If there is not a stoppage in play during one of the 5-minute "TV Timeout Break Zones" (e.g. game clock between 14:59-10:00), which causes the TV Timeouts to double-up, then the TV entity will take its two allotted TV Timeouts during the next two stoppages of play regardless of how much or little time has transpired between TV Timeouts (e.g. two TV Timeouts would occur between 9:59 and 5:00).

- 7. The horn will sound with 20 seconds remaining in the TV Timeout (1:40), signaling both teams to return to the ice. Officials will use the normal faceoff procedure and at 2:00, the officials are free to drop the puck to begin play. This timing is controlled by the NCAA Video Replay Communicator and not by the TV entity. The TV entity will hire a Timeout Coordinator and will notify the officials and the TV Truck when 30 seconds, 15 seconds and 10 seconds remain in the TV Timeout. The TV entity must be ready to play when the officials drop the puck. There are no exceptions to this rule.
- 8. The NCAA Video Replay Communicator will cue the stoppage of play via the light at the Penalty/Scorer's Box.
- 9. The student-athletes will go to their benches during TV Timeouts.
- 10. Officials will place the puck at face-off location. Both linesmen will be positioned between the benches.
- 11. Referee will go through normal line change procedure and begin play (e.g. drop the puck).
- 12. Each team is allowed a 1:00 Team Timeout during the game. If a team uses its Team Timeout, the TV entity may go to a commercial break at its own discretion. The Team Timeout does NOT replace any of the TV Timeouts and the resumption of play will not be held up for the TV entity.
- 13. Overtime. Overtime Ties will be broken by 20-minute period sudden-death overtime periods. The ice will be resurfaced upon completion of regulation play. Teams will change ends at the end of each overtime period.
  - In each overtime period, at the first stoppage of play under the 10-minute mark, and ice maintenance timeout of one-minute in duration will be administered. Teams may return to their benches at this time. This will only occur when a change of players is allowed by rule.
  - Timeout During Overtime Each team is awarded one team timeout if the game is tied after 60 minutes of play. This is not an additional timeout in cases where a team has not utilized its timeout during regulation play. Both teams receive a timeout in each overtime, should the game continue past the one overtime period, but the timeouts do not accumulate.



#### **MEMORANDUM**

February 20, 2025

# VIA EMAIL

TO: NCAA Men's and Women's Ice Hockey Conference Commissioners, Coaches and Coordinators of Officials.

FROM: Jeff Fulton, secretary-rules editor

NCAA Men's and Women's Ice Hockey Rules Committee.

SUBJECT: NCAA Ice Hockey Postseason Overtime Video Review

This communication serves as a reminder and guidance regarding the 2024-25 rule change involving video replay review of overtime goals in postseason games (e.g., NCAA championship or conference tournament). It is the rules committee's intent to use video replay efficiently to clear overtime goals and end these important games correctly.

As a reminder, the rules that will be in effect are below:

Video replay. During postseason games where video replay is used, all overtime goals will be cleared by the on-ice officials. Each postseason entity (e.g., NCAA championship or conference) will determine which allowable video replay procedure to use.

Guidance and process for clearing overtime goals (Rule 93.7):

- On-Ice Officials are required to review all overtime goals.
- Review will include entry into the offensive zone (possible offsides) to the puck entering the goal net legally.
- Officials will utilize all aspects of video replay criteria to confirm the goal was scored legally.
- Coaches may challenge any aspect of the play outside of scoring a goal (i.e. Major Penalty) that complies with Rule 93.4 (Video Replay Criteria).
- A coach's challenge must take place prior to the on-ice officials clearing the goal.
- The captain of the challenging team must request any additional reviews prior to on-ice officials clearing goals. When the on-ice officials confirm the overtime goal was scored legally, the game is complete, and no additional challenges may be requested.

Thank you for your time and attention to this important communication. Good luck this postseason.

JF:th

cc: NCAA Men's and Women's Ice Hockey Rules Committee NCAA Registered Officials Selected NCAA Staff Members

#### ESPN MULT-BOX & PRESS BRIDGE SPECS

# Input

1x 3G/HD/HS-SDI/SDI (\*Audio Embedded)

#### **Outputs**

12x 3G/HD/HD-SDI/SDI re-clocked video output copies of input signal

12x HDMI 2.0 EDID video outputs copies of input signal

#### **Local Monitor**

7" color video and audio monitoring built in unit. Control local volume via screen buttons. (\*Does not alter input/output levels)

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SD 720x408i / 720x576i HD 1280x720 50p/60p 1920x1080 50i/60p 1920x1080 24p/25p/30p

# **SDI Formats**

SD-SDI (SMPTE 259M) HD-SDI (SMPTE 292m) 3G-SDI (SMPTE 424M/SMPTE 425M)

#### Audio

16 channels embedded audio on BNC outputs

2 channels of stereo @ 20 bit, 192khz audio HDMI outputs

# APPENDIX G

