

# PARTICIPANT 2024-25 MANUAL



Dear Frozen Four Participant,

Congratulations, and welcome to the 2025 NCAA Men's Frozen Four! The St. Louis Sports Commission, Enterprise Center and the University of Vermont are honored to host this prestigious event.

We hope you enjoy your experience in St. Louis, and we look forward to rolling out the red carpet for all student-athletes, coaches, administrative staff, and fans.

Please refer to the championship participant manual to assist with your arrangements and facilitate your preparation. The materials contained in this document are specific to the 2025 NCAA Division I Men's Frozen Four in St. Louis.

The tournament staff we have assembled is an outstanding group of sports professionals and athletics administrators whose expertise in conducting NCAA championships will ensure an excellent competitive environment and experience for each participating team. Additionally, our team hosts are available to assist throughout your stay in St. Louis.

We wish you the best of luck. Please do not hesitate to reach out to our organizations for any assistance or guidance required.

Sincerely,

Marc Schreiber President

St. Louis Sports Commission

Mare Schreiber

Chris Zimmerman
President/CEO, Business Operations
Enterprise Center/St. Louis Blues

Jeffrey Schulman Director of Athletics University of Vermont



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#### Section 1 - Introduction/Welcome

On behalf of the Division I Men's Ice Hockey Committee, congratulations on your advancement to the 2025 NCAA Men's Frozen Four.

Administration of the NCAA Division I Men's Ice Hockey Championship is under the direction of the Division I Men's Ice Hockey Committee and the host institution.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Men's Frozen Four. It is designed for the teams to use in conjunction with, not in place of, the NCAA Division I Men's Ice Hockey Pre-Championship Manual, which provides more general policies for the administration of the championship.

## **Championship Website**

For more information about the Division I men's ice hockey championship please visit the following link: <a href="http://www.ncaa.com/sports/icehockey-men/d1">http://www.ncaa.com/sports/icehockey-men/d1</a>.

#### **Section 2 - NCAA Mission Statement**

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.



# Section 3 - NCAA Committee/Staff

West Region (WCHA)	East Region (Atlantic Hockey)
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East Region (Hockey East)	West Region (Big Ten)
Blake James Director of Athletics Boston College Phone: 617-552-4680 Email: bjames@bc.edu	Josh Richelew Sport Administrator University of Michigan Phone: 734-647-7824 Email: <a href="mailto:sancho@umich.edu">sancho@umich.edu</a>
West Region (NCHC)	East Region (ECAC Hockey)
Scott Sandelin Men's Ice Hockey Coach University of MISSOURI Duluth Phone: 218-726-8579 Email: sandelin@d.umn.edu	Tim Troville, Chair Senior Associate AD Harvard University Phone: 617-384-8426 Email: ttroville@fa.harvard.edu



# NCAA STAFF

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#### Section 4 - Definition of Staff Roles

<u>Tournament Manager</u>. The function of the tournament manager is to ensure that the policies of the committee are applied. Specific responsibilities may include direction and supervision of facility arrangements, ticket sales, and development of participant information, security, lodging, transportation, promotions, financial administration and adherence to the policies outlined in the NCAA operations manual for hosts.

Participating teams should direct site-specific questions to their tournament manager. Contact information is in Section 5.

<u>Media Coordinator</u>. The host media coordinator works with the NCAA media coordinator or championships manager to ensure that the committee's policies regarding media are applied. Responsibilities may include planning and supervision of media work areas, coordination of all news conferences, statistical services and communications.

## Section 5 - Host Personnel

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Section 6 - Checklist

## PARTICIPATING INSTITUTION CHECKLIST

<u>Administrative Teleconference</u>. A teleconference will be conducted on <u>Tuesday</u>, <u>April 1</u>, at 10 a.m. Eastern time, with the four semifinalists as well as representatives from the NCAA and host institution/facility. Participating teams must be represented by their athletics director (or designee), head coach, sports information director and ticket manager. A Microsoft Teams meeting link will be sent via email to participating teams prior to the meeting.

<u>Media Videoconference</u>. A teleconference with the four semifinal coaches will be conducted at **11 a.m. Eastern time, Tuesday, April 1**.

A Zoom link will be sent to participants prior to the meeting.

The order of the calls are as follows:

- 11 a.m. Allentown regional champion PENN STATE
- 11:15 a.m. Fargo regional champion WESTERN MICHIGAN
- 11:30 a.m. Manchester regional champion DENVER
- 11:45 a.m. Toledo regional champion BOSTON UNIVERSITY

#### PARTICIPATING INSTITUTION CHECKLIST

This checklist is arranged in chronological order to be of assistance as you prepare for the Men's Frozen Four.

•	n. ET, Tuesday, April 1: Email the team credential form to Phil Pierce ncaa.org).
10 a.m. E	T, Tuesday, April 1: NCAA Teleconference with four semifinalists.
<b>Tuesday,</b> schedule a	<b>April 1:</b> NCAA Media Teleconference with four semifinalists. Detailed time above.
Make offio 866-655-9	cial travel party arrangements through the NCAA Travel Service (Short's Travel: 215)
tourname	copies of team manual to all staff members who may be assigned specific nt responsibilities (e.g., coaches, athletic trainers, manager, designated ator, sports information contact and ticket manager).
Discuss tio	eket procedures and policies with host ticket manager, name, phone, email.
<b>By 5 p.m.</b> Frozen Fo	ET, Tuesday, April 1: Elite 90 submission deadline for the 2025 Men's ur.
•	ET, Tuesday, April 1: Forward a video of your team's regional final game to opponent.
• -	ET, Wednesday, April 2: Members of the media are required to fill out the online form at www.ncaa.com/media.



Wednesday, April 9 9 am. ET

Friday, April 11 12:30 p.m. ET

# 2025 NCAA MEN'S FROZEN FOUR Enterprise Center ST. LOUIS, MISSOURI

By Noon ET, Thursday, April 3: Confirm, via email to Lori Wolf ( <a href="mailto:lwolf@ncaa.org">lwolf@ncaa.org</a> ), the number of semifinal game tickets your institution will be purchasing.					
• •	By 5 p.m. ET, Thursday, April 3: Email the Pass Lists and Team Questionnaire found in the Appendixes of this manual to the person listed on the forms.				
By 5 p.m. ET, Tuesday, April 1: Email the Team Information Form you received via email to Jay Jay Rackley ( <a href="mailto:jrackley@ncaa.org">jrackley@ncaa.org</a> ) and Brad Wachler ( <a href="mailto:jbwachler@stlsports.org">jbwachler@stlsports.org</a> ).					
By 5 p.m. ET, Friday, April 4: Contact your assigned hotel property and provide your rooming list for the team block of 76 rooms, as well as, any catering requests or team function requirements.					
Review will-cal	Review will-call and player guest admissions and other ticket procedures.				
Prepare an itinerary and review schedule of events (news conferences, practice schedule, meetings, etc.).					
IMPORTANT DATES/DEAL	<u>DLINES</u>				
<u>Tuesday, April 1</u> 10 a.m. ET	Administrative teleconference with four semifinal teams				
11 a.m. ET	Media teleconference with four semifinal coaches				
Wednesday, April 2 Noon ET	Deadline for media to reserve a hotel room through Phil Pierce at the NCAA national office				
<u>Friday, April 4</u> 5 p.m. ET	Deadline for teams to provide rooming list to designated hotels				

Administrative meeting with four semifinal teams

Administrative meeting with two final teams



# Section 7 - Schedule of Events

# All Times listed below - Eastern Time

## **WEDNESDAY**

[Game 1 – Western Michigan selects Team A or Team B schedule]
[Game 2 – Boston University selects Team C or Team D schedule]

9 a.m.	Pre-touri	nai	ment n	neeting
9:30 a.m 10:45 a.m.	( <mark>Team A</mark>	-	<mark>TEAM</mark> )	ESPN/Westwood One/VWSE/NCAA.com
10:45 a.m Noon	(Team B	-	<mark>TEAM</mark> )	ESPN/Westwood One/VWSE/NCAA.com
11:15 a.m. – 12:15 p.m.	( <mark>Team A</mark>	-	TEAM <sub>.</sub>	) Practice
Noon - 1:15 p.m.	( <mark>Team C</mark>	-	<mark>TEAM</mark> )	ESPN/Westwood One/VWSE/NCAA.com
12:30 p.m 1 p.m.	( <mark>Team A</mark>	-	TEAM	News conference
12:30 p.m 1:30 p.m.	(Team B	-	TEAM)	Practice
1:15 p.m 2:30 p.m.	(Team D	-	<mark>TEAM</mark> )	ESPN/Westwood One/VWSE/NCAA.com
1:45 p.m 2:15 p.m.	(Team B	-	TEAM)	News conference
1:45 p.m 2:45 p.m.	( <mark>Team C</mark>	-	TEAM)	Practice
3 p.m 3:30 p.m.	(Team C	-	TEAM)	News conference
3 p.m 4 p.m.	(Team D	-	<b>TEAM</b>	) Practice
4:15 p.m 4:45 p.m.	(Team D	-	<b>TEAM</b>	News conference

## THURSDAY

[Game 1 – HOME TEAM selects Team A or Team B schedule]
[Game 2 – HOME TEAM selects Team C or Team D schedule]

8:30 a.m 9:10 a.m.	(Team A - TEAM) Morning Skate
9:25 a.m 10:05 a.m.	(Team B - TEAM) Morning Skate
10:20 a.m 11 a.m.	(Team C - TEAM) Morning Skate
11:15 a.m 11:55 a.m.	( <b>Team D</b> - <b>TEAM</b> ) Morning Skate
4:00 p.m.	Game 1 Face-off

<sup>4:00</sup> p.m. Game 1 Face-off \*7:30 p.m. Game 2 Face-off

## **FRIDAY**

10:30 – 10:45 a.m.	ESPN on-ice interview with advancing head coaches.
11 a.m 11:25 a.m.	(Winner of Semifinal #2) – ESPN/Westwood One interviews
11 a.m Noon	(Winner of Semifinal #1) – Practice
11:30 a.m Noon	(Winner of Semifinal #2) – News conference
12:10 p.m 12:40 p.m.	Admin. meeting with two final coaches and administrators.
12:50 p.m 1:20 p.m.	(Winner of Semifinal #1) – News conference
12:50 p.m. – 1:50 p.m.	(Winner of Semifinal #2) – Practice
1:20 p.m. – 1:50 p.m.	(Winner of Semifinal #1) – ESPN/Westwood One interviews

#### **SATURDAY**

9:30 a.m 10 a.m.	(Winner of Semifinal #1) – Morning skate
10:15 a.m. – 10:45 a.m.	(Winner of Semifinal #2) – Morning skate
<mark>6:30 p.m.</mark>	National Championship Game Face-off

<sup>\* (</sup>no less than 60-mins after Game 1 is completed)



# **Administrative Meeting**

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[Reference: Misconduct in this manual and Bylaws 31.02.3 and 31.1.10 in the NCAA Division I Manual.]

It is mandatory that each institution be represented by an Administrator, Head Coach, Sports Information contact and Ticket Office contact. The administrative meeting will be in person.

The NCAA Division I Men's Ice Hockey Committee representative(s) will conduct an administrative meeting to review rules and other tournament procedures, including players' benches and which teams will wear home team colors. The administrative meeting will take place in the Flex 2 Space on Event Level of Enterprise Center at 9 a.m. on Wednesday, April 9.

Each institution must submit its Disqualification/Game Misconduct Disclosure Form via email to Jay Jay Rackley (<a href="mailto:jrackley@ncaa.org">jrackley@ncaa.org</a>) prior to the meeting.

The Friday administrative meeting with the two advancing teams will take place in the Flex 2 Space on Event Level of Enterprise Center 12:30 p.m. on Friday, April 11.

News Conferences	
Wednesday, April 9	
12:30 - 1 p.m.	News conference (Team A – TEAM)
1:45 – 2:15 p.m.	News conference (Team B - TEAM)
3 - 3:30 p.m.	News conference ( <mark>Team C</mark> – TEAM)
4:15 - 4:45p.m.	News conference (Team D - TEAM)
Thursday, April 10	
Postgame #1	News conference with participating coaches and student-athletes
Postgame #2	News conference with participating coaches and student-athletes
Friday, April 11	
11:30 a.m Noon	News conference with winner of semifinal Game #2
12:50 - 1:20 p.m.	News conference with winner of semifinal Game #1
Saturday, April 12	
Postgame	News conference with participating coaches and student-athletes



<u>Postgame Interviews</u>. All press conferences in 2025 will be done in person. All coaches and student-athletes must be made available for post-competition interviews after the "cooling-off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. <u>Failure to do so may result in possible misconduct</u>, as determined by the NCAA Division I Men's Ice Hockey Committee.

Throughout the championship, press conferences are scheduled for the convenience of the press representatives, the coaches and the student-athletes representing the participating institutions. They are designed to provide the media with tournament information required for thorough coverage, and to limit the time demands placed upon the coaches and student-athletes.

<u>Coaches' Obligation</u>. Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter, unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA. They may, however, make their team available to all media representatives staffing the championship and/or report to the interview area before the cooling-off period ends. Should a coach permit one media agency to conduct an interview before the cooling-off period has ended, the entirety of the team is immediately available to all other media representatives desiring interviews.

<u>Cooling-Off Period</u>. A cooling-off period has been set aside for a coach to be with the student-athletes in the locker room after the game. The period begins when the coach enters the dressing room immediately after the game or interview with ESPN or NCAA Productions. The period will be ten minutes for the winning team and twenty minutes for the losing team. A coach may shorten the cooling- off period but may not extend it.

<u>Open Locker Room Policy</u>. NCAA championships have an "open locker room policy," which is administered by the media coordinator on site. Locker rooms will be open for a period of 30 minutes directly after the cooling-off period.

<u>Order of Appearance</u>. The winning coach and players shall be scheduled in the interview room before the losing coach and players after each semifinal game. The losing coach and players will precede the winning coach and players following the national championship game.

**Sports Information.** Each institution must designate a sports information contact to serve as the primary institutional liaison to Phil Pierce, NCAA Men's Frozen Four media coordinator. The individual must be present at all team practices, press conferences, games, pre-tournament meetings and other events where media will interact with coaches and/or student-athletes.

#### **Practices**

Teams shall be allowed to practice in the arena on the day or evening before the opening of the tournament, on the day of the game and on the day or evening between sessions. The ice hockey committee is authorized to schedule or reassign practice times.



Practices not occurring on game days may be open to the public and media. All practices are closed to the other participating teams.

## **Pregame**

Pregame timing sheets will be sent to participating teams.

**Section 8 - Championship Ancillary Events** 

# Reception

A reception will not take place during the 2025 NCAA Men's Frozen Four in St. Louis, Missouri.

#### Fan Festival

Frozen Fest will be located at St. Louis Union Station in the South Lot under the train shed, which is down the street to Enterprise Center on Clark Street. This event is free and open to the public. Hours are 2 - 7 p.m., Thursday, April 10, and Noon - 6 p.m., Saturday, April 12. Fans of all ages are encouraged to check out interactive games and activities, purchase official NCAA Men's Frozen Four merchandise, and takehome giveaways from NCAA Corporate Champions and Partners. This fun-filled event features a DJ, food and drink, and pep rallies by each team's band and cheer.

## Band and Cheer Pep Rally

Each team will be given up to a 15-minute block for programming on the main stage at Frozen Fest. We recommend and request that the institution includes band and cheer teams, mascots, and any notable individuals to speak to the fan bases, such as an athletic director, president, and/or notable alumni. We ask that you submit a minute by minute run of show by Monday, April 7 to Stephanie Gish (<a href="mailto:stephanie.gish@warnermedia.com">stephanie.gish@warnermedia.com</a>) so the production team can accommodate accordingly. Feel free to provide introductions for our emcee, play your fight song (we have AV available if you will not have a band at the championship), and/or have notable members from your school speak on the stage. We will work to ensure every team is worked into the schedule appropriately, which will conveniently work around team welcome arrivals. Please arrive 15 minutes prior to your pep rally time to the stage at Frozen Fest.

#### **Team Welcome Arrivals**

The NCAA and the St. Louis LOC will host "Team Welcome Arrivals" for each team on both Thursday, April 10 and advancing teams Saturday, April 12. Teams will drop off at the Post Entrance of Enterprise Center, located on Clark Street.

Band, cheer teams and mascots are expected to participate in their team's red carpet arrivals. We ask that you arrive at least 15 minutes prior to your team's arrival time. We will have a designated location for each team. We ask that you communicate with us when you arrive to coordinate as both teams may be arriving within a short time frame. If you will not have a band traveling, please reach out to us to try and coordinate playing a recorded version of your school's fight song.

Once teams advance, the NCAA and the St. Louis LOC will reach out to provide more detailed instructions regarding arrival time, parking and day of logistics. Your primary contacts for the team welcome arrivals will be Amanda Beall (<a href="mailto:abeall@ncaa.org">abeall@ncaa.org</a>), Cici Jamison (<a href="mailto:cjamison@stlsports.org">cjamison@stlsports.org</a>); and Heidi Suppelsa (<a href="mailto:hsuppelsa@sbcglobal.net">hsuppelsa@sbcglobal.net</a>).



**Section 9 - Championship Format** 

#### **Bracket Format**

The four regional winners advance to the Men's Frozen Four in St. Louis, which will be conducted April 10 (semifinals) and April 12 (final). The entire championship will use a single-elimination format.

## **Determination of Home/Away Teams**

The highest-seeded team will be the home team in each contest.

**Section 10 - Championship Operations** 

## **Emergency/Evacuation Plan**

Enterprise Center has protocols in place for any type of threat or emergency (e.g., weather, security) and will be staffed and prepared to evacuate (partial or full) or shelter in place. The tournament and venue directors will work with the NCAA staff and committee on any emergencies that may arise during the event.

### Hospitality

**Team Hotel Arrivals**: Upon arrival at the team hotel on Tuesday, April 8, a packet with keys for the team rooms will be available at check-in for the team administrator to distribute.

**Team Rooms at Hotel**: Each team will have one private meeting room that can be used for meeting space, dining, studying, lounge, etc. They will be outfitted with tables, chairs, and soft furniture.

#### Lost and Found

If you lose an item during an event at Enterprise Center, please visit Guest Services located across from Section 119. During an event, lost and found service is located at Guest Services at section 119 on the 100 level. To report a lost item after an event, please fill out the lost and found form. In the "Item Description" section, please include as much information about the item as possible, such as color and physical description. If an item is turned in that matches your item, you will be contacted to verify details of the item.

Unclaimed items will be discarded/donated 7 days after the date the item is turned in. **The Lost and Found Department is open Monday - Friday from 9 a.m. - 5 p.m.** For more information, please call 314-622-5400.

#### **National Anthem**

For the two semifinal games the highest seeded team's band will be asked to play the national anthem prior to the game in which its team is competing. There will be a national anthem singer scheduled to perform prior to the national championship game.

#### Officiating

Officials are selected by the NCAA Division I Men's Ice Hockey Committee. Assignments will be provided to the coaches approximately 90 minutes prior to game time.

**Video Replay**. Please refer to video replay information in the Appendixes.



## **Player Introductions**

During introductions, players shall continue the practice they have done throughout the 2024-25 season.

The introduction procedure shall be as follows: (1) upon returning to the ice, both teams shall circle their respective ends of the ice twice and assemble at their respective goal lines; (2) the U.S. national anthem shall be played; (3) the "visiting team" starters will be introduced first, then the "home team" starters; (4) after being introduced, each starter shall skate to the blue line; (5) after the introduction of each respective team's starting lineup, the remaining players shall skate to the blue line; and (6) after the introductions, the teams may have a short huddle at their respective goals before the face-off.

# Post-Championship and Competition Site Evaluations

All evaluations will be sent from the NCAA at the conclusion of play.

#### **Scouting**

Scouting seats shall be reserved only for the official members of the coaching staffs of the teams participating in the tournament. These seats will be located in the press box.

Semifinal Game No. 1 – Eight seats (two each for the two participating teams and two each for the participants of Game No. 2)

Semifinal Game No. 2 – Six seats (two each for the two participating teams and two for the winner of Game No. 1)

#### **Team Hosts**

The NCAA Division I Men's Frozen Four participating institutions will have access to a team host who will serve and assist each participating team throughout their experience in St. Louis. Prior to traveling, team hosts can help answer any questions or concerns you may have. Once the team arrives, your designated host will be accessible throughout Championship week to support as well.

#### St. Louis Team Hosts:

Jordan Janes 314-244-3330 – (Allentown Regional – Penn State)

Dave Otto 314-504-8234 – (Fargo Regional – Western Michigan)

Jack Stapleton 314-420-7898 – (Toledo Regional – Boston Univ.)

Patrick Quinn 314-619-9929 – (Manchester Regional – Denver)

#### **Team Video**

The filming of an opponent's game is not permitted. Institutions are permitted to film championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes only. Each institution is permitted to use one camera and may film only that portion of the competition in which it participates. The footage may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site. The host institution shall provide a comparable location for both competing teams.



Additionally, each institution will be permitted to plug in to the mult box to record all games in the tournament.

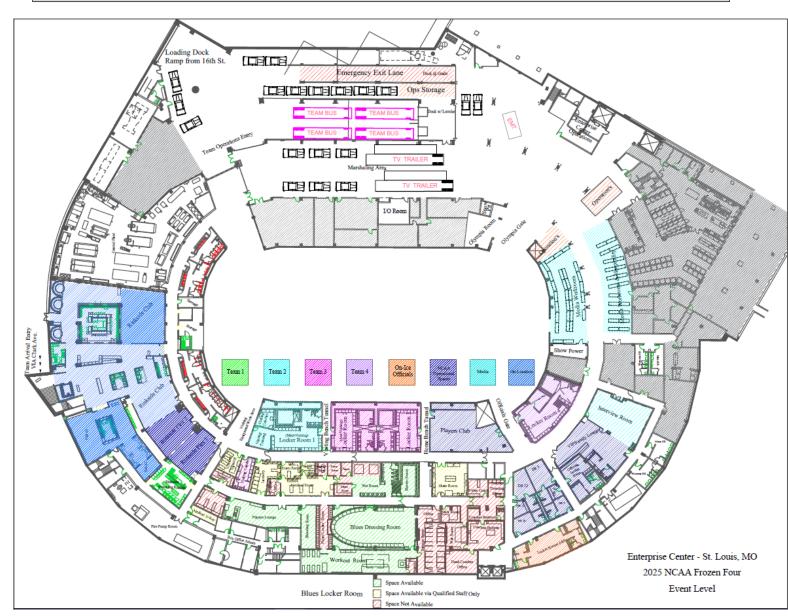
Institution must bring the proper video/audio connectors and all equipment should be properly labeled.

# Video Exchange

Teams participating in the semifinals of the Men's Frozen Four must exchange video of their regional final game to their semifinal opponent prior to noon Eastern time, Tuesday, April 1. In all cases, the video should be of high quality and contain the complete game.

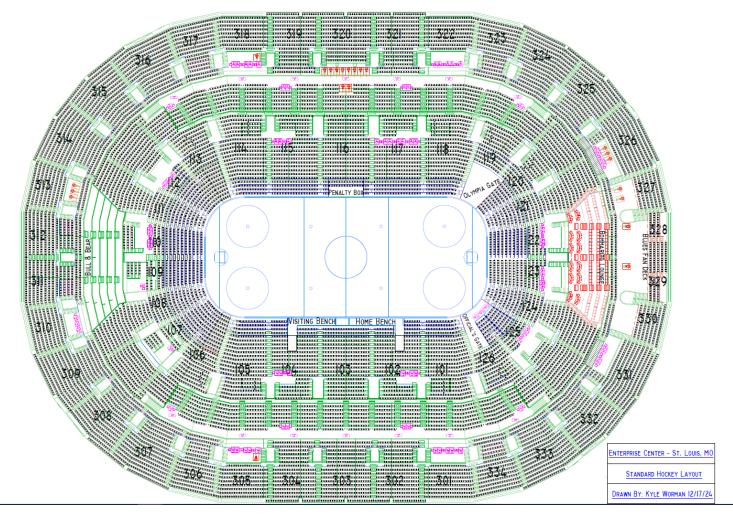
**Section 11 - Competition Site** 

# Competition Site Maps – Enterprise Center Event Level





# Competition Site Maps – Enterprise Center Seating – Hockey







## **Locker Rooms**

Blues Official Team Locker Room	Seed #1	Western Michigan
Locker Room #1	Seed #2	Boston Univ.
Locker Room #2 & #3	Seed #3	Denver
Locker Room #4	Seed #4	Penn State

## **Parking**

Teams arriving for <u>practice</u> may park up to three team cars at the Enterprise Center Loading Dock. 102 S. 16<sup>th</sup> St. St. Louis, MO 63103. Bus parking during the event will be at the Enterprise Center Loading Dock.

## **Participant Entrance**

For all practices, teams will enter Enterprise Center via the loading dock entrance. For games, teams will enter Enterprise Center via the Post Entrance off of Clark St.

**Section 12 - Directions** 

# **Key Points of Interest:**

Enterprise Center (1401 Clark Ave, St. Louis, MO 63103)

• View on Google Maps

St. Louis Lambert International Airport (10701 Lambert International Blvd, St. Louis, MO 63145):

- View on Google Maps
- To Enterprise Center: View in Google Maps
- From Enterprise Center: View in Google Maps

Headquarters Hotel - Hilton St. Louis at the Ballpark (1 S Broadway, St. Louis, MO 63102):

- View on Google Maps
- Located 4 blocks from Enterprise Center
- To Enterprise Center: View in Google Maps

Team Hotels – St. Louis Union Station Hotel, Curio Collection by Hilton (1820 Market St., St. Louis, MO 63103) & Hilton St. Louis at the Ballpark (1 S Broadway, St. Louis, MO 63102):

- View on <u>Google Maps</u> and Google Maps
- 1-4 Blocks from Enterprise Center
- To Enterprise Center: View in Google Maps (From Union Station) View in Google Maps (From Hilton)



**Section 13 - Drug Testing** 

The NCAA is dedicated to fair and equitable competition throughout each round of NCAA championships and strongly supports the drug-testing program established by its membership, to safeguard the health and safety of the participating student-athletes.

#### **Notification**

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

The DCO or designee will notify the participating team's representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.

## **Media Obligations**

Each team is provided a postgame cooling-off period. At the conclusion of the cooling-off period, a member of the drug-testing crew will notify the student-athletes who have been selected for testing. Notification may take place in the locker room (if applicable) or on the field of play. Any student-athlete selected to participate in any postgame news conference is required to attend the news conference prior to checking in at the drug-testing venue. The student-athlete will be escorted to the drug-testing area after all media obligations have been fulfilled.

## **Next Day Testing**

If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be confirmed by the institution no later than immediately following the contest and all student-athletes selected for testing from that team must defer until the next morning. Once testing has begun, testing must be completed and cannot be deferred until the next morning. If deferred until the following day, the testing must begin no later than noon (local time) at the original test site. The host must arrange necessary transportation for teams that elect to test the next morning, or for individuals being tested who need to remain at the facility after other team members have departed.

# **Participant Notification**

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

The DCO or designee will notify the participating team's representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.

#### **Prolonged Test**

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or

institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.



## **Testing Process**

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

Section 14 - Equipment

All team hockey equipment needs should be addressed to Kyle Worman. Teams needing to ship equipment (i.e. skate sharpener, skate dryer, trunks, etc.) should send equipment to:

ATTN: KYLE WORMAN TEAM NAME Equipment Enterprise Center 1401 Clark Ave St. Louis, MO 63103

#### **Instant Video Replay**

Please refer to instant video replay information in the Appendixes.

Section 15 - Lodging

#### **Headquarters Hotel**

#### Hilton St. Louis at the Ballpark

1 S. Broadway St. Louis, MO 63102 314-421-1776

#### **Team Hotels**

Hotel reservation holds for the official travel parties of the competing teams, the game officials and Division I Men's Ice Hockey Committee representatives shall be made by the NCAA. The Division I Men's Ice Hockey Committee will assign teams to the respective hotel properties. Once the teams have been determined and assigned to a hotel, the reservations should be reconfirmed in the names of the institution; and, therefore, the institutions shall be responsible for the reservations. Each participating institution is responsible for making its own arrangements for meeting rooms, meals and other functions.

For the Men's Frozen Four, seventy-six (76) rooms have been reserved for each participating institution. Twenty-five (25) rooms are guaranteed for a minimum of one night for the official travel party of each team. Each institution is responsible for payment of 25 room nights unless it is able to obtain a written release from the hotel's general manager for any of the rooms within this block. Additionally, fifty (50) rooms are reserved and controlled by each participating institution to use as it sees fit (e.g., athletics department personnel not included in the official travel party; band; cheerleaders; parents, etc.).

The deadline for all rooms to be released without penalty by the institution is 5 p.m. Eastern time, Friday, April 4.



Finally, one suite will be provided on a complimentary basis to each participating institution, if available (in addition to the 75 rooms). If a suite is not available, one additional team room will be added. Teams interested in late checkout should inquire with respective hotel about this option.

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution prefers to stay in another hotel, the institution must:

- 1. Obtain a release of the rooms in writing from the hotel's general manager, or
- 2. Utilize the rooms for persons accompanying the official travel party, and
- 3. Not use a hotel that is currently housing another team or officials.

In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

Boston University and Penn State University:

St. Louis Union Station Hotel 1820 Market St. St. Louis, MO 63103

Phone: 314-259-3316 Contact: Mark Wolfard

Email: mwolfard@hiltonstlouis.com

Western Michigan University and University of Denver

Hilton St. Louis at the Ballpark 1 S. Broadway St. Louis, MO 63102

Phone: 314-259-3316 Contact: Mark Wolfard

Email: mwolfard@hiltonstlouis.com



## Section 16 - Expenses/Reimbursement

#### Per Diem

Transportation expenses and per diem will be provided for an official travel party of 37.

# **TES System**

Expense reimbursement for participation in championships must be filed through the Travel Expense System (TES), which can be found online at <a href="http://www.ncaa.org/championships/travel/championships-travel-information?division=d1">http://www.ncaa.org/championships/travel/championships-travel-information?division=d1</a>. All competing institutions must request reimbursement through the system in order to receive the appropriate reimbursement.

If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by email at <a href="mailto:travel@ncaa.org">travel@ncaa.org</a>.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

Section 17 - Media Services

## Credentials - Photos, TV, Participant

Due to the tremendous demand for media workspace, each sports information contact must have all media members fill out the online credential form at <a href="www.ncaa.com/media-credentials">www.ncaa.com/media-credentials</a> by 5 p.m. Eastern time, Tuesday, April 2. Please contact Phil Pierce, NCAA Men's Frozen Four Media Coordinator at 317-917-6976 or <a href="ppierce@ncaa.org">ppierce@ncaa.org</a> with any questions.

All working credentials must be picked up in person with valid picture identification. Credentials are nontransferable. Any individual violating this policy is subject to removal from the facility and loss of privileges for future NCAA Championships. Each institutions sports information director should work with Phil Pierce to verify delivery, placement and storage of any media materials.

#### **Interview Policies**

In section 7 above.

#### **Media Materials Requested**

In 2025, all media materials will be available virtually. Documents can be located here.

## **Media Services**

<u>Lodging</u>. Members of the media wishing to request hotel accommodation must do so through the online application process. Media members who are approved for credentials will receive a link to request hotel accommodations at the media hotel.

Marriott St. Louis Grand 800 Washington Ave St. Louis, MO 63101 314-621-9600



#### Television/Webcasts

For broadcast information, please visit <a href="http://www.ncaa.com/media">http://www.ncaa.com/media</a>.

Section 18 - Medical

#### **Ambulance**

St. Louis Fire Department (EMS) provides standby service for all practices and games. When applicable, patients will be transported to Barnes Jewish Hospital, One Barnes Jewish Hospital Plaza, St. Louis, MO 63110.

# **Athletic Training**

Certified athletic trainer(s) shall be available in the athletic training facility and assist the participating institutions' sports medicine staff. Certified athletic trainer(s) shall be on site for each scheduled practice or contest. Physician(s) shall be on-call or on site for all practice and game days, depending on the sport. When applicable, the host institutions shall provide specialty physicians (e.g., dermatologists, orthopedic, ophthalmologist), dentist, x-ray technicians, emergency medical technicians (EMTs) or licensed massage therapists.

#### **Championship Medical Contacts**

The Enterprise Center has created informational documents for teams participating in the 2025 NCAA Division I Men's Frozen Four. These documents include all pertinent medical facilities, contacts, and procedures for the Championship at Enterprise Center. To obtain a copy of these documents, or to address any specific questions, please reach out to:

Mike Heffner Athletic Training Lindenwood Athletics Cell: 314-960-3812 mike@stlats.com



## **Concussion Management**

The NCAA has adopted legislation that requires each active member institution to have a concussion management plan for its student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions. A student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

#### **Hospitals and Emergency Services**

The championship hospital is Barnes Jewish Hospital located four miles from Enterprise Center.

#### **Barnes Jewish Hospital**

One Barnes Jewish Hospital St. Louis, MO 63110

#### **Medical Examinations**

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student -athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life-threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

#### X-rays

For non-urgent follow-up of illness or x-ray, etc., please contact Mike Heffner at (314) 960-3812 for appropriate appointments and scheduling needs.



## Section 19 - Participant Expectations & Guidelines

## **Ethical Behavior by Coaches**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field.

Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

## Therefore, coaches must:

- 1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
- 2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
- 3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
- 4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
- 5. Firmly establish with their student-athletes the standards of acceptable conduct.
- 6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
- 7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
- 8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
- 9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

#### Misconduct and Failure to Adhere to Policies

#### Misconduct

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.



#### Failure to Adhere to Policies

A governing sports committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/ march-in forms for qualification and other materials necessary for the efficient administration of the competition. Visit <a href="http://www.ncaa.org/sites/default/files/Failure%20to%20Adhere%20to%20Policies%20and%20Procedures">http://www.ncaa.org/sites/default/files/Failure%20to%20Adhere%20to%20Policies%20and%20Procedures</a> 09302015.pdf to see the full misconduct/failure to adhere policy and procedure and fines.

## **Sportsmanship**

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

#### **Sports Wagering**

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; Internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

#### Student-Athletes

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

#### Postseason

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize.

#### Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.



The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

**PLEASE NOTE**: Postgame cigars are **NOT** permitted for <u>any reason</u> and shall be subject to fine and/or misconduct.

Section 20 - Security

## Media/Interview Area

Upon entering the building, all media members are subject to security procedures including personal and bag searches. Security personnel will be provided in working press areas.

## **Team Locker Rooms**

Upon entering the building, all participants will be subject to security procedures including personal and bag searches. Participants unloading from team buses in the service yard will be searched upon entering the building and then will proceed to the team locker room. Security personnel will be provided outside all team locker rooms located on ice level.

Section 21 - Team Travel/Transportation

#### **Airports**

St. Louis Lambert International Airport 10701 Lambert International Blvd

St. Louis, MO 63145 Phone: 651.726.555

Website: https://www.flystl.com/



## **Bus Companies**

For 2024-25 championships, institutions will have the ability to work directly with bus companies and/or use tier regular season providers. This team will secure ground transportation to and from the site of competition if they are a drive and if they are a fly any other transportation needs to and from the airport and while competing at NCAA championships. Institutions eligible for ground travel, per the NCAA Travel Policies, will receive reimbursement directly from the NCAA Travel Expense System. Institutions must use bus companies that meet NCAA safety standards. These safety standards can be found <a href="here">here</a>.

#### **Police Escorts**

Police escorts will be provided. Including upon arrival at the airport to the hotel and from the team hotel to the venue on game day. Please contact Cici Jamison (<a href="mailto:cjamison@stlsports.org">cjamison@stlsports.org</a>) to arrange appropriate accommodations for escorts.

#### **Rental Cars**

Major name-brand rental car companies such as Alamo, Avis, Budget, Enterprise, National, and more are available at the St. Louis Lambert International Airport (). Please visit the following TPA car rental website for the full listing, as well as contact information for each: <a href="https://www.flystl.com/parking-and-transport/rental-cars">https://www.flystl.com/parking-and-transport/rental-cars</a>.

## **Short's Travel Management**

The participating institution shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at <a href="https://www.shortstravel.com/ncaachamps">www.shortstravel.com/ncaachamps</a>.

The NCAA has adopted transportation and per diem policies with respect to the travel and expenses incurred by the competing institution. The most up-to-date Division I guide can be found at: http://www.ncaa.org/championships/travel/championships-travel-information?division=d1.

Section 22 - Tickets

#### Allotments

Each team will be allocated a maximum of 500 tickets, with approximately 400 seats located in the lower level and approximately 100 seats located in the upper level, for the semifinal games. Institutions must, at a minimum, purchase the 400 lower-level seats.

Each institution must notify the NCAA of the number of desired tickets by noon Eastern time, Thursday, April 3. If any institution does not purchase the full allotment of upper-level tickets, the remaining tickets will be offered equally to the other institutions that may desire additional tickets.



The mobile tickets will be forwarded by the NCAA to each team's ticket manager, and he/she will be responsible for forwarding the tickets to the end user.

The two advancing teams will be allocated the same number of tickets for the championship game as they purchased for the semifinal games and will be charged the all-session ticket price. The two non-advancing teams will not be allocated any tickets for the championship game and will only be charged for single-session tickets.

Requests for additional tickets for either day of the competition will be handled based on availability.

Note: Teams cannot provide tickets to a partner for the sole purpose of reselling tickets on the ticket marketplaces regardless of if it is above or below face value.

#### Location

The No. 1 and No. 2 seeds should be assigned to the two corners behind their team bench. The No. 3 and No. 4 seeds should be assigned to the two corners opposite their team bench. Bench assignments will be based on locker room locations and those locations will be assigned once the participating teams have been determined.

## Locations

Institution	Home/ Away	Locker Room	Team Tickets Lower Level	Team Ticket Upper Level	Non- Dressed Participants	Bands	Team Suite
Western Michigan	Game 1 Home	Blues Team Locker Room	Section 101/126	301	108	334	203, 225, 241, or 263
Denver	Game 1 Away	Locker Rooms 2 & 3	Section 118/119	322	124	306	203, 225, 241, or 263
Boston University	Game 2 Home	Locker Room 1	Section 105/106	305	108	334	203, 225, 241, or 263
Penn St.	Game 2 Away	Locker Rooms 3/4	Sectio n 113/1 14	318	124	306	203, 225, 241, or 263



#### **Mobile Tickets**

All tickets for the Men's Frozen Four will be mobile, including those for player-guest purposes. All allocated tickets will be forwarded to the designated ticket manager and he/she will be responsible for transferring the tickets to the end user. To transfer tickets, each guest's first and last name, and email address will be needed.

# **Non-Participant Seating**

Seating in these areas shall be restricted to the individuals on each team who have been issued bench credentials.

## **Scouting Seats**

Scouting seats shall be reserved only for the official members of the coaching staff of the teams participating in the tournament. These seats shall be located at either end of the press box. The following seats shall be reserved:

Semifinal Game 1: Two seats for each of the four teams; eight seats total.

Semifinal Game 2: Two seats for each of the three remaining teams; six seats total.

#### **Ticket Prices**

All-Session Lower - \$390 All-Session Upper - \$250

Single-Session Lower - \$195 Single-Session Upper - \$125

#### **Complimentary Ticket Policy**

Participating institutions are not entitled to complimentary tickets. The participating institutions must first purchase tickets, which are then treated as complimentary (player-guest) tickets for the student- athletes.

#### **Player-Guest Ticket Distribution**

Institutions are not required to obtain in-person signatures from those individuals using player-guest tickets; therefore, the NCAA will not provide space at the arena for institutions to manage these tickets. If an institution wishes to obtain a signature for the use of player-guest tickets, it must do so through other means managed by the institution. It is the responsibility of the institution to ensure that all student-athletes and player-guests are aware that all tickets are mobile, and the usage of those tickets can be tracked for compliance purposes.

#### Team Suites (New for 2025)

Each team will have the opportunity to purchase a suite for the semifinal games on Thursday, April 10. The two teams that advance to the championship game on Saturday, April 12, will have the opportunity to purchase two suites. No suites will be reserved for the teams that do not advance.

#### Suite Tickets

The cost for a suite ticket is \$195 per day. If the suite is used for both days, the total ticket cost is \$390.



# Capacity

The maximum capacity of each suite is 24 (16 seats, 4 barstools, 4 SRO).

#### Opt-In Deadlines

All suites are optional. Teams must notify the NCAA by noon Eastern time, Thursday, April 3, if they wish to purchase their suite. The two teams advancing to the championship game must purchase their suite(s) by noon Eastern time, Friday, April 11.

## Ticket Distribution/Payment

All suite tickets will be mobile. The tickets will be forwarded by the Enterprise Center to each team's ticket manager, and he/she will be responsible for forwarding the suite tickets to the end user. Each guest must have a suite ticket for entry to the suite. Additional suite passes will no longer be distributed by the NCAA.

The NCAA will invoice each team for the suite tickets, and payment will be due directly to the NCAA.

#### Catering

Each team is responsible for ordering and paying for their own catering. The catering menu may be found online at <a href="http://www.enterprisecenter.com/premium-seating/services/dining-catering">http://www.enterprisecenter.com/premium-seating/services/dining-catering</a>.

To submit your catering order, please contact a member of the Levy Restaurants team:

Drew Wielgus
Senior Manager of Suites, Levy Restaurants
<a href="mailto:dwielgus@levyrestaurants.com">dwielgus@levyrestaurants.com</a>
314-622-5428

Kara Vetter
Sales Admin, Levy Restaurants
<a href="mailto:kara.vetter@levyrestaurants.com">kara.vetter@levyrestaurants.com</a>
314-552-4510

All food and beverage orders must be submitted by Friday, April 4.

## **Payment**

Full payment for tickets must be forwarded to the NCAA within 60 days of the last date of competition. A \$500 fine shall be assessed for each day an institution fails to pay for its tickets after the 60-day deadline. The NCAA may waive this provision based on extenuating circumstances.

Section 23 - Travel Party

## Band/Spirit Squad/Mascots

A maximum of 25 band members, including the director, 12 uniformed cheerleaders and/or pep squad members, and one costumed mascot will be admitted free of charge via a pass list. The band/cheerleader/mascot entrance is located at the Loading Dock Entrance off South Park Ave.

Each band will be provided 50 seats for its use.



## Band/Spirit Squad/Mascots Hosts

The NCAA Division I Men's Frozen Four participating institutions bands, spirit squad and mascots will have access to a liaison who will serve and assist each participating band, spirit squad and mascot throughout their experience in St. Louis. Prior to traveling, the liaison can help answer any questions or concerns you may have. Once the team arrives, your designated liaison will be accessible throughout Championship week to support as well.

### Banners and Artificial Noisemakers.

No banners may be posted at the tournament other than the NCAA and approved media banners. Artificial noise makers, air horns, and electronic amplifiers are not permitted and shall be removed upon discovery.

<u>Cheerleaders</u>. All cheerleaders must conform to the guidelines set by the American Association of Cheerleader Coaches and Advisors (AACCA). Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts are solely the participating institutions' responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance.

Cheerleaders and mascots will be permitted only on their team's side of center ice during pregame team introductions. Additionally, mascots are not permitted on the ice if the mascot must exit the ice through the opposing team's exit.

<u>Electronic Amplification</u>. Bands may use electronic amplification equipment with the specific approval of the NCAA representative.

#### **Bench Passes/Assignments**

Team benches will be determined based on locker room assignments. When possible, a team shall be placed directly in front of or across from its ticketed allotment. If each team competing in a game has its ticket allotment at the same end of the ice, the team that has tickets assigned directly behind the bench shall be assigned to it.

#### **Bench Size**

Participating teams are limited to 19 skaters plus not more than three nor less than two goalies on the bench for competition. Per NCAA rule 90.5: "Not more than 20 players and three goalkeepers may participate in the pregame warm-up." Only players in uniform and eight additional team personnel are permitted on the bench. An institution that is advised it is in violation of this regulation and does not conform promptly to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

## **Squad Size**

Participating teams are limited to a squad size of 27 eligible student-athletes. Replacements are permitted up to the starting time of the game; but after the game begins, no replacements shall be permitted for any reason.



## **Travel Party Size**

Transportation expenses and per diem will be provided for an official travel party of 37; however, a total of 45 team credentials will be allocated per institution.

#### **Team Credentials**

Team credentials will have the individuals' name pre-printed on them. Please list anyone that is possible to be on your team pass list of 45 on the team credential form (even if that means you need to list 50 or so) which can be found in the appendixes. They will be printed exactly how you spell them on the form so please give careful attention when listing the individuals' names.

The team credential form is due at **10 a.m. Eastern time**, **Tuesday**, **April 1** so they can be printed in time. Once you submit your official team pass list of 45, we will pull any credentials for individuals that you listed on the preliminary credential list that did not make the final cut. In addition, we will have some blank ones with the team name in case you forgot someone. Please submit the form to Phil Pierce (ppierce@ncaa.org) or contact him if you have any questions.

## Section 24 - Trophies and Awards

The NCAA will provide a student-athlete memento for participants in NCAA championship competition. These mementos will be provided post championship to the institution's campus for the members of the official travel party. If a team would like to purchase additional student-athlete mementos for their team, they will be provided information post championship on the process to purchase the additional mementos.

#### **Additional Award Ordering**

To purchase additional awards please use the following link: https://services.mtmrecognition.com/ncaa/

#### **All-Tournament Team**

A six-man all-tournament team, including the most outstanding player, will be selected by the media immediately following the championship game. Members of the team will be selected by position – one goalkeeper, two defenders and three forwards. The most outstanding player MUST be a member of the six-man all-tournament team.

#### Elite 90

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics of the NCAA national office staff at 317-917-6222 or elite90@ncaa.org. All documents, including deadlines and nomination forms, can be obtained at Elite 90 forms.

The submission deadline for nomination for NCAA Division I Men's Ice Hockey is 5 p.m. Eastern time on Wednesday, April 2.



**Section 25 - Uniforms** 

Each participating institution should be prepared to bring both home and away uniforms to the site of the competition. The home team shall wear light or white jerseys subject to the approval of the committee.

## **Player Numbers on Helmets**

Each institution must have player numbers on the front and back of each helmet.

#### Laundry

Members of the St. Louis Blues equipment staff will handle all laundry needs from the teams on site.

## **Logo Policy**

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual.]

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

- 1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
- 2. The student-athletes institution's official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2 1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athletes institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

#### Division I Additional Requirements

The logo restriction on student-athletes' apparel set forth in 12.5.4 shall apply during the NCAA championships to all personnel (e.g., coaches, trainers, managers) who are on the team bench for practices and games or who participate in news conferences. Please note that those contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect before August 11, 1998. Also, the logo restriction on student-athletes' apparel as



set forth in 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events.

#### **Patches and Helmet Stickers**

The NCAA will provide patches and helmet stickers for each institution. Fifty-four (54) patches will be provided, which is enough for both home and away jerseys, based on a squad size of 27. The preferred location for the patch is on the chest; however, the sleeve is an acceptable alternative.

Thirty-five (35) helmet stickers will be provided, which is more than enough to cover the permissible squad size. Placement of the sticker is up to each team since some teams have other decals already in place.

#### **Section 26 - Host City Information**

For specific information, including restaurant recommendations, religious services, attractions, golf course listings, etc. please reach out to the St. Louis City Host or visit <a href="https://explorestlouis.com/see-and-do/">https://explorestlouis.com/see-and-do/</a>.

#### St. Louis Team Hosts:

Jordan Janes 314-244-3330 – (Allentown Regional – Penn State)
Dave Otto 314-504-8234 – (Fargo Regional – Western Michigan)
Jack Stapleton 314-420-7898 – (Toledo Regional – Boston University)
Patrick Quinn 314-619-9929 – (Manchester Regional – Denver)



#### 2025 NCAA MEN'S FROZEN FOUR Enterprise Center

St. Louis, Missouri

### **Team Information Form**

(Please submit this form by 5 p.m. ET, Tuesday, April 1) to Jay Jay Rackley (<u>irackley@ncaa.org</u>) and Brad Wachler (<u>bwachler@stlsports.org</u>)

Institution:		
Designated Administrator Name:		
Title:		
Work Phone:	Cell Phone:	
Fax:	E-mail:	
Travel Information:		
Date/Place of Arrival:		
Airline and Flight #:		
Bus Company:		
Expected Arrival Time:		
Personnel Information:		
Head Coach:		
Cell Phone:	E-mail:	
Director of Operation:		
Cell Phone:	E-mail:	
Sports Info Dir.:		
Cell Phone:	E-mail:	
Athletic Trainer:		
Cell Phone:	E-mail:	
Drug Testing Liaison:		
Cell Phone:	E-mail:	
Travel Coordinator:		
Cell Phone:	E-mail:	
Equipment Manager:		
Cell Phone:	E-mail:	



# **Team Information Form**

Will you be sending a band?	Yes	No
If yes,	, please provide the	following information:
Band Coordinator:		
Work Phone:		
Cell Phone:		
Fax:		
E-mail:		
Will you be sending cheerleaders?	Yes	No
If yes, please provide the following inform	nation:	
Cheerleading Coordinator:		
Work Phone:		
Cell Phone:		
Fax:		
E-mail:		
Will you be sending a mascot:	Yes	No
Mascot Coordinator:		
Work Phone:		
Cell Phone:		
Fax:		
E-mail:		
Colors:		
How many buses/vehicles will be onsit	e including	
band and cheerleaders, if applicable?		Buses Vans/Ca



# Official Team Roster

Please submit this form to the NCAA liaison on site at the administrative meeting. Please list all eligible student-athletes up to the permissible squad size.

Institution:			

	STDUENT-ATHLETE	T-SHIRT SIZES
1.		
2.		
3.		
4.		
5.		
6.		
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25.		
26.		
27.		



**Institution:** 

20.

21.

23.

24.

25.

#### 2025 NCAA MEN'S FROZEN FOUR Enterprise Center St. Louis, Missouri

# **Pass List for Band Members**

(Please submit this form by 5 p.m. ET, Thursday, April 5), to Cici Jamison (cjamison@stlsports.org).

Other individuals must enter with a game ticket.

1.	Director:
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
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14.	
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16.	
17.	
18.	
19.	



<u>Pass List for Cheerleaders and Mascot</u> (Please submit this form by 5 p.m. ET, Thursday, April 5), to Cici Jamison (cjamison@stlsports.org).

Other individuals must enter with a game ticket.

<b>Institution:</b>		
	1.	Mascot:
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
	8.	
	9.	
	10.	
	11.	
	12.	
	13.	



#### TEAM CREDENTIAL FORM

(Please submit this form by 10 a.m. ET, Tuesday, April 1, to Phil Pierce at ppierce@ncaa.org)

Please list anyone that is possible to be on your team pass list of 45 on the team credential form (even if you need to list more.) You will be issued <u>45</u> credentials upon your arrival at the arena. The credentials will be printed exactly how you spell them on this form so please give careful attention when listing the individual's names.

#### Institution:

	First Name	Last Name	Function
1.			Student-Athlete
2.			Student-Athlete
3.			Student-Athlete
4.			Student-Athlete
5.			Student-Athlete
6.			Student-Athlete
7.			Student-Athlete
8.			Student-Athlete
9.			Student-Athlete
10.			Student-Athlete
11.			Student-Athlete
12.			Student-Athlete
13.			Student-Athlete
14.			Student-Athlete
15.			Student-Athlete
16.			Student-Athlete
17.			Student-Athlete
18.			Student-Athlete
19.			Student-Athlete
20.			Student-Athlete
21.			Student-Athlete
22.			Student-Athlete
23.			Student-Athlete
24.			Student-Athlete
25.			Student-Athlete
26.			Student-Athlete
27.			Student-Athlete
28.			Head Coach
29.			Assistant Coach



30.	Assistant Coach
31.	Director of Operations
32.	Equipment Manager
33.	Athletic Trainer
34.	Sports Information Director
35.	
36.	
37.	
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# NCAA Division I Men's Ice Hockey Disqualification/Game Misconduct Disclosure

Disqualification (DQ) Game Misconduct (G						
Name of Student-Athle	ete Date	Opponent	No. of DQs	Type of Penalty	No. of GMs	Type of Penalty
			. <b>L</b>	1		1
Authorized Signatures:						
	Head Coach			Date		
	Director of Athletic	s or Designee		Date		



#### NCAA Tournament Supplemental Discipline

NCAA Ice Hockey Rules and championship policies allow for the use of supplemental discipline during championship competition. This document details the procedures the Division I Men's Ice Hockey Committee will follow when the use of supplemental discipline is needed.

#### 1. NCAA Division I Men's Ice Hockey Committee Review.

The Division I Men's Ice Hockey Committee, at its discretion, may investigate any incident that occurs in connection with any tournament game and may assess additional suspensions for any offense committed during the course of a game or any aftermath thereof by a player, goalkeeper, Trainer, Equipment Manager, Coach or non-playing personnel whether or not such offense has been penalized by the on-ice officials.

#### 2. Incident Involving a Non-Advancing Team.

If the committee, NCAA liaison or officiating liaison determines further review is needed and the team is not advancing, all pertinent details should be collected on site (e.g., referee statements, committee/liaison reports, etc.) and discussed on-site. A preliminary recommendation should be reached, if possible, to discuss with the full committee at the next opportunity (e.g., Frozen Four).

#### 3. Incident Involving an Advancing Team.

If the committee, NCAA liaison or officiating liaison determines further review of an incident involving an advancing team is needed, it should be conducted as soon as possible. A decision on the availability of any student-athletes and/or coaches involved should take place before that team's next practice opportunity.

#### 4. Team Request for Review.

If an investigation is requested by a team the following procedure must be followed:

- a) Team representative must contact the applicable on-site NCAA staff representative to notify him/her that a request for review will be submitted.
- b) Complete and submit the Supplementary Discipline Form <u>within 2 hours</u> of the end of the game in question, signed by the Athletic Director (or administrator on-site) of the requesting team.
- c) Submit completed form and game video queued to the incident(s) noting period and time to the applicable NCAA staff representative. The form may be e-mailed.
- d) The Committee will notify the teams involved that a request for review has been submitted.
- e) The NCAA committee member, staff representative and officiating liaison will investigate, review and document findings with the Committee and issue results.
- f) Every effort will be made to make a decision on the availability of any student-athletes and/or coaches involved before that team's next practice opportunity.

- g) The decision of the Committee will be final. Appeals, protests are not recognized or permitted.
- h) By NCAA playing rule, the Committee may not decrease any penalties assessed before, during or after the game by the on-ice officials.

# NCAA Division I Men's Ice Hockey Championship SUPPLEMENTAL DISCIPLINE POLICY

GAME:		vs		OUTCOME OF GAME:	
REVIEW INITIA	TED BY (check one):	Committee mem	aber/NCAA staff	Officiating liaison/on-ice officials	Team
PERSON REQUI	ESTING REVIEW (tea	um only):		Contact phone number:	
SIGNATURE OF	TEAM ATHLETICS D	DIRECTOR/DESIG	NEE (required for tean	n review):	
			INCIDENT REV	<u>/IEW</u>	
PERIOD:	TIME OF GAME	:	GAME OFFICIALS: _		
DESCRIPTION O	F INCIDENT (use add	ditional sheets if	needed):		



# NCAA ICE HOCKEY VIDEO REVIEW/CHALLENGE QUICK REFERENCE GUIDE

#### OFFICIALS' REVIEW --OR-- COACH'S CHALLENGE

- 1. Scoring of a goal puck:
  - · Crossing goal line.
  - Entering net before it is dislodged.
  - Entering net before time expires or referee's whistle.
  - · Deflected in off an official.
  - Enters the net before a penalty infraction.
  - Enters the net as a culmination of a continuous play.
- 2. Establish correct time on the clock.
- 3. Determine correct faceoff location.
- 4. Review of infraction that may result in student-athlete ejection.
- 5. Identify those involved in a fight.
- 6. Penalty shot goals.

#### **COACH'S CHALLENGE ONLY**

- 1. Scoring of a goal:
  - · Offsides.
  - Distinct kicking motion or directed in goal with hand.
  - · Goalkeeper interference.
  - · Goal scored as a direct result of high stick into the net.
- **2.** Defending player covering the puck in the goal crease.
- Missed Game Stoppage Event in offensive zone that defending team claims should have been stopped (High stick, Hand Pass, Curved Glass, Protective Netting, etc.).

Note: Coaches and officials should thoroughly review the rules governing the use of video replay (Rule 93); this is intended to be a quick reference to assist.

Direct Result is defined as there is no
Change of Possession after the infraction and prior to the goal.
NCAA is a trademark of the National Collegiate Athletic Association.



#### **GOALTENDER INTERFERENCE CRITERIA**

- 1. Was the contact inside or outside the blue paint (crease)?
- 2. Did the contact prevent the goaltender from moving freely in the goal crease without being hindered from an attacking player?
- 3. Did the contact have an impact on the goalie's ability to make a save?
- 4. Was contact initiated by the goaltender's own defenseman, or was it by an attacking skater?
- 5. Was the contact avoidable, and did the skater make an effort to avoid the contact?
- 6. Did the goaltender have enough time to get back into position (reset) before the goal was scored?
- 7. Visual Screening:
  - 1. Did the attacking player establish a significant position within goal crease to obstruct the goalkeeper's vision and impair his/her ability to defend the goal?
  - **2.** A player establishes a significant position within the crease when his/her body, or a substantial portion thereof, is within the goal crease for more than an instantaneous period of time.

#### NCAA Ice Hockey Media/Television (TV) Timeout Policy

- 1. There will be three (3) Media/Television (TV) Timeouts per period.
- 2. TV Timeouts will be taken at the first whistle (stoppage in play) after the following times on the game clock:

```
TV Timeout #1 – UNDER 15:00 (14:59 – 10:00) for a total of 90 seconds (1:30). TV Timeout #2 – UNDER 10:00 (9:59 – 5:00) for a total of 90 seconds (1:30). TV Timeout #3 – UNDER 5:00 (4:59 – 0:00) for a total of 90 seconds (1:30).
```

- 3. TV Timeouts are **NOT** permitted during the following situations:
  - When the game clock stops exactly at 15:00, 10:00 or 5:00.
  - During a power play.
  - After a goal.
  - When a rule requires one team to keep the same players on the ice.

**Examples:** A) Icing, B) defensive team causes net to be knocked out of position, C) defensive team shoots puck directly out of play from the defensive zone, or D) a hand pass by the defensive team in the defensive zone.

- In overtime.
- When a penalty shot is called. In this scenario, if the team elects to take the penalty shot, this process will proceed immediately; if the team elects to take a minor penalty, the TV timeout will be taken before the power play starts. Once the team elects to take the minor penalty, that decision is final and may not be switched.
- 4. TV Timeouts **ARE** permitted during the following situations:
  - Before a power play begins.
  - During even strength situations (e.g. 4x4 or 3x3).
  - Late in any of the first three periods (e.g. game clock is UNDER 1:00 in each period).
- 5. The only exception when a TV Timeout <u>WILL BE</u> permitted prior to UNDER 15:00, 10:00 and 5:00 on the game clock is if an extensive stoppage in play occurs (e.g. section of glass breaks or other prolonged delay). In these situations, the originally scheduled TV Timeout will be replaced. This protocol exists to keep the timing sequences of the game in tact while preventing the TV entity from having to double-up on TV Timeouts at the end of the period.
- 6. If there is not a stoppage in play during one of the 5-minute "TV Timeout Break Zones" (e.g. game clock between 14:59-10:00), which causes the TV Timeouts to double-up, then the TV entity will take its two allotted TV Timeouts during the next two stoppages of play regardless of how much or little time has transpired between TV Timeouts (e.g. two TV Timeouts would occur between 9:59 and 5:00).

- 7. The horn will sound with 20 seconds remaining in the TV Timeout (1:40), signaling both teams to return to the ice. Officials will use the normal faceoff procedure and at 2:00, the officials are free to drop the puck to begin play. This timing is controlled by the NCAA Video Replay Communicator and not by the TV entity. The TV entity will hire a Timeout Coordinator and will notify the officials and the TV Truck when 30 seconds, 15 seconds and 10 seconds remain in the TV Timeout. The TV entity must be ready to play when the officials drop the puck. There are no exceptions to this rule.
- 8. The NCAA Video Replay Communicator will cue the stoppage of play via the light at the Penalty/Scorer's Box.
- 9. The student-athletes will go to their benches during TV Timeouts.
- 10. Officials will place the puck at face-off location. Both linesmen will be positioned between the benches.
- 11. Referee will go through normal line change procedure and begin play (e.g. drop the puck).
- 12. Each team is allowed a 1:00 Team Timeout during the game. If a team uses its Team Timeout, the TV entity may go to a commercial break at its own discretion. The Team Timeout does NOT replace any of the TV Timeouts and the resumption of play will not be held up for the TV entity.
- 13. Overtime. Overtime Ties will be broken by 20-minute period sudden-death overtime periods. The ice will be resurfaced upon completion of regulation play. Teams will change ends at the end of each overtime period.
  - In each overtime period, at the first stoppage of play under the 10-minute mark, and ice maintenance timeout of one-minute in duration will be administered. Teams may return to their benches at this time. This will only occur when a change of players is allowed by rule.
  - Timeout During Overtime Each team is awarded one team timeout if the game is tied after 60 minutes of play. This is not an additional timeout in cases where a team has not utilized its timeout during regulation play. Both teams receive a timeout in each overtime, should the game continue past the one overtime period, but the timeouts do not accumulate.



#### **MEMORANDUM**

February 20, 2025

#### VIA EMAIL

TO: NCAA Men's and Women's Ice Hockey Conference Commissioners, Coaches and Coordinators of Officials.

FROM: Jeff Fulton, secretary-rules editor

NCAA Men's and Women's Ice Hockey Rules Committee.

SUBJECT: NCAA Ice Hockey Postseason Overtime Video Review

This communication serves as a reminder and guidance regarding the 2024-25 rule change involving video replay review of overtime goals in postseason games (e.g., NCAA championship or conference tournament). It is the rules committee's intent to use video replay efficiently to clear overtime goals and end these important games correctly.

As a reminder, the rules that will be in effect are below:

Video replay. During postseason games where video replay is used, all overtime goals will be cleared by the on-ice officials. Each postseason entity (e.g., NCAA championship or conference) will determine which allowable video replay procedure to use.

Guidance and process for clearing overtime goals (Rule 93.7):

- On-Ice Officials are required to review all overtime goals.
- Review will include entry into the offensive zone (possible offsides) to the puck entering the goal net legally.
- Officials will utilize all aspects of video replay criteria to confirm the goal was scored legally.
- Coaches may challenge any aspect of the play outside of scoring a goal (i.e. Major Penalty) that complies with Rule 93.4 (Video Replay Criteria).
- A coach's challenge must take place prior to the on-ice officials clearing the goal.
- The captain of the challenging team must request any additional reviews prior to on-ice officials clearing goals. When the on-ice officials confirm the overtime goal was scored legally, the game is complete, and no additional challenges may be requested.

Thank you for your time and attention to this important communication. Good luck this postseason.

JF:th

cc: NCAA Men's and Women's Ice Hockey Rules Committee NCAA Registered Officials Selected NCAA Staff Members

#### ESPN MULT-BOX & PRESS BRIDGE SPECS

#### Input

1x 3G/HD/HS-SDI/SDI (\*Audio Embedded)

#### Outputs

12x 3G/HD/HD-SDI/SDI re-clocked video output copies of input signal

12x HDMI 2.0 EDID video outputs copies of input signal

#### **Local Monitor**

7" color video and audio monitoring built in unit. Control local volume via screen buttons. (\*Does not alter input/output levels)

#### **Supported Resolutions**

SD 720x408i / 720x576i HD 1280x720 50p/60p 1920x1080 50i/60p 1920x1080 24p/25p/30p

#### **SDI Formats**

SD-SDI (SMPTE 259M) HD-SDI (SMPTE 292m) 3G-SDI (SMPTE 424M/SMPTE 425M)

#### Audio

16 channels embedded audio on BNC outputs

2 channels of stereo @ 20 bit, 192khz audio HDMI outputs

