



2019 WOMEN'S
NATIONAL COLLEGIATE
GYMNASTICS
CHAMPIONSHIPS

BATON ROUGE, LA
Louisiana State University, Host

PARTICIPANT
2018-19 MANUAL

Regionals

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SECTION 1 – INTRODUCTION

Congratulations on your qualification to the 2019 National Collegiate Women's Gymnastics Championships! This 37th year of regional competition will be held Thursday to Saturday, April 4-6, at the Pete Maravich Assembly Center hosted by the LSU Tigers.

As your team/individual competitors prepare for the championships in Baton Rouge, this manual will be a helpful guide to the policies and procedures governing the administration and conduct of this championship event. Further, this manual will provide specific information on hotel arrangements, tickets, as well as a schedule of events at the championships.

This outstanding championship opportunity is only superseded by the amazing talents and accomplishments of each of the student-athletes who have qualified. Similar to your coaching approach, we understand that thorough preparation is the key to success – that is why we are excited about the upcoming championships. Good luck and we will see you soon in Baton Rouge, Louisiana!

SECTION 2 – NCAA STAFF/COMMITTEE

NCAA WOMEN'S GYMNASTICS COMMITTEE

<u>Central Region</u> Jeff Graba Head Women's Gymnastics Coach Auburn University Phone: 334-750-9475 Email: jjg0009@auburn.edu	<u>Central Region</u> Jacqueline Fain Head Women's Gymnastics Coach/SWA Centenary College (Louisiana) Phone: 940-231-1607 Email: jfain@centenary.edu
<u>Northeast Region</u> Jessica Chrabaszcz, chair Associate Athletic Director Yale University Phone: 334-750-6727 Email: jessica.chrabaszcz@yale.edu	<u>North Central Region</u> Melissa Kutcher-Rinehart Head Women's Gymnastics Coach University of Denver Phone: 303-871-3395 Email: mkutcher@du.edu
<u>Southeast Region</u> Victoria May Head Women's Gymnastics Coach Towson University Phone: 410-704-3895 Email: vmay@towson.edu	<u>South Central Region</u> Maria Woods Executive Senior Associate AD/SWA Big Ten Conference Phone: 217-300-0316 Email: mtwoods@illinois.edu
<u>West Region</u> Randy Solorio Head Women's Gymnastics Coach California State University, Sacramento Phone: 916-747-2479 Email: rsolorio@skymail.csus.edu	

NCAA STAFF

<p>Molly Simons Assistant Director, Championships and Alliances <i>Operations</i> Office: 317-917-6785 Cell: 317-292-1808 Email: msimons@ncaa.org</p>	<p>Phil Pierce Assistant Director, Championships and Alliances <i>Media Coordination and Statistics</i> Office: 317-917-6976 Cell: 317-263-4475 Email: ppierce@ncaa.org</p> <p>Cassie Langdon Assistant Director, Championships and Alliances <i>Media Coordination and Statistics</i> Office: 317-917-6538 Cell: 317-410-6624 Email: clangdon@ncaa.org</p>
<p>John M. Kuzio Coordinator, Championships and Alliances <i>Operations</i> Office: 317-917-6384 Cell: 317-440-1632 Email: jkuzio@ncaa.org</p>	<p>Durenka Robie Coordinator, Championships and Alliances <i>Branding and Fan Experience</i> Office: 317-917-6825 Cell: 317-966-6434 Email: drobie@ncaa.org</p>
<p>Daniel Zewde Coordinator, Championships and Alliances <i>Marketing & Ticketing</i> Phone: 317-917-6413 Cell: 317-794-4412 Email: dzewde@ncaa.org</p>	<p>Natalie Steger Assistant Director, Championships and Alliances <i>Marketing & Broadcast</i> Phone: 317-917-6690 Cell: 317-966-6450 Email: nsteger@ncaa.org</p>

SECTION 3 – CHAMPIONSHIPS HOST CONTACTS

Tournament Director:	Richard Dempsey <i>Asst. Director of Game/Event Management</i> Email: rdemps3@lsu.edu	Phone: 225-578-8424 Cell: 225-316-4534
Media Services/Sports Info:	Brandon Berrio <i>Asst. Director of Creative and Digital Content</i> Email: bberri1@lsu.edu	Phone: 225-578-8226 Cell: 225-328-7065
Tournament Athletic Trainer:	Maria Berthiaume <i>Asst. Athletic Trainer</i> Email: mberth8@lsu.edu	Phone: 225-578-2050 Cell: 225-218-3318
Ticket Manager:	Eric Hummel <i>Asst. Ticket Manager</i> Email: ehumme1@lsu.edu	Phone: 225-578-2184 Cell: 225-892-9238
Facility Manager:	Dreyfus Milstead <i>Operations Manager</i> Email: dmilst1@lsu.edu	Phone: 225-578-9136 Cell: 225-268-7701

SECTION 4 – IMPORTANT DATES

SATURDAY, MARCH 23

Deadline for scores that will be used for qualifying purposes.

SUNDAY, MARCH 24

Deadline for institutions to login to Road to Nationals and complete electronic signoff process for confirming NQS scores for selections. Signoff must be completed by noon Eastern time.

MONDAY, MARCH 25

Team, all-around and individual event specialist selections to the NCAA regionals.

TUESDAY, MARCH 26 (Noon Eastern time)

Tournament directors to conduct teleconferences with participating head coaches and administrators [teams, all-arounders (AA) and individual event specialists (IES)] and site representatives. (Four different calls will be conducted.) The assigned site representative along with the tournament director will lead this call. The meet referee also will participate on the teleconference.

WEDNESDAY, MARCH 27

Deadline for institutions/individuals that have qualified for regionals to accept or decline the invitation to participate [Note: Not later than noon Eastern time.] Accept by submitting all requested information using the link in the selection email. All declines must be in writing to Molly Simons at (msimons@ncaa.org).

THURSDAY-SATURDAY, APRIL 4-6

NCAA Regional Competition. First round on Thursday, second round on Friday, and regional final on Saturday.

MONDAY, APRIL 8

National championship selections are announced by noon on the NCAA website.

ALTERNATES

No alternates will be named for regionals for individual qualifiers.

For regionals, if a team declines, then the team with the next highest NQS meeting the selection criteria will be selected.

SECTION 5 – TELECONFERENCE

A teleconference will be held at Noon Eastern time, March 26, to discuss items relevant to regional competition. This call shall include the tournament director, NCAA site representative, participating head coaches/administrators and meet referee. The site representative will lead this call along with the tournament director.

The purpose of the teleconference will be to discuss pertinent information about the regionals. Please be prepared to have the following information available (where applicable):

- ☐ Congratulations and introductions.
- ☐ Name and contact information for administrator traveling with team.
- ☐ Squad size (15), travel party (20 for teams) and corral (24).
- ☐ Review schedule of events noting look throughs and competitive rotation.
- ☐ Travel arrangements; estimated arrivals.
- ☐ Parking (hotel and venue).

- ☐ Hotel rooming lists.
- ☐ Uniform and logo specifications.
- ☐ Athletic training/medical staff.
- ☐ Competitor numbers.
- ☐ Ticket orders.
- ☐ Reminder of forms to bring to administrative meeting.

Please refer to the pre-championships manual for additional information.

SECTION 6 – SCHEDULE OF EVENTS

THURSDAY, APRIL 4

8 a.m.	Equipment check with meet referee, tournament director and site representative
11 a.m.	Administrative meeting for teams participating in first round
11:30 a.m. - Noon	Look through for teams participating in first round
Noon	Training room opens
1 – 1:20 p.m.	Open stretch
1:20 – 1:22 p.m.	Transition
1:22 – 1:37 p.m.	Warmup Rotation 1
1:37 – 1:39 p.m.	Transition
1:39 – 1:54 p.m.	Warmup Rotation 2
1:54 – 1:56 p.m.	Transition
1:56 – 2:11 p.m.	Warmup Rotation 3
2:11 – 2:13 p.m.	Transition
2:13 – 2:28 p.m.	Warmup Rotation 4
2:48 p.m.	March Ins/National Anthem
2:54 p.m.	March to first event
2:56 p.m.	Touch warmup start
3 p.m.	Competition starts
6 p.m.	Administrative meeting for teams/individuals participating in the second round
6:45 - 7:45 p.m.	Look through for teams/individuals participating in the second round

FRIDAY, APRIL 5

10 a.m.	Equipment check with meet referee, tournament director and site representative
11 a.m.	Training room opens
Noon – 12:20 p.m.	Open stretch for Session 1
12:20 – 12:22 p.m.	Transition
12:22 – 12:37 p.m.	Warmup Rotation 1*
12:37 – 12:39 p.m.	Transition
12:39 – 12:54 p.m.	Warmup Rotation 2*
12:54 – 12:56 p.m.	Transition
12:56 – 1:11 p.m.	Warmup Rotation 3*
1:11 – 1:13 p.m.	Transition
1:13 – 1:28 p.m.	Warmup Rotation 4*
1:48 p.m.	March Ins/National Anthem
1:54 p.m.	March to first event
1:56 p.m.	Touch warmup start
2 p.m.	Competition start for Session 1

5 – 5:20 p.m.	Open stretch for Session 2
5:20 – 5:22 p.m.	Transition
5:22 – 5:37 p.m.	Warmup Rotation 1*
5:37 – 5:39 p.m.	Transition
5:39 – 5:54 p.m.	Warmup Rotation 2*
5:54 – 5:56 p.m.	Transition
5:56 – 6:11 p.m.	Warmup Rotation 3*
6:11 – 6:13 p.m.	Transition
6:13 – 6:28 p.m.	Warmup Rotation 4*
6:48 p.m.	March Ins/National Anthem
6:54 p.m.	March to first event
6:56 p.m.	Touch warmup start
7 p.m.	Competition start for Session 2
Post competition	Award ceremony for AA/IES

**Time on clock may not reflect actual time on each warmup rotation due to individuals competing with teams.*

SATURDAY, APRIL 6

3 p.m.	Equipment check with meet referee, tournament director and site representative
4 p.m.	Training room opens
5 – 5:20p.m.	Open stretch for Regional Final
5:20 – 5:22 p.m.	Transition
5:22 – 5:37 p.m.	Warmup Rotation 1
5:37 – 5:39 p.m.	Transition
5:39 – 5:54 p.m.	Warmup Rotation 2
5:54 – 5:56 p.m.	Transition
5:56 – 6:11 p.m.	Warmup Rotation 3
6:11 – 6:13 p.m.	Transition
6:13 – 6:28 p.m.	Warmup Rotation 4
6:48 p.m.	March Ins/National Anthem
6:54 p.m.	March to first event
6:56 p.m.	Touch warmup start
7 p.m.	Competition starts for Regional Final

SECTION 7 – CHAMPIONSHIP OPERATIONS

For regional competition, the top 36 teams based on the NQS will be selected, with the top 16 teams seeded. Qualification for regional competition is based on a team's, an all-around competitor's and an individual event specialist's six best regular season meet scores, three of which must be contested away. To obtain the NQS, the high score is eliminated and the remaining five scores are averaged. Meet officials must be assigned using the Judges Assigning System (JAS).

In case of ties for the last berth into the regional competition and for seeding purposes, the team, all-around competitor or event specialist with the highest score, not including the six used for the regional qualifying score, will qualify. If a tie still exists, the process is continued until the tie is broken.

The top 12 all-arounders and top 16 event specialists based on national qualifying score and not on a qualifying team will be selected. The list of top 12 all-arounders and top 16 individual event

specialists will include individual qualifying scores from the teams competing in the first round to ensure those individuals compete in the individual competition, regardless of whether their teams advance from the first round.

Individuals will compete in the second round at regionals. Scores achieved in the second round will be used to determine advancing individuals once the regional final is finished (to account for individuals on teams that are eliminated in the regional final) and then the top all-arounder (not on an advancing team) and top specialist for each event (not on an advancing team) will advance to the national championship, in that event only. This method ensures 4 all-arounders and 16 specialists advance to the championship.

The winner of the first round will advance to the second session in the second round. The top two teams from each second round session will advance to the regional final. The top two teams from the regional final will advance to the championship.

ADMINISTRATIVE MEETINGS

Thursday, April 4

A mandatory administrative meeting of the head coaches of the first round teams will be held at 11 a.m. in the upstairs lounge of the LSU Gymnastics Training Facility. At this meeting the NCAA site representative, tournament director and meet referee will review meet format, march in, meet procedures, etc. The meet referee also will collect tentative lineups (Appendix C).

The administrative meeting for all second-round teams and AA/IES head coaches will be at 6 p.m. in the upstairs lounge of the LSU Gymnastics Training Facility.

COMPETITION ROTATION (provided by NCAA)

First Round: No draw for dual meet. The higher NQS team receives Olympic order. The lower NQS team rotation order will be bars, vault, floor, beam. Teams will compete simultaneously in the first round, as is done in all postseason meets.

Second Round:

Event	Team
Vault	Team NQS 1
Bars	Team NQS 4
Beam	Team NQS 2
Floor	Team NQS 3

Regional Final:

Event	Team
Vault	Session 2, Team 2
Bars	Session 1, Team 2
Beam	Session 2, Team 1
Floor	Session 1, Team 1

LOCKER ROOMS AND CORRALS

Four locker rooms are available in the Pete Maravich Assembly Center for teams, all-around and individual event specialists for use during all warm-up and competition sessions (Appendix E). Signs with team/individual competitors' names will be posted on the assigned locker room door. Additionally, separate locker rooms will be provided for male coaching staff members. Security personnel will be posted outside each locker room. Towels, bottled water and electrolyte replacement drinks will be placed in each locker room.

Note: Teams competing in the first session of the second round will need to remove all belongings from the locker room by the end of the third rotation. This will allow venue staff to flip the room for the incoming teams. A secure drop area for team belongings is located in the Women's Basketball Practice Gym connected to the Pete Maravich Assembly Center.

The host team shall remain in its regular-season locker room with the next best locker room assigned to the remaining highest seeded team, etc. A copy of the assigned team's march-in order shall be affixed in the locker room along with a timing sheet.

PARTICIPANT HOSPITALITY

Hospitality [oranges, bananas, apples, trail mix, yogurt, bagels (cream cheese/peanut butter), power bars, etc. as well as PowerAde and DASANI water] will be provided in each team locker room during all competition sessions.

LOOK THROUGHS

Participants will have access to the arena seating area during their designated look through time. Gymnasts may not have access to the floor (no touching or mounting equipment). The look through is intended for athletes to see the venue setup, venue lighting and to complete visualizations. Participants will not have access to the venue prior to their assigned time.

OPEN STRETCH

Teams/individual competitors will use the matting surrounding the first event for open stretch. Group dances are prohibited. There are no restrictions on flight or inverted skills for the duration of the open stretch. Gymnasts warming up on vault, bars and beam may use the apparatus for stretching purposes without mounting the equipment. On bars, the low bar may be raised or removed only when proper facility staff are present to ensure the bar is replaced safely and correctly; the high bar may not be used.

TIMED WARM UPS (TIME ALLOTMENTS)

Timing at beam and bars will begin once the first student-athlete touches the apparatus. Any team (or individual competitor) not using the full allotted time segment [3:15 (:30) on bars; 6:25 (1:05) on beam] may carry over a maximum of 15 seconds (calculated in five-second increments) to the next warm-up time segment (maximum four segments for bars and two for beam). Likewise, any overtime will be deducted from the next warm-up segment in five-second increments. If team(s) has completed its warm-up(s) before the 3:15 segment on bars or the 6:25 segment on beam expires, then the AA or IES may begin her allotted warm-up time. Time required to adjust the bars between team and individual event specialist/all-around competitor, as well as the time required to prepare the balance beam area, is not included in the timed warm-up. This protocol will be followed during warm-ups on the days of competition.

Bars	Beam
Team = 3:15 AA/Event Specialist = :30	Team = 6:25 AA/Event Specialist = 1:05
Team = 3:15 AA/Event Specialist = :30	Team = 6:25 AA/Event Specialist = 1:05
Team = 3:15 AA/Event Specialist = :30	
Team = 3:15 AA/Event Specialist = :30	

MARCH-IN

Teams will be introduced in competitive order (vault, bars, beam, floor exercise). During march-in (by each team's shortest to tallest gymnasts) the name of the institution, the head coach and names of the gymnasts will be announced expediently, followed by any all-around competitors, and then any event specialists assigned to rotate with the team.

NATIONAL ANTHEM

The national anthem will be performed LIVE before each regional competition.

TOUCH WARM-UP

During NCAA postseason competition, as competitors arrive at each event for competition there will be a 4:00 touch warm-up on each event. At the NCAA regionals and national championships, 0:30 will be added for each all-around and individual competitor. All participants on each event may use the entire touch warm-up time and all warm-ups will begin at the same time, regardless of duration. At the NCAA regionals and national championships, the two-minute transition between events will begin at the conclusion of the march-in ceremony, when all teams reach their respective corrals. After each rotation and the initial score is flashed, the PA announcer will announce the beginning of the two-minute transition period. This protocol is also recommended for regular season. For the NCAA regionals and national championships, the 2:00 transition will be announced and any adjustments may be made to extend the time, as necessary, for an orderly processional between events.

(Note: During the competition, all participants and coaches must remain in uniform and on the competition floor (or in team seating) until the completion of the awards ceremony.)

(Note: For all competition, if an injury or equipment failure occurs and competition is halted for 20 minutes or more, a 30-second touch warm-up per student-athlete will be allowed.)

CORRAL PROTOCOL

All gymnasts, coaches and team personnel shall be in the designated corral from the end of the timed warm-up to the completion of the competitive rotation.

The next two gymnasts scheduled to compete in any event are the only gymnasts permitted outside of the corral. Only on the balance beam may the on-deck competitor warm up in a designated area.

After the team completes competition on the uneven bars, its student-athletes *scheduled* to compete on the balance beam (plus an alternate and the balance beam coach) may proceed to the designated warm-up area, if available, until the next rotation. All other team members shall remain in the corral.

Teams and individual competitors are required to take their personal belongings with them as they move from corral to corral.

[Note: During the competition, all participants and coaches must remain in uniform and on the competition floor (or in team seating) until the completion of the awards ceremony.]

COACHES (ATHLETIC TRAINING PERSONNEL) VIEWING BOXES

Regional hosts shall use tape to outline designated viewing boxes outside the team corrals (maximum of two per event) for coaches to watch their student-athletes compete. The designated viewing areas will be placed throughout the competition floor to not impede meet operations or jeopardize the safety of the student-athletes.

One athletic trainer per competing institution will be permitted in a designated area near the vault landing area in instances where the vault corral is located at the beginning of the vault runway. The athletic trainer is there to observe and must refrain from engaging in any communication and/or cheering with the student-athlete, coach or other team personnel while in the vault landing area.

EQUIPMENT AND MUSIC

Equipment and matting as listed in Appendix D will be provided. Teams, all-around and individual competitors may bring one vaulting board and one small beam pad (not a sting or suede mat). The small beam pad may not be left on the floor during the competition. Plywood to be used beneath vault boards and spotting blocks will be supplied by the host.

Teams, all-around competitors and those individual event qualifiers on floor exercise are asked to bring their floor exercise music in two different forms. If your primary method is via iPod, please bring a CD and vice-versa as backup.

REGIONAL MAT COLOR

Regional hosts may use any solid color floor exercise carpet, provided any corporate logos are covered. If the host institution rents or borrows a mat for the regional competition, then a blue AA mat shall be used.

FOREIGN SUBSTANCE

Foreign substances may NOT be placed on the hands and/or feet of the gymnasts or any piece of equipment (e.g., honey and sugar, tuff skin, etc.).

LINEUP/SCRATCHES

A written official team lineup must be submitted to the NCAA scoring coordinator at the mandatory administrative meeting and again 1½ hours before the start of the competition. The lineup may be changed before the competition but is requested in advance for media and administrative purposes. Scratches for individual event finals must be made to the site representative or meet referee in writing by the head coach.

During open stretch on competition day, the official scorer shall print the lineup entered into the ScoreKeeper system. The head coach shall review the official lineup against the one submitted at the administrative meeting for accuracy. Once verified or corrected, the head coach shall initial the official lineup. The site representative will assist with the verification process.

SUBSTITUTIONS

Before the start of an event, changes in the lineup may be made by notifying the NCAA scoring coordinator, who will notify the scoring table personnel, meet referee and chief judge at the event (via the chief judge's headset person).

After the event starts, the head coach must notify the chief judge on the event. The chief judge's headset person will notify the scoring table.

Once a team begins an event (chief judge raises the flag for the first student-athlete), a substitute may replace a gymnast in that same position in the lineup; the order of competition may not be changed. A gymnast who is removed from one event lineup may compete in other events.

RESULTS

The top two teams and the top all-around competitor (who is not on an advancing team) from each regional will receive an automatic berth to the national championships. In addition, the top event specialist not on an advancing team at each regional will advance to the national championships (in that event only). Scores from the second round will determine the advancing all-arounders and individual events specialists. Please refer to the 2018-19 NCAA Women's Gymnastics Pre-Championship Manual for the rotation order for semifinals at the national championship.

TIES

Ties for the advancing all-arounder will be broken by evaluating the highest event score, then the next highest, and will continue until the tie is broken. If not broken, the highest average score of all four judges' scores will advance. Ties for advancing event specialists will be broken by averaging all four scores on the event. If not broken, the head judge score will be the tiebreaker. If a tie still exists, the advancing individual will be the one with the higher NQS.

The results of the meet will be verified by the on-site scoring director and meet referee immediately after each event.

AWARD CEREMONIES

An awards ceremony will occur after the second session in the second round. The top six all-arounders and top six event specialists will be recognized. Scores from the entire day will be used to determine the top six scores.

VIDEO REVIEW

For regionals, the video review process will mimic the review process used in the regular season. Please refer to Section 7 of the 2018 & 2019 NCAA Women's Gymnastics Rules Modifications and Meet Procedures for more details.

JUDGES

Judges will be selected by the NCAA Women's Gymnastics Committee. The meet referee will be present at all competition sessions.

SECTION 8 – LOGOS, UNIFORMS AND COMPETITOR NUMBERS

LOGO POLICY

[Reference: Bylaw 12.5.4 in the NCAA Division I Manual.]

The provisions of Bylaw 12.5.4 indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

UNIFORMS AND COMPETITOR NUMBERS

An institution's official uniform and all other items of apparel (i.e., tights, T-shirts, warm-ups, tennis shoes) must be identical if worn on competition day. During the march-in and awards ceremony, team members must be in identical warm-up apparel.

1. Gymnasts must wear one-piece leotards that include briefs that are the same color of the leotard or are skin-tone in color. There is no deduction for an exposed sports bra that is in contrast to or matches the color of the leotard as long as it is identical in color worn by all team members.
2. Leotard straps must be a minimum of 2 cm (7/8") in width. Following a warning, a .10 deduction may be assessed for leotards above the hipbone.
3. Swimsuit apparel is permitted during warm-up only provided the apparel meets all other requirements.
4. The meet referee will instruct a gymnast who does not meet the uniform policies that she is "out of uniform."
5. The gymnast must comply with the uniform rules or a .30 team deduction will be taken during team competition or a .30 deduction off the individual's score during individual competition.
6. Gymnasts are only permitted to wear one stud per ear. No other jewelry is permitted. After a warning, a .20 deduction will be taken from the gymnast's score for each occurrence.

A gymnast who does not conform to the uniform policies will be considered "out of uniform" and will be required to conform to the uniform rules prior to competing. Being "out of uniform" also applies to wearing an incorrect number, in which case a warning will be issued and the deduction

as stated in number five above taken, if not corrected.

Competition numbers assigned to each gymnast are considered a part of the official uniform and must be worn without alteration (e.g., folded over, cut, etc.) on the backs of all gymnasts' **competition leotards**. Two sets of numbers will be provided and **MAY NOT BE ALTERED IN ANY WAY**. The gymnast must wear her competition number during the competition, ***unless she is performing a back spin on beam or floor, in which case the coach must show the number to the judges.***

SECTION 9 – COMPETITION SITE

The NCAA is dedicated to fair and equitable competition throughout each round/session of the championships and strongly supports an environment to safeguard the health and safety of the participating student-athletes, coaches, officials and spectators.

BAND/SPIRIT SQUADS/SPIRIT TEAMS/MASCOT

Band members, not to exceed 25, who are in uniform and performing at the championships will not be charged admission to the competition. The host institution must designate seating off the competition floor. Bands, or any component thereof, may play only before the competition when the floor is cleared, the 4-minute and 30-second touches, and 15 minutes after the awards ceremony.

In the event there is more than one band, the tournament director will divide the time before competition and the 4-minute and 30-second touches equally among the bands. The host will play last with all others performing in alphabetical order. Bands **MAY NOT** interfere with the announcer.

FIGHT SONGS MAY NOT BE PLAYED DURING THE 4-MINUTE TOUCHES. A participating institution must notify Richard Dempsey, tournament director, (rdemps3@lsu.edu) no later than April 1st, if it intends to bring a pep band, mascot and/or spirit squad.

BANNERS AND ARTIFICIAL NOISE MAKERS

Any banners other than the approved NCAA and television and radio banners may not be posted on arena walls without the permission of the NCAA Women's Gymnastics Committee or its representatives. Hand-held team banners are permissible as long as they do not interfere with the competition or view of spectators and they do not contain any **commercial identification**. Banners advertising equipment or manufacturing are prohibited.

Artificial noise makers, laser lights, buttons with flashing lights, air horns, electronic amplifiers and the like are not permitted and shall be removed upon discovery.

COMPETITION SITE MAPS

See Appendix H, I and J.

STUDENT-ATHLETE/TEAM ENTRANCES AND PARKING

All participants will enter through the Lower North East, Staff entrance. Credentials must be worn as specified to gain entry to the arena and for access to designated areas (competition floor, press conferences, locker rooms, etc.). Wristbands will be provided at the venue on arrival each

competition day and are needed to access the competition floor. The respective credential or wristband must be worn at all times in order to gain access to the competition floor (this also pertains to any student-athlete NOT competing but traveling with team and included as part of the official travel party). The athletic trainer traveling with the team must be included as one of the 24 individuals permitted to be in the corral.

Coaches and staff will be required to wear the wristband (visible location, i.e., can be affixed to belt loop, etc.), while the laminated bag tag will be secured to the competing student-athletes' equipment/apparel bags.

Team buses will be able to unload in Lot 201 at the Lower Northeast entrance to the arena and then will be directed to the parking location by event staff personnel. Coaches will be able to drop off student-athletes in Lot 201 prior to parking if they so desire. Parking passes for additional staff vehicles will be provided (email rdemps3@lsu.edu for specific parking needs).

ADMINISTRATORS' ENTRANCE

Each participating institution will be provided up to four additional parking passes to be used by team administrators not traveling with the teams or all around/individual event qualifiers. The parking passes will allow the administrators to park in Lot 201 of the Pete Maravich Assembly Center. Entrance into the Pete Maravich Assembly Center is located at the Lower Northeast staff entrance which is at the back of Lot 201. **See Appendix H-J**

EMERGENCY AND EVACUATION PLAN

See Appendix K

SECTION 10 – DRUG TESTING

The following statement will be read at the mandatory administrative meeting:

NCAA championships committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g., coach, athletic trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.

STUDENT-ATHLETE NOTIFICATION

For individual championships, testing could occur at any time after the first event and may conclude many hours after the last event of the championships. The individual championship

drug-testing program provides for a courier system to facilitate the notification of student-athletes selected for drug testing at individual championships. The courier will hand the student-athlete the *Individual Championship Student-Athlete Notification Form*. The notification form will instruct the student-athlete to accompany the courier to the testing room within **60 minutes** unless otherwise directed by the crew chief or designee. Student-athletes who are scheduled to compete in additional events will be instructed to defer testing until completion of her final event of that session, of that day, or to defer until completion of her final event of the championships. The student-athlete and courier must obtain a signature from an institutional representative.

Typically, nine randomly chosen student-athletes are tested.

MEDIA OBLIGATIONS

Within the allotted 60 minutes, the student-athlete must complete all NCAA required responsibilities (e.g., media obligations, awards ceremonies, etc.). The courier must remain in visual contact with the student-athlete always.

TESTING PROCESS

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately on arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

SECTION 11 – LODGING

Twenty non-smoking rooms (mostly doubles) have been reserved for each team. In addition, rooms are being held for all-around and individual event qualifiers and their coaches at the hotel listed below (rates listed below). Each institution is responsible for contacting the hotel directly and making its own special arrangements for meeting rooms, meals and other functions. Ideally, head coaches shall be provided with a suite and/or team meeting room.

Rooming lists are due to Hotel Contact by 5 p.m. Eastern time, Thursday, March 28.

Hilton Baton Rouge Capitol Center Hotel (Team 1, 3, & 7)
201 Lafayette Street
Baton Rouge, LA 70801
225-906-5728
Hotel Contact: Adrienne Kors Horn
Rate: \$134

Watermark Baton Rouge Hotel (Team 2)
150 3rd Street
Baton Rouge, LA 70801
225-408-0520
Hotel Contact: Dena Gill
Rate: \$149

Renaissance Baton Rouge Hotel (Team 4 & 6)
7000 Bluebonnet Blvd.
Baton Rouge, LA 70810
225-388-5697
Hotel Contact: Lacey Terrell
Rate: \$134

Embassy Suites Hotel (Team 5 & 8)
4914 Constitution Avenue
Baton Rouge, LA 70808
225-228-7165
Hotel Contact: Theresa Toussaint
Rate \$127

An institution is not obligated to stay at the designated property; however, it is responsible for canceling its reservations and then securing its own accommodations. If an institution prefers to stay in another hotel, it must: (1) Obtain a release for the rooms from the hotel manager and tournament director; or (2) use the rooms for persons accompanying the official traveling party. The competing institution is responsible for the first night's room charges even if it fails to use those rooms.

If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution. The tournament director of the host institution is to be advised of the plans of each institution sufficiently before the competition.

SECTION 12 – MEDIA SERVICES

CREDENTIALS

Media credential requests may be obtained by contacting Brandon Berrio at bberri1@lsu.edu. Credentials must be worn at all times to gain entry to the floor and designated areas. The Green Room in the Lower North East will serve as media work area. Post-meet interviews will be in the Media Room located in the Lower North West Corridor. Credentials are nontransferable; misuse will result in revocation of credential(s) and removal from the arena. Credentials may be claimed at the Lower North East staff entrance.

Selected media outlets will be granted access to the championships in order to shoot video highlights of the championships for use on their news program under the news access rules. To gain credentials for shooting any video, an ENG Authorization Form available at www.ncaa.com/media must be completed and submitted to the championship's media coordinator. Media cameras must shoot from a designated area determined by the championship's media coordinator.

MEALS

Media meals will be provided as follows:

Thursday – Catered meal and snacks will be provided.
Friday – Catered meal and snacks will be provided.
Saturday – Catered meal and snacks will be provided.

Dry snacks and Coca-Cola products will be provided throughout each competition session.

PRESS CONFERENCES

Post Meet – Head coach (and requested student-athletes) of the first-place team will meet with the media, followed by the head coach (and requested student-athletes) of the second-place team. All others will be as requested by the media.

The interview area will be open to all certified members of the news media. Each head coach of a team/individual that has competed in a session and has been requested by the media is required to attend the press conference. Press conferences will be held 10 minutes after the conclusion of the competition or the awards presentation. The coach will be escorted to LSU media room in the Lower North West corridor by an athletics administrator from his or her institution. Student-athletes requested by the media are required to attend. The schools' communications (sports information) department will be responsible for escorting the student-athletes to the LSU media room in the Lower North West corridor.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period.

VIDEOTAPING, FILMING AND STILL PHOTOGRAPHS

Institutions are permitted to videotape championship competition of their teams or their individual student-athletes for archival, coaching or instructional purposes only and not for any commercial purpose. Each institution is permitted to use **one** camera and may videotape only that portion of the competition in which it participates from either the designated area provided by the host institution, or from their respective corral with the following provisions: to shoot video from the corral, the team videographer must have been included as one of the 24 permitted in the corral and must use a hand-held or stationary-tripod camera that does not obstruct fan viewing.

Still photography is permitted but use of flashes is not. Locations for still photographers will be stipulated by the NCAA media coordinator, with every effort being made to allow photographers to take good shots without interfering with the competition.

RADIO COVERAGE

Space automatically will be reserved for each participating institution's radio station as designated by that institution. All other stations in the institution's area will be served on a space-available basis. Broadcasts of any championship competition must conform to the general broadcasting policies established by the NCAA. All stations broadcasting a game will be required to sign a radio agreement available at www.ncaa.com/media.

TELEVISION/VIDEO

Shooting video for news coverage of event(s) is allowed from designated photo areas. All television media entities observing NCAA championship competition recognize that any representations may be used only in connection with news/sports coverage within a 72-hour period following the competition, and the representations portion of each such showing will not exceed three (3) minutes in length. All internet media entities observing NCAA championship competition recognize that representations may be used only in connection with news/sports coverage within a 24-hour period following the competition, and the representations portion of each such showing will not exceed three (3) minutes in length.

At NONTELEVISED events a television station may be allowed to broadcast a live report and/or competition highlights from the site of the competition, not to exceed three minutes in its regularly scheduled sports-news segment in a 72-hour window, starting with when the event begins. A television station may not sell, loan, or give away tournament footage to any individual or agency, or use it for any non-sports news program produced or aired by the station. A television station may broadcast any news conference live, regardless of whether they hold the broadcast rights. The rights to these news conferences remain with the NCAA and are under the same guidelines as the news footage usage. (For more information, go to www.NCAA.com/media).

FOOTAGE ON THE INTERNET

Under no circumstances may any highlights be broadcast or otherwise distributed on the internet or via any other online service, mobile application, digital medium or computer network, without the prior written permission from the NCAA or its designee.

SECTION 13 – MEDICAL SERVICES

AMBULANCE

An ambulance will be on site for all competition sessions.

ATHLETIC TRAINING

The athletic training rooms in the Women's and Men's Basketball Locker Rooms in the arena. Access will to services will be during the following hours:

Thursday, April 4	1:00 PM
Friday, April 5	12:00 PM
Saturday, April 6	5:00 PM

The following health care providers will be available should you need their services:

- **Athletic Training Students:** one assigned to each team during competitions.
- **Certified Athletic Trainers:** stationed in the main athletic training rooms during hours of operation and on the competition floor during all competitions.
- **Emergency Medical Services:** onsite for all competitions.
- **Team physicians (primary care & orthopedic):** onsite for all competitions.

There will be designated seating for medical personnel during the competition for those teams who travel with their own physician, physician assistant, chiropractor, etc. with easy access to the athletic training rooms and competition floor.

CHAMPIONSHIP MEDICAL CONTACTS

Tournament Athletic Trainer: Maria Berthiaume
LSU Asst. Athletic Trainer
Email: mberth8@lsu.edu
Cell: 225-218-3318

On-call Physicians:
Dr. Donald Carson
843-319-6374

CONCUSSION MANAGEMENT

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at www.NCAA.org/health-safety.

EQUIPMENT AND SUPPLIES

The following modalities are available in the athletic training rooms:

- Ice bags and cups
- Warm whirlpool before and cold whirlpool after (Only available in training room B)
- Hydrocollator
- Ultrasound
- Electrical stimulation (Hivamat, Laser, Normatec)

*If any other modalities are needed, they can be made available if on site

The following items will be available at the competition floor entry-ways (corners of the arena floor):

- Emergency equipment (biohazard kit, AED, spine board, splint bag)
- Hydrocollator
- Ice bags
- Water and electrolyte replacement drink
- Taping tables

If you have a special request for use of the athletic training room and its equipment, please inform Maria Berthiaume (mberth8@lsu.edu) in advance, and she will do her best to accommodate you. If a certified athletic trainer will not be traveling with your team/individual competitor, sufficient

materials for their needs and written permission for use of modalities must accompany the student-athlete(s).

HOSPITALS AND EMERGENCY SERVICES

Baton Rouge General Medical Center

8585 Picardy Avenue

Baton Rouge, LA 70809

Main Number.....225-763-4000

Emergency Room..... 225-763-4400

Our Lady of the Lake Regional Medical Center

5000 Hennessy Blvd.

Baton Rouge, LA 70808

Main Number.....225-765-6565

Emergency Room.....225-765-8826

LSU Student Health Center Pharmacy

Infirmary Road

Main Number.....225-578-6271

Hours: Monday-Friday, 8:00 AM—5:00 PM

Saturday, 8:00 AM-11:30

SECTION 14 – PARTICIPANT EXPECTATIONS AND GUIDELINES

ETHICAL BEHAVIOR BY COACHES

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

FINANCIAL PENALTIES

The NCAA Women's Gymnastics Committee may assess a financial penalty (up to a maximum of \$600) against an institution for failure of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes failure to comply with the procedures and deadlines for submitting score sheets, schedules and entry forms for qualification and other materials necessary for the efficient administration of the competition.

MISCONDUCT

[Reference: Meetings (see pages in sports-specific handbooks) and NCAA Division I Bylaws 31.1.10 and 31.1.11.]

31.02.4 Misconduct. Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the

championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. *(Revised: 8/15/89, 8/13/92, 1/14/08 effective 8/1/08)*

Criticism of Officials. Members of the coaching staff or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.

Hearing Opportunity. An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

Misconduct Incident to Competition. If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

Penalty for Misconduct. In accordance with Bylaw 31.1.10.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice:

1. Public or private reprimand of the individual;
2. Disqualification of the individual from further participation in the NCAA championship involved;
3. Banishment of the individual from participating in one or more subsequent championships of the sport involved;
4. Cancellation of all or a portion of payment to the institution of the Association's transportation and/or per diem allowance for the individuals involved;
5. Withholding of all or a portion of the institution's share of revenue distribution;
6. Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate;
7. Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
8. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and
9. Financial or other penalties different from Nos. 1 through 8, but only if they have prior approval of the Division I Championships/Sports Management Cabinet.

Ban from Subsequent Championship. When a student-athlete or institutional representative is banned from participation in a subsequent championship, such penalty shall be applied to the next tournament(s) in which the individual's team is involved and the individual otherwise is eligible to participate. In the case of an individual event, the penalty shall be applied to the next meet(s) or tournament(s) for which the individual qualifies and otherwise is eligible to participate.

Review of Action. Any action related to misconduct may be reviewed by the governing sports committee upon request of any institution participating in the championship.

SPORTSMANSHIP

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

SPORTS WAGERING

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

TOBACCO POLICY

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

SECTION 15 – SECURITY

MEDIA/INTERVIEW AREA

There will be one security officer in the Press Box media interview room (located in the Lower North West corridor).

TEAM LOCKER ROOMS

There will be one security officer outside the team locker rooms, throughout all competition sessions that will monitor the locker rooms.

CLEAR BAG POLICY

All spectators must adhere to the clear bag policy at the venue. Please see Appendix L for list of approved items.

SECTION 16 – TICKETS

Each participating institution will be guaranteed a minimum of 50 premium seats and an additional 70 reserved seats elsewhere in the facility (location subject to approval by NCAA) for sessions in which they are participating. For all other sessions, 120 seats will be allocated within the venue. Individual participants shall be guaranteed a minimum of eight tickets. There are no complimentary tickets for NCAA championship events. However, an institution may purchase tickets that can be used as complimentary tickets for student-athlete's guests. Additional tickets may be purchased if available, but seat locations will not be guaranteed.

Host ticketing managers shall contact each participating institution by close of business on Monday, March 25 to provide the manifest of each team's respective allocation, seating diagram and player pass list form. Participating institutions shall have until noon local time on Monday, April 1 to confirm the full block or release any portion of their team allotment. Any released tickets may be made available for public sale or distributed between teams requesting additional tickets.

Tickets shall be shipped no later than the following business day once ticket quantities are confirmed and by Monday, April 1 for tickets confirmed by noon that day. Tickets should be sent no slower than two-day shipping with tracking. Arrangements may also be made at the discretion of the host ticketing manager for teams to pick up tickets on site. Participating teams should attempt to distribute tickets in advance of competition day.

The host institution will invoice each team for the face value of their confirmed ticket quantity. Participating teams will be responsible for the ticket quantity confirmed by Monday, April 1 even if tickets are not used. No complimentary tickets are allowed; however, an institution may purchase tickets that can be used as complimentary tickets for student-athletes' guests provided they are distributed via pass list. Institutional ticket invoices not paid within 30 days may have fines levied by the NCAA.

ALLOCATIONS

Participant ticket blocks will be held in the following sections: 201, 209, 214, 222, 311, 323, 333, 344. Each team ticket manager may request to trade in seats from their team ticket allotment for ADA seats as needed. The host ticketing manager will work to accommodate ADA and additional tickets based on availability.

TICKET PRICES

Ticket pricing is as follows:

Single-session tickets:

Adult	\$16 or \$24
Youth/Student	\$8 or \$14

Tickets for fans may be purchased at the LSU Ticket Office, over the phone at 225-578-2184 or at NCAA.com/WGymnastics.

BANDS/SPIRIT SQUADS/MASCOT ENTRANCE

Uniformed band members, spirit squad and mascots may be admitted without a ticket. Band, spirit squad and mascots should enter through the Lower North East Staff entrance and be seated in section 213 or 227. Please contact Richard Dempsey at rdemps3@lsu.edu by April 1st if you have plans to bring band and/or cheer.

PLAYER PASS ENTRANCE

The LSU Ticket Office, along with the event management staff, will be available to administer participating teams and individuals' player-pass lists. All player-pass lists and tickets **MUST** be delivered to the tournament director, Richard Dempsey, during the administrative meeting on Thursday, April 4.

Player pass gate will be located at the Upper East Entrance of the arena outside Portal U (signage will be posted). Guests entering the arena via the player pass gate must show photo identification and sign for his/her tickets. Player pass gate will remain open until for one hour after the scheduled start of competition.

SECTION 17 – TRAVEL PARTY

CREDENTIALS

The championships entry form is included in the requested information link from the selection email. **This information must be submitted by noon Eastern Time, March 27.** Changes to the 15 student-athletes designated on the entry form must be made in writing to Ms. Simons (msimons@ncaa.org) not later than 10 p.m. Eastern time the day before competition.

General Policies: The entry/march-in form shall serve as the official credential request form. An issued credential may not be given to another team member or individual. If a participant or staff member loses a credential, a fine will be imposed (the price of an all-session ticket to the event) to replace the credential. Wrist bands will be provided to the coaching staff and support personnel as identified on the official entry/march-in form; student-athletes will receive plastic "bag tags" to affix to their gym bags. These credentials will be provided in the Welcome Packet along with the competitor numbers.

Teams: Teams shall receive a total of 24 individual credentials, with a maximum 15 for competing student-athletes. If a team does not have 15 student-athletes, the remaining credentials may be allocated to other necessary institutional staff members. The athletic trainer must be designated as one of the 24 members of the travel party. For videographer to film from the corral, see policy below.

All-Around and Individual Event Qualifiers: In addition to credentials issued to the individual qualifier(s), institutions will receive four (4) wrist bands that will serve as credentials for coaches, athletic trainers and other necessary institutional staff members.

Temporary Passes: A maximum of three (3) temporary credentials may be issued (not good for admittance) to each institution for use by its administrators for access to pre- and post-competition responsibilities, press conferences and awards ceremonies. The administrator(s) will be permitted on the competition floor up until the floor is cleared to prepare for march-in. These three individuals shall be listed on the official entry/march-in form.

Team Physician: A medical credential may be issued to a team physician on request via the official entry/march-in form. Hosts shall seat team physicians in an area that is easily accessible to the competition floor in the event of an injury.

Sports Information Director: One (1) floor-access credential (non-transferable) for purposes of fulfilling media responsibilities and access to the competition floor and locker rooms as needed. This will be requested through and issued by the *media coordinator*.

Photographers/Videographers from Participating Institutions: Two (2) credentials (two for an institution's photographers, or one each for a photographer and a videographer) may be requested via the media coordinator and removed from the team list. The photographer(s) must cover the event from areas designated by the host institution. For the videographer to film from the team corral, he or she must be included as part of the 24 permitted in the team corral and listed on the official entry/march-in form. Photographers are not permitted in the corrals and their credentials will be handled by the *media coordinator*.

SECTION 18 – LOCAL TRANSPORTATION

Ample ground transportation is available at the “Baton Rouge Metropolitan Airport (BTR)” airport. Cars and vans may be reserved from the following agencies:

Avis	225-355-4721
Budget	225-355-0312
Enterprise	225-355-5157
Hertz	225-357-2867
National	225-355-5651

**Enterprise is the preferred provider of the NCAA.*

2019 HOTEL ROOMING LIST

Institution	_____
HEAD COACH	_____
ROOM 1	_____
ROOM 2	_____
ROOM 3	_____
ROOM 4	_____
ROOM 5	_____
ROOM 6	_____
ROOM 7	_____
ROOM 8	_____
ROOM 9	_____
ROOM 10	_____
ROOM 11	_____
ROOM 12	_____
ROOM 13	_____
ROOM 14	_____
ROOM 15	_____
ROOM 16	_____
ROOM 17	_____
ROOM 18	_____
ROOM 19	_____
ROOM 20	_____

Please contact respective hotel sales manager to confirm/book your reservations.

Rooming lists are due to Adrienne Kors Horn at the Hilton Baton Rouge Capitol Center Hotel by 12:00PM, March 20, 2019.

Hilton Baton Rouge Capitol Center Hotel
 201 Lafayette Street
 Baton Rouge, LA 70801
 225-906-5782

akors@hiltonbr.com

<https://www3.hilton.com/en/hotels/louisiana/hilton-baton-rouge-capitol-center-hotel/BTRCPHF/index.html>

Rooming lists are due to Dena Gill at the Watermark Baton Rouge Hotel by 12:00PM, March 20, 2019.

Watermark Baton Rouge Hotel
150 3rd Street
Baton Rouge, LA 70801
225-408-0520

dgill@watermarkbr.com

http://www.watermarkbr.com/?utm_source=google&utm_medium=search&utm_term=brand&utm_content=brand&utm_campaign=brand&gclid=CjwKCAiA4t_iBRApEiwAn-vt-yv4PKeKfo7V0takNoAYZT240JCVZqYG_DVcPxLDcH7lhFPsIx2ElRoCsu4QAvD_BwE

Rooming lists are due to Lacey Terrell at the Renaissance Baton Rouge Hotel by 12:00PM, March 20, 2019.

Renaissance Baton Rouge Hotel
7000 Bluebonnet Blvd.
Baton Rouge, LA 70810
225-388-5697

lterrell@renaissancebatonrouge.com

<https://www.marriott.com/hotels/travel/btrbb-renaissance-baton-rouge-hotel/>

Rooming lists are due to Theresa Toussaint at the Embassy Suites Hotel by 12:00PM, March 20, 2019.

Embassy Suites Hotel
4914 Constitution Avenue
Baton Rouge, LA 70808
225-228-7165

Theresa.toussaint@embassysuites.com

<https://embassysuites3.hilton.com/en/hotels/louisiana/embassy-suites-by-hilton-baton-rouge-BTRCSES/index.html>

APPENDIX B

2019 NCAA Women's Gymnastics Championships
Student-Athlete Guest List (duplicate as needed)

I received a complimentary admission from the student-athlete named below. By signing this form, I certify that I did not, nor do I plan to, pay or give anything of value to the student-athlete in exchange for the complimentary admission.

Participant's Name (Last, First)	Name of Guest(s)	Signature
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	

2019 NATIONAL COLLEGIATE WOMEN'S GYMNASTICS CHAMPIONSHIPS

LINEUP FORM

Institution _____

Coach _____

VAULT 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

BARS 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

BEAM 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

FLOOR 1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

EQUIPMENT LIST

National Collegiate Women's Gymnastics Championships Equipment List (regionals & nationals)

We verify that this is the equipment that will be used at NCAA Women's Gymnastics Championships.

Host Institution Louisiana State University
 Signature Meet Director [Signature]
 Signature Athletics Director [Signature]
 Year(s) 2019

**** circle specific equipment when given more than one option ****

	800 ELITE SERIES	CATALOG		Regionals	Nationals	
VAULT	ITEM DESCRIPTION	NO.	QTY.	CHECK IF HAVE	WILL GET	AAI PROVIDES
	TAC/10 Vault Table	407-557	1	✓		x
	Padded Vaulting Runway (1.30" x 3' x 84")	416-785	1	✓		x
	TAC/10 Board	407-233	2	✓		x
	Contoured Vault Safety Zone	407-238	1	✓		x
	## Monopod Anchor Mat 20 cm or	416-549	1	✓		x
	## Vaulting Anchor Mat	416-125	1	✓		x
	FIG 8' x 15.5' x 20 cm V2 - Firm	416-558	1	✓		x
	FIG 4' x 8' x 20 cm V2 - Slab	416-553	1	✓		x
	Throw Mat 7' x 10' x 10 cm (anti-slip with Dual Density Foam)	416-258	1	✓		x
	Throw Mat 7' x 10' x 10 cm (standard foam mesh bottom)	416-319	1		✓	x
	Throw Mat 8' x 15' x 4" folding	416-320	1	✓		x
	8" Skill Cushion 5' x 10'	416-159	1	✓		x
	8" Skill Cushion 5' x 10' "Softy"	416-006	1	✓		x
	Slings Mat 6' 6" x 8' x 2"	416-584	2		✓	x
	TAC/10 Round off Pad - 36" x 54" x 1 3/8" (no personal pads)	416-068	1	✓		x
	Mini TAC/10 Round off Pad - 36" x 36" x 1 3/8" (no personal pads)	416-069	1	✓		x
	Low Spotting Block 2' x 1' x 4'	416-042	1		✓	x
	TAC 10/Towel (one box)	407-571	1	✓		x
	TAC 10/Surface Cleaner	407-567	1	✓		x
	Step-In Chalk Holder w/ chalk	407-007	1	✓		x
	Score Flasher - 3 digit (panel judges and 1 needed for vault group) handheld	416-002	6*	✓		x
	Score Flasher - 5 digit (chief judge) (4 digit for regionals)	416-003	1		✓	x
MISC	Collegiate Vault Value Chart		1	✓		
	100 ft. US Metal Tape Measure		1	✓		x
	Start Value Flip Charts		6*	✓		
	Green Start Flag		1	✓		
BARS				Regionals	Nationals	
	Floor Plates or Free Standing			CHECK IF HAVE	WILL GET	AAI PROVIDES
	UTB 844 Elite Unseen	407-080	1	✓		x
	Extra Graphite X Bar	407-152	2	✓		x
	Elite Unseen Bare Adapters - if floor plates are not available	407-361/349	1	✓		x
	FIG 8' x 15.5' x 20 cm V2 - Firm	416-358	2	✓		x
	FIG 8' x 12' x 20 cm V2 - Firm	416-557	2	✓		x
	FIG 5' x 7.5' x 20 cm V2 - Slab	416-554	1	✓		x
	Throw Mat 7' x 10' x 10 cm (anti-slip with Dual Density Foam)	416-258	1	✓		x
	Throw Mat 7' x 10' x 10 cm (standard foam mesh bottom)	416-319	1	✓		x
	Slings Mat 6' 6" x 8' x 2"	416-584	1	✓		x
	8" Skill Cushion 5' x 10' "Softy"	416-006	1	✓		x
	8" Skill Cushion 5' x 10' Anti Skid (optional at regionals, required at nationals)	416-257	1	✓		x
	Throw Mat 8' x 15' x 4" folding	416-320	1	✓		x
	TAC/10 Board	407-233	1	✓		x
	Low Spotting Block 2' x 1' x 4'	416-042	1		✓	x
	High Chalk Holder	407-008	3	✓		x
	Block Chalk	407-585	Cans	✓		x
	Score Flasher - 3 digit (panel judges) handheld	416-002	6*	✓		x
	Score Flasher - 5 digit (chief judge) (4 digit for regionals)	416-003	1		✓	x
MISC	Tablet (iPad or similar) to display timing countdown		2	✓		
	Stop Watches (only as backups to tablets)		2	✓		
	Scotch bright pad for scraping bars		1	✓		
	Start Value Flip Charts		6*	✓		
	2' x 4' x 5" plywood mounting boards w/ non-skid surface both sides no logos (w/ rope for handles)		1	✓		
	Green Start Flag		1	✓		
	Wire Brush		2	✓		
	Spray Water Bottles for Bars		3	✓		

Throw mats denoted with these symbols are an either/or option at regionals. For regionals and nationals, both types of mats still are required.

*Only 4 handheld flashers/start value flip charts needed at regionals.

**Please note that some items may be added or deleted due to future changes to equipment specifications. Also, some catalog numbers may change.

National Collegiate Women's Gymnastics Championships Equipment List (regionals & nationals)

We verify that this is the equipment that will be used at NCAA Women's Gymnastics Championships.

Host Institution Louisiana State University
Signature Meet Director [Signature]
Signature Athletics Director [Signature]
Year(s) 2019

^{**} circle specific equipment when given more than one option **

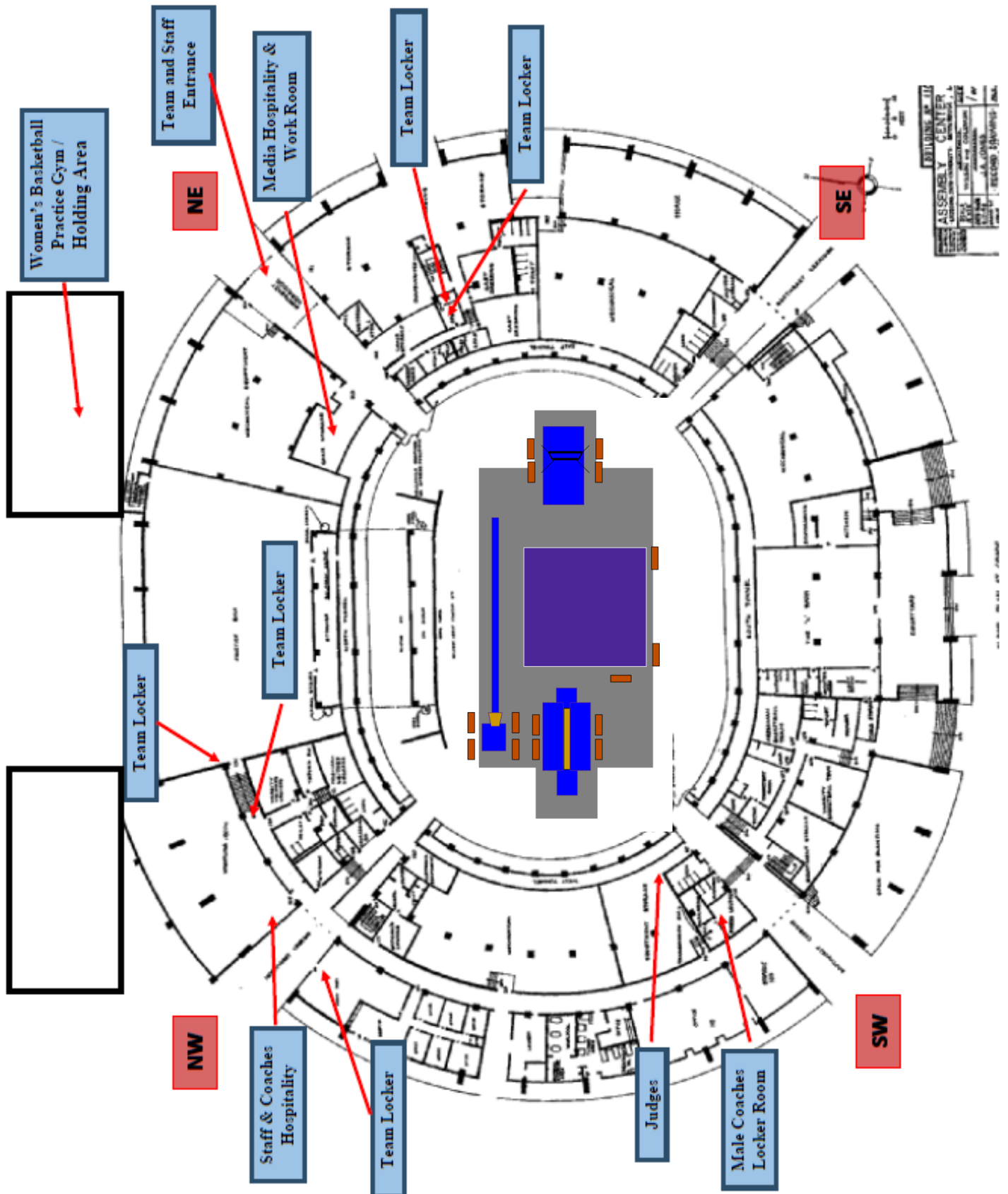
BEAM	800 ELITE SERIES ITEM DESCRIPTION	CATALOG NO.	QTY.	Regionals		Nationals	If something is different please note
				CHECK IF HAVE	WILL GET	AAI PROVIDES	
	Elite Reflex Nonad Beam	407-430	1	✓		x	
	Elite Beam Leg Pads	416-325	1 set	✓		x	
	Elite Beam Leg Filler Mat System	416-500	1 set	✓		x	
	FIG 8' x 15' 5" x 20 cm V2 - Firm	416-558	2	✓		x	
	FIG 8' x 15' 5" x 20 cm V4 - Firm	550-854	2	✓		x	
	FIG 8' x 12' x 20 cm V2 - Firm	416-557	1	✓		x	
	FIG 4' x 8' x 20 cm V2 - Firm Slab	416-553	1	✓		x	
	Throw Mat 7' x 10' x 10 cm (anti-slip with Dual Density Foam) or	416-258	1	✓		x	
	Throw Mat 7' x 10' x 10 cm (standard foam mesh bottom)	416-319	1	✓		x	
	8" Skill Cushion 5' x 10' non-slip (non-slip backing optional at regionals only)	416-159	1	✓		x	
	Slip Mat 6' 8" x 8' x 2"	416-584	1		✓	x	
	Throw Mat 8' x 15' x 4" folding	416-020	1	✓		x	
	TAC10 Board	407-233	1	✓		x	
	Suede Beam Pad	416-051	1	✓		x	No Suede
	Step-In Chalk Holder w/ chalk	407-007	2	✓		x	
	Score Flasher - 3 digit (panel judges) handheld	416-002	6*	✓		x	
	Score Flasher - 5 digit (chief judge) (4 digit at regionals)	416-003	1		✓	x	
MISC	Tablet (iPad or similar) to display timing countdown		2	✓			
	Stop Watches		2	✓			
	Start Value Flip Charts		6*	✓			
	2' x 4' x 5" plywood mounting boards w/ non-slip surface both sides no logos (w/ rope for handles)		1	✓			
	Green Start Flag		1	✓			
	12' panel mat for stretching/warm-up (1 mat at regionals/2 at nationals)		1/2	✓		x	
	Bell (beam warning), loud enough to be heard over crowd		1	✓			
FLOOR				Regionals		Nationals	If something is different please note
				CHECK IF HAVE	WILL GET	AAI PROVIDES	
	Elite Floor Exercise System - 40' x 40'	432-340	1	✓		x	
	Elite Floor Panel	534-128	2	✓		x	
	AAmerican Elite Carpet - 45' x 65' (note color in blank column)	432-510	1	✓		x	Purple
	Foam Border	432-891	1	✓		x	
	2" QuadLam Foam 8' x 40'	416-773	7 rolls	✓		x	
	8" Skill Cushion 5' x 10'	416-683	1	✓		x	Regular
	Slip Mat 6' 8" x 8' x 2"	416-584	1		✓	x	
	Throw Mat 7' x 10' x 10 cm (anti-slip with Dual Density Foam) or	416-258	1	✓		x	
	Throw Mat 7' x 10' x 10 cm (standard foam mesh bottom)	416-319	1	✓		x	
	Step-In Chalk Holder w/ chalk	417-007	2	✓		x	
	Score Flasher - 3 digit (panel judges) handheld	416-002	6*	✓		x	
	Score Flasher - 5 digit (chief judge) (4 digit at regionals)	416-003	1		✓	x	
	EZ Roll Corner Mats - set of 4 each	416736	1	✓		x	
	Block Chalk	407-585	Case	✓		x	
MISC	Start Value Flip Charts		6*	✓			
	Sound system including iPod adapter		1	✓			
	White gaffers or duct tape for corners (used in practice and competition)		10 rolls	✓			
	Green Start Flags		1	✓			
	Yellow Flags		2	✓			
	Stop Watches		1	✓			
	60" x 80" Vinyl Floor Shields (for gymnasts to apply chalk to their feet - versus crushing chalk on competitive mats) or carpet squares for chalk trays		4	✓		x	Carpet Squares
	Score Flasher - 5 digit (for finals) Extra Flasher inserts		2	✓		x	
	Additional Panel Mats - for stretching areas (4 areas)		8	✓		x	
	Meet Referee						
	Host to provide						
	100 ft. US Metal Tape Measure		1	✓			
	20 meter Tape Measure		1		✓		
	Stop Watches (3 backups) 7 total		3	✓			
	3-4 digit handheld flashers (nationals only)		24				

Throw mats denoted with these symbols are an either/or option at regionals. For nationals, both types of mats still are required.

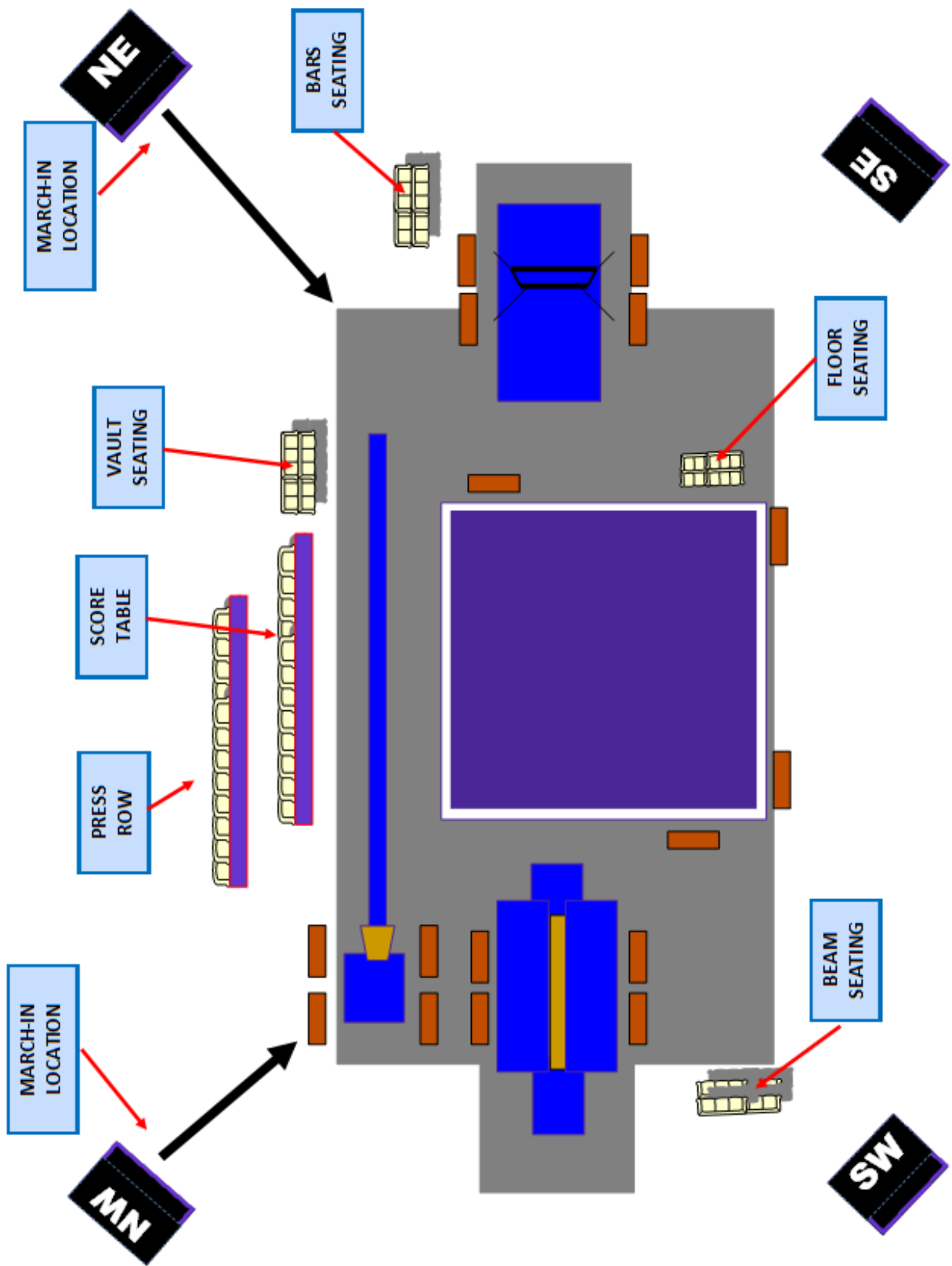
*Only 4 handheld flashers/start value flip charts needed at regionals.

**Please note that some items may be added or deleted due to future changes to equipment specifications. Also, some catalog numbers may change.

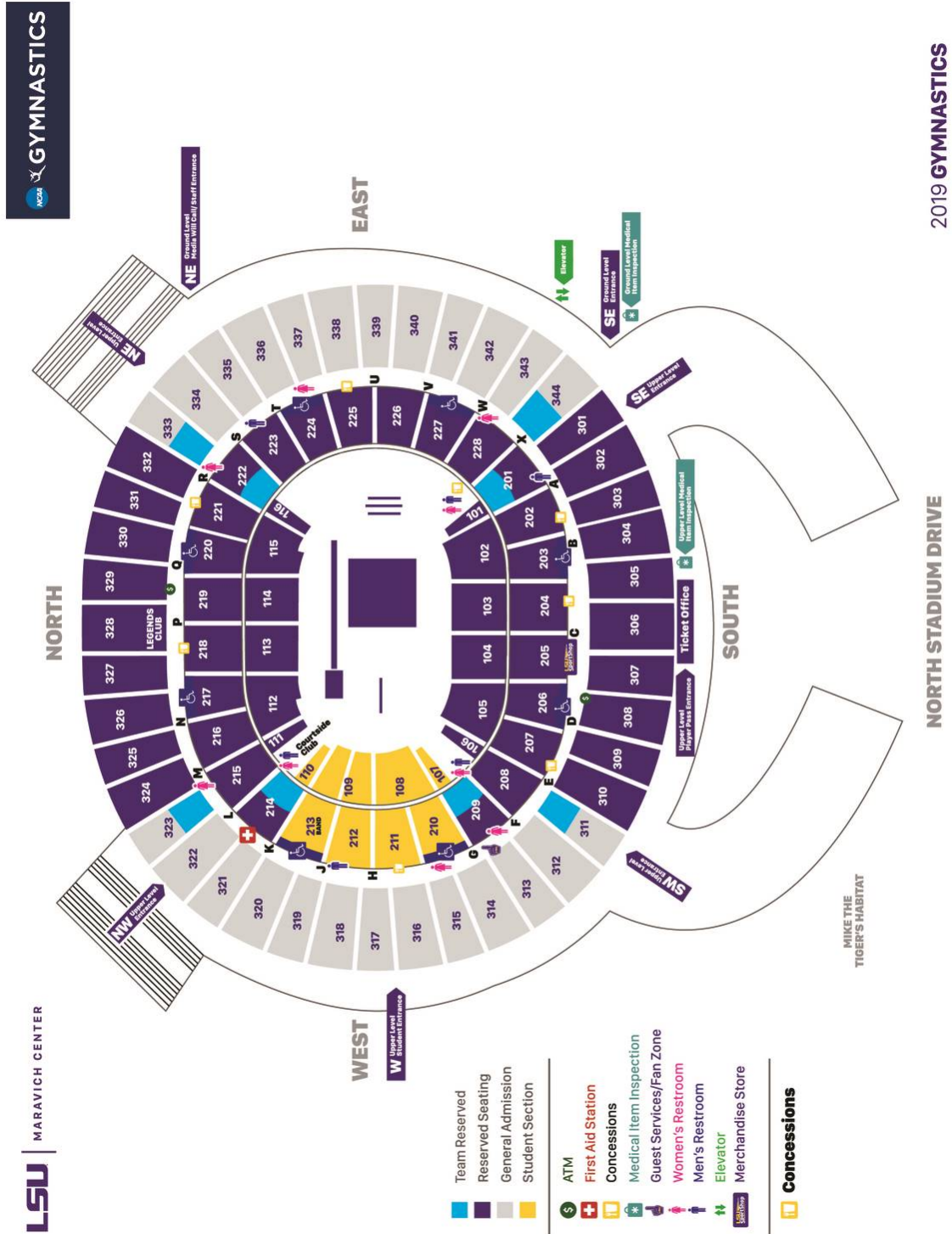
GROUND LEVEL MAP AND LOCKER ROOMS



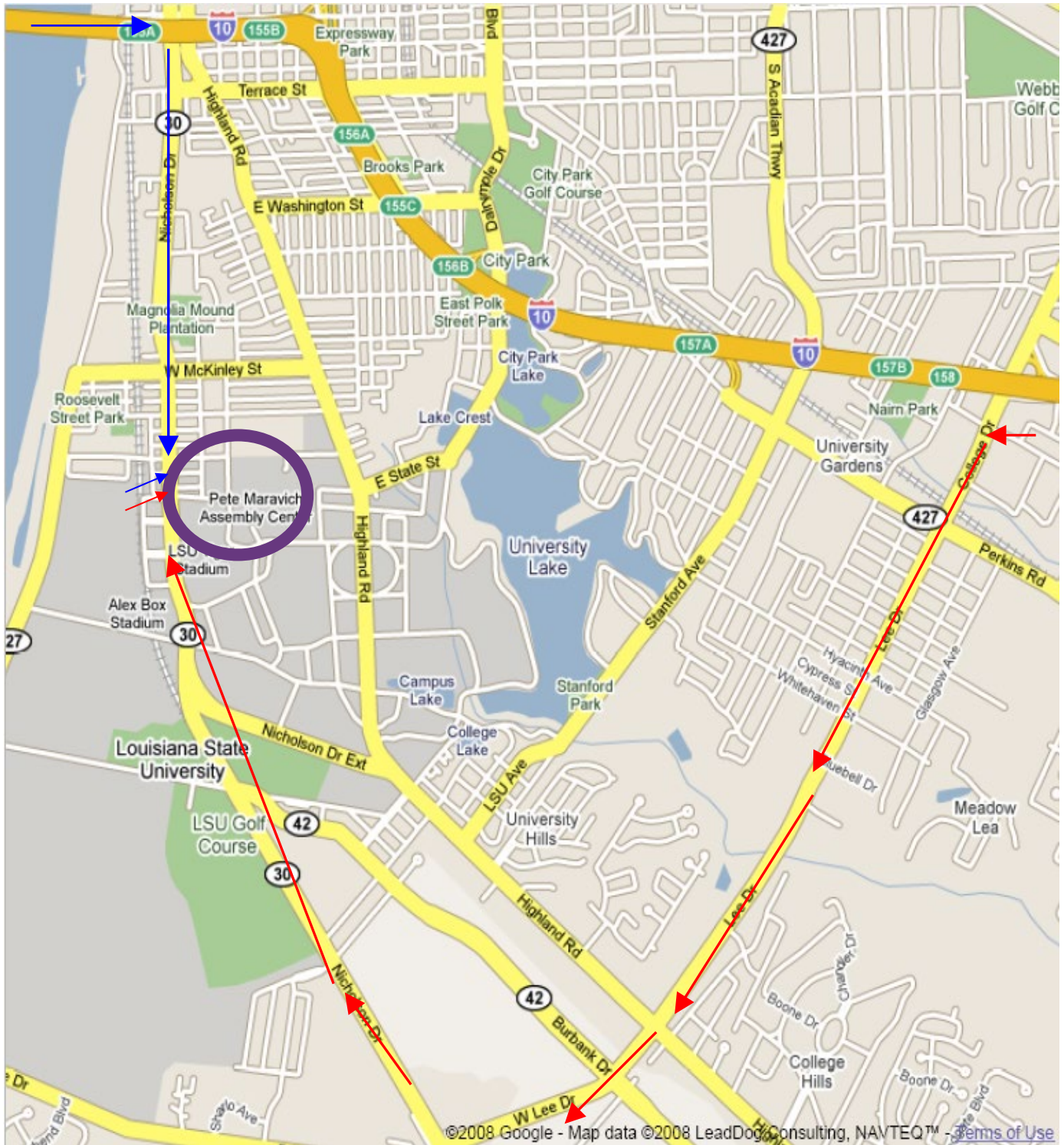
FLOOR LAYOUT



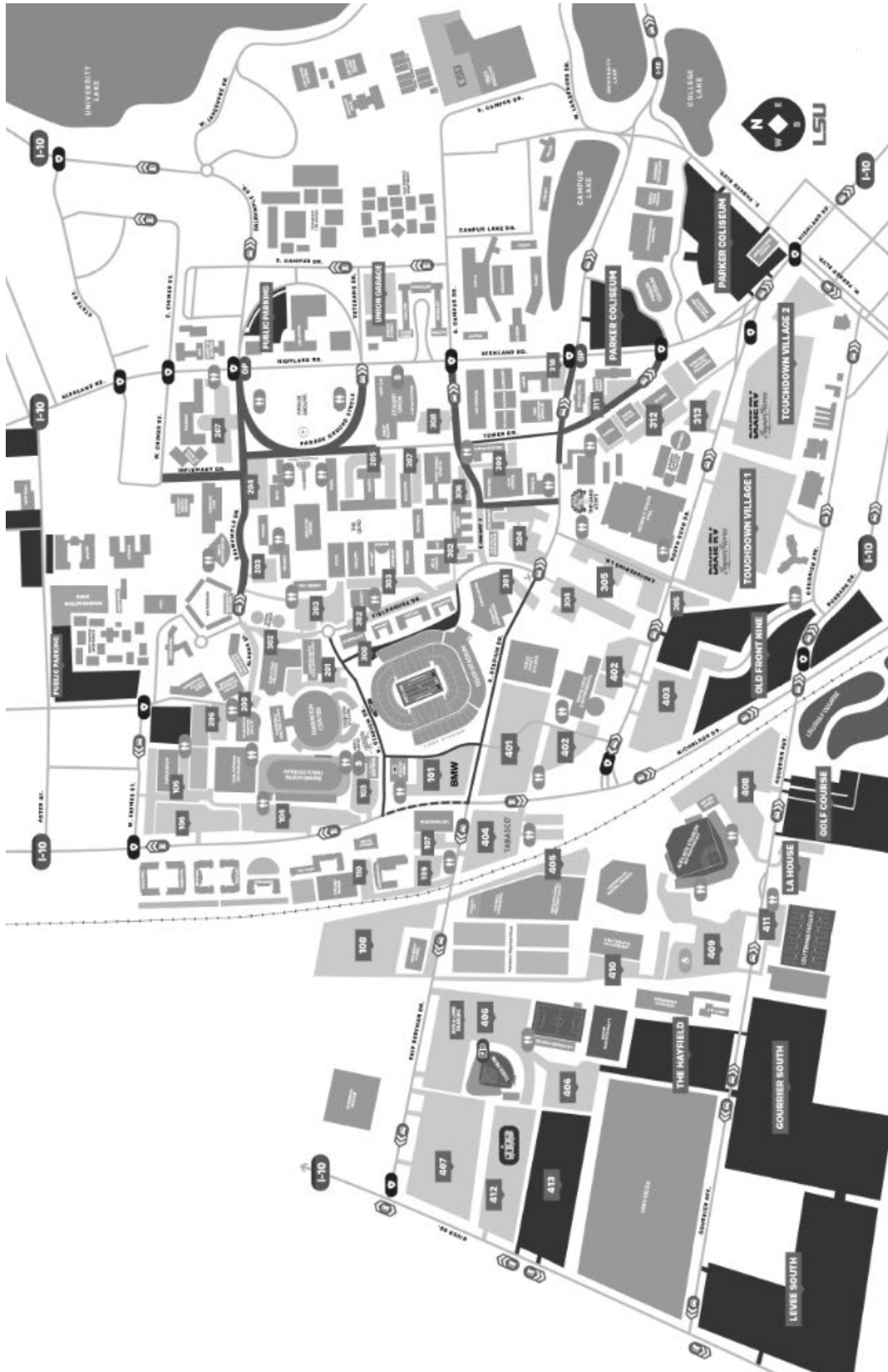
SEATING CHART



DIRECTIONAL MAP



CAMPUS MAP



GENERAL INFORMATION

BATON ROUGE



For information regarding Baton Rouge area Hotels, Food and Attractions, please click on the link below. If there is something specific you are seeking for you teams, please call - we'll be happy to provide recommendations.

BATON ROUGE VISITOR'S GUIDE

<http://visitbatonrouge.com/>

RECOMMENDED RESTAURANTS

Tio Javis Mexican Restaurant

4738 Constitution Ave.
Baton Rouge, LA 70808
225-924-0377
Troy Duhon—General Manager

TJ Ribs

2324 Arcadian Thruway
Baton Rouge, LA 70808
225-383-7427
Jim Howard—General Manager

Outback Steakhouse

2415 South Acadian Thruway
Baton Rouge, LA 70808
225-927-9488
Rober Alamire—Proprietor

Carrabba's Italian Grill

7275 Corporate Blvd.
Baton Rouge, LA 70809
225-925-9999
Sean Edwards—Proprietor

Acme Oyster House

3535 Perkins Rd.
Baton Rouge, LA 70808
225-906-2372
Ryan Nizzo—General Manager

Ruffino's

18811 Highland Rd.
Baton Rouge, LA 70809
225-753-3458

FAST FOOD

Raising Cane's

202 W. Lee Drive
225-769-0750
2.8 miles
www.raisingcanes.com

Chick-fil-a

3023 College Drive
225-929-6055
4.4 miles
www.chick-fil-a.com

Taco Bell

4220 Burbank Drive
225-763-6881
1.1 miles
www.tacobell.com

Burger King

3100 Highland Rd.
225-383-7511
1.3 miles
www.bk.com

Papa John's Pizza

257 Lee Drive
225-765-7272
1.8 miles
www.papajohns.com

Reginelli's Pizza

124 W Chines Street
225-339-1771
1.1 miles
www.reginellis.com

Subway

4250 Burbank Drive
225-767-7484
0.7 miles
www.subway.com

Jason's Deli

2531 Citiplace Court
225-926-7788
2.8 miles
www.jasonsdeli.com

Jimmy Johns

3043 Perkins Rd.
225-382-3914
1.5 miles
www.jimmyjohns.com

McDonald's

4215 Nicholson Drive
225-769-5291
1.2 miles
www.mcdonalds.com

EVACUATION PLAN

PURPOSE AND SCOPE

This plan provides a framework for successfully and safely evacuating part or all of the Pete Maravich Assembly Center in the event of a fire or explosion requiring a partial or complete evacuation. It is recognized that every scenario cannot be covered in detail, and this document is not intended to cover every scenario; rather it is designed to be flexible in providing guidance for the actions of each responsible person or agency in the event of an emergency.

Other Hazardous Events Requiring Action (With and Without major Casualties)

The following events may also require partial or complete evacuation of the arena:

- Bomb Threats, WMD Incidents

- Chemical or Waste Releases Inside Arena

- Chemical or Waste Releases Outside Arena (Railroad, Highway, Aircraft)

- Power Failure

- Weather Emergency

This plan provides guidance for fires or explosions, but the principles herein will be used in the event of one of the above similar situations.

Controlling Fire Hazards in the Arena

The most effective means of ensuring safety in the arena is to prevent an emergency from developing. The control of fire hazards during the game will remain a high priority, with compliance with University safety rules and Fire Marshal regulations being enforced at all times. Enforcing these rules and regulations and monitoring for fire hazards will be the responsibility of all University and law enforcement personnel. Smoking within the arena is prohibited.

RESPONSIBILITIES

Pete Maravich Assembly Center, when in use, is under the direction and control of several persons and agencies. The following is a simplified explanation of Duties and Responsibilities of these people/organizations.

Event Management

Event Management is the focal point for all activities relating to attendance at and conduct of the meets, other than the activities on the competition floor. Coaches in communication with officials are responsible for the activities on the competition floor. In the event of a major accident or incident requiring evacuation of all or part of the arena, Event Management will relinquish control of activities, and assist with the evacuation under the direction of University Police officials.

LSUPD (LSU Campus) Police

LSU Police is the organization which has overall control of security and traffic on campus. The other emergency response units must coordinate their activities through the LSU Police.

Landmark Event Staff

Game Marshals provide crowd control and assistance during the meets. Positioned at strategic points in the arena and at exits, Marshals and ticket takers provide guidance during evacuations and emergency. Meet Marshals and ticket takers are under the direction of Event Management.

The Campus Hazmat Team

The Campus Hazmat Team is an on-campus team that deals with hazardous materials incidents, and fires and explosions which have a relationship to hazardous materials, which must have a Level 2 hazmat response for control or clean up of chemicals or hazardous materials. The Campus Hazmat Team is equipped to handle emergency response for hazmat incidents in a limited manner. Large spills (Level 3 or 4) will require a response by the City Fire Department Hazmat Team commonly called "City Hazmat".

In situations where hazardous materials have been released resulting in an emergency affecting the arena, the State Police Right to Know Unit may need to be notified.

City Fire Department

The Baton Rouge Fire Department provides fire fighting services for the campus. In case of fire or explosion, the Fire Department will play a major role in extinguishing the fire and performing rescue activities.

City Hazmat Team

The Baton Rouge Fire Department Hazmat Team provides emergency service for the campus for Level 3 spills (See Appendix E). Such service could also become necessary if a major fire involves chemicals or hazardous materials.

Acadian Ambulance Service

Acadian Ambulance Service is under contract to provide emergency medical services, including conveyance for injuries and illnesses which occur inside the arena. Acadian is under contract to the LSU Athletic Department for these services. This group is under functional control of Event Management Director. Acadian Ambulance staffs the **Arena First Aid Station** within the arena which provides initial care for serious injuries or illnesses.

Arena First Aid Center-

The Arena First Aid Center is staffed by the Acadian Ambulance Service. The center reports to Event Management, and will provide assistance in an emergency.

State Fire Marshal

The Louisiana State Fire Marshal provides inspections on a periodic basis to require compliance with the applicable fire and life safety codes. They are not normally present at events.

Support Systems (University Personnel)

A support group is available to provide maintenance or repairs or other assistance on an emergency basis. Included in this group are the maintenance and building services personnel. This group will be under the control of the Assistant Athletic Director for Athletic Facilities and Maintenance, who will work closely with Game Management to assist with the response to an emergency (within the capabilities of the groups).

GENERAL PLAN FOR EMERGENCY EVACUATION

The following general plan will be followed if an incident occurs which requires emergency evacuation of all or part of the Arena.

Initiating Event

Upon discovery of a fire or explosion (or any other potentially life threatening event), or an imminent threat of such, the person making the discovery will contact Event Management by radio. Event Management will collect information necessary to determine if the event may require the evacuation of all or part of the arena. The person making the call will be responsible to gather information and provide advice on the magnitude of the threat to life or health. This must be done considering the impact of smoke or noxious odors which may cause illness, affect the ability to escape, or cause incapacitation of people exposed. The reporting person will provide as a minimum the following information:

1. The location of the fire, indicating which ramps are impacted and which gates may be impacted.
2. The potential for containment by fire extinguishers.
3. Any chemicals or other products involved in the flames.
4. Potential spread of fire due to fuel available for combustion.
5. Potential for explosion or smoke related effects that would impede evacuation or endanger evacuees. This would include any pressure vessels or other dangerous containers in the vicinity of the fire.
6. Whether any injuries or illnesses are involved, including whether any such injuries or illnesses are likely from the flames and smoke.
7. The identity of the person making the call, and the identities of all individuals who are available and may be involved in the accident.

The reporting party will be asked to remain in radio contact either on the same channel or on a designated emergency channel.

Decision Making Process

Director of Event Management will immediately notify the LSU Police Chief (or, in his absence, the Chief's designated person) of the emergency and provide information

gathered from the reporting scene. Using information reported, the decision-making process will begin. The actions taken will be determined by the potential magnitude of the emergency, whether or not the Event has begun, the location of the problem and the need to control the crowd, preventing panic

Decisions will be made and directions will be given from the Command Post. The Director of Event Management will notify the Head Official of the situation. In conjunction with the Head official, the Director of Event Management will then notify each institution's Coach and Band Director. The Senior Associate Athletic Director will designate a liaison person who will be dispatched to the Public Address System Booth to establish a radio link to communicate messages to the announcer to be delivered over the public address system. Messages will be developed in the command post and worded precisely and carefully to assure that crowd panic is avoided.

Planning the Evacuation

Once an evacuation is decided upon, the routes of exit will be determined. Using the charts and maps of the Arena, and knowledge gained on a continuing basis from the scene of the incident, the Event Management Director will develop a plan of evacuation. If the cessation of game activities is necessary, the decision to halt the game during the emergency will be made by the Event Management Director or the LSU Police.

The evacuation plan will be communicated to the Public Address Announcer with concise instructions on wording for the announcements to the crowd. Landmark Staff and LSUPD will be used to move people and control the flow toward the exits, with the primary responsibility for crowd control resting with the LSUPD. Landmark staff will assist the LSUPD.

Conducting the Evacuation

Radio communications will be the primary means of communications used in coordinating the evacuation and rescue effort. The Event Management Director will establish contact with the LSUPD and provide instructions as to the exits to be blocked, and other actions that will be required. Landmark staff who are under the control of Game Management will be directed to assist the LSUPD in the orderly evacuation. Radio traffic will be permitted only for communications relating to the emergency.

The Public Address Announcer will announce the evacuation order and provide directions for exiting the arena after the deputies have been instructed as to their duties. Arena Public Address system is the PRIMARY method for communicating emergencies to the crowd. This communication sequence will be modified as necessary to avoid delays due to inability to contact individuals.

Movement will be maintained by LSUPD and Landmark staff inside the arena. University Police will direct movement outside the arena once the people exit the gates. Such movement outside the arena will be effected toward the parking lots to assure that the exit gates are not blocked by lingering people.

No one will be allowed to reenter the arena until the all clear is given by Event Management. A clear zone around all exits involved in the evacuation will be established, and unauthorized personnel will be prohibited from entering this zone.

Emergency Response Units

Movement of emergency vehicles will be directed by University Police units, who will maintain radio contact through the University Emergency Operation Command (EOC). Primary clear corridor access to the Arena will be via North Stadium to Security Lane & Lot 201. This route will be cleared by City and University Police and traffic diverted around the route. Fire and medical units will be directed to the clear zones for setup and pickup of injured.

Traffic Control

People leaving the arena will be directed to proceed to their automobiles by a safe route, avoiding the zones set up for emergency access and operations. University Police will direct the on campus traffic flow.

In order to direct pedestrian traffic outside the arena, the crowd will be directed by the public address announcements. University Police will be instructed as to their assignments by University EOC.

Media Relations and Assistance

The focal point for contact with the Media will be the LSU Media Coordinator. A location for the media to assemble will be established near the outside the arena. Releases will be prepared on a periodic basis to brief the media, and a spokesperson will be made available to answer questions.

NOTE: It is extremely important that information given to the media be based on fact, and not speculation and rumor.

Follow up

Following any event where the arena is partially or fully evacuated, there will be a critique session held at the direction of the Executive Director, Public Safety and Risk Management. This session will be attended by the following personnel:

- Director of Event Management
- Athletic Department Senior Level Administration
- Chief, LSU Police
- Applicable Law Enforcement Representatives
- Director, Occupational and Environmental Safety
- Assistant Athletic Director, Athletic Facilities /Maintenance
- LSU Sports Information Director
- Athletic Director
- Others at the request of the Executive Director, Public Safety and Risk Mgt

ARENA SECURITY POLICIES

1. Prior to meet, an EOD officer with canine will perform a sweep for potential hazards.
2. Beginning in August 2016 LSU Athletics instituted a clear bag policy for all athletic venues. All bags are searched by trained staff.
3. The following items are NOT allowed in the Pete Maravich Assembly Center:
 - a. All bags and purses larger than 12" x 6" x 12" (see the bag policy below)

- b. Backpacks
 - c. Banners/Flags/Poles/projectiles of any kind (and/or any obtrusive/obstructive signage) – small handheld signs are subject to approval by LSU Athletics Event Management
 - d. Coolers, ice chests, bottles, cans, cups (or containers of any kind)
 - e. Outside food and drinks
 - f. Pets of any variety (except for certified service animals)
 - g. Video cameras
 - h. Weapons of any kind – including pocket knives, multi-function tools, and any items deemed inappropriate (no return of any confiscated weapons)
 - i. Whistles, air horns, electronic amplifiers – violators are subject to ejection
4. Pete Maravich Assembly Center Policies
- a. All persons entering the facility are subject to search
 - b. No oversized portable stadium seats or objects that may impede on the comfort/safety of others (including items such as portable heaters, fans, etc.)
 - c. No Re-entry for ticketed events – Anyone leaving the arena must have a new unused ticket to re-enter
 - d. Only clear tote bags smaller than 12" x 6" x 12" or 1-gallon plastic freezer bag are allowed
 - e. Small handheld clutch purses are allowed
 - f. Items may not be stored at or near the entrances of the arena
 - g. All items left unattended will be removed and discarded
 - h. Smoking and the use of all tobacco products on the LSU Campus is prohibited. This prohibition applies to all individuals while on the LSU Campus, including faculty, staff, students, administrators, contractors, and visitors.
 - i. Cigarettes, e-cigarettes, cigars, smokeless tobacco, snuff, pipes, and chewing tobacco are not permitted
5. For pedestrian safety, North Stadium Drive will be closed to traffic 3 hours prior to each game. North Stadium Drive is the primary thoroughfare that runs near the PMAC.
6. An extensive credential system monitored by trained staff regulates access to sensitive and secure areas.
7. Access to parking lots nearest the facility are secured by staff. Permits and/or credentials are required for access to these lots by vehicles.

GEAUX CLEAR

A SAFER, FASTER FAN EXPERIENCE

LSU's "clear bag" policy will be in effect for all athletics venues and is aimed to speed up gate entries and enhance fan safety.

APPROVED

PROHIBITED BAGS



CLEAR TOTE

Plastic, Vinyl, or PVC
and no larger than
12" x 6" x 12"



PLASTIC ZIP TOP BAG

No larger than
1 Gallon • Re-Sealable • Clear



SMALL CLUTCH PURSE

No larger than **4½ x 6½"**



SEAT CUSHION

No pockets and
no larger than **16"**

LSU sports.net/geauxclear



BRIEFCASE



BACKPACK
Solid or Clear



CAMERA
CASE



PURSE



FANNY PACK



OVERSIZED
TOTE BAG



PRINTED PATTERN
PLASTIC BAG



MESH BAG



REUSABLE
GROCERY TOTE



DUFFEL BAG



TINTED OR
TEXTURED BAG



DRAWSTRING/
CINCH BAG



DIAPER BAG

ALL ITEMS ARE SUBJECT TO SEARCH

All Prohibited items will be denied at the gates & items may not be stored at or near Tiger Stadium. LSU Athletics is NOT responsible for property damage or lost/stolen articles. All policies are available on LSUsports.net/faninfo.