ACTION ITEMS.

1. Legislative items.

  • None.

2. Nonlegislative items.

  • Committee chair.

    (1) **Recommendation.** That Jodie Burton, women’s golf coach at Claremont McKenna-Harvey Mudd-Scripps Colleges, serve as chair of the Division III Women’s Golf Committee.

    (2) **Effective date.** September 1, 2019.

    (3) **Rationale.** Ms. Burton’s year of service on the national committee and her knowledge of the sport will be beneficial to the committee.

    (4) **Estimated budget impact.** None.

    (5) **Student-athlete impact.** None.

INFORMATIONAL ITEMS.

1. **2018 annual meeting minutes.** The committee approved the 2017 annual meeting minutes as submitted.

2. **2018-19 Division III Championships Committee actions.** The committee reviewed the relevant actions and information items from the 2018-19 Championships Committee meetings.

3. **Sport sponsorship.** The committee reviewed the sport sponsorship and pool documents.

4. **Field size increase.** The field size for women’s golf will be increased to 26 teams effective with the 2019-20 academic year. In February 2019, the Division III Championships Committee approved increasing the women’s golf field size up to 29 teams pending sport sponsorship review. Based on the 2018-19 sport sponsorship and the access ratio of 1:7, the field size should be increased from 25 teams to 26 teams.
5. **Automatic qualifier applications.** The committee will review the automatic qualifier applications once sport sponsorship reports are available in August. The committee will meet via teleconference in September to submit the recommended automatic qualifiers to the Championships Committee.

6. **2019 championships review.**

   a. **Championships evaluations.** The committee reviewed surveys from the 2019 championships and noted various minor issues. The surveys indicated that the golf course provided an excellent championships site. The committee noted positive feedback regarding the location of the banquet, the condition of the golf course and the hosting job done by the University of Mary Hardin-Baylor and the Harris County-Houston Sports Authority. There were also many positive comments regarding the Special Olympics clinic.

   b. **Disabled spectators.** The committee noted that the process to accommodate spectators with disabilities worked well.

   c. **Spectator rules.** The committee reviewed the spectator rules and noted few issues.

   d. **Banquet.** The committee was pleased with the championship banquet.

   e. **Special Olympics clinic.** The committee felt the Special Olympics clinic was well received. The golf course provided four games that both the Special Olympics athletes and the NCAA student-athletes enjoyed. Holly Kesterson, the tournament director, did an excellent job of reaching out to the local Special Olympics chapter to market the event to them. In the end, 20 Special Olympics athletes attended the clinic. One Special Olympics athlete returned to the course the next day for a ceremonial first tee shot to start the practice round.

   f. **Two active coaches.** The committee was pleased with the addition of a second active coach.

   g. **Volunteers.** The committee was pleased with the volunteers at the championships. The sports commission does an incredible job securing volunteers. For the first time and because of the number of volunteers, we were able to have live hole-by-hole scoring.

   h. **Folds of Honor.** The committee was pleased with how the Folds of Honor program was conducted this year. Committee members noted that they would like to see more female military personnel being honored. The committee asked staff to work with the golf coaches association to include that with the tee announcements and storyboards.
i. **NCAA.com coverage.** The committee was pleased with the daily recap videos produced on NCAA.com and would like to see those expanded annually.

7. **2020 championships.**
   
a. **Pre-championships conference call.** The committee discussed the agenda for the call and noted items to emphasize.
   
b. **Pairings.** The committee discussed pairings for the championships and noted that the adjustment made this year to promote out-of-region pairings worked well. Pairings will need to be adjusted to accommodate a field size increase.
   
c. **Schedule of events.** The committee made minor changes to the schedule of events.
   
d. **Enhancement funds.** The NCAA supplemental funding program will be used for fan giveaways.
   
e. **Awards ceremony.** The committee discussed minor improvements to the awards ceremony.

8. **Head rules official.** The committee had a conference call with Head Rules Official Sam Herb to discuss the championships. The main point of the call was to discuss the implementation of the new rules at the championships. The committee noted its continued satisfaction with Mr. Herb and his rules committee for their performance during the championships. Committee members noted that rules officials were very active and visible and were quick to respond to needs as they arose, which reflected positively on the event.

9. **Rankings and selections process.**
   
a. **Rankings and selection criteria.** The committee reviewed the criteria for rankings and selections.
   
b. **Regional rankings.** The committee discussed the regional rankings this past year, and members agreed it was beneficial to publish the rankings. The committee will continue with a fall ranking and three spring rankings. The fall ranking will be published November 7, and the spring rankings will be published April 16 and 30 and May 4 (selections).
   
c. **Rankings and selection documents.** The committee reviewed the spreadsheets for rankings and selections and made minor changes. A formal request has been made to Golfstat to produce committee specific reports.

10. **Golfstat.** The committee conducted a conference call with Golfstat staff during the meeting to review their role during the year, as well as with selections and at the championships. The
committee recommends continuing with the Golfstat webinar in October for committees. The committee also recommended to Golfstat that they enhance their training for coaches.

11. **Regional realignment.** The committee reviewed the new region alignment that will be implemented for the 2019-20 season.

12. **National committee/regional advisory committee replacements.** The committee discussed regional advisory committees and noted anticipated roster changes. This is especially necessary due to the new region alignment.

13. **Yardage proposal.** Additional information from the coaches association was presented to the committee to consider lowering the yardage requirement for regular-season tournaments. Since the committee is implementing new yardages relative to par for the first time this upcoming year, the committee decided to hold on reviewing any new yardage proposal for at least two years.

14. **Men’s and women’s committees joint teleconference.** The Men’s and Women’s Golf Committees discussed a variety of topics, including but not limited to 2020 joint championship planning, two active coaches, 2023-26 bid cycle, future course setup and substitutions.

15. **Championship date formula change proposal.** The committee members reviewed and discussed the date formula change proposal they worked on jointly with the men’s committee.

17. **Committee calendar.** The committee reviewed the committee calendar and made necessary updates.

18. **Governance update.** A representative from the governance and AMA staffs provided updates on a variety of topics.

19. **Review of manuals.** The committee reviewed the committee operations manual, pre-championships manual, host operations manual and the participant manual and made revisions as necessary.

20. **Future meeting dates.** The committee agreed to conduct its 2020 annual meeting June 15-17 in Indianapolis.
### Division III Women’s Golf Committee
June 24-26, 2019, Meeting

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<tr>
<th>Attendees:</th>
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<tbody>
<tr>
<td>Jerry Bergsma, Calvin University.</td>
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<tr>
<td>Jodie Burton, Claremont McKenna-Harvey Mudd-Scripps Colleges.</td>
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<td>Brad Duckworth, University of Wisconsin-Stevens Point.</td>
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<td>Mary Giorgi, St. Catherine University.</td>
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<td>Peter Gyscek, Washington and Lee University.</td>
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<th>Absentees:</th>
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<th>Guests via Conference Call:</th>
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<tr>
<td>Marcus El, Golfstat.</td>
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<td>Sam Herb, Head Rules Official.</td>
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<th>NCAA Staff Support in Attendance:</th>
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<tr>
<td>Nancy O’Hara, Championships and Alliances.</td>
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<th>Other NCAA Staff Members in Attendance:</th>
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<tr>
<td>Eric Hartung, Law, Policy and Governance.</td>
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<tr>
<td>Kaitlyn Purcell, Academic &amp; Membership Affairs.</td>
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