



# **PRECHAMPIONSHIPS 2024-25 MANUAL**

# NCAA General Administrative Guidelines

## Contents

<b>Section 1 • Introduction</b>	<b>2</b>
Section 1•1 Definitions	2
<b>Section 2 • Championship Core Statement</b>	<b>2</b>
<b>Section 3 • Conduct</b>	<b>3</b>
Section 3•1 Certification of Eligibility/Availability	3
Section 3•2 Drug Testing	3
Section 3•3 Honesty and Sportsmanship	3
Section 3•4 Misconduct/Failure to Adhere to Policies	4
Section 3•5 Sports Wagering Policy	4
Section 3•6 Student-Athlete Experience Survey	5
<b>Section 4 • Elite 90™ Award</b>	<b>5</b>
<b>Section 5 • Fan Travel</b>	<b>5</b>
<b>Section 6 • Health and Safety</b>	<b>5</b>
<b>Section 7 • Logo Policy</b>	<b>5</b>
<b>Section 8 • Research</b>	<b>6</b>
<b>Section 9 • Travel Party</b>	<b>6</b>
<b>Section 10 • Division III</b>	<b>6</b>
Section 10•1 Division III Philosophy	6
Section 10•2 Commencement Conflicts	6
Section 10•3 Gameday the DIII Way	7
Section 10•4 Religious Conflicts	7

### THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

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# Section 1 • Introduction

During the 2024-25 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Prechampionship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information and Appendixes.

Sections one through nine apply to policies applicable to all 90 championships, while the remaining sections are sport specific.

## Section 1.1 Definitions

**Prechampionship Manual.** Resource for institutions to prepare for the championship.

**Administrative Meeting.** Prechampionship meeting for coaches and/or administrators.

**Appendixes.** Any supplemental documents to be provided and distributed through the various resources.

**Championship Manager.** The NCAA staff member(s) responsible for the operational oversight of the championship.

**Games Committee.** The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

**NCAA National Committee.** The sport committee with direct oversight responsibilities for the championship.

**Non-predetermined Sites.** Those sites that are selected to host at the time of the participant/team selections announcement.

**Playing Rules.** The rules under which the competition will be conducted.

**Predetermined Sites.** Those sites that are selected to host before the participant/team selections announcement.

**Preliminary Rounds.** The rounds of the championship before the final or championship round.

**Regional Alignment.** The geographic location of institutions or regional advisory committees.

**Schedule of Events.** Official event schedule – includes all required activities (e.g., practices, banquets).

**Selection Criteria.** Policies and procedures in place to guide the team selection process.

**Site Selection Criteria.** Policies and procedures in place to guide the site selection process.

**Squad Size.** In any championship in which a squad limit has been established by the governing sport committee or by the bylaws, the number of eligible student-athletes in competitive uniform eligible to participate at the start of competition.

**Tournament Physician.** The physician designated by the host institution/conference to serve as the chief medical advisor for the championship event(s) to be hosted at the host venue.

# Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

**Ensuring** student-athletes' optimal experience.

**Executing** championship events reflecting appropriate quality and values to/for stakeholders – student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

**Coordinating** all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

**Integrating** championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

**Assuring** effective management of the business aspects of the operation.

**Enhancing** the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries).

## Section 3 • Conduct

### Section 3•1 Certification of Eligibility/Availability

*[Reference: Certification of Eligibility/Availability in Bylaws 12, 13, 14, 15, 16, 20.2.4, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Bylaws 7.3.1.5 and 18.2.1 in the NCAA Division II Manual and Division II Championships Committee Policy and Bylaws 31.2.1.5, 31.2.1.5.2, and 31.2.2 in the NCAA Division III Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

#### DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

### Section 3•2 Drug Testing

As part of preparation and planning to participate in championship events, member institutions are reminded and encouraged to review all applicable policy and legislative requirements pertaining to banned substances, drug testing and related eligibility requirements with their student-athletes. Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with legislation and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

### Section 3•3 Honesty and Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that

intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

### Section 3•4 Misconduct/Failure to Adhere to Policies

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#### MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

#### FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition. [Click here](#) to see the full misconduct/failure to adhere to policies and procedures online.

### Section 3•5 Sports Wagering Policy

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Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; mobile betting; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The current NCAA legislation against sports wagering prohibits NCAA student-athletes, member institutions' athletics staff and non-athletics staff with athletics responsibilities, and conference office staff from participating in sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics practice or competition in a sport in which the NCAA conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

#### STUDENT-ATHLETES

A student-athlete found in violation of the prohibition against knowingly participating in any sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activity that involves intercollegiate, amateur or professional athletics competition shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

#### POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

#### HOSTING OPPORTUNITIES

It is permissible for NCAA championships to be conducted at locations in states that permit sports wagering.

## Section 3•6 Student-Athlete Experience Survey

During the NCAA championships, the student-athlete experience is paramount. NCAA staff and hosts dedicate themselves to planning the best experiences for all involved. As part of our commitment to getting better, following the championship, participants will receive a survey to provide feedback on their experience and input on how championships can be improved for future NCAA student-athletes. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to forward the survey to student-athletes. Additionally, this survey will be accessible via QR code found on the back of NCAA-issued championship credentials.

We also understand that sometimes certain circumstances or conditions occurring during the events may require real-time consideration. When this is the case, student-athletes may reach out to their site representative or NCAA national office staff on-site.

## Section 4 • Elite 90™ Award

The Elite 90 award was created to recognize the true essence of student-athletes by honoring individuals who have reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among their peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes competing at the finals site. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. For more information or to access the online form and submit a nomination, [click here](#).

## Section 5 • Fan Travel

Through support from Marriott International as the Official Hotel Partner of the NCAA, NCAA championships are pleased to provide easy and affordable accommodations for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through Marriott and NCAA Travel help support NCAA student-athletes. Please direct your fans to [ncaa.com/travel](https://ncaa.com/travel) to search and book online hotel reservations.

## Section 6 • Health and Safety

As part of preparation and planning to host and/or participate in championship events, member institutions are reminded and encouraged to review all applicable health and safety policy and legislative requirements and guidance including, among others, those relating to concussion management, catastrophic injury prevention, inclement weather and independent medical care. These requirements and related information can be found in applicable division manuals, sports playing rules and the materials located on the [Health, Safety & Performance website](#). In addition, a summary of some of the key health and safety considerations related to traveling to championship events can be found in the [NCAA's Guidance for Medical Care and Coverage for Student-Athletes at Away Events](#).

## Section 7 • Logo Policy

*[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 17.1.10 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]*

## GENERAL ADMINISTRATIVE GUIDELINES

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athlete's institution's official uniform (including numbered racing bibs and warmups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2-1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

## Section 8 • Research

In order to avoid inappropriate and unnecessary participant distraction and disruption of championship events, it is expected any data collection or other research efforts conducted at or during championship events will be coordinated through the national office, with notice and a description of any research proposal to be submitted to the NCAA research staff at least six weeks before the championships event begins.

## Section 9 • Travel Party

Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. NCAA Travel policies are updated annually and can be found online [here](#). Please reference Appendix A of the travel policies for reimbursable travel party numbers. The travel policies supersede all other documents.

## Section 10 • Division III

### Section 10•1 Division III Philosophy

The Division III championships philosophy is to field the most competitive teams within a regular-season philosophy that emphasizes regional competition and minimizes missed class time; and to provide representation in NCAA championship competition by allocating berths to eligible conferences and at-large teams.

### Section 10•2 Commencement Conflicts

*[Reference: Bylaw 31.1.4.5 in the NCAA Division III Manual.]*

If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championship manager in writing one week before the selection date for the governing sport committee to consider an accommodation and a change to the championship schedule.

The following guidelines apply to commencement requests:

- Applies to team sports only.
- The governing sport committee, in consultation with participating institutions, may reschedule the game on the nearest possible date.

- Does not apply to predetermined finals sites.
- The governing sport committee shall make a good-faith effort to accommodate participating institutions in non-predetermined preliminary-round contests with multiple teams participating at the same site.

## Section 10•3 Gameday the DIII Way

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Division III promotes an atmosphere that is a respectful and engaging educational environment through athletics, for everyone through Gameday the DIII Way. Gameday the DIII Way establishes an expectation for championship hosts, coaches, student-athletes and spectators to focus on the common standards of safety, responsiveness, dignity and experience while participating or attending a championship event. We ask that each participant and attendee be personally accountable for their actions and do their part to ensure this event is a positive reflection of Gameday the DIII Way.

## Section 10•4 Religious Conflicts

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*[Reference: Bylaws 31.1.4.1 and 31.1.4.2 in the NCAA Division III Manual.]*

**Institutional Policy.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office before May 1 of the preceding academic year to be excused from competing on that day. The notification shall be valid for a period of two years. The championship schedule shall be adjusted to accommodate that institution, and such adjustment shall not require its team or an individual competitor to compete before the time originally scheduled.

**Individual Championships.** In individual championships, a student-athlete must compete according to the institution's policy regarding Sunday competition (i.e., if the institution has no policy against Sunday competition, the student-athlete shall compete Sunday if required by the schedule).



# Division III Women's Golf

## Contents

<b>Section 1 • General Administration</b>	<b>9</b>
Section 1•1 NCAA Tournament Operations Staff Contact Information	9
Section 1•2 National Committee	9
Section 1•3 Regional Advisory Committees	9
Section 1•4 Important Dates	10
Section 1•5 Equipment	11
Section 1•6 Rules	11
Section 1•7 Tobacco Policy	12
Section 1•8 Uniforms	13
<b>Section 2 • Determination of Championship Participation</b>	<b>14</b>
Section 2•1 Championships Format	14
Section 2•2 Results	14
Section 2•3 Selections Information	16
Section 2•4 Selection Criteria	17
<b>Appendix A • Sport Sponsorship</b>	<b>20</b>
<b>Appendix B • Tiebreaking Procedures</b>	<b>25</b>

# Section 1 • General Administration

## Section 1•1 NCAA Tournament Operations Staff Contact Information

**Demetria Young**  
NCAA Championships and Alliances  
P.O. Box 6222 / Indianapolis, Indiana 46206-6222  
317-917-6270 / [dyoung@ncaa.org](mailto:dyoung@ncaa.org)

## Section 1•2 National Committee

*[Reference: Administration and Management in the Division III General Section, and Bylaws 31.1.1 and 31.1.2 in the NCAA Division III Manual.]*

The NCAA Division III Women's Golf Championships are under the control, direction and supervision of the NCAA Division III Women's Golf Committee. Current members of the committee are:

**Adele Burk, chair**  
New England Small College Athletic  
Conference

**Ali Wilson**  
American Rivers Conference

**DeeDee Jarman**  
Methodist University

**Matthew Kluck**  
Washington and Jefferson College

**Paulette Pera**  
University of California, Santa Cruz

## Section 1•3 Regional Advisory Committees

### REGION I/EAST

Adele Burk, chair	New England Small College Athletic Conference
Jay Parker	Suffolk
Jackie Beck	Wellesley
Elizabeth Davis	Amherst
Jordan Koller	York (PA)

### REGION II/SOUTHEAST

DeeDee Jarman, chair	Methodist
Ashley Crane	Huntingdon
Michael Diehl	McDaniel
Taylor Mottern	Sewanee
Ed Dolan	Catholic
Brad Johnson	NYU
Mike Veverka	Lynchburg

### REGION III/GREAT LAKES

Matthew Kluck, chair	Washington & Jefferson
Brian Booher	Otterbein
Sam Osborne	Millikin
Grant Wallace	Kenyon
Jake Maas	Albion
Jon Lester	Rose-Hulman
Jeff Groff	Allegheny

## REGION IV/CENTRAL

Ali Wilson, chair	American Rivers Conference
Dustin Bierman	Dubuque
Jeff Nelson	Spalding
Ty McLaughlin	Marian (WI)
Sloan Wallgren	Carleton
Andrew DeLong	Wis.-Stout
Billy Aune	Northwestern

## REGION V/WEST

Paulette Pera, chair	UC Santa Cruz
Sydney Harvey	East Texas Baptist
Will Morris	Occidental
Leslie Shevlin	Willamette
Stephanie Moorberg	Dallas

## Section 1•4 Important Dates

<b>Friday, Oct. 1</b>	Deadline for tournaments and team rosters to be registered with Scoreboard by Clippd.
<b>Thursday, April 3</b>	Regional Ranking.
<b>Thursday, April 17</b>	Regional Ranking.
<b>Thursday, May 1</b>	Regional Ranking.
<b>Friday, May 2</b>	Deadline to contact the NCAA championships manager if individual or team is not available for participation in the championships.
<b>Sunday, May 4</b>	Results from spring competition due to Scoreboard by Clippd.
<b>Monday, May 5</b>	Regional Ranking. Selections at 3 p.m. Eastern time; selected teams and individuals posted online by 6 p.m. Eastern time.

## CHAMPIONSHIPS DATES

<b>May 13-16</b>	Kingsmill Resort, Williamsburg, Virginia; Christopher Newport University, host.
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## DATE FORMULA

**Second Tuesday in May (Tuesday-Friday) odd-numbered years. Third Tuesday in May (Tuesday-Friday) even-numbered years**

## FUTURE DATES

<b>May 19-22, 2026</b>	Desert Willow Golf Resort, Palm Desert, California; Claremont McKenna-Harvey Mudd-Scripps Colleges, host.
<b>May 11-14, 2027</b>	Kingsmill Resort, Williamsburg, Virginia; Christopher Newport University host.
<b>May 16-19, 2028</b>	Taconic Golf Club, Williamstown, Massachusetts; Williams College, host.
<b>May 8-11, 2029</b>	TBD

## Section 1•5 Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under USGA rules. The one-ball rule will not be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use soft-spike or tennis shoes during championships competition. This includes all practice rounds. The penalty for breach of this condition is two strokes per hole, with a maximum of four strokes. As soon as a breach has been discovered, the player must immediately make the appropriate changes to conform to the policy. Electronic communication devices (e.g., cellphones, two-way radios) may be used only during practice rounds. Cellphones can be used by coaches on days of competition to check Scoreboard by Clipd results. During stipulated competition rounds, range finders may be utilized to measure distance only. Devices measuring other variables may be utilized during the practice rounds.

## Section 1•6 Rules

Per NCAA Bylaw 17.32, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

The Rules of Golf shall be followed, with the conditions listed below, along with the Division III Women's Golf hard card and any Local Rules the games committee deems necessary. Rules officials will be available for interpretations of the rules and other decisions governing the competition. For additional rules information, please see the Division III Women's Golf [hard card](#). Decisions regarding the Rules of Golf shall be final and cannot be appealed.

The following rules apply to championships competition.

**Advice.** In accordance with Rule 24.4 (except that a team member playing in the competition or current student-athlete may not be an Advice Giver), and in modification to Model Local Rule H-2, each team may appoint up to two persons who may give advice to members of that team provided that:

- Such persons are designated by the institution's athletics department to perform coaching duties and who serve in that capacity on a volunteer or paid basis.
- Immediately before each stipulated round, the designated coaches must be identified to the tournament committee by signing in and wearing the appropriate credential at all times.
- Advice must be given in a private manner that does not disrupt play.
- Coaches shall not give advice to, or ask for advice from, another team's players or coaches.
- A coach is not considered part of the player's side and therefore is not directly subject to the Rules of Golf; nevertheless, there are certain actions that a coach could take that might result in a penalty to the player (e.g., if a coach's action, such as improving a line of play or moving loose impediments or obstructions, is in violation of the rules).
- Such persons must not deliberately stand behind a player.
- A violation by a coach of a team is a two-stroke penalty against the team score for each violation; a violation by the coach of an individual competitor is a two-stroke penalty against that individual for each violation.
- A violation by a player is a two-stroke penalty.

In addition, if a player asks or allows the Advice Giver to violate a Rule on their behalf, or if the player does not take steps to stop such an action by the Advice Giver, the player will be subject to penalty for the violation in question.

**Misconduct.** In addition to the following policies, coaches, administrators and student-athletes shall be subject to the misconduct policies described in NCAA Bylaws 31.02.3 and 31.1.8. Unsporting conduct – a player (or coach, if coach violation) will be notified immediately on the golf course and provided a warning for unsporting conduct (e.g., willful acts of defacing the golf course; misuse of electronic devices, including MP3 players and cellphones, etc.; club throwing or breaking; abusive language; or violation of the tobacco policy). The NCAA Division III Women's Golf Committee is responsible for assessing all penalties at the championships.

- Second occurrence in the same day – the player (or coach, if coach violation) will be disqualified for that round.
- Third occurrence any time during the championships will result in disqualification from the championships.
- Use of a nonconforming range finder shall result in disqualification for that round.

**Pace of Play.** In accordance with Rule 5.6a and b in part, “A player must not unreasonably delay play, either when playing a hole or between two holes.” In order to prevent any such penalty, it is suggested that the following guidelines be carefully reviewed.

- “Out of Position” – The first group to start will be considered out of position if, at any time during the round, the group is behind the prescribed schedule as detailed in the Pace of Play Time Chart provided to the head coaches.
- Following groups – Any following group will be considered out of position if it:
  - Is taking more than the allotted time to play; and
  - Reaches the tee of a par-3 hole and the hole is clear; fails to clear the tee of a par-4 hole before the preceding group clears the putting green; or arrives at the teeing ground of a par-5 hole when the preceding group is on the putting green. Note: Both must apply for a group to be out of position.
- Group Out of Position – Rules officials have been instructed to inform the players in a group if they are lagging behind but are not yet out of position.
  - Actual timing of an out-of-position group will be handled by the designated rules official.
  - Immediately after all players have left the teeing ground, but before any subsequent strokes have been played, the designated rules officials will inform any group that is out of position that it will be monitored and timed.
- Monitoring – Any player in a group out of position who takes 40 seconds or more to play a stroke will receive a warning for the first violation, will incur a penalty of one stroke for the second violation and will be disqualified for the third violation under Rule 5.6a.
- Note: If the group in question regains its proper position, any previous timings of more than 40 seconds will be carried over for the remainder of that round, in the event that group requires additional monitoring.
- Timing – The timing of a player's stroke will begin when the player has had a reasonable opportunity to reach her ball, it is the player's turn to play and the player can play without interference or distraction.
  - Except on the putting green, if a player has reached her ball, it is her turn to play and there are no distractions, timing will begin after she has had reasonable time to select a club. Time spent walking backward or forward for determining yardages will count as part of the time taken for the next stroke.
  - On the putting green, timing will begin after a player has been allowed a reasonable amount of time to lift, clean and replace the ball, repair her ball mark and other ball marks on the line of the putt, and remove loose impediments on the line of the putt.
  - Rulings or Other Incidents – If a ruling or some other legitimate delay occurs that causes the group in question to lose its position, that group is expected to regain its position within a reasonable time.

Players are encouraged to play “ready golf” in a safe and responsible way.

## Section 1•7 Tobacco Policy

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The use of tobacco or vaping products by student-athletes, or team or game personnel (e.g., coaches, athletic trainers, managers and game officials), is prohibited during competition. Any student-athlete, or team or game personnel, who uses tobacco or vaping products during competition shall be disqualified for the remainder of that competition.

## Section 1•8 Uniforms

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Contestants must wear uniforms of the same color during practice and competition. Walking or Bermuda shorts are permitted, provided they are team shorts and are of similar color. The inseam of the shorts must be at least four inches in length. Players may wear slacks or shorts at the individual's discretion, provided they are of similar color and are considered the team uniform. Institutions should make every effort to order uniforms with sizes adequate for all team members.

In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at all times at the tournament site. Denim is not considered appropriate attire.

### LOGOS

[Refer to General Administrative Guidelines, Section 7.](#)

For golf, please note, shoes, golf gloves, towels, backpacks, sling bags, rain caps, rainsuits, outerwear and umbrellas are considered athletics equipment and are subject to equipment logo guidelines. Socks, headbands, T-shirts, wristbands, belts, belt buckles and visors or hats are considered uniforms and apparel and are subject to uniform and apparel logo guidelines.

# Section 2 • Determination of Championship Participation

## Section 2.1 Championships Format

The NCAA Division III Women’s Golf Committee, subject to the approval of the Division III Championships Committee, determines the format for the NCAA Division III Women’s Golf Championships.

The championships will consist of both team and individual competition conducted concurrently. The tournament is 72 holes. All participants will complete 36 holes of competition. After 36 holes of competition, the field will be cut to the top 15 teams and top six individuals not on one of those teams. Ties for the cut will be broken by a sudden-death playoff or, if necessary, by the non-sudden-death tiebreaking procedures set forth in [Appendix B](#). In the team competition, the low four scores for each team will count in each day’s total score.

The number of participants allowed at the finals is 176. A team may consist of four or five players. If a team is selected, additional individuals from that team are not permitted to compete as individuals in the championships.

### SCHEDULE OF EVENTS

Tuesday, May 6	Conference call with selected teams and individuals at noon Eastern time.
Sunday, May 11	Practice round (shotgun start).
Monday, May 12	Practice Round (shotgun start).
Tuesday, May 13–Friday, May 16	Championships finals.

Participants and coaches will not be permitted to walk, ride or play the golf course or use the practice facilities 10 days before the practice round. The host institution is exempt from this policy, provided the championships are conducted on the institution’s home course. If an individual or team does play or practice on the course, they will be disqualified.

### PAIRINGS AND TEE TIMES

Practice, pairings and tee times will be determined following selections.

### SQUAD SIZE

An institution must begin competition with four or five student-athletes. A team must finish with four players in order to place in the team standings. Please refer to the NCAA Travel policies for all information regarding travel party size, transportation and per diem expenses. Travel policies can be found online at [ncaa.org](#).

## Section 2.2 Results

### SCOREBOARD POWERED BY CLIPPD

The NCAA Division III Women’s Golf Committee will use Clippd to assist with a computerized score-reporting system. As a result, it will not be necessary for institutions to submit season results forms to the committee or the NCAA national office. However, it will be necessary for institutions to submit a team roster to Clippd and register regular-season tournaments, according to the following procedures:

1. All tournaments must be registered with Clippd not later than Oct. 1, 2024. **Institutions that fail to meet the deadline will be assessed a \$200 fine.**
2. For any tournament results to be considered for selection purposes, the tournament host must submit results from their tournament into Clippd within 48 hours following the conclusion of the event. Results for tournaments conducted May 3 and May 4 need to be submitted to Clippd by 6 p.m. Eastern time, Sunday, May 4.

## REGISTERED TOURNAMENT STANDARDS

All tournaments and competition must meet specified minimum standards and be registered with Scoreboard by Clippd. The host coach is responsible for ensuring these standards are upheld. These standards include:

1. A golf course used for a tournament must have a minimum length as follows:

- Par 70 and 71 – 5,500 yards
- Par 72 – 5,600 yards
- Par 73 – 5,700 yards

The yardage for the national championships will be set at a minimum of 5,800 yards.

2. The Rules of Golf, the Division III Women's Golf hard card, any Local Rules the games committee deems necessary, and Pace of Play Policy will be followed. All reported scores must be actual. No stroke limits are allowed.
3. The low four scores per 18-hole round from the designated five-player teams shall be used for team scoring. Players may participate as individuals.
4. Match play is an approved format for regular-season events and those results will be used for selections. Match play will report as a win, loss or tie for teams and individuals. In medal match play, all criteria will be reported in Scoreboard by Clippd. Please communicate with Scoreboard by Clippd personnel to report match play formats.
5. Disqualification for breach of the Rules of Golf applies only to that round.
6. If, due to injury or illness, a player is unable to start or finish a round, that player is eligible to play in subsequent rounds with the approval of the games committee.
7. Players must carry their own bags or use nonmotorized pull carts. An exception to this policy will be if the participant is permanently disabled or if carts are required to be used for a regular-season tournament round due to extenuating circumstances such as weather and/or lack of daylight that could result in play not being completed for an event, then the competing players only may share a cart.
8. For junior varsity contests, the respective school must inform the host institution that its junior varsity program will participate and that its team score should not appear on the tournament results form; however, individual scores must be reported.
9. For any tournament results to be considered for selection purposes, the tournament host must register the event with Scoreboard by Clippd before the start of competition.

## MATCH PLAY

### Format

- One point for each Individual match (tiebreak not mandatory on individual matches)
- Two-, four-, eight- or 16-Team event
- Team tiebreak should be determined as indicated below

### Tiebreak for Medal-Match

1. Total score of all five players.
2. Winner of No. 1 players match (followed by No. 2 through No. 5).
3. Hole-by-hole score starting with hole 18 on No. 1 players and proceeding backward by hole (17-1). Then, No. 2 players and so on.
4. Coin flip.

### Tiebreak for Match-Match

1. Total holes up by team. In other words, if Team A wins matches by 4&2 and 3&2 and Team B wins matches by 3&2 and 2&1, and the fifth match is tied: Team A would win with 4+3 being better than 3+2.
2. Total holes left. In the previous example, if Team B's winning matches were 4&3 and 3&2, then Team B would tie Team A at 4+3 under the first tiebreak. However, 2+2 is less than 3+2 (right-side totals after &), so Team B won one match a hole earlier and would win under the second tiebreak.



3. Match between No. 1 players followed by No. 2 through No. 5, if necessary.
4. Only needed if all five matches were ties: Same as tiebreak No. 3 in Medal-Match.
5. Coin flip.
  - Hole or Medal-Match format allowed.
  - No stroke or hole differentials reported. Only win-loss-tie Individually and win-loss Team reported.
  - Only have wins-losses-and/or-ties against opponent you actually played Team or Individually.

## Section 2•3 Selections Information

The Division III Women's Golf Committee is responsible for the selection of all participants in the Division III Women's Golf Championships. Regional advisory committees assist in the evaluation of the teams and individuals and provide recommendations to the national committee. Coaches' polls and/or any other polls or outside rankings are not used by the Women's Golf Committee for selection purposes.

The Women's Golf Committee will meet via conference call on Monday, May 5 to select the participants for the 2025 championships. All regional advisory committee chairs (or their replacements) will participate on the call. Before the national call (completed not later than 1 p.m. Eastern time, Monday, May 5), the chairs will conduct a call with their respective regional advisory committee to determine recommendations.

### ALLOCATION OF BERTHS

1. Pool A is reserved for the automatic qualifiers of conferences that meet the requirements for automatic qualification per NCAA Bylaw 31.3. Each conference eligible for automatic qualification is allocated one Pool A berth. After the determination of the Pool A berths, the committee will determine the Pool B selections followed by the Pool C selections.
2. At-large berths will be selected on a national basis, using regional selection criteria. There will be no predetermined regional allocations for At-large teams.
3. There will be no maximum or minimum number of berths from one region.

### SELECTION OF BERTHS

To be considered during the selection process either as an automatic berth (Pool A) or an at-large berth (Pool B and Pool C), an institution must play at least 25% of its competition against Division III in-region opponents, unless a waiver has been approved by the Division III Championships Committee. Competition rounds must be 18 holes on a course with the minimum yardage.

The national committee will select 176 participants for the championships. Thirty-four teams and six individuals will be selected. Institutions must meet minimum sport sponsorship requirements as indicated in Bylaw 20.11.3.8 in order to be selected for the championships.

### 2024-25 SPORT SPONSORSHIP

Division III institutions sponsoring women's golf: 246

Provisional institutions sponsoring women's golf: 2

Institutions declaring NAIA (not eligible for the championships): 0

Institutions eligible: 243

[Pool allocations (At-large) are calculated using the previous year sponsorship data (2023-24)]

Conferences meeting automatic qualifying requirements: 25\*

Eligible teams in automatic-qualifying conferences: 215

At-large access ratio (eligible teams in AQ conferences/# of AQ conferences); 1:7.

At-large teams: 9\*

Based on sponsorship data, the following allocations will be in place for the 2025 championships:

Bracket	34*	No. of eligible institutions/7
Pool A	25 Teams*	Automatic Qualifiers
At-large	9 Teams*	No. of At-large teams.
Individuals	6 Individuals	Individuals not on teams selected for the championships

\*Final pool numbers (AQs and at large) will be determined based on the sport sponsorship information available at the time of championships selections.

## AUTOMATIC QUALIFIERS

The 25 conferences granted automatic qualification\* for the 2025 championships from Pool A are:

American Rivers Conference	Northern Athletics Collegiate Conference
American Southwest Conference	Northwest Conference
Centennial Conference	Ohio Athletic Conference
College Conference of Illinois and Wisconsin	Old Dominion Athletic Conference
Heartland Collegiate Athletic Conference	Presidents' Athletic Conference
Landmark Conference	Southern Athletic Association
Liberty League	Southern California Intercollegiate Athletic Conference
Michigan Intercollegiate Athletic Association	Southern Collegiate Athletic Conference
Middle Atlantic Conferences	St. Louis Intercollegiate Athletic Conference
Minnesota Intercollegiate Athletic Conference	Upper Midwest Athletic Conference
New England Small College Athletic Conference	USA South Athletic Conference
North Coast Athletic Conference	Wisconsin Intercollegiate Athletic Conference
Northeast Women's Golf Conference	

\*Final determination of qualifying conferences will be based on sport sponsorship information available at the time of championships selections.

## TRAVEL INFORMATION

Please refer to the NCAA Travel policies for all information regarding travel party size, transportation and per diem expenses. Travel policies can be found online at [ncaa.org](https://www.ncaa.org).

## Section 2•4 Selection Criteria

The following criteria will be used to select 34 teams and six individuals to the championships.

1. Teams and individuals must register with Scoreboard by Clippd by Oct. 1, 2024, in order to be considered for selection to the championships.
2. A team or individual desiring to participate in the championships must complete all tournaments by May 4, 2025.
3. A team may compete with four or five players.
4. For competition to count, rounds must be 18 holes. Increments of nine-hole scores can be counted as long as there has been a minimum of 18 holes played for the contest, and the entire field has played the same nine holes. Minimum par and length requirements for a course are as follows:
  - Par 70 and 71: 5,500 yards
  - Par 72: 5,600 yards
  - Par 73: 5,700 yards

## DIVISION III WOMEN'S GOLF

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5. To be eligible for at-large berths to the championships, all teams and individuals must play twelve 18-hole rounds, including three rounds in the spring. Teams receiving automatic qualification berths (Pool A) must meet minimum sport sponsorship requirements, but otherwise will be determined as dictated by the conference (e.g., do NOT need to meet the minimum requirement of twelve 18-hole rounds, three rounds in the spring). Teams or individuals unable to meet eligibility requirements due to weather or other extenuating circumstances may submit a written request to the NCAA championships manager before the selection call for consideration by the women's golf committee.

### **Primary:**

- Won-lost percentage against Division III opponents;
- Division III head-to-head competition;
- Results versus common Division III opponents;
- Division III strength of schedule;
- Score versus par;
- Strokes gained on a neutral course;
- Record versus top 25 teams;
- Place finish in contests;
- Average drop score; and
- Late-season performance.

### **Secondary:**

- Won-lost percentage against non-Division III opponents;
- Results versus common non-Division III opponents;
- Strength of schedule against non-Division III opponents; and
- Record versus top 25 non-Division III opponents.

# Appendixes

## Contents

Appendix A • Sport Sponsorship .....	20
Appendix B • Tiebreaking Procedures .....	25

## Appendix A • Sport Sponsorship

### REGION I/EAST

#### Liberty League (7+)

Hobart and William Smith Colleges  
Ithaca College  
New York University+  
St. Lawrence University

Union College (New York)  
Vassar College  
Wellesley College+

#### Middle Atlantic Conference (11)

Albright College  
Alvernia University  
Arcadia University  
Eastern University  
Fairleigh Dickinson University, Florham  
Hood College

King's College (Pennsylvania)  
Lebanon Valley College  
Misericordia University  
Stevenson University  
York College (Pennsylvania)

#### New England Small College Athletic Conference (8)

Amherst College  
Bates College  
Bowdoin College  
Hamilton College

Middlebury College  
Trinity College (Connecticut)  
Wesleyan University (Connecticut)  
Williams College

#### Northeast Women's Golf Conference (14)

State University of New York at Canton  
State University of New York at Cobleskill  
State University of New York at Cortland  
State University of New York at Geneseo  
Husson University  
Keene State College  
Keuka College

Manhattanville College  
Mount Saint Mary College (New York)  
Nazareth College  
St. John Fisher College  
Suffolk University  
Utica College  
Westfield State University

#### At-Large Teams (15 +1 prov.)

##### Atlantic East Conference (1)

Neumann University

##### Conference of New England (3 + 1 prov.)

Gordon College  
\*University of Hartford [prov. 2025-26]

University of New England  
Nichols College

##### Great Northeast Athletic Conference (3)

Albertus Magnus College  
Dean College

Saint Joseph College (Maine)

##### Little East Conference (3)

Rhode Island College  
University of South Maine

Western Connecticut State University

**Massachusetts State Collegiate Athletic Conference (1)**

Worcester State University

**New England Women's and Men's Athletic Conference (1)**

Babson College

**New Jersey Athletic Conference (3)**

Kean University

Salisbury University

Stockton University

+Affiliate member

\*Not eligible for NCAA Championships competition.

**REGION II/SOUTHEAST****Centennial Conference (8+)**

Dickinson College

Franklin & Marshall College

Gettysburg College

Marymount University (Virginia)+

McDaniel College

Muhlenberg College

Ursinus College

Washington College (Maryland)

**Landmark Conference (10+)**

Catholic University

Drew University

Elizabethtown College

Goucher College

Juniata College

Marywood University+

Moravian University

University of Scranton

Susquehanna University

Wilkes University

**Old Dominion Athletic Conference (8)**

Averett University

Bridgewater College (Virginia)

University of Lynchburg

Randolph-Macon College

Shenandoah University

Sweet Briar College

Virginia Wesleyan University

Washington and Lee University

**Southern Athletic Association (8)**

Berry College

Birmingham-Southern College

Centre College

Hendrix College

Millsaps College

Oglethorpe University

Rhodes College

University of the South

**USA South Athletic Conference (9+)**

Huntingdon College+

LaGrange College

Maryville College (Tennessee)+

Meredith College

Methodist University

Pfeiffer University

Piedmont College+

Southern Virginia University

William Peace University

### At-Large Teams (5 + 1 prov.)

#### Allegheny Mountain Collegiate (3 + 1 prov.)

\*Carlow University [prov. 2026-27]  
Mount Aloysius College

Penn State University, Altoona  
Pennsylvania State University Erie, the Behrend College

### Coast-To-Coast Athletic Conference (1)

Christopher Newport University

### University Athletic Association (1)

Emory University

+Affiliate member

\*Not eligible for NCAA championships competition.

## REGION III/GREAT LAKES

### College Conference of Illinois and Wisconsin (9)

Augustana College (Illinois)  
Carroll University (Wisconsin)  
Carthage College  
Elmhurst University  
Illinois Wesleyan University

Millikin University  
North Central College  
North Park University  
Wheaton College (Illinois)

### Heartland Collegiate Athletic Conference (9)

Anderson University (Indiana)  
Bluffton University  
Earlham College  
Franklin College  
Hanover College

Manchester University  
Mount St. Joseph University  
Rose-Hulman Institute of Technology  
Transylvania University

### Michigan Intercollegiate Athletic Association (9)

Adrian College  
Albion College  
Alma College  
Calvin University  
Hope College

Kalamazoo College  
The University of Olivet  
Saint Mary's College (Indiana)  
Trine University

### North Coast Athletic Conference (6)

Denison University  
DePauw University  
Hiram College

Ohio Wesleyan University  
Wittenberg University  
The College of Wooster

### Ohio Athletic Conference (9)

Baldwin Wallace University  
Capital University  
Heidelberg University  
John Carroll University  
Marietta College

University of Mount Union  
Muskingum University  
Ohio Northern University  
Otterbein University

**Presidents' Athletic Conference (10)**

Allegheny College  
 Bethany College (West Virginia)  
 Franciscan University of Steubenville  
 Geneva College  
 Grove City College

Saint Vincent College  
 Thiel College  
 Washington and Jefferson College  
 Waynesburg University  
 Westminster College (Pennsylvania)

**At-Large Teams (1)****University Athletic Association (1)**

Carnegie Mellon University

**REGION IV/CENTRAL****American Rivers Conference (9)**

Buena Vista University  
 Central College (Iowa)  
 Coe College  
 University of Dubuque  
 Loras College

Luther College  
 Nebraska Wesleyan University  
 Simpson College  
 Wartburg College

**Minnesota Intercollegiate Athletic Conference (10)**

Augsburg College  
 Bethel University (Minnesota)  
 Carleton College  
 Concordia College, Moorhead  
 Gustavus Adolphus College

Macalester College  
 College of Saint Benedict  
 St. Catherine University  
 St. Olaf College  
 The College of St. Scholastic+

**Northern Athletics College Conference (11)**

Alverno College  
 Aurora University  
 Benedictine University (Illinois)  
 Concordia University Wisconsin  
 Edgewood College  
 Lakeland University

Marian University (Wisconsin)  
 Milwaukee School of Engineering  
 Rockford University  
 St. Norbert College  
 Wisconsin Lutheran College

**Upper Midwest Athletic Conference (8)**

Bethany Lutheran College  
 Crown College (Minnesota)  
 Martin Luther College  
 University of Minnesota, Morris

North Central University  
 Northland College  
 University of Northwestern-St. Paul  
 University of Wisconsin-Superior

**Wisconsin Intercollegiate Athletic Conference (8)**

University of Wisconsin-Eau Claire  
 University of Wisconsin-La Crosse  
 University of Wisconsin-Oshkosh  
 University of Wisconsin-Platteville

University of Wisconsin-River Falls  
 University of Wisconsin-Stevens Point  
 University of Wisconsin-Stout  
 University of Wisconsin-Whitewater



## St. Louis Intercollegiate Athletic Conference (11 + 1 prov.)

Blackburn College  
Eureka College  
Fontbonne University  
Grinnell College+  
Illinois College+  
Knox College+

Lake Forest College+  
Lyon College  
Mississippi University for Women  
Monmouth College (Illinois)+  
Spalding University  
Westminster College (Missouri)

## At-Large Teams (2)

### Coast-To-Coast Athletic Conference (1)

Mount Mary University

### University Athletic Association (1)

Washington University in St. Louis (Missouri)

+Affiliate member

\*Not eligible for NCAA championships competition

## REGION V/WEST

### American Southwest Conference (6+)

University of California, Santa Cruz+  
East Texas Baptist University  
Hardin-Simmons University

Howard Payne University  
LeTourneau University  
University of Mary Hardin-Baylor

### Northwest Conference (9)

George Fox University  
Lewis & Clark College  
Linfield University  
Pacific Lutheran University  
Pacific University (Oregon)

University of Puget Sound  
Whitman College  
Whitworth University  
Willamette University

### Southern California Intercollegiate Athletic Conference (7)

California Lutheran University  
Chapman University  
Claremont McKenna-Harvey Mudd-Scripps Colleges  
University of La Verne

Occidental College  
Pomona-Pitzer Colleges  
University of Redlands

### Southern Collegiate Athletic Conference (9)

Centenary College (Louisiana)  
Concordia University Texas  
University of Dallas  
McMurry University  
Schreiner University

Southwestern University (Texas)  
University of St. Thomas (Texas)  
Texas Lutheran University  
Trinity University (Texas)

+Affiliate member

\*Not eligible for NCAA championships competition

**Pool A**      **25 Berths (Automatic qualifiers)**

**At-Large**      **9 Berths (Nonselected Pool A and At-Larges)**

Pool numbers will be determined based on the sport sponsorship information available at the time of championships selections.

## Appendix B • Tiebreaking Procedures

### Team and Individual Tiebreaking Procedures

#### Sudden-Death Tie-Breaking Procedure

**Teams.** Ties for first place shall be broken during a sudden-victory playoff counting the low four scores (relative to par). If there are three or more teams involved in a playoff, the shotgun format listed below shall be used. The committee will determine the sequence of holes. Time limitations may dictate a shotgun start as determined by the committee. The team playoff will be conducted prior to a playoff for individuals.

Team tiebreakers (teams will draw for positions):

#### Two teams (A & B; tee off alternately). Playoff Hole 1.

Tee Time	Team A	Team B
1 <sup>st</sup>	#5, #4	#5, #4
2 <sup>nd</sup>	#3, #2	#3, #2
3 <sup>rd</sup>	#1	#1

If the teams remain tied, the next hole in sequence will be played.

**Draw Procedures.** Teams will draw for order in the playoff by lot. For the playoff, the last team to have teed off on the final round of the competition will draw first; in the case of teams teeing off at the same time from hole #1 and hole #10, the team that played from hole #1 first will draw first. The same draw procedure would apply in the case of a playoff for individuals.

#### Shotgun Format

If a shotgun start is necessary, the scoring procedure will be the best four scores against par on each hole until a winner is determined.

#### Three teams

A #5	B #5	C #5	playoff hole 5
A #4	B #4	C #4	playoff hole 4
A #3	B #3	C #3	playoff hole 3
A #2	B #2	C #2	playoff hole 2
A #1	B #1	C #1	playoff hole 1

#### Four teams

A #5	B #5	C #5	D #5	playoff hole 5
A #4	B #4	C #4	D #4	playoff hole 4
A #3	B #3	C #3	D #3	playoff hole 3
A #2	B #2	C #2	D #2	playoff hole 2
A #1	B #1	C #1	D #1	playoff hole 1

#### Five teams

A #5	B #5	C #5	D #5	E #5	playoff hole 5
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A #4	B #4	C #4	D #4	E #4	playoff hole 4
A #3	B #3	C #3	D #3	E #3	playoff hole 3
A #2	B #2	C #2	D #2	E #2	playoff hole 2
A #1	B #1	C #1	D #1	E #1	playoff hole 1

Players will play the numbered position they held at the **start** of the final round.

The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the committee.

**Individuals.** Individuals will draw for order using the same procedure and order as noted in the teams section. Ties shall be broken during a sudden-death playoff. The committee will determine the sequence of holes. The tied participants will play one extra hole at a time, with those still tied for the lowest score moving on to the next hole until a winner has been determined.

### **Non Sudden-Death Tie-Breaking Procedure**

For pairings purposes and for situations in which a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championships:

#### **Teams**

1. Cumulative total of the non-counting scores.
2. Cumulative total of the lowest player score from each round.
3. Cumulative total of the second lowest player score from each round.
4. Cumulative total of the third lowest player score from each round.
5. Cumulative total of the fourth lowest player score from each round.
6. Revert to original seeding of teams.

#### **Individuals (within a team)**

When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

#### **Individuals (not within a team)**

1. Low score of the most recent round.
2. Low score next previous round.
3. Revert to original seeding of individuals.