



2021
DIVISION II MEN'S
GOLF
CHAMPIONSHIPS

PALM BEACH GARDENS, FL • Palm Beach Atlantic University
and Palm Beach County Sports Commission, Hosts

PARTICIPANT
2020-21 MANUAL

Finals

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Table of Contents

Section 1 • Introduction	1
Section 2 • NCAA Mission Statement	1
Section 3 • NCAA Staff and Committee	1
Section 4 • Host Personnel	1
Championship Website	
Section 5 • Checklist.....	2
Section 6 • Schedule of Events.....	3
Administrative Meeting	
Practices	
Weather Policy	
Section 7 • Championship Format.....	5
Championships Scorecard	
Lineups/Substitutes	
Tee Times/Pairings	
Tiebreaker	
Section 8 • Championship Operations.....	15
Emergency/Evacuation Plan	
Hospitality/Meals	
Officials	
Post-Championship and Competition	
Site Evaluations	
Registration	
Scoring	
Videotaping	
Section 9 • Competition Site.....	18
Lost and Found	
Parking	
Section 10 • Directions	18
Section 11 • Drug Testing	19
Athlete Notification	
Media Obligations	
Participating Institution's Notification	
Prolonged Test	
Testing Process	
Section 12 • Equipment.....	19
Golf Carts	
Section 13 • General Public	20
Spectator Guidelines	
Section 14 • Lodging	21
Team Hotel	
Section 15 • Media Services	22
Credentials – Photo, TV, Participant	
Media Carts	
Media Materials Requested	
Webcast	

Section 16 • Medical	22
Athletic Training	
Concussion Management	
Hospitals and Emergency Services	
Medical Examinations	
Section 17 • Participant Expectations and Guidelines	24
Code of Conduct	
Ethical Behavior by Coaches	
Misconduct	
Sportsmanship	
Sports Wagering	
Unsportsmanlike Conduct	
Tobacco Ban	
Section 18 • Team Travel/Transportation	26
Airports	
Short's Travel Management	
Per Diem	
Rental Cars	
Section 19 • Tickets.....	28
Ticket Prices	
Section 20 • Travel Party	28
Squad Size	
Travel Party Size	
Section 21 • Uniforms	28
Logo Policy	
Section 22 • Trophies and Awards	29
Additional Award Ordering	
Elite 90	
Locker Room Program	
Participation Award	

APPENDIXES

Appendix A – Division II Code of Conduct Form
Appendix B – Travel Party Information Form
Appendix C – Box Lunch Order Form
Appendix D – Participant Conference Call Agenda
Appendix E – Players and Coaches Meeting Agenda

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Section 1 - Introduction/Welcome

On behalf of the Division II Men's Golf Committee, thank you for being an important part of the 2021 NCAA Division II Men's Golf Championships.

Administration of the NCAA Division II Men's Golf Championships is under the direction of the Division II Men's Golf Committee. The hosts play an integral part in the successful administration of the championship.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Division II Men's Golf Championships. It is designed to use in conjunction with, not in place of, the NCAA Division II Men's Golf Pre-Championships Manual, which provides more general policies for the administration of the championship.

Section 2 - NCAA Mission Statement

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

Section 3 - NCAA Staff/Committee

NCAA Staff

Mark Bedics
Associate Director, Championships and Alliances
Phone: 317-917-6541
Cell: 317-966-6762
Email: mbedics@ncaa.org

NCAA Division II Men's Golf Committee Chair

Jared Purvis
Head Golf Coach, Valdosta State University
Phone: 229-333-5377
Cell: 229-563-0894
Email: jpurvis@valdosta.edu

Section 4 - Host Personnel

Tournament Director

Jared Fleet, Event Manager
Palm Beach County Sport Commission
Phone: 561-233-3120
Cell: 352-219-1497
Email: jfleet@palmbeachsports.com

Head Athletic Trainer

Michelle Menard
Head Athletic Trainer
Palm Beach Atlantic University
Phone: 561-803-2338
Cell: 561-315-7323
Email: michelle_menard@pba.edu

Sports Information

Cole Helman
Assistant Sports Information Director
Palm Beach Atlantic University
Phone: 561-803-2561
Cell: 240-382-5910
Email: cole_helman@pba.edu

Tournament Coordinator

Paul Gallo
PGA National Resort & Spa
Phone: 561-627-2000 x 5533
Email: paul.gallo@pgaresort.com

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Championship Website

For more information about the Division II Men's Golf Championships please visit the following link:
<http://www.ncaa.com/sports/golf-men/d2>.

Section 5 - Checklist

PARTICIPATING INSTITUTION CHECKLIST

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for regional competition.

1 p.m. ET, Monday, May 10. Mandatory conference call for head coaches of participating teams and individuals. Conference call information is listed below:

[Click here to join the meeting](#)

Or call in (audio only)

[+1 317-550-5692](tel:+13175505692), 327902854# United States, Indianapolis

Phone Conference ID: 327 902 854#

By 5 p.m. ET, Monday, May 10. Call the PGA Resort (561) 227-2564 – Request “NCAA Golf” to reserve rooms.

By 5 p.m. ET, Monday, May 10. Submit Team Travel Party Information Form (Appendix B) to Mark Bedics (mbedics@ncaa.org) and Jared Fleet (jfleet@palmbeachsports.com).

By 5 p.m. ET, Wednesday, May 12. Email all media requests to Cole Helman at cole_helman@pba.edu.

By 5 p.m. ET, Wednesday, May 12. Forward any media materials to Cole Helman at cole_helman@pba.edu.

By 5 p.m. ET, Wednesday, May 12. Submit Elite 90 materials. All information and nomination forms can be obtained on the ncaa.org membership site or by clicking [Elite 90 forms](#).

By 5 p.m. ET, Thursday, May 13. Email box lunch orders (Appendix C) to Jared Fleet (jfleet@palmbeachsports.com).

Please note that teams are ‘on their own’ for lunches if box lunches are not arranged for in advance of the deadline.

By 5 p.m. ET, Thursday, May 13. Email the Code of Conduct Form (Appendix A) to Liza Erwin at (lerwin@ncaa.org). (Resubmission is not necessary if Final's travel party is the same as Regionals).

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Section 6 - Schedule of Events

Saturday, May 15

All day	Teams arrive
4-10 p.m.	COVID Testing
7-9 p.m.	Team Registration (Honda Pavilion)

Sunday, May 16

7 a.m.	Athletic Trainer Available (Vista 1)
7 a.m.	Practice facilities open
7-10 a.m.	COVID Testing
8 a.m.	Practice Round begins
5 p.m.	Mandatory coaches' rules meeting (Masters A)
7:30 p.m.	Driving Range Closes (Putting Green remains open until dark)

Monday, May 17

6:30 a.m.	Practice facilities open
6:30 a.m.	Athletic Trainer Available (Vista 1)
7:30 a.m.	First round of competition
4-9 p.m.	COVID Testing
7:30 p.m. or 30 min. following play	Driving Range Closes (Putting Green remains open until dark)

Tuesday, May 18

6:30 a.m.	Practice facilities open
6:30 a.m.	Athletic Trainer Available (Vista 1)
7:30 a.m.	Second round of competition.
7:30 p.m. or 30 min. following play	Practice facilities close.

Wednesday, May 19

6:30 a.m.	Practice facilities open
6:30 a.m.	Athletic Trainer Available (Vista 1)
7:30 a.m.	Third round of competition
4-9 p.m.	COVID Testing
Following Play (Est. 6:45 p.m.)	Individual award presentations and team lineup selections for Head-to-Head Medal Play.
7:30 p.m. or 30 min. following play	Practice facilities close

Thursday, May 20

6:30 a.m.	Practice facilities open
6:30 a.m.	Athletic Trainer Available (Vista 1)
7:30 a.m.	Quarterfinal round of Head-to-Head Medal Play competition.
1:30 p.m.	Semifinal round of Head-to-Head Medal Play competition.
6:30 p.m.	Semifinalist awards ceremony

Friday, May 21

8 a.m.	Practice facilities open
8 a.m.	Athletic Trainer Available (Vista 1)
9 a.m.	Final round of Head-to-Head Medal Play competition
1:30 p.m.	Awards ceremony

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Administrative Meeting

The games committee will conduct a meeting in Masters A prior to the practice round. This meeting is required for all head coaches. The NCAA and the NCAA rules official(s) will use this time to cover all necessary rules and information. A monetary fine will be assessed for those institutions not in attendance. NCAA Committee Members and NCAA Rules Representatives will carry out the meeting's agenda.

Practices

One 18-hole practice round will be scheduled for the day immediately preceding the championships finals. Ten days before the first practice round, participants and coaches will not be permitted to set foot on the golf course or use the practice facilities. This rule applies to all venues with shared practice facilities and/or clubhouses. No exceptions will be made; however, the host institution may apply for an exemption from this policy if the lack of an exemption creates an undue burden on the host institution. Violations of this policy may result in sanctions listed under NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

In an effort to maintain the conditions of the course and speed of play, it is required that each individual play only one ball into the green during any practice round ("one practice-ball rule"). However, on Par 4s and Par 5s only, players may hit more than one tee shot. On Par 3s, players are permitted to hit only one tee shot. Players may chip or putt more than one ball on or around the green on all 18 holes.

Each participant must wear soft spikes and play from the designated tees. Violation of these policies will result in the player and/or team being removed from the golf course and may result in sanctions listed under the NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

Teams are limited to six players during the practice round, but only if a team is bringing a sixth player for substitution. Coaches are not permitted to play during the practice round. If no sixth player is present, teams are limited to five players during the practice round.

Head coaches or designated official institutional representatives will be required to be with their teams during the entire practice round. Coaches will be provided time schedules and be responsible for monitoring pace of play, misconduct and the enforcement of the one practice-ball rule. Teams are required to keep pace with the group directly in front of them during the practice round. If a team fails to keep pace with the group in front of them, a warning will be issued. If pace of play is still not improved, the team will be forced to skip hole(s) in order to reestablish the proper position on the golf course.

Practice-round times at the championships will be a tee time start with starting assignments determined by the NCAA golf committee. It is not required that institutions participate in the practice round.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

In addition to the practice policies above, the following will be enforced for the regionals and championships:

1. Only credentialed, designated individuals may be allowed in the practice areas.
2. Teams may not start a practice round other than during its designated time or position.
3. Players may not go back on the course to practice after concluding each round.
4. Players and coaches are permitted on the course starting with the beginning of the first practice day and throughout the championships, as a spectator.
5. The driving range and putting green will be open one hour before the first tee time each day and will remain open until 30 minutes after the completion of play for the day or 7:30 p.m. local time, whichever occurs later.

Weather Policy

The NCAA will provide a weather detection system for the championships and will make arrangements for the system to be on site. The games committee will do everything possible to complete 54 holes by the end of the third day of the championship, plus each match during the Head-to-Head Medal Play portion of the championships over the final two days of the event. The committee reserves the right to modify pairings, field size and format for weather. Only 18-hole stipulated rounds will be counted for scoring.

In the event of a weather emergency please follow the evacuation procedures as set forth in Section 8 of this manual.

Section 7- Championship Format

The format for the NCAA Division II Men's Golf Championships is determined by the NCAA Division II Men's Golf Committee, subject to the approval of the Division II Championships Committee.

The NCAA Division II Men's Golf Championships will consist of both team and individual competition conducted concurrently. Eight teams and the top three individuals not with a team will be selected from each region to compete in one of four 54-hole regional tournaments. The top four teams and the top individual not with a team from each regional (regardless of region) will advance to the finals. Tiebreakers and playoffs will be used to determine individual and team regional champions as well as advancement to the finals.

At the finals, all 16 teams and four individuals will complete 54 holes of stroke play. Following 54 holes of stroke play, an individual champion will be declared along with finishers 2-10. The top eight teams after 54 holes of play will be placed into a bracket and seeded based on 54-hole scores. The pairings for the quarterfinals will be Seed #1 versus Seed #8, Seed #2 versus Seed #7, Seed #3 versus Seed #6 and Seed #4 versus Seed #5 competing in Head-to-Head Medal Play (stroke play over 18 holes and low score wins). Each team match will consist of five points with one point being awarded for each individual match. Winning teams will advance to the semifinals and subsequently the finals. Each individual match will be played to its completion and the first team to win three points within the team match will advance, or in the case of the final match be declared the national champion. In the event that a team match is tied after all five individual matches, the total strokes of the five players from each team will be calculated with the winning team having the fewest strokes. If still tied, a sudden death playoff will occur with all five scores counting from each team to determine the advancing team. Lineups, for

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

pairing purposes, in the Head-to-Head Medal Play portion of the championship will be determined by the head coaches, using a "Presidents Cup" style to determine the lineups beginning with the higher seeded team, as determined through the 54-hole stroke play portion of the championship. More detail on lineup determination can be found in the later in this section.

Ties for eighth place will be broken by a sudden-death playoff; ties within the top eight will be broken using the non-sudden death tiebreaking procedures. More detail on tiebreaking procedures can be found later in this section of the manual. Pairings for both the stroke play and Head-to-Head Medal Play portion of the finals can be found at ncaa.org on the Division II Men's Golf page.

The men's golf committee may invoke an administrative cut after 36 holes of play. The administrative cut will only occur after all other options to complete 54 holes of play by all th participants have been exhausted.

Championships Scorecard

CHAMPIONSHIP SCORECARD
2021 NCAA Division II Championships
PGA National Resort – Champion Course
May 17-21

<u>HOLE</u>	<u>PAR</u>	<u>YARDAGE</u>
1	4	365
2	4	437
3	5	538
4	4	376
5	3	171
6	5	488
7	3	226
8	4	427
9	4	404
OUT	36	3,432
10	5	545
11	4	450
12	4	427
13	4	388
14	4	465
15	3	176
16	4	434
17	3	172
18	5	556
IN	36	3,613
TOTAL	72	7,045

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Lineups/Substitutes

Coaches must submit the team lineup form (Appendix B), including the sixth player (if applicable) prior to the teams' use of the practice facilities or participating in the practice round. If a lineup is submitted with only five players and a sixth player is added later, he must first be registered in order to use the practice facilities or compete. Once a lineup is submitted with six players, no additional players will be permitted on the team roster.

A player may be substituted before his team's first tee time of the first round of the stroke play portion of the championships, if the head coach notifies the games committee prior. The substitute must assume the position of the replaced player.

During competition rounds, the non-competing sixth player is considered a spectator and must follow spectator guidelines.

After the beginning of the first round of the stroke play portion of the championships, no substitutions will be permitted until stroke play has concluded and the head-to-head medal play portion of the championships is underway.

Prior to any round of the head-to-head medal play portion of the championships, a team may substitute a sixth player for any member of the team, provided that:

- a. The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to the lineup selection for the respective round.
- b. The sixth player is an eligible member of the institution's team.

Note 1: When a team has substituted a sixth player, no further substitutions may be made by the team for that round. The team member that was substituted for becomes the sixth player, and the team is limited to that player only, should the team wish to substitute prior to any subsequent round.

Note 2: Unless a team chooses to substitute a sixth player prior to the lineup selection for any round of head-to-head medal play, the team's five players that played in the previous round will be used.

Note 3: Following the lineup selection and prior to one hour before the first tee time of a head-to-head medal play match, a team is permitted to make a substitution. Should a substitution be made during this time, the opposing head coach reserves the right (but is not required) to request a new lineup selection for the given team match. If a new lineup selection is requested, the opposing coach will have the option of first selection or deferral. If a new lineup selection is not requested by the opposing coach, the substitute will assume the position of the replaced player.

All coaches must be recognized institutional representatives. Neither of the two recognized coaches may be a current student-athlete nor a parent who is not also employed by the institution.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Tee Times/Pairings

**Practice Round Pairings
Sunday, May 16**

Time	1st Tee		10th Tee
8:00	Individuals	8:00	South/Southeast #1
8:15	South Central/West #1	8:15	Central/Midwest #1
8:30	Atlantic/East #1	8:30	South/Southeast #2
8:45	South Central/West #2	8:45	Central/Midwest #2
9:00	Atlantic/East #2	9:00	South/Southeast #3
9:15	South Central/West #3	9:15	Central/Midwest #3
9:30	Atlantic/East #3	9:30	South/Southeast #4
9:45	South Central/West #4	9:45	Central/Midwest #4
10:00	Atlantic/East #4	10:00	

**First-Round Pairings
Monday, May 17**

Time	1st Tee		
7:30	Atlantic/East #4, Player 5	Central/Midwest #4, Player 5	
7:41	Atlantic/East #4, Player 4	Central/Midwest #4, Player 4	
7:52	Atlantic/East #4, Player 3	Central/Midwest #4, Player 3	
8:03	Atlantic/East #4, Player 2	Central/Midwest #4, Player 2	
8:14	Atlantic/East #4, Player 1	Central/Midwest #4, Player 1	
8:25	South Central/West #4, Player 5	South/Southeast #4, Player 5	
8:36	South Central/West #4, Player 4	South/Southeast #4, Player 4	Individual 4
8:47	South Central/West #4, Player 3	South/Southeast #4, Player 3	Individual 3
8:58	South Central/West #4, Player 2	South/Southeast #4, Player 2	Individual 2
9:09	South Central/West #4, Player 1	South/Southeast #4, Player 1	Individual 1
9:20	Atlantic/East #3, Player 5	Central/Midwest #3, Player 5	South Central/West #3, Player 5
9:31	Atlantic/East #3, Player 4	Central/Midwest #3, Player 4	South Central/West #3, Player 4
9:42	Atlantic/East #3, Player 3	Central/Midwest #3, Player 3	South Central/West #3, Player 3
9:53	Atlantic/East #3, Player 2	Central/Midwest #3, Player 2	South Central/West #3, Player 2
10:04	Atlantic/East #3, Player 1	Central/Midwest #3, Player 1	South Central/West #3, Player 1
10:15	South/Southeast #3, Player 5	Atlantic/East #2, Player 5	Central/Midwest #2, Player 5
10:26	South/Southeast #3, Player 4	Atlantic/East #2, Player 4	Central/Midwest #2, Player 4

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

10:37	South/Southeast #3, Player 3	Atlantic/East #2, Player 3	Central/Midwest #2, Player 3
10:48	South/Southeast #3, Player 2	Atlantic/East #2, Player 2	Central/Midwest #2, Player 2
10:59	South/Southeast #3, Player 1	Atlantic/East #2, Player 1	Central/Midwest #2, Player 1
11:10	South Centra/West #2, Player 5	South/Southeast #2, Player 5	Atlantic/East #1, Player 5
11:21	South Centra/West #2, Player 4	South/Southeast #2, Player 4	Atlantic/East #1, Player 4
11:32	South Centra/West #2, Player 3	South/Southeast #2, Player 3	Atlantic/East #1, Player 3
11:43	South Centra/West #2, Player 2	South/Southeast #2, Player 2	Atlantic/East #1, Player 2
11:54	South Centra/West #2, Player 1	South/Southeast #2, Player 1	Atlantic/East #1, Player 1
12:05	Central/Midwest #1, Player 5	South Central/West #1, Player 5	South/Southeast #1, Player 5
12:16	Central/Midwest #1, Player 4	South Central/West #1, Player 4	South/Southeast #1, Player 4
12:27	Central/Midwest #1, Player 3	South Central/West #1, Player 3	South/Southeast #1, Player 3
12:38	Central/Midwest #1, Player 2	South Central/West #1, Player 2	South/Southeast #1, Player 2
12:49	Central/Midwest #1, Player 1	South Central/West #1, Player 1	South/Southeast #1, Player 1

Second-Round Pairings
Tuesday, May 18

Time	1st Tee	1st Tee	
7:30	Atlantic/East #2, Player 5	Central/Midwest #2, Player 5	
7:41	Atlantic/East #2, Player 4	Central/Midwest #2, Player 4	
7:52	Atlantic/East #2, Player 3	Central/Midwest #2, Player 3	
8:03	Atlantic/East #2, Player 2	Central/Midwest #2, Player 2	
8:14	Atlantic/East #2, Player 1	Central/Midwest #2, Player 1	
8:25	South Central/West #2, Player 5	South/Southeast #2, Player 5	Atlantic/East #1, Player 5
8:36	South Central/West #2, Player 4	South/Southeast #2, Player 4	Atlantic/East #1, Player 4
8:47	South Central/West #2, Player 3	South/Southeast #2, Player 3	Atlantic/East #1, Player 3
8:58	South Central/West #2, Player 2	South/Southeast #2, Player 2	Atlantic/East #1, Player 2
9:09	South Central/West #2, Player 1	South/Southeast #2, Player 1	Atlantic/East #1, Player 1
9:20	Central/Midwest #1, Player 5	South Central/West #1, Player 5	South/Southeast #1, Player 5
9:31	Central/Midwest #1, Player 4	South Central/West #1, Player 4	South/Southeast #1, Player 4
9:42	Central/Midwest #1, Player 3	South Central/West #1, Player 3	South/Southeast #1, Player 3
9:53	Central/Midwest #1, Player 2	South Central/West #1, Player 2	South/Southeast #1, Player 2
10:04	Central/Midwest #1, Player 1	South Central/West #1, Player 1	South/Southeast #1, Player 1
10:15	Atlantic/East #4, Player 5	Central/Midwest #4, Player 5	
10:26	Atlantic/East #4, Player 4	Central/Midwest #4, Player 4	Individual 1
10:37	Atlantic/East #4, Player 3	Central/Midwest #4, Player 3	Individual 2

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

10:48	Atlantic/East #4, Player 2	Central/Midwest #4, Player 2	Individual 3
10:59	Atlantic/East #4, Player 1	Central/Midwest #4, Player 1	Individual 4
11:10	South Central/West #4, Player 5	South/Southeast #4, Player 5	Atlantic/East #3, Player 5
11:21	South Central/West #4, Player 4	South/Southeast #4, Player 4	Atlantic/East #3, Player 4
11:32	South Central/West #4, Player 3	South/Southeast #4, Player 3	Atlantic/East #3, Player 3
11:43	South Central/West #4, Player 2	South/Southeast #4, Player 2	Atlantic/East #3, Player 2
11:54	South Central/West #4, Player 1	South/Southeast #4, Player 1	Atlantic/East #3, Player 1
12:05	Central/Midwest #3, Player 5	South Central/West #3, Player 5	South/Southeast #3, Player 5
12:16	Central/Midwest #3, Player 4	South Central/West #3, Player 4	South/Southeast #3, Player 4
12:27	Central/Midwest #3, Player 3	South Central/West #3, Player 3	South/Southeast #3, Player 3
12:38	Central/Midwest #3, Player 2	South Central/West #3, Player 2	South/Southeast #3, Player 2
12:49	Central/Midwest #3, Player 1	South Central/West #3, Player 1	South/Southeast #3, Player 1

Players will be repositioned within their team by score after the second round.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – DANIELS, WEST VIRGINIA

Third-Round Pairings
Wednesday, May 19

Time	1st Tee
	Teams 15, 16
7:30	5
7:41	4
7:52	3
8:03	2
8:14	1
	Teams 13, 14 and Individuals #1-4
8:25	5
8:36	4 and Individual #4
8:47	3 and Individual #3
8:58	2 and Individual #2
9:09	1 and Individual #1
	Teams 10, 11, 12
9:20	5
9:31	4
9:42	3
9:53	2
10:04	1
	Teams 7, 8, 9
10:15	5
10:26	4
10:37	3
10:48	2
10:59	1
	Teams 4, 5, 6
11:10	5
11:21	4
11:32	3
11:43	2
11:54	1
	Teams 1, 2, 3
12:05	5
12:16	4
12:27	3
12:38	2
12:49	1

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Head-to-Head Medal Play Pairings
Thursday, May 20
Quarterfinals

Time	1st Tee		10th Tee
	Quarterfinal #1		Quarterfinal #2
7:30	Match 1	7:30	Match 1
7:40	Match 2	7:40	Match 2
7:50	Match 3	7:50	Match 3
8:00	Match 4	8:00	Match 4
8:10	Match 5	8:10	Match 5
	Quarterfinal #3		Quarterfinal #4
8:20	Match 1	8:20	Match 1
8:30	Match 2	8:30	Match 2
8:40	Match 3	8:40	Match 3
8:50	Match 4	8:50	Match 4
9:00	Match 5	9:00	Match 5

Head-to-Head Medal Play Pairings
Thursday, May 20
Semifinals

	1st Tee
Time	Semifinal #1 (Quarterfinal 1 & 2 winners)
1:40	Match 1
1:50	Match 2
2:00	Match 3
2:10	Match 4
2:20	Match 5
	Semifinal #2 (Quarterfinal 3 & 4 winners)
2:30	Match 1
2:40	Match 2
2:50	Match 3
3:00	Match 4
3:10	Match 5

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Head-to-Head Medal Play Pairings
Friday, May 21
Finals

	1 st Tee
Time	Semifinal 1 & 2 winners
9:00	Match 1
9:10	Match 2
9:20	Match 3
9:30	Match 4
9:40	Match 5

Note 1: Seeds for Head-to-Head Medal Play are determined by 54-hole scores with ties within the top eight being broken by using the non-sudden death tiebreaking procedures outlined on page 15 of this manual. Ties for the eighth spot will be broken by a sudden death playoff, time permitting.

QUARTERFINAL TIME AND TEE CHOICE FOR #1 SEED

Note 2: For pairing purposes within a given team match, the higher seeded team (as determined through the 54-hole stroke play portion) "Team 1" will have the first choice of putting a player on the board for Match #1. The opposing team "Team 2" will then name its player for Match #1. Team #2 will then name its player for Match #2 and Team #1 will name its player for Match #2. The process will continue in an "S" curve until the players for all five matches are named. However, Team #1 may defer in the selection process and permit Team #2 to begin the overall selection process.

Note 3: Tee times may be altered by the games committee for weather.

Tiebreaker

Tiebreaking Procedures

Team ties shall be broken by a sudden-death playoff counting the low four scores relative to par on each hole. Play shall continue with new scoring on each successive hole until a winner is determined. The games committee will determine the starting holes. If a playoff involves more than two teams, a shotgun format shall be used. The team playoff will be conducted first, with the playoff for individual spots to follow immediately after the conclusion of the team playoff. Once the shotgun sudden-death format is started, that format shall be used until a winner is determined.

Sudden Death Playoff Procedures

Teams will draw for positions. For a two-team playoff, the winner of the draw shall have the option of the A or B positions set forth below. For a playoff involving more than two teams, the teams shall assume the drawn letter position (A, B, C, etc.) set forth below.

Two teams (A & B; tee off alternately)

#5A,	#5B,	#4A,	#4B,	#3A	playoff hole #1
#3B,	#2A,	#2B,	#1A,	#1B	playoff hole #1

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

SHOTGUN FORMAT

Three Teams

A #5	B #5	C #5	playoff hole 5
A #4	B #4	C #4	playoff hole 4
A #3	B #3	C #3	playoff hole 3
A #2	B #2	C #2	playoff hole 2
A #1	B #1	C #1	playoff hole 1

Four Teams

A #5	B #5	C #5	D #5	playoff hole 5
A #4	B #4	C #4	D #4	playoff hole 4
A #3	B #3	C #3	D #3	playoff hole 3
A #2	B #2	C #2	D #2	playoff hole 2
A #1	B #1	C #1	D #1	playoff hole 1

Five Teams

A #5	B #5	C #5	D #5	E #5	playoff hole 5
A #4	B #4	C #4	D #4	E #4	playoff hole 4
A #3	B #3	C #3	D #3	E #3	playoff hole 3
A #2	B #2	C #2	D #2	E #2	playoff hole 2
A #1	B #1	C #1	D #1	E #1	playoff hole 1

Players will play the numbered position they held at the start of the tournament.

The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the games committee.

At Regional tournaments, team and individual playoffs will be conducted to determine team and individual champions, plus teams and individuals advancing to the finals.

At the Finals, team playoffs will be conducted to determine teams advancing to Head-to-Head Medal Play and as specified in Head-to-Head Medal Play tiebreaking procedures noted below.

At the Finals, a playoff will be conducted to determine the individual national champion. No other individual ties will be broken by a playoff.

Non Sudden-Death Tiebreaking Procedure

For the purposes of ranking teams for third round pairings, and for situations in which a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championships:

Teams

1. Cumulative total of the non-counting scores.
2. Highest cumulative individual total.
3. Second highest cumulative individual total.
4. Third highest cumulative individual total.
5. Fourth highest cumulative individual total.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

6. Fifth highest cumulative individual total.
7. Committee decision.

Individuals

1. That round's score.
2. Score from previous round(s).
3. Coin toss.

When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

The foregoing procedure will also be used if a cut becomes necessary at any time after the completion of the second round of play at the championships.

Head-to-Head Medal Play Tiebreaking Procedures

In the event that a team match is tied after all five individual matches, the total strokes of the five players from each team will be calculated with the winning team having the fewest strokes. If still tied, a sudden death playoff will occur with all five scores counting from each team to determine the advancing team.

Should a team compete with fewer than five participants, the tiebreaker will be awarded to the team posting the higher number of official scores.

Section 8 - Championship Operations

Emergency/Evacuation Plan

If it becomes necessary to evacuate the course, one long horn blast will be sounded.

Course Evacuation Plan – The Champion

Hole #1	*Tee to green	Return to Clubhouse
Hole #2	*Tee to green	Return to Clubhouse
Hole #3	*Tee to green	Shelter at #3 Green/#4 Tee
Hole #4	*Tee to green	Shelter at #3 Green/#4 Tee
Hole #5	*Tee to green	Shelter at #3 Green/#4 Tee
Hole #6	*Tee to green	Shelter at #3 Green/#4 Tee
Hole #7	*Tee to green	Shelter at #3 Green/#4 Tee
Hole #8	*Tee to green	Shelter at #3 Green/#4 Tee
Hole #9	*Tee	Shelter at #3 Green/#4 Tee
Hole #9	*Fairway to green	Return to Clubhouse
Hole #10	*Tee to green	Return to Clubhouse
Hole #11	*Tee to green	Return to Clubhouse
Hole #12	*Tee	Return to Clubhouse
Hole #12	*Fairway to green	Shelter at #12 green/#16 tee
Hole #13	*Tee to green	Shelter at #12 green/#16 tee
Hole #14	*Tee to green	Shelter at #12 green/#16 tee
Hole #15	*Tee to green	Shelter at #12 green/#16 tee
Hole #16	*Tee	Shelter at #12 green/#16 tee

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Hole #16	*Fairway to green	Return to Clubhouse
Hole #17	*Tee to green	Return to Clubhouse
Hole #18	*Tee to green	Return to Clubhouse



Hospitality/Meals

There will be PowerAde, Dasani Water, and snacks available at the 1st and 10th Tee for participants and coaches. Water and ice machines are available at the shelters at #3 Green and #12 Green.

The room rate for PGA National Resort & Spa does not include breakfast, but Café Pronto adjacent to the lobby will be open for breakfast.

Box lunches can be preordered for student-athletes, coaches, and staff. Orders (Appendix C) must be received by Thursday, May 13. Cost is \$25 per lunch inclusive of taxes and gratuities. Box lunches will be available for pick-up between 11:30 a.m. and 12:30 p.m. in Vista 2.

Officials

Members of the NCAA Division II Men's Golf Committee, NCAA Rules Officials, and other designated individuals will serve as the officials and will make decisions pertaining to the conduct of the championship, such as pairings, rulings, protests, etc.

The rules officials will be represented by volunteer officials from across the country. Arrangements have been made for Golfstat to provide the computerized scoring system for the championships.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Post-Championship and Competition Site Evaluations

All evaluations will be sent from the NCAA following the conclusion of the championships.

Registration

Registration will take place in the Honda Pavilion at The PGA National Resort & Spa from 7-9 p.m. Saturday, May 15. At this time, each coach will be given a packet including all pertinent information pertaining to the championships.

Scoring

Scorecards shall be kept in strict accordance with Rule 3-3b of the USGA's "Scoring in Stroke Play" The scorecard shall be deemed returned to the committee when the student-athlete leaves the scoring area.

A daily team score is computed by totaling the lowest scores of four of the five team members. The final team score is determined by totaling each daily score.

For the Head-to-Head Medal Play portion of the championship there will be a total of five points available in each team head-to-head match, with one point being awarded in each of the five individual head-to-head matches. The first team to win three points will advance to the next round or in the case of the final match be declared the national champion.

Every three holes, players will record their scores with scoring assistants, so results may be updated in real time at www.ncaa.com.

Videotaping

Institutions are permitted to videotape championship competitions by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for commercial purposes.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Section 9 - Competition Site



Originally designed by Tom and George Fazio for major tournament play, The Champion course at PGA National Resort & Spa was redesigned by Jack Nicklaus in 2014 and hosts The [Honda Classic](#) each spring on the PGA TOUR. Although The Champion has generous landing areas and spacious and accepting TifEagle greens, golfers are presented with course management challenges throughout the round. This South Florida golf resort course has five sets of tees to make the course more playable for golfers of all levels. A must-play on any avid golfer's list, The Champion features the [Bear Trap](#), which spans three demanding holes designed by Jack Nicklaus – [listen to the designer describe it in his own words](#). Considered one of Florida's most notable golf challenges, on what is unquestionably one of the best golf courses in Florida, *USA Today* calls the [Bear Trap](#) “one of the toughest stretches in golf.”

Champion Course Rating: 75.2

Course Slope: 148

Tournament Yardage: 7,045

Lost and Found

Lost and Found will be located inside Vista 2.

Parking

Team Vehicles

Team parking will be available in the resort parking lot.

Spectator

Spectators will be able to park in the resort parking lot. Parking for spectators will be free.

Section 10 - Directions

From I-95, take Exit 79/79B for PGA Blvd. West. Take PGA Blvd. West approximately 2.2 miles to Avenue of the Champions. Turn left onto Avenue of the Champions, continue straight through the traffic circle, and the resort will be at the end of the road.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Section 11 - Drug Testing

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

Athlete Notification

Couriers will notify student-athletes selected for drug testing. Student-athletes will be instructed to read and sign the Individual Championship Student-Athlete Notification Form. Depending on the sport, student-athletes may need to report to drug testing within 60 minutes of notification, after their last event of the session, after their last event of the day or at the end of their participation in the championship.

Media Obligations

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligation before reporting to the drug-testing area.

Participating Institution's Notification

While couriers will notify student-athletes of his/her selection for drug testing, it is the student-athlete's responsibility to advise their institution of his/her selection for drug testing.

Prolonged Test

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

Testing Process

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

Section 12 - Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under the Rules of Golf. The one-ball rule (brand) will be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use nonmetal spiked shoes during regional and championships competition.

Electronic measuring devices calculating distance only are permitted for use during both the practice rounds and the competition rounds. Devices that measure other variables (e.g. slope) may be used, but only if the particular features are turned off.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Golf Carts

Golf carts will be provided for members of the games committee and selected tournament officials. One cart will be assigned to the designated coach(es) of each competing institution and individual.

A single cart will be provided to the designated coach(es) during the practice and competition rounds. The cart is to be utilized by the designated coach(es) only and should not be used to transport spectators, team personnel, athletics administrators, student-athletes, golf clubs or golf bags. Items for competitors such as rain or all-weather gear and refreshments are permissible for transport.

A designated coach may not use the cart to “drive around” the golf course prior to the start of the practice round or his/her team’s first starting time of each day. Prior to a team’s first starting time, the coach is considered a spectator.

Participants may not use caddies, golf carts or motorized pull carts during the championship rounds. Consistent with the Americans with Disabilities Act (ADA), a disabled player may be permitted to use a golf cart as an accommodation to his or her disability for those events where golf carts are not allowed. As required by the ADA, the men’s golf committee will evaluate such requests on a case-by-case basis.

In order for the committee to properly evaluate the merits of such requests, while maintaining the fundamental fairness of the golf competition, it is necessary for players requesting this accommodation to submit medical documentation to facilitate that analysis. The documentation provided must demonstrate: (1) a player’s disability as defined by the ADA (temporary conditions may not be covered); (2) the medical need for the golf cart that results from that disability; and (3) that by providing a golf cart to a player in that particular circumstances, the committee would not be fundamentally altering the fairness of the competition by providing a player with an advantage over other players.

Section 13 – General Public

Spectator Guidelines

Spectators must remain on cart paths or in the rough and approximately 15 yards from the players at all times (including all designated practice areas). There may be no communication between players and spectators that could be deemed as advice of any nature for the duration of the 18 holes. All institutional personnel, with the exception of the designated coach, are considered spectators. Ringers on electronic devices must be turned off. Carts will not be provided for spectators.

Since all NCAA championships are considered smoke-free, spectators will be asked to refrain from smoking except in designated areas. Failure to adhere to these policies could result in removal from the course.

Violation/Penalties:

First – Warning

Second – Spectator will be removed from the course for the remainder of the day

Third – Spectators will be removed from course for the remainder of the competition

Disabled Spectators. Carts are not provided to fans watching the golf tournament. However, if spectators need the use of a cart, the individual must provide medical documentation from the

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

individual's physician stating the use of a cart is medically necessary. A handicap placard alone does not qualify as proper documentation.

Information should be provided in advance, if possible, or on site to the NCAA staff representative. If approved, spectators will be permitted to rent a cart. Based on availability, spectators who receive approval in advance of the championships will have priority for a spectator cart.

Section 14 - Lodging

Headquarter Property

PGA National Resort & Spa
400 Ave. of the Champions
Palm Beach Gardens, FL 33418
561-227-2564
Larissa Wingate
Larissa.wingate@pgaresort.com

Team Hotel

PGA National Resort & Spa
400 Ave. of the Champions
Palm Beach Gardens, FL 33418
561-227-2564
Larissa Wingate
Larissa.wingate@pgaresort.com

All teams will be staying on-site at PGA National Resort & Spa listed above.

The cut-off date for making reservations is **5 p.m. ET on Tuesday, May 11.**
The room rate does not include breakfast.

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution prefers to stay in another hotel, the institution must:

1. Obtain a release of the rooms in writing from the hotel's general manager, or
2. Utilize the rooms for persons accompanying the official travel party

In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

Friends & Family Reservations
--

PGA National Resort & Spa wants your teams' family, friends, and fans to witness and cheer your team on, during the championship! To make that as easy and hassle free as possible, they have put together the following discounted room rate (\$249 per night) that can be easily obtained by clicking the link below or going to pgaresort.com (based on daily availability).

[2021 NCAA Spectator Division II Men's Golf Champ. - PGA National Resort](#)

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Team Dining Options

Bar 91

Bar 91 is a full service restaurant overlooking the championship greens at PGA National Resort & Spa. The perfect location for any occasion. Offering some of the best burgers in town and specialty cocktails this is the best place to relax after a round of golf, or just to see some of the greatest views in golf. Dining hours are 6:30 a.m. – 9 p.m. daily.

Café Pronto

Convenience is key at Café Pronto, where you can pop in and pick up everything from the forgotten sundry to the Sunday paper. Start your day with a fresh brewed cup of rich roasted Starbucks coffee or treat your taste to a cappuccino or latte. Everything you need - and want - including ice cream, fresh fruit, energy bars, muffins and snacks can be found at Cafe Pronto. We are stocked with a variety of items to perk you up, and satisfy those afternoon cravings. Forgot something? Chances are we have what you need. Stop by and grab something on-the-go. Open Daily 6 a.m. – 9 p.m.

Section 15 - Media Services

Credentials – Photos, TV, Participant

Members of the media wishing to request credentials should contact Cole Helman (cole_helman@pba.edu) by 5 p.m. Eastern time, Wednesday, May 12.

Media Carts

Members of the media and Sports Information Directors that can demonstrate a need may be given a cart to assist with their needs, temporarily, at the discretion of the committee.

Media Materials Requested

Please forward any media materials to Cole Helman (cole_helman@pba.edu) by 5 p.m. Eastern time, Wednesday, May 12.

Webcast

Video and live blog coverage will be available on NCAA.com for the final three days of competition.

Section 16 - Medical

Athletic Training

A certified athletic trainer will be on site for the practice round and tournament play. The athletic training facility for the championships will be located in Vista 1. It will be open and staffed a minimum of one hour prior to the first tee time and remain open a minimum of one hour following the completion of the last competitors' round. The trainer will be available to assist all participants, provided prior arrangements have been made and all necessary supplies (outside of the standard expected items) are provided by the teams.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Any treatments requiring the use of therapeutic modalities will require written permission and treatment protocol provided by the team's athletic trainer. Send all request to Michelle Menard (michelle_menard@pba.edu).

During competition, the trainer may be reached via radio. If a situation arises, please alert tournament personnel to assist with this effort. Also, the trainer will be staying on site and will be available after hours in the event of an emergency.

Concussion Management

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at www.NCAA.org/health-safety.

Hospitals and Emergency Services

Palm Beach Gardens Medical Center	3360 Burns Rd	Palm Beach Gardens	FL	33410	561-622-1411
Jupiter Medical Center	1210 S Old Dixie Hwy	Jupiter	FL	33458	561-263-2234
St. Mary's Medical Center	901 45 th St	West Palm Beach	FL	33407	561-844-6300
Good Samaritan Medical Center	1309 N Flagler Dr	West Palm Beach	FL	33401	561-655-5511

Medical Examinations

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life-threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

Pharmacies

Walgreens	6297 PGA Boulevard	Palm Beach Gardens	FL	33418	561-627-2505
Publix	6251 Ave of the PGA	Palm Beach Gardens	FL	33418	561-624-0234
CVS	11000 N Military Trl	Palm Beach Gardens	FL	33410	516-626-7542
Gardens Pharmacy	4270 C Design Center Dr	Palm Beach Gardens	FL	33410	561-622-2141

Section 17 - Participant Expectations and Guidelines

Code of Conduct

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletic participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution that fails to submit a complete and accurate Division II Code of Conduct form (Appendix A) before the start of the first competition of the championships will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioners, university president, university athletics director, senior woman administrator, sports information director and compliance director.

Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

Misconduct

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics.

Sportsmanship

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

Sports Wagering

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

Unsportsmanlike Conduct

Unsportsmanlike Conduct includes, but is not limited to, the use of electronic devices (except where permitted by the NCAA and by the rules of golf), profanity, club throwing, acts of defacing the golf course, etc.

During the round, defined as from the time the player makes his first stroke until the score card is submitted in the box, at the first offense of any act of unsportsmanlike conduct during the championships (regionals and finals), the student-athlete and coach will be notified immediately on the golf course and provided a warning. The second offense of unsportsmanlike conduct will result in disqualification for that round and further unsportsmanlike conducts will result in disqualification from the championships. The offending institution's director of athletics will receive a letter from the NCAA, informing the institution that one of its student-athletes has been disqualified for unsportsmanlike conduct during the championships. Any unsportsmanlike conduct incurred at the regionals would be carried over to the finals. However, the committee shall have the right, without warning, to disqualify an individual for that round (or championships) for any flagrant act of unsportsmanlike conduct.

Tobacco Ban

The use of tobacco products, including vaping, is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products, including vaping, during a practice or competition shall be disqualified for the remainder of that practice or competition.

Section 18 - Team Travel/Transportation

Airports

Palm Beach International Airport – Services all major airlines. Travel time to PGA National Resort & Spa approximately 20 minutes.

Fort Lauderdale – Hollywood International Airport – Services all major airlines. Travel time to PGA National Resort & Spa is approximately 60 minutes.

Short's Travel Management

The participating institutions shall be completely responsible for making its own travel reservations in accordance with the following:

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at www.shortstravel.com/ncaachamps.

The NCAA has adopted the following policies with respect to the travel and expenses incurred by the competing institution:

1. **Air Transportation.** Participating institutions shall be required to make all air travel arrangements with the official travel agency for the approved travel party. The NCAA will pay the agency directly for such costs. Institutions who fail to use the official agency will not receive reimbursement for their travel. When reasonable commercial space for air travel is not available, chartered flights may be offered to the traveling institution. In this case, the cost of the chartered flight will be fully paid for by the NCAA, for the official traveling party. If reasonable commercial space is available but the institution chooses to travel by charter, the NCAA will only cover the cost of the commercial flight. The institution will be responsible for any additional cost for their chartered flight and will be billed by the official travel agency. In addition, the institution may choose to take additional travelers over the allowable travel party size. The cost for additional travelers must be paid by the institution. All charter arrangements must be made through the official travel agency. The NCAA travel department is responsible for making the determination of what should be considered reasonable options for the official traveling party.

The NCAA, will reimburse fees for checked baggage charged by commercial airlines. While we encourage you to take as few bags as necessary, a maximum of two bags per person will be reimbursed. Fees for oversized or overweight bags will not be reimbursed.

The NCAA, will not reimburse fees charged by the airlines to pre-assign seats, choose premium seats, or receive priority check-in.

2. **Hub Rule.** If an institution is eligible to use air transportation to the site of the tournament game, and there is a major airport located within 150 miles of the tournament site, then the participating institution is required to fly into/out of that airport and utilize ground transport to and from the site of competition. This also applies if the originating airport is located within 150 miles of the participating institution's campus. This policy only applies when airfare is less expensive from the more distant airport. The NCAA travel staff may increase this mileage limit if circumstances warrant.
3. **Ground Transportation.** For individual-team sports, when teams are required to travel by ground transportation to the site of competition or are eligible for reimbursement at the site, reimbursement will be provided at a rate of 50 cents per mile, per participant, not the actual cost of ground transportation.

Local transportation is not reimbursable by the NCAA and must be paid by the institution. Transportation between the team's hotel and the competition or practice site is considered local transportation. Please see the NCAA travel policies for the applicable mileage limits.

At the end of each fiscal year, the Division II Planning and Finance committee will determine if there are any funds available to assist member institutions in offsetting local transportation costs. If funds are available, and the Presidents Council authorizes such use, the funds will be distributed to member institutions based on a formula approved by the Planning and Finance committee.

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

4. Per Diem. Per diem will be paid for the allowable travel party. The per diem rate and allowable days can be found in the NCAA travel policies.
5. Expense Reimbursement. Team expense reports should be filed online through the Travel Expense System (TES). The login information for the system is the same as that used for the Short's travel portal. The system can be accessed at:

<https://web1.ncaa.org/TES/exec/login?js=true>.

All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate reimbursement.

6. Travel Exceptions. Be advised that if extraordinary circumstances may warrant an exception to the travel policies, you must contact the NCAA travel department for approval PRIOR TO making any travel arrangements. The travel group can be reached at 317/917-6757, or by e-mail at travel@ncaa.org.

Per Diem

Per diem will be provided for an official travel party of eight (8).

Rental Cars

Enterprise Rent-A-Car features a full fleet of vehicles available for rental. Discounted rates have been established for the Division II Women's Golf Championship teams. Rentals can be either daily or weekly, with the discounted rates available for cars, SUVs and vans up to 15passengers. Please visit [NCAA Division II Men's Golf Rental Vehicles](#).

Section 19 - Tickets

Ticket Prices

Admission is free for all five days of the championships.

Section 20 - Travel Party

Squad Size

Participating teams are limited to a squad size of five (5) eligible student-athletes during the stroke play portion of the championships and six (6) eligible student-athletes during the head-to-head medal play portion of the championships.

Travel Party Size

Participating teams are limited to a travel party size of eight (8) individuals.

Section 21 - Uniforms

Contestants must wear uniforms of the same color during competition and practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of the item as long as it conforms to NCAA Bylaw 12.5.4. For television purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships. Team members are not required to wear the same headgear. In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. Please refer to the host institution's pretournament mailing for the definition of appropriate attire at the golf course.

Logo Policy

[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, and parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

Section 22 – Trophies and Awards

Additional Award Ordering

To purchase additional awards please use the following link: <http://www.mtmrecognition.com/ncaa/>

Elite 90

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has

2021 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS
FINALS – PALM BEACH GARDENS, FLORIDA

at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics, Andrew Louthain or Quintin Wright; 317-917-6222; (elite90@ncaa.org). All documents, including deadlines and nomination forms, can be obtained at [Elite 90 forms](#).

The submission deadline for nomination for **NCAA Division II Men's Golf** is **5 p.m. Eastern time, Wednesday, May 12.**

Locker Room Program

In addition to awards, the national championship winning team will receive national champion T-shirts and hats to commemorate their achievement.

Participation Award

**NCAA-Awards.com**

HOW TO GET YOUR Student-Athlete Participation Awards

For 2019-2020, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.



After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives an award, a member of your administration must place your team's order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men's and women's sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship please contact Erin Hannoy ehannoy@maingateinc.com, MainGate Customer Service (866-945-7267) or the NCAA championship manager.

Please add ehannoy@maingateinc.com to your address book to allow us to send you emails.

**maingate**
design • build • enhance

Place your order at NCAA-Awards.com

Each student-athlete, team and individual, advancing to the final site will receive a participant medal to commemorate their achievement.

NCAA DIVISION II CHAMPIONSHIPS CODE OF CONDUCT

Conduct Policy Statement

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education, and promotes civility; therefore championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletic participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution who fails to submit a complete and accurate Division II Code of Conduct form before the start of the first competition of the championship, will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university president, university athletics director, senior woman administrator, sports information director and compliance director.

Misconduct

The championship handbook and NCAA Division II Manual Bylaw 31.02.3 defines misconduct as: **“... is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics.”**

Expectations

Each games committee shall hold a pretournament meeting with the coaches of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 31.02.3). The Division II Championships Code of Conduct is to be part of the championship packet and delivered to all institutional representatives attending the championship events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (i.e., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sports committee.

Expectations for Student-Athletes, Coaches and Administrators

- Submit an accurate and complete Division II Code of Conduct Form before the start of the first competition of the championship.
- Cooperate and participate in game ceremonies, team meetings, community engagement and championship events.
- Discuss misconduct and possible consequences with all members of the travel party.
- Have an administrator or designee present at all competitions.
- Communicate issues and concerns in a honest and timely manner with NCAA staff.

- Follow team, university and NCAA guidelines throughout all championship-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championship site.
- Abide by state and federal laws, and facility requirements throughout the championship event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

Possible Penalties for Misconduct

In accordance with Bylaw 31.1.8.3, the governing sports committee (or the games committee authorized to act for it) may impose any one, or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the championship event. The penalties include, but are not limited to:

- a. Public or private reprimand of the individual;
- b. Disqualification of the individual from further participation in the NCAA championship involved;
- c. Banishment of the individual from participation in one or more future championships of the sport involved;
- d. Cancellation of payment to the institution of the Association's travel guarantee for the individual involved;
- e. Banishment of the institution from participation in one or more future championships in which its team in that sport otherwise would be eligible to participate;
- f. Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
- g. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and
- h. Financial or other penalties different from (a) through (g) above, but only if they have prior approval of the Championships Committee.

All correspondence regarding violation of the Code of Conduct will be sent to the president/chancellor of the institution, with a copy to the director of athletics and person(s) involved.

Participation in an NCAA championship is an accomplishment and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championship events is a privilege for the student-athletes, coaches and administrators and should be treated as such. Again, congratulations to you and your team. We hope this year's championships experience is one that you will cherish for years to come.

TEAM TRAVEL INFORMATION AND TEAM ROSTER

Contact Information

Institution			
Title	Name	Cell Phone	Traveling?
Head Coach			<input type="checkbox"/>
Sports Info Director			<input type="checkbox"/>
Athletic Trainer			<input type="checkbox"/>
Administrator			<input type="checkbox"/>

Travel Logistics

Driving?	<input type="checkbox"/>	Arrival Date		Number of vehicles	
Flying?	<input type="checkbox"/>	Flight Number		Departure Airport	

Travel Party Members

Please list each individual from your institution's travel party. **Please list your student-athletes in playing order by rank.**

	Student-Athletes (in playing order, by rank)	
1.		
2.		
3.		
4.		
5.		
6.		
	Coaches	
1.		
2.		
	Other Institutional Staff Traveling	Title (AD, SID, Athletic Trainer, etc.)
1.		
2.		

Please submit this form by 5 p.m. Eastern, Monday, May 10 to Mark Bedics (mbedics@ncaa.org),
and Jared Fleet (jfleet@palmbeachsports.com).



400 Avenue of the Champions Palm Beach Gardens FL 33418
Phone: 561-627-2000 Fax: 561-625-0109

Name of Company / Association / Individual:	
This is your authorization to bill my credit card number as follows:	
<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> Discover
<input type="checkbox"/> Diners Card	<input type="checkbox"/> Other: _____
Card Number: _____ Exp. Date : _____	
Name as it appears on card: _____	
Billing Address/Phone:	
_____ _____ _____	
<input type="checkbox"/> Room - Tax – Resort fee Only <input type="checkbox"/> Room & Tax, Food & Beverage <input type="checkbox"/> All Charges	
<input type="checkbox"/> All Charges <input type="checkbox"/> Others: _____	
List Name (s) of Guests (if applicable):	
_____ _____ _____	
Arrival Date: _____ Departure Date: _____	
Cardholder's Signature	Date

**** Please complete form and send back to us via fax, mail, or present upon arrival along with a copy of the front & back of the credit card being used (do not email back to us please) Thank you.**

2021 NCAA Division II Men's Golf Championships

Please complete the order form below for boxed lunches provided to players and coaches. Lunches are available for pick-up between 11:30 a.m. and 12:30 p.m. in Vista 2.

Boxed lunches include choice of sandwich, fruit, cookie, and bag of chips.

Team: _____

Coach: _____ Phone: _____

We would like boxed lunches on the following days:

Sunday, May 16 (practice round)

Monday, May 17

Tuesday, May 18

Wednesday, May 19

Thursday May 20

Friday, May 21

Sandwich Options

<i>Type of Sandwich</i>	<i>Quantity</i>
Turkey	
Ham	
Chicken	
Roast Beef	
Veggie	

Boxed lunches are \$25 each inclusive of tax and gratuity.

Payment Information

Credit Card type: Visa _____ MasterCard _____ AMEX _____ Discover _____

Credit card number: _____ Expiration Date: _____

Security Code: _____ Billing Zip Code: _____

Name on card: _____

Email Address for Receipt: _____

Please Return this form to Jared Fleet

Email address: jfleet@palmbeachsports.com

Deadline to submit form is 5 p.m. ET, Thursday, May 13



A G E N D A

National Collegiate Athletic Association Division II Men's Golf Championships Championship Finals Conference Call

May 10, 2021

1. Welcome.
2. Introductions.
3. Championship structure.
4. Travel party size.
5. COVID Testing.
6. Lodging arrangements.
7. Meals.
8. Checklist items.
9. Sunday schedule.
10. Practice facility hours.
11. Spectators/spectator carts.
12. Questions.
13. Adjournment.



A G E N D A

National Collegiate Athletic Association Division II Men's Golf Championships Players and Coaches' Meeting

May 16, 2021

1. Welcome.
2. Introductions.
3. Championship structure.
4. Unsportsmanlike conduct.
5. Pace of play.
6. Weather warnings/evacuation plan.
7. Practice facility hours.
8. Spectators/spectator carts.
9. Official scores.
10. Coaches/advice.
11. Tiebreaking/playoff procedures.
12. Drug testing.
13. Rules review.
14. Questions.
15. Adjournment.