



**2019**  
**DIVISION II MEN'S**  
**GOLF**  
**CHAMPIONSHIPS**  
**DANIELS, WV**  
*Mountain East Conference, Host*

# ***PARTICIPANT***

## ***2018-19 MANUAL***

*Finals*

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

Table of Contents

<b>Section 1 • Introduction .....</b>	<b>1</b>	<b>Section 16 • Medical .....</b>	<b>22</b>
<b>Section 2 • NCAA Mission Statement .....</b>	<b>1</b>	Athletic Training	
<b>Section 3 • NCAA Staff and Committee .....</b>	<b>1</b>	Concussion Management	
<b>Section 4 • Host Personnel .....</b>	<b>1</b>	Hospitals and Emergency Services	
Championship Website		Medical Examinations	
<b>Section 5 • Checklist.....</b>	<b>2</b>	<b>Section 17 • Participant Expectations and</b>	
<b>Section 6 • Schedule of Events .....</b>	<b>3</b>	<b>Guidelines .....</b>	<b>23</b>
Administrative Meeting		Code of Conduct	
Practices		Ethical Behavior by Coaches	
Weather Policy		Misconduct	
<b>Section 7 • Championship Format .....</b>	<b>6</b>	Sportsmanship	
Championships Scorecard		Sports Wagering	
Lineups/Substitutes		Unsportsmanlike Conduct	
Tee Times/Pairings		Tobacco Ban	
Tiebreaker		<b>Section 18 • Team Travel/Transportation .....</b>	<b>26</b>
<b>Section 8 • Championship Operations .....</b>	<b>15</b>	Airports	
Emergency/Evacuation Plan		Short's Travel Management	
Hospitality/Meals		Per Diem	
Officials		Rental Cars	
Post-Championship and Competition		<b>Section 19 • Tickets.....</b>	<b>26</b>
Site Evaluations		Ticket Prices	
Registration		<b>Section 20 • Travel Party .....</b>	<b>27</b>
Scoring		Squad Size	
Videotaping		Travel Party Size	
<b>Section 9 • Competition Site.....</b>	<b>17</b>	<b>Section 21 • Uniforms .....</b>	<b>27</b>
Lost and Found		Logo Policy	
Parking		<b>Section 22 • Trophies and Awards .....</b>	<b>28</b>
<b>Section 10 • Directions.....</b>	<b>18</b>	Additional Award Ordering	
<b>Section 11 • Drug Testing .....</b>	<b>19</b>	Elite 90	
Athlete Notification		Locker Room Program	
Media Obligations		Participation Award	
Participating Institution's Notification			
Prolonged Test			
Testing Process			
<b>Section 12 • Equipment.....</b>	<b>19</b>		
Golf Carts			
<b>Section 13 • General Public .....</b>	<b>20</b>		
Spectator Guidelines			
<b>Section 14 • Lodging .....</b>	<b>21</b>		
Team Hotel			
<b>Section 15 • Media Services .....</b>	<b>22</b>		
Credentials – Photo, TV, Participant			
Media Carts			
Media Materials Requested			
Webcast			

**APPENDIXES**

- Appendix A** – Division II Code of Conduct Form
- Appendix B** – Travel Party Information Form
- Appendix C** – On-Site Meal Information
- Appendix D** – Hotel Team Payment Form
- Appendix E** – Participant Conference Call Agenda
- Appendix F** – Players and Coaches Meeting Agenda

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

---

**Section 1 - Introduction/Welcome**

On behalf of the Division II Men's Golf Committee, thank you for being an important part of the 2019 NCAA Division II Men's Golf Championships.

Administration of the NCAA Division II Men's Golf Championships is under the direction of the Division II Men's Golf Committee. The hosts play an integral part in the successful administration of the championship.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Division II Men's Golf Championships. It is designed to use in conjunction with, not in place of, the NCAA Division II Men's Golf Pre-Championships Manual, which provides more general policies for the administration of the championship.

---

**Section 2 - NCAA Mission Statement**

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

---

**Section 3 - NCAA Staff/Committee**

**NCAA Staff**

John Baldwin  
Director, Championships and Alliances  
Phone: 317-917-6442  
Cell: 317-292-0464  
Email: [jbaldwin@ncaa.org](mailto:jbaldwin@ncaa.org)

**NCAA Division II Men's Golf Committee Chair**

Craig Stensgaard  
Asst. Director of Athletics/Head Men's & Women's  
Golf Coach, Northwest Nazarene University  
Phone: 208-880-0141  
Cell: 208-880-0141  
Email: [cmstensgaard@nnu.edu](mailto:cmstensgaard@nnu.edu)

---

**Section 4 - Host Personnel**

**Tournament Director**

Reid Amos  
Commissioner, Mountain East Conference  
Phone: 304-924-1632  
Cell: 304-808-1122  
Email: [commissioner@mountaineast.org](mailto:commissioner@mountaineast.org)

**Head Athletic Trainer**

Robert Cable  
Fairmont State University  
Cell: 304-677-7492  
Email: [rcable@fairmontstate.edu](mailto:rcable@fairmontstate.edu)

**Sports Information**

Adam Zundell  
Sr. Assoc. Commissioner, Mountain East Conference  
Phone: 304-924-1632  
Cell: 304-657-0388  
Email: [azundell@mountaineast.org](mailto:azundell@mountaineast.org)

**Head Golf Professional**

Kyle Long, The Resort at Glade Springs  
Phone: 304-763-2050  
Cell: 304-923-8666  
Email: [klong@gladesprings.com](mailto:klong@gladesprings.com)

---

**Championship Website**

For more information about the Division II Men's Golf Championships please visit the following link:  
<http://www.ncaa.com/sports/golf-men/d2>.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Section 5 - Checklist**

---

**PARTICIPATING INSTITUTION CHECKLIST**

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for regional competition.

1 p.m. ET, Monday, May 13. Mandatory conference call for head coaches of participating teams and individuals. Conference call information is listed below:

**Number: 866-590-5055**

**Passcode: 8704341**

By 5 p.m. ET, Monday, May 13. Call The Resort at Glade Springs Reservations Department – Request “NCAA Golf” or call Nikki Lively directly at – (304) 763-0833 to complete room reservations. *Please note that teams will be assigned to housing based on seeding.*

By 5 p.m. ET, Monday, May 13. Submit Hotel Payment Form (Appendix D) to Heather Ouimette at [houimette@gladesprings.com](mailto:houimette@gladesprings.com).

By 5 p.m. ET, Wednesday, May 15. Email all media requests to Adam Zundell at [azundell@mountaineast.org](mailto:azundell@mountaineast.org).

By 5 p.m. ET, Wednesday, May 15. Forward any media materials to Adam Zundell at [azundell@mountaineast.org](mailto:azundell@mountaineast.org).

By 5 p.m. ET, Wednesday, May 15. Email Travel Information/Team Roster Form to John Baldwin ([jbaldwin@ncaa.org](mailto:jbaldwin@ncaa.org)) and Adam Zundell ([azundell@mountaineast.org](mailto:azundell@mountaineast.org)).

By 5 p.m. ET, Wednesday, May 15. Submit Elite 90 materials. All information and nomination forms can be obtained on the [ncaa.org](http://ncaa.org) membership site or by clicking [Elite 90 forms](#).

By 5 p.m. ET, Thursday, May 16. Email the Code of Conduct Form (Appendix A) to Nancy O’Hara at [nohara@ncaa.org](mailto:nohara@ncaa.org). (Resubmission is not necessary if Finals travel party is the same as Regionals).

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Section 6 - Schedule of Events**

---

**Saturday, May 18**

All day

Teams arrive.

*Teams on own for meals on Saturday, May 18*

*All-inclusive meals for travel parties begin with breakfast on Sunday, May 19.*

**Sunday, May 19**

6 – 10 a.m.

Breakfast Buffet (The Rotunda)

8 a.m.

Athletic Trainer Available (Men's Locker Room)

8 a.m.

Practice facilities open

9 – 10 a.m.

Team Registration (Town Square Pavilion)

10 a.m.

Mandatory players and coaches' rules meeting (Town Square Pavilion)

11 a.m. – 1 p.m.

Bag Lunches available for team pickup (Town Square Pavilion)

12:30 p.m.

Practice Round begins (shotgun start)

5:30 p.m.

Welcome Cookout (Town Square Pavilion)

7:30 p.m.

Driving Range Closes (Putting Green remains open until dark)

**Monday, May 20**

5:45 – 10 a.m.

Breakfast Buffet (Town Square Pavilion)

6:30 a.m.

Practice facilities open

6:30 a.m.

Athletic Trainer Available (Men's Locker Room)

7:30 a.m.

First round of competition

11 a.m. – 2:30 p.m.

Lunch buffet (bagged lunch option available for teams) (Town Square Pavilion)

7:30 p.m. or 30 min. following play

Driving Range Closes (Putting Green remains open until dark)

6:30 – 8 p.m.

Dinner – Glade Room (Hallway to left of The Rotunda – Main Lodge)

Dinner available during this window

**Tuesday, May 21**

5:45 – 10 a.m.

Breakfast Buffet (Town Square Pavilion)

6:30 a.m.

Practice facilities open.

6:30 a.m.

Athletic Trainer Available (Men's Locker Room)

7:30 a.m.

Second round of competition.

11 a.m. – 2:30 p.m.

Lunch buffet (bagged lunch option available for teams) (Town Square Pavilion)

7:30 p.m. or 30 min. following play

Practice facilities close.

6:30 – 8 p.m.

Dinner (Glade Springs Outdoor Pool, near Town Square Pavilion)

*Backup if Inclement Weather: Town Square Pavilion*

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Wednesday, May 22**

5:45 – 10 a.m.	Breakfast Buffet (Town Square Pavilion)
6:30 a.m.	Practice facilities open
6:30 a.m.	Athletic Trainer Available (Men's Locker Room)
7:30 a.m.	Third round of competition
11 a.m. – 2:30 p.m.	Lunch buffet (bagged lunch option available for teams) (Town Square Pavilion)
Following Play (Est. 6:45 p.m.)	Individual award presentations and team lineup selections for Head-to-Head Medal Play.
7:30 p.m. or 30 min. following play	Practice facilities close
7:30 p.m. – 9:30 p.m.	Dinner (Glade Springs Leisure Center)

*\*Bowling, billiards, arcade, basketball, indoor pool available options at Leisure Center\**

**Thursday, May 23**

5:45 – 10:00 a.m.	Breakfast Buffet (Town Square Pavilion)
6:30 a.m.	Practice facilities open
6:30 a.m.	Athletic Trainer Available (Men's Locker Room)
7:30 a.m.	Quarterfinal round of Head-to-Head Medal Play competition.
11 a.m. – 2:30 p.m.	Lunch buffet (bagged lunch option available for teams) (Town Square Pavilion)
1:30 p.m.	Semifinal round of Head-to-Head Medal Play competition.
6:30 p.m.	Semifinalist awards ceremony
6:30 – 9 p.m.	Dinner for all Quarterfinalists at Bunkers Restaurant

- Eliminated teams not required to attend. Please advise if you plan to depart prior.
- Teams will order from a limited menu at Bunkers Restaurant at their leisure.

**Friday, May 24**

6 – 10 a.m.	Breakfast Buffet (Town Square Pavilion)
8 a.m.	Practice facilities open
8 a.m.	Athletic Trainer Available (Men's Locker Room)
9 a.m.	Final round of Head-to-Head Medal Play competition
1:30 p.m.	Awards ceremony

**Lunches:** Lunches will be included in the all-inclusive package for teams and coaches. Daily lunches will be available in the Glade Springs Town Center Pavilion. Teams can either select lunch items and sit at their designated table in the pavilion or utilize to-go bags that will also be available for lunches. For teams that will be on the course during the period of lunch availability, coaches may pick up lunches from the pavilion for on course delivery during the daily times for lunch availability.

No outside coolers and/or outside lunches/meals are permitted on the golf course.

**Administrative Meeting**

The games committee will conduct a meeting in the Town Square Pavilion (at opposite end of Cobb Clubhouse parking lot) at 10 a.m. on Sunday morning, prior to the practice round. This meeting is required for all head coaches and competing student-athletes. The NCAA and the NCAA rules official(s) will use this time to cover all necessary rules and information. A monetary fine will be assessed for those institutions not in attendance. NCAA Committee Members and NCAA Rules Representatives will carry out the meeting's agenda.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Practices**

One 18-hole practice round will be scheduled for the day immediately preceding the championships finals. Ten days before the first practice round, participants and coaches will not be permitted to set foot on the golf course or use the practice facilities. This rule applies to all venues with shared practice facilities and/or clubhouses. No exceptions will be made; however, the host institution may apply for an exemption from this policy if the lack of an exemption creates an undue burden on the host institution. Violations of this policy may result in sanctions listed under NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

In an effort to maintain the conditions of the course and speed of play, it is required that each individual play only one ball into the green during any practice round ("one practice-ball rule"). However, on Par 4s and Par 5s only, players may hit more than one tee shot. On Par 3s, players are permitted to hit only one tee shot. Players may chip or putt more than one ball on or around the green on all 18 holes.

Each participant must wear soft spikes and play from the designated tees. Violation of these policies will result in the player and/or team being removed from the golf course and may result in sanctions listed under the NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

Teams are limited to six players during the practice round, but only if a team is bringing a sixth player for substitution. Coaches are not permitted to play during the practice round. If no sixth player is present, teams are limited to five players during the practice round.

Head coaches or designated official institutional representatives will be required to be with their teams during the entire practice round. Coaches will be provided time schedules and be responsible for monitoring pace of play, misconduct and the enforcement of the one practice-ball rule. Teams are required to keep pace with the group directly in front of them during the practice round. If a team fails to keep pace with the group in front of them, a warning will be issued. If pace of play is still not improved, the team will be forced to skip hole(s) in order to reestablish the proper position on the golf course.

Practice-round times at the regionals and championships will be a shotgun start with starting hole assignments determined by the NCAA golf committee. It is not required that institutions participate in the practice round.

In addition to the practice policies above, the following will be enforced for the regionals and championships:

1. Only credentialed, designated individuals may be allowed in the practice areas.
2. Teams may not start a practice round other than during its designated time or position.
3. Players may not go back on the course to practice after concluding each round.
4. Players and coaches are permitted on the course starting with the beginning of the first practice day and throughout the championships, as a spectator.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

5. The driving range and putting green will be open one hour before the first tee time each day and will remain open until 30 minutes after the completion of play for the day or 7:30 p.m. local time, whichever occurs later.

**Weather Policy**

The NCAA will provide a weather detection system for the championships and will make arrangements for the system to be on site. The games committee will do everything possible to complete 54 holes by the end of the third day of the championship, plus each match during the Head-to-Head Medal Play portion of the championships over the final two days of the event. The committee reserves the right to modify pairings, field size and format for weather. Only 18-hole stipulated rounds will be counted for scoring.

In the event of a weather emergency please follow the evacuation procedures as set forth in Section 8 of this manual.

**Section 7- Championship Format**

The format for the NCAA Division II Men's Golf Championships is determined by the NCAA Division II Men's Golf Committee, subject to the approval of the Division II Championships Committee.

The NCAA Division II Men's Golf Championships will consist of both team and individual competition conducted concurrently. Ten teams and the top four individuals not with a team will be selected from each region to compete in one of four 54-hole regional tournaments. The top three teams and the top two individuals not with a team from each regional (regardless of region) will advance to the finals, and the remaining eight berths will be allocated based on the regions represented in the prior year's Head-to-Head Medal Play portion of the championships. Tiebreakers and playoffs will be used to determine individual and team regional champions as well as advancement to the finals.

At the finals, all 20 teams and eight individuals will complete 54 holes of stroke play. Following 54 holes of stroke play, an individual champion will be declared along with finishers 2-10. The top eight teams after 54 holes of play will be placed into a bracket and seeded based on 54-hole scores. The pairings for the quarterfinals will be Seed #1 versus Seed #8, Seed #2 versus Seed #7, Seed #3 versus Seed #6 and Seed #4 versus Seed #5 competing in Head-to-Head Medal Play (stroke play over 18 holes and low score wins). Each team match will consist of five points with one point being awarded for each individual match. Winning teams will advance to the semifinals and subsequently the finals. Each individual match will be played to its completion and the first team to win three points within the team match will advance, or in the case of the final match be declared the national champion. In the event that a team match is tied after all five individual matches, the total strokes of the five players from each team will be calculated with the winning team having the fewest strokes. If still tied, a sudden death playoff will occur with all five scores counting from each team to determine the advancing team. Lineups, for pairing purposes, in the Head-to-Head Medal Play portion of the championship will be determined by the head coaches, using a "Presidents Cup" style to determine the lineups beginning with the higher seeded team, as determined through the 54-hole stroke play portion of the championship. More detail on lineup determination can be found in the later in this section.

Ties for eighth place will be broken by a sudden-death playoff; ties within the top eight will be broken using the non-sudden death tiebreaking procedures. More detail on tiebreaking procedures can be



2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
 FINALS – DANIELS, WEST VIRGINIA

found later in this section of the manual. Pairings for both the stroke play and Head-to-Head Medal Play portion of the finals can be found at [ncaa.org](http://ncaa.org) on the Division II Men's Golf page.

The men's golf committee may invoke an administrative cut after 36 holes of play to the top 15 teams and top six individuals not on those teams. The administrative cut will only occur after all other options to complete 54 holes of play by all 108 participants have been exhausted.

**Championships Scorecard**

**CHAMPIONSHIP SCORECARD**  
**2019 NCAA Division II Regional**  
**The Resort at Glade Springs – Cobb Course**  
**May 20-24**

<u>HOLE</u>	<u>PAR</u>	<u>YARDAGE</u>
1	4	425
2	5	520
3	3	247
4	4	370
5	5	526
6	4	431
7	3	210
8	4	393
9	4	475
<b>OUT</b>	<b>36</b>	<b>3,597</b>
10	4	433
11	4	433
12	5	501
13	3	210
14	4	385
15	4	386
16	4	420
17	3	200
18	5	549
<b>IN</b>	<b>36</b>	<b>3,517</b>
<b>TOTAL</b>	<b>72</b>	<b>7,114</b>

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Lineups/Substitutes**

Coaches must submit the team lineup form (Appendix B), including the sixth player (if applicable) prior to the teams' use of the practice facilities or participating in the practice round. If a lineup is submitted with only five players and a sixth player is added later, he must first be registered in order to use the practice facilities or compete. Once a lineup is submitted with six players, no additional players will be permitted on the team roster.

**A player may be substituted before his team's first tee time of the first round of the stroke play portion of the championships, if the head coach notifies the games committee prior. The substitute must assume the position of the replaced player.**

During competition rounds, the non-competing sixth player is considered a spectator and must follow spectator guidelines.

**After the beginning of the first round of the stroke play portion of the championships, no substitutions will be permitted until stroke play has concluded and the head-to-head medal play portion of the championships is underway.**

Prior to any round of the head-to-head medal play portion of the championships, a team may substitute a sixth player for any member of the team, provided that:

- a. The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to the lineup selection for the respective round.
- b. The sixth player is an eligible member of the institution's team.

**Note 1:** When a team has substituted a sixth player, no further substitutions may be made by the team for that round. The team member that was substituted for becomes the sixth player, and the team is limited to that player only, should the team wish to substitute prior to any subsequent round.

**Note 2:** Unless a team chooses to substitute a sixth player prior to the lineup selection for any round of head-to-head medal play, the team's five players that played in the previous round will be used.

**Note 3:** Following the lineup selection and prior to one hour before the first tee time of a head-to-head medal play match, a team is permitted to make a substitution. Should a substitution be made during this time, the opposing head coach reserves the right (but is not required) to request a new lineup selection for the given team match. If a new lineup selection is requested, the opposing coach will have the option of first selection or deferral. If a new lineup selection is not requested by the opposing coach, the substitute will assume the position of the replaced player.

All coaches must be recognized institutional representatives. Neither of the two recognized coaches may be a current student-athlete nor a parent who is not also employed by the institution.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
 FINALS – DANIELS, WEST VIRGINIA

<b>Tee Times/Pairings</b>
---------------------------

**First-Round Pairings  
 Monday, May 20**

Time	1st Tee		10th Tee
	S/SE #4, W/SC #4, MW/C #4		S/SE #5, W/SC #5, MW/C #5
7:30	5	7:30	5
7:41	4	7:41	4
7:52	3	7:52	3
8:03	2	8:03	2
8:14	1	8:14	1
	S/SE #6, S/SE #7, Individuals 1-5		Individuals 6-8
8:25	5	8:25	
8:36	4		
8:47	3		
8:58	2		
9:09	1		
	S/SE #1, W/SC #1, MW/C #1		E/A #1, S/SE #2, W/SC #2
12:00	5	12:00	5
12:11	4	12:11	4
12:22	3	12:22	3
12:33	2	12:33	2
12:44	1	12:44	1
	MW/C #2, E/A #2, S/SE #3		W/SC #3, MW/C #3, E/A #3
12:55	5	12:55	5
1:06	4	1:06	4
1:17	3	1:17	3
1:28	2	1:28	2
1:39	1	1:39	1

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
 FINALS – DANIELS, WEST VIRGINIA

**Second-Round Pairings**  
**Tuesday, May 21**

<b>Time</b>	<b>1st Tee</b>		<b>10th Tee</b>
	E/A #1, S/SE #2, W/SC #2		S/SE #1, W/SC #1, MW/C #1
7:30	5	7:30	5
7:41	4	7:41	4
7:52	3	7:52	3
8:03	2	8:03	2
8:14	1	8:14	1
	W/SC #3, MW/C #3, E/A #3		MW/C #2, E/A #2, S/SE #3
8:25	5	8:25	5
8:36	4	8:36	4
8:47	3	8:47	3
8:58	2	8:58	2
9:09	1	9:09	1
	S/SE #5, W/SC #5, MW/C #5		S/SE #4, W/SC #4, MW/C #4
12:00	5	12:00	5
12:11	4	12:11	4
12:22	3	12:22	3
12:33	2	12:33	2
12:44	1	12:44	1
	Individuals 6-8		S/SE #6, S/SE #7, Individuals 1-5
12:55		12:55	5
		1:06	4
		1:17	3
		1:28	2
		1:39	1

Teams will be re-paired according to score after the second round.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
 FINALS – DANIELS, WEST VIRGINIA

**Third-Round Pairings  
 Wednesday, May 22**

Time	1st Tee		10th Tee
	Teams 18, 19, 20		
7:30	5		
7:41	4		
7:52	3	7:52	Individual 8, Teams 16, 17 (5)
8:03	2	8:03	Individual 7, Teams 16, 17 (4)
8:14	1	8:14	Individual 6, Teams 16, 17 (3)
	Teams 13, 14, 15		
8:25	5	8:25	Individual 5, Teams 16, 17 (2)
8:36	4	8:36	Individual 4, Teams 16, 17 (1)
8:47	3		
8:58	2		
9:09	1		
11:49	Individuals 1, 2, 3		
	Teams 4, 5, 6		Teams 7, 8, 9
12:00	5	12:00	5
12:11	4	12:11	4
12:22	3	12:22	3
12:33	2	12:33	2
12:44	1	12:44	1
	Teams 1, 2, 3		Teams 10, 11, 12
12:55	5	12:55	5
1:06	4	1:06	4
1:17	3	1:17	3
1:28	2	1:28	2
1:39	1	1:39	1

Players will be repositioned within their team by score after the second round.  
 Individuals will be repositioned according to score following the second round.  
 Teams will be re-paired according to score following the second round.

Key:  
 A/E – Atlantic/East Region  
 MW/C – Midwest/Central Region  
 S/SE – South/Southeast Region  
 W/SC – West/South Central Region

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
 FINALS – DANIELS, WEST VIRGINIA

**Head-to-Head Medal Play Pairings**  
**Thursday, May 23**  
*Quarterfinals*

<b>Time</b>	<b>1<sup>st</sup> Tee</b>		<b>10<sup>th</sup> Tee</b>
	<b>Match 1 (Seed #1 vs. #8)</b>		<b>Match 2 (Seed #4 vs. #5)</b>
7:30	Match 1	7:30	Match 1
7:40	Match 2	7:40	Match 2
7:50	Match 3	7:50	Match 3
8:00	Match 4	8:00	Match 4
8:10	Match 5	8:10	Match 5
	<b>Match 3 (Seed #2 vs. #7)</b>		<b>Match 4 (Seed #3 vs. #6)</b>
8:20	Match 1	8:20	Match 1
8:30	Match 2	8:30	Match 2
8:40	Match 3	8:40	Match 3
8:50	Match 4	8:50	Match 4
9:00	Match 5	9:00	Match 5

**Head-to-Head Medal Play Pairings**  
**Thursday, May 24**  
*Semifinals*

<b>Time</b>	<b>1<sup>st</sup> Tee</b>
	<b>Semifinal 1 (Match 1 &amp; 2 winners)</b>
1:40	Match 1
1:50	Match 2
2:00	Match 3
2:10	Match 4
2:20	Match 5
	<b>Semifinal 2 (Match 3 &amp; 4 winners)</b>
2:30	Match 1
2:40	Match 2
2:50	Match 3
3:00	Match 4
3:10	Match 5

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Head-to-Head Medal Play Pairings**  
**Friday, May 24**  
***Finals***

<b>Time</b>	<b>1<sup>st</sup> Tee</b> <b>Semifinal 1 &amp; 2 winners</b>
9:00	Match 1
9:10	Match 2
9:20	Match 3
9:30	Match 4
9:40	Match 5

**Note 1:** Seeds for Head-to-Head Medal Play are determined by 54-hole scores with ties within the top eight being broken by using the non-sudden death tiebreaking procedures outlined on page 15 of this manual. Ties for the eighth spot will be broken by a sudden death playoff, time permitting.

**Note 2:** For pairing purposes within a given team match, the higher seeded team (as determined through the 54-hole stroke play portion) "Team 1" will have the first choice of putting a player on the board for Match #1. The opposing team "Team 2" will then name its player for Match #1. Team #2 will then name its player for Match #2 and Team #1 will name its player for Match #2. The process will continue in an "S" curve until the players for all five matches are named. However, Team #1 may defer in the selection process and permit Team #2 to begin the overall selection process.

**Note 3:** Tee times may be altered by the games committee for weather.

**Tiebreaker**

**Tiebreaking Procedures**

Team ties shall be broken by a sudden-death playoff counting the low four scores relative to par on each hole. Play shall continue with new scoring on each successive hole until a winner is determined. The games committee will determine the starting holes. If a playoff involves more than two teams, a shotgun format shall be used. The team playoff will be conducted first, with the playoff for individual spots to follow immediately after the conclusion of the team playoff. Once the shotgun sudden-death format is started, that format shall be used until a winner is determined.

**Sudden Death Playoff Procedures**

Teams will draw for positions. For a two-team playoff, the winner of the draw shall have the option of the A or B positions set forth below. For a playoff involving more than two teams, the teams shall assume the drawn letter position (A, B, C, etc.) set forth below.

Two teams (A & B; tee off alternately)

#5A,	#5B,	#4A,	#4B,	#3A	playoff hole #1
#3B,	#2A,	#2B,	#1A,	#1B	playoff hole #1

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**SHOTGUN FORMAT**

Three Teams

A #5	B #5	C #5	playoff hole 5
A #4	B #4	C #4	playoff hole 4
A #3	B #3	C #3	playoff hole 3
A #2	B #2	C #2	playoff hole 2
A #1	B #1	C #1	playoff hole 1

Four Teams

A #5	B #5	C #5	D #5	playoff hole 5
A #4	B #4	C #4	D #4	playoff hole 4
A #3	B #3	C #3	D #3	playoff hole 3
A #2	B #2	C #2	D #2	playoff hole 2
A #1	B #1	C #1	D #1	playoff hole 1

Five Teams

A #5	B #5	C #5	D #5	E #5	playoff hole 5
A #4	B #4	C #4	D #4	E #4	playoff hole 4
A #3	B #3	C #3	D #3	E #3	playoff hole 3
A #2	B #2	C #2	D #2	E #2	playoff hole 2
A #1	B #1	C #1	D #1	E #1	playoff hole 1

Players will play the numbered position they held at the start of the tournament.

The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the games committee.

At Regional tournaments, team and individual playoffs will be conducted to determine team and individual champions, plus teams and individuals advancing to the finals.

At the Finals, team playoffs will be conducted to determine teams advancing to Head-to-Head Medal Play and as specified in Head-to-Head Medal Play tiebreaking procedures noted below.

At the Finals, a playoff will be conducted to determine the individual national champion. No other individual ties will be broken by a playoff.

**Non Sudden-Death Tiebreaking Procedure**

For the purposes of ranking teams for third round pairings, and for situations in which a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championships:

Teams

1. Cumulative total of the non-counting scores.
2. Highest cumulative individual total.
3. Second highest cumulative individual total.
4. Third highest cumulative individual total.
5. Fourth highest cumulative individual total.
6. Fifth highest cumulative individual total.
7. Committee decision.



2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

Individuals

1. That round's score.
2. Score from previous round(s).
3. Coin toss.

When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

The foregoing procedure will also be used if a cut becomes necessary at any time after the completion of the second round of play at the championships.

**Head-to-Head Medal Play Tiebreaking Procedures**

In the event that a team match is tied after all five individual matches, the total strokes of the five players from each team will be calculated with the winning team having the fewest strokes. If still tied, a sudden death playoff will occur with all five scores counting from each team to determine the advancing team.

Should a team compete with fewer than five participants, the tiebreaker will be awarded to the team posting the higher number of official scores.

**Section 8 - Championship Operations**

**Emergency/Evacuation Plan**

If it becomes necessary to evacuate the course, one long horn blast will be sounded.

#1	Return to Clubhouse
#2	Return to Clubhouse
#3	Shelter next to #4 Green
#4	Shelter next to #4 Green
#5 tee	Shelter next to #4 Green
#5 fairway and green	Shelter/Restrooms next to #6 Tee
#6	Shelter/Restrooms next to #6 Tee
#7	Shelter/Restrooms next to #6 Tee
#8	Return to Clubhouse
#9	Return to Clubhouse
#10	Return to Clubhouse
#11	Shelter/Restrooms next to #12 Tee/#14 Green
#12	Shelter/Restrooms next to #12 Tee/#14 Green
#13	Shelter/Restrooms next to #12 Tee/#14 Green
#14	Shelter/Restrooms next to #12 Tee/#14 Green
#15	Shelter/Restrooms next to #12 Tee/#14 Green
#16	Shelter/Restrooms next to #12 Tee/#14 Green
#17	Return to Clubhouse
#18	Return to Clubhouse

**Please Note: Only players, coaches, scorers, officials and volunteers are allowed in the**

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**carts. Spectators should proceed to the clubhouse or nearest shelter.**

**Hospitality/Meals**

During tournament rounds, plans are in place for fruit, snacks, Dasani, and Body Armor to be available at the 1<sup>st</sup> and 10<sup>th</sup> tees for participants and coaches.

The 2019 NCAA Division II Men's Golf Championship is providing meals for official travel party members as part of an all-inclusive daily package included within the hotel rate. Coaches will be provided with meal cards for their travel party and those cards must be presented prior to each meal each day to representatives of The Resort at Glade Springs.

**Please note that meals will be included until the breakfast following the day of elimination from the event. Meals will be included for finalists through lunch of the day of the final match.**

**Breakfast:** The all-inclusive room rate for The Resort at Glade Springs includes breakfast each morning of your stay. It will be served in The Town Square Pavilion beginning at 6 a.m. Sun. and Fri. and 5:45 a.m. on Mon., Tue., Wed., and Thur. Each day, the buffet will include a selection of eggs, bacon, sausage, potatoes, waffles, fresh fruit, chilled juices, muffins, danishes and pastries, cereal, and other options.

**Lunches:** Lunches will be included in the all-inclusive package for teams and coaches. Daily lunches will be available in the Glade Springs Town Center Pavilion. Teams can either select lunch items and sit at their designated table in the pavilion or to-go bags will also be available for lunches. For teams that will be on the course during the period of lunch availability, coaches may pick up lunches from the Pavilion for on course delivery during the daily times for lunch availability.

**Dinner:** Dinner will also be included in the all-inclusive package and will be available each evening during the time windows listed in the Schedule of Events (Section 6).

**Officials**

Members of the NCAA Division II Men's Golf Committee, NCAA Rules Officials, and other designated individuals will serve as the officials and will make decisions pertaining to the conduct of the championship, such as pairings, rulings, protests, etc.

The rules officials will be represented by volunteer officials from across the country. Arrangements have been made for Golfstat to provide the computerized scoring system for the championships.

**Post-Championship and Competition Site Evaluations**

All evaluations will be sent from the NCAA at the conclusion of play.

**Registration**

Registration will take place in the Town Center Pavilion (located at opposite end of Cobb Clubhouse parking lot) at The Resort at Glade Springs from 9-10 a.m. Sunday, May 19. At this time, each coach will be given a packet including all pertinent information pertaining to the championships.

**Scoring**

Scorecards shall be kept in strict accordance with Rule 3-3b of the USGA's "Scoring in Stroke Play" The scorecard shall be deemed returned to the committee when the student-athlete leaves the scoring area.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

A daily team score is computed by totaling the lowest scores of four of the five team members. The final team score is determined by totaling each daily score.

For the Head-to-Head Medal Play portion of the championship there will be a total of five points available in each team head-to-head match, with one point being awarded in each of the five individual head-to-head matches. The first team to win three points will advance to the next round or in the case of the final match be declared the national champion.

Every three holes, players will record their scores with scoring assistants, so results may be updated in real time at [www.ncaa.com](http://www.ncaa.com).

#### Videotaping

Institutions are permitted to videotape championship competitions by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for commercial purposes.

#### Section 9 - Competition Site



The spectacular Cobb Course offers a staggering range of variety with features including 51 sand bunkers, more than 200 feet of elevation change, 8 lakes, and ever-shifting sun angles. Even the fairways have subtle slopes that will catch you by surprise!

This one-of-a-kind golf course at The Resort at Glade Springs was designed by the prolific golf course architect, George Cobb. Stretching over 7,100 yards from the black tees, the Cobb Course has strategically placed fairway bunkers that will surely put your golfing skills to test.

With pride, the Cobb Course holds a highly regarded place among golf courses in West Virginia and throughout the country. In fact, Golf Digest consistently ranks the Cobb Course among the top 5 in the state. It was acclaimed by Golf Magazine as the #1 golf course in West Virginia in 2007. The 16th hole of the course is considered to be one of the most outstanding holes. The 420-yard par 4 is the first of three remarkable finishing holes, and golfers are forced to carry water three different times.

One of the most celebrated West Virginia golf courses, the Cobb Course has served as home to U.S. Open qualifiers, the West Virginia Open, and NCAA National Championships. Recently, The Resort at Glade Springs has now joined forces with the PGA TOUR, and the Cobb Course will again host the Prequalifier and Monday Qualifier for A Military Tribute at The Greenbrier .

#### FOR THE 2019 NCAA MEN'S GOLF CHAMPIONSHIPS:

*THE RESORT AT GLADE SPRINGS – COBB COURSE*

Course Rating: 74.8    Course Slope: 143    Tournament Yardage: 7,114

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Lost and Found**

Lost and Found will be located in the pro shop at The Resort at Glade Springs (Cobb Course).

**Parking**

Parking for teams and tournament staff will be located beside the clubhouse for the Cobb/Stonehaven courses at The Resort at Glade Springs. Team vehicles shall be parked in the top of the Cobb/Stonehaven parking lot (along the fence for the tennis courts – signage will be present reserving spots for competitors). Parking will be available at the same location for spectators, with overflow parking located at the Glade Springs Resort Inn (Main Lodge) which is within walking distance.

**Section 10 - Directions**

***Address for GPS users:***

2400 Ritter Drive  
Daniels, WV 25832

***From I-64 West:***

Take exit 125 (Beaver, Airport Road Exit)  
Turn left onto Airport Road  
Go 1.7 miles to intersection and turn left onto Route 19 South  
Go 2 miles and The Resort at Glade Springs will be on the left

***From I-77 North:***

Take exit 28 (Ghent Exit), at the end of the exit ramp turn right, which will bring you to Route 19  
Turn left onto Route 19 North  
Go 10 miles and The Resort at Glade Springs will be on the right

***From I-77 South to I-64 East:***

Take exit 125A (Beaver Exit) into Route 307 West  
Go 2 miles to intersection and turn left onto Route 19 South  
Go 2.8 miles and The Resort at Glade Springs will be on the left

***From Yeager Airport in Charleston, West Virginia:***

Follow directions for I-77 South to I-64 East

***From Beckley Airport:***

Coming out of the airport is Route 307 West  
Go 3 miles to intersection and turn left onto Route 19 South  
Go 2.8 miles and The Resort at Glade Springs will be on the left

---

**Section 11 - Drug Testing**

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

**Athlete Notification**

Couriers will notify student-athletes selected for drug testing. Student-athletes will be instructed to read and sign the Individual Championship Student-Athlete Notification Form. Depending on the sport, student-athletes may need to report to drug testing within 60 minutes of notification, after their last event of the session, after their last event of the day or at the end of their participation in the championship.

**Media Obligations**

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligation before reporting to the drug-testing area.

**Participating Institution's Notification**

While couriers will notify student-athletes of his/her selection for drug testing, it is the student-athlete's responsibility to advise their institution of his/her selection for drug testing.

**Prolonged Test**

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

**Testing Process**

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

---

**Section 12 - Equipment**

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under the Rules of Golf. The one-ball rule (brand) will be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use nonmetal spiked shoes during regional and championships competition.

Electronic measuring devices calculating distance only are permitted for use during both the practice rounds and the competition rounds. Devices that measure other variables (e.g. slope) may be used, but only if the particular features are turned off.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Golf Carts**

Golf carts will be provided for members of the games committee and selected tournament officials. One cart will be assigned to the designated coach(es) of each competing institution and individual.

A single cart will be provided to the designated coach(es) during the practice and competition rounds. The cart is to be utilized by the designated coach(es) only and should not be used to transport spectators, team personnel, athletics administrators, student-athletes, golf clubs or golf bags. Items for competitors such as rain or all-weather gear and refreshments are permissible for transport.

A designated coach may not use the cart to “drive around” the golf course prior to the start of the practice round or his/her team’s first starting time of each day. Prior to a team’s first starting time, the coach is considered a spectator.

Participants may not use caddies, golf carts or motorized pull carts during the championship rounds. Consistent with the Americans with Disabilities Act (ADA), a disabled player may be permitted to use a golf cart as an accommodation to his or her disability for those events where golf carts are not allowed. As required by the ADA, the men’s golf committee will evaluate such requests on a case-by-case basis.

In order for the committee to properly evaluate the merits of such requests, while maintaining the fundamental fairness of the golf competition, it is necessary for players requesting this accommodation to submit medical documentation to facilitate that analysis. The documentation provided must demonstrate: (1) a player’s disability as defined by the ADA (temporary conditions may not be covered); (2) the medical need for the golf cart that results from that disability; and (3) that by providing a golf cart to a player in that particular circumstances, the committee would not be fundamentally altering the fairness of the competition by providing a player with an advantage over other players.

**Section 13 – General Public**

**Spectator Guidelines**

Spectators must remain on cart paths or in the rough and approximately 15 yards from the players at all times (including all designated practice areas). There may be no communication between players and spectators that could be deemed as advice of any nature for the duration of the 18 holes. All institutional personnel, with the exception of the designated coach, are considered spectators. Ringers on electronic devices must be turned off. Carts will not be provided for spectators.

Since all NCAA championships are considered smoke-free, spectators will be asked to refrain from smoking except in designated areas. Failure to adhere to these policies could result in removal from the course.

Violation/Penalties:

First – Warning

Second – Spectator will be removed from the course for the remainder of the day

Third – Spectators will be removed from course for the remainder of the competition

**Disabled Spectators.** Carts are not provided to fans watching the golf tournament. However, if spectators need the use of a cart, the individual must provide medical documentation from the

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

individual's physician stating the use of a cart is medically necessary. A handicap placard alone does not qualify as proper documentation.

Information should be provided in advance, if possible, or on site to the NCAA staff representative. If approved, spectators will be permitted to rent a cart. Based on availability, spectators who receive approval in advance of the championships will have priority for a spectator cart.

---

**Section 14 - Lodging**

**Headquarter Property**

**The Lodge at The Resort at Glade Springs**

255 Resort Drive (use 2400 Ritter Drive for GPS)

Daniels, WV 25832

Nikki Lively – NCAA Championships Glade Springs Teams/Participants Contact

[nlively@gladesprings.com](mailto:nlively@gladesprings.com) | (304) 763-0833

**Team Hotel**

The Lodge at The Resort at Glade Springs will serve as the host property for the NCAA Championship. Reservations may be confirmed by calling Nikki Lively, at 304-763-0833 or via email: [nlively@gladesprings.com](mailto:nlively@gladesprings.com).

The all-inclusive rate is \$100 per person, per night, inclusive of lodging and meals.

**Please note that meals will be provided beginning with Sunday breakfast and lasting through breakfast following the day of elimination from the event. Meals will be included for finalists through lunch of the day of the final match.**

Teams are required to complete reservations before **5 p.m. ET on Monday, May 13.**

Team accommodations will be assigned based on seeding. Accommodations will either be in multi-bedroom houses or traditional lodge (hotel) rooms at The Resort at Glade Springs.

Participating institutions are responsible for payment for the rooms reserved by the NCAA. If an institution has reason to request staying in another hotel, the institution must:

1. Obtain a release of the rooms in writing from the host hotel's general manager, or
2. Utilize the rooms for persons accompanying the official travel party

In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

A limited number of additional rooms for family/friends should be available at a discounted rate. Glade Springs Resort will recommend alternate properties at the point that rooms are no longer available.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Section 15 - Media Services**

**Credentials – Photos, TV, Participant**

Members of the media wishing to request credentials should contact Adam Zundell ([azundell@mountaineast.org](mailto:azundell@mountaineast.org)) by 5 p.m. Eastern time, Wednesday, May 15

**Media Carts**

Members of the media and Sports Information Directors that can demonstrate a need may be given a cart to assist with their needs, temporarily, at the discretion of the committee.

**Media Materials Requested**

Please forward any media materials to Adam Zundell ([azundell@mountaineast.org](mailto:azundell@mountaineast.org)) by 5 p.m. Eastern time, Wednesday, May 15.

**Webcast**

Video and live blog coverage will be available on NCAA.com for the final three days of competition.

**Section 16 - Medical**

**Athletic Training**

Bob Cable, Fairmont State University Head Athletic Trainer, will coordinate all athletic training needs at all times. He (or a member of his staff) will be available at the course each day in the Men's Locker Room on the first floor of the clubhouse. There will be ice available as well as all first aid needs. Please contact Bob prior to arrival to arrange necessary treatment schedules. Bob can be contacted at (304) 677-7492 or via email: [rcable@fairmontstate.edu](mailto:rcable@fairmontstate.edu). He also will be able to be contacted via radio at the golf course.

**Concussion Management**

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from



2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the “NCAA Sports Medicine Handbook Guideline on Concussions” online at [www.NCAA.org/health-safety](http://www.NCAA.org/health-safety).

**Hospitals and Emergency Services**

Beckley ARH  
306 Stanaford Rd., Beckley, WV 25801

**Medical Examinations**

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete’s on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete’s injury, illness or medical condition poses a potentially life-threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

**Section 17 - Participant Expectations and Guidelines**

**Code of Conduct**

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletic participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution that fails to submit a complete and accurate Division II Code of Conduct form (Appendix A) before the start of the first competition of the championships will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioners, university president, university athletics director, senior woman administrator, sports information director and compliance director.

**Ethical Behavior by Coaches**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

#### **Misconduct**

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics.

#### **Sportsmanship**

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

#### **Sports Wagering**

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

**Unsportsmanlike Conduct**

Unsportsmanlike Conduct includes, but is not limited to, the use of electronic devices (except where permitted by the NCAA and by the rules of golf), profanity, club throwing, acts of defacing the golf course, etc.

During the round, defined as from the time the player makes his first stroke until the score card is submitted in the box, at the first offense of any act of unsportsmanlike conduct during the championships (regionals and finals), the student-athlete and coach will be notified immediately on the golf course and provided a warning. The second offense of unsportsmanlike conduct will result in disqualification for that round and further unsportsmanlike conducts will result in disqualification from the championships. The offending institution's director of athletics will receive a letter from the NCAA, informing the institution that one of its student-athletes has been disqualified for unsportsmanlike conduct during the championships. Any unsportsmanlike conduct incurred at the regionals would be carried over to the finals. However, the committee shall have the right, without warning, to disqualify an individual for that round (or championships) for any flagrant act of unsportsmanlike conduct.

**Tobacco Ban**

The use of tobacco products, including vaping, is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products, including vaping, during a practice or competition shall be disqualified for the remainder of that practice or competition.

---

**Section 18 - Team Travel/Transportation**

---

**Airports**

Teams may consider flying into multiple airports:

- Charleston, WV – CRW – Yeager Airport (71 miles/1 hr. 14 min)  
[www2.yeagerairport.com](http://www2.yeagerairport.com)
- Roanoke, VA – ROA – Roanoke Regional Airport (113 miles/1 hr. 55 min)  
[www.roanokeairport.com](http://www.roanokeairport.com)
- Beckley, WV – BKW – Raleigh County Memorial Airport (8.5 miles/17 min)  
[www.flybeckley.com](http://www.flybeckley.com)

**Short's Travel Management**

Participating institutions shall be completely responsible for making its own travel reservations. The NCAA will pay 4.5 days of per diem for all eligible travelers, but travel costs to/from the Regionals is at the expense of the institution.

Team expense reports should be filed online through the Travel Expense System (TES). All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate per diem reimbursement. The system can be accessed at:

<https://web1.ncaa.org/TES/exec/login?js=true>.

If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by email at [travel@ncaa.org](mailto:travel@ncaa.org).

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

**Per Diem**

Per diem will be provided for an official travel party of seven (7).

**Rental Cars**

Enterprise Rent-A-Car provides service at all three recommended airports. To access preferred pricing for all three airports, please contact: Scott Davisson - 304-415-3278 or [scott.a.davisson@ehi.com](mailto:scott.a.davisson@ehi.com).

---

**Section 19 - Tickets**

---

**Ticket Prices**

Admission is free for all five days of the championships.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Section 20 - Travel Party**

**Squad Size**

Participating teams are limited to a squad size of five (5) eligible student-athletes.

**Travel Party Size**

Participating teams are limited to a travel party size of seven (7) individuals.

**Section 21 - Uniforms**

Contestants must wear uniforms of the same color during competition and practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of the item as long as it conforms to NCAA Bylaw 12.5.4. For television purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships. Team members are not required to wear the same headgear. In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. Please refer to the host institution's pretournament mailing for the definition of appropriate attire at the golf course.

**Logo Policy**

*[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]*

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, and parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

---

**Section 22 – Trophies and Awards**

**Additional Award Ordering**

To purchase additional awards please use the following link: <http://www.mtmrecognition.com/ncaa/>

**Elite 90**

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics, Andrew Louthain or Quintin Wright; 317-917-6222; ([elite90@ncaa.org](mailto:elite90@ncaa.org)). All documents, including deadlines and nomination forms, can be obtained at [Elite 90 forms](#).

The submission deadline for nomination for **NCAA Division II Men's Golf** is **5 p.m. Eastern time, Wednesday, May 15**.

**Locker Room Program**

In addition to awards, the national championship winning team will receive national champion T-shirts and hats to commemorate their achievement.

**Participation Award**

Each student-athlete, team and individual, advancing to the final site will receive a participant medal to commemorate their achievement.

2019 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

---

**Section 22 – Trophies and Awards**

**Additional Award Ordering**

To purchase additional awards please use the following link: <http://www.mtmrecognition.com/ncaa/>

**Elite 90**

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics, Andrew Louthain or Quintin Wright; 317-917-6222; ([elite90@ncaa.org](mailto:elite90@ncaa.org)). All documents, including deadlines and nomination forms, can be obtained at [Elite 90 forms](#).

The submission deadline for nomination for **NCAA Division II Men's Golf** is **5 p.m. Eastern time, Wednesday, May 15**.

**Locker Room Program**

In addition to awards, the national championship winning team will receive national champion T-shirts and hats to commemorate their achievement.

**Participation Award**

Each student-athlete, team and individual, advancing to the final site will receive a participant medal to commemorate their achievement.

2018 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

#### **Misconduct**

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics.

#### **Sportsmanship**

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

#### **Sports Wagering**

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.



2018 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

#### **Unsportsmanlike Conduct**

Unsportsmanlike Conduct includes, but is not limited to, the use of electronic devices (except where permitted by the NCAA and by the rules of golf), profanity, club throwing, acts of defacing the golf course, etc.

During the round, defined as from the time the player makes his first stroke until the score card is submitted in the box, at the first offense of any act of unsportsmanlike conduct during the championships (regionals and finals), the student-athlete and coach will be notified immediately on the golf course and provided a warning. The second offense of unsportsmanlike conduct will result in disqualification for that round and further unsportsmanlike conducts will result in disqualification from the championships. The offending institution's director of athletics will receive a letter from the NCAA, informing the institution that one of its student-athletes has been disqualified for unsportsmanlike conduct during the championships. Any unsportsmanlike conduct incurred at the regionals would be carried over to the finals. However, the committee shall have the right, without warning, to disqualify an individual for that round (or championships) for any flagrant act of unsportsmanlike conduct.

#### **Tobacco Ban**

The use of tobacco products, including vaping, is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products, including vaping, during a practice or competition shall be disqualified for the remainder of that practice or competition.

---

**Section 18 - Team Travel/Transportation**

---

**Airports**

Teams may consider flying into multiple airports:

- Charleston, WV – CRW – Yeager Airport (71 miles/1 hr. 14 min)  
[www2.yeagerairport.com](http://www2.yeagerairport.com)
- Roanoke, VA – ROA – Roanoke Regional Airport (113 miles/1 hr. 55 min)  
[www.roanokeairport.com](http://www.roanokeairport.com)
- Beckley, WV – BKW – Raleigh County Memorial Airport (8.5 miles/17 min)  
[www.flybeckley.com](http://www.flybeckley.com)

**Short's Travel Management**

Participating institutions shall be completely responsible for making its own travel reservations. The NCAA will pay 4.5 days of per diem for all eligible travelers, but travel costs to/from the Regionals is at the expense of the institution.

Team expense reports should be filed online through the Travel Expense System (TES). All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate per diem reimbursement. The system can be accessed at:

<https://web1.ncaa.org/TES/exec/login?js=true>.

If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by email at [travel@ncaa.org](mailto:travel@ncaa.org).

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

**Per Diem**

Per diem will be provided for an official travel party of seven (7).

**Rental Cars**

Enterprise Rent-A-Car provides service at all three recommended airports. To access preferred pricing for all three airports, please contact: Scott Davisson - 304-415-3278 or [scott.a.davisson@ehi.com](mailto:scott.a.davisson@ehi.com).

---

**Section 19 - Tickets**

---

**Ticket Prices**

Admission is free for all five days of the championships.

2018 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

**Section 20 - Travel Party**

**Squad Size**

Participating teams are limited to a squad size of five (5) eligible student-athletes.

**Travel Party Size**

Participating teams are limited to a travel party size of seven (7) individuals.

**Section 21 - Uniforms**

Contestants must wear uniforms of the same color during competition and practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of the item as long as it conforms to NCAA Bylaw 12.5.4. For television purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships. Team members are not required to wear the same headgear. In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. Please refer to the host institution's pretournament mailing for the definition of appropriate attire at the golf course.

**Logo Policy**

*[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]*

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, and parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement

2018 NCAA DIVISION II MEN'S GOLF CHAMPIONSHIPS  
FINALS – DANIELS, WEST VIRGINIA

staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

---

**Section 22 – Trophies and Awards**

**Additional Award Ordering**

To purchase additional awards please use the following link: <http://www.mtmrecognition.com/ncaa/>

**Elite 90**

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics, Andrew Louthain or Quintin Wright; 317-917-6222; ([elite90@ncaa.org](mailto:elite90@ncaa.org)). All documents, including deadlines and nomination forms, can be obtained at [Elite 90 forms](#).

The submission deadline for nomination for **NCAA Division II Men's Golf** is **5 p.m. Eastern time, Wednesday, May 15**.

**Locker Room Program**

In addition to awards, the national championship winning team will receive national champion T-shirts and hats to commemorate their achievement.

**Participation Award**

Each student-athlete, team and individual, advancing to the final site will receive a participant medal to commemorate their achievement.

## NCAA DIVISION II CHAMPIONSHIPS CODE OF CONDUCT

### Conduct Policy Statement

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education, and promotes civility; therefore championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletic participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution who fails to submit a complete and accurate Division II Code of Conduct form before the start of the first competition of the championship, will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university president, university athletics director, senior woman administrator, sports information director and compliance director.

### Misconduct

The championship handbook and NCAA Division II Manual Bylaw 31.02.3 defines misconduct as: **“... is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics.”**

### Expectations

Each games committee shall hold a pretournament meeting with the coaches of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 31.02.3). The Division II Championships Code of Conduct is to be part of the championship packet and delivered to all institutional representatives attending the championship events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (i.e., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sports committee.

### Expectations for Student-Athletes, Coaches and Administrators

- Submit an accurate and complete Division II Code of Conduct Form before the start of the first competition of the championship.
- Cooperate and participate in game ceremonies, team meetings, community engagement and championship events.
- Discuss misconduct and possible consequences with all members of the travel party.
- Have an administrator or designee present at all competitions.
- Communicate issues and concerns in a honest and timely manner with NCAA staff.

- Follow team, university and NCAA guidelines throughout all championship-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championship site.
- Abide by state and federal laws, and facility requirements throughout the championship event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

### **Possible Penalties for Misconduct**

In accordance with Bylaw 31.1.8.3, the governing sports committee (or the games committee authorized to act for it) may impose any one, or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the championship event. The penalties include, but are not limited to:

- a. Public or private reprimand of the individual;
- b. Disqualification of the individual from further participation in the NCAA championship involved;
- c. Banishment of the individual from participation in one or more future championships of the sport involved;
- d. Cancellation of payment to the institution of the Association's travel guarantee for the individual involved;
- e. Banishment of the institution from participation in one or more future championships in which its team in that sport otherwise would be eligible to participate;
- f. Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
- g. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and
- h. Financial or other penalties different from (a) through (g) above, but only if they have prior approval of the Championships Committee.

All correspondence regarding violation of the Code of Conduct will be sent to the president/chancellor of the institution, with a copy to the director of athletics and person(s) involved.

Participation in an NCAA championship is an accomplishment and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championship events is a privilege for the student-athletes, coaches and administrators and should be treated as such. Again, congratulations to you and your team. We hope this year's championships experience is one that you will cherish for years to come.



## TEAM TRAVEL INFORMATION AND TEAM ROSTER

### Contact Information

Institution				
Title	Name	Cell Phone	Email	Traveling?
Head Coach				<input type="checkbox"/>
Sports Information Director				<input type="checkbox"/>
Athletic Trainer				<input type="checkbox"/>
Administrator				<input type="checkbox"/>
President/Chancellor				<input type="checkbox"/>

### Travel Logistics

Driving?	<input type="checkbox"/>	Arrival Date and Time		Number of vehicles	
Flying?	<input type="checkbox"/>	Flight Number		Departure Airport	

### Travel Party Roster

Please list each individual from your institution's travel party. **Please list your student-athletes in playing order by rank.**

Student-Athletes (in playing order, by rank)	
1.	
2.	
3.	
4.	
5.	
Coaches	
1.	
2.	
Other Institutional Staff Traveling	Title (AD, SID, Athletic Trainer, etc.)
1.	
2.	
3.	

Please submit this form by 5 p.m. Eastern, Wednesday, May 15 to  
Adam Zundel (azundel@mountaineast.org)





Wrap Buffet- Mixed green salad with 2 dressings, Chef's pasta salad, Smoked Turkey Club Wraps (shaved turkey, bacon, mixed greens, tomato and provolone in a grilled flour tortilla), Individual bags of pretzels, 2 chef dessert selections, lemonade, iced tea and water

Bagged Lunch- Culinary team to provide on side table beside of buffet- to go bags, wraps to assembled so they can be placed in to-go bag as needed. Some coaches/players depending on tee-time will get lunch to-go.

6:30-8 p.m. **Cookout Dinner**

Cookout- Fresh Fruit Salad, Cole Slaw, Grilled BBQ Rubbed Chicken Breast, BBQ Beef Brisket, Corn on the Cob, Homemade Cornbread, 2 Chef dessert selections, lemonade, iced tea and water

### **Wednesday, May 22<sup>nd</sup>**

5:45-10 a.m. **Breakfast Buffet**

11 a.m.-2:30 p.m. **Lunch Buffet / Bagged Lunch**

The Grill Build your own Chicken Sandwich- Garden Salad with Assorted Dressings, Marinated chicken breast, leaf lettuce, shaved onion, sliced tomatoes, and pickle chips, grain and regular mustards, mayonnaise, assorted buns, Individual Assorted bags potato chips, wrapped cookies and brownies, lemonade, iced tea and water

Bagged Lunch- Culinary team to provide on side table beside of buffet- to go bags, containers to hold chicken sandwich. Some coaches/players depending on tee-time will get lunch to-go.

7:30 p.m. **Dinner Buffet**

Pizza Buffet- Caesar Salad, Assorted Pizzas, Nachos & Cheese, Bread Sticks, 2 Chef Selection desserts, lemonade, iced tea and water

### **Thursday, May 23<sup>rd</sup>**

5:45-10 a.m. **Breakfast Buffet**

11 a.m.-2:30 p.m. **Lunch Buffet / Bagged Lunch**

Italian- Fresh Garden Salad, Italian Grinder Sandwich (Capicola, Salami, Provolone, Lettuce, Tomato, Red Onion with Herb Vinaigrette on Ciabatta Bread) Individual Bags of Chips, 2 Chef dessert selections, lemonade, iced tea and water

*Bagged lunch- Culinary team to provide on side table beside of buffet- to go bags, containers to hold Italian Grinder sandwich. Some coaches/players depending on tee-time will get lunch to-go.*

6:30-9 p.m. **Team Dinner at Bunker's Restaurant**

*Buffet dinner with entrée, side and dessert options from Bunker's Restaurant.*

**Friday, May 24<sup>th</sup>**

6-10 a.m. **Breakfast Buffet**



255 RESORT DRIVE, DANIELS, WV 25832  
 Toll Free 1-800-634-5233 Fax 304-763-0420

**Business Credit Application  
 Name/Address**

Last:	First:	Middle Initial:	Title
Name of Business:			Tax I.D. Number
Address:			
City:	State:	ZIP:	Phone:
Email Address:			

**Company Information**

Type of Business:	In Business Since:			
Legal Form Under Which Business Operates:				
Corporation <input type="checkbox"/>	Partnership <input type="checkbox"/>	Proprietorship <input type="checkbox"/>		
If Division/Subsidiary, Name of Parent Company:	In Business Since:			
Name of Company Principal Responsible for Business Transactions:	Title:			
Address:	City:	State:	ZIP:	Phone:
Name of Company Principal Responsible for Business Transactions:	Title:			
Address:	City:	State:	ZIP:	Phone:

**Bank References**

Institution Name:	Institution Name:	
Account #:	Account #:	
Address:	Address:	
Phone:	Phone:	

**Trade References**

Company Name:	Company Name:	Company Name:
Contact Name:	Contact Name:	Contact Name:
Address:	Address:	Address:
Phone:	Phone:	Phone:

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein. It is agreed if this account is not paid when due, any collection and/or attorney fees necessary to collect this account will become due. It is further agreed that balances older than 30 days will be assessed services charges of 1.5% per month.

\_\_\_\_\_  
 Signature Title Date



## A G E N D A

### National Collegiate Athletic Association Division II Men's Golf Championships Championship Finals Conference Call

May 13, 2019

1. Welcome.
2. Introductions.
3. Championship structure.
4. Travel party size.
5. Lodging arrangements.
6. Meals.
7. Checklist items.
8. Sunday schedule.
9. Practice facility hours.
10. Spectators/spectator carts.
11. Questions.
12. Adjournment.



A G E N D A

National Collegiate Athletic Association  
Division II Men's Golf Championships  
Players and Coaches' Meeting

May 19, 2019

1. Welcome.
2. Introductions.
3. Championship structure.
4. Unsportsmanlike conduct.
5. Pace of play.
6. Weather warnings/evacuation plan.
7. Practice facility hours.
8. Spectators/spectator carts.
9. Official scores.
10. Coaches/advice.
11. Tiebreaking/playoff procedures.
12. Drug testing.
13. Rules review.
14. Questions.
15. Adjournment.