



**2020**  
**DIVISION I WOMEN'S**  
**GOLF**  
**CHAMPIONSHIPS**

**PRE-CHAMPIONSHIPS**  
**2019-20 MANUAL**

# NCAA General Administrative Guidelines

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### THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

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# Section 1 • Introduction

During the 2019-20 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women, and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information, and Appendixes.

The first section applies to policies applicable to all 90 championships, while the other two sections are sport-specific.

## Section 1•1 Definitions

**Pre-championship Manual.** Resource for institutions to prepare for the championship.

**Administrative Meeting.** Pre-championship meeting for coaches and/or administrators.

**Appendixes.** Any supplemental documents to be provided and distributed through the various resources.

**Championship Manager.** The NCAA staff member(s) responsible for the operational oversight of the championship.

**Games Committee.** The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

**NCAA National Committee.** The sport committee with direct oversight responsibilities for the championship.

**Non-predetermined Sites.** Those sites that are selected to host at the time of the participant/team selections announcement.

**Playing Rules.** The rules under which the competition will be conducted.

**Predetermined Sites.** Those sites that are selected to host before the participant/team selections announcement.

**Preliminary Rounds.** The rounds of the championship before the final or championship round.

**Regional Alignment.** The geographic location of institutions or regional advisory committees.

**Schedule of Events.** Official event schedule – includes all required activities (e.g., practices, banquets, etc.).

**Selection Criteria.** Policies and procedures in place to guide the team selection process.

**Site Selection Criteria.** Policies and procedures in place to guide the site selection process.

**Squad Size.** Number of student-athletes per team allowed to dress in uniform and participate at the championship.

**Tournament Physician.** The physician designated by the host institution/conference to serve as the chief medical advisor for the championship.

## Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

**Ensuring** student-athletes' optimal experience.

**Executing** championship events reflecting appropriate quality and values to/for stakeholders — student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

**Coordinating** all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

**Integrating** championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

**Assuring** effective management of the business aspects of the operation.

**Enhancing** the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries, etc.).

## Section 3 • Concussion Management

*[Reference: Concussion Management in Constitution 3.2.4.20 in the NCAA Division I Manual, Constitution 3.3.4.17 in the NCAA Division II Manual, and Constitution 3.2.4.17 in the NCAA Division III Manual.]*

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Traveling institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance. Within the rules of the sport and policies established for the championship, medical staff should have access to the injured student-athlete without interference (e.g., coach).

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having more severe and/or long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the [NCAA Sports Sport Science Institute website](#) for additional guidance.

## Section 4 • Conduct

### Section 4•1 Certification of Eligibility/Availability

*[Reference: Certification of Eligibility/Availability in Constitution 3.2.4 and Bylaws 12, 13, 14, 15, 16, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Constitution 3.3.4 in the NCAA Division II Manual and Bylaws 31.2.2 and 31.2.1.5 in the NCAA Division III Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

#### DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of

## GENERAL ADMINISTRATIVE GUIDELINES

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the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

### Section 4•2 Drug Testing

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*[Reference: Bylaws 18.4.1.4 and 31.2.2 in the NCAA Division I Manual and Bylaws 18.4.1.4 and 31.2.3 in the NCAA Divisions II and III Manuals.]*

Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with Bylaws 18.4.1.4 and 31.2.2 (Division I); 31.2.3 (Divisions II and III), and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

### Section 4•3 Honesty and Sportsmanship

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Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

### Section 4•4 Misconduct/Failure to Adhere to Policies

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#### MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

#### FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition. [Click here](#) to see the full misconduct/failure to adhere to policies and procedures outline.

### Section 4•5 Sports Wagering Policy

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Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; mobile betting; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The current NCAA legislation against sports wagering prohibits NCAA student-athletes, member institutions' athletics staff and non-athletics staff with athletics responsibilities, and conference office staff from participating in sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics practice or competition in a sport in which the NCAA conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner, etc.) in exchange for the possibility of gaining another item of value.

## STUDENT-ATHLETES

A student-athlete found in violation of the prohibition against knowingly participating in any sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activity that involves intercollegiate, amateur or professional athletics competition shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

## POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

## HOSTING OPPORTUNITIES

It is permissible for NCAA championships to be conducted at locations in states that permit sports wagering.

## Section 4•6 Student-Athlete Experience Survey

After each championship, institutional administrators, coaches and student-athletes will be asked to participate in a post-event survey intended to capture feedback on their recent championship experience. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to ensure participation from all student-athletes.

## Section 5 • Elite 90™ Award

The Elite 90 award was created to recognize the true essence of student-athletes by honoring individuals who have reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among their peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes on all teams competing at the finals site. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. To receive more information or access the online form and submit a nomination, go to [ncaa.org](http://ncaa.org).

## Section 6 • Fan Travel

NCAA Travel provides an easy and affordable way for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through NCAA Travel help support NCAA student-athletes. Please direct your fans to [NCAA.com/travel](http://NCAA.com/travel) to search and book online hotel, car and air travel, all in one easy transaction.

## Section 7 • Logo Policy

*[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]*

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations

on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athlete's institution's official uniform (including numbered racing bibs and warmups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2-1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

## Section 8 • Research

It is essential that all research efforts be coordinated by a single entity within the national office structure in order to ensure maximum efficiency and quality, avoid unnecessary duplication of effort on the part of staff and membership, allow the NCAA to prioritize research efforts given the limited time and resources of our members and adhere to federal guidelines on the responsibilities of researchers to properly protect research participants from harm.

For the purpose of this policy, "research" is defined as any systematic collection of data for the purpose of drawing generalized conclusions.

Any proposal to conduct research must be submitted to the NCAA research staff for review at least six weeks before the project begins. Research to be conducted during NCAA championships or related events, and which involves competing student-athletes or attendees, is also subject to review. This includes all research, including that conducted by or under the direction of any employee, contractor or paid consultant of the NCAA. It also includes any research conducted by other persons, but funded totally or in part by the NCAA. Any research that detracts from the student-athlete experience or requires physical activity may not be permitted at the championships (preliminary rounds and finals sites). The NCAA retains sole discretion as to whether to allow such research.

Examples of activities considered research include: Conducting surveys of athletics administrators, college presidents, faculty, coaches and student-athletes; leading an organized focus group; funding an outside study under the auspices of the NCAA; conducting market research at championship events; secondary analysis of data originally collected by the NCAA from people for other purposes; any systematic collection of data from the membership or other entities; etc.

## Section 9 • Religious Conflicts

*[Reference: Bylaws 31.1.4.1 and 31.1.4.2 in the NCAA Division I Manual.]*

**Institutional Policy.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office on or before September 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution. (Adopted: 4/22/98, Revised: 8/11/98, 10/28/99, 5/2/13)

**Individual Championships.** In individual championships, an athlete must compete according to the institution's policy regarding Sunday competition (if the institution has no policy against Sunday competition, the student-athlete shall compete on Sunday if required by the schedule).

# Division I Women's Golf

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# Section 1 • General Administration

## Section 1•1 NCAA Tournament Operations Staff Contact Information

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## Section 1•2 National Committee

<b>Sarah Adams</b>	Eastern Washington University
<b>Julie Brooks</b>	University of California, Irvine
<b>Ryan Colton, chair</b>	University of Richmond
<b>Jeff Hull</b>	Furman University
<b>Breanna Jenco</b>	Xavier University
<b>Julie Manning</b>	University of Minnesota, Twin Cities

## Section 1•3 Important Dates

<b>Tuesday, October 1</b>	Tournaments and team rosters to be used for selection purposes must be registered with Golfstat.
<b>Wednesday, November 20</b>	Results from fall competition due to Golfstat.
<b>Tuesday, April 28</b>	Results from spring competition due to Golfstat.
<b>Wednesday, April 29</b>	Selections for regionals.
<b>Saturday, May 9</b>	Lineups must be submitted to assigned regional sites by 6 p.m. local time.
<b>Monday-Wednesday, May 11-13</b>	Regionals.
<b>Wednesday, May 20</b>	Lineups must be submitted to finals site by 6 p.m. local time.
<b>Friday-Wednesday, May 22-27</b>	Championships finals.

*Per NCAA Bylaw 31.1.4.1, the Division I Women's Golf Committee will adjust accordingly the competition event schedule along with the pairings and tee times in order to accommodate a team/individual(s) representing a school that has a written policy against competition on a particular day for religious reasons.*

### 2020 CHAMPIONSHIPS SITES AND DATES

#### Regionals (May 11-13)

<b>Athens, Georgia</b>	University of Georgia Golf Course (University of Georgia, host)
<b>Notre Dame, Indiana</b>	Warren Golf Course (University of Notre Dame, host)
<b>Pullman, Washington</b>	Palouse Ridge Golf Club (Washington State University, host)
<b>Raleigh, North Carolina</b>	Lonnie Poole Golf Course (North Carolina State University, host)
<b>Finals (May 22-27)</b>	Grayhawk Golf Club (Arizona State University, host)

## DATE FORMULA

<b>Regionals</b>	The regionals will be conducted (Monday-Wednesday) 11 days before the start of the national championships.
<b>Finals</b>	The championships will begin on the third Friday in May, except during those years in which May 1 falls on a Friday (2020, 2026), which would result in the championships beginning on the fourth Friday in May.

## FUTURE DATES

### 2021

#### Regionals (May 10-12)

<b>Baton Rouge, Louisiana</b>	University Club (Louisiana State University, host)
<b>Columbus, Ohio</b>	OSU Golf Club – Scarlet Course (The Ohio State University, host)
<b>Louisville, Kentucky</b>	University of Louisville Golf Club (University of Louisville, host)
<b>Stanford, California</b>	Stanford Golf Course (Stanford University, host)
<b>Finals (May 21-26)</b>	Grayhawk Golf Club (Arizona State University, host)

### 2022

#### Regionals (May 9-11)

<b>Albuquerque, New Mexico</b>	The Championship Course at UNM (University of New Mexico, host)
<b>Ann Arbor, Michigan</b>	U-M Golf Course, (University of Michigan, host)
<b>Stillwater, Oklahoma</b>	Karsten Creek Golf Club (Oklahoma State University, host)
<b>Tallahassee, Florida</b>	Don Veller Seminole Golf Course & Club (Florida State University, host)
<b>Finals (May 20-25)</b>	Grayhawk Golf Club (Arizona State University, host)

## Section 1•4 Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under *Rules of Golf*. The one-ball rule (brand) will not be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use only soft-spike shoes during regional and championships competition. This includes all practice rounds. The penalty for breach of this condition is disqualification (in case of a breach by a player) or considered as misconduct (in case of a breach by a coach).

Electronic communication devices may be used by coaches in a private manner provided that their use does not breach Rule 24-4a, Model Local Rule H-2 (Advice Allowed in Team Competition) or disrupt practice or play. Violations will be considered misconduct. Ringers on electronic devices must be turned off.

Distance-measuring devices are allowed for players and coaches under Rule 14-3 during practice and competition as long as they conform to USGA specifications.

## Section 1•5 Rules

Per NCAA Bylaw 17, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies (i.e., USGA) and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or the rules adopted by an outside organization.

## DIVISION I WOMEN'S GOLF

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The NCAA Division I Women's Golf Championships shall be conducted according to the *Rules of Golf* and any local rules and conditions of competition implemented by the committee in charge of the competition as listed below. Decisions regarding the *Rules of Golf* shall be final.

The following rules apply to both regular-season and championships competition.

1. **Advice Allowed in Team Competition.** In accordance with Rule 24.4a, Model Local Rule H-2 has been adopted. (Electronic communication, notes, tees and/or any other items left behind by teammates and/or coaches for the purpose of giving advice are prohibited.)
  - Two designated coaches may be appointed to give advice to members of their team at any time. A designated coach is defined as a member of the institution's coaching staff or an employee of the institution.
  - Two designated coaches per institution may be appointed to give advice to qualifying individuals not on a participating team.
  - Before the day's play, the designated coaches must be identified to the games committee by signing in at the first assigned tee and wearing the appropriate wristband (designated coach credential) at all times.
  - Coaches are not caddies and are only granted the ability to give advice to players per the *Rules of Golf* definition of advice.
  - The advice is given in a private manner that does not disrupt play.
  - The coach does not give advice to or ask for advice from another team's player or coaches.
2. **Misconduct.** In addition to the following policies, coaches, administrators and student-athletes should understand the misconduct policies described in the 2019-20 Pre-Championships Manual. Unsporting conduct - a player (coach - if coach violation) will be notified immediately on the golf course and provided a warning for unsporting conduct (e.g., willful acts of defacing the golf course; misuse of electronic devices including iPods, cellular phones, etc., club throwing or breaking, abusive language or violation of the tobacco policy).
  - Second occurrence in the same day - the player (coach - if coach violation) will be disqualified for that round.
  - Third occurrence in the championships - will result in disqualification from the championships.
  - The NCAA committee is responsible for assessing the penalty.

The *Rules of Golf* shall be followed along with any local rules the games committee deems necessary. Members of the respective NCAA golf committees and rules officials will be available for interpretations of the rules and other decisions governing the competition.

## Section 1•6 Uniforms

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Student-athletes must wear uniforms of the same color during practice and competition. In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at all times at the tournament site. The inseam of the shorts must be at least four inches and denim is not considered appropriate attire. Please refer to the participant manual for the definition of appropriate attire at each specific golf course. Uniform requirements apply to both regional and finals championships competition.

### LOGOS

Logo guidelines apply to both the regular-season and championships competition. [Refer to General Administrative Guidelines, Section 7.](#)

For golf, please note, shoes, golf gloves, towels, backpacks, sling bags, rain caps, rainsuits and umbrellas are considered athletics equipment and are subject to equipment logo guidelines. Socks, headbands, T-shirts, wristbands, belt buckles and visors or hats are considered uniforms and apparel and are subject to uniform and apparel logo guidelines.

# Section 2 • Determination of Championship Participation

## Section 2.1 Championships Format

The format for the NCAA Division I Women's Golf Championships is determined by the NCAA Division I Women's Golf Committee, subject to the approval of the Association's Division I Competition Oversight Committee.

**Regionals.** Four 54-hole regional competitions will be conducted to determine the participants in the championships finals. Eighteen teams and six individuals not on those teams will compete at each regional. The low six teams and the low three individuals not on those teams will advance to the finals. The number of participants allowed at the finals is 132. Tiebreakers and playoffs will be used to determine advancement to the finals. Regional tournaments are considered preliminary rounds of NCAA championships competition and all national championships policies will apply.

**Finals.** All 24 teams and 12 individuals will complete 54 holes of stroke play. Following 54 holes of competition, the top 15 teams along with the top nine individuals not on an advancing team will advance for one additional day of stroke play to determine the top eight teams for match-play competition and the 72-hole stroke-play individual champion. The top eight teams after 72 holes of play will be placed into a bracket with the No. 1 seed playing the No. 8 seed, the No. 2 seed playing the No. 7 seed, the No. 3 seed playing the No. 6 seed and the No. 4 seed playing the No. 5 seed in match play. Ties for the top 15 teams, as well as the top nine individuals, will be broken by a sudden-death playoff (time and course conditions permitting). Otherwise, the use of the established non-sudden-death tiebreaking procedures will be used for determining advancement. Additionally, ties for the top eight teams and the NCAA individual champion will be broken by a sudden-death playoff or, if necessary, by the established non-sudden-death tiebreaking procedures. [Appendix A](#).

A total of five points will be available with one point being awarded for each individual match. Winning teams will advance to the semifinals and subsequently the finals. The first team to win three points within the team match will advance, or in the case of the final match be declared the national champion. Once a team has won three individual matches, any remaining individual matches will be halted at that point with the individual match recorded as it currently stood.

The Division I Women's Golf Committee will determine match-play lineups using the same method employed at the Presidents Cup matches. The higher-seeded team (as determined through the 72-hole stroke-play portion), "Team 1", will have the first choice of putting a player on the board for Match #1. The opposing team, "Team 2", will then name its player for Match #1. Team 2 will then name its player for Match #2, and Team 1 will name its player for Match #2. The process will continue in an "S" curve until the players for all five matches are named. However, Team 1 may defer in the selection process and permit Team 2 to begin the overall selection process.

Pairings for the quarterfinals will be determined following the completion of the 72-hole stroke-play competition and the crowning of the individual champion. Pairings for the team semifinals and finals will be determined following the completion of the previous match-play round.

### PLAYER SUBSTITUTIONS - MATCH PLAY ONLY (CHAMPIONSHIPS FINALS SITE)

Prior to a match play round (quarterfinals, semifinals or finals), a team may substitute a sixth player for any member of the team provided that:

- a. The NCAA Division I Women's Golf Committee or the NCAA Rules Committee is notified of the substitution at least 30 minutes prior to that team member's starting time.
- b. The sixth player is an eligible member of the institution's team.

\*Note 1: When a team has substituted a sixth player, no further substitutions may be made by the team for that round. The team member that was substituted for becomes the sixth player and the team is limited to that player if the team wishes to substitute a player prior to any subsequent match play round.

\*Note 2: Unless a team chooses to substitute a sixth player prior to a match play draw, the team's five players that played in the previous round will be used for the draw.

Should institutions bring a sixth player as a substitute for match play, that player may use the practice facilities during the women's championships but would not be allowed to participate in the team's practice round.

### SCHEDULE OF EVENTS

<b>Saturday, May 9</b>	Lineups must be submitted to assigned regional sites by 6 p.m. local time
<b>Sunday, May 10</b>	Practice round
<b>Monday-Wednesday, May 11-13</b>	Regionals (four)
<b>Wednesday, May 20</b>	Lineups must be submitted to finals site by 6 p.m. local time
<b>Thursday, May 21</b>	Practice round
<b>Friday-Wednesday, May 22-27</b>	Championships finals

***Per NCAA Bylaw 31.1.4.1, the Division I Women's Golf Committee will adjust accordingly the competition event schedule along with the pairings and tee times in order to accommodate a team/individual(s) representing a school that has a written policy against competition on a particular day for religious reasons.***

### PAIRINGS AND TEE TIMES

Pairings and tee times for practice and competition will be determined following selections for each of the four regional sites, and after completion of regional competition for the finals site. Tee times will not be altered to accommodate travel schedules.

### TRAVEL PARTY

An institution may not compete with more than five contestants. Transportation expenses and per diem will be provided for a maximum of five participants per team and all individual qualifiers in the women's championships. Transportation and per diem may be claimed for three non-athletes (coaches, trainers, etc.) for each full team represented. Institutions represented by individuals will be reimbursed for one non-athlete. Transportation expenses and per diem shall be paid only for the finals competition and not for regional qualifying tournaments.

## Section 2•2 Results

### GOLFSTAT

The NCAA Division I Women's Golf Committee will use Golfstat to assist with a computerized score-reporting system. As a result, it will be necessary for institutions to submit a team roster to Golfstat and register regular-season tournaments according to the following procedure:

1. Instructions and forms have been sent to all institutions from the NCAA national office. All tournaments must be registered with Golfstat not later than October 1. Institutions that fail to meet the deadline and wish to have the tournament registered will be assessed a \$500 fine.
2. For any tournament results to be considered for selection purposes, the tournament host must submit their results into Golfstat by no later than 5 p.m. Eastern time, two days following the conclusion of the event, as well as by November 20 for fall competition and April 28 for spring competition. Host institutions that fail to submit tournament results within the established time frame will be assessed a financial penalty of \$500 per occurrence, up to a maximum of \$750.
3. Results for tournaments should be sent via facsimile to Golfstat (309-829-4792).
4. Institutions that fail to register with Golfstat will be assessed a \$500 fine.

### REGISTERED TOURNAMENT STANDARDS

All tournaments and competition must meet specified minimum standards and be registered with Golfstat. These standards include:

1. NCAA rules and regulations used for the regionals and championships are to be followed during the regular season.
2. A golf course used for a tournament must have a minimum length of 5,800 yards to be considered for selection purposes.
3. The *Rules of Golf* will be followed.

4. The low four scores per round from the designated five-player teams shall be used in Division I tournaments. If a six-player team format is used, the coach must designate his or her top five players. If this is not done, the first five players on the lineup sheet will be considered for scoring purposes. Schools are required to compete as a team if they enter four or more players in a tournament using one of the designated formats. Schools that enter three or less players in a tournament or would like to enter players in an event beyond those required for team participation in one of the designated formats may participate as individuals.

Additionally, it is important to note that an institution may not compete in separate tournaments on the same date of competition with the opportunity to count both events towards team selections. Should an institution choose to do this, one team must be declared an "A" team while the other would be designated as a "B" team. The "B" team results will not count towards selections as an at-large team.

5. Match play is an approved format for regular-season events and those results will be used for selections. However, match play should follow the following procedures:
- The only allowable formats are Team Match Play or Team Medal Match Play.
  - Team Match Play is defined as one player from opposing teams playing each other in straight match play. Each team may consist of five to nine players.
  - Team Medal Match Play is defined as one player from opposing teams playing each other in stroke play with the lower 18-hole score winning. Each team may consist of five to nine players.
  - Players may only play by themselves and cannot have a partner within their individual match (e.g., no partners are allowed to play formats such as alternate shot, best ball, scramble, etc.).
  - No JV teams and no individuals' matches that are not part of the team can play and be counted.
  - Match play results can be submitted as either a win, loss or tie.
  - Matches must have a minimum of five individual matches and a maximum of nine individual matches.
6. Disqualification for breach of the *Rules of Golf* applies only to that round.
7. If, due to injury or illness, a player is unable to start or finish a round, that player is eligible to play in subsequent rounds with the approval of the rules committee. Players must carry their own bags or use nonmotorized pull carts. If carts are required to be used for a regular-season tournament round due to extenuating circumstances such as weather and/or lack of daylight that could result in play not being completed for an event, then the competing players only may share a cart. Players are not allowed to ride with anyone except on designated shuttles, and a player may accept transport from a rules official or coach if, under a rule, she needs to return to where she last hit a ball. In addition, players may ride in carts during an emergency evacuation of the course.

For information about reporting results and tournament registration, contact:

Brian Laesch  
 Golfstat  
 P.O. Box 548  
 Bloomington, Illinois 61702-0548  
 Email: mail@golfstat.com  
 Office Phone: 309-828-6430  
 Fax: 309-829-4792

## Section 2•3 Selection Information

The committee shall select 72 teams (including automatic qualifiers) and 24 individuals (including automatic qualifiers) not on those teams for participation at one of the four regional sites. Effective 2020, conference individual medalists, if not selected on a participating team, will receive an automatic invitation as an individual. Each regional site will be comprised of 18 teams and six individuals (not on one of the selected teams). Six teams and the low three individuals not on an advancing team from each regional site shall advance to the finals site.

### AUTOMATIC QUALIFICATION

Twenty-seven conferences will be granted automatic qualifications for the 2020 regional championships. They are:

American Athletic Conference	Mid-American Conference
Atlantic Coast Conference	Missouri Valley Conference
Atlantic Sun Conference	Mountain West Conference
Big 12 Conference	Northeast Conference
Big East Conference	Ohio Valley Conference
Big Sky Conference	Pac-12 Conference
Big South Conference	Patriot League
Big Ten Conference	Southeastern Conference
Big West Conference	Southern Conference
Colonial Athletic Association	Southland Conference
Conference USA	The Summit League
Horizon League	Sun Belt Conference
The Ivy League	Western Athletic Conference
Metro Atlantic Athletic Conference	

### AT-LARGE SELECTION

The remaining 45 teams are selected at large nationally based on the selection criteria.

### TRAVEL INFORMATION

Please refer to the NCAA Travel policies for all information regarding travel party size, transportation and per diem expenses. [Travel policies can be found online at ncaa.org.](http://ncaa.org)

## Section 2•4 Selection Criteria

In the interest of developing and promoting women's collegiate golf throughout the country, the best teams and individuals, based on the selection criteria, will be selected. Teams and individuals must play a minimum of fifteen 18-hole stroke-play rounds, including a minimum of eight stroke-play Division I rounds in the spring, in order to be considered for selection to the championships.

**The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:**

- Won-lost record;
- Strength of schedule; and
- Eligibility/availability of student-athletes for NCAA championships.

The Division I Women's Golf Committee will consider the following criteria in the selection of at-large teams and individuals (not on a selected team) for the women's golf championships in priority order:

**PRIMARY CRITERIA:**

- NCAA/Golfstat ranking;
- Head-to-head results;
- Head-to-head stroke differential;
- Results versus common opponents;
- Overall won-lost record;
- Adjusted scoring average; and
- Strength of schedule.

The Women's Golf Committee does not use coaches' polls or any other outside polls or rankings for selection purposes.

Schools are required to compete as a team if they enter four or more players in a tournament using one of the approved designated formats. Schools that enter three or less players in a tournament, or would like to enter players in an event beyond those required for team participation in one of the approved designated formats, may participate as individuals.

Additionally, an institution may not compete in separate tournaments on the same date of competition with the opportunity to count both events towards team selections. Should an institution choose to do this, one team must be declared an "A" team while the other would be designated as a "B" team. The "B" team results will not count towards selections as an at-large team.

# Appendixes

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## Appendix A • Tie-Break Procedures

### Tie-Break Procedures

#### Individual and Team Tie-breaking Procedures

Teams. Ties shall be broken during a sudden-death playoff counting the low four scores (relative to par). At the finals, if there are two or more teams involved in a playoff, the shotgun format listed below will be used. The games committee will determine the sequence of holes. During regionals, the games committee may use the sudden death playoff procedures for two teams as noted below, if course conditions and time permits. Also, the team playoff will be conducted first if any players involved would also be in a playoff in the case of a tie for individuals advancing.

#### Sudden-Death Playoff Procedures

Teams will draw for positions (Refer to NOTE 1). For a two-team playoff, the winner of the draw shall have the option of the A or B positions set forth below. For a playoff involving more than two teams, the teams shall assume the drawn letter position (A, B, C, etc.) set forth below.

Two teams (A and B; tee off alternately)					
#5A	#5B	#4A	#4B	#3A	Playoff Hole #1
#3B	#2A	#2B	#1A	#1B	Playoff Hole #1

#### SHOTGUN FORMAT

If a shotgun start is necessary, the scoring procedure will be the best four scores against par on each hole until a winner is determined.

Two teams			
A #5	B #5	playoff hole 5	
A #4	B #4	playoff hole 4	
A #3	B #3	playoff hole 3	
A #2	B #2	playoff hole 2	
A #1	B #1	playoff hole 1	
Three teams			
A #5	B #5	C #5	playoff hole 5
A #4	B #4	C #4	playoff hole 4
A #3	B #3	C #3	playoff hole 3
A #2	B #2	C #2	playoff hole 2
A #1	B #1	C #1	playoff hole 1

<b>Four teams</b>					
A #5	B #5	C #5	D #5	playoff hole 5	
A #4	B #4	C #4	D #4	playoff hole 4	
A #3	B #3	C #3	D #3	playoff hole 3	
A #2	B #2	C #2	D #2	playoff hole 2	
A #1	B #1	C #1	D #1	playoff hole 1	
<b>Five teams</b>					
A #5	B #5	C #5	D #5	E #5	playoff hole 5
A #4	B #4	C #4	D #4	E #4	playoff hole 4
A #3	B #3	C #3	D #3	E #3	playoff hole 3
A #2	B #2	C #2	D #2	E #2	playoff hole 2
A #1	B #1	C #1	D #1	E #1	playoff hole 1
Players will play the numbered position they held at the <u>start</u> of the tournament.					
The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the games committee.					

**Non Sudden-Death Tie-Breaking Procedure**

For pairings purposes and for situations in which a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championships:

**Teams**

1. Cumulative total of the non-counting scores.
2. Player with the highest cumulative total.
3. Player with the second-highest cumulative total.
4. Player with the third-highest cumulative total.
5. Player with the fourth-highest cumulative total.
6. Player with the lowest cumulative total.
7. Revert to original seeding of teams.

**Individuals (within a team)**

When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

**Individuals (not within a team)**

1. Low score of the most recent round.
2. Low score next previous round.
3. Revert to original seeding of individuals.

The foregoing procedure will also be used if a cut becomes necessary at any time after the completion of the second round of play at the championships.

**NOTE 1: Regionals and Final Sites: Determining Order of the Draw for Playoffs**

For determining the order of the draw prior to the start of either a team and/or individual playoff, the following system should be used:

**Teams**

1. First team in to complete most recent round.
2. Team score during most recent round (low four out of five total scores).
3. Team score during next previous round (low four out of five total scores).
4. Team seed at the beginning of the most recent round.

**Individuals**

1. First player in to complete most recent round.
2. Low score of the most recent round.
3. Low score next previous round.
4. Individual seed at the beginning of the most recent round.

**NOTE 2: Finals Site: Advancing Regional Teams**

The advancing teams and individuals will be placed into their initial team pairings at the national championships through the use of a revised Golfstat rankings which will be run after all regional competition has completed.

*Per NCAA Bylaw 31.1.4.1, the Division I Women's Golf Committee will adjust accordingly the competition event schedule along with the pairings and tee times in order to accommodate a team/individual(s) representing a school that has a written policy against competition on a particular day for religious reasons.*

**NOTE 3: Finals Site: Advancing Regional Individuals (not on an advancing team)**

If after completion of regional play and prior to the day before the first practice round at the finals site, an individual is unable to compete at the finals due to extenuating circumstances the committee will use the current regional tournament tie-breaking procedures for individuals in the order listed, minus the use of the playoff option to fill the field.

**NOTE 4: Finals Site: Determining Cut to the Top Nine Individuals after 54 Holes**

In determining the cut to the top nine individuals the first tiebreaker is the most recent round's score, which means those recorded with the third-day hole locations.

## Appendix B • Sport Sponsorship

<b>American Athletic Conference (10)</b>	
University of Central Florida	University of South Florida
University of Cincinnati	Southern Methodist University
East Carolina University	Tulane University
University of Houston	The University of Tulsa
University of Memphis	Wichita State University

<b>Atlantic Coast Conference (12)</b>	
Boston College	North Carolina State University
Clemson University	University of North Carolina, Chapel Hill
Duke University	University of Notre Dame
Florida State University	University of Virginia
University of Louisville	Virginia Polytechnic Institute and State University
University of Miami (Florida)	Wake Forest University

<b>ASUN Conference (7)</b>	
Florida Gulf Coast University	*University of North Alabama
Jacksonville University	University of North Florida
Kennesaw State University	Stetson University
Lipscomb University	

<b>Big 12 Conference (9)</b>	
Baylor University	Oklahoma State University
Iowa State University	Texas Christian University
University of Kansas	Texas Tech University
Kansas State University	University of Texas at Austin
University of Oklahoma	

<b>Big East Conference (6)</b>	
Butler University	Seton Hall University
Creighton University	St. John's University (New York)
Georgetown University	Xavier University

<b>Big Sky Conference (11)</b>	
California State University, Sacramento	Northern Arizona University
Eastern Washington University	University of Northern Colorado
University of Idaho	Portland State University
Idaho State University	Southern Utah University
University of Montana	Weber State University
Montana State University-Bozeman	

<b>Big South Conference (11)</b>	
Campbell University	University of North Carolina Asheville
Charleston Southern University	Presbyterian College
Gardner-Webb University	Radford University
Hampton University	University of South Carolina Upstate
High Point University	Winthrop University
Longwood University	

<b>Big Ten Conference (14)</b>	
University of Illinois, Champaign	University of Nebraska, Lincoln
Indiana University, Bloomington	Northwestern University
University of Iowa	The Ohio State University
University of Maryland, College Park	Pennsylvania State University
University of Michigan	Purdue University
Michigan State University	Rutgers, The State University of New Jersey, New Brunswick
University of Minnesota, Twin Cities	University of Wisconsin, Madison

<b>Big West Conference (8)</b>	
California Polytechnic State University	University of California, Irvine
California State University, Fullerton	University of California, Riverside
California State University, Northridge	University of Hawaii, Manoa
University of California, Davis	Long Beach State University

<b>Colonial Athletic Association (8)</b>	
College of Charleston (South Carolina)	James Madison University
University of Delaware	University of North Carolina, Wilmington
Elon University	Towson University
Hofstra University	William and Mary

<b>Conference USA (12)</b>	
University of Alabama at Birmingham	University of North Texas
Florida Atlantic University	Old Dominion University
Florida International University	The University of Southern Mississippi
Marshall University	University of Texas at El Paso
Middle Tennessee State University	University of Texas at San Antonio
The University of North Carolina at Charlotte	Western Kentucky University

<b>Horizon League (8)</b>	
Cleveland State University	Northern Kentucky University
University of Detroit Mercy	Oakland University
University of Illinois at Chicago	University of Wisconsin-Green Bay
Indiana University-Purdue University Indianapolis	Youngstown State University

## DIVISION I WOMEN'S GOLF

<b>Independent (2)</b>	
Augusta University	Delaware State University

<b>Metro Atlantic Athletic Conference (9)</b>	
University at Albany	Monmouth University
University of Dayton	Niagara University
Fairfield University	Quinnipiac University
University of Hartford	Siena College
La Salle University	

<b>Mid-American Conference (10)</b>	
University of Akron	Kent State University
Ball State University	Northern Illinois University
Bowling Green State University	Ohio University
Central Michigan University	University of Toledo
Eastern Michigan University	Western Michigan University

<b>Mid-Eastern Athletic Conference (3)</b>	
Bethune-Cookman University	North Carolina A&T State University
University of Maryland Eastern Shore	

<b>Missouri Valley Conference (10)</b>	
Bradley University	Loyola University Chicago
Drake University	Missouri State University
University of Evansville	University of Northern Iowa
Illinois State University	Southern Illinois University at Carbondale
Indiana State University	Valparaiso University

<b>Mountain West Conference (9)</b>	
Boise State University	University of New Mexico
California State University, Fresno	San Diego State University
Colorado State University	San Jose State University
University of Nevada, Las Vegas	University of Wyoming
University of Nevada, Reno	

<b>Northeast Conference (8)</b>	
Fairleigh Dickinson University, Metropolitan Campus	Sacred Heart University
Long Island University	St. Francis College Brooklyn
*Merrimack College	Saint Francis University (Pennsylvania)
Mount St. Mary's University	Wagner College

<b>Ohio Valley Conference (9)</b>	
Austin Peay State University	Morehead State University
Belmont University	Murray State University
Eastern Illinois University	Tennessee State University
Eastern Kentucky University	Tennessee Technological University
Jacksonville State University	

<b>Pac-12 Conference (11)</b>	
University of Arizona	Oregon State University
Arizona State University	University of Southern California
University of California, Berkeley	Stanford University
University of California, Los Angeles	University of Washington
University of Colorado, Boulder	Washington State University
University of Oregon	

<b>Patriot League (6)</b>	
Boston University	Lehigh University
Bucknell University	University of Richmond
College of the Holy Cross	U.S. Naval Academy

<b>Southeastern Conference (14)</b>	
University of Alabama	University of Mississippi
University of Arkansas, Fayetteville	Mississippi State University
Auburn University	University of Missouri, Columbia
University of Florida	University of South Carolina, Columbia
University of Georgia	University of Tennessee, Knoxville
University of Kentucky	Texas A&M University, College Station
Louisiana State University	Vanderbilt University

<b>Southern Conference (10)</b>	
The Citadel	The University of North Carolina at Greensboro
East Tennessee State University	Samford University
Furman University	University of Tennessee at Chattanooga
McNeese State University	Western Carolina University
Mercer University	Wofford College

<b>Southland Conference (7)</b>	
University of Central Arkansas	Sam Houston State University
Houston Baptist University	Stephen F. Austin State University
University of the Incarnate Word	Texas A&M University-Corpus Christi
Lamar University	

## DIVISION I WOMEN'S GOLF

<b>Southwestern Athletic Conference (3)</b>	
Alabama State University	Texas Southern University
Prairie View A&M University	

<b>Sun Belt Conference (11)</b>	
Appalachian State University	University of Louisiana at Monroe
Arkansas State University	University of South Alabama
University of Arkansas at Little Rock	Texas State University
Coastal Carolina University	University of Texas at Arlington
Georgia Southern University	Troy University
Georgia State University	

<b>The Ivy League (7)</b>	
Brown University	University of Pennsylvania
Columbia University-Barnard College	Princeton University
Dartmouth College	Yale University
Harvard University	

<b>The Summit League (9)</b>	
University of Denver	Purdue University Fort Wayne
University of Nebraska Omaha	University of South Dakota
University of North Dakota	South Dakota State University
North Dakota State University	Western Illinois University
Oral Roberts University	

<b>West Coast Conference (5)</b>	
Brigham Young University	University of San Francisco
Gonzaga University	Santa Clara University
Pepperdine University	

<b>Western Athletic Conference (8)</b>	
*California State University, Bakersfield	New Mexico State University
Chicago State University	Seattle University
Grand Canyon University	The University of Texas Rio Grande Valley
University of Missouri-Kansas City	Utah Valley University

**\*Reclassifying Institution**

# Appendix C • Regional Map

