



**2023  
DIVISION I MEN'S  
GOLF  
CHAMPIONSHIPS**

**MORGAN HILL, CA**

*San Jose State University and  
San Jose Sports Authority, Hosts*

***PARTICIPANT  
2022-23 MANUAL  
Regionals***

On behalf of San Jose State University and the San Jose Sports Authority, it is my pleasure to extend a warm welcome to the student-athletes, coaches, administrators, families and friends joining us in Morgan Hill for the 2023 NCAA Men's Golf Regional at The Institute Golf Club.

It is our primary goal to ensure that our participating teams and your fans have all of your needs met throughout your stay and have a wonderful experience. Please contact me directly at 408-492-4911 or [John.Kennaday@sjsu.edu](mailto:John.Kennaday@sjsu.edu) if you have any questions or need assistance during your time at the Regional.

Congratulations on participating in the 2023 NCAA Men's Golf Regional, and best wishes for a successful tournament.

Sincerely,

John Kennaday  
Men's Golf Coach, San Jose State University  
Tournament Director, NCAA Men's Golf Regional

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### **APPENDICES**

- Appendix A – [Travel Party & Lineup Form](#) (Link)**
- Appendix B – [Designated Coaches Form](#) (Link)**
- Appendix C – Substitutions**
- Appendix D – Substitution Form**
- Appendix E – Pace of Play Policy**

**Section 1 - Introduction/Welcome**

On behalf of the Division I Men's Golf Committee, thank you for being an important part of the 2023 NCAA Division I Men's Golf Championships.

Administration of the NCAA Division I Men's Golf Championships is under the direction of the Division I Men's Golf Committee. The hosts play an integral part in the successful administration of the championship.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Division I Men's Golf Championships. It is designed to use in conjunction with, not in place of, the NCAA Division I Men's Golf Pre-Championships Manual, which provides more general policies for the administration of the championship.

**Section 2 - NCAA Mission Statement**

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

**Section 3 - NCAA Staff/Committee**

**NCAA Staff**

John Baldwin  
 Championships and Alliances, Operations  
 Phone: 317-917-6442  
 Cell: 317-292-0464  
 Email: [jbaldwin@ncaa.org](mailto:jbaldwin@ncaa.org)

**NCAA Division I Men's Golf Committee Chair**

Jimmy Bass  
 Director of Athletics  
 University of North Carolina Wilmington  
 Phone: 910-962-3571  
 Cell: 910-473-2207  
 Email: [bassj@uncw.edu](mailto:bassj@uncw.edu)

**Section 4 - Host Personnel**

<p><b><u>Tournament Director</u></b>                      John Kennaday                      San Jose State University                      Head Men's Golf Coach                      Email:  <a href="mailto:john.kennaday@sjsu.edu">john.kennaday@sjsu.edu</a>                      Cell: 408-892-4911</p>	<p><b><u>Facility Manager</u></b>                      Jeff Sanchez                      Spartan Golf Complex                      The Institute Golf Club                      Email:  <a href="mailto:Jeff.Sanchez.PGA@gmail.com">Jeff.Sanchez.PGA@gmail.com</a>                      Cell: 408-313-4828</p>	<p><b><u>NCAA Site Representative</u></b>                      Michael Levy                      Texas Christian University                      Assoc. Vice Chancellor &amp;                      Assoc. AD for Development                      Email: <a href="mailto:michael.levy@tcu.edu">michael.levy@tcu.edu</a>                      Cell: 817-257-7739</p>
<p><b><u>Host Media Coordinator</u></b>                      Scott MacDonald                      San Jose State University                      Associate Athletic Director                      Email:  <a href="mailto:scott.macdonald@sjsu.edu">scott.macdonald@sjsu.edu</a>                      Cell: 919-619-4137</p>	<p><b><u>Host Athletic Trainer</u></b>                      Stephen Bartlinski                      San Jose State University                      Director of Sports Medicine                      Email:  <a href="mailto:stephen.bartlinski@sjsu.edu">stephen.bartlinski@sjsu.edu</a>                      Cell: 408-823-5331</p>	<p><b><u>Head Rules Official</u></b>                      Jim Moriarty                      Email:  <a href="mailto:jimmoriarty@sbcglobal.net">jimmoriarty@sbcglobal.net</a>                      Cell: 415-823-8378</p>

### Championship Websites

For more information about the Division I men's golf championships please visit the following link:  
<http://www.ncaa.com/sports/golf-men/d1>.

### Section 5 - Checklist

#### PARTICIPATING INSTITUTION CHECKLIST

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for regional competition.

- By 2:00 p.m. Pacific, Friday, May 5.** Call the Courtyard by Marriott Morgan Hill (408-372-6454), LaQuinta Inn & Suites Morgan Hill (669-253-6022), or Comfort Inn South San Jose/Morgan Hill (408-778-3400) to reserve rooms. If you have your rooming list ready, please provide all information as early as possible:

Courtyard by Marriott: [Marcella.ortega@marriott.com](mailto:Marcella.ortega@marriott.com)  
La Quinta Inn by Wyndham: [Victoria.sannicolas@aimbridge.com](mailto:Victoria.sannicolas@aimbridge.com)  
Comfort Inn: [Sunit.doshi@stayatchoice.com](mailto:Sunit.doshi@stayatchoice.com)

- By 2:00 p.m. Pacific, Monday, May 8.** Deadline for providing rooming list.

\*\*Please note only (5) rooms will be available for each qualifying team and (2) for each individual qualifier, until everyone has been accommodated. After that time you may add additional rooms. \*\*

- By 2:00 p.m. Pacific, Monday, May 8** – Submit [Team Travel Party and Official Lineup Form](#) (*link*).

- By 2:00 p.m. Pacific, Monday, May 8** – Submit the [Designated Coaches Form](#) (*link*).

- By 2:00 p.m. Pacific, Wednesday, May 10.** Send media guide and latest team and individual stats to:

Scott MacDonald  
San Jose State University  
Associate Athletic Director  
Email: [scott.macdonald@sjsu.edu](mailto:scott.macdonald@sjsu.edu)  
Cell: 919-619-4137

- By 2:00 p.m. Pacific, Wednesday, May 10.** Email all media requests to Scott MacDonald ([scott.macdonald@sjsu.edu](mailto:scott.macdonald@sjsu.edu)).

**Section 6 - Schedule of Events**

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**2023 NCAA Regional  
San Jose State University & San Jose Sports Authority  
Morgan Hill, California  
May 15-17**

**SATURDAY, MAY 13**

9:00 a.m. – 5:00 p.m. Off-site Practice Facilities available – Spartan Golf Complex, located at San Jose State University

**SUNDAY, MAY 14**

6:00 a.m. Practice Facilities and Training Room open – The Institute Golf Club  
7:00 a.m. – 9:00 a.m. Registration – Tournament Locker Room  
8:00 a.m. Coaches Meeting – Tournament Locker Room  
9:00 a.m. Practice Round – Shotgun Start  
6:00 p.m. Practice Facilities close

**MONDAY, MAY 15**

6:00 a.m. Practice Facilities and Training Room open  
7:30 a.m. First Round of Tournament Competition begins  
6:00 p.m. Practice Facilities close

**TUESDAY, MAY 16**

6:00 a.m. Practice Facilities and Training Room open  
7:30 a.m. Second Round of Tournament Competition begins  
6:00 p.m. Practice Facilities close

**WEDNESDAY, MAY 17**

6:00 a.m. Practice Facilities and Training Room open  
7:30 a.m. Final Round of Tournament Competition begins

**Administrative Meeting**

The games committee will conduct a pre-tournament meeting to review tournament procedures, local rules and items of importance to intercollegiate golf. For the regional championship, head coaches are ***required*** to attend. The pre-tournament meeting will be held at The Institute Golf Club at 8:00 a.m. on Sunday, May 14.

**Practices**

One 18-hole shotgun start practice round will be scheduled before the regional tournaments and the championship finals. Beginning on the day of Regional selections, participants and coaches will not be permitted to set foot on the golf course or use the practice facilities. For competition venues that have multiple golf courses on site, this policy extends to each of those courses and their respective practice facilities. No exceptions will be made; however, the host institution's team shall be exempt from this policy until the day prior to the practice round. Violations of this policy may result in sanctions listed under NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

In an effort to maintain the conditions of the course and speed of play, each player may hit multiple balls from the teeing ground during any practice round. However, players may only hit **one** ball into the greens. On par 3's players may hit only **one** ball from the tee into the green. Also, each player may chip or putt more than one ball on or near the green (greenside bunkers, less than 10 yards from the green). Each participant must wear soft spikes and play from the designated tees. Violation of this policy will result in the player and/or team being removed from the golf course and may result in sanctions listed under the NCAA misconduct provisions, or disqualification for a team or an individual(s), with no substitution permitted.

Teams are limited to six players during the practice round, but only if a team is bringing a sixth player for substitution (coaches are not allowed to play during any practice round).

Coaches must submit the official lineup form, including the sixth player, if applicable, prior to the team's use of the practice facilities or participating in the practice round. If a sixth player is added later, he must be registered prior to using the practice facilities or starting a round.

Head coaches or designated official institutional representatives will be required to be with their teams during the entire practice rounds. Coaches will be provided time schedules and be responsible for monitoring pace of play, misconduct and the enforcement of the one practice-ball rule. If a team falls out of position during the practice round the first offense is a warning. Should a team remain out of position a second time the team will be moved to the proper position on the golf course. Further offenses may result in the team being removed from the golf course for the remainder of the practice round.

The practice round will be a shotgun start with starting hole assignments provided by the NCAA golf committee.

In addition to the practice policies above, the following will be enforced for the regionals and championships:

1. Only credentialed, designated individuals may be allowed in the practice areas throughout the competition and/or inside the ropes during the practice round.
2. Teams may not start a practice round other than during the designated start.
3. Players may not go back on the course to practice after concluding each round.
4. Players and coaches are permitted on the course, starting with the beginning of the first practice day and throughout the championships, as a spectator.
5. Coaches may go back onto the golf course after the practice round or competition round but only as a spectator, which does not include access to their assigned golf cart. Coaches and/or student-athletes may not go onto the putting greens or within 20 feet of the putting greens. Coaches that are found to be in violation of this policy will not be permitted to coach the following day and the number of permissible coaches for that team the following day will be reduced by the number of offending coaches. Coaches may walk the golf course on the day of competition prior to their play in preparation for the day, but only as a spectator and may not go onto the putting greens or within 20 feet of the putting greens.

Additionally, the use of technology for instructional purposes is permitted in the practice facilities.

### **Weather Policy**

The NCAA will provide a weather detection system for the championships and will make arrangements for the system to be on site. The games committee will do everything possible to complete 54 holes by Wednesday, May 17. If a minimum of 36 holes cannot be completed, the games committee will select the regionals representatives to the finals taking into considerations 18-hole scores and other selection criteria.

In the event of a weather emergency please follow the evacuation procedures as set forth in Section 9 of this manual.

### **Section 7 - Championship Format**

Six 54-hole regional tournaments will be conducted to determine the 30 qualifying teams and six individuals not on those qualifying teams who will compete in the finals.

Thirteen teams and ten individuals not on those teams will compete at each of three regionals while the other three regionals will have fourteen teams and five individuals not on those teams. The low five teams and the low individual not on those teams will advance to the finals. Playoffs and tiebreakers, as outlined in this manual, will be used, if necessary, to determine advancement to the finals. The games committee will do everything possible to complete 54 holes within the scheduled three-day period.



**Championships Scorecard**



**The Institute Golf Club**  
**May 15-17, 2023**

<b>Checkpoint Holes, 4, 8, 13, 17</b>				
<b>HOLE</b>	<b>PAR</b>	<b>YARDAGE</b>	<b>Min/Hole</b>	<b>Total Min.</b>
1	4	451	0:18	0:18
2	4	413	0:17	0:35
3	5	681	0:20	0:55
4	4	478	0:18	1:13
5	3	196	0:15	1:28
6	4	423	0:17	1:45
7	5	672	0:21	2:06
8	3	203	0:15	2:21
9	4	369	0:16	2:37
<b>OUT</b>	<b>36</b>	<b>3911</b>	<b>2:37</b>	
		Turn Time	00:02	
10	4	404	0:15	2:54
11	5	554	0:18	3:12
12	4	417	0:15	3:27
13	3	158	0:13	3:40
14	5	511	0:18	3:58
15	4	496	0:17	4:15
16	4	356	0:15	4:30
17	3	262/203	0:14	4:44
18	4	517	0:17	5:01
<b>IN</b>	<b>36</b>	<b>3675</b>	<b>2:22</b>	
		Turn Time	00:04	
<b>TOTAL</b>	<b>72</b>	<b>7561</b>		

**Tee Times/Pairings**

**Practice Round Pairings  
 Sunday, May 14**

Team	Hole	Team	Hole
#1 Seed	1	#8 Seed	12
#2 Seed	18	#9 Seed	11
#3 Seed	17	#10 Seed	10
#4 Seed	16	#11 Seed	9
#5 Seed	15	#12 Seed	8
#6 Seed	14	#13 Seed	7
#7 Seed	13	#14 Seed or Individuals 1-5	6
		Individuals 1-5 or Individuals 6-10	5

**First-Round Pairings  
 Monday, May 15**

1st Tee		10th Tee	
	Seeds 1,2,3		Seeds 4,5,6
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
	Seeds 7,8,9		Seeds 10,11,12
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
	Team 13, Indiv 1-5, Indiv 6-10 or Teams 13, 14, Indiv 1-5		
9:20	Team 13 #5, Individuals 9 & 10		
9:31	Team 13 #4, Individuals 7 & 8		
9:42	Team 13 #3, Individuals 5 & 6		
9:53	Team 13 #2, Individuals 3 & 4		
10:04	Team 13 #1, Individuals 1 & 2		

Teams and individuals will be re-paired according to score after the first and second rounds.

Tee times may be adjusted for weather by the committee.

**Second-Round Pairings**  
**Tuesday, May 16**

1st Tee		10th Tee	
Seeds 1,2,3		Seeds 4,5,6	
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
Seeds 7,8,9		Seeds 10,11,12	
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
<b>Team 13, Indiv 1-5, Indiv 6-10 or Teams 13, 14, Indiv 1-5</b>			
9:20	Team 13 #5, Individuals 9 & 10		
9:31	Team 13 #4, Individuals 7 & 8		
9:42	Team 13 #3, Individuals 5 & 6		
9:53	Team 13 #2, Individuals 3 & 4		
10:04	Team 13 #1, Individuals 1 & 2		

**Final-Round Pairings**  
**Wednesday, May 17**

1st Tee		10th Tee	
Seeds 1,2,3		Seeds 4,5,6	
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
Seeds 7,8,9		Seeds 10,11,12	
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
<b>Team 13, Indiv 1-5, Indiv 6-10 or Teams 13, 14, Indiv 1-5</b>			
9:20	Team 13 #5, Individuals 9 & 10		
9:31	Team 13 #4, Individuals 7 & 8		
9:42	Team 13 #3, Individuals 5 & 6		
9:53	Team 13 #2, Individuals 3 & 4		
10:04	Team 13 #1, Individuals 1 & 2		

### Lineups/Substitutes

As part of the tournament registration process, the head coach must submit their lineup according to playing position. The five contestants and substitute player from each institution will be made official at the beginning of the Coaches meeting on Sunday, May 14, prior to the practice round. After this time, all lineups will become official, and any subsequent lineup adjustments must be made using the substitution policy.

Coaches must submit the official lineup, including the sixth player, if applicable, prior to the team's use of the practice facilities or participating in the practice round. If a sixth player is added later, he must be registered prior to using the practice facilities or starting a round.

Prior to a Regional Championship round, a team may substitute a sixth player for any member of the team, provided that:

- The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to that team member's starting time.
- The sixth player is an eligible member of the institution's team.

**Note:** When a team has substituted a sixth player, the substitution becomes final 10 minutes prior to that team member's starting time and no further changes may be made by the team for that round. However, prior to the 10 minute mark, the team may withdraw the substitution by notifying the NCAA Golf Committee or NCAA Rules Committee and may substitute for another player as provided above. The team member that was substituted for, becomes the sixth player and the team is limited to that player, if the team wishes to substitute a player prior to any subsequent Regional Championship round.

### Tiebreaker

#### Tie-Break Procedures

##### Individual and Team Tie-breaking Procedures

Teams. Team ties shall be broken by a sudden death playoff counting AGGREGATE of ALL FIVE (5) scores on each hole. Play shall continue with new scoring on each successive hole until a winner is determined. The games committee will determine the starting holes. If a playoff involves more than two teams, a shotgun format shall be used. The team playoff will be conducted first, with the playoff for individual spots to follow immediately after the conclusion of the team playoff. Once the shotgun sudden-death format is started, that format shall be used until a winner is determined.

##### Sudden-Death Playoff Procedures

Teams will draw for positions (for use at regionals only, if time permits). For a two-team playoff, the winner of the draw shall have the option of the A or B positions set forth below. For a playoff involving more than two teams, the teams shall assume the drawn letter position (A, B, C, etc.) set forth below.

<b>Two teams (A &amp; B; tee off alternately)</b>					
#5A	#5B	#4A	#4B	#3A	Playoff Hole #18
#3B	#2A	#2B	#1A	#1B	Playoff Hole #18

**SHOTGUN FORMAT**

If a shotgun start is necessary, the scoring procedure will be an aggregate of all five scores until a winner is determined.

<b>Three Teams</b>					
A #1	B #1	C #1	playoff hole 10		
A #2	B #2	C #2	playoff hole 11		
A #3	B #3	C #3	playoff hole 12		
A #4	B #4	C #4	playoff hole 13		
A #5	B #5	C #5	playoff hole 18		
<b>Four Teams</b>					
A #1	B #1	C #1	D #1	playoff hole 10	
A #2	B #2	C #2	D #2	playoff hole 11	
A #3	B #3	C #3	D #3	playoff hole 12	
A #4	B #4	C #4	D #4	playoff hole 13	
A #5	B #5	C #5	D #5	playoff hole 18	
<b>Five teams</b>					
A #1	B #1	C #1	D #1	E #1	playoff hole 10
A #2	B #2	C #2	D #2	E #2	playoff hole 11
A #3	B #3	C #3	D #3	E #3	playoff hole 12
A #4	B #4	C #4	D #4	E #4	playoff hole 13
A #5	B #5	C #5	D #5	E #5	playoff hole 18
Coaches will have the ability to determine starting hole assignments for their student-athletes. These selections must be completed no more than ten minutes following the conclusion of play. If not completed within the required timeframe, players will be assigned by the numbered position they held at the start of the tournament.					
The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the games committee.					

**Non Sudden-Death Tie-Breaking Procedure**

For pairings purposes and for situations in which a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championships:

Teams

- i. First tiebreaker – cumulative total of the non-counting scores.
- ii. Second tiebreaker – cumulative total of the lowest player score from each round.
- iii. Third tiebreaker – cumulative total of the second lowest player score from each round.
- iv. Fourth tiebreaker – cumulative total of the third lowest player score from each round.
- v. Fifth tiebreaker – cumulative total of the fourth lowest player score from each round
- vi. Sixth tiebreaker – revert to original seeding of teams.

Individuals (within a team)

When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

Individuals (not within a team)

1. Low score of the most recent round.
2. Low score next previous round.
3. Revert to original seeding of individuals.

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**Section 8 - Championship Operations**

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**Emergency/Evacuation Plan**

If a student-athlete is seriously injured at The Institute Golf Club during practice or competition, please call 911 as soon as possible. EMS will be activated via telephone and will not be on site during competition. Rules officials and certain event staff will have radios available.

The intent of the evacuation plan is to safeguard all Players, Rules Officials, Walking Scorers, Volunteers and Spectators, whenever possible from dangerous weather. The Institute Golf Club, San Jose State University and San Jose Sports Authority do not expect, nor want, any volunteer to take undue risk. Volunteers and spectators are advised to head in the direction of shelter immediately, avoiding hilltops, lone trees, wire fences and other hazardous locations.

In the event of a suspension of play, the following steps and procedures will be in effect during the term of the entire Regional including practice rounds:

- Only the NCAA can declare a suspension of play implementing this plan into effect. This includes Practice Rounds and Stroke Play.
- The suspension of play will be communicated by radio prior to the sounding of the air horns. The decision to suspend play will be communicated during Practice Rounds by the NCAA or Tournament Director. The decision to suspend play during Official Regional Rounds will be communicated to NCAA Rules Officials and/or the Tournament Director. Upon notification of the suspension of play by the NCAA, the Tournament Director will advise all evacuation van drivers by radio to immediately report to their assigned evacuation vans and prepare for clearing the course.
- A non-dangerous situation (e.g. darkness, golf course unplayable, etc.) will be signaled by three short notes of the air horn, repeated. Players may elect to stop play or finish the hole they are playing.

2023 NCAA DIVISION I MEN'S GOLF CHAMPIONSHIPS - REGIONAL

San Jose State University & San Jose Sports Authority – The Institute Golf Club – Morgan Hill, California

- A dangerous situation (e.g. lightning) will be signaled by one prolonged note of the air horn. Players must stop play immediately and seek shelter. Vans will be in place and clearly marked at each evacuation site.
- After suspension of play has been declared by the NCAA or Host Tournament Director and the air horns have been sounded, Players (Rules Officials and Walking Scorers) will proceed to the course evacuation site (van) closest to the hole at which they are playing. Refer to Course Evacuation Plan and Map.
- Players (Rules Officials and Walking Scorers) will stay at the evacuation site until notified by the NCAA or Host Tournament Coordinator to resume play or to proceed to the Clubhouse or the designated shelter location.
- When directed by the NCAA or Host Tournament Director, the course evacuation drivers will drive vehicles to the front entrance to The Institute Golf Club. Vehicles will return to pick up other Players, etc. until everyone has been evacuated to the Clubhouse.
- Once the suspension has been declared over and play is to resume, the course evacuation drivers will be notified by the NCAA or Host Tournament Director to return Players, Rules Officials and Walking Scorers back to the course.
- The vehicles will be parked at their evacuation site location during the course of the week. During Practice Rounds and Stroke Play, vans will be clearly marked at evacuation site locations (#1, #2, #3 etc). If Standard Bearers are used, they will be positioned in full view at the vehicles designated for their Players Group.
- Two short notes of the air horns, repeated will signal resumption of play.
- These suspension procedures can only be modified by the NCAA or Host Tournament Director.

**Please Note: Only players, coaches, scorers, officials and volunteers are allowed in the evacuation carts. Spectators should proceed to the clubhouse or nearest shelter.**

In the event of an immediate suspension play for a dangerous situation, the committee will sound one long air horn note, repeated. Players must report to the nearest evacuation site to await further instructions and/or obtain transportation to the clubhouse.



### Course Evacuation Procedures and Locations

If it becomes necessary to evacuate the course, transportation van drivers will be contacted via radio to signal their airhorn. Upon sign of a single airhorn blast, participants and coaches should exit the competition area towards the recommended transport van or closest shelter location as listed below. The van drivers will be provided with instructions via radio communications – information to provide to players and coaches on the course. If necessary, the vans will escort the players, coaches, and volunteers back to the clubhouse.

Hole #1	Tee and Green	Return to Clubhouse
Hole #2	Tee	Return to Clubhouse
Hole #2	Fairway and Green	Van at #7 Tee
Hole #3	Tee and Fairway	Van between #3 and #15
Hole #3	Green	Van near #14 Green
Hole #4	Tee	Van near #14 Green
Hole #4	Green	Van between #3 and #15 Fairways
Hole #5	Tee and Green	Van between #3 and #15 Fairways
Hole #6	Tee and Green	Van at #7 Tee
Hole #7	Tee	Van at #7 Tee
Hole #7	Fairway and Green	Return to Tournament Locker Room
Hole #8	Tee and Green	Return to Tournament Locker Room
Hole #9	Tee and Green	Return to Tournament Locker Room
Hole #10	Tee and Green	Return to Tournament Locker Room
Hole #11	Tee	Return to Tournament Locker Room
Hole #11	Fairway and Green	Van at Maintenance Hangar
Hole #12	Tee and Green	Van at Maintenance Hangar
Hole #13	Tee and Green	Van at Maintenance Hangar
Hole #14	Tee	Van at Maintenance Hangar
Hole #14	Fairway and Green	Van near #14 Green
Hole #15	Tee	Van near #14 Green
Hole #15	Fairway and Green	Van between #3 and #15 Fairways
Hole #16	Tee	Van between #3 and #15 Fairways
Hole #16	Green	Van at Maintenance Hangar
Hole #17	Tee and Green	Van at Maintenance Hangar
Hole #18	Tee	Van at Maintenance Hangar
Hole #18	Fairway and Green	Return to Tournament Locker Room



### **Hospitality/Meals**

Breakfast will be available at 5:30 a.m. on the practice day and all three competition days at each of the Team Hotels. No breakfast option will be made available at the course.

#### **Lunch:**

Box lunches will be prepared by a caterer and made available near the Tournament Locker Room on the practice day and all three competition days.

Concessions will be available outdoors on the golf course and will be limited to non-alcoholic beverages and snacks.

#### **During Competition - Comfort and Fueling Stations on Course:**

There will be Dasani water and Powerade setup throughout the course. In addition, comfort stations with assorted fruits and snacks will be located near the #1 and #10 tees.

### **Lost and Found**

Lost and Found will be located outside of the Church. Please contact Jeff Sanchez at 408-313-4828 with any questions or inquiries.

### **Officials**

Members of the NCAA Division I Men's Golf Committee, NCAA Rules Officials, and other designated individuals will serve as the officials and will make decisions pertaining to the conduct of the championship, such as pairings, rulings, protests, etc.

The rules officials will be represented by volunteer officials from across the country. Arrangements have been made for Golfstat to provide the computerized scoring system for the championships.

### **Post-Championship & Competition Site Evaluations**

During the NCAA championships, the student-athlete experience is paramount. NCAA staff and hosts dedicate themselves to planning the best experiences for all involved. As part of our commitment to getting better, following the championship, participants will receive a survey to provide feedback on their experience and input on how championships can be improved for future NCAA athletes. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to forward the survey to student-athletes. However, we understand that sometimes certain circumstances or conditions occurring during the events may require real-time consideration. When this is the case, student-athletes may reach out to the NCAA national office staff onsite.

### **Registration**

Tournament registration will be located at The Institute Golf Club on Sunday, May 14 between 7:00 a.m. and 9:00 a.m. Contingency registration will be done as needed. Championship packets will be distributed at that time..

Please submit your [Team Travel Party and Official Lineup Form](#) electronically by Monday, May 8. Note that teams will have until the beginning of the Coaches' Meeting on Sunday, May 14 to make adjustments to their official lineup. After this time, all lineups will become official, and any subsequent lineup adjustments must be made using the substitution policy.

### **Scoring**

Scorecards for the men's championships shall be kept in strict accordance with Rule 3.3b of the Rules of Golf. The scorecard shall be deemed returned to the Committee when the player has left the designated scoring area.

A daily team score is computed by totaling the lowest scores of four of the five team members. The final team score is determined by totaling each daily score.

Walking scorers will be with each group to record scores.

### **Team Hosts**

For questions regarding your visit to Morgan Hill, please view the links below or contact John Kennaday, Tournament Director, at 408-892-4911, or [John.Kennaday@sjsu.edu](mailto:John.Kennaday@sjsu.edu).

Links to information for your visit to Morgan Hill can be found here: [www.visitmorganhill.org/visitor-guide](http://www.visitmorganhill.org/visitor-guide).

Recommendations for group dining can be found here: [www.visitmorganhill.org/group-dining](http://www.visitmorganhill.org/group-dining).

### **Videotaping**

Institutions are permitted to videotape championship competitions by their teams or their individual student-athletes for archival, coaching, or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for commercial purposes.

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## **Section 9 - Competition Site**

### **The Institute Golf Club**

The Institute Golf Club is a private golf club in Morgan Hill, California, approximately 25 miles south of San Jose. An exclusive Members only club, The Institute hosts approximately 1,200 rounds of golf per season. Unique and differentiated from other clubs, Members of The Institute walk the course with caddies, followed by a fine dining culinary experience.

### **Parking**

Teams and individuals will have a reserved parking area that will be designated by institution specific signage within The Institute Golf Club. Directional signage will be posted to provide assistance.

Teams and individuals use this address for GPS:  
2105 Robin Lane  
San Martin, CA 95046

Officials, media, staff and course personnel will park in designated lots adjacent to The Institute Golf Club.

Officials, media and staff use this address for GPS:

2085 Robin Lane  
San Martin, CA 95046

Spectator parking and overflow parking will be available across the street from The Institute Golf Club. Signage will be present to help with overflow parking.

Spectators and overflow parking use this address for GPS:

15165 Foothill Avenue  
Morgan Hill, CA 95037

## Section 10 - Directions

### Driving Directions to the Hotel

**Hotel Directions from the San Jose Mineta International Airport to:**

**Courtyard by Marriott Morgan Hill** (18610 Madrone Pkwy, Morgan Hill, CA 95037)

**Residence Inn Morgan Hill** (18620 Madrone Pkwy, Morgan Hill, CA 95037)

1. Follow Airport Blvd, Airport Pkwy and Matrix Blvd/Technology Place to US-101 S. (4 min/1.5 mi)
2. Follow US-101 S to Cochrane Rd in Morgan Hill. Take exit 367 from US-101 S. (0 min/21.4 mi)
3. Continue on Cochrane Rd to your destination on the right. (3 min/0.4 mi)
4. Courtyard by Marriott and the Residence Inn are located adjacent to each other.

**Directions to The Institute Golf Club from the Courtyard by Marriott & the Residence Inn**

1. Head northeast toward Condit Rd. (351 ft)
2. Turn right onto Condit Rd (0.1 mi)
3. Turn left onto E Dunne Ave. (0.9 mi)
4. Turn right onto Hill Rd. (0.9 mi)
5. Turn left onto Tennant Ave (0.4 mi)
6. Turn right onto Foothill Ave (1.6 mi)
7. Turn left onto Robin Lane (0.2 mi)

**Directions from the San Jose Mineta International Airport to:**

**La Quinta Inn** (17043 Condit Road, Morgan Hill, CA)

1. Follow Airport Blvd, Airport Pkwy and Matrix Blvd/Technology Place to US-101 S. (4 min/1.5 mi)
2. Follow US-101 S to E Dunne Ave in Morgan Hill. Take exit 366 from US-101 S. and turn left (21 min/23.2 mi)
3. Continue on E Dunne Ave, turn left at Condit Rd, your destination will be on the left (3 min/0.5 mi)

**Directions from the La Quinta Inn to The Institute Golf Club**

1. Head northeast toward Condit Rd (220 ft)
2. Turn right onto Condit Rd (0.3 mi)
3. Turn left onto Tennant Ave (1.4 mi)

4. Turn right onto Foothill Ave (1.6 mi)
5. Turn left onto Robin Lane (0.2 mi)

Directions from the San Jose Mineta International Airport to:

**Comfort Inn** (16255 Condit Road, Morgan Hill, CA)

1. Follow Airport Blvd, Airport Pkwy and Matrix Blvd/Technology Place to US-101 S. (4 min/1.5 mi)
2. Follow US-101 S to E Dunne Ave in Morgan Hill. Take exit 366 from US-101 S. and turn left (21 min/23.2 mi)
3. Continue on E Dunne Ave and make a right at Condit Road, your destination will be on the right. (3 min/1.1 mi)

Directions from the Comfort Inn to The Institute Golf Club

6. Head northeast toward Condit Rd (220 ft)
7. Turn right onto Condit Rd (0.3 mi)
8. Turn left onto Tennant Ave (1.4 mi)
9. Turn right onto Foothill Ave (1.6 mi)
10. Turn left onto Robin Lane (0.2 mi)

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**Section 11 - Drug Testing**

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

**Athlete Notification**

Couriers will notify student-athletes selected for drug testing. Student-athletes will be instructed to read and sign the Individual Championship Student-Athlete Notification Form. Depending on the sport, student-athletes may need to report to drug testing within 60 minutes of notification, after their last event of the session, after their last event of the day or at the end of their participation in the championship.

**Media Obligations**

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligation before reporting to the drug-testing area.

**Participating Institution's Notification**

While couriers will notify student-athletes of his/her selection for drug testing, it is the student-athlete's responsibility to advise their institution of his/her selection for drug testing.

**Prolonged Test**

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

### Testing Process

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

### Section 12 - Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under USGA rules. The USGA one-ball rule (brand) will be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use nonmetal spiked shoes during regional and championships competition.

### Golf Carts

Golf carts will be provided for members of the games committee and selected tournament officials.

Additionally, a golf cart will be provided to each competing institution but may be used only by one or both designated coaches; student-athletes (including the substitute player) and/or institutional administrators are not permitted to ride in the cart. Carts are to remain only on cart paths during the championships.

Participants may not use caddies, golf carts or motorized pull carts during the championship rounds.

Non-motorized push/pull carts are permitted for any student-athlete competing at the regionals. It is the responsibility of the coach/player using the non-motorized push/pull cart to secure the cart. The host institution/golf course may have push/pull carts but it is not the obligation of the host institution/golf course to secure push/pull carts for any student-athlete.

### Section 13 – General Public

### Spectator Guidelines

Spectators must remain at minimum 15 yards from the players at all times (including all designated practice areas). There may be NO communication between players and spectators that could be deemed as advice of any nature for the duration of the 18 holes. All institutional personnel, with the exception of the designated coach, are considered spectators. Ringers on electronic devices must be turned off. **Carts will not be provided for spectators (except for prearranged situations to accommodate those requiring special assistance).**

Since all NCAA championships are considered smoke-free, spectators will be asked to refrain from smoking except in designated areas. Failure to adhere to these policies could result in removal from the course.

Violation/Penalties:

First – Warning

Second – Spectator will be removed from the course for the remainder of the day

Third – Spectators will be removed from course for the remainder of the competition

**Spectators Requiring Special Assistance.** The Men's Golf Committee recognizes the unique circumstances surrounding spectators who may require special assistance in order to watch the championships and strives to host inclusive, accessible events that enable all individuals, including individuals with disabilities to engage fully.

For spectators with accessibility issues, the following protocol has been established with respect to the use of golf carts:

The following protocol has been established with respect to the use of golf carts for disabled spectators:

1. Requests must be submitted no later than Friday, May 12, 2023 by contacting the tournament director, John Kennaday, by email: [John.Kennaday@sjsu.edu](mailto:John.Kennaday@sjsu.edu).
2. If the committee approves the use of a cart, only an authorized volunteer will be allowed to drive and additional members of the party will be required to walk the course.

Please contact John Kennaday with any questions.

**Section 14 - Lodging**

**Headquarter Hotels**

Residence Inn (NCAA Headquarters/Officials)  
18620 Madrone Pkwy  
Morgan Hill, CA 95037  
Marcella Ortega – Complex Sales Coordinator  
(408) 372-6454  
[Marcella.ortega@marriott.com](mailto:Marcella.ortega@marriott.com)

**Team Hotels**

The following properties will serve as the team hotels for the 2023 NCAA Morgan Hill Regional. Reservations may be made by calling the following at the properties listed below:

**Courtyard by Marriott**

18610 Madrone Pkwy  
Morgan Hill, CA  
Marcella Ortega  
Complex Sales Coord.  
(408) 372-6454  
[Marcella.ortega@marriott.com](mailto:Marcella.ortega@marriott.com)

**La Quinta Inn by Wyndham**

17043 Condit Road  
Morgan Hill, CA  
Victoria San Nicolas  
Director of Sales  
(669) 253-6022  
[Victoria.sannicolas@aimbridge.com](mailto:Victoria.sannicolas@aimbridge.com)

**Comfort Inn**

16255 Condit Road  
Morgan Hill, CA  
Sunit Doshi  
General Manager  
(408) 778-3400  
[Sunit.doshi@stayatchoice.com](mailto:Sunit.doshi@stayatchoice.com)

Please note that the team hotels have the following availability within the NCAA Regionals room block:

- Courtyard by Marriott: Up to six (6) teams
- La Quinta Inn: Up to six (6) teams and five (5) individuals
- Comfort Inn: Up to three (3) teams and five (5) individuals

The cut-off date for making reservations is **5:00 p.m. local time on Monday, May 8.**

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution prefers to stay in another hotel, the institution must:

1. Obtain a release of the rooms in writing from the hotel's general manager, or
2. Utilize the rooms for persons accompanying the official travel party

In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

Any additional rooms for family, friends, and team supporters may open after this time.

Links to information for your visit to Morgan Hill can be found here: [www.visitmorganhill.org/visitor-guide](http://www.visitmorganhill.org/visitor-guide).

Recommendations for group dining can be found here: [www.visitmorganhill.org/group-dining](http://www.visitmorganhill.org/group-dining).

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## Section 15 - Media Services

### Credentials – Photos, Participant

Members of the media wishing to request credentials should contact the host Deputy Director of Athletics and Public Relations, Scott MacDonald at [scott.macdonald@sjsu.edu](mailto:scott.macdonald@sjsu.edu).

### Media Materials Requested

Please forward the following items to Scott MacDonald at [scott.macdonald@sjsu.edu](mailto:scott.macdonald@sjsu.edu) by Wednesday, May 10.

- All press releases and updated stats and bios

### Media Services

**Hospitality:** Hospitality will be located at The Institute Golf Club. There will be directional signage.

**Section 16 - Medical**

**Athletic Training**

Athletic trainers will be available at the course and in the training area beginning at the opening of the practice facilities until 1 hour after the final group finishes. A physician will be on call during the competition.

The athletic training room is located in the tournament locker room near the parking area and will be available for use as needed. Please arrange with Stephen Bartlinski, Director of Sports Medicine ([stephen.bartlinski@sjsu.edu](mailto:stephen.bartlinski@sjsu.edu)) any needs you may have for treatments prior to or following competition. Ice, heat and other first aid supplies will be available in the training room. Please contact the athletic trainer if you feel one of your student-athletes needs to see a physician and he will make the necessary arrangements.

**Championship Medical Contacts**

Stephen Bartlinski  
San Jose State University  
Director of Sports Medicine  
Email: [stephen.bartlinski@sjsu.edu](mailto:stephen.bartlinski@sjsu.edu)  
Cell: 408-823-5331

**Concussion Management**

For further details please refer to the “NCAA Sports Medicine Handbook Guideline on Concussions” online at <http://www.ncaa.org/health-and-safety>.

**Hospitals and Emergency Services**

St. Louise Regional Hospital  
9400 No Name Uno  
Gilroy, CA 95020  
(408) 848-2000

**Physicians/Pharmacies**

Walgreens	745 E Dunne Ave	Morgan Hill	95037	408-782-9591
Safeway	840 E. Dunne Ave	Morgan Hill	95037	408-776-8722
CVS	16995 Walnut Grove Dr	Morgan Hill	95037	408-779-6981

**Medical Examinations**

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of



harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

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## Section 17 - Participant Expectations & Guidelines

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### **Ethical Behavior by Coaches**

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior. Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

### **Misconduct**

Please refer to the [Division I Men's Golf Pre-Championships Manual](#).

### **Sportsmanship**

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of

players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

### **Sports Wagering**

Please refer to the [Division I Men's Golf Pre-Championships Manual](#).

### **Tobacco Ban**

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

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## **Section 18 - Team Travel/Transportation**

### **Airports**

San Jose Mineta International Airport (SJC)  
1701 Airport Blvd., San Jose, CA 95110  
408-392-3600 [flysanjose.com](http://flysanjose.com)

### **Rental Cars**

The Rental Car Center at San Jose International Airport is located directly across from Terminal B. For information on rental agencies located in the terminal, visit <https://www.flysanjose.com/rental-cars>.

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## **Section 19 - Tickets**

### **Ticket Prices**

Admission is free for the practice round. Admission policies for the competition rounds will be announced at a later date.

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## **Section 20 - Travel Party**

### **Squad Size**

Participating teams are limited to a squad size of five (5) eligible student-athletes during a stipulated round. However, teams may bring a sixth player as a substitute.

**Section 21 - Uniforms**

Contestants must wear uniforms of the same color during competition and practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of the item as long as it conforms to NCAA Bylaw 12.5.4. For television purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships. Team members are not required to wear the same headgear. In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. Please refer to the host institution's pretournament mailing for the definition of appropriate attire at the golf course.

**Logo Policy\***

*[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]*

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

## **Team Travel Party & Official Lineup Form**

*(link)*

**Please submit this form by 5:00 p.m. Eastern, Monday, May 8**  
using the link above.

Note that teams will have until the beginning of the Coaches' Meeting on Sunday, May 14 to make adjustments to their official lineup. After this time, all lineups will become official, and any subsequent lineup adjustments must be made using the substitution policy.

## **Designated Coaches Form**

*(link)*

**Please submit this form by 5 p.m. Eastern, Monday, May 8  
using the link above.**



## 2023 NCAA D-I MEN'S GOLF CHAMPIONSHIPS Terms of the Competition-Substitution

### Regional Championship

Prior to a Regional Championship round, a team may substitute a sixth player for any member of the team, provided that:

- The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to that team member's starting time.
- The sixth player is an eligible member of the institution's team.

**Note:** When a team has substituted a sixth player, the substitution becomes final 10 minutes prior to that team member's starting time and no further changes may be made by the team for that round. However, prior to the 10 minute mark, the team may withdraw the substitution by notifying the NCAA Golf Committee or NCAA Rules Committee and may substitute for another player as provided above.

The team member that was substituted for, becomes the sixth player and the team is limited to that player, if the team wishes to substitute a player prior to any subsequent Regional Championship round.

### Championship

Prior to a Championship round (stroke play or match play), a team may substitute a sixth player for any member of the team, provided that:

- a. The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to that team member's starting time.
- b. The sixth player is an eligible member of the institution's team.

**Note 1:** When a team has substituted a sixth player, the substitution becomes final 10 minutes prior to that team member's starting time and no further changes may be made by the team for that round. However, prior to the 10 minute mark, the team may withdraw the substitution by notifying the NCAA Golf Committee or the NCAA Rules Committee and may substitute for another player as provided above.

The team member that was substituted for, becomes the sixth player and the team is limited to that player, if the team wishes to substitute a player prior to any subsequent Championship round.

**Note 2:** Unless a team chooses to substitute a sixth player prior to a match play draw, the team's five players that played in the previous round will be used for the draw.



**2023 NCAA D-I MEN'S GOLF CHAMPIONSHIPS  
Substitution Form**

\_\_\_\_\_ (Team)

\_\_\_\_\_ (Substitute)

\_\_\_\_\_ (Player being substituted for)

\_\_\_\_\_ (Time/Date of Notification)

\_\_\_\_\_ (Round) \_\_\_\_\_ (Player's Starting Time/Tee)

\_\_\_\_\_ (Coach's Signature)

The notification of the substitution must be made within the 10 minute time limit as specified in the Terms of the Competition-Substitution doc. This form is to confirm this and that the substitution has been approved by the coach. The substitution becomes final 10 minutes prior to the player's starting time. Please provide this signed form to the Site Representative/Games Committee Chair or the Head Rules Official as soon as possible.



**2023 D-I MEN'S GOLF CHAMPIONSHIP**  
**The Institute Golf Club**  
**Pace of Play Policy-Stroke Play**

When a group is **out of position** at any checkpoint the players in the group are liable to penalty under these guidelines. Players in a group that has missed one or more checkpoints will be liable to penalty according to the following schedule of penalties pending final determination of whether a breach or breaches of these guidelines have occurred:

Check-points will be on completion (flagstick in the hole or the last ball lifted from the hole, whichever comes last) of the 4th, 8th, 13th and 17<sup>th</sup> holes.

- 1st missed checkpoint\* – warning
- 2nd missed checkpoint – liable to a one stroke penalty
- 3rd missed checkpoint – liable to a two stroke penalty
- 4th missed checkpoint – liable to disqualification

\* If a group clears their 3rd checkpoint and has not missed any checkpoints, but is out of position at their 4th checkpoint or their final hole, each player in the group is liable for a one-stroke penalty, if in the Committee's view, a reasonable effort was not made by the players to complete their 4<sup>th</sup> checkpoint or their final hole within the allotted time.

**Definition of "Out of Position"**

**FIRST GROUP** (off the 1st and 10th holes): The first group is out of position if they take more than the allotted time to finish a checkpoint hole (see below checkpoint time table). Unless the group, when playing their second nine, is within 14 minutes the last group off the opposite nine.

**FOLLOWING GROUPS:** A following group is out of position if it:

- (a) Takes more than the allotted time to finish a checkpoint hole and
- (b) Completes play of a checkpoint hole more than 14 minutes after the preceding group completed play of that hole.

**Check-Points:**

In groups of 3, play of the hole must be completed in the following amount of time.



<b>Hole #</b>	4 / 13	8 / 17	13 / 4	17 / 8
<b>Time allotted</b>	1:13 / 1:01	2:21 / 2:05	3:40 / 3:39	4:44 / 4:47

Total maximum time to complete the round is **5:01**  
**5:03**

### Group Out of Position

When a group is out of position at a checkpoint, it will be notified by a checkpoint official. When a group has been notified of a missed checkpoint, that group is expected to regain its position before reaching the next checkpoint. If that group reaches the next checkpoint out of position or any future checkpoint out of position, each player in the group may incur the applicable penalty for a breach of these guidelines.

Any group that is out of position may be monitored by referee.

A player concerned about a non-responsive (slow) player in his group, who is delaying play, should request a referee to monitor the group in case the group is or becomes liable to penalty under these guidelines.

### Final Determination Regarding Breach / Review Process

Before returning his score card, a player who is liable for penalty during his round may consult with the Pace of Play Committee to determine if he has incurred a penalty under these guidelines. The Pace of Play Committee will determine that a player who has been found to be out of position is not in breach of these guidelines only if:

- (a) The player was delayed by the Committee; or
- (b) The player was delayed by a circumstance beyond control of the player or the group; or
- (c) The player was delayed by another player in the group.

A player who was out of position during his round and who elects not to consult with the Pace of Play Committee to determine whether he was in breach of these guidelines is treated to be in breach of these guidelines and incurs a penalty or penalties according to the above schedule of penalties.

If a player or group incurs a penalty, penalties are to be applied to the checkpoint hole where the breach occurred.

Decisions made by the Pace of Play Committee are final and no further review is available.

## Pace of Play Time Chart

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<b>Start # 1 Tee - Pace of Play Time Chart Groups of 3</b>																		
Hole #	1	2	3	4	5	6	7	8	9	10*	11	12	13	14	15	16	17	18
Par	4	4	5	4	3	4	5	3	4	4	5	4	3	5	4	4	3	4
Time Allotted	0:18	0:17	0:20	0:18	0:15	0:17	0:21	0:15	0:16	0:15	0:18	0:15	0:13	0:18	0:17	0:15	0:14	0:17
Total Time	0:18	0:35	0:55	1:13	1:28	1:45	2:06	2:21	2:37	2:54	2:12	3:27	3:40	3:58	4:15	4:30	4:44	5:01

Turn Time :02

<b>Start # 10 Tee - Pace of Play Time Chart Groups of 3</b>																		
Hole #	10	11	12	13	14	15	16	17	18	1*	2	3	4	5	6	7	8	9
Par	4	5	4	3	5	4	4	3	4	4	4	5	4	3	4	5	3	4
Time Allotted	0:15	0:18	0:15	0:13	0:18	0:17	0:15	0:14	0:17	0:18	0:17	0:20	0:18	0:15	0:17	0:21	0:15	0:16
Total Time	0:15	0:33	0:48	1:01	1:19	1:36	1:51	2:05	2:22	2:44	3:01	3:21	3:39	3:54	4:11	4:32	4:47	5:03

Turn Time :04





## 2023 NCAA D-I MEN'S CHAMPIONSHIPS Player Pace of Play Information

In an effort to address slow play, the NCAA has adopted a group pace of play policy for the NCAA D-I Men's Regionals and Championship. This policy monitors each group as they complete each of the four checkpoints. Since adopted, this group pace of play policy has had a positive result in reducing the length of rounds. The following items are to help you better understand and adapt to the policy.

- Each group will be given a fixed amount of time in which to play 4 or 5 holes within each of the four checkpoints. Times will be reflected on the score cards. Each group will be required to complete each checkpoint hole based on the allocated time or within 14 minutes of the group ahead.
- Checkpoints will normally be located at the 4<sup>th</sup>, 8<sup>th</sup>, 13<sup>th</sup> and 17<sup>th</sup> putting greens. A checkpoint will be considered missed if: The hole is not completed (flagstick in the hole or last ball lifted from hole, whichever comes last) within the allocated cumulative time and the group has not completed the hole within 14 minutes of the group ahead. If a group misses a checkpoint all players within the group will be informed by the checkpoint official as follows:
  - 1<sup>st</sup> missed checkpoint – \*warning
  - 2<sup>nd</sup> missed checkpoint – liable to a one stroke penalty
  - 3<sup>rd</sup> missed checkpoint – liable to a two stroke penalty
  - 4<sup>th</sup> missed checkpoint – liable to disqualification

\* If a group clears the 3<sup>rd</sup> checkpoint and has not missed any other checkpoints, but is out of position at the 4<sup>th</sup> checkpoint or final hole, each player in the group is liable for a one stroke penalty if in the Committee's view a reasonable effort was not made by the players to complete their round within the allotted time for the final checkpoint. This is to prevent such a group to slow play the last five holes of the round.

- As long as you keep up with the group ahead of you (within 14 minutes) your group will never be in jeopardy of being out of position. Always look ahead – not behind.
- Be aware of the checkpoint holes. In the following situations your group may be in danger of missing the checkpoint:
  - If your group reaches the tee of a par 3 checkpoint hole and the group ahead has finished the hole.
  - If your group fails to clear the tee of a par 4 checkpoint hole prior to the group ahead finishing the hole.
  - If your group reaches the tee of a par 5 checkpoint hole and the group ahead is on the putting green.

This is the time to let your group know the situation and to expedite play of the hole.

- If a group is out of position and may become liable to penalty, a rules official may monitor the group's play. This rules official is looking at each player for the following:
  - How long it takes the player to get to his ball.
  - When it's the players turn to play, how long does it take him to make the stroke.
  - Any other actions the player takes to expedite or delay play.

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This information will be critical during a review when determining if a player was delayed by another player or players in the group.

- If a group is liable to penalty, the players in the group may request a review before signing and returning his score card. A review will be successful only if there is evidence the player was:
  - delayed by the Committee
  - delayed because of a circumstance beyond control of the player or group
  - delayed because of another player in the group

And this is what caused the group to miss the checkpoint(s).

- Review and application of the penalty will only occur after the round. Discussion of the situation with the checkpoint official will only cause further delay of the group. If a player is concerned about a non-responsive (slow) player in his group, he should request a rules official to monitor the group in case the group is or becomes liable to penalty under this policy.
- Decisions made by the Pace of Play Committee are final and no further review is available.