

PARTICIPANT 2020-21 MANUAL

Regionals

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Section 1 - Introduction/Welcome

On behalf of the Division I Men's Golf Committee, thank you for being an important part of the 2021 NCAA Division I Men's Golf Championships.

Administration of the NCAA Division I Men's Golf Championships is under the direction of the Division I Men's Golf Committee. The hosts play an integral part in the successful administration of the championship.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Division I Men's Golf Championships. It is designed to use in conjunction with, not in place of, the NCAA Division I Men's Golf Pre-Championships Manual, which provides more general policies for the administration of the championship.

Section 2 - NCAA Mission Statement

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

Section 3 - NCAA Staff/Committee

NCAA Staff

John Baldwin

Championships and Alliances, Operations

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NCAA Division I Men's Golf Committee Member

Mike Carter

Director of Athletics, Oral Roberts University

Phone: 918-495-7150 Cell: 918-691-7300 Email: mcarter@oru.edu

Section 4 - Host Personnel

Tournament Director

Scott Tucker
Associate Athletic Director
scott.tucker@okstate.edu

Work: 405-744-2788 Cell: 405-334-2088

Facility General Manager

Rob Land
PGA Golf Professional
robland@karstencreek.com

Work: 405-743-1658 Cell: 406-531-4505

Head Rules Official

Greg With thirteen@frii.com Cell: 970-556-8133

Host Media Coordinator

Ryan Cameron

Asst. Director, Communications ryan.cameron@okstate.edu

Work: 405-744-4854 Cell: 405-7427463

Host Athletic Trainer

Kim Howard

Asst. Athletic Trainer kduskin@okstate.edu Work: 405-744-6513 Cell: 626-523-3240

Championship Websites

For more information about the Division I men's golf championships please visit the following links: http://www.ncaa.com/sports/golf-men/d1 and www.okstate.com/ncaagolf.

Section 5 - Checklist

PARTICIPATING INSTITUTION CHECKLIST

additional rooms. **

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for regional competition.

	ne Holiday Inn & Suites Stillwater – University West (405- nave your rooming list ready, please provide all
	Deadline for providing rooming list to Holiday Inn & Suites angela.paris@aimhosp.com Attn: NCAA Golf Regional
By 5 p.m. ET, Wednesday, May 12 th stats to:	th. Overnight media guide and latest team and individua
Ryan Cameron Assistant Director, Communications Oklahoma State Athletics 220 Athletics Center Stillwater, OK 74078 ryan.cameron@okstate.edu	
By 5 p.m. ET, Wednesday, May 12 th .	Email all media requests to Ryan Cameron.
By 5 p.m. ET, Wednesday, May 12 th . (scott.tucker@okstate.edu)	Email Travel Party/Lineup Forms to Scott Tucker
,	available for each team qualifying and (2) for each as been accommodated. After that time, you may add

Section 6 - Schedule of Events

2021 NCAA Regional Oklahoma State University Karsten Creek Golf Club May 17-19, 2021 (Local Time)

SATURDAY, MAY 15

12 p.m. – 6 p.m. Tournament Registration (Karsten Creek Golf Club - Clubhouse)

Mandatory COVID-19 Testing for Participating Teams and Individuals

(testing location: Holiday Inn & Suites; times to be assigned)

SUNDAY, MAY 16

7:15 a.m. Practice Facilities and Training Room (*Training Room, Clubhouse*) open

8 a.m. Coaches Meeting (Zoom)
9 a.m. Practice Round (Shotgun start)

12 p.m. Start on-course box lunch delivery to teams

MONDAY, MAY 17

6:15 a.m. Practice Facilities and Training Room (*Training Room, Clubhouse*) open

7:30 a.m. First Round of Tournament Competition

12:30 p.m. – 4:00 p.m. Lunch available for teams (*Dining Room, Clubhouse*)

5:30 p.m. – 9:30 p.m. Mandatory COVID-19 Testing for Participating Teams and Individuals

(testing location: Holiday Inn & Suites; times to be assigned)

TUESDAY, MAY 18

6:15 a.m. Practice Facilities and Training Room (*Training Room, Clubhouse*) open

7:30 a.m. Second Round of Tournament Competition

12:30 p.m. – 4:00 p.m. Lunch available for teams (*Dining Room, Clubhouse*)

WEDNESDAY, MAY 19

6:15 a.m. Practice Facilities and Training Room (*Training Room, Clubhouse*) open

7:30 a.m. Final Round of Tournament Competition

12:30 p.m. – 4:00 p.m. Lunch available for teams (*Dining Room, Clubhouse*)

Administrative Meeting

The games committee will conduct a pre-tournament meeting to review tournament procedures, local rules and items of importance to intercollegiate golf. For the regional championship, head coaches are <u>required</u> to attend. The pre-tournament meeting will be held via Zoom at 8 a.m., Sunday, May 16th, prior to the practice round. An invite to the Zoom pre-tournament meeting will be sent via email to head coaches.

Practices

One 18-hole shotgun start practice round will be scheduled before the regional tournaments and the championship finals. Starting 10 days before the practice round, participants and coaches will not be permitted to set foot on the golf course or use the practice facilities. For competition venues that have multiple golf courses on site, this policy extends to each of those courses and their respective practice facilities. No exceptions will be made; however, the host institution's team shall be exempt from this policy until the day prior to the practice round. Violations of this policy may result in sanctions listed

under NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

In an effort to maintain the conditions of the course and speed of play, each player may hit multiple balls from the teeing ground during any practice round. However, players may only hit **one** ball into the greens. On par 3's players may hit only **one** ball from the tee into the green. Also, each player may chip or putt more than one ball on or near the green (greenside bunkers, less than 10 yards from the green). Each participant must wear soft spikes and play from the designated tees. Violation of this policy will result in the player and/or team being removed from the golf course and may result in sanctions listed under the NCAA misconduct provisions, or disqualification for a team or an individual(s), with no substitution permitted.

Teams are limited to six players during the practice round, but only if a team is bringing a sixth player for substitution (coaches are not allowed to play during any practice round).

Coaches must submit the team line-up (see Appendix C), including the sixth player, if applicable, prior to the teams use of the practice facilities or participating in the practice round. If a sixth player is added later, he must be registered prior to using the practice facilities or starting a round.

Head coaches or designated official institutional representatives will be required to be with their teams during the entire practice rounds. Coaches will be provided time schedules and be responsible for monitoring pace of play, misconduct and the enforcement of the one practice-ball rule. If a team falls out of position during the practice round the first offense is a warning. Should a team remain out of position a second time the team will be moved to the proper position on the golf course. Further offenses may result in the team being removed from the golf course for the remainder of the practice round.

The practice round will be a shotgun start with starting hole assignments provided by the NCAA golf committee.

In addition to the practice policies above, the following will be enforced for the regionals and championships:

- 1. Only credentialed, designated individuals may be allowed in the practice areas.
- 2. Teams may not start a practice round other than during the designated start.
- 3. Players may not go back on the course to practice after concluding each round.
- 4. Players and coaches are permitted on the course, starting with the beginning of the first practice day and throughout the championships, as a spectator.

Coaches may go back onto the golf course after the practice round or competition round but only as a spectator. Coaches and/or student-athletes may not go onto the putting greens or within 20 feet of the putting greens. Coaches that are found to be in violation of this policy will not be permitted to coach the following day and the number of permissible coaches for that team the following day will be reduced by the number of offending coaches. Coaches may walk the golf course on the day of competition prior to their play in preparation for the day.

Weather Policy

The NCAA will provide a weather detection system for the championships and will make arrangements for the system to be on site. The games committee will do everything possible to complete 54 holes by Wednesday, May 19. If a minimum of 36 holes cannot be completed, the games committee will select the regionals representatives to the finals taking into considerations 18-hole scores and other selection criteria.

In the event of a weather emergency please follow the evacuation procedures as set forth in Section 9 of this manual.

Section 7 - Championship Format

Six 54-hole regional tournaments will be conducted to determine the 30 qualifying teams and six individuals not on those qualifying teams who will compete in the finals.

Thirteen teams and ten individuals not on those teams will compete at each of three regionals while the other three regionals will have fourteen teams and five individuals not on those teams. The low five teams and the low individual not on those teams will advance to the finals. Playoffs and tiebreakers, as set forth on pages 10-11, will be used, if necessary, to determine advancement to the finals. The games committee will do everything possible to complete 54 holes within the scheduled three-day period.

Championships Scorecard



Yardages for Competition Rounds Checkpoints on 4, 8, 13 and 17

HOLE	PAR	YARDAGE	Alt. Tee	Min/Hole	Total Min
1	5	542		19	19
2	4	458		17	36
3	3	198	177	12	48
4	4	349		15	1:03
5	4	481		18	1:21
6	4	350		15	1:36
7	3	206	165	12	1:48
8	4	501		19	2:07
9	5	623		21	2:28
OUT	36	3708			
Turn Time	:05				2:33
10	4	477		17	2:50
11	3	209	169	12	3:02
12	4	350	300	15	3:17
13	4	425		17	3:34

14	5	570	20	3:54
15	3	217	13	4:07
16	4	471	17	4:24
17	4	500	20	4:44
18	5	575	19	5:03
IN	36	3794		
Turn Time	:05			
TOTAL	72	7502		5:03

Tee Times/Pairings

Practice Round Pairings Sunday, May 16, 2021

9 a.m. Shotgun start with starting hole assignments provided by committee.

First-Round Pairings Monday, May 17, 2021

1st Tee	10th Tee
136 166	10011100

	150 100		10011100
	Seeds 1,2,3		Seeds 4,5,6
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
	Seeds 7,8,9		Seeds 10,11,12
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
	Seed 13, Indiv. 1-5, Indiv. 6-10 <u>or</u>		
	Seeds 13, 14, Individual 1-5		
9:20	#5		
9:31	#4		
9:42	#3		
9:53	#2		
10:04	#1		

Teams and individuals will be re-paired according to score after the first and second rounds.

Tee times may be adjusted for weather by the committee.

Second-Round Tee Times & Pairings Tuesday, May 18, 2021

1st Tee 10th Tee

	Teams 1,2,3		Teams 4,5,6
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
	Teams 7,8,9		Teams 10,11,12
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
	Teams13, Indiv. 1-5, Indiv. 6-10 <u>or</u>		
	Teams 13, 14, Individual 1-5		
9:20	#5		
9:31	#4		
9:42	#3		
9:53	#2		
10:04	#1		

Final-Round Pairings Wednesday, May 19, 2021

1st Tee 10th Tee

	130 100		10011100
	Teams 1,2,3		Teams 4,5,6
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
	Teams 7,8,9		Teams 10,11,12
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
	Team 13, Indiv. 1-5, Indiv. 6-10 <u>or</u>		
	Teams 13, 14, Individual 1-5		
9:20	#5		
9:31	#4		
9:42	#3		
9:53	#2		
10:04	#1		

Lineups/Substitutes

During registration, the head coach must submit his or her lineup according to playing position. The five contestants from each institution must be determined by the conclusion of registration, along with a substitution.

Coaches must submit the team line-up (see Appendix C), including the sixth player, if applicable, prior to the teams use of the practice facilities or participating in the practice round. If a sixth player is added later, he must be registered prior to using the practice facilities or starting a round.

Prior to a Regional Championship round, a team may substitute a sixth player for any member of the team, provided that:

- The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to that team member's starting time.
- The sixth player is an eligible member of the institution's team.

Note: When a team has substituted a sixth player, the substitution becomes final 10 minutes prior to that team member's starting time and no further changes may be made by the team for that round. However, prior to the 10 minute mark, the team may withdraw the substitution by notifying the NCAA Golf Committee or NCAA Rules Committee and may substitute for another player as provided above. The team member that was substituted for, becomes the sixth player and the team is limited to that player, if the team wishes to substitute a player prior to any subsequent Regional Championship round.

Tiebreaker

Tie-Break Procedures

Individual and Team Tie-breaking Procedures

<u>Teams</u>. Ties shall be broken during a sudden-death playoff counting all five scores. If there are two or more teams involved in a playoff, the shotgun format listed below should be used. The games committee will determine the playoff holes. During regionals, the games committee may use either of the sudden death playoff procedures for two teams as listed below, if course conditions and time permits. Also, the team playoff will be conducted first if any players involved would also be in a playoff in the case of a tie for individuals advancing.

Sudden-Death Playoff Procedures

<u>Teams will draw for positions (for use at regionals only, if time permits)</u>. For a two-team playoff, the winner of the draw shall have the option of the A or B positions set forth below. For a playoff involving more than two teams, the teams shall assume the drawn letter position (A, B, C, etc.) set forth below.

Two teams (A & B; tee off alternately)						
#5A	#5B	#4A	#4B	#3A	Playoff Hole #1	
#3B	#2A	#2B	#1A	#1B	Playoff Hole #1	

SHOTGUN FORMAT

If a shotgun start is necessary, the scoring procedure will be an aggregate of all five scores until a winner is determined.

Two teams							
A #5	B #5	playoff	playoff hole 5				
A #4	B #4	playoff	hole 4				
A #3	B #3	playoff	hole 3				
A #2	B #2	playoff	hole 2				
A #1	B #1	playoff	hole 1				
Three	Teams	•					
A #5	B #5	C #5	playoff	hole 5			
A #4	B #4	C #4	playoff	hole 4			
A #3	B #3	C #3	playoff	hole 3			
A #2	B #2	C #2	playoff	hole 2			
A #1	B #1	C #1	playoff	hole 1			
Four Te	eams						
A #5	B #5	C #5	D #5	playoff	hole 5		
A #4	B #4	C #4	D #4	playoff	hole 4		
A #3	B #3	C #3	D #3	playoff	hole 3		
A #2	B #2	C #2	D #2	playoff	hole 2		
A #1	B #1	C #1	D#1	playoff	hole 1		
Five tea	ams	•		•			
A #5	B #5	C #5	D #5	E #5	playoff hole 5		
A #4	B #4	C #4	D #4	E #4	playoff hole 4		
A #3	B #3	C #3	D #3	E #3	playoff hole 3		
A #2	B #2	C #2	D #2	E #2	playoff hole 2		
A #1	B #1	C #1	C #1 D #1 E #1 playoff hole 1				
Players will play the numbered position they held at the <u>start</u> of the tournament.							
The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the games committee.							

Non Sudden-Death Tie-Breaking Procedure

For pairings purposes and for situations in which a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championships:

Teams

- i. First tiebreaker cumulative total of the non-counting scores.
- ii. Second tiebreaker cumulative total of the lowest player score from each round.
- iii. Third tiebreaker cumulative total of the second lowest player score from each round.
- iv. Fourth tiebreaker cumulative total of the third lowest player score from each round.
- v. Fifth tiebreaker cumulative total of the fourth lowest player score from each round
- vi. Sixth tiebreaker revert to original seeding of teams.

Individuals (within a team)

When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

Individuals (not within a team)

- 1. Low score of the most recent round.
- 2. Low score next previous round.
- 3. Revert to original seeding of individuals.

Section 8 - Championship Operations

Emergency/Evacuation Plan

If a student-athlete is seriously injured at the Karsten Creek Golf Club during practice or competition, please call 911 as soon as possible; an ambulance will be on-site during competition and the practice round. The ambulance will also be available via radio. Rules officials and certain event staff will have radios available.

The intent of the evacuation plan is to safeguard all Players, Rules Officials, Walking Scorers, Volunteers and Spectators, whenever possible from dangerous weather. Karsten Creek Golf Club and Oklahoma State University does not expect, nor want, any volunteer to take undue risk. Volunteers and spectators are advised to head in the direction of shelter immediately, avoiding hilltops, lone trees, wire fences and other hazardous locations.

In the event of a suspension of play, the following steps and procedures will be in effect during the term of the entire Regional including practice rounds:

Please Note: Only players, coaches, and officials are allowed in the evacuation van. Walking scorers will use carts located next to the evacuation van. Spectators and all other volunteers should proceed to the nearest shelter.

In the event of a suspension of play for a dangerous situation, there will be one long air horn blast sounded. Players and coaches must report to the nearest evacuation site to await further instructions. Instructions will be sent using a text alert system. Coaches must enroll in the text alert system by texting the keyword Coach21 to the number 81411. Players must enroll by texting the keyword NCAA21 to the number 81411. It is the responsibility of each head coach to ensure their team (including assistant coach) is enrolled in the text alert system prior to the practice round. A test of the alert system will be performed after the pre-tournament coaches meeting. For corresponding map, please see **Appendix E**.

Hole	Location	Route to be Taken
#		
1	Tee, Fairway, Green	Walk back to clubhouse
2	Tee	Walk back to clubhouse
2	Fairway, Green	Proceed to van A stationed behind tee boxes on hole 3
3	Tee, Green	Walk backward to the van A behind tee boxes on hole 3
4	Tee, Fairway, Green	Proceed forward to vans B between 4 th green and 5 th tee box
5	Tee	Walk to vans B between 4 th green and 5 th tee box
5	Fairway, Green	Proceed forward to van C behind 5 th green
6	Tee, Fairway	Walk backward to van C behind 5 th green
6	Green	Walk to vans D behind 7 th tee box
7	Tee, Fairway, Green	Walk to vans D behind 7 th tee box
8	Tee	Walk to vans D behind 7 th tee box
8	Fairway, Green	Proceed along the hole to vans E behind 8 th green
9	Tee, Drive zone	Walk backward to vans E behind 8 th green
9	Approach, Green	Walk to clubhouse
10	Tee, Fairway, Green	Walk back to clubhouse
11	Tee	Walk back to clubhouse
11	Green	Proceed to vans F behind 12 th tee box
12	Tee, Fairway, Green	Walk backward to vans F behind 12 th tee box
13	Tee	Walk backward to vans F behind 12 th tee box
13	Fairway, Green	Proceed forward to van G at 14 th tee box
14	Tee, Drive Zone	Walk backward to van G at 14 th tee box
14	Approach, Green	Proceed forward to vans H positioned on 16 th tee box
15	Tee, Fairway, Green	Proceed to vans H positioned on 16 th tee box
16	Tee	Walk back to vans H on the 16 th tee box
16	Fairway, Green	Proceed forward to van I near 16 th green and 17 th tee box
17	Tee	Proceed to van I near 16 th green and 17 th tee box
17	Fairway, Green	Proceed to van J behind 17 th green
18	Tee	Walk backward to van J behind 17 th green
18	Drive zone, Fairway, Green	Walk to clubhouse

Hospitality/Meals

Breakfast: The room rate for the team hotel includes breakfast each morning of your stay. Breakfast will include the traditional Holiday Inn items of scrambled eggs, bacon & sausage, potatoes, French toast, pancakes, or toast, various yogurt, fruit and cereal options. Beverages will include various fruit juices, milk, hot tea and coffee. Hours are 5:30-8:30 a.m. each day.

Lunch: Karsten Creek Golf Club will offer a lunch each day. Please fill out the Lunch Order Form (Appendix F) in order to set-up an account for the duration of the regional. During the practice round, boxed lunches will be delivered (by tournament staff) out to each team while on the course.

There will be Dasani water and Powerade available for participants and coaches only throughout the course. There will be no snacks provided on the course during play. Teams are encouraged to bring their own snacks needed during their play at the regional.

Lost and Found

Lost and Found will be at the Karsten Creek Golf Club's golf shop located in the clubhouse. Please contact the golf shop with any questions or inquiries at 405-743-1658.

Officials

Members of the NCAA Division I Men's Golf Committee, NCAA Rules Officials, and other designated individuals will serve as the officials and will make decisions pertaining to the conduct of the championship, such as pairings, rulings, protests, etc.

The rules officials will be represented by volunteer officials from across the country. Arrangements have been made for Golfstat to provide the computerized scoring system for the championships.

Post-Championship & Competition Site Evaluations

All evaluations will be sent from the NCAA at the conclusion of play.

Registration

Tournament registration will be located in the Karsten Creek Golf Club Clubhouse on Saturday, May 15^{th} from 3-8 p.m. Contingency registration will be done from 7-9 a.m. on Sunday, May 16^{th} at the Karsten Creek Golf Club Clubhouse. Registration packets will be distributed at that time and lineups must be submitted.

Please email your Travel Party/Line Up Form to Scott Tucker, by 5 p.m. Wednesday, May 12th.

Scoring

Scorecards for the men's championships shall be kept in strict accordance with Rule 3.3b of the Rules of Golf. The scorecard shall be deemed returned to the Committee when the player has left the designated scoring area.

A daily team score is computed by totaling the lowest scores of four of the five team members. The final team score is determined by totaling each daily score.

Walking scorers will be with each group to record scores.

Videotaping

Institutions are permitted to videotape championship competitions by their teams or their individual student-athletes for archival, coaching, or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for commercial purposes.

Section 9 - Competition Site

Parking

Parking will be reserved for each participating institution at the Karsten Creek Clubhouse. Two spots will be available to each team and individual participants. Parking permits will be needed to enter the clubhouse parking lot. Parking for the committee along with select other groups who are central to running the event will be available in the clubhouse lot. Parking for spectators, volunteers and medial will be located along the entry road with shuttle service provided.

Section 10 - Directions

Driving Directions to the Hotel

Karsten Creek Golf Club

1800 South Memorial Drive Stillwater, OK 74074 405-743-1658

<u>Directions to Karsten Creek from Will Rogers Airport in Oklahoma City</u>

Head North on Terminal Dr. (Terminal Dr. becomes Meridian Ave.) 2 miles Take the ramp towards I-44/Downtown .3 miles Merge onto Airport Road/OK-152E .7 miles Merge onto I-44 E (on the left) towards Tulsa/Downtown 22.3 miles Merge onto I-35 going North 33.1 miles Exit 174 OK-51 towards Stillwater .1 miles Merge right onto W 6th Street/OK-51 E towards Stillwater 9 miles Turn right at Karsten Creek .5 miles

Directions to Karsten Creek from Tulsa International Airport

Take OK-11 E towards I-244 1.5 miles

Merge onto I-244 W/ US-412 W towards downtown Tulsa 6.8 miles

Merge onto US-412 W via Exit 5B on the left towards Sand Springs/Enid (Portions toll) 55.6 miles

Take Exit 27, the Stillwater Y Exit to Oklahoma State University (Portions toll) 7 miles

After the toll take the Perkins Rd. Exit and turn left (heading south) on Perkins Rd. 5.7 miles

Turn right at OK-51/6th Street 7.9 miles

Turn left at Karsten Creek .5 miles

Directions to Karsten Creek from Stillwater Regional Airport

Start out going west on W. Airport Road toward Wright Drive .3 miles Turn right onto west Hall of Fame Avenue 2.6 miles Turn Right onto west 6th Avenue/OK-51 .6 miles Turn left onto south Memorial Drive 5.86 miles

Section 11 - Drug Testing

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

Athlete Notification

Couriers will notify student-athletes selected for drug testing. Student-athletes will be instructed to read and sign the Individual Championship Student-Athlete Notification Form. Depending on the sport, student-athletes may need to report to drug testing within 60 minutes of notification, after their last event of the session, after their last event of the day or at the end of their participation in the championship.

Media Obligations

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligation before reporting to the drug-testing area.

Participating Institution's Notification

While couriers will notify student-athletes of his/her selection for drug testing, it is the student-athlete's responsibility to advise their institution of his/her selection for drug testing.

Prolonged Test

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

Testing Process

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drugtesting collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

Section 12 - Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under USGA rules. The USGA one-ball rule (brand) will be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use nonmetal spiked shoes during regional and championships competition.

Distance Measuring Devices

During the Championships, a player may obtain distance information by use of a distance-measuring device. If, during a <u>stipulated round</u>, a player uses a distance-measuring device to gauge or measure other conditions that might affect his play (e.g., elevation changes, wind speed, recommendations on club selection, etc.), the player is in breach of Rule 4.3.

A multi-functional device, such as a smartphone or PDA, may be used as a distance-measuring device, but it must not be used to gauge or measure other conditions where doing so would be a breach of Rule 4.3.

In addition, the use of distance-measuring devices by the designated advice coach is also authorized by the NCAA Committee. The Committee has established the following condition with respect to the conduct of these coaches.

If, during a stipulated round, an advice coach uses a distance-measuring device to gauge or measure other conditions that might affect play, upon discovery of the breach, the advice coach must leave the course for the remainder of that round with no substitution permitted.

If, during a stipulated round, a player asks for these other measured conditions from anyone (including the advice coach) made with a distance-measuring device, the player is in breach of Rule 4.3. If, during a stipulated round, a player is given these other measured conditions from anyone (including the advice coach) made with a distance measuring device and fails to take action to stop this irregular procedure (see Rule 1.3) the player incurs the penalty under Rule 4.3.

Golf Carts

Golf carts will be provided for members of the games committee and selected tournament officials. There will be no carts assigned to the competing institutions. Participants may not use caddies, golf carts or motorized pull carts during the championship rounds.

Non-motorized push/pull carts are permitted for any student-athlete competing at the championships. It is the responsibility of the coach/player using the non-motorized push/pull cart to secure the cart. The host institution/golf course will not have push/pull carts available. It is not the obligation of the host institution/golf course to secure push/pull carts for any student-athlete. If sending in advance of arrival, please send to the attention of Karsten Creek Golf Club, NCAA Golf Championships at 1800 South Memorial Drive, Stillwater, OK 74074. Please have a label for your return shipments.

Section 13 - General Public

Spectator Guidelines

Spectators must remain on cart paths or in the rough and approximately 15 yards from the players at all times (including all designated practice areas). There may be NO communication between players and spectators that could be deemed as advice of any nature for the duration of the 18 holes. All institutional personnel, with the exception of the designated coach, are considered spectators. Ringers on electronic devices must be turned off. Carts will not be provided for spectators (except for prearranged situations to accommodate those with disabilities).

Since all NCAA championships are considered smoke-free, spectators will be asked to refrain from smoking except in designated areas. Failure to adhere to these policies could result in removal from the course.

Violation/Penalties:

First - Warning

Second – Spectator will be removed from the course for the remainder of the day

Third – Spectators will be removed from course for the remainder of the competition

<u>Disabled Spectators</u>. The Men's Golf Committee recognizes the unique circumstances surrounding a disabled spectators opportunity to watch the championships. All disabled spectators <u>must</u> provide proper medical documentation that indicates the need for a cart and receive subsequent approval by the NCAA site rep to rent a golf cart at the championships.

Accommodations for Physically Disabled Spectators

For spectators with accessibility issues, the head coach should request in writing special assistance from the tournament director, (Scott Tucker), which should include appropriate medical documentation (e.g., physician's slip, ADA handicap card, etc.). Requests which fall under the ADA statute should be made by the head coaches *no later than Wednesday, May 12, 2021.* All requests will be reviewed with the golf committee. An ADA shuttle will be available during all rounds of the competition providing shuttle service from the clubhouse to designated spots on the golf course. There will be no charge for ADA accommodations.

Disabled Parents of Participating Student-Athletes

The following protocol has been established with respect to the use of golf carts for disabled spectators:

- 1. Requests must be submitted no later than Wednesday, May 12, 2021 by contacting the tournament director, Scott Tucker, by email at scott.tucker@okstate.edu
- 2. Each request should be submitted along with the required supporting medical documentation (e.g. physician's slip, ADA handicap card, etc.) will be forwarded to the NCAA.
- 3. If the committee approves the use of a cart, only an authorized volunteer will be allowed to drive and additional members of the party will be required to walk the course.

Please contact Scott Tucker with any questions.

Section 14 - Lodging

Headquarter Hotel

Holiday Inn & Suites Stillwater - University West

715 S. Country Club Rd Stillwater, OK 74074 Main Phone: 405-372-2445

Angela Paris

angela.paris@aimhosp.com

Team Hotels

The Holiday Inn & Suites Stillwater – University West will serve as the team hotel for the 2021 NCAA Regional. Reservations may be made by calling 405-372-2445.

The cut-off date for making reservations is 5 p.m. (Eastern) on Friday, May 7th.

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution prefers to stay in another hotel, the institution must:

- 1. Obtain a release of the rooms in writing from the hotel's general manager, or
- 2. Utilize the rooms for persons accompanying the official travel party

In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.

Section 15 - Media Services

Credentials - Photos, Participant

Members of the media wishing to request credentials should contact the host media coordinator, Ryan Cameron.

Media Materials Requested

Please send all press releases and updated stats and bios the to the host media coordinator, Ryan Cameron, by 5 p.m. (Eastern) on Wednesday, May 12th.

Section 16 - Medical

Athletic Training and Medical Contacts

An athletic trainer will be available at the course and in the training area when the practice facilities open until 30 minutes after the last group completes their round. The athletic training room will be located in the Karsten Creek Golf Club Clubhouse and will be available for use as needed. Please arrange with Kim Howard regarding any needs you may have for treatments prior to or following competition. Dr. Iven, Head Team Physician for OSU Athletics, will be on call during the competition. Please contact the athletic trainer on site if you feel one of your student-athletes needs to see Dr. Iven and she will make the arrangements.

Concussion Management

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at http://www.ncaa.org/health-and-safety.

Hospitals and Emergency Services

Stillwater Medical Center

1323 West Sixth Stillwater, OK 74074 405-372-1480 www.stillwater-medical.org AMC Urgent Care Plus 1909 West Sixth, Ste B Stillwater, OK 74074 405-385-0029 www.amcurgentcare.com

Access Medical Urgent Care

275 South Perkins Road Stillwater, OK 74074 405-334-5272 www.amc.nextcare.com

Medical Examinations

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

Section 17 - Participant Expectations & Guidelines

Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior. Therefore, coaches must:

- 1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
- 2. Ensure that the coaching staff and all others associated with the program treat the studentathletes under their control with fairness and respect.
- 3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
- 4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
- 5. Firmly establish with their student-athletes the standards of acceptable conduct.
- 6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.

- 7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
- 8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
- 9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

Misconduct

Please refer to the Division I Men's Golf Pre-Championships Manual.

Sportsmanship

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

Sports Wagering

Please refer to the Division I Men's Golf Pre-Championships Manual.

Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

Mask Ordinance

The City of Stillwater currently has a mask ordinance in effect until May 25, 2021. For information regarding the ordinance please visit www.stillwater.org.

Section 18 - Team Travel/Transportation

Airports

Airports in close proximity to Stillwater are:

Stillwater Regional Airport (SWO)
Stillwater, OK
www.flyStillwaterOK.com

Tulsa International Airport (TUL)
Tulsa, OK
www.TulsaAirports.com

Will Rogers World Airport (OKC)Oklahoma City, OK

www.flyOKC.com

Rental Cars

Will Rogers World Airport Tulsa International Airport Stillwater Regional Airport

Alamo: 800-462-5266 Alamo: 800-GOALAMO Avis: 800-331-1212 Avis: 800-352-7900 Budget: 800-527-0700 Budget: 800-527-0700 Dollar: 800-800-4000 Dollar: 800-800-3665 Enterprise: 800-736-8222 Enterprise: 800-264-6350 Hertz: 800-654-3131 Hertz: 800-654-4173 National: 800-CARRENT National: 800-227-7368 Thrifty: 800-847-4389 Payless: 800-729-5377

<u>Thrifty</u>: 800-847-4389

Section 19 - Tickets

Avis: 800-230-4898

Enterprise: 855-266-9289

Ticket Prices

Admission is free to the 2021 Men's Golf Regional at Karsten Creek Golf Club.

Section 20 - Travel Party

Squad Size

Participating teams are limited to a squad size of five (5) eligible student-athletes. However, teams may bring a sixth player as a substitute.

For the 2021 championships, teams will be permitted up to thirteen (13) members in their Tier 1 tested travel party; however, standard reimbursement policies remain in place.

Section 21 - Uniforms

Contestants must wear uniforms of the same color during competition and practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of the item as long as it conforms to NCAA Bylaw 12.5.4. For television purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships. Team members are not required to wear the same headgear. In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. Please refer to the host institution's pretournament mailing for the definition of appropriate attire at the golf course.

Logo Policy*

[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

APPENDIX A

<u>Travel Party Information Form</u> Please email this form by 5 p.m. Eastern, Wednesday, May 12th to Scott Tucker, Tournament Director (scott.tucker@okstate.edu)

Institution:	
Head Coach:	
Name:	
Cell Phone:	
Assistant Coach:	
Name:	
Cell Phone:	
Travel Information:	
Date of Arrival:	Arrival Time:
Flight #:	Airline:
Originating City:	Destination City:
We will be driving to the site.	

<u>Please note that numbers listed for coaches and assistant coaches will be uploaded into the text</u> message system to communicate weather updates and delays

APPENDIX B



2021 NCAA D-I MEN'S GOLF CHAMPIONSHIPS Terms of Competition-Substitution

Regional Championship

Prior to a Regional Championship round, a team may substitute a sixth player for any member of the team, provided that:

- The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to that team member's starting time.
- The sixth player is an eligible member of the institution's team.

Note: When a team has substituted a sixth player, the substitution becomes final 10 minutes prior to that team member's starting time and no further changes may be made by the team for that round. However, prior to the 10 minute mark, the team may withdraw the substitution by notifying the NCAA Golf Committee or NCAA Rules Committee and may substitute for another player as provided above.

The team member that was substituted for, becomes the sixth player and the team is limited to that player, if the team wishes to substitute a player prior to any subsequent Regional Championship round.

APPENDIX C



2021 NCAA D-I MEN'S GOLF CHAMPIONSHIPS

Substitution Form

(Team)	
(Substitute	
(Player being substituted for)	
(Time/Date of Notification)	
(Player's Starting Time/Tee	(Round)
(Coach's Signature)	

The notification of the substitution must be made within the 10 minute time limit as specified in the Terms of the Competition-Substitution doc. This form is to confirm this and that the substitution has been approved by the coach. The substitution becomes final 10 minutes prior to the player's starting time. Please provide this signed form to the Site Representative/Games Committee Chair or the Head Rules Official as soon as possible.

APPENDIX D

NCAA DIVISION I MEN'S GOLF OFFICIAL LINEUP

(Must be turned in at registration)

):	
_	
Substitute	
Substitute	

APPENDIX E



APPENDIX F



Lunch Order Form *see Appendix G for menu*

This form is to be turned in during registration. Credit cards will be processed on the final day of competition for the total amount due. Final receipts will be emailed to the Head Coach by Monday May 24th. The price per person per meal is \$18 pre-paid (\$25 per person per meal if not pre-paid at registration).

Institution Name:						
Head Coach Name:						
Head Coach Cell Phone:						
# of meals for Sunday May (For)	16 th : practice round, pled	ase provid		Turkey: mber for sandwi		
# of meals for Monday Ma	y 17 th :					
# of meals for Tuesday Ma	y 18 th :					
# of meals for Wednesday (For)	May 19 th : final round, please _l			rkey: er for sandwich p		
	Total:			x \$18 =	\$	
Payment information:	Circle one:	MC	Visa	AMEX		
Card #		Expiration date: CVC:		CVC:		
Signature of cardholde	r:					

By signing I authorize Karsten Creek to process this card for the total amount due listed above

APPENDIX G

Lunch Menu

Beverages available will include bottled options of water and assorted sodas.

Sunday May 16th

Turkey Sandwich w/Cheddar Cheese on Wheat Bread <u>OR</u> Ham Sandwich w/Swiss Cheese on White Bread (LTOP on the side)
Seasonal Fruit Display
Bagged Chips
<u>Dessert</u>

Monday May 17th

Soft Tacos (Ground Beef or Grilled Chicken)
Tex-Mex Rice
Salsa, Shredded Cheese, Sour Cream,
Tomatoes, Onions, Jalapenos
<u>Dessert</u>
Assorted Cookies/Dessert Bars

Tuesday May 18th

Assorted Dessert Bars

Sweet & Sour Chicken <u>OR</u> General Tso w/Chicken (Both served with sauce on the side)
Asian Slaw
Vegetable Medley
Brown Rice
<u>Dessert</u>
Assorted Cookies/Dessert Bars

Wednesday May 19th

Turkey Sandwich w/Cheddar Cheese on Wheat Bread <u>OR</u> Ham Sandwich w/Swiss Cheese on White Bread (LTOP on the side)
Seasonal Fruit Display
Bagged Chips
<u>Dessert</u>
Assorted Cookies/Dessert Bars