



2019
DIVISION I MEN'S
GOLF
CHAMPIONSHIPS
PULLMAN, WA
Washington State University, Host

PARTICIPANT

2018-19 MANUAL

Regionals

2019 NCAA DIVISION I MEN'S GOLF CHAMPIONSHIPS
REGIONAL – Pullman, Washington

On behalf of Washington State University and city of Pullman, I would like to welcome you to the 2019 NCAA Men's Golf Regional Championships. Participation in this event is one of the great experiences that student-athletes and coaches experience. We hope that your visit to Washington State is both enjoyable and successful.

To ensure a care-free experience this manual is provided and contains information on everything involved with the championships. Please feel free to contact anyone listed in the directory with questions at any time.

Our staff has worked hard to put together a great championship and we have eagerly looked forward to this event for some time. You should be proud of your accomplishments, and I wish you the best of luck during your time in Pullman.

We look forward to a great event.

Sincerely,



Patrick Chun
Director of Athletics
Washington State University



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Section 1 - Introduction/Welcome

On behalf of the Division I Men's Golf Committee, thank you for being an important part of the 2019 NCAA Division I Men's Golf Championships.

Administration of the NCAA Division I Men's Golf Championships is under the direction of the Division I Men's Golf Committee. The hosts play an integral part in the successful administration of the championship.

The purpose of this manual is to outline the responsibilities of the tournament director and other host institution personnel for the NCAA Division I Men's Golf Championships. It is designed to use in conjunction with, not in place of, the NCAA Division I Men's Golf Pre-Championships Manual, which provides more general policies for the administration of the championship.

Section 2 - NCAA Mission Statement

The Core Purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

Section 3 - NCAA Staff/Committee

NCAA Staff

Donnie Wagner
Championships and Alliances, Operations
Phone: 317-917-6813
Cell: 317-966-6447
Email: dwagner@ncaa.org

**NCAA Division I Men's Golf
Committee Member**

Mike Carter
Oral Roberts University
Phone: 918/691-7300
Email: mcarter@oru.edu

Section 4 - Host Personnel

Tournament Director

Tom Crowley
Event Coordinator
thomas.crowley@wsu.edu
Work: 509-335-5646
Cell: 828-719-7400

Tournament Manager

Shawn Deeds
Assoc. Director of Athletics
shwan_deeds@wsu.edu
Work: 509-335-6216
Cell: 509-432-6330

Head Rules Official

Ryan Farb
rfarb@ncga.org
Cell: 502-271-3217

Host Media Coordinator

Jessica Holmes
Asst. Director, Communications
jessica.holmes@wsu.edu
Work: 509-335-0255
Cell: 509-781-0550

Host Athletic Trainer

Andy Gepford
Head Athletic Trainer
andrew.gepford@wsu.edu
Work: 509-335-7159
Cell: 209-487-4112

Facility Manager

Todd Lupkes
General Manager Palouse Ridge
tlupkes@palouseridge.com
Work: 509-335-4342
Cell: 509-592-3793

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Championship Websites

For more information about the Division I men's golf championships please visit the following link:
<http://www.ncaa.com/sports/golf-men/d1>.

Section 5 - Checklist

PARTICIPATING INSTITUTION CHECKLIST

This checklist is arranged in chronological order to be of assistance to those individuals who have specific institutional responsibilities for regional competition.

_____ **By 5 p.m. ET, Friday, May 3.** Call the Holiday Inn Express & Suites Pullman (509-334-4437) to reserve rooms.

Ask to speak with Sarah Daoud

- If you have your rooming list ready, please provide all information as early as possible

_____ **By 5 p.m. ET, Monday, May 6.** Deadline for providing rooming list

Email: sdaoud@hiepullman.com Attn: Holiday Inn Express & Suites/NCAA MGOLF (Sarah)

_____ **By 5 p.m. ET, Wednesday, May 8.** Overnight media guide and latest team and individual stats to:

Name

Jessica Holmes
Assistant Director, Athletic Communications
Washington State Athletics
Bohler Athletic Complex, Suite 195
Pullman, WA 99164-1602
jessica.holmes@wsu.edu
Phone: 509-335-0255

_____ **By 5 p.m. ET, Wednesday, May 8.** Email all media requests to Jessica Holmes (jessica.holmes@wsu.edu)

_____ **By 5 p.m. ET, Wednesday, May 8** – Email Travel Party/Lineup Forms to Tom Crowley (thomas.crowley@wsu.edu)

**Please note only (5) rooms will be available for each team qualifying and (2) for each individual qualifier, until everyone has been accommodated. After that time you may add additional rooms. **

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Section 6 - Schedule of Events

2019 NCAA Regional
Washington State University
Palouse Ridge Golf Club
May 13-15, 2019
(Local Time)

SATURDAY, MAY 11

12 p.m. – 6 p.m.

Tournament Registration (Holiday Inn Express – Main Lobby)

SUNDAY, MAY 12

7:15 a.m.

Practice Facilities open (**Palouse Ridge Golf Club**)

8 a.m.

Coaches Meeting (**Palouse Ridge Golf Club - Events Center**)

9 a.m.

Practice Round (Shotgun start)

MONDAY, MAY 13

6:15 a.m.

Practice Facilities open

7:30 a.m.

First Round of Tournament Competition

TUESDAY, MAY 14

6:15 a.m.

Practice Facilities open

7:30 a.m.

Second Round of Tournament Competition

WEDNESDAY, MAY 15

6:15 a.m.

Practice Facilities open

7:30 a.m.

Final Round of Tournament Competition

Administrative Meeting

The games committee will conduct a pre-tournament meeting to review tournament procedures, local rules and items of importance to intercollegiate golf. For the regional championship, head coaches are **required** to attend. The pre-tournament meeting will be held at the Palouse Ridge Golf Club Events Center at 8 a.m., Sunday, May 12, prior to the practice round.

Practices

One 18-hole shotgun start practice round will be scheduled before the regional tournaments and the championship finals. Starting 10 days before the practice round, participants and coaches will not be permitted to set foot on the golf course or use the practice facilities. No exceptions will be made; however, the host institution's team shall be exempt from this policy. Violations of this policy may result in sanctions listed under NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

In an effort to maintain the conditions of the course and speed of play, each player may hit multiple balls from the teeing ground during any practice round. However, players may only hit **one** ball into the greens. On par 3's players may hit only **one** ball from the tee into the green. Also, each player may chip or putt more than one ball on or near the green (greenside bunkers, less than 10 yards from the green).

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Each participant must wear soft spikes and play from the designated tees. Violation of this policy will result in the player and/or team being removed from the golf course and may result in sanctions listed under the NCAA misconduct provisions, or disqualification for a team or an individual(s), with no substitution permitted.

Teams are limited to six players during the practice round, but only if a team is bringing a sixth player for substitution (coaches are not allowed to play during any practice round).

Coaches must submit the team line-up (see Appendix C), including the sixth player, if applicable, prior to the teams use of the practice facilities or participating in the practice round. If a sixth player is added later, he must be registered prior to using the practice facilities or starting a round.

Head coaches or designated official institutional representatives will be required to be with their teams during the entire practice rounds. Coaches will be provided time schedules and be responsible for monitoring pace of play, misconduct and the enforcement of the one practice-ball rule. If a team falls out of position during the practice round the first offense is a warning. Should a team remain out of position a second time the team will be moved to the proper position on the golf course. Further offenses may result in the team being removed from the golf course for the remainder of the practice round.

The practice round will be a shotgun start with starting hole assignments provided by the NCAA golf committee.

In addition to the practice policies above, the following will be enforced for the regionals and championships:

1. Only credentialed, designated individuals may be allowed in the practice areas.
2. Teams may not start a practice round other than during the designated start.
3. Players may not go back on the course to practice after concluding each round.
4. Players and coaches are permitted on the course, starting with the beginning of the first practice day and throughout the championships, as a spectator.

Coaches may go back onto the golf course after the practice round or competition round but only as a spectator. Coaches and/or student-athletes may not go onto the putting greens or within 20 feet of the putting greens. Coaches that are found to be in violation of this policy will not be permitted to coach the following day and the number of permissible coaches for that team the following day will be reduced by the number of offending coaches. Coaches may walk the golf course on the day of competition prior to their play in preparation for the day.

Weather Policy

The NCAA will provide a weather detection system for the championships and will make arrangements for the system to be on site. The games committee will do everything possible to complete 54 holes by Wednesday, May 15. If a minimum of 36 holes cannot be completed, the games committee will select the regionals representatives to the finals taking into considerations 18-hole scores and other selection criteria.

In the event of a weather emergency please follow the evacuation procedures as set forth in Section 9 of this manual.

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Section 7 - Championship Format

Six 54-hole regional tournaments will be conducted to determine the 30 qualifying teams and six individuals not on those qualifying teams who will compete in the finals.

Thirteen teams and ten individuals not on those teams will compete at each of three regionals while the other three regionals will have fourteen teams and five individuals not on those teams. The low five teams and the low individual not on those teams will advance to the finals. Playoffs and tiebreakers, as set forth on pages 10-11, will be used, if necessary, to determine advancement to the finals. The games committee will do everything possible to complete 54 holes within the scheduled three-day period.

Championships Scorecard



Yardages for Competition Rounds

Checkpoints on 4, 9, 13 and 18

HOLE	PAR	YARDAGE	Alt. Tee	Min/Hole	Total Min
1	4	463		16	16
2	4	379		15	31
3	4	484		16	47
4	3	190	164	13	1:00
5	5	589		18	1:18
6	3	253	217	15	1:33
7	4	489	426 (Rt.)	16	1:49
8	4	447		16	2:05
9	4	483		18	2:23
OUT	35	3777			2:23
Turn Time	:03				
10	5	626		18	2:41
11	3	175	156	13	2:54
12	4	455		16	3:10
13	3	232	217	15	3:25
14	4	401		16	3:41
15	4	383		16	3:57
16	3	138		13	4:10
17	4	508		18	4:28
18	5	551		18	4:46
IN	35	3469			2:23
Turn Time	:03				
TOTAL	70	7246			4:49

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Tee Times/Pairings

**Practice Round Pairings
Sunday, May 12, 2019**

9 a.m. Shotgun start with starting hole assignments provided by committee.

**First-Round Pairings
Monday, May 13, 2019**

1st Tee		10th Tee	
Seeds 1,2,3		Seeds 4,5,6	
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
Seeds 7,8,9		Seeds 10,11,12	
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
Seed 13, Individ. 1-5, Individ. 6-10 or Seeds 13, 14, Individual 1-5			
9:20	#5		
9:31	#4		
9:42	#3		
9:53	#2		
10:04	#1		

Teams and individuals will be re-paired according to score after the first and second rounds.

Tee times may be adjusted for weather by the committee.

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Second-Round Tee Times & Pairings
Tuesday, May 14, 2019

1st Tee		10th Tee	
	Teams 1,2,3		Teams 4,5,6
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
	Teams 7,8,9		Teams 10,11,12
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
	Teams 13, Individ. 1-5, Individ. 6-10 or Teams 13, 14, Individual 1-5		
9:20	#5		
9:31	#4		
9:42	#3		
9:53	#2		
10:04	#1		

Final-Round Pairings
Wednesday, May 15, 2019

1st Tee		10th Tee	
	Teams 1,2,3		Teams 4,5,6
7:30	#5	8:00	#5
7:41	#4	8:11	#4
7:52	#3	8:22	#3
8:03	#2	8:33	#2
8:14	#1	8:44	#1
	Teams 7,8,9		Teams 10,11,12
8:25	#5	8:55	#5
8:36	#4	9:06	#4
8:47	#3	9:17	#3
8:58	#2	9:28	#2
9:09	#1	9:39	#1
	Team 13, Individ. 1-5, Individ. 6-10 or Teams 13, 14, Individual 1-5		
9:20	#5		
9:31	#4		
9:42	#3		
9:53	#2		
10:04	#1		

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Lineups/Substitutes

During registration, the head coach must submit his or her lineup according to playing position. The five contestants from each institution must be determined by the conclusion of registration, along with a substitution.

Coaches must submit the team line-up (see Appendix C), including the sixth player, if applicable, prior to the teams use of the practice facilities or participating in the practice round. If a sixth player is added later, he must be registered prior to using the practice facilities or starting a round.

Prior to a Regional Championship round, a team may substitute a sixth player for any member of the team, provided that:

- The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to that team member's starting time.
- The sixth player is an eligible member of the institution's team.

Note: When a team has substituted a sixth player, the substitution becomes final 10 minutes prior to that team member's starting time and no further changes may be made by the team for that round. However, prior to the 10 minute mark, the team may withdraw the substitution by notifying the NCAA Golf Committee or NCAA Rules Committee and may substitute for another player as provided above. The team member that was substituted for, becomes the sixth player and the team is limited to that player, if the team wishes to substitute a player prior to any subsequent Regional Championship round.

Tiebreaker

Tie-Break Procedures

Individual and Team Tie-breaking Procedures

Teams. Ties shall be broken during a sudden-death playoff counting all five scores. If there are two or more teams involved in a playoff, the shotgun format listed below should be used. The games committee will determine the playoff holes. During regionals, the games committee may use either of the sudden death playoff procedures for two teams as listed below, if course conditions and time permits. Also, the team playoff will be conducted first if any players involved would also be in a playoff in the case of a tie for individuals advancing.

Sudden-Death Playoff Procedures

Teams will draw for positions (for use at regionals only, if time permits). For a two-team playoff, the winner of the draw shall have the option of the A or B positions set forth below. For a playoff involving more than two teams, the teams shall assume the drawn letter position (A, B, C, etc.) set forth below.

Two teams (A & B; tee off alternately)					
#5A	#5B	#4A	#4B	#3A	Playoff Hole #1
#3B	#2A	#2B	#1A	#1B	Playoff Hole #1

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SHOTGUN FORMAT

If a shotgun start is necessary, the scoring procedure will be an aggregate of all five scores until a winner is determined.

Two teams					
A #5	B #5	playoff hole 5			
A #4	B #4	playoff hole 4			
A #3	B #3	playoff hole 3			
A #2	B #2	playoff hole 2			
A #1	B #1	playoff hole 1			
Three Teams					
A #5	B #5	C #5	playoff hole 5		
A #4	B #4	C #4	playoff hole 4		
A #3	B #3	C #3	playoff hole 3		
A #2	B #2	C #2	playoff hole 2		
A #1	B #1	C #1	playoff hole 1		
Four Teams					
A #5	B #5	C #5	D #5	playoff hole 5	
A #4	B #4	C #4	D #4	playoff hole 4	
A #3	B #3	C #3	D #3	playoff hole 3	
A #2	B #2	C #2	D #2	playoff hole 2	
A #1	B #1	C #1	D #1	playoff hole 1	
Five teams					
A #5	B #5	C #5	D #5	E #5	playoff hole 5
A #4	B #4	C #4	D #4	E #4	playoff hole 4
A #3	B #3	C #3	D #3	E #3	playoff hole 3
A #2	B #2	C #2	D #2	E #2	playoff hole 2
A #1	B #1	C #1	D #1	E #1	playoff hole 1
Players will play the numbered position they held at the <u>start</u> of the tournament.					
The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the games committee.					

Non Sudden-Death Tie-Breaking Procedure

For pairings purposes and for situations in which a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championships:

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Teams

- i. First tiebreaker – cumulative total of the non-counting scores.
- ii. Second tiebreaker – cumulative total of the lowest player score from each round.
- iii. Third tiebreaker – cumulative total of the second lowest player score from each round.
- iv. Fourth tiebreaker – cumulative total of the third lowest player score from each round.
- v. Fifth tiebreaker – cumulative total of the fourth lowest player score from each round.
- vi. Sixth tiebreaker – revert to original seeding of teams.

Individuals (within a team)

When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

Individuals (not within a team)

1. Low score of the most recent round.
2. Low score next previous round.
3. Revert to original seeding of individuals.

Section 8 - Championship Operations

Emergency/Evacuation Plan

If a student-athlete is seriously injured at the Palouse Ridge Golf Club during practice or competition, the attending athletic trainer (ATC) is to be notified as soon as possible. EMS will be activated via telephone and will not be on site during competition. In case of a life-threatening emergency at the Palouse Ridge Golf Club, the Washington State University Certified Athletic Trainer or Athletic Training Student will activate EMS using a cellular phone. If possible, the ATC is to stay with the injured student-athlete to monitor all vital signs and provide stabilization for cervical or low back fractures/injuries while someone else is sent to dial the emergency medical number. For practices, emergency equipment such as a vacuum immobilization kit and crutches will be kept in the clubhouse. For competition, emergency equipment such as an AED, spine board, vacuum immobilization kit, crutches, along with other general athletic training supplies, will be located in the back corner of the Palouse Ridge Events Center with the Athletic Training Staff. In the case of an emergency, the Washington State University Athletic Training Services Staff will have final authority on all emergency decisions. Once the ambulance crew arrives, they assume responsibility of the injured student-athlete once he is in the ambulance. Every attempt will be made to immediately follow-up with the student-athlete or actually accompany the student-athlete in the ambulance. The Washington State University Assistant Director of Athletics for Athletic Training Services and the Washington State University Team Physician should be notified as soon as possible. The portable AED is located in the golf shop in the pro shop counter. Emergency Phone: Landline Phone (509/335-4342) located in the clubhouse.

In the event of a suspension of play, the following steps and procedures will be in effect during the term of the entire Regional including practice rounds:

- Only the NCAA can declare a suspension of play implementing this plan into effect. This includes Practice Rounds and Stroke Play.
- The suspension of play will be communicated by radio prior to the sounding of the air horns. The decision to suspend play will be communicated during Practice Rounds by the NCAA or Tournament

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Director. The decision to suspend play during Official Regional Rounds will be communicated to NCAA Rules Officials and/or the Tournament Director. Upon notification of the suspension of play by the NCAA, Tom Crowley will advise all evacuation van drivers by radio to immediately report to their assigned evacuation vans and prepare for clearing the course.

- A non-dangerous situation (e.g. darkness, golf course unplayable, etc.) will be signaled by three short notes of the air horn, repeated. Players may elect to stop play or finish the hole they are playing.
- A dangerous situation (e.g. lightning) will be signaled by one prolonged note of the air horn. Players must stop play immediately and seek shelter. Vans will be in place and clearly marked at each evacuation site.
- After suspension of play has been declared by the NCAA or Host Tournament Director and the air horns have been sounded, Players (Rules Officials, Walking Scorers and Standard Bearers) will proceed to the course evacuation site (van) closest to the hole at which they are playing. Refer to Course Evacuation Plan and Map.
- Players (Rules Officials, Walking Scorers and Standard Bearers) will stay at the evacuation site until notified by the NCAA or Host Tournament Coordinator to resume play or to proceed to the Clubhouse or the designated shelter location.
- When directed by the NCAA or Host Tournament Director, the course evacuation drivers will drive vehicles to the front entrance to the Palouse Ridge Golf Course. Vehicles will return to pick up other Players, etc. until everyone has been evacuated to the Clubhouse.
- Once the suspension has been declared over and play is to resume, the course evacuation drivers will be notified by the NCAA or Host Tournament Director to return Players, Rules Officials, Walking Scorers and Standard Bearers back to the course.
- The vehicles will be parked at their evacuation site location during the course of the week. During Practice Rounds and Stroke Play, vans will be clearly marked at evacuation site locations (#1, #2, #3 etc). If Standard Bearers are used, they will be positioned in full view at the vehicles designated for their Players Group.
- Two short notes of the air horns, repeated will signal resumption of play.
- These suspension procedures can only be modified by the NCAA or Host Tournament Director.

The intent of the evacuation plan is to safeguard all Players, Rules Officials, Walking Scorers, Standard Bearers, Volunteers and Spectators, whenever possible from dangerous weather. Palouse Ridge Golf Club and Washington State University does not expect, nor want, any volunteer to take undue risk. Volunteers and spectators are advised to head in the direction of shelter immediately, avoiding hilltops, lone trees, wire fences and other hazardous locations.

Please Note: Only players, coaches, scorers, officials and volunteers are allowed in the carts. Spectators should proceed to the clubhouse or nearest shelter.

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In the event of an immediate suspension play for a dangerous situation, the committee will sound one long air horn note, repeated. Players must report to the nearest evacuation site to await further instructions and/or obtain transportation to the clubhouse.

Area 1: Holes 1, 2, 3 (Tee and Fairway), 9 (Fairway and Green), 10 (Tee and Fairway) and 18 (Fairway and Green) should walk to the Clubhouse – Area 1

Area 2: Holes 12, 13, 14, and 15 (Tee) should walk to the turnout area behind the 13th green to await transportation back to the clubhouse at Area 2. Shuttles will be available where committee and staff will assist with rides to the clubhouse. – Area 2

Area 3: Holes 3 (green) 4, 5 (Tee), 7 (Green), 8, 9 (Tee), 10 (Green), 11, 15 (Fairway and Green) 16, 17 and 18 (Tee) should walk to the maintenance building, Area 3, to await transportation back to the clubhouse. Shuttles will be available where committee and staff will assist with rides to the clubhouse. – Area 3

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Area 4: Holes 5 (Fairway and Green), 6 and 7 (Tee and Fairway) should walk to the access road behind the 5th green, Area 4, to await transportation back to the clubhouse. Shuttles will be available where committee and staff will assist with rides to the clubhouse. – Area 4

Area 5: Driving range, proceed to the Cart Facility for shelter – Area 5

Weather Evacuation Plan For Players and Coaches	
Hole	Method of Sheltering
#1	Return to Clubhouse
#2	Return to Clubhouse
#3 tee and fairway	Return to Clubhouse
#3 green	Maintenance Building Parking lot
#4	Maintenance Building Parking Lot
#5 tee	Maintenance Building Parking Lot
#5 fairway and green	Access road behind the 5 th green
#6	Access road behind the 5 th green
#7 Tee and Fairway	Access road behind the 5 th green
#7 green	Maintenance building parking lot
#8	Maintenance building parking lot
#9 Tee	Maintenance building parking lot
#9 Fairway and Green	Return to Clubhouse
#10 Tee and Fairway	Return to Clubhouse
#10 Green	Maintenance building parking lot
#11	Maintenance building parking lot
#12	Entry road turnout area
#13	Entry road turnout area
#14	Entry road turnout area
#15 tee	Entry road turnout area
#15 fairway and green	Maintenance building parking lot
#16	Maintenance building parking lot
#17	Maintenance building parking lot
#18 Tee	Maintenance building parking lot
#18 Fairway and Green	Return to Clubhouse
Driving range	Cart Facility

Hospitality/Meals

A breakfast buffet will be available from 5:30 a.m. to 9 a.m. on the practice day and all three competition days at the Holiday Inn Express and Suites. A breakfast buffet option will be available at the course from 7 a.m. to 9 a.m. for purchase. Teams will be able to order from a special tournament menu in the restaurant for post play meals. Each team will have the opportunity to set up an account for the duration of the tournament. The coach will designate, in advance, individuals authorized to make purchases. *Please note that on Sunday May 12th a Mother's Day brunch occurring in the restaurant, however the tournament menu will be available after the practice round.* Hospitality areas will be

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available on the course throughout the tournament with grab and go snacks, water and sport drink stations for participants and coaches only including warm snack options available on holes 6 and 14.

Lost and Found

Lost and Found will be located in the Golf Pro Shop. Please contact Tom Crowley with any questions or inquiries. 828-719-7400 (cell)

Officials

Members of the NCAA Division I Men's Golf Committee, NCAA Rules Officials, and other designated individuals will serve as the officials and will make decisions pertaining to the conduct of the championship, such as pairings, rulings, protests, etc.

The rules officials will be represented by volunteer officials from across the country. Arrangements have been made for Golfstat to provide the computerized scoring system for the championships.

Post-Championship & Competition Site Evaluations

All evaluations will be sent from the NCAA at the conclusion of play.

Registration

Tournament registration will be located in the meeting room of the Holiday Inn Express & Suites - Pullman on Saturday, May 11th from 12 pm to 6 pm. Contingency registration will be done as needed. Championship packets will be distributed at that time and lineups must be submitted.

Please email your Travel Party/Line Up Form to Tom Crowley, thomas.crowley@wsu.edu by Wednesday, May 8.

Scoring

Scorecards for the men's championships shall be kept in strict accordance with Rule 3.3b of the Rules of Golf. The scorecard shall be deemed returned to the Committee when the player has left the designated scoring area.

A daily team score is computed by totaling the lowest scores of four of the five team members. The final team score is determined by totaling each daily score.

Walking scorers will be with each group to record scores.

Team Hosts

For questions regarding your visit to Pullman, Washington, please contact Tom Crowley, Tournament Director, thomas.crowley@wsu.edu - cell phone 828-719-7400.

Videotaping

Institutions are permitted to videotape championship competitions by their teams or their individual student-athletes for archival, coaching, or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for commercial purposes.

Washington State University's Palouse Ridge Golf Club



A venture of Washington State University, Palouse Ridge occupies 315 acres at the east end of the WSU campus and is the home course of the Cougar men's and women's golf teams. A links-style design built to championship standards, the eco-friendly course fits the rolling topography of the Palouse and offers panoramic views of distant mountains in Idaho and Oregon. Palouse Ridge also features a practice facility with a spacious double-ended driving range. One end of the range is reserved for use by the Cougar men's and women's golf teams, as well as a 120-yard practice hole.

The Palouse Ridge Golf Club was designed by golf course architect, John F. Harbottle III. Mr. Harbottle died suddenly of a heart attack in May, 2012 at the age of 53. After opening in 2008, the success of the golf course is accredited by its selection to host the Pac-12 championships in 2012 (women) and 2015 (men). Golf Week listed Palouse Ridge at No. 3 for college courses, behind Yale and Williams College. The length, creativity and decision-making the course requires demands the best from the best.

Golf Digest and Golf Week both pegged it in the second slot in 2009 for the best new courses, and it's already designated as a Certified Audubon Cooperative Sanctuary.

FOR THE 2019 NCAA DIVISION I MEN'S GOLF PULLMAN REGIONAL:

Course Rating: 75.3 Course Slope: 139 Tournament Yardage: 7,246

Parking

Parking will be available on a limited basis at the Palouse Ridge Golf Club. Two spots have been reserved for each team, and the spaces will be designated by institutional signage.

Section 10 - Directions

Driving Directions to the Hotel

Moscow-Pullman Regional Airport to the Holiday Inn Express & Suites – Pullman

1. Head west on Airport Road/Pullman Airport Road toward NE Terre View Drive
2. Turn left to stay on Airport Road/Pullman Airport Road and continue to follow Pullman Airport Road
3. Turn right onto WA-270 West/East Main Street
4. Turn left onto Bishop Boulevard
5. Turn right - destination will be on the right

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Spokane International Airport to the Holiday Inn Express & Suites – Pullman

1. Head north on West Airport Drive toward West Airport Terminal Loop Road
2. Take the ramp onto US-2 East
3. Keep left at the fork and follow signs for Interstate 90 East/Spokane/US 2 and merge onto I-90 East/US-2 East
4. Take exit 279 to merge onto US-195 South
5. Turn left onto WA-27 North/South Grand Avenue
6. Turn right onto SE Bishop Boulevard
7. Turn left - destination will be on the right

Lewiston Regional Airport to the Holiday Inn Express & Suites – Pullman

1. Head northwest toward 4th Street
2. Take the 1st right onto Bryden Avenue
3. Turn left onto 21st Street
4. Turn right onto US-12 East
5. Merge onto US-95 North via the ramp on the left to Moscow/Coeur d'Alene
6. Slight right onto US-195 North Entering Washington
7. Continue onto WA-27 North/South Grand Avenue
8. Turn right onto SE Bishop Boulevard
9. Turn left - destination will be on the right

Driving Directions to Palouse Ridge Golf Club

Holiday Inn Express & Suites – Pullman to the Palouse Ridge Golf Club

1. Head **southeast** toward **SE Bishop Boulevard**
2. Turn left onto **SE Bishop Boulevard**
3. Slight right onto **Bishop Boulevard**
4. Turn left onto **East Main Street**
5. Take the 1st right onto **NE Stadium Way**
6. Turn right onto **NE North Fairway Road**
7. Turn right onto **NE Terre View Drive**
8. Turn right onto **Palouse Ridge Drive** - destination will be on the left

Holiday Inn Express – Pullman - 1190 SE Bishop Boulevard, Pullman, WA 99163

Palouse Ridge Golf Club – 1260 NE Palouse Ridge Drive, Pullman, WA 99163

Section 11 - Drug Testing

The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes.

Athlete Notification

Couriers will notify student-athletes selected for drug testing. Student-athletes will be instructed to read and sign the Individual Championship Student-Athlete Notification Form. Depending on the sport, student-athletes may need to report to drug testing within 60 minutes of notification, after

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their last event of the session, after their last event of the day or at the end of their participation in the championship.

Media Obligations

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligation before reporting to the drug-testing area.

Participating Institution's Notification

While couriers will notify student-athletes of his/her selection for drug testing, it is the student-athlete's responsibility to advise their institution of his/her selection for drug testing.

Prolonged Test

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.), the institution may request reimbursement from the NCAA.

Testing Process

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing collector of the same gender. The length of the collection process depends on the student-athlete's ability to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-athlete is unable to provide an adequate specimen, he/she must remain in the drug-testing area until one is provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

Section 12 - Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under USGA rules. The USGA one-ball rule (brand) will be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use nonmetal spiked shoes during regional and championships competition.

Distance Measuring Devices

During the Championships, a player may obtain distance information by use of a distance-measuring device. If, during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his play (e.g., elevation changes, wind speed, recommendations on club selection, etc.), the player is in breach of Rule 4.3.

A multi-functional device, such as a smartphone or PDA, may be used as a distance-measuring device, but it must not be used to gauge or measure other conditions where doing so would be a breach of Rule 4.3.

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In addition, the use of distance-measuring devices by the designated advice coach is also authorized by the NCAA Committee. The Committee has established the following condition with respect to the conduct of these coaches.

If, during a stipulated round, an advice coach uses a distance-measuring device to gauge or measure other conditions that might affect play, upon discovery of the breach, the advice coach must leave the course for the remainder of that round with no substitution permitted.

If, during a stipulated round, a player asks for these other measured conditions from anyone (including the advice coach) made with a distance-measuring device, the player is in breach of Rule 4.3. If, during a stipulated round, a player is given these other measured conditions from anyone (including the advice coach) made with a distance measuring device and fails to take action to stop this irregular procedure (see Rule 1.3) the player incurs the penalty under Rule 4.3.

Golf Carts

Golf carts will be provided for members of the games committee and selected tournament officials. **There will be no carts assigned to the competing institutions. Participants may not use caddies, golf carts or motorized pull carts during the championship rounds.**

Non-motorized push/pull carts are permitted for any student-athlete competing at the regionals. It is the responsibility of the coach/player using the non-motorized push/pull cart to secure the cart. The host institution/golf course may have push/pull carts but it is not the obligation of the host institution/golf course to secure push/pull carts for any student-athlete.

Please ship all push/pull carts directly to The Palouse Ridge Golf Club:

Attn: Todd Lupkes
2019 NCAA MGOLF REGIONAL
Palouse Ridge Golf Club
1260 NE Palouse Ridge Drive
Pullman, WA 99163

Section 13 – General Public

Spectator Guidelines

Spectators must remain on cart paths or in the rough and approximately 15 yards from the players at all times (including all designated practice areas). There may be NO communication between players and spectators that could be deemed as advice of any nature for the duration of the 18 holes. All institutional personnel, with the exception of the designated coach, are considered spectators. Ringers on electronic devices must be turned off. **Carts will not be provided for spectators (except for prearranged situations to accommodate those with disabilities).**

Since all NCAA championships are considered smoke-free, spectators will be asked to refrain from smoking except in designated areas. Failure to adhere to these policies could result in removal from the course.

Violation/Penalties:

First – Warning

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Second – Spectator will be removed from the course for the remainder of the day

Third – Spectators will be removed from course for the remainder of the competition

Disabled Spectators. The Men's Golf Committee recognizes the unique circumstances surrounding a disabled spectators opportunity to watch the championships. All disabled spectators must provide proper medical documentation that indicates the need for a cart and receive subsequent approval by the NCAA site rep to rent a golf cart at the championships.

Accommodations for Physically Disabled Spectators

For spectators with accessibility issues, the head coach should request in writing special assistance from the tournament director, (Tom Crowley), which should include appropriate medical documentation (e.g., physician's slip, ADA handicap card, etc.). Requests which fall under the ADA statute should be made by the head coaches *no later than Friday, May 10, 2019*. All requests will be reviewed with the golf committee. An ADA shuttle will be available during all rounds of the competition providing shuttle service from the clubhouse to designated spots on the golf course. There will be no charge for ADA accommodations.

Disabled Parents of Participating Student-Athletes

The following protocol has been established with respect to the use of golf carts for disabled spectators:

1. Requests must be submitted no later than Friday, May 10, 2019 - by contacting the tournament director, Tom Crowley, by email: thomas.crowley@wsu.edu
2. Each request should be submitted along with the required supporting medical documentation (e.g. physician's slip, ADA handicap card, etc.) will be forwarded to the NCAA.
3. If the committee approves the use of a cart, only an authorized volunteer will be allowed to drive and additional members of the party will be required to walk the course.

Please contact Tom Crowley with any questions.

Section 14 - Lodging

Headquarter Hotel

Holiday Inn Express & Suites - Pullman

1190 SE Bishop Boulevard

Pullman, WA 99163

Main Phone: 509-334-4437

Sarah Daoud

sdaoud@hiepullman.com

Team Hotels

The Holiday Inn Express & Suites - Pullman will serve as the team hotel for the 2019 NCAA Regional. Reservations may be made by calling Sarah Daoud, 509-334-4437 or e-mail sdaoud@hiepullman.com

The cut-off date for making reservations is **5 p.m. (Pacific Time) on Monday, May 6.**

Participating institutions are responsible for the rooms reserved by the NCAA. If an institution prefers to stay in another hotel, the institution must:

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1. Obtain a release of the rooms in writing from the hotel's general manager, or
2. Utilize the rooms for persons accompanying the official travel party

In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of rooms at the assigned hotel, it will be charged for those rooms.



Any additional rooms for family, friends, and team supporters may open after this time but additional rooms may be available at the following:

Residence Inn
1255 NE North Fairway Road
Pullman, WA 99163
509-332-4400

Courtyard Inn by Marriott
1295 NE North Fairway Road
Pullman, WA 99163
509-332-1500

Section 15 - Media Services

Credentials – Photos, Participant

Members of the media wishing to request credentials should contact the host sports information director, Jessica Holmes, 509-335-0255 and jessica.holmes@wsu.edu.

Media Materials Requested

Please forward the following items to Jessica Holmes, 509-335-0255 and jessica.holmes@wsu.edu by mid-day on Wednesday, May 8:

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- All press releases and updated stats and bios

Section 16 - Medical

Athletic Training

Athletic trainers will be available at the course and in the training area beginning one hour prior to competition as well as during competition. A physician will be on call during the competition.

Athletic trainers will be available in the athletic training room beginning one hour prior to competition as well as during competition. A physician will be on call during the competition. The athletic training room will be located in the Palouse Ridge Golf Club Events Center and will be available for use as needed. **Please arrange with Megan Lawler (megan.n.lawler@wsu.edu) regarding any needs you may have for treatments prior to or following competition.**

Championship Medical Contacts

Megan Lawler, Men's Golf Athletic Trainer – 408-688-1959, megan.n.lawler@wsu.edu
Andy Gepford, Head Athletic Trainer – 509-335-7159, Andrew.gepford@wsu.edu
Dr. Leyen Vu – 509-335-6213

Concussion Management

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at <http://www.ncaa.org/health-and-safety>.

Hospitals and Emergency Services

Pullman Regional Hospital
509-336-7359 (ER)
509-332-2541 (main)
835 SE Bishop Blvd
Pullman, WA 99163
www.pullmanregional.org

Medical Examinations/Skin Checks

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

Section 17 - Participant Expectations & Guidelines

Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior. Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of sportsmanship and respect for officials and opponents and their supporters.

Misconduct

Please refer to the Division I Men's Golf Pre-Championships Manual.

Sportsmanship

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

Sports Wagering

Please refer to the Division I Men's Golf Pre-Championships Manual.

Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the

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applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

Section 18 - Team Travel/Transportation

Airports

Spokane, WA (GEG)

Alaska Airlines 800/426-0333
Delta Airlines 800/221-1212
Frontier Airlines 800/432-1359
Horizon Airlines 800/547-9308
Southwest Airlines 800/435-9792
United/United Express 800/241-6522
US Airways 800/428-4322

Pullman, WA (PUW)

Horizon Airlines
800/547-9308
509/334-1877

Lewiston, ID (LWS)

SkyWest Airlines (Delta)
800/221-1212

Rental Cars

Spokane International Airport

Alamo 800/432-5266
Avis 800/331-1212
Budget 800/527-0700
Dollar 800/800-4000
Enterprise 800/325-8007
Hertz 800/654-3131
National 800/227-7368
Thrifty 800/367-2277

Pullman/Moscow Regional Airport

Budget
800/653-8420
509/334-0998
Hertz
800/654-3131
509/332-4485

Lewiston - Nez Perce County Regional Airport

Budget
800/653-8420
208/746-0488
Hertz
800/654-3131
208/746-0411

Section 19 - Tickets

Ticket Prices

Admission is free to the three-day event.

Section 20 - Travel Party

Squad Size

Participating teams are limited to a squad size of five (5) eligible student-athletes. However, teams may bring a sixth player as a substitute.

Section 21 - Uniforms

Contestants must wear uniforms of the same color during competition and practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts

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may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of the item as long as it conforms to NCAA Bylaw 12.5.4. For television purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships. Team members are not required to wear the same headgear. In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. Please refer to the host institution's pretournament mailing for the definition of appropriate attire at the golf course.

Logo Policy*

[Reference: Bylaw 12.5.4 in the NCAA Division I and II Manuals, and Bylaw 12.5.3 in the NCAA Division III Manual.]

The provisions of Bylaw 12.5.4 (Divisions I and II) or Bylaw 12.5.3 (Division III) indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

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APPENDIX A

Travel Party/Lineup Information Form

Please submit this form by 5 p.m. Eastern, Wednesday, May 8
To Tom Crowley, thomas.crowley@wsu.edu

Institution: _____

Head Coach:

Name: _____

Cell Phone: _____

Assistant Coach:

Name: _____

Cell Phone: _____

Travel Information:

Date of Arrival: _____ Arrival Time: _____

Flight #: _____ Airline: _____

Originating City: _____ Destination City: _____

We will be driving to the site.

Please note that numbers listed for coaches and assistant coaches will be uploaded into the text message system to communicate weather updates and delays



2019 NCAA D-I MEN'S GOLF CHAMPIONSHIPS Terms of Competition-Substitution

Regional Championship

Prior to a Regional Championship round, a team may substitute a sixth player for any member of the team, provided that:

- The NCAA Golf Committee or the NCAA Rules Committee is notified of the substitution at least 10 minutes prior to that team member's starting time.
- The sixth player is an eligible member of the institution's team.

Note: When a team has substituted a sixth player, the substitution becomes final 10 minutes prior to that team member's starting time and no further changes may be made by the team for that round. However, prior to the 10 minute mark, the team may withdraw the substitution by notifying the NCAA Golf Committee or NCAA Rules Committee and may substitute for another player as provided above.

The team member that was substituted for, becomes the sixth player and the team is limited to that player, if the team wishes to substitute a player prior to any subsequent Regional Championship round.

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APPENDIX C



2019 NCAA D-I MEN'S GOLF CHAMPIONSHIPS

Substitution Form

_____ (Substitute)

_____ (Player being substituted for)

_____ (Time/Date of Notification)

_____ (Round) _____ (Player's Starting Time/Tee)

_____ (Coach's Signature)

The notification of the substitution must be made within the 10 minute time limit as specified in the Terms of the Competition-Substitution doc. This form is to confirm this and that the substitution has been approved by the coach. The substitution becomes final 10 minutes prior to the player's starting time. Please provide this signed form to the Site Representative/Games Committee Chair or the Head Rules Official as soon as possible.

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APPENDIX D

NCAA DIVISION I MEN'S GOLF
OFFICIAL LINEUP
(Must be turned in at registration)

Team Name: _____

Head Coach Name: _____

Head Coach Cell: _____

Asst. Coach Name: _____

Asst. Coach Cell: _____

Players Name (In playing order):

1. _____

2. _____

3. _____

4. _____

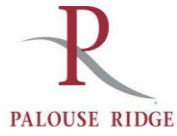
5. _____

Substitute

6. _____

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APPENDIX E



Evacuation Routing

- Area 1 - Clubhouse
- Area 2 - Turnout behind 13th green
- ▲ Area 3 - Maintenance building
- ➔ Area 4 - Access road behind 5th green
- Area 5 - Cart facility

Designed by John F. Harbottle III, ASGC