MEMORANDUM

August 13, 2019

TO: Head Coaches of NCAA Institutions that Sponsor Division I, II and III
         Women's Golf.

FROM: Carol A. Reep
            Associate Director, Championships & Alliances (Division I)

            Nancy O'Hara
            Coordinator, Championships & Alliances (Division III)

            Jay Jay Rackley
            Coordinator, Championships & Alliances (Division II).

SUBJECT: Registration of 2019-20 Tournaments.

Golfstat will continue to serve as the computer service used by the NCAA Division I, II and III Women's Golf Committees to process regular-season results for ranking and selection purposes for the 2020 NCAA Division I, II and III Women's Golf Championships. It is important that the enclosed registration and roster forms be completed accurately and **returned no later than Oct. 1**. Additions to your roster can be made by contacting Brian Laesch, Golfstat, P.O. Box 548, Bloomington, Illinois 61702-0548 (fax: 309-829-4792; phone: 309-828-6430; email: mail@golfstat.com). Institutions that fail to register with Golfstat will be assessed a $500 fine for DI and a $200 fine for Divisions II and III. In addition to the roster information, when hosting a tournament, you must report scores using one of the online options (Windows Console Based, Web Based or Live Scoring).

When registering a tournament and reporting scores, please provide the name and email of the scoring contact. Tournaments must be registered in order to be used for selection purposes. It is important to note that the host institution of a regular season event is required to submit results from their tournament into Golfstat by no later than 5:00 p.m. (Eastern time), two days following the conclusion of the event. *For example, if a tournament ends on Tuesday, the host institution will be required to submit its results into Golfstat by no later than 5:00 p.m. (Eastern time), on Thursday.*

Host institutions that fail to submit tournament results within the established timeframe will be assessed a financial penalty of $500 for DI and $200 for DII and DIII per occurrence, up to a maximum penalty of $750 for DI and $600 for DII and DIII. If a registered tournament is canceled, please contact Golfstat.

Golfstat has received notification from WAGR^{TM} that probation will no longer be applied to new tournaments, as long as event details are supplied two months in advance to Golfstat. Flexibility in this regard will be available for new events played at the beginning of the season, and for new events created quickly to cover other shortened/cancelled events, as long as event information is supplied as soon as possible.

National Collegiate Athletic Association

Creating a pathway to opportunity for college athletes
The NCAA is an equal opportunity employer that values inclusive excellence in the workplace.

If you are hosting a new event in 2019-20, or change the name/sponsor, course, or location of your existing tournament, please let Golfstat know as soon as possible so they can notify WAGR. Please send tournament name, course, and dates to Brian Laesch at brian@golfstat.com. When Golfstat tournament registration begins in August, please register as soon as possible, the same way you normally do. This will ensure that your tournament will be included in the statistical data sent to WAGR.

All tournaments must meet the following minimum standards:

1.   The USGA's Rules of Golf must be followed. Note that all scores must be actual; no stroke limits are allowed.

2.   For Division I, a golf course used for a tournament must have a **minimum length of 5,800 yards** to be considered for selection purposes.

      For Divisions II and III, the women's golf committees have adjusted the minimum yardage requirement to be relative to par to be considered for selection purposes and is as follows:

      - **Par 70 – 5,600**
      - **Par 71 – 5,700**
      - **Par 72 – 5,800**
      - **Par 73 – 5,900**
      - **Par 74 – 6,000 (Division III only)**

3.   For Division I, the low four scores per round from the designated five-player teams shall be used in Division I tournaments. If a play six, count four format is used, the coach must designate the top five players. If this is not done, the first five players listed on the lineup sheet will be used for scoring purposes. *Schools are required to compete as a team if they enter four or more players in a tournament using one of the designated formats in order to use the event results for consideration for rankings and selection purposes as an at-large team. Schools that enter three or less players in a tournament or would like to enter players in an event beyond those required for team participation in one of the designated formats may participate as individuals.*

      Additionally, it is important to note that an institution may not compete in separate tournaments on the same date of competition with the opportunity to count both events towards team selections. Should an institution choose to do this, one team must be declared an "A" team while the other would be designated as a "B" team. The "B" team results will not count towards selections as an at-large team.

4.   For Division II and DIII tournaments, the low four scores per round from the designated five-player teams shall be used in tournaments. Individuals may participate. If a play six, count four format is used, the coach must designate the top five players. If this is not done, the first five players listed on the lineup sheet will be used for scoring purposes.

5.   Disqualification for breach of the rules of golf applies to only that round.

6.   If, due to injury or illness, a player is unable to start or finish a round, that player is eligible to play in subsequent rounds with the approval of the rules committee.

7.   Players must carry their own bags or use nonmotorized pull carts. An exception to this policy will be if the participant is permanently disabled or if carts are required to be used for a regular-season tournament round due to extenuating circumstances such as weather and/or lack of daylight that could result in play not being completed for an event, then the competing players only may share a cart.

8.   **FOR DIVISION I and III ONLY:** Match play is an approved format for regular season events and the results will be used for selections. Coaches should refer to the 2019-20 Pre-Championships Manual for procedures specific to match play competition.

Support questions for registration, scoring, statistics and rankings can be sent to mail@golfstat.com and will be appropriately and expeditiously routed to Sara Burris, Ali Szafranski or Marcus El. Business Operations Support questions can be sent to Brian Laesch at brian@golfstat.com.

Registering your student-athletes, registering your tournaments and the Non-Live scoring software are all provided by the NCAA. If you wish to receive Customized Ranking Analysis Reports, Live Scoring software, or any of the other Golfstat services you may order those directly through Golfstat. Golfstat's first public ranking will be Oct. 16. If you want ranking information earlier, that information will be available on your Golfstat report.

CAR/NDO/JR

Enclosures

cc (memo only): Mr. Brian Laesch
                 NCAA Division I, II and III Women's Golf Committees