



*2022 DIVISION III*  
**FOOTBALL**  
**CHAMPIONSHIP**

***PRE-CHAMPIONSHIP***  
***2022-23 MANUAL***

# Division III Football

## Contents

|  |    |
|--|----|
| Section 1 • General Administration.....                                | 9  |
| Section 1•1 NCAA Tournament Operations Staff Contact Information ..... | 9  |
| Section 1•2 National Committee .....                                   | 9  |
| Section 1•3 Regional Advisory Committees.....                          | 9  |
| Section 1•4 Important Dates.....                                       | 10 |
| Section 1•5 Division III Commencement Conflict Policy.....             | 11 |
| Section 1•6 Division III Philosophy.....                               | 11 |
| Section 1•7 Ethical Behavior by Coaches.....                           | 12 |
| Section 1•8 Equipment.....   | 12 |
| Section 1•9 Rules.....   | 13 |
| Section 1•10 Uniforms .....  | 13 |
| Section 2 • Determination of Championship Participation.....           | 14 |
| Section 2•1 Championship Format .....                                  | 14 |
| Section 2•2 Results.....   | 16 |
| Section 2•3 Selections Information .....                               | 16 |
| Section 2•4 Selection Criteria .....                                   | 20 |
| Section 2•5 Site Selection.....  | 22 |
| Appendix A • Bracket.....  | 24 |
| Appendix B • Sport Sponsorship.....                                    | 25 |
| Appendix C • Strength of Schedule Calculation.....                     | 31 |
| Appendix D • Field Diagram.....  | 32 |

# Section 1 • General Administration

## Section 1•1 NCAA Tournament Operations Staff Contact Information

J.P. Williams  
Associate Director, Championships and Alliances  
P.O. Box 6222 / Indianapolis, Indiana 46206-6222  
317-917-6761 / [jpwilliams@ncaa.org](mailto:jpwilliams@ncaa.org)

Jonathan Youngblood  
Coordinator, Championships and Alliances  
P.O. Box 6222 / Indianapolis, Indiana 46206-6222  
317-917-6965 / [jyoungblood@ncaa.org](mailto:jyoungblood@ncaa.org)

## Section 1•2 National Committee

Current members of the committee are:

| REGION I  | REGION II  |
|---|--|
| Gregg Kaye<br>Commissioner<br>Commonwealth Coast Conference                 | Blaise Faggiano<br>Assistant Athletics Director/Head Football Coach<br>Utica College |
| REGION III  | REGION IV  |
| J.J. Nekoloff<br>Associate Commissioner<br>Old Dominion Athletic Conference | John Snell<br>Associate Athletic Director<br>Baldwin Wallace University              |
| REGION V  | REGION VI  |
| Matt Jeter<br>Head Football Coach<br>Simpson College                        | Matt Moore<br>Head Football Coach<br>University of Northwestern-St. Paul             |

For additional information about the football championship, contact:

J.P. Williams  
Associate Director, Championships and Alliances  
NCAA  
317-917-6761 / [jpwilliams@ncaa.org](mailto:jpwilliams@ncaa.org)

J.J. Nekoloff, chair  
Associate Commissioner  
Old Dominion Athletic Conference  
540-537-8974 / [jnekoloff@odaonline.com](mailto:jnekoloff@odaonline.com)

## Section 1•3 Regional Advisory Committees

| NAME              | INSTITUTION                 | CONFERENCE   |
|-------------------|-----------------------------|--|
| REGION I          |                             |  |
| Gregg Kaye, chair | Commonwealth Coast Football | Commonwealth Coast Football                        |
| Michael Lichten   | University of New England   | Commonwealth Coast Football                        |
| Scott Linn        | Alfred State                | Eastern Collegiate Football Conference             |
| Carey Eggen       | Framingham State            | Massachusetts State Collegiate Athletic Conference |
| Mike Cerasuolo    | Springfield College         | New England Women's and Men's Athletic Conference  |
| John Davis        | Misericordia                | Middle Atlantic Conference                         |

## DIVISION III FOOTBALL

| NAME                   | INSTITUTION                      | CONFERENCE  |
|------------------------|----------------------------------|---|
| <b>REGION II</b>       |                                  |   |
| Blaise Faggiano, chair | Utica                            | Empire 8  |
| Curt Fitzpatrick       | Morrisville State                | Empire 8  |
| Kevin DeWall           | Hobart                           | Liberty League  |
| Amanda DeMartino       | The College of New Jersey        | New Jersey Athletic Conference                          |
| Brad Fordyce           | Dickinson                        | Centennial Conference                                   |
| Geno Demarco           | Geneva                           | Presidents' Athletic Conference                         |
| <b>REGION III</b>      |                                  |   |
| J.J. Nekoloff, chair   | Old Dominion Athletic Conference | Old Dominion Athletic Conference                        |
| Hunter Sims            | Howard Payne                     | American Southwest Conference                           |
| Scott Yoder            | Shenandoah                       | Old Dominion Athletic Conference                        |
| Jerheme Urban          | Trinity                          | Southern Athletic Association                           |
| Jeff Filkovski         | North Carolina Wesleyan          | USA South Athletic Conference                           |
| <b>REGION IV</b>       |                                  |   |
| John Snell, chair      | Baldwin Wallace                  | Ohio Athletic Conference                                |
| Matthew Theobald       | Hanover                          | Heartland Collegiate Athletic Conference                |
| Jason Couch            | Alma                             | Michigan Intercollegiate Athletic Association           |
| Matt Tanney            | Wabash                           | North Coast Athletic Conference                         |
| Scott Donaldson        | Heidelberg                       | Ohio Athletic Conference                                |
| <b>REGION V</b>        |                                  |   |
| Matt Jeter, chair      | Simpson                          | American Rivers Conference                              |
| Jeff McMartin          | Central                          | American Rivers Conference                              |
| Jesse Scott            | Wheaton                          | College Conference of Illinois and Wisconsin            |
| Ben Coopriider         | Grinnell                         | Midwest Conference                                      |
| Jim Hamad              | Aurora                           | Northern Athletics Collegiate Conference                |
| <b>REGION VI</b>       |                                  |   |
| Matt Moore, chair      | Northwestern-St. Paul            | Upper Midwest Athletic Conference                       |
| Nick Winecke           | Saint Mary's                     | Minnesota Intercollegiate Athletic Conference           |
| Keith Buckley          | Pacific University               | Northwest Conference                                    |
| Chris Krich            | La Verne                         | Southern California Intercollegiate Athletic Conference |
| Robbie Schomaker       | Greenville                       | Upper Midwest Athletic Conference                       |
| Wesley Beschorner      | Wisconsin-Eau Claire             | Wisconsin Intercollegiate Athletic Conference           |

## Section 1•4 Important Dates

|                   |  |
|-------------------|--|
| Wednesday, Nov. 2 | First published ranking of regional advisory committee.                        |
| Thursday, Nov. 3  | Deadline for potential preliminary-round hosts to submit budget information.   |
| Monday, Nov. 7    | Mandatory potential host call, 1 p.m. Eastern time.                            |
| Wednesday, Nov. 9 | Second published ranking of regional advisory committee.                       |
| Sunday, Nov. 13   | Selection and notification of teams for championship. Final published ranking. |

## CHAMPIONSHIP DATES

### 2022 Championship Dates

|               |   |
|---------------|---|
| First Round   | Saturday, Nov. 19, on campus, Noon local time   |
| Second Round  | Saturday, Nov. 26, on campus, Noon local time   |
| Quarterfinals | Saturday, Dec. 3, on campus, Noon local time  |
| Semifinals    | Saturday, Dec. 10, on campus, TBD, ESPN+  |
| Championship  | Friday, Dec. 16 at 7 p.m. Eastern time on ESPNU; Navy Marine Corps Stadium, Annapolis, Maryland; hosted by Stevenson University |

## DATE FORMULA

|                   |                                   |
|-------------------|-----------------------------------|
| First Round (16)  | Next-to-last Saturday in November |
| Second Round (8)  | Last Saturday in November         |
| Quarterfinals (4) | First Saturday in December        |
| Semifinals (2)    | Second Saturday in December       |
| Championship      | Third Friday/Saturday in December |

## FUTURE DATES

### 2023 Championship Dates

|               |  |
|---------------|--|
| First Round   | Saturday, Nov. 18, on campus   |
| Second Round  | Saturday, Nov. 25, on campus   |
| Quarterfinals | Saturday, Dec. 2, on campus  |
| Semifinals    | Saturday, Dec. 9, on campus  |
| Championship  | Friday/Saturday, Dec. 15/16, Salem Stadium, Salem, Virginia; City of Salem and Old Dominion Athletic Conference. |

## Section 1.5 Division III Commencement Conflict Policy

If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championship manager in writing one week before the selection date for the governing sports committee to accommodate a request to alter the championship schedule.

The following guidelines apply to commencement requests:

- Applies to team sports only.
- The governing sports committee, in consultation with participating institutions, would reschedule the game on the nearest possible date if a participating school has a conflict.
- Does not apply to predetermined finals sites.

The governing sports committee shall make a good-faith effort to accommodate participating institutions in non-predetermined preliminary-round contests with multiple teams participating at the same site.

## Section 1.6 Division III Philosophy

The Division III championships philosophy is to field the most competitive teams possible while minimizing missed class time; to emphasize regional competition in regular-season scheduling; and to provide representation in NCAA championship competition by allocating berths to eligible conferences, independent institutions and a limited number of at-large teams, realizing that this may be done at the expense of leaving out some championship-caliber teams.

## Section 1•7 Ethical Behavior by Coaches

---

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under their direction. Therefore, it is imperative that they demonstrate and demand high principles of sportsmanship and ethical behavior.

## Section 1•8 Equipment

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All equipment provided to one team by the host should be provided for both teams. However, it is not the responsibility of the host to provide equipment that is not required or listed in this manual and/or the preliminary host operations manual. For example, we do not require the host to provide a stationary bicycle.

### FOOTBALLS

Football Models: The Wilson F1233 (Classic - Tan), F1002 (GST - Red), F1003 (GST - Tan), F1105 (GST Prime – Red), F1103 (GST Prime - Tan) footballs are the official balls for the championship and will be used in all rounds of competition. Institutions will be allowed to choose the model of Wilson football they wish to use while on offense throughout the championship.

Wilson will provide 12 footballs to each of the 32 teams that qualify for the playoffs. Teams should retain the 12 footballs to use throughout the playoffs. Additional balls will be provided for the championship game. If additional footballs are needed in the quarterfinals, teams should notify the NCAA national office.

### BENCHES

Visiting teams should be provided equal seating to what the home team is given. A minimum of four benches is recommended on each side.

### COACHES' BOOTHS

The host institution must provide a coaches' booth for the visiting team that is protected from the elements, capable of accommodating a minimum of three coaches, and comparably equipped to the home team's coaching booth. A separate and private area must be provided in the press box for the home and visiting coaches. If two comparably equipped booths are not available, the visiting team shall be provided with the better of the two booths.

### FIELD TELEPHONES

Each team will be responsible for providing its own field telephone. Teams may use as many phones as they wish but are responsible for providing their own phones and making sure they are in good working order.

### HEATERS

The host institution will be responsible for providing two sideline heaters if requested by the visiting team, and any associated rental fee will be reimbursed to the host institution as a championship budget expense. The host should ask the visiting team this question on the Monday call so proper arrangements can be made. It is NOT allowed for visiting teams to bring their own heaters.

### LIFTS

If a lift is provided, it must accommodate both teams for videotaping. Before the game, the site representative, along with the host institution, needs to confirm that the weather permits the use of the lift. If there is any hesitation due to inclement weather about the safety of those on the lift, the lift should not be used by either team. The host will need to locate the next best place for videotaping.

### LOCKER ROOMS

Locker rooms must be of adequate size to accommodate the squad size, with working showers and water, and must be available for both teams. Restrooms, marker boards or chalkboards, and chairs or benches to accommodate the entirety of

the visiting team's roster also must be provided. If the distance to the locker room warrants it, a secondary location should be established for teams to use during pregame, halftime and postgame.

### PLAY CLOCKS

Fully functional play clocks that can be set to both 40 and 25 seconds are required at all Division III championship playoff games.

## Section 1•9 Rules

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[Reference: Bylaw 31.1.6 in the NCAA Manual.]

Per NCAA Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with the NCAA rules, or those rules adopted by an outside organization.

NCAA Football Rules and Interpretations will be followed. Questions regarding rules interpretations should be addressed to: Steve Shaw, Secretary-Rules Editor, NCAA Football Rules Committee, Southeastern Conference, 4 Baltusrol Court, Shoal Creek, Alabama 35242 (205-458-3000 ext. 3025).

## Section 1•10 Uniforms

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The host institution team will be the home team and will wear dark jerseys in preliminary-round games. The visiting team will wear white jerseys. For the championship game, the home team will be decided by the Division III Football Committee. The game officials will enforce uniform requirements as prescribed in the 2022 NCAA Football Rules and Interpretations.

### LOGOS

[Refer to General Administrative Guidelines, Section 7.](#)

# Section 2 • Determination of Championship Participation

## Section 2.1 Championship Format

The championship provides for a maximum field of 32 teams. The 32 teams will be placed in four competition brackets, each consisting of eight teams.

Geographic proximity takes precedence when placing teams on the bracket. Play will continue in second-round, quarterfinal, semifinal and final competition. The first four rounds will be played on the campus of one of the competing institutions or at an alternate site approved by the Division III Football Committee. The championship will be played in Shenandoah, Texas. The championship bracket is listed in [Appendix A](#).

### SCHEDULE OF EVENTS/START TIMES

**Arrival Times at Playoff Sites.** Institutions participating in all preliminary contests may arrive the day of the game, but not later than two hours before the scheduled start of the contest. However, the head coach and at least one other institutional administrator must attend the pre-championship meeting scheduled by the Division III Football Committee in conjunction with the host institution.

Teams participating in the national championship game shall arrive not later than 10:30 a.m. Wednesday. The participating head coaches and select players at the Stagg Bowl are required to attend media day.

Exceptions to arrival times at competition sites must be approved by the Division III Football Committee.

**Order of Events.** All first-, second- and quarterfinal-round games will start at noon local time. Semifinal and championship games will be televised on an ESPN platform and are subject to change from the noon starting time. Any other starting time must be approved by the Division III Football Committee.

#### Suggested Pregame Schedule

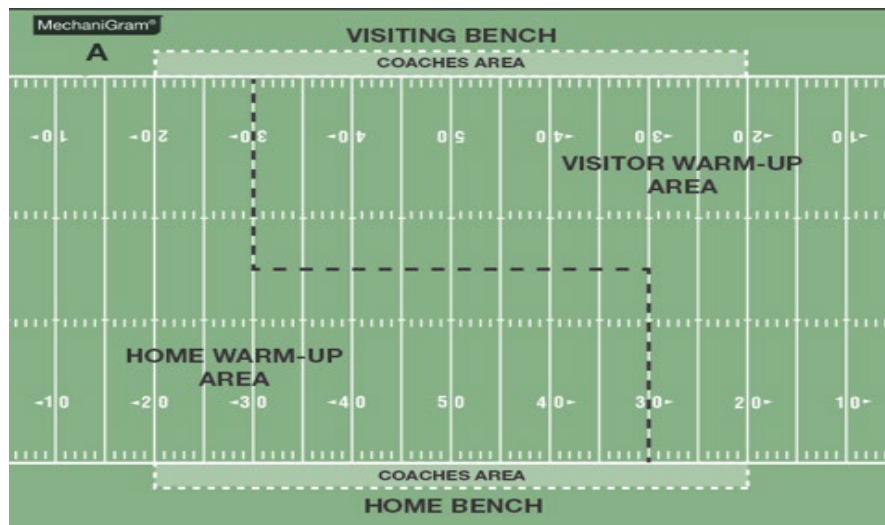
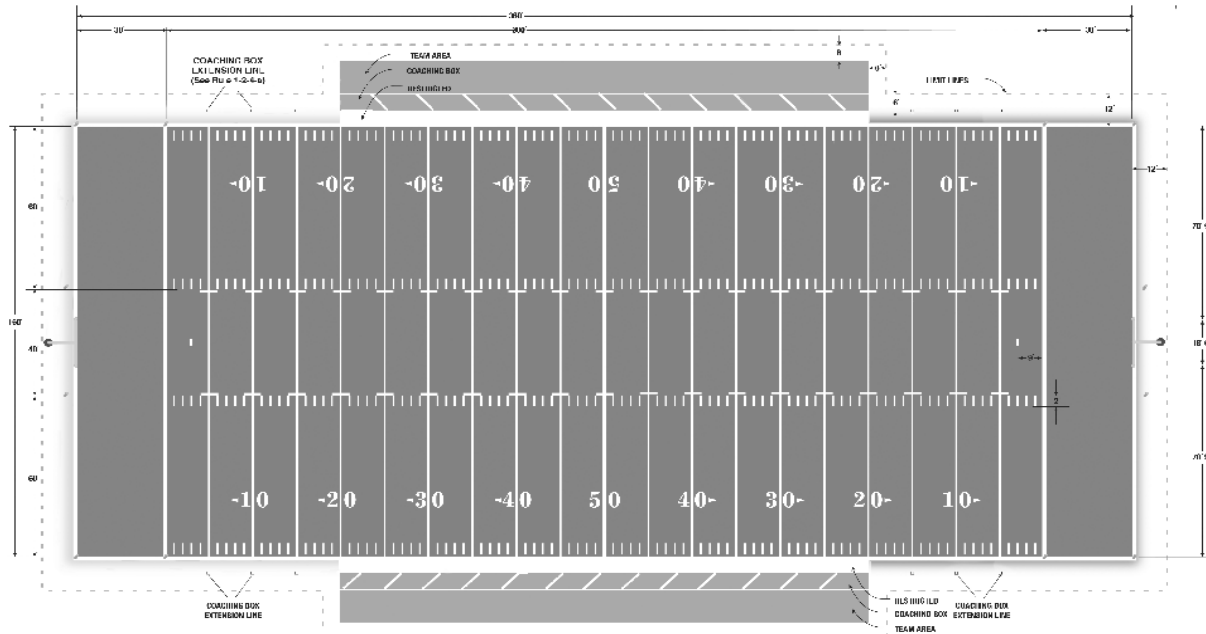
|            |   |
|------------|---|
| 10 a.m.    | Field open for stretching and walk-through.                                       |
| 10:30 a.m. | L shape in front of own bench.  |
| 11 a.m.    | Officials' meeting with timer, ball persons and chain gang.                       |
| 11:15 a.m. | 45-45 allow 10-yard buffer for officials and game representative.                 |
| 11:40 a.m. | Teams leave field — introduction of players.                                      |
| 11:45 a.m. | Officials notify teams in locker rooms.   |
| 11:50 a.m. | Teams return to field; visitors first, then home (go directly to team sidelines). |
| 11:55 a.m. | National anthem.  |
| 11:58 a.m. | Coin toss.  |
| Noon       | Kickoff.  |

It is understood that this schedule could be modified to accommodate television or special activities associated with the game.

**Warmup.** Teams participating in the championship may begin pregame warmups a maximum of 90 minutes before kickoff. If the host permits teams to do so, they may warm up on the field 120 minutes before kickoff.



Pregame Warmup Areas



**Pregame Policies:**

Kickers should be allowed to kick at both ends of the field until 60 minutes prior to kickoff. At 60 minutes prior to kickoff, the field shall be divided into an "L-shaped" configuration with the 30-yard lines forming the "L." At 40 minutes prior to kickoff, the field shall be divided at the 45-yard lines (leaving a 10-yard buffer zone between the two teams) until the teams leave the field after warm-ups.

**SQUAD SIZE/TRAVEL PARTY**

[Reference: Bylaw 31.1.5 in the NCAA Manual.]

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies can be found online at [ncaa.org/championships/travel/championships-travel-information](http://ncaa.org/championships/travel/championships-travel-information). Transportation and per diem expenses will be provided for the official traveling party of 68. Replacements are permitted up to 10 minutes before game time; after this time, no replacements shall be permitted for any reason (see Certification of Eligibility/Availability in the Division III General Section).

The number of student-athletes in competitive uniform (58) shall not exceed the prescribed number during pregame practice or at the start of the contest. An institution that is advised it is in violation of this regulation and does not conform to it promptly shall automatically forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

## Section 2•2 Results

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### SCORE REPORTING

The score-reporting and stats-reporting processes are combined for Division III football. Schools will submit all schedule and results information to the NCAA statistics site ([web1.ncaa.org/stats/StatsSrv/login](http://web1.ncaa.org/stats/StatsSrv/login)), and this information will then be transferred into the score-reporting system for use by the sports committees. Specific instructions and reporting deadlines will be communicated to SIDs in a memo from the media coordination and statistics staff. For questions regarding the reporting process, please contact Sean Straziscar at [sstraziscar@ncaa.org](mailto:sstraziscar@ncaa.org) or 317-917-6122.

The sports information director at each institution was sent instructions on how to submit information to the score-reporting system.

### FORFEITS

For the purpose of selection to NCAA championships in Division III, there is no forfeit of a contest until the referee or other appropriate contest official has assumed jurisdiction of the contest in accordance with the applicable playing rules. When a team does not appear (e.g., due to weather conditions, accidents, breakdown of vehicles, illness or catastrophic causes), a forfeit is not recorded. An institution shall not, for statistical purposes, declare a forfeit for nonfulfillment of a contract. Such instances shall be considered a “no contest.”

If you have any questions, please do not hesitate to contact Sean Straziscar at the NCAA national office.

## Section 2•3 Selections Information

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[Reference: Bylaws 31.01.2, 31.01.3 and 31.3 in the NCAA Manual.]

All teams shall be selected by the Division III Football Committee, assisted by regional advisory committees that serve in an advisory capacity only. Teams will be selected not later than Sunday, Nov. 13.

The Division III Football Committee will select teams to the championship based on the following selection principles:

After the determination of the automatic (Pool A - 27) berths, the committee will determine the Pool B (0) selection, followed by the Pool C (5) selections.

Pool B is reserved for independent institutions and institutions that are members of conferences that do not receive automatic qualification. The number of eligible institutions in Pool B is determined by subtracting the number of eligible institutions in Pool A (total number of institutions in conferences with automatic qualification) from the total number of active Division III institutions sponsoring the sport.

The number of berths available for Pool B institutions is determined by dividing the number of institutions eligible in Pool B by the access ratio for Pool A (total number of institutions in conferences with automatic qualification divided by the number of Division III conferences with automatic qualification).

Pool B = (number of independents and non-qualifying conference members) divided by (the access ratio for Pool A) — with the result truncated to the nearest whole number (e.g., 5.61 truncates to 5).

Berths from Pools B and C will be selected on a national basis, using regional selection criteria. There will be no predetermined regional allocations for Pools B and C.

### ALLOCATION OF BERTHS

The 32-team field will consist of three selection pools. First, 27 berths (Pool A) will be allocated to automatic-qualifying conferences. The criteria for receiving automatic qualification are outlined in Bylaw 31.3.4 of the 2022-23 NCAA Division III Manual. Second, zero berths (Pool B) will be reserved for true independents and those teams that are members of conferences that do not qualify for automatic qualification.

Five berths (Pool C) will be reserved for institutions from automatic-qualifying conferences that are not their conference champions, and the remaining teams from Pool B.

## AUTOMATIC QUALIFICATION

The 27 conferences that will receive automatic-qualifying berths in 2022 are:

|  |   |
|--|---|
| American Rivers Conference                         | New England Women's and Men's Athletic Conference       |
| American Southwest Conference                      | New Jersey Athletic Conference                          |
| Centennial Conference                              | North Coast Athletic Conference                         |
| College Conference of Illinois and Wisconsin       | Northern Athletics Collegiate Conference                |
| Commonwealth Coast Football                        | Northwest Conference                                    |
| Eastern Collegiate Football Conference             | Ohio Athletic Conference                                |
| Empire 8   | Old Dominion Athletic Conference                        |
| Heartland Collegiate Athletic Conference           | Presidents' Athletic Conference                         |
| Liberty League                                     | Southern Athletic Association                           |
| Massachusetts State Collegiate Athletic Conference | Southern California Intercollegiate Athletic Conference |
| Michigan Intercollegiate Athletic Association      | Upper Midwest Athletic Conference                       |
| Middle Atlantic Conference                         | USA South Athletic Conference                           |
| Midwest Conference                                 | Wisconsin Intercollegiate Athletic Conference           |
| Minnesota Intercollegiate Athletic Conference      |   |

## AT-LARGE SELECTION

Bylaw 31.3.3.1 — Countable Competition. For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of United States four-year, degree-granting institutions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

## IN-REGION COMPETITION

To be considered during the at-large selection process (Pools B or C), an institution must play at least 70% of its competition against Division III in-region opponents, unless a waiver has been approved by the Division III Championships Committee.

## PARTICIPATION PROCEDURES

When requested, the host institution or sponsoring agency shall make the field available two hours before kickoff, weather permitting. Teams should only utilize one half of the field in the event that both teams choose to take the field for practice once the facilities are made available. The appropriate committee representative, after consultation with the competing coaches, shall establish practice locations and schedules.

**Banners, Cheerleaders, Mascots and Bands.** Cheerleaders, dance team members and mascots shall be admitted, if in uniform, via the gate list furnished to the host institution by the competing schools' directors of athletics. A maximum of 12 cheerleaders plus one mascot and one cheerleader coach may be admitted. All other institutional representatives will be admitted only upon presentation of a ticket.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleader Coaches and Advisors (AACCA). This includes all guidelines and prohibitions pertaining to partner stunts in indoor facilities (see Appendix A in the Division III General Requirements Handbook)

Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads and their activities, yells and stunts is solely the participating institution's responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform.

Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance.

Band members who are in uniform and performing at the championship will not be charged admission to the competition. Bands, or any component thereof, are not allowed to play after the ball has been declared ready for play by the referee. Bands are allowed to play during timeouts and before and after the competition. Bands are not allowed to play during the game once the ball is spotted and the umpire backs away from the ball. Halftime activities are the responsibility of the host; however, the visiting team may request an opportunity to participate.

The display of banners is subject to the approval of the games committee.

**Game Management.** Games conducted during the 2022 NCAA Division III Football Championship shall be administered in accordance with the general policies established by the NCAA Division III Championships Committee and shall be under the control, direction and supervision of the NCAA Division III Football Committee and its designated representatives.

The NCAA representative and the host institution are responsible for controlling artificial noisemakers. An institution will not be allowed to have artificial noisemakers (i.e., sirens and cannons) sound during any championship game that may be heard from inside the stadium that is purposefully activated throughout the game.

Game management procedures are outlined in this handbook and in host manuals provided by the NCAA.

**Halftime.** The intermission will be 20 minutes. Fifteen minutes will be allotted for the halftime entertainment, with the understanding that the field must be cleared five minutes before the start of the second half. Under no circumstances will the intermission be extended for entertainment.

The host institution or sponsoring agency must reserve a minimum of six minutes of the halftime entertainment time for each competing team's band.

If a competing team's band is not available, the time reserved for that band may be used by the host institution or sponsoring agency. A competing institution must inform the sponsoring agency not later than noon Monday before the game whether its band will be available to perform during the intermission.

**Media/Microphones.** The placement of microphones on a team coach or in team huddles and bench areas is prohibited at all NCAA championships.

**Media/Post-Competition Interviews.** For all preliminary-round games, the visiting team will be the first team interviewed at the conclusion of the cooling-off period. An interview area will open to all certified members of the news media 10 minutes after the conclusion of the game; any coach and student-athletes requested by the media will be available for interviews. If a team or individual is participating in an awards ceremony, they will report to media immediately following the ceremony.

Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room 10 minutes after the conclusion of the game. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

The NCAA championships have an "open locker room policy," which is administered by the media coordinator on site. The open locker room policy applies to the formal post-competition press conference and to special interview requests for coaches and/or student-athletes not involved in the press conference. The special interviews include those during the open locker room period after the competition.

All coaches and student-athletes must be made available for post-competition interviews 10 minutes following the conclusion of the game. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in a possible misconduct, as determined by the respective sport committee.

A plan by the host needs to be established to ensure that media remain at the 6-foot broken line from the 25-yard line to the end zone.

**Meetings.** A meeting of the head coaches, directors of athletics or designated institutional administrator (this cannot be the coach or sports information director serving in dual roles), and sports information directors of the competing teams

with the game officials and representatives from the sponsoring agency, and the NCAA committee representative will be held the Friday night before the game or at a time scheduled by the football committee.

[Reference: Misconduct in Bylaws 31.02.3 and 31.1.10 in the NCAA Manual.]

It is mandatory that all head coaches and athletics directors (or their designee) attend the meeting or videoconference to review all game arrangements. In addition, if the game is televised, representatives from the televising network must be in attendance. There will be a \$300 fine issued to any institution that does not have an administrator present at the pregame videoconference.

The pregame meeting will include information on the provisions of Bylaw 31.1.10, which prescribes conditions under which a student-athlete or representative may be disqualified from further participation in the championship for reasons of misconduct. The pregame meeting shall be separate from any social activity.

All meetings involving administrative personnel, game officials and participating teams and coaches must be authorized by the Division III Football Committee.

**National Anthem.** The national anthem is to be played before every preliminary-round and championship game. In following with the pregame warmup schedule, the national anthem is played prior to the coin toss. It is mandatory that both teams and coaches' staffs are present for the national anthem. Failure to do so will result in a misconduct.

**Team Area Passes.** Players in uniforms do not need to have credentials. Teams will be allowed 20 sideline credentials.

## VIDEO AND STILL PHOTOGRAPHS

[Reference: Bylaw 31.6.4.3 in the NCAA Manual.]

Institutions are permitted to film championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use two cameras and may videotape only that portion of the competition in which it participates.

**Championship Video Policy.** It is the responsibility of each athletics director at the participating institutions to assure that his or her institution/coach follows the championship video policy and schedule. Any delay in sharing film will be immediately communicated to the athletics director and coach of the participating teams. If a resolution cannot be obtained, the athletics director should communicate his or her concerns and issues to the Division III Football Committee for action. Not adhering to this policy may result in misconduct and penalties being assessed.

Video should be:

1. Exchanged via the online digital video system;
2. Of complete games (numerical two-deep team roster and game play-by-play included);
3. Master copy or first generation (imaging);
4. Professional and equitable quality;
5. Reviewed by the head coach or athletics director before being uploaded to the digital video system (Hudl);
6. Obtained only from the two competing institutions;
7. Include end-zone imaging;
8. For wide (press box side) imaging, the camera should start with the offensive huddle break, or seven seconds before the snap of the ball for no-huddle teams, and must include all 22 players at all times during the play;
9. For end-zone imaging, the camera should show two yards outside of the end player on either side of line;
10. On the sideline image, down and distance should be shown between each play (yardsticks). The scoreboard should be displayed after each series; and
11. Exchanges must include wide and end-zone shots of each play and full-game intercut continuous play.

Every effort should be made to exchange same quality film.

Please know that if there are any concerns regarding the safety of the video camera operator, spectators, student-athletes, etc., please always err on the side of safety. For example, if a school is unable to use the scissor lift/scaffolding

to tape from the end zone because of safety issues with the wind (as agreed upon by tournament director, site reps, and coaches), then neither team will receive a videotape that includes taping from the end zone.

The exchange of film must adhere to the following schedule:

Sunday, Nov. 14. First-round opponents must post via digital system copies of the last three regular-season games by the conclusion of the selection announcement.

Sunday, Nov. 21. Noon Eastern time. Deadline for the home teams of first-round games to have posted via digital system copies of the first-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its first-round game and its last two regular-season games to the opposing coach of the second-round game.

Sunday, Nov. 28. Noon Eastern time. Deadline for the home teams of second-round games to have posted via digital system copies of the second-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its first- and second-round games and its last regular-season game to the opposing coach for the quarterfinal-round game.

Sunday, Dec. 5. Noon Eastern time. Deadline for the home teams of quarterfinal-round games to have posted via digital system copies of the quarterfinal-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its first-, second- and quarterfinal-round games to the opposing coach for the semifinal-round game.

Sunday, Dec. 12. Noon Eastern time. Deadline for the home teams of semifinal-round games to have posted via digital system copies of the semifinal-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its second-, quarterfinal- and semifinal-round games to the opposing coach for the championship game.

### SCOUTING/PROFESSIONAL SCOUTS

Live scouting is prohibited during all rounds of NCAA championship play. No professional scouts shall be allowed in the press box, and no complimentary tickets are to be issued to professional football scouts.

### TRAVEL INFORMATION

Institutions submitting bids must make preliminary contact with hotels and make tentative arrangements for visiting team lodging. The host tournament director will reserve 40 rooms for the visiting team. It is suggested that at least 30 of the rooms be double-doubles and that one of the rooms be upgraded for the head coach to a one-bedroom suite at the same rate.

The team rooms should be reserved beginning the night before the competition. It is possible that a team may arrive two nights before competition and every effort should be made to have the team rooms available for occupancy.

If a team prefers to stay at a hotel other than the one to which it has been assigned, it must: (1) obtain from the hotel general manager a written release of the reserved rooms, or (2) use the rooms for persons accompanying the official party. A copy of written release of these rooms must be filed with the host. If an institution fails to make satisfactory arrangements with the assigned hotel for use of the original reserved rooms, full charges for these rooms will be the visiting institution's responsibility.

The host institution or sponsoring agency, when selected, shall make local reservations for the competing teams and advise them of the arrangements. Each competing institution is obligated to confirm or cancel the accommodations.

## Section 2•4 Selection Criteria

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### PRIMARY CRITERIA

The primary criteria emphasize regional competition (all contests leading up to NCAA championships); all criteria listed will be evaluated (not listed in priority order).

- Won-lost percentage against Division III opponents;
- Division III head-to-head competition;



- Results versus common Division III opponents;
- Results versus ranked Division III teams as established by the rankings at the time of selection. Conference postseason contests are included;
- Division III strength of schedule
  - Opponents' average winning percentage (OWP), weighted 2/3.
  - Opponents' opponents' average winning percentage (OOWP), weighted 1/3.
  - See [Appendix C](#) for explanation of OWP and OOWP calculations.
- Should a committee find that evaluation of a team's won-lost percentage during the last 25% of the season is applicable (i.e., end-of-season performance), it may adopt such criteria with approval of the Championships Committee.

## SECONDARY CRITERIA

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All of the criteria listed will be evaluated (not listed in priority order). The secondary criteria introduce results against out-of-region Division III and all other opponents, including those contests versus opponents from other classifications (i.e., provisionals, NAIA, NCAA Divisions I and II).

- Non-conference won-lost percentage;
- Results versus common non-Division III opponents; and
- Non-conference strength of schedule.

Coaches' polls and/or any other outside polls or rankings are not used as a criterion by the Football Committee for selection purposes.

## SELECTION CRITERIA

When all criteria are equal among teams with undefeated records in the primary criteria, the NCAA Division III Football Committee can use a team's performance in the previous championship season as a criterion. Regarding Nullification – see Bylaw 31.02.4.

## RANKINGS

There will be a total of three published rankings for the 2022 season. The first ranking is on Nov. 2. For more information, see the important dates page in Section 1.

## PAIRINGS AND SITE SELECTION

Once automatic qualifiers are identified and the Pools B and C teams are selected, the following guidelines should be followed:

- Once selected, teams will be grouped in clusters according to natural geographic proximity. Teams will then be paired according to geographic proximity. A team may be moved to numerically balance the bracket, if geographic proximity is maintained. Teams should be paired and eligible sites should be selected according to geographic proximity (within 500 miles).
- Teams from the same conference may not play each other in the first-round of competition.

## DIVISION III SITE-SELECTION CRITERIA

The Division III Championships Committee has prioritized the site-selection criteria in the following order for Division III championships:

1. Quality and availability of the facility and other necessary accommodations;
2. Geographical location (including such factors as rotation of sites, weather conditions, accessibility and transportation costs);
3. Attendance history and revenue potential, which shall be considered necessary to assure fiscal responsibility.

## FORFEITS

For the purpose of selection to NCAA championships in Division III, there is no forfeit of a contest until the referee or other appropriate contest official has assumed jurisdiction of the contest in accordance with the applicable playing rules. When a team does not appear (e.g., due to weather conditions, accidents, breakdown of vehicles, illness or catastrophic causes), a forfeit is not recorded. An institution shall not, for statistical purposes, declare a forfeit for nonfulfillment of a contract. Such instances shall be considered a “no contest.”

## Section 2•5 Site Selection

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Any institution interested in hosting preliminary-round competition of the Division III Football Championship must submit a proposed budget, respond to sport-specific questions, and ensure the institution’s key contacts and facility information are up to date via the Championships Bid and Host Profile portal. To submit a bid, first search for the desired championship under “championships available for bid” and select “add bid.”

This process allows all member institutions to regularly and easily access their profiles by visiting [championships.ncaa.org](https://championships.ncaa.org). For profile issues, user access or to reset a password, please email [championshipbid@ncaa.org](mailto:championshipbid@ncaa.org) or contact the respective championship manager.

### CHAMPIONSHIP BID AND HOST PROFILE PORTAL

The Championships Bid and Host Profile portal can be accessed at [championships.ncaa.org](https://championships.ncaa.org). The deadline to submit materials for preliminary round competition is Thursday, Nov. 3.

As a reminder, prospective hosts’ budgets should include committee/site representative’s lodging, game officials’ lodging expenses, state and city taxes/fees, if applicable, and any ticket fees that may apply. Committee/site representative’s per diem, mileage and luggage fees will be paid by the NCAA instead of the host institution. Game officials will be reimbursed via the ArbiterPay system for their game fees, per diem, mileage and luggage fees, and thus should not be included in the host budget.

### FACILITY PROFILE

Institutions interested in hosting preliminary-round competition of the Division III Football Championship must add (or ensure accuracy of) facility information for the applicable competition venue. This information is located at [championships.ncaa.org](https://championships.ncaa.org). Any supporting information — e.g., facility diagram, pictures — may be uploaded and attached to that facility’s profile. This information will be made available to the sport committee to aid in their deliberations of prospective host sites. If inclement weather is probable, an alternate site may be submitted as part of an institution’s bid. Any change to the location of competition must be approved by the Division III Football Committee.

### KEY CONTACTS

Each institution should list and then maintain its key contacts associated with each sport and the institution. Individuals can be added via the Championships Bid and Host Profile portal at [championships.ncaa.org](https://championships.ncaa.org).

### SAFETY AND SECURITY PLAN

Each facility profile should include the safety and security plan for that facility. This information can be uploaded and attached to the profile by visiting [championships.ncaa.org](https://championships.ncaa.org).

### FINAL FINANCIAL REPORT

A final financial report from each championship site must be submitted via the Championships Bid and Host Profile portal under the “budget” tab not later than 60 days after the event.

### CONTACT INFORMATION

If you have any questions regarding the bid process, please contact J.P. Williams at 317-917-6761 or [jpwilliams@ncaa.org](mailto:jpwilliams@ncaa.org), or email us at [championshipbid@ncaa.org](mailto:championshipbid@ncaa.org).

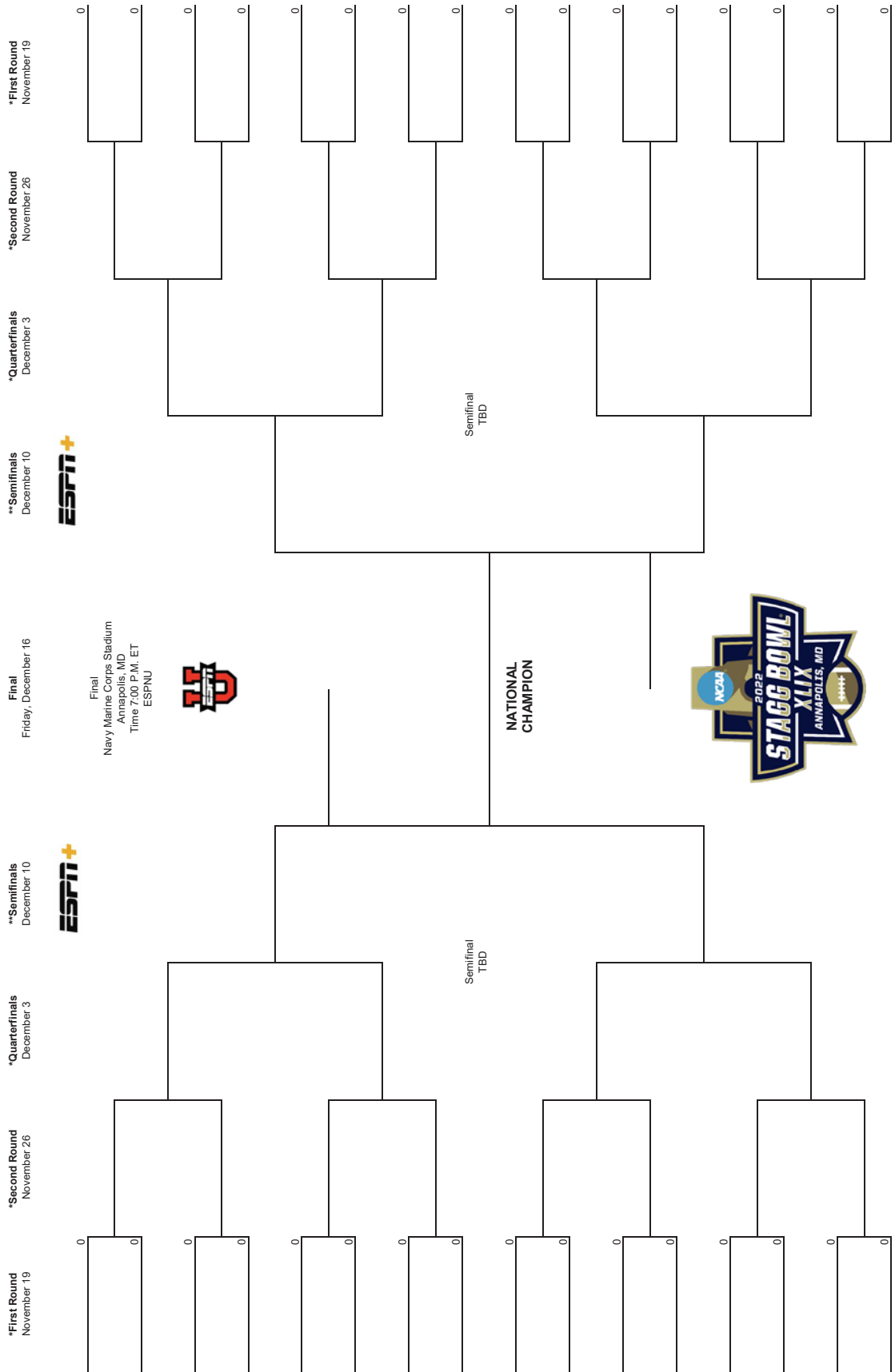


# Appendixes

## Contents

|  |    |
|--|----|
| Appendix A • Bracket.....                          | 24 |
| Appendix B • Sport Sponsorship.....                | 25 |
| Appendix C • Strength of Schedule Calculation..... | 31 |

# Appendix A • Bracket



\*First-round, second-round and quarterfinal games will be played at noon local time on the campus of competing institutions or at a site approved by the Division III Football Committee.  
 \*\*Semifinal rounds will be played at a time determined by TV and the Division III Football Committee.

## Appendix B • Sport Sponsorship

### REGION I

#### Commonwealth Coast Football (7)

Curry College  
Endicott College  
Husson University  
University of New England

Nichols College  
Salve Regina University  
Western New England University

AQ – Regular Season

#### Eastern Collegiate Football Conference (7)

Alfred State College  
Anna Maria College  
Castleton University  
Dean College

Gallaudet University  
Keystone College  
State University of New York Maritime College

AQ – Regular Season

#### New England Small College Athletic Conference (10)

Amherst College  
Bates College  
Bowdoin College  
Colby College  
Hamilton College

Middlebury College  
Trinity College (Connecticut)  
Tufts University  
Wesleyan University (Connecticut)  
Williams College

Teams do not participate in NCAA Championship

#### New England Women's and Men's Athletic Conference (7)

Catholic University (affiliate member)  
U.S. Coast Guard Academy  
Massachusetts Institute of Technology  
U.S. Merchant Marine Academy (affiliate member)

Norwich University (affiliate member)  
Springfield College  
Worcester Polytechnic Institute

AQ – Regular Season

#### Massachusetts State Collegiate Athletic Conference (9)

Bridgewater State University  
Fitchburg State University  
Framingham State University  
University of Massachusetts, Dartmouth (affiliate member)  
Massachusetts Maritime Academy

Plymouth State University (affiliate member)  
Western Connecticut State University (affiliate member)  
Westfield State University  
Worcester State University

AQ – Regular Season

#### Middle Atlantic Conference (11)

Albright College  
Alvernia University  
Delaware Valley University  
Fairleigh Dickinson University, Florham  
King's College (Pennsylvania)  
Lebanon Valley College

Lycoming College  
Misericordia University  
Stevenson University  
Widener University  
Wilkes University

AQ – Regular Season

REGION II

Centennial Conference (10)

Dickinson College  
 Franklin & Marshall College  
 Gettysburg College  
 Johns Hopkins University  
 Juniata College (affiliate member)

McDaniel College  
 Moravian College (affiliate member)  
 Muhlenberg College  
 Susquehanna University (affiliate member)  
 Ursinus College

AQ – Regular Season

Empire 8 (7)

Alfred University  
 State University of New York at Brockport  
 (affiliate member)  
 State University of New York at Cortland (affiliate member)

Hartwick College  
 Morrisville State College (affiliate member)  
 St. John Fisher College  
 Utica College

AQ – Regular Season

Liberty League (7)

Buffalo State, State University of New York  
 (affiliate member)  
 Hobart College  
 Ithaca College

Rensselaer Polytechnic Institute  
 University of Rochester  
 St. Lawrence University  
 Union College (New York)

AQ – Regular Season

New Jersey Athletic Conference (7)

Christopher Newport University (affiliate member)  
 Kean University  
 Montclair State University  
 The College of New Jersey

Rowan University  
 Salisbury University (affiliate member)  
 William Paterson University of New Jersey

AQ – Regular Season

Presidents' Athletic Conference (11)

Allegheny College  
 Bethany College (West Virginia)  
 Carnegie Mellon University (affiliate member)  
 Case Western Reserve University (affiliate member)  
 #Geneva College  
 Grove City College

Saint Vincent College  
 Thiel College  
 Washington and Jefferson College  
 Waynesburg University  
 Westminster College (Pennsylvania)

AQ – Regular Season

Pool B (1)

Hilbert College

## REGION III

## American Southwest Conference (9)

Austin College (affiliate member)  
 East Texas Baptist University  
 Hardin-Simmons University  
 Howard Payne University  
 University of Mary Hardin-Baylor

McMurry University  
 Southwestern University (Texas) (affiliate member)  
 Sul Ross State University  
 Texas Lutheran University (affiliate member)

AQ – Regular Season

## Old Dominion Athletic Conference (8)

Averett University  
 Bridgewater College (Virginia)  
 Ferrum College  
 Guilford College

Hampden-Sydney College  
 Randolph-Macon College  
 Shenandoah University  
 Washington and Lee University

AQ – Regular Season

## Southern Athletic Association (8)

Berry College  
 Birmingham-Southern College  
 Centre College  
 Hendrix College

Millsaps College  
 Rhodes College  
 University of the South  
 Trinity University (Texas) (affiliate member)

AQ – Regular Season

## USA South Athletic Conference (9)

Belhaven University  
 Brevard College  
 Greensboro College  
 Huntingdon College  
 LaGrange College

Maryville College (Tennessee)  
 Methodist University  
 North Carolina Wesleyan College  
 Southern Virginia University (affiliate member)

AQ – Regular Season

## Pool B (1)

Lyon College

REGION IV

Heartland Collegiate Athletic Conference (8)

Anderson University (Indiana)  
Bluffton University  
Defiance College  
Franklin College

Hanover College  
Manchester University  
Mount St. Joseph University  
Rose-Hulman Institute of Technology

AQ - Regular Season

Michigan Intercollegiate Athletic Association (7)

Adrian College  
Albion College  
Alma College  
Hope College

Kalamazoo College  
Olivet College  
Trine University

AQ - Regular Season

North Coast Athletic Conference (9)

Denison University  
DePauw University  
Hiram College  
Kenyon College  
Oberlin College

Ohio Wesleyan University  
The College of Wooster  
Wabash College  
Wittenberg University

AQ - Regular Season

Ohio Athletic Conference (10)

Baldwin Wallace University  
Capital University  
Heidelberg University  
John Carroll University  
Marietta College

University of Mount Union  
Muskingum University  
Ohio Northern University  
Otterbein University  
Wilmington College (Ohio)

AQ - Regular Season

## REGION V

## American Rivers Conference (9)

Buena Vista University  
 Central College (Iowa)  
 Coe College  
 University of Dubuque  
 Loras College

Luther College  
 Nebraska Wesleyan University  
 Simpson College  
 Wartburg College

AQ – Regular Season

## College Conference of Illinois and Wisconsin (10)

Augustana College (Illinois)  
 Carroll University (Wisconsin)  
 Carthage College  
 Elmhurst University  
 Illinois Wesleyan University

Millikin University  
 North Central College  
 North Park University  
 Washington University in St. Louis (affiliate member)  
 Wheaton College (Illinois)

AQ – Regular Season

## Midwest Conference (10)

Beloit College  
 University of Chicago (affiliate member)  
 Cornell College  
 Grinnell College  
 Illinois College

Knox College  
 Lake Forest College  
 Lawrence University  
 Monmouth College (Illinois)  
 Ripon College

AQ – Regular Season

## Northern Athletics Collegiate Conference (9)

Aurora University  
 Benedictine University (Illinois)  
 Concordia University Chicago  
 Concordia University Wisconsin  
 Eureka College (affiliate member)

Lakeland University  
 Rockford University  
 St. Norbert College  
 Wisconsin Lutheran College

AQ – Regular Season

REGION VI

Minnesota Intercollegiate Athletic Conference (10)

Augsburg University  
Bethel University (Minnesota)  
Carleton College  
Concordia College, Moorhead  
Gustavus Adolphus College

Hamline University  
Macalester College  
Saint John's University (Minnesota)  
St. Olaf College  
The College of St. Scholastica

AQ – Regular Season

Northwest Conference (8)

George Fox University  
Lewis & Clark College  
Linfield University  
Pacific University (Oregon)

Pacific Lutheran University  
University of Puget Sound  
Whitworth University  
Willamette University

AQ – Regular Season

Southern California Intercollegiate Athletic Conference (7)

California Lutheran University  
Chapman University  
Claremont McKenna-Harvey Mudd-Scripps Colleges  
University of La Verne

Pomona-Pitzer Colleges  
University of Redlands  
Whittier College

AQ – Regular Season

Upper Midwest Athletic Conference (7)

Crown College (Minnesota)  
Finlandia University (affiliate member)  
#Greenville University (affiliate member)  
Martin Luther College

University of Minnesota, Morris  
#University of Northwestern-St. Paul  
Westminster College (Missouri) (affiliate member)

AQ – Regular Season

Wisconsin Intercollegiate Athletic Conference (8)

University of Wisconsin-Eau Claire  
University of Wisconsin-La Crosse  
University of Wisconsin-Oshkosh  
University of Wisconsin-Platteville

University of Wisconsin-River Falls  
University of Wisconsin-Stevens Point  
University of Wisconsin-Stout  
University of Wisconsin-Whitewater

AQ – Regular Season

\* Not Eligible for Championship – Provisional

^ Not Eligible for Championship – Reclassify

# Competes in the National Christian College Athletic Association



## Appendix C • Strength of Schedule Calculation

The strength of schedule is made up of two factors: the opponents' winning percentage (OWP) and the opponents' opponents' winning percentage (OOWP).

**Opponents' Winning Percentage.** Take each opponent's won-lost record against other Division III teams (excluding the results against the team in question); add all wins and all losses to get the cumulative won-lost record that is used to determine the opponents' winning percentage.

**To Calculate.** Team A's schedule is as follows:

| Opponent       | Record | vs. Team A | Wins | Losses |
|----------------|--------|------------|------|--------|
| Team B         | 21-7   | 1-0        | 20   | 7      |
| Team C         | 14-11  | 0-1        | 14   | 10     |
| Team D         | 9-14   | 0-1        | 9    | 13     |
| Team E         | 8-17   | 0-1        | 8    | 16     |
| Team F         | 19-8   | 1-0        | 18   | 8      |
| <b>Totals:</b> |        |            | 69   | 54     |

$$69 \div (69 + 54) = .561 \text{ (OWP)}$$

**Opponents' Opponents' Winning Percentage (OOWP).** The strength of each opponent's schedule is measured by taking all of their opponents' won-lost records and finding the winning percentage based on the total opponents' opponents' won-lost record. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

**To Calculate.** Using the total opponents' won-lost record for Teams B, C, D, E and F (Team A's opponents), perform the same calculation as the OWP.

|                | Opponents' Wins | Opponents' Losses |
|----------------|-----------------|-------------------|
| Team B         | 35              | 75                |
| Team C         | 63              | 40                |
| Team D         | 55              | 55                |
| Team E         | 75              | 37                |
| Team F         | 44              | 60                |
| <b>Totals:</b> | 272             | 267               |

$$272 \div (272 + 267) = .505 \text{ (OOWP)}$$

It is important to note that the OOWP will support the OWP (i.e., if Teams A and C have the same OWP of .561; Team A has an OOWP of .505 and Team C has an OOWP of .456; it would indicate Team A has the stronger strength of schedule).

**Strength of Schedule Calculation.** To calculate the strength of schedule, add two-thirds of the OWP to one-third of the OOWP. Team A's strength of schedule calculation is as follows:

|                             | Value | Weight | SOS Value   |
|-----------------------------|-------|--------|-------------|
| <b>OWP</b>                  | .561  | .667   | .374        |
| <b>OOWP</b>                 | .505  | .333   | .168        |
| <b>Strength of Schedule</b> |       |        | <b>.542</b> |