



2018 DIVISION III
FOOTBALL
CHAMPIONSHIP

PRE-CHAMPIONSHIP
2018-19 MANUAL

NCAA General Administrative Guidelines

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Section 1 • Introduction

During the 2018-19 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women, and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information, and Appendixes.

The first section applies to policies applicable to all 90 championships, while the other two sections are sport-specific.

Section 1•1 Definitions

Pre-championship Manual. Resource for institutions to prepare for the championship.

Administrative Meeting. Pre-championship meeting for coaches and/or administrators.

Appendixes. Any supplemental documents to be provided and distributed through the various resources.

Championship Manager. The NCAA staff member(s) responsible for the operational oversight of the championship.

Games Committee. The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

NCAA National Committee. The sport committee with direct oversight responsibilities for the championship.

Non-predetermined Sites. Those sites that are selected to host at the time of the participant/team selections announcement.

Playing Rules. The rules under which the competition will be conducted.

Predetermined Sites. Those sites that are selected to host before the participant/team selections announcement.

Preliminary Rounds. The rounds of the championship before the final or championship round.

Regional Alignment. The geographic location of institutions or regional advisory committees.

Schedule of Events. Official event schedule – includes all required activities (e.g., practices, banquets, etc.).

Selection Criteria. Policies and procedures in place to guide the team selection process.

Site Selection Criteria. Policies and procedures in place to guide the site selection process.

Squad Size. Number of student-athletes per team allowed to dress in uniform and participate at the championship.

Tournament Physician. The physician designated by the host institution/conference to serve as the chief medical advisor for the championship.

Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

Ensuring student-athletes' optimal experience.

Executing championship events reflecting appropriate quality and values to/for stakeholders — student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

Coordinating all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

Integrating championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

Assuring effective management of the business aspects of the operation.

Enhancing the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries, etc.).

Section 3 • Concussion Management

[Reference: Concussion Management in Constitution 3.2.4.18 in the NCAA Division I Manual, Constitution 3.3.4.16 in the NCAA Division II Manual, and Constitution 3.2.4.16 in the NCAA Division III Manual.]

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Traveling institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance. Within the rules of the sport and policies established for the championship, medical staff should have access to the injured student-athlete without interference (e.g., coach).

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having more severe and/or long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the [NCAA Sports Sport Science Institute website](#) for additional guidance.

Section 4 • Conduct

Section 4•1 Certification of Eligibility/Availability

[Reference: Certification of Eligibility/Availability in Constitution 3.2.4 and Bylaws 12, 13, 14, 15, 16, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Constitution 3.3.4 in the NCAA Division II Manual and Bylaws 31.2.2 and 31.2.1.5 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of

GENERAL ADMINISTRATIVE GUIDELINES

the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

Section 4•2 Drug Testing

[Reference: Bylaws 18.4.1.4 and 31.2.3 in the NCAA Divisions I and II Manual and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Division III Manual.]

Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with Bylaws 18.4.1.4 (Divisions I and II), 18.4.1.5 (Division III) and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

Section 4•3 Honesty and Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

Section 4•4 Misconduct/Failure to Adhere to Policies

MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, which discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition. [Click here](#) to see the full misconduct/failure to adhere to policies and procedures outline.

Section 4•5 Sports Wagering Policy

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The current NCAA legislation against sports wagering prohibits NCAA student-athletes, member institutions' athletics staff and non-athletics staff with athletics responsibilities, and conference office staff from participating in sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics practice or competition in a sport in which the NCAA conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner, etc.) in exchange for the possibility of gaining another item of value.

STUDENT-ATHLETES

A student-athlete found in violation of the prohibition against knowingly participating in any sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activity that involves intercollegiate, amateur or professional athletics competition shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions when there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests when there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

HOSTING OPPORTUNITIES

On May 16, 2018, the Board of Governors voted to suspend the NCAA championships policy related to sports wagering and to allow for championships to be hosted in locations regardless of whether a state is considering, or has legalized, sports wagering. The board's decision provides championship location continuity as states contemplate whether to allow legalized sports betting.

Section 4•6 Student-Athlete Experience Survey

After each championship, institutional administrators, coaches and student-athletes will be asked to participate in a post-event survey intended to capture feedback on their recent championship experience. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to ensure participation from all student-athletes.

Section 5 • Elite 90™ Award

The Elite 90 award was created to recognize the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the national championship level in his or her sport, while also achieving the highest academic standard among his or her peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes on all teams competing at the finals site. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. To receive more information or access the online form and submit a nomination, go to ncaa.org.

Section 6 • Fan Travel

NCAA Travel provides an easy and affordable way for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through NCAA Travel help support NCAA student-athletes. Please direct your fans to NCAA.com/travel to search and book online hotel, car and air travel, all in one easy transaction.

Section 7 • Logo Policy

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]

GENERAL ADMINISTRATIVE GUIDELINES

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athlete's institution's official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2-1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

Section 8 • Research

It is essential that all research efforts be coordinated by a single entity within the national office structure in order to ensure maximum efficiency and quality, avoid unnecessary duplication of effort on the part of staff and membership, allow the NCAA to prioritize research efforts given the limited time and resources of our members and adhere to federal guidelines on the responsibilities of researchers to properly protect research participants from harm.

For the purpose of this policy, "research" is defined as any systematic collection of data for the purpose of drawing generalized conclusions.

Any proposal to conduct research must be submitted to the NCAA research staff for review at least six weeks before the project begins. Research to be conducted during NCAA championships or related events, and which involves competing student-athletes or attendees, is also subject to review. This includes all research, including that conducted by or under the direction of any employee, contractor or paid consultant of the NCAA. It also includes any research conducted by other persons, but funded totally or in part by the NCAA. Any research that detracts from the student-athlete experience or requires physical activity may not be permitted at the championships (preliminary rounds and finals sites). The NCAA retains sole discretion as to whether to allow such research.

Examples of activities considered research include: Conducting surveys of athletics administrators, college presidents, faculty, coaches and student-athletes; leading an organized focus group; funding an outside study under the auspices of the NCAA; conducting market research at championship events; secondary analysis of data originally collected by the NCAA

from people for other purposes; any systematic collect data from the membership or other entities; etc.

Section 9 • Division III

Section 9•1 Division III Philosophy

The Division III championships philosophy is to field the most competitive teams possible while minimizing missed class time; to emphasize regional competition in regular-season scheduling; and to provide representation in NCAA championship competition by allocating berths to eligible conferences, independent institutions and a limited number of at-large teams, realizing that this may be done at the expense of leaving out some championship-caliber teams.

Section 9•2 Commencement Conflicts

If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championship manager in writing one week before the selection date for the governing sport committee to consider an accommodation and a change to the championship schedule.

The following guidelines apply to commencement requests:

- Applies to team sports only.
- The governing sport committee, in consultation with participating institutions, may reschedule the game on the nearest possible date.
- Does not apply to predetermined finals sites.
- The governing sport committee shall make a good-faith effort to accommodate participating institutions in non-predetermined preliminary-round contests with multiple teams participating at the same site..

Section 9•3 Religious Conflicts

Institutional Policy. If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office before May 1 of the preceding academic year to be excused from competing on that day. The notification shall be valid for a period of two years. The championship schedule shall be adjusted to accommodate that institution, and such adjustment shall not require its team or an individual competitor to compete before the time originally scheduled.

Individual Championships. In individual championships, a student-athlete must compete according to the institution's policy regarding Sunday competition (i.e., if the institution has no policy against Sunday competition, the student-athlete shall compete on Sunday if required by the schedule).

Division III Football

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Section 1 • General Administration

Section 1•1 NCAA Tournament Operations Staff Contact Information

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Nick Strah

Assistant Coordinator, Championships and Alliances
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317-917-6674 / nstrah@ncaa.org

Section 1•2 National Committee

Current members of the committee are:

EAST REGION**Edward Hottle**

Head Football Coach
Stevenson University

EAST REGION**Erick Hart**

Director of Athletics
College at Brockport, State University of New York

NORTH REGION**Michael Schulist**

Assistant Athletics Director
Carroll University (Wisconsin)

NORTH REGION**Kris Diaz**

Director of Athletics
Baldwin Wallace University

SOUTH REGION**Tony Kunczewski**

Head Football Coach
Berry College

SOUTH REGION**Darla Kirby**

Associate Director of Athletics/Senior Woman Administrator
University of Mary Hardin-Baylor

WEST REGION**Duey Naatz**

Director of Athletics
University of Wisconsin-Stout

WEST REGION**James Catanzaro, chair**

Head Football Coach
Lake Forest College

For additional information about the football championship, contact:

J.P. Williams

Assistant Director, Championships and Alliances
NCAA
317-917-6761 / jpwilliams@ncaa.org

James Catanzaro, chair

Head Football Coach
Lake Forest College
847-735-6137 / catanzaro@lakeforest.edu

Section 1•3 Regional Advisory Committees

NAME	INSTITUTION	CONFERENCE
EAST REGION		
Erick Hart, co-chair	College at Brockport, State University of New York	Empire 8
Ed Hottle, co-chair	Stevenson University	Middle Atlantic Conference
Chris Colvin	Nichols College	Commonwealth Coast Football
Tony Volpone	Castleton University	Eastern Collegiate Football Conference
Blaise Faggioano	Utica College	Empire 8
Ralph Isernia	Rensselaer Polytechnic Institute	Liberty League
Tom Kelley	Framingham State University	Massachusetts State Collegiate Athletic Conference
Duke Greco	Delaware Valley	Middle Atlantic Conference
Chris Robertson	Worcester Polytechnic Institute	New England Women's and Men's Athletic Conference
Casey Goff	The College of New Jersey	New Jersey Athletic Conference
NORTH REGION		
Kris Diaz, co-chair	Baldwin Wallace University	Ohio Athletic Conference
Michael Schulist, co-chair	Carroll University (Wisconsin)	College Conference of Illinois and Wisconsin
Ron Planz	Elmhurst College	College Conference of Illinois and Wisconsin
Nick Johnson	Earlham College	Heartland Collegiate Athletic Conference
Mike Duffy	Adrian College	Michigan Intercollegiate Athletic Association
Chris Monfiletto	Kenyon College	North Coast Athletic Conference
Dennis Miller	Wisconsin Lutheran College	Northern Athletics Collegiate Conference
Tim Doup	Otterbein University	Ohio Athletic Conference
SOUTH REGION		
Darla Kirby, co-chair	University of Mary Hardin-Baylor	American Southwest Conference
Tony Kunczewski, co-chair	Berry College	Southern Athletic Association
Jesse Burleson	Hardin-Simmons University	American Southwest Conference
Jim Margraff	Johns Hopkins University	Centennial Conference
JJ Nekoloff	Old Dominion Athletic Conference	Old Dominion Athletic Conference
Mike Sirianni	Washington and Jefferson College	Presidents' Athletic Conference
Buck Buchanan	Hendrix College	Southern Athletic Association
Cleive Adams	Averett University	USA South Athletic Conference
WEST REGION		
James Catanzaro, co-chair	Lake Forest College	Midwest Conference
Duey Naatz, co-chair	University of Wisconsin-Stout	Wisconsin Intercollegiate Athletic Conference
Dan Hammes	American Rivers Conference	American Rivers Conference

NAME	INSTITUTION	CONFERENCE
WEST REGION CONTINUED		
Damon Tomeo	Knox College	Midwest Conference
Terry Horan	Concordia College, Moorhead	Minnesota Intercollegiate Athletic Conference
Jeff Thomas	Puget Sound	Northwest Conference
Kyle Sweeney	Claremont Mckenna-Harvey Mudd-Scripps Colleges	Southern California Intercollegiate Athletic Conference
John Auer	Crown College (Minnesota)	Upper Midwest Athletic Conference
Matt Walker	University of Wisconsin-River Falls	Wisconsin Intercollegiate Athletic Conference

Section 1•4 Important Dates

Wednesday, Oct. 24	Deadline for potential preliminary-round hosts to submit budget information.
Monday, Oct. 29	Mandatory potential host call, 11 a.m. Eastern time.
Wednesday, Oct. 31	First published ranking of regional advisory committee.
Wednesday, Nov. 7	Second published ranking of regional advisory committee.
Sunday, Nov. 11	Selection and notification of teams for championship.

CHAMPIONSHIP DATES

2018 Championship Dates

First Round	Saturday, Nov. 17, on campus, Noon local time
Second Round	Saturday, Nov. 24, on campus, Noon local time
Quarterfinals	Saturday, Dec. 1, on campus, Noon local time
Semifinals	Saturday, Dec. 8, on campus, TBD, ESPN3
Championship	Friday, Dec. 14 at 7 p.m. Eastern time on ESPNU; Woodforest Bank Stadium, Shenandoah, Texas; hosted by the the University of Mary Hardin-Baylor and the City of Shenandoah.

DATE FORMULA

First Rounds (16)	Next-to-last Saturday in November
Second Rounds (8)	Last Saturday in November
Quarterfinals (4)	First Saturday in December
Semifinals (2)	Second Saturday in December
Championship	Third Friday/Saturday in December

FUTURE DATES

2019 Championship Dates

First Round	Saturday, Nov. 23, on campus
Second Round	Saturday, Nov. 30, on campus
Quarterfinals	Saturday, Dec. 7, on campus
Semifinals	Saturday, Dec. 14, on campus
Championship	Friday/Saturday, Dec. 20/21, Woodforest Bank Stadium, Shenandoah, Texas; hosted by the University of Mary Hardin-Baylor and the City of Shenandoah.

Section 1•5 Division III Commencement Conflict Policy

If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championship manager in writing one week before the selection date for the governing sports committee to accommodate a request to alter the championship schedule.

The following guidelines apply to commencement requests:

- Applies to team sports only.
- The governing sports committee, in consultation with participating institutions, would reschedule the game on the nearest possible date if a participating school has a conflict.
- Does not apply to predetermined finals sites.

The governing sports committee shall make a good-faith effort to accommodate participating institutions in non-predetermined preliminary-round contests with multiple teams participating at the same site.

Section 1•6 Division III Philosophy

The Division III championships philosophy is to field the most competitive teams possible while minimizing missed class time; to emphasize regional competition in regular-season scheduling; and to provide representation in NCAA championship competition by allocating berths to eligible conferences, independent institutions and a limited number of at-large teams, realizing that this may be done at the expense of leaving out some championship-caliber teams.

Section 1•7 Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. Therefore, it is imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Section 1•8 Equipment

All equipment provided to one team by the host should be provided for both teams. However, it is not the responsibility of the host to provide equipment not required or listed in this manual and/or the preliminary host operations manual. For example, we do not require the host to provide a stationary bicycle.

FOOTBALLS

The Wilson GST - 1001, 1003, 1004 and 1005 are the official balls of the championship and will be used in all rounds of competition. Footballs must be used during practice sessions and be returned to the game officials at the pregame meeting.

Institutions will be allowed to choose which model of Wilson football they wish to use while on offense throughout the championship.

Wilson will provide 12 footballs to each of the 32 teams that qualify for the playoffs. Teams should retain the 12 footballs to use throughout the playoffs. Additional balls will be provided for the championship game. If additional footballs are needed in the quarterfinals, teams should notify the NCAA national office.

BENCHES

Visiting teams should be provided equal seating to what the home team is given. Recommended is a minimum of four benches on each side.

COACHES' BOOTHS

The host institution must provide a coaches' booth for the visiting team that is protected from the elements, capable of accommodating a minimum of three coaches, and comparably equipped to the home team's coaching booth. A separate and private area must be provided in the press box for the home and visiting coaches. If two comparably equipped booths are not available, the visiting team shall be provided with the better of the two booths.

FIELD TELEPHONES

Each team will be responsible for providing its own field telephone. Teams may use as many phones as they wish but are responsible for providing their own phones and making sure they are in good working order.

HEATERS

The host institution will be responsible for providing two sideline heaters if requested by the visiting team, and any associated rental fee will be reimbursed to the host institution as a championship budget expense. The host should ask the visiting team this question on the Monday call so proper arrangements can be made. It is NOT allowed for visiting teams to bring their own heaters.

LIFTS

If a lift is provided, it must accommodate both teams for videotaping. Before the game, the site representative along with the host institution needs to confirm that the weather permits the use of the lift. If there is any hesitation due to inclement weather about the safety of those on the lift, the lift should not be used by either team. The host will need to locate the next best place for videotaping.

LOCKER ROOMS

Locker rooms must be of adequate size to accommodate the squad size, with working showers and water, and must be available for both teams. Restrooms, marker boards or chalkboards, and chairs or benches to accommodate the entirety of the visiting team's roster also must be provided. If the distance to the locker room warrants, a secondary location should be established for teams to use at pregame, halftime and postgame.

PLAY CLOCKS

Fully functional play clocks are required at all Division III championship playoff games that may be set to both 40 and 25 seconds.

Section 1•9 Rules

Reference: Bylaw 31.1.6 in the NCAA Manual.]

Per NCAA Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with the NCAA rules, or those rules adopted by an outside organization.

NCAA Football Rules and Interpretations will be followed. Questions regarding rules interpretations should be addressed to: **Steve Shaw, Secretary-Rules Editor, NCAA Football Rules Committee, Southeastern Conference, 4 Baltusrol Court, Shoal Creek, Alabama 35242 (205-458-3000 ext. 3025).**

Section 1•10 Uniforms

The host institution team will be the home team and will wear dark jerseys in preliminary-round games. The visiting team will wear white jerseys. At the championship game, the home team will be decided by the Division III Football Committee. The game officials will enforce uniform requirements as prescribed in the 2018 NCAA Football Rules and Interpretations.

LOGOS

Refer to [General Administrative Guidelines, Section 7](#).

Section 2 • Determination of Championship Participation

Section 2.1 Championship Format

The championship provides for a maximum field of 32 teams. The 32 teams will be placed in four competition brackets, each consisting of eight teams.

Geographic proximity takes precedence when placing teams on the bracket. Play will continue in second-round, quarterfinal, semifinal and final competition. The first four rounds will be played on the campus of one of the competing institutions or at an alternate site approved by the Division III Football Committee. The final will be played in Shenandoah, Texas. The championship bracket is listed in [Appendix A](#).

SCHEDULE OF EVENTS/START TIMES

Arrival Times at Playoff Sites. Institutions participating in all preliminary contests may arrive the day of the game but not later than two hours before the scheduled start of the contest. However, the head coach and at least one other institutional administrator must attend the prechampionship meeting scheduled by the Division III Football Committee in conjunction with the host institution.

Teams participating in the national championship game shall arrive not later than 10:30 a.m. Wednesday. The participating head coaches and select players at the Stagg Bowl are required to attend media day and banquet in Shenandoah, Texas.

Exceptions to arrival times at competition sites must be approved by the Division III Football Committee.

Order of Events. All first-, second- and quarterfinal-round games will start at noon, local time. Semifinal and Championship games will be televised on an ESPN platform and are subject to change from the noon starting time. Any other starting time must be approved by the Division III Football Committee.

Suggested Pregame Schedule

10 a.m.	Field open for stretching and walk through.
10:30 a.m.	L shape in front of own bench.
11 a.m.	Officials' meeting with timer, ball persons and chain gang.
11:15 a.m.	45-45 allow 10-yard buffer for officials and game representative.
11:40 a.m.	Teams leave field — introduction of players.
11:45 a.m.	Officials notify teams in locker rooms.
11:50 a.m.	Teams return to field; visitors first, then home (go directly to team sidelines).
11:55 a.m.	National anthem.
11:58 a.m.	Coin toss.
Noon	Kickoff.

It is understood this schedule could be modified to accommodate television or special activities associated with the game.

Warmup. Teams participating in the championship may begin pregame warmups a maximum of 90 minutes before kickoff. If the host permits teams to do so, they may warm up on the field 120 minutes before kickoff. The host institution team will be the home team and will wear dark jerseys in preliminary-round games. The visiting team will wear white jerseys. At the championship game, the home team will be decided by the Division III Football Committee. The game officials will enforce uniform requirements as prescribed in the 2018 NCAA Football Rules and Interpretations.

Two Suggested Pregame Warmup Areas

Diagram #1

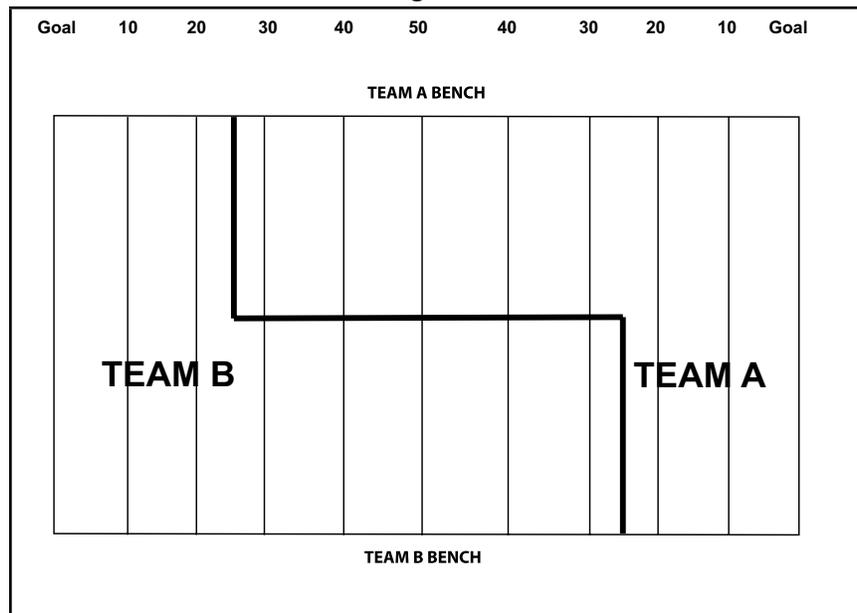
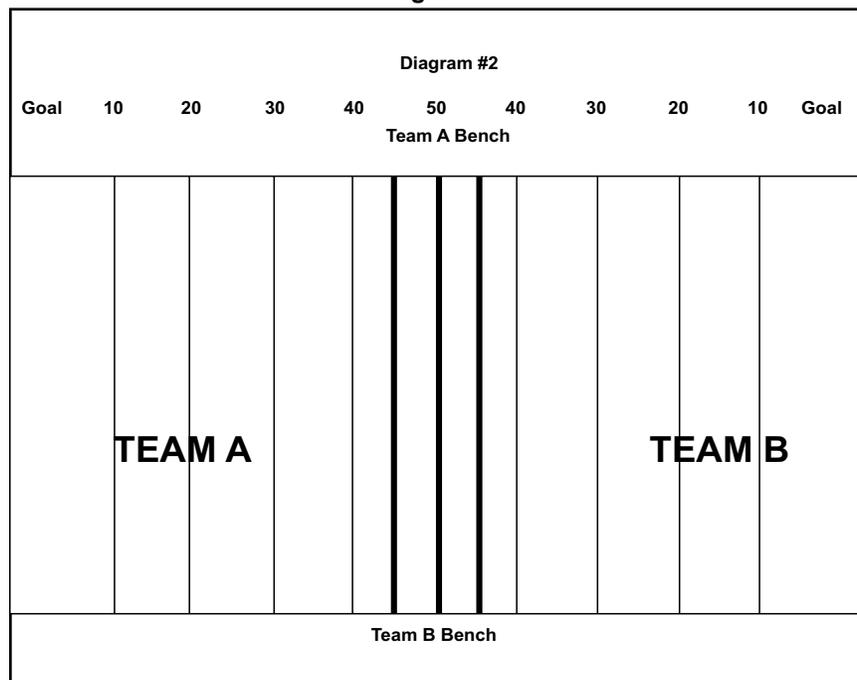


Diagram #2



SQUAD SIZE/TRAVEL PARTY

[Reference: Bylaw 31.1.5 in the NCAA Manual.]

Please refer to the NCAA Travel policies for all information regarding transportation and per-diem expenses. Travel policies can be found online at <http://www.ncaa.org/championships/travel/championships-travel-information>.

Transportation and per diem expenses will be provided for the official traveling party of 68 (including a maximum of 58 players in uniform). Replacements are permitted up to 10 minutes before game time; after this time, no replacements shall be permitted for any reason (see Certification of Eligibility/Availability in the Division III General Section).

The number of student-athletes in competitive uniform (58) shall not exceed the prescribed number during pregame practice or at the start of the contest. An institution that is advised it is in violation of this regulation and does not conform to it promptly shall automatically forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

Section 2•2 Results

SCORE REPORTING

The score-reporting and stats-reporting processes are combined for Division III football. Schools will submit all schedule and results information to the NCAA statistics site (<http://web1.ncaa.org/stats/StatsSrv/login>), and this information will then be transferred into the score-reporting system for use by the sports committees. Specific instructions and reporting deadlines will be communicated to SIDs in a memo from the media coordination and statistics staff. For questions regarding the reporting process, please contact Sean Straziscar at sstraziscar@ncaa.org or 317-917-6122.

The sports information director at each institution was sent instructions on how to submit information to the score-reporting system.

FORFEITS

For the purpose of selection to NCAA championships in Division III, there is no forfeit of a contest until the referee or other appropriate contest official has assumed jurisdiction of the contest in accordance with the applicable playing rules. When a team does not appear (e.g., due to weather conditions, accidents, breakdown of vehicles, illness or catastrophic causes), a forfeit is not recorded. An institution shall not, for statistical purposes, declare a forfeit for nonfulfillment of a contract. Such instances shall be considered a “no contest.”

STAT CREW

All preliminary-round and championship host sites should use Stat Crew programs to submit statistics for the contests. At the end of each game or day of competition, a packed file from each regional/championship contest must be sent to ncaastats@ncaa.org and Sean Straziscar (sstraziscar@ncaa.org) at the NCAA national office. These files should be sent immediately following each contest or day of competition.

If you have any questions, please do not hesitate to contact Sean Straziscar at the NCAA national office.

Section 2•3 Selections Information

[Reference: Bylaws 31.01.2, 31.01.3 and 31.3 in the NCAA Manual.]

All teams shall be selected by the Division III Football Committee, assisted by regional advisory committees that serve in an advisory capacity only. Teams will be selected not later than Sunday, Nov. 11.

The Division III Football Committee will select teams to the championship based on the following selection principles:

After the determination of the automatic (Pool A - 26) berths, the committee will determine the Pool B (1) selection, followed by the Pool C (5) selections.

Pool B is reserved for independent institutions and institutions that are members of conferences that do not receive automatic qualification. The number of eligible institutions in Pool B is determined by subtracting the number of eligible institutions in Pool A (total number of institutions in conferences with automatic qualification) from the total number of active Division III institutions sponsoring the sport.

The number of berths available for Pool B institutions is determined by dividing the number of institutions eligible in Pool B by the access ratio for Pool A (total number of institutions in conferences with automatic qualification divided by the number of Division III conferences with automatic qualification).

Pool B = (number of independents and non-qualifying conference members) divided by (the access ratio for Pool A) — with the result truncated to the nearest whole number (e.g., 5.61 truncates to 5).

Berths from Pools B and C will be selected on a national basis, using regional selection criteria. There will be no predetermined regional allocations for Pools B and C.

ALLOCATION OF BERTHS

The 32-team field will consist of three selection pools. First, 26 berths (Pool A) will be allocated to automatic-qualifying conferences. The criteria for receiving automatic qualification are outlined in Bylaw 31.3.4 of the 2018-19 NCAA Division III Manual. Second, one berth (Pool B) will be reserved for true independents and those teams that are members of conferences that do not qualify for automatic qualification.

Five berths (Pool C) will be reserved for institutions from automatic-qualifying conferences that are not their conference champions, and the remaining teams from Pool B.

AUTOMATIC QUALIFICATION

The 26 conferences that will receive automatic-qualifying berths in 2018 are:

American Rivers Conference	Minnesota Intercollegiate Athletic Conference
American Southwest Conference	New Jersey Athletic Conference
Centennial Conference	North Coast Athletic Conference
College Conference of Illinois and Wisconsin	Northern Athletics Collegiate Conference
Commonwealth Coast Football	Northwest Conference
Eastern Collegiate Football Conference	Ohio Athletic Conference
Empire 8	Old Dominion Athletic Conference
Heartland Collegiate Athletic Conference	Presidents' Athletic Conference
Liberty League	Southern Athletic Association
Massachusetts State Collegiate Athletic Conference	Southern California Intercollegiate Athletic Conference
Michigan Intercollegiate Athletic Association	Upper Midwest Athletic Conference
Middle Atlantic Conference	USA South Athletic Conference
Midwest Conference	Wisconsin Intercollegiate Athletic Conference

AT-LARGE SELECTION

Bylaw 31.3.3.1 — **Countable Competition.** For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of United States four-year, degree-granting institutions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

IN-REGION COMPETITION

To be considered during the at-large selection process (Pools B or C), an institution must play at least 70 percent of its competition against Division III in-region opponents, unless a waiver has been approved by the Division III Championships Committee.

PARTICIPATION PROCEDURES

When requested, the host institution or sponsoring agency shall make the field available two hours before kickoff, weather permitting. Teams should only utilize one half of the field in the event that both teams choose to take the field for practice once the facilities are made available. The appropriate committee representative, after consultation with the competing coaches, shall establish practice locations and schedules.

Banners, Cheerleaders, Mascots and Bands. Cheerleaders, dance team members and mascots shall be admitted, if in uniform, via the gate list furnished to the host institution by the competing schools' directors of athletics. A maximum of 12 cheerleaders plus one mascot and one cheerleader coach may be admitted. All other institutional representatives will be admitted only upon presentation of a ticket.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleader Coaches and Advisors (AACCA). This includes all guidelines and prohibitions pertaining to partner stunts in indoor facilities (see Appendix A in the Division III General Requirements Handbook)

DIVISION III FOOTBALL

Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads and their activities, yells and stunts is solely the participating institution's responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform.

Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance.

Band members who are in uniform and performing at the championship will not be charged admission to the competition. Bands, or any component thereof, are not allowed to play after the ball has been declared ready for play by the referee. Bands are allowed to play during timeouts and before and after the competition. Bands are not allowed to play during the game once the ball is spotted and the umpire backs away from the ball. Halftime activities are the responsibility of the host; however, the visiting team may request an opportunity to participate.

The display of banners is subject to the approval of the games committee.

Game Management. Games conducted during the 2018 NCAA Division III Football Championship shall be administered in accordance with the general policies established by the NCAA Division III Championships Committee and shall be under the control, direction and supervision of the NCAA Division III Football Committee and its designated representatives.

The NCAA representative and the host institution are responsible for controlling artificial noisemakers. An institution will not be allowed to have artificial noisemakers (i.e., sirens and cannons) sound during any championship game that may be heard from inside the stadium that is purposefully activated throughout the game.

Game management procedures are outlined in this handbook and in host manuals provided by the NCAA.

Halftime. The intermission will be 20 minutes. Fifteen minutes will be allotted for the halftime entertainment, with the understanding that the field must be cleared five minutes before the start of the second half. Under no circumstances will the intermission be extended for entertainment.

The host institution or sponsoring agency must reserve a minimum of six minutes of the halftime entertainment time for each competing team's band.

If a competing team's band is not available, the time reserved for that band may be used by the host institution or sponsoring agency. A competing institution must inform the sponsoring agency not later than noon Monday before the game whether its band will be available to perform during the intermission.

Media/Microphones. The placement of microphones on a team coach or in team huddles and bench areas is prohibited at all NCAA championships.

Media/Post-Competition Interviews. *For all preliminary-round games, the visiting team will be the first team interviewed at the conclusion of the cooling-off period.* An interview area will open to all certified members of the news media 10 minutes after the conclusion of the game; any coach and student-athletes requested by the media will be available for interviews. If a team or individual is participating in an awards ceremony, they will report to media immediately following the ceremony.

Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room 10 minutes after the conclusion of the game. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

The NCAA championships have an "open locker room policy," which is administered by the media coordinator on site. The open locker room policy applies to the formal post-competition press conference and to special interview requests for coaches and/or student-athletes not involved in the press conference. The special interviews include those during the open locker room period after the competition.

All coaches and student-athletes must be made available for post-competition interviews 10 minutes following the conclusion of the game. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in a possible misconduct, as determined by the respective sport committee.

A plan by the host needs to be established to ensure that media remain at the 6-foot broken line from the 25-yard line to the end zone.

Meetings. A meeting of the head coaches, directors of athletics or designated institutional administrator (this cannot be the coach or sports information director serving in dual roles), and sports information directors of the competing teams with the game officials and representatives from the sponsoring agency, and the NCAA committee representative will be held the Friday night before the game or at a time scheduled by the football committee.

[Reference: Misconduct in Bylaws 31.02.3 and 31.1.10 in the NCAA Manual.]

It is mandatory that all head coaches and athletics directors (or their designee) attend the meeting to review all game arrangements. In addition, if the game is televised, representatives from the televising network must be in attendance. There will be a \$300 fine issued to any institution that does not have an administrator present at the pregame meeting.

The pregame meeting will include information on the provisions of Bylaw 31.1.10, which prescribes conditions under which a student-athlete or representative may be disqualified from further participation in the championship for reasons of misconduct. The pregame meeting shall be separate from any social activity.

All meetings involving administrative personnel, game officials and participating teams and coaches must be authorized by the Division III Football Committee.

National Anthem. The national anthem is to be played before every preliminary-round and championship game. In following with the pregame warmup schedule, the national anthem is played prior to the coin toss. It is mandatory that both teams and coaches' staffs are present for the national anthem. Failure to do so will result in a misconduct.

Team Area Passes. Players in uniforms do not need to have credentials. Teams will be allowed 20 sideline credentials.

VIDEO AND STILL PHOTOGRAPHS

[Reference: Bylaw 31.6.4.3 in the NCAA Manual.]

Institutions are permitted to film championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use two cameras and may videotape only that portion of the competition in which it participates.

Championship Video Policy. It is the responsibility of each athletics director at the participating institutions to assure that his or her institution/coach follows the championship video policy and schedule. Any delay in sharing film will be immediately communicated to the athletics director and coach of the participating teams. If a resolution cannot be obtained, the athletics director should communicate his or her concerns and issues to the Division III Football Committee for action. Not adhering to this policy may result in misconduct and penalties being assessed.

Video should be:

1. Exchanged via the online digital video system;
2. Of complete games (numerical two-deep team roster and game play-by-play included);
3. Master copy or first generation (imaging);
4. Professional and equitable quality;
5. Reviewed by the head coach or athletics director before being uploaded to the digital video system (hudl);
6. Obtained only from the two competing institutions;
7. Include end-zone imaging;
8. For wide (press box side) imaging, the camera should start with the offensive huddle break, or seven seconds before the snap of the ball for no-huddle teams, and must include all 22 players at all times during the play;
9. For end-zone imaging, the camera should show two yards outside of the end player on either side of line;
10. On the sideline image, down and distance should be shown between each play (yardsticks). The scoreboard should be displayed after each series;
11. Exchanges must include wide and end-zone shots of each play and full-game intercut continuous play.

Every effort should be made to exchange same quality film.

DIVISION III FOOTBALL

Please know that if there are any concerns regarding the safety of the video camera operator, spectators, student-athletes, etc., please always err on the side of safety. For example, if a school is unable to use the scissor lift/scaffolding to tape from the end zone because of safety issues with the wind (as agreed upon by tournament director, site reps, and coaches) then neither team will receive a videotape that includes taping from the end zone.

The exchange of film must adhere to the following schedule:

Sunday, Nov. 11. First-round opponents must post via digital system copies of the last three regular-season games by the conclusion of the selection announcement.

Sunday, Nov. 18. Noon Eastern time. Deadline for the home teams of first-round games to have posted via digital system copies of the first-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its first-round game and its last two regular-season games to the opposing coach of the second-round game.

Sunday, Nov. 25. Noon Eastern time. Deadline for the home teams of second-round games to have posted via digital system copies of the second-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its first- and second-round games and its last regular-season game to the opposing coach for the quarterfinal-round game.

Sunday, Dec. 2. Noon Eastern time. Deadline for the home teams of quarterfinal-round games to have posted via digital system copies of the quarterfinal-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its first-, second- and quarterfinal-round games to the opposing coach for the semifinal-round game.

Sunday, Dec. 9. Noon Eastern time. Deadline for the home teams of semifinal-round games to have posted via digital system copies of the semifinal-round playoff game (and communicate information to the winning team if the visiting team won). The winning team must provide information for obtaining its second-, quarterfinal- and semifinal-round games to the opposing coach for the championship game.

SCOUTING/PROFESSIONAL SCOUTS

Live scouting is prohibited during all rounds of NCAA championship play. No professional scouts shall be allowed in the press box, and no complimentary tickets are to be issued to professional football scouts.

TRAVEL INFORMATION

Institutions submitting bids must make preliminary contact with hotels and make tentative arrangements for visiting team lodging. The host tournament director will reserve 40 rooms for the visiting team. It is suggested that at least 30 of the rooms be double-doubles and that one of the rooms be upgraded for the head coach to a one-bedroom suite at the same rate.

The team rooms should be reserved beginning the night before the competition. It is possible that a team may arrive two nights before competition and every effort should be made to have the team rooms available for occupancy.

If a team prefers to stay at a hotel other than the one to which it has been assigned, it must: (1) obtain from the hotel general manager a written release of the reserved rooms, or (2) use the rooms for persons accompanying the official party. A copy of written release of these rooms must be filed with the host. If an institution fails to make satisfactory arrangements with the assigned hotel for use of the original reserved rooms, full charges for these rooms will be the visiting institution's responsibility.

The host institution or sponsoring agency, when selected, shall make local reservations for the competing teams and advise them of the arrangements. Each competing institution is obligated to confirm or cancel the accommodations.

Section 2•4 Selection Criteria

PRIMARY CRITERIA

The primary criteria emphasize regional competition (all contests leading up to NCAA championships); all criteria listed will be evaluated (not listed in priority order).

- Won-lost percentage against Division III opponents;
- Division III head-to-head competition;

- Results versus common Division III opponents;
- Results versus regionally ranked Division III teams as established by the rankings at the time of selection. Conference postseason contests are included;
- Division III strength of schedule
 - Opponents' average winning percentage (OWP), weighted 2/3.
 - Opponents' opponents' average winning percentage (OOWP), weighted 1/3.
 - See [Appendix D](#) for explanation of OWP and OOWP calculations.
- Should a committee find that evaluation of a team's won-lost percentage during the last 25 percent of the season is applicable (i.e., end-of-season performance), it may adopt such criteria with approval of the Championships Committee.

SECONDARY CRITERIA

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All of the criteria listed will be evaluated (not listed in priority order). The secondary criteria introduce results against out-of-region Division III and all other opponents, including those contests versus opponents from other classifications (i.e., provisionals, NAIA, NCAA Divisions I and II).

- Non-Division III won-lost percentage;
- Results versus common non-Division III opponents;
- Non-Division III strength of schedule;

Coaches' polls and/or any other outside polls or rankings are not used as a criterion by the Football Committee for selection purposes.

SELECTION CRITERIA

When all criteria are equal among teams with undefeated records in the primary criteria, the NCAA Division III Football Committee can use a team's performance in the previous championship season as a criterion. Regarding Nullification – see Bylaw 31.02.4.

RANKINGS

There will be a total of three published rankings for the 2018 season. The first ranking is on Oct. 31. For more information, see the important dates page in Section 1.

PAIRINGS AND SITE SELECTION

Once automatic qualifiers are identified and the Pools B and C teams are selected, the following guidelines should be followed:

- Once selected, teams will be grouped in clusters according to natural geographic proximity. Teams will then be paired according to geographic proximity. A team may be moved to numerically balance the bracket, if geographic proximity is maintained. Teams should be paired and eligible sites should be selected according to geographic proximity (within 500 miles).
- Teams from the same conference may play each other in order to maintain geographic proximity.

DIVISION III SITE-SELECTION CRITERIA

The Division III Championships Committee has prioritized the site-selection criteria in the following order for Division III championships:

1. Quality and availability of the facility and other necessary accommodations;
2. Geographical location (including such factors as rotation of sites, weather conditions, accessibility and transportation costs);
3. Attendance history and revenue potential, which shall be considered necessary to assure fiscal responsibility.

FORFEITS

For the purpose of selection to NCAA championships in Division III, there is no forfeit of a contest until the referee or other appropriate contest official has assumed jurisdiction of the contest in accordance with the applicable playing rules. When a team does not appear (e.g., due to weather conditions, accidents, breakdown of vehicles, illness or catastrophic causes), a forfeit is not recorded. An institution shall not, for statistical purposes, declare a forfeit for nonfulfillment of a contract. Such instances shall be considered a "no contest."

Section 2•5 Site Selection

Any institution interested in hosting preliminary-round competition of the Division III Football Championship must submit a proposed budget, respond to sport-specific questions, and ensure the institution’s key contacts and facility information are up to date via the Championships Bid and Host Profile portal. To submit a bid, first search for the desired championship under “championships available for bid” and select “add bid.”

This process allows all member institutions to regularly and easily access their profiles by visiting championships.ncaa.org. For profile issues, user access or to reset a password, please email championshipbid@ncaa.org or contact the respective championship manager.

CHAMPIONSHIP BID AND HOST PROFILE PORTAL

The Championships Bid and Host Profile portal can be accessed at championships.ncaa.org. The deadline to submit materials for preliminary round competition is Wednesday, Oct. 24.

As a reminder, prospective hosts’ budgets should include committee/site representative’s lodging, game officials’ lodging expenses, state and city taxes/fees, if applicable, and any ticket fees that may apply. Committee/site representative’s per diem, mileage and luggage fees will now be paid by the NCAA instead of the host institution. Game officials will be reimbursed via the RefPay system for their game fees, per diem, mileage and luggage fees.

FACILITY PROFILE

Institutions interested in hosting preliminary-round competition of the Division III Football Championship must add (or ensure accuracy of) facility information for the applicable competition venue. This information is located at championships.ncaa.org. Any supporting information — e.g., facility diagram, pictures — may be uploaded and attached to that facility’s profile. This information will be made available to the sport committee to aid in their deliberations of prospective host sites. If inclement weather is probable, an alternate site may be submitted as part of an institution’s bid. Any change to the location of competition must be approved by the Division III Football Committee.

KEY CONTACTS

Each institution should list and then maintain its key contacts associated with each sport and the institution. Individuals can be added via the Championships Bid and Host Profile portal at championships.ncaa.org.

SAFETY AND SECURITY PLAN

Each facility profile should include the safety and security plan for that facility. This information can be uploaded and attached to the profile by visiting championships.ncaa.org.

FINAL FINANCIAL REPORT

A final financial report from each championship site must be submitted via the Championships Bid and Host Profile portal under the “budget” tab not later than 60 days after the event.

CONTACT INFORMATION

If you have any questions regarding the bid process, please contact J.P. Williams at 317-917-6761 or jpwilliams@ncaa.org, or email us at championshipbid@ncaa.org.

Appendixes

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Appendix A • Bracket



*First-round, second-round and quarterfinal games will be played at noon local time on the campus of competing institutions or at a site approved by the Division III Football Committee.

**Semifinal rounds will be played at a time determined by TV and the Division III Football Committee.

Appendix B • Sport Sponsorship

EAST REGION

Commonwealth Coast Football (7)

Becker College (affiliate member)
Curry College
Endicott College
University of New England

Nichols College
Salve Regina University
Western New England University

AQ – Regular Season

Eastern Collegiate Football Conference (6 + 1 prov.)

Alfred State College
Anna Maria College
Castleton University
#*Dean College (active 2021-22)

Gallaudet University
Husson College
State University of New York Maritime College

AQ – Regular Season

Empire 8 (8)

Alfred University
Buffalo State, State University of New York (affiliate member)
College of Brockport, State University of New York
(affiliate member)
Hartwick College

Morrisville State College (affiliate member)
St. John Fisher College
State University of New York at Cortland (affiliate member)
Utica College

AQ – Regular Season

Liberty League (6)

Hobart College
Ithaca College
Rensselaer Polytechnic Institute

University of Rochester
St. Lawrence University
Union College (New York)

AQ – Regular Season

Massachusetts State Collegiate Athletic Conference (9)

Bridgewater State University
Fitchburg State University
Framingham State University
University of Massachusetts, Dartmouth (affiliate member)
Massachusetts Maritime Academy

Plymouth State University (affiliate member)
Western Connecticut State University (affiliate member)
Westfield State University
Worcester State University

AQ – Regular Season

Middle Atlantic Conference (11)

Albright College
Alvernia University
Delaware Valley College
Fairleigh Dickinson University, Florham
King's College (Pennsylvania)
Lebanon Valley College

Lycoming College
Misericordia University
Stevenson University
Widener University
Wilkes University

AQ – Regular Season

EAST REGION CONTINUED

New England Small College Athletic Conference (10)

Amherst College
 Bates College
 Bowdoin College
 Colby College
 Hamilton College

Middlebury College
 Trinity College (Connecticut)
 Tufts University
 Wesleyan University (Connecticut)
 Williams College

Teams do not participate in NCAA Championship

New England Women’s and Men’s Athletic Conference (8)

Catholic University
 U.S. Coast Guard Academy
 Maine Maritime Academy
 Massachusetts Institute of Technology

U.S. Merchant Marine Academy
 Norwich University
 Springfield College
 Worcester Polytechnic Institute

Do not meet requirements for AQ – All teams Pool B

New Jersey Athletic Conference (10)

Christopher Newport University
 Frostburg State University
 Kean University
 Montclair State University
 The College of New Jersey

Rowan University
 Salisbury University
 Southern Virginia University
 Wesley College
 William Paterson University of New Jersey

AQ – Regular Season

NORTH REGION

College Conference of Illinois and Wisconsin (10)

Augustana College (Illinois)
 Carroll University (Wisconsin)
 Carthage College
 Elmhurst College
 Illinois Wesleyan University

Millikin University
 North Central College
 North Park University
 Washington University in St. Louis (affiliate member)
 Wheaton College (Illinois)

AQ – Regular Season

Heartland Collegiate Athletic Conference (9)

Anderson University (Indiana)
 Bluffton University
 Defiance College
 Earlham College
 Franklin College

Hanover College
 Manchester University
 Mount St. Joseph University
 Rose-Hulman Institute of Technology

AQ – Regular Season

Michigan Intercollegiate Athletic Association (8)

Adrian College
 Albion College
 Alma College
 Findlandia University (affiliate member)

Hope College
 Kalamazoo College
 Olivet College
 Trine University

AQ – Regular Season

NORTH REGION CONTINUED

North Coast Athletic Conference (10)

Allegheny College
 Denison University
 DePauw University
 Hiram College
 Kenyon College

Oberlin College
 Ohio Wesleyan University
 The College of Wooster
 Wabash College
 Wittenberg University

AQ – Regular Season

Northern Athletics Collegiate Conference (7)

Aurora University
 Concordia University Chicago
 Concordia University Wisconsin
 Eureka College (affiliate member)

Lakeland University
 Rockford University
 Wisconsin Lutheran College

AQ – Regular Season

Ohio Athletic Conference (10)

Baldwin Wallace University
 Capital University
 Heidelberg University
 John Carroll University
 Marietta College

University of Mount Union
 Muskingum University
 Ohio Northern University
 Otterbein University
 Wilmington College (Ohio)

AQ – Regular Season

SOUTH REGION

American Southwest Conference (9 + 1 prov.)

#*Belhaven University (active 2019-20)
 East Texas Baptist University
 Hardin-Simmons University
 Howard Payne University
 Louisiana College

University of Mary Hardin-Baylor
 McMurry University
 Southwestern University (Texas) (affiliate member)
 Sul Ross State University
 Texas Lutheran University (affiliate member)

AQ - Regular Season

Centennial Conference (10)

Dickinson College
 Franklin & Marshall College
 Gettysburg College
 Johns Hopkins University
 Juniata College (affiliate member)

McDaniel College
 Moravian College (affiliate member)
 Muhlenberg College
 Susquehanna University (affiliate member)
 Ursinus College

AQ – Regular Season

Old Dominion Athletic Conference (8)

Bridgewater College (Virginia)
 Emory and Henry College
 Ferrum College
 Guilford College

Hampden-Sydney College
 Randolph-Macon College
 Shenandoah University
 Washington and Lee University

AQ – Regular Season

DIVISION III FOOTBALL

SOUTH REGION CONTINUED

Presidents' Athletic Conference (10)

Bethany College (West Virginia)
Carnegie Mellon University (affiliate member)
Case Western Reserve University (affiliate member)
Geneva College
Grove City College

Saint Vincent College
Thiel College
Washington and Jefferson College
Waynesburg University
Westminster College (Pennsylvania)

AQ – Regular Season

Southern Athletic Association (9)

Austin College (affiliate member)
Berry College
Birmingham-Southern College
Centre College
Hendrix College

Millsaps College
Rhodes College
University of the South
Trinity University (Texas) (affiliate member)

AQ – Regular Season

USA South Athletic Conference (7 + 1 reclass.)

Averett University
^Brevard College (active 2021-22)
Greensboro College
Huntingdon College

LaGrange College
Maryville College (Tennessee)
Methodist University
North Carolina Wesleyan College

AQ – Regular Season

Independent (1)

Thomas More College

WEST REGION

American Rivers Conference (9)

Buena Vista University
Central College (Iowa)
Coe College
University of Dubuque
Loras College

Luther College
Nebraska Wesleyan University
Simpson College
Wartburg College

AQ – Regular Season

Midwest Conference (12)

Beloit College
University of Chicago (affiliate member)
Cornell College
Grinnell College
Illinois College
Knox College

Lake Forest College
Lawrence University
Macalester College (affiliate member)
Monmouth College (Illinois)
Ripon College
St. Norbert College

AQ – Regular Season

Minnesota Intercollegiate Athletic Conference (9)

Augsburg University
Bethel University (Minnesota)
Carleton College
Concordia College, Moorhead
Gustavus Adolphus College

Hamline University
St. John's University (Minnesota)
St. Olaf College
University of St. Thomas (Minnesota)

AQ – Regular Season

WEST REGION CONTINUED

Northwest Conference (8)

George Fox University
 Lewis & Clark College
 Linfield College
 Pacific University (Oregon)

Pacific Lutheran University
 University of Puget Sound
 Whitworth University
 Willamette University

AQ – Regular Season

Southern California Intercollegiate Athletic Conference (8)

California Lutheran University
 Chapman University
 Claremont McKenna-Harvey Mudd-Scripps Colleges
 University of La Verne

Occidental College
 Pomona-Pitzer Colleges
 University of Redlands
 Whittier College

AQ – Regular Season

Upper Midwest Athletic Conference (9)

Crown College (Minnesota)
 #Greenville College (affiliate member)
 Iowa Wesleyan College (affiliate member)
 MacMurray College (affiliate member)
 Martin Luther College

University of Minnesota, Morris
 #University of Northwestern-St. Paul
 The College of St. Scholastica
 Westminster College (Missouri) (affiliate member)

AQ – Regular Season

Wisconsin Intercollegiate Athletic Conference (8)

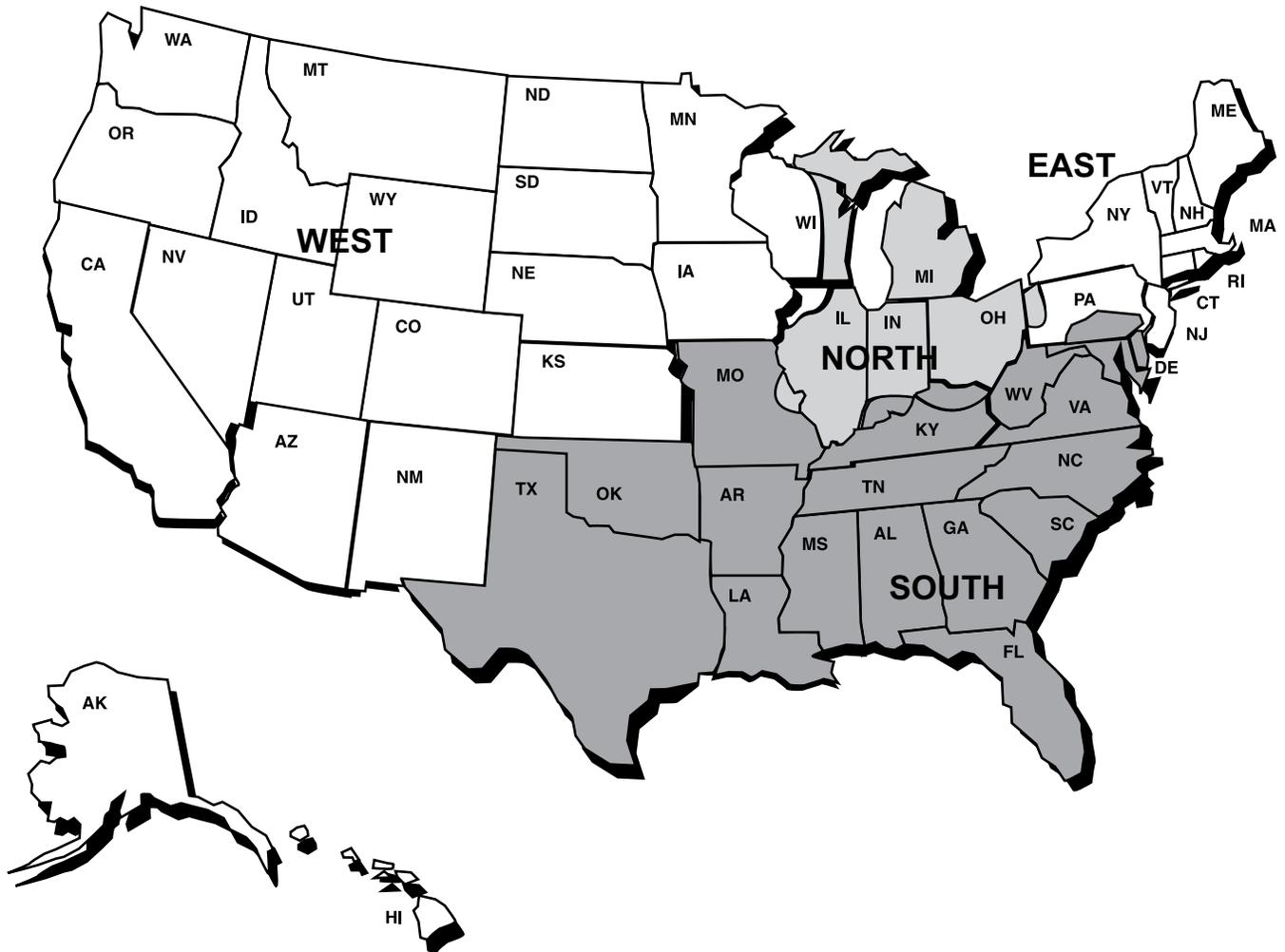
University of Wisconsin-Eau Claire
 University of Wisconsin-La Crosse
 University of Wisconsin-Oshkosh
 University of Wisconsin-Platteville

University of Wisconsin-River Falls
 University of Wisconsin-Stevens Point
 University of Wisconsin-Stout
 University of Wisconsin-Whitewater

AQ – Regular Season

- * Not Eligible for Championship – Provisional
- ^ Not Eligible for Championship – Reclassify
- % Not Eligible for Championship
- # Competes in the National Christian College Athletic Association

Appendix C • Regions



Appendix D • Strength of Schedule Calculation

The strength of schedule is made up of two factors: the opponents' winning percentage (OWP) and the opponents' opponents' winning percentage (OOWP).

Opponents' Winning Percentage. Take each opponent's won-lost record against other Division III teams (excluding the results against the team in question); add all wins and all losses to get the cumulative won-lost record that is used to determine the opponents' winning percentage.

To Calculate. Team A's schedule is as follows:

Opponent	Record	vs. Team A	Wins	Losses
Team B	21-7	1-0	20	7
Team C	14-11	0-1	14	10
Team D	9-14	0-1	9	13
Team E	8-17	0-1	8	16
Team F	19-8	1-0	18	8
Totals:			69	54

$$69 \div (69 + 54) = .561 \text{ (OWP)}$$

Opponents' Opponents' Winning Percentage (OOWP). The strength of each opponent's schedule is measured by taking all of their opponents' won-lost records and finding the winning percentage based on the total opponents' opponents' won-lost record. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

To Calculate. Using the total opponents' won-lost record for Teams B, C, D, E and F (Team A's opponents), perform the same calculation as the OWP.

	Opponents' Wins	Opponents' Losses
Team B	35	75
Team C	63	40
Team D	55	55
Team E	75	37
Team F	44	60
Totals:	272	267

$$272 \div (272 + 267) = .505 \text{ (OOWP)}$$

It is important to note that the OOWP will support the OWP (i.e., if Teams A and C have the same OWP of .561; Team A has an OOWP of .505 and Team C has an OOWP of .456; it would indicate Team A has the stronger strength of schedule).

Strength of Schedule Calculation. To calculate the strength of schedule, add two-thirds of the OWP to one-third of the OOWP. Team A's strength of schedule calculation is as follows:

	Value	Weight	SOS Value
OWP	.561	.667	.374
OOWP	.505	.333	.168
Strength of Schedule			.542