



## MEMORANDUM

November 17, 2019

### VIA EMAIL

TO: Head Coaches and Directors of Athletics at NCAA Institutions Selected to Participate in the 2019 NCAA Division II Football Championship.

FROM: Donnie Wagner  
Championships and Alliances.

SUBJECT: Championship Information.

Congratulations on your selection to the 2019 NCAA Division II Football Championship. The information provided below is for use in the upcoming week. **Please view all of the information and links contained in this memorandum and on the DII Football sport landing page of NCAA.org.**

1. Championship Bracket. The 2019 NCAA Division II Football Championship bracket is available online at [ncaa.com](http://ncaa.com).
2. Game Information Sheet. The attached game information sheet provides important information for all first-round games.
3. Championship Roster. Please have the head coach complete this form. The form should be returned to the NCAA game representative at the mandatory coaches meeting. The form should indicate the 58 student-athletes eligible to participate.
4. Short's Travel Management. The NCAA uses the services of Short's Travel Management for championship travel. As a reminder, the NCAA has implemented a ground transportation program for this championship. Please contact GO Ground Options at 866/386-4951 if you have any questions about coordinating your ground transportation needs. Please review the information and instructions regarding the policies and procedures of [Short's Travel Management](#).
5. Footballs. Following selections, each designated team will receive 12 Wilson footballs which are to be used throughout the duration of the preliminary rounds. Should extra footballs be needed, please contact Donnie Wagner.
6. Code of Conduct. Prior to competition in any Division II Football playoff game, each participating institution (individuals on the travel party) must complete the signature page signifying they have read and understand the NCAA Division II Championships Code of Conduct documents. The forms will need to be returned to Jay Jay Rackley ([jrackley@ncaa.org](mailto:jrackley@ncaa.org)) by no later than the Wednesday prior to your institution's first round of competition. Please note that this form must be resubmitted for subsequent rounds **only** if the travel party changes (new/different members) once bracket play has begun. A fine will be instituted by the Division II Championships Committee for non-compliance of this policy.

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7. Institutional logos and photos. Please upload your current logo and any photos to the FTP site for in-game recognition.
8. Preliminary-Round Site Evaluation Form. An evaluation link will be send post competition, please complete the evaluation form within one week after the competition.
9. Instant Replay. Please note that instant replay will not be used in any first round games, however, any targeting calls in the first half may be reviewed at halftime.
10. Broadcasting Rights. Please refer to the attached memo in regards to the 2019 NCAA Division II Football Championship Television, Internet Video Streaming and Radio / Internet Audio Rights.

Again, congratulations and good luck to your team throughout the tournament.

DW:jjr

Attachments