



2022 DIVISION I OUTDOOR
TRACK & FIELD
CHAMPIONSHIPS

PARTICIPANT
2021-22 MANUAL
Preliminary Rounds



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**DEPARTMENT OF
INTERCOLLEGIATE
ATHLETICS**

INDIANA UNIVERSITY
Bloomington

Track and Field Participants,

On behalf of Indiana University, we are thrilled to welcome all participating student-athletes, coaches, fans and officials to the 2022 NCAA East Regional Track and Field Championship on our beautiful Bloomington campus.

This year's event will be contested at the E.C. (Billy) Hayes Track at the Robert C. Haugh Track and Field Complex, one of the nation's premiere track and field venues. The facility has hosted the NCAA Outdoor Track and Field Championships as recently as 1997, the NCAA East Regional Championships in 2011, and has been the site of the Big Ten Track and Field Championships on six occasions. Hayes Track features a 400-meter nine-lane Polytan surface track with a 110-foot radius on curves to encourage fast times and offers outstanding sightlines for all field events. It is one of only six U.S. college campus facilities to earn IAAF certification, and the only Big Ten facility to receive that designation.

The track is named after fabled IU coaching great Earl C. "Billy" Hayes, the Hoosiers' track and field/cross country coach from 1924-43. Hayes' Hoosier teams won four NCAA team championships (three cross country, one track and field), and 13 Big Ten team titles during his tenure. Individually, the Hall of Fame coached mentored seven Hoosier Olympians, four world record holders, and 10 individual NCAA champions.

Congratulations to all the participants for qualifying for the NCAA East Regional Championships. I recognize the commitment that comes with competing at this level, and I applaud your dedication and effort in earning the opportunity to compete this week. Indiana University welcomes you and wishes you, your teammates and your coaches the best of luck in your pursuit of a spot in the NCAA Championships in two weeks in Eugene, Oregon.

Sincerely,

Scott Dolson
Vice President, Director of Intercollegiate Athletics





Robert C. Haugh Complex - Outdoor Track and Field - Capacity: 12,000

The Robert C. Haugh Track & Field Complex at E.C. "Billy" Hayes Track is regarded as one of the country's finest outdoor facilities. In 2004, the complex received the addition of new lights suitable for televised night events. The new lights permit Indiana to host larger home meets, such as the 2010 Big Ten Outdoor Championships and the 2011 NCAA East Preliminary Round as well as the annual IHSAA Boys and Girls State Track and Field Championships.

In addition to the new lights, Indiana also adds 3,000 temporary seats for roughly 12,000 fans in attendance for the two-day IHSAA meet. The facility has 3,200 permanent seats, with the temporary additions nearly doubling capacity. Hayes Track features a 400-meter nine-lane Polytan surface track with a 110-foot radius on curves to encourage fast times. The track features two long jump/ triple jump parallel approaches with four pits. It has eight pole vault plant boxes and four parallel pole vault runways, a pair of shot put areas, bi-directional javelin runways and outstanding sightlines for all field events. The facility was resurfaced in 2010 and certified by the IAAF. The home venue for Indiana track and field is the ninth track on U.S. soil to receive IAAF certification and is one of only six on a U.S. college campus. The Hoosiers claim the only IAAF certified venue in the Big Ten.

Indiana played host to the 1997 NCAA Outdoor Track & Field Championships and during the 2018 season, hosted its sixth (1966, 1970, 1977, 2001, 2010, 2018) Big Ten Championships. The track located within the outdoor complex is named after famed coaching great Earl C. "Billy" Hayes. Hayes coached seven Indiana athletes, and a total of 12 during his career, who qualified for United States Olympic teams. His efforts to promote intercollegiate competition had much to do with the organizing of the first NCAA Cross Country Championship as well as the formation of the National Collegiate Cross Country Coaches Association for which he served as president from 1939-40. Hayes coached 10 NCAA individual champions, 42 All-Americans, and five Big Ten team champions in indoor and outdoor track and field combined. His cross country teams won three NCAA titles. Indiana had its first NCAA cross country champion under Hayes.

In May 2018, Indiana Athletic unveiled a bust of legendary former track coach Sam Bell during the Big Ten Outdoor Track and Field Championships. The bronze portrait bust is located on the facility's main concourse, facing the start/finish line. It honors the 29-year Hoosier coach, who was one of the most influential voices in the sport at the collegiate, national and international levels before his passing in 2016 at the age of 88.

The commemorative art piece was made possible by donations from across the IU community and is the work of Marc Mellon, one of the world's foremost representational sculptors.



CHAMPIONSHIP ADMINISTRATION & CONTACT INFORMATION

Diane Cassimire	Meet Director	dcassimi@iu.edu (347) 307-4633
Jay Arth	Track and Field Director of Operations	jdarter@iu.edu (703) 475-4559
Ron Helmer	Head Men's & Women's Track & Field Coach	rhelmer@indiana.edu
Joe Lueken	Senior Assistant Athletic Director, Head Athletic Trainer	jlueken@indiana.edu (812) 855-3619
Carly Hamann	Track and Field Athletic Trainer	cmhamann@iu.edu (812) 855-5285
Dr. Michael LaGrange	Meet Physician	mlagrang@iuhealth.org (812) 355-2300
Julie Conrad	Officials Coordinator	juconrad@iu.edu (812) 855-8583
Hanna Bedricky	Media & Communications Coordinator	hbedrick@iu.edu (812) 856-0146
Mark Skirvin	Marketing & Promotions Coordinator	mskirvin@indiana.edu (812) 856-1401
Mike Osmundson	Ticketing Coordinator	mosmunds@indiana.edu (812) 855-4006

Championship Websites

<https://iuhoosiers.com/sports/2022/3/9/2022-NCAA-East-Prelim.aspx>

<http://www.ncaa.com/trackandfield>



DIVISION I MEN'S AND WOMEN'S TRACK & FIELD SITE REPRESENTATIVES

East Preliminary (Indiana University)	
Bill Walton Cell: 540-478-3329 Email: waltonwd@jmu.edu	Abbie Day Cell: 850-321-2810 Email: abbienday@gmail.com

West Preliminary (University of Arkansas)	
Blake Boldon Senior Associate AD and Director of Drake Relays Drake University Office: 515-271-3007 Email: blake.bolden@drake.edu	Jason Drake Head Track and Field & Cross Country Coach California State University, Fresno Office: 206-240-3343 Email: jdrake@csufresno.edu

Finals Site (University of Oregon)
Elvis Forde Head Coach Cross Country/Track and Field Temple University Office: 215-204-8258 Email: elvis.forde@temple.edu

Secretary Rules Editor	Data Specialist	National Officials Assignor
Mark Kostek Cell: 515-208-8300 Email: kostekmt@gmail.com	Sean Laughlin Cell: 415-786-2550 Email: sean@recordingtiming.com	Milan Donley Cell: 785-331-9911 Email: mdonley@ku.edu

NCAA TRACK & FIELD CHAMPIONSHIP STAFF
Jeff Mlynski Associate Director of Championships and Alliances Office: 317-917-6503 Cell: 317-874-7154 Email: jmlynski@ncaa.org



CHAMPIONSHIP WEEK SCHEDULE OF EVENTS

(All times listed are EASTERN unless otherwise noted.)

Friday, May 20

1 p.m. (Eastern)

MANDATORY virtual coaches technical meeting – Virtual link will be provided to all head coaches after selections.

Sunday, May 22

2 p.m. (Eastern)

Medical scratch deadline. Any scratches must be reported by email to Sean Laughlin and Jeff Mlynski (sean@recordtiming.com and jmlynski@ncaa.org).

Monday, May 23

See Schedule

Practice available (see specific practice details on pages 8 and 9).

Tuesday, May 24

1 – 5 p.m.

Packet pick-up.
South Lobby of Simon Skjodt Assembly Hall - 1001 E 17th Street,
Bloomington, Indiana 47408

See schedule

Practice available (see specific practice details on pages 8 and 9).

Wednesday, May 25

See schedule

Practice available (see specific practice details on pages 8 and 9).

10 a.m.

Championship competition begins.

4:30 p.m. - 9:30 p.m.

Late packet pick-up – Press box at Robert C. Haugh Complex

Thursday, May 26

See Schedule

Practice available (see specific practice details on pages 8 and 9).

10 a.m.

Championship competition begins.

4:30 p.m. - 9:30 p.m.

Late packet pick-up – Press box at Robert C. Haugh Complex

Friday, May 27



See Schedule Practice available (see specific practice details on pages 8 and 9).

1 p.m. Championship competition begins.

3:30 p.m. - 9 p.m. Late packet pick-up – Press box at Robert C. Haugh Complex

Saturday, May 28

See Schedule Practice available (see specific practice details on pages 8 and 9).

1 p.m. Championship competition begins.

3:30 p.m. - 9 p.m. Late packet pick-up – Press box at Robert C. Haugh Complex

***Children under the age of 18 (unless they are competing student-athletes) and infants will only be allowed in team camp areas, not warm-up/active competition and practice areas for safety. Additionally, practice and warm-up venues are off limits to any post-collegians. These facilities are strictly available only for competing student-athletes.**

PRACTICE SCHEDULE

Monday, May 23

Competition Track	9:00am to 6:00pm
Warm-up Track	9:00am to 6:00pm
Warm-up Grass Field	9:00am to 6:00pm
Javelin (steeplechase end approach)	9:00am to 1:00pm
Discus (inside oval ring)	2:00pm to 6:00pm
Discus (outside oval only)	4:30pm to 6:00pm
[this ring will not be used for competition, only practice]	
Hammer (outside oval only)	9:00am to 4:00pm
Shot Put, both rings	9:00am to 4:00pm
High Jump	9:00am to 1:00pm
Pole Vault	1:00pm to 6:00pm
Horizontal Jumps	9:00am to 6:00pm

Tuesday, May 24

Competition Track	9:00am to 6:00pm
Warm-up Track	9:00am to 6:00pm
Warm-up Grass Field	9:00am to 6:00pm
Javelin (steeplechase end approach)	9:00am to 1:00pm
Discus (inside oval ring)	2:00pm to 6:00pm
Discus (outside oval only)	4:30pm to 6:00pm
[this ring will not be used for competition, only practice]	
Hammer (outside oval only)	9:00am to 4:00pm
Shot Put, both rings	9:00am to 4:00pm
High Jump	9:00am to 1:00pm
Pole Vault	1:00pm to 6:00pm
Horizontal Jumps	9:00am to 6:00pm

Wednesday, May 25

Competition Track	9:00am to 12:00pm
Warm-up Track	9:00am to 9:30pm
Warm-up Grass Field	9:00am to 9:30pm
Javelin (steeplechase end approach)	9:00am to 10:30am
Discus (outside oval only)	2:00pm to 3:30pm
[this ring will not be used for competition, only practice]	
Hammer (outside oval only)	4:00pm to 5:30pm
Shot Put, both rings	9:00am to 10:30am
High Jump	9:00am to 10:30am
Pole Vault	10:30am to 12:00pm
Horizontal Jumps	9:00am to 12:00pm



Thursday, May 26

Competition Track	9:00am to 12:00pm
Warm-up Track	9:00am to 9:30pm
Warm-up Grass Field	9:00am to 9:30pm
Javelin (steeplechase end approach)	9:00am to 10:30am
Discus (outside oval only)	2:00pm to 3:30pm
[this ring will not be used for competition, only practice]	
Hammer (outside oval only)	4:00pm to 5:30pm
Shot Put, both rings	9:00am to 10:30am
High Jump	9:00am to 10:30am
Pole Vault	10:30am to 12:00pm
Horizontal Jumps	9:00am to 12:00pm

Friday, May 27

Competition Track	9:00am to 12:00pm
Warm-up Track	9:00am to 9:00pm
Warm-up Grass Field	9:00am to 9:00pm
Discus (inside oval ring)	9:00am to 10:30am
High Jump	9:00am to 10:30am
Horizontal Jumps	9:00am to 10:30am

Saturday, May 28

Competition Track	9:00am to 12:00pm
Warm-up Track	9:00am to 9:00pm
Warm-up Grass Field	9:00am to 9:00pm
Discus (inside oval ring)	9:00am to 10:30am
High Jump	9:00am to 10:30am
Horizontal Jumps	9:00am to 10:30am

***Children under the age of 18 (unless they are competing student-athletes) and infants will only be allowed in team camp areas, not warm-up/active competition and practice areas for safety. Additionally, practice and warm-up venues are off limits to any post-collegians. These facilities are strictly available only for competing student-athletes.**

MARKINGS: Tape or similar material that is adhered to the track or field event site are the only materials that will be allowed for marking in the field and track events.

NCAA TRACK & FIELD
COMPETITION SCHEDULE OF EVENTS



WEDNESDAY, MAY 25

TRACK EVENTS

TIME	EVENT	DIVISION	ROUND
6:00 PM	110 Hurdles	Men	First Round
6:30 PM	1500 Meters	Men	First Round
7:00 PM	100 Meters	Men	First Round
7:25 PM	400 Meters	Men	First Round
7:50 PM	800 Meters	Men	First Round
8:20 PM	400 Hurdles	Men	First Round
8:45 PM	200 Meters	Men	First Round
9:10 PM	10,000 Meters	Men	Semifinal

FIELD EVENTS

TIME	EVENT	DIVISION	ROUND
10:00 AM	*Hammer	Men	First Round
2:00 PM	Javelin	Men	First Round
6:00 PM	Long Jump	Men	First Round
6:30 PM	Pole Vault	Men	First Round
7:00 PM	Shot Put	Men	First Round

THURSDAY, MAY 26

TRACK EVENTS

TIME	EVENT	DIVISION	ROUND
6:00 PM	100 Hurdles	Women	First Round
6:30 PM	1500 Meters	Women	First Round
7:00 PM	100 Meters	Women	First Round
7:25 PM	400 Meters	Women	First Round
7:50 PM	800 Meters	Women	First Round
8:20 PM	400 Hurdles	Women	First Round
8:45 PM	200 Meters	Women	First Round
9:10 PM	10,000 Meters	Women	Semifinal

FIELD EVENTS

TIME	EVENT	DIVISION	ROUND
10:00 AM	*Hammer	Women	First Round
2:00 PM	Javelin	Women	First Round
6:00 PM	Long Jump	Women	First Round
6:30 PM	Pole Vault	Women	First Round
7:00 PM	Shot Put	Women	First Round

FRIDAY, MAY 27

TRACK EVENTS

TIME	EVENT	DIVISION	ROUND
5:00 PM	4x100 Relay	Men	Quarterfinals
5:15 PM	1500 Meters	Men	Quarterfinals
5:40 PM	3000 Steeplechase	Men	Semifinals
6:15 PM	110 Hurdles	Men	Quarterfinals
6:35 PM	100 Meters	Men	Quarterfinals
6:50 PM	400 Meters	Men	Quarterfinals
7:05 PM	800 Meters	Men	Quarterfinals
7:25 PM	400 Hurdles	Men	Quarterfinals
7:50 PM	200 Meters	Men	Quarterfinals
8:10 PM	5000 Meters	Men	Semifinals
8:45 PM	4x400 Relay	Men	Quarterfinals

FIELD EVENTS

TIME	EVENT	DIVISION	ROUND
1:00 PM	Discus	Men	First Round
2:30 PM	High Jump	Men	First Round
6:00 PM	Triple Jump	Men	First Round

SATURDAY, MAY 28

TRACK EVENTS

TIME	EVENT	DIVISION	ROUND
5:00 PM	4x100 Relay	Women	Quarterfinals
5:15 PM	1500 Meters	Women	Quarterfinals
5:40 PM	3000 Steeplechase	Women	Semifinals
6:15 PM	100 Hurdles	Women	Quarterfinals
6:35 PM	100 Meters	Women	Quarterfinals
6:50 PM	400 Meters	Women	Quarterfinals
7:05 PM	800 Meters	Women	Quarterfinals
7:25 PM	400 Hurdles	Women	Quarterfinals
7:50 PM	200 Meters	Women	Quarterfinals
8:10 PM	5000 Meters	Women	Semifinals
8:45 PM	4x400 Relay	Women	Quarterfinals

FIELD EVENTS

TIME	EVENT	DIVISION	ROUND
1:00 PM	Discus	Women	First Round
2:30 PM	High Jump	Women	First Round
6:00 PM	Triple Jump	Women	First Round

**Hammer for both men and women will be conducted outside the main competition oval.*

All times listed are Eastern Time

Schedule is subject to change



AWARDS

There will be no official awards for individuals, teams or relays at the preliminary round.

UNIFORMS AND LOGOS

Reference: Bylaw 12.5.4 in the NCAA Manual

All uniforms and logos must comply with the 2021-22 NCAA Men's and Women's Track and Field and Cross Country Rule Book.

VIDEO/WIRELESS COMMUNICATION

The use by competitors of video or audio devices, radio transmitters or receivers, Fitbits or smart watches, mobile phones, computers, or any similar devices in the competition area is prohibited. Field event Student-Athletes can view video, taken outside the competition area and not brought in the competition area, between attempts. Under the direction of an official they are permitted to cross the track.

MISCONDUCT (Bylaw 31.3.10)

Misconduct Incident to Competition - If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during break in the continuity of the championship when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing following the action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

Penalty for misconduct - A governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of competition or practice.

- (a) Public or private reprimand of the individual;
- (b) Disqualification of the individual from further participation in the NCAA championship involved;
- (c) Banishment of the individual from participation in one or more following championships of the sport involved;
- (d) Cancellation of payment to the institution of the Association's travel guarantee for individuals involved;
- (e) Withholding of all or a portion of the institution's share of the revenue distribution;
- (f) Banishment of the institution from participation in one or more following championships in which its team in that sport otherwise would be eligible to participate;

- (g) Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
- (h) Cancellation of all or a portion of the honorarium for hosting an NCAA Championship; and
- (i) Financial or other penalties different from (a) through (h) above, but only if they have prior approval of the Competition Oversight Committee.

ACADEMICS

If academic support is required for any student-athletes, please contact Lorian Price, Senior Associate Athletic Director for Academic Services, by phone, 812-856-0498, or by email, Loprice@indiana.edu.

BIB / HIP NUMBERS

Athletes must wear the competitor bibs on the front and back of their jersey/singlet. Athletes competing in the long jump, triple jump, high jump and pole vault may wear one bib on either the front or back. Bibs may not be altered in any manner. Bib numbers will be required at check-in and for all subsequent events. Hip numbers will be issued at check-in and must be worn on both hips.

CHECK-IN

Teams and/or individuals that check-in late and not in accordance with the following times outlined in this manual may jeopardize participation in their event, will have a letter sent to their institutional athletics director and will have a financial fine assessed for failing to abide by championship policies.

Summary of Student-Athlete Flow:

- 1) Student-athletes must check-in at the clerking area located on the southeast corner of the track off the back walkway. See appendices A & B for map.
- 2) Student-athletes will be escorted from the clerking area to the track. Athletes can leave their belongings in their assigned bin. Field events, bin will be taken to their competition area; track events, bin will be moved to the track level athlete staging area.
- 3) After completion of the event, student-athletes may be asked to conduct an interview within the media Mixed Zone.
- 4) Student-athletes will be escorted to the post-event recovery area accordingly after each event.

Check-In (Clerking Areas)

All student-athletes must check-in for their events in the clerking area located on the southeast corner of the track off the back walkway. See appendices A & B for map. Uniform, equipment/spike check, instructions, and escorting will take place accordingly.

All student-athletes must check in with the clerk per the following running event and field event schedule (see below).

Check-In (Running Events):

Student-athletes must report and check-in as is noted below on an event by event and heat by heat basis.

- 100 Meters, 100/110 Hurdles, 200 Meters, 400 Meters, and 400 Hurdles

In the **preliminary round** of each event, competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than 10 minutes prior to the published scheduled start time of the event. Competitors in the third heat will check-in with the clerk no later than 5 minutes prior to the published scheduled start time of the event. Competitors in the fourth heat will check-in with the clerk no later than the published scheduled start time of the event. Competitors in the fifth heat will check-in with the clerk no later than 5 minutes after the published scheduled start time of the event. Competitors in the sixth heat will check-in with the clerk no later than 10 minutes after the published scheduled start time of the event.

In the **quarter-final round** of each event, competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than 10 minutes prior to the published scheduled start time of the event. Competitors in the third heat will check-in with the clerk no later than 5 minutes prior to the published scheduled start time of the event.

- 800 Meters

In the **preliminary round**, competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than 10 minutes prior to the published scheduled start time of the event. Competitors in the third heat will check-in with the clerk no later than 5 minutes prior to the published scheduled start time of the event. Competitors in the fourth heat will check-in with the clerk no later than the published scheduled start time of the event. Competitors in the fifth heat will check-in with the clerk no later than 5 minutes after the published scheduled start time of the event. Competitors in the sixth heat will check-in with the clerk no later than 10 minutes after the published scheduled start time of the event.

In the **quarter-final round**, competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than 10 minutes prior to the published scheduled start time of the event. Competitors in the third heat will check-in with the clerk no later than 5 minutes prior to the published scheduled start time of the event.

- 1500 Meters

In the **preliminary round**, competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than 10 minutes prior to the published scheduled start time of the event. Competitors in the third heat will check-in with the clerk no later than 5 minutes prior to the published scheduled start time of the event. Competitors in the fourth heat will check-in with the clerk no later than the published scheduled start time of the event.

In the **quarter-final round**, competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than 10 minutes prior to the published scheduled start time of the event.

- 3000 Steeplechase

Competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than 5 minutes prior to the published scheduled start time of the event. Competitors in the third heat will check-in with the clerk no later than 5 minutes after the published scheduled start time of the event.

- 5000 Meters

Competitors in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Competitors in the second heat will check-in with the clerk no later than the published scheduled start time of the event.

- 10,000 Meters

Competitors will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event.

- 4x100 Relay and 4x400 Relay

Teams in the first heat will check-in with the clerk no later than 15 minutes prior to the published scheduled start time of the event. Teams in the second heat will check-in with the clerk no later than 10 minutes prior to the published scheduled start time of the event. Teams in the third heat will check-in with the clerk no later than 5 minutes prior to the published scheduled start time of the event.

Any final changes or replacements to relays may occur up until five (5) minutes before the published start time of the event. Any changes must be done by the institution’s coach at the Clerk’s tent. No changes will be allowed later than five (5) minutes before the published start time of the relay event.

Check-In (Field Events):

Student-athletes must check-in and report to clerking per the following schedule.

- Discus, Hammer, Javelin

Flight 1: Check-in no later than 45 minutes prior to the start of the event, at which time they will be escorted to their assigned competition site;
Flight 2: Check-in no later than 30 minutes after the published start time of the event, at which time they will be escorted to their assigned competition site;
Flight 3: Check-in no later than 1 hour and 40 minutes after the published start time of the event, at which time they will be escorted to their assigned competition site.
- Shot Put

Flights 1 & 2: Check-in no later than 45 minutes prior to the published start time of the event, at which time they will be escorted to their assigned competition area;
Flights 3 & 4: Check-in no later than 15 minutes after the published start time of the event, at which time they will be escorted to their assigned competition area.
- Long Jump, Triple Jump

Flights 1 & 2: Check-in no later than 45 minutes prior to the published start time of the event, at which time they will be escorted to their assigned competition area;
Flights 3 & 4: Check-in no later than 30 minutes after the published start time of the event, at which time they will be escorted to their assigned competition area.
- High Jump

Check-in no later than 1 hour and 15 minutes prior to the published start time of the event, at which time they will be escorted to their assigned competition area.
- Pole Vault

Check-in no later than 1 hour and 30 minutes prior to the published start time of the event, at which time they will be escorted to their assigned competition area.

COACHES MEETING

There will be a virtual coaches meeting on **Friday, May 20 at 1 p.m. ET**. Coaches will be provided a virtual meeting link after selections. All aspects of the competition and administrative procedures will be discussed. It is **MANDATORY** that each institution’s head coach, or a representative of the institution, attend the meeting. A minimum fine of \$200 per gender/per team will be assessed for those participating institutions not in attendance.



COACHING BOXES

Please refer to the coaches box map, appendix C. Coaches will be given wristbands for each box. These bands will be included in the team packet. Only one coach from each institution (provided they have a student-athlete competing in that event), will be admitted to the coaching box area.

CREDENTIALS

Credentials will be provided for all coaches, student-athletes, media, committee representatives, officials, and other personnel as stipulated in NCAA Bylaw 11. Credentials for each institution will be distributed at packet pick-up for coaches, athletic trainers, university personnel, and student-athletes. Credentials for media will be available at Simon Skjodt Assembly Hall South Lobby on Monday and Tuesday and will relocate to the ticket booth outside of Robert C. Haugh Complex for the remainder of the week. Dates and times as follows:

- Monday: 1 p.m. - 5 p.m. (SSAH) - MEDIA ONLY.
- Tuesday: 1 p.m. - 5 p.m. (SSAH)
- Wednesday: 4:30 p.m. - 9:30 p.m. (Robert C. Haugh Complex)
- Thursday: 4:30 p.m. - 9:30 p.m. (Robert C. Haugh Complex)
- Friday: 3:30 p.m. - 9 p.m. (Robert C. Haugh Complex)
- Saturday: 3:30 p.m. - 9 p.m. (Robert C. Haugh Complex)

Competitors must have credentials in order to access ticketed and credentialed areas. At the conclusion of each event, unless it is a final, competitors will be directed to leave the track. No competitor shall be on the track unless involved in an event or an approved warm-up period for an upcoming event.

Credentials should be worn accordingly at all times.

DRUG TESTING

Drug testing facilities will be located in the field hockey locker room should drug testing be conducted at this event. This locker room is located near warm-up areas and team camp sites.

Student-athletes who compete in this championship may be subjected to a drug test in accordance with bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. If drug testing occurs at this session of the championships, couriers will make contact with the student-athletes immediately following the 10-minute cooling off period. The student-athletes who are to be tested will be escorted to the drug-testing area within one hour after the conclusion of the competition. Student-athletes selected for drug-testing should first attend any post meet interviews (if designated by the sports information director) before reporting to the drug-testing area.



Note that if drug testing does not occur during this championship round and/or a test is required outside of the standard championship protocol (e.g. national record, world junior record, etc.), the cost associated with such a test will be the responsibility of the tested student-athlete's institution.

ELECTRONIC COMMUNICATION

Websites

Host site: <https://iuhoosiers.com/sports/2022/3/9/2022-NCAA-East-Prelim.aspx>

NCAA Track and Field Championships: <http://www.ncaa.com/trackandfield>

Twitter

To get meet management updates (e.g. weather delays) via Twitter please follow Indiana Track and Field, @IndianaXCTF.

FIELD EVENT WARM-UP PROCEDURES

Field Event Competitors will be permitted onto the competition site based on their flight. There is no general warm-up for any throwing and horizontal jumping event. Student-athletes, by flight, will be escorted to the event site prior to each flight, in order to be part of the 30-minute flight specific warm-up period (for the Long Jump, Triple Jump, Shot Put, Discus, Hammer, Javelin), which will begin when the officials at the event have received the escorted competitors and have the event site ready. Each flight of the High Jump will be allowed a 1-hour warm-up period. Each flight of the Pole Vault will be allowed a 1 hour and 15-minute warm-up period. Please read the Technical manual for regulations regarding determination of flights and advancement as well as specifics regarding each event.

IMPLEMENT INSPECTION

Implement inspection will take place in the northwest corner of the track, see Appendices A & B for map. Student-athletes and coaches are encouraged to turn in implements the day prior to competition. **NO IMPLEMENTS WILL BE ACCEPTED LATER THAN 90 MINUTES PRIOR TO THE WARM-UP PERIOD FOR THE EVENT.** Once an implement is submitted for certification, it will remain impounded until the completion of the competition. Illegal implements will be secured until after the meet and may be picked up at the conclusion of competition. Only certified implements may be used during official warm-ups and competition.

Implements passing certification will be brought to the event site prior to the start of warm-ups.

Implements can be picked up at the implement inspection area 30 minutes after the conclusion of the final flight of the event.



Competitors who require implements for practice after inspection should bring secondary implements.

Implements Inspection days and hours are as follows:

- Tuesday, May 24: 12 - 5 p.m.
- Wednesday, May 25: 9 a.m. - 4 p.m.
- Thursday, May 26: 9 a.m. - 4 p.m.
- Friday, May 27: 9 a.m. - 4 p.m.

MEDIA RELATIONS

Credentials – Photo, SID, Media

- Requests for credentials should be submitted to Hanna Bedricky, hbedrick@iu.edu. Be sure to specify the type of credential needed.
- Credentials are granted to authorized working press, Host/NCAA approved officials and event management personnel only.
- Media organization identification and the name of the media member covering the event for that outlet are required for every credential.
- Passes are not transferable. Media members that need to alter their original request should do so by contacting Hanna Bedricky.
- Media will be located at the Robert C. Haugh Complex ticket windows.
 - Wednesday: 4:30 p.m. - 9:30 p.m.
 - Thursday: 4:30 p.m. - 9:30 p.m.
 - Friday: 3:30 p.m. - 9 p.m.
 - Saturday: 3:30 p.m. - 9 p.m.
- Media Parking: Will be located in gate 4 and 12. Please see appendix A for a map.

Media/Mix Zone Area

Will be located in the south end of the track, next to athlete staging. Please see appendices A and B for a map.

MEDICAL INFORMATION

Ambulance

An ambulance will be on site during the practice rounds and on all competition days.

Athletic Training / Medical Information

The host medical area is located near the restrooms and between team camp sites.

Athletic training facilities will be available for the competing institutions before, during, and after all practices and events. Access to these facilities at other times will be by arrangement with the host school athletic training staff.



If a certified athletic trainer cannot travel with your team, then a letter stating any treatments that should be performed on their student-athlete(s) should be provided and signed by the certified athletic trainer.

A host team physician will be available to you for the duration of the championship.

If a medical scratch occurs prior to arriving on site, then the scratch must be verified by the institution’s team doctor. If the scratch occurs after arriving on site, the scratch must be verified by host medical personnel by completing an evaluation and proper paperwork.

Once competition begins, a student-athlete who fails to compete or finish in any event at the preliminary or national championship sites, and is entered in additional events, must receive medical verification from the host medical staff stating that they were unable to finish or start the event. Additionally, they must then get medically cleared before they can be eligible to return to competition in any other event. The proper medical paperwork must be completed and will be available in the medical area at each site. (Rule 12-18 b&c)

Please contact the host athletic training staff if any services are necessary.

Each day, ice and other first aid items will be available. In the event a modality is needed, prior request should be made with the host sports medicine staff.

Championship Medical Contacts

<p>Joe Lueken jlueken@indiana.edu (812) 855-3619</p>	<p>Carly Hamman cmhamann@iu.edu (812) 855-5285</p>	<p>Ben Gearhart bigearha@iu.edu (812) 603-4434</p>
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Concussion Management / Hospitals and Emergency Services

<p>IU Health Bloomington 2651 E Discovery Parkway Bloomington, IN 47408 (812) 353-6821</p>

PACKET PICK-UP

Tuesday, May 24: 1 – 5 p.m.

Packet pick-up will be located in the South Lobby of Simon Skjodt Assembly Hall - 1001 E 17th Street, Bloomington, Indiana 47408. Please see appendix A for location. Late packet pick-up will be moved to the press box at the track. Please contact Diane Cassimire to arrange pick-up.



All relay cards must be completed and submitted on Tuesday during the packet pickup window from 1-5 p.m.

PARKING

Team bus and van parking will be available along David Baker Ave. Please see appendix A for more details.

Parking will be available for spectators and media in gate 4 and 12. There will be no charge for parking. Please see appendix A for map and appendix E for directions.

ADA parking will be located by the entrance to Hayes track. Please see appendices A & B for map.

PARTICIPANT ENTRANCES/DROP-OFF

Team buses/vehicles will be able to drop off participants on the north side of the track. Please see appendices A & B for map.

POLE SHIPPING / STORAGE

Pole Vault Storage will be at track level. Prior to shipping poles, please reach out to Jay Arther via email: jdarter@iu.edu to make arrangements.

Pole Vault Shipping Address:

Jay Arther
1001 E 17th Street, Bloomington, IN 47408

PRACTICE FIELDS / AREAS AND WEIGHT ROOM ACCESS

A cinder track is available for warm-ups around Armstrong stadium, as well as grass and turf areas located in the middle of team camps and the adjacent field hockey venue. See appendices A & B for a map.

Weight room access will be available by request Monday - Friday 2 p.m. - 5 p.m. Waivers will be required prior to usage. Please coordinate all access with Jay Arther (jdarter@iu.edu).

***Children under the age of 18 (unless they are competing student-athletes) and infants will only be allowed in team camp areas, not warm-up/active competition and practice areas for safety. Additionally, practice and warm-up venues are off limits to any post-collegians. These facilities are strictly available only for competing student-athletes.**



MERCHANDISE AND CONCESSIONS

Merchandise will be available for purchase just inside the track complex. See appendices A & B

- Tuesday: 12 p.m - 5 p.m.
- Wednesday: 4 p.m. - 10 p.m.
- Thursday: 4 p.m. - 10 p.m.
- Friday: 3 p.m. - 9 p.m.
- Saturday: 3 p.m. - 9 p.m.

Concessions will be open at the following times and stay open each day through the last event:

- Wednesday 4:30 p.m.
- Thursday 4:30 p.m.
- Friday 3:00 p.m.
- Saturday 3:00 p.m.

MOTHER'S ROOM

A private Mother's Room will be made available, on request, for use at the competition venue. To secure such a room, please notify Jeff Mlynski at least 24 hours prior to arrival at jmlynski@ncaa.org. The NCAA will identify the competition venue lead contact who will work with the primary team administrator to secure a designated private space.

PROTESTS

See the 2021-2022 NCAA Track and Field Rules Book. The protest table will be located southwest corner of the track in the shelter building. See appendices A & B for more details. There is a \$100 protest fee (cash or check made out to the host institution) due at the time of the protest. The \$100 will be reimbursed should the ruling be overturned. Please note all protests must be filed within 15 minutes of the posting of final results. The referees' decision will be final. The referees' decision will be posted at the protest area as soon as the information is available from the referees.

RELAY EVENTS – CHAMPIONSHIPS POLICY/PROCEDURES

Each relay card shall consist of the four original members that were a part of the qualifying team. However, each institution will also be allowed to name up to four alternates by no later than the close of packet pick-up. Additionally, any other student-athlete who is competing in another event during the championships is considered a substitute and is eligible as a replacement on the relay team. No other student-athlete other than those on the original qualifying team, those listed as an alternate or those already in the meet in another event may run on the relay. Relay cards must be completed by coaches during the packet pick-up period. Changes in relay teams must be reported to the clerk during athlete check-in. All relay procedures must abide by the regulations as detailed above and as further outlined in the Outdoor Technical Manual.



For exchange zones, tape or similar material that is adhered to the track are the only materials that will be allowed for marking in track events.

RESULTS / HEAT SHEETS

All teams will receive initial heat sheets as a part of their team packet. For the remainder of the meet, heat sheets and results will be posted on Flash Results and will also be available online at www.ncaa.com.

RULES

The NCAA Division I Men's and Women's Outdoor Track and Field Preliminary Championships will be conducted according to 2021-2022 NCAA Track and Field Rules.

SPIKES

A maximum of 7mm spike length may be used for all events with the exception of the high jump and javelin. Participants in the high jump and javelin may use spikes up to 9mm in length. Needles and Christmas tree spikes are not allowed.

BLOCKS AND BATONS

The NCAA Division I Track and Field and Cross Country Committee has elected to require the use of starting blocks by all student-athletes that compete in the 100m, 200m, 400m, 100 hurdles, 110 hurdles, 400 hurdles, 4x100m relay and 4x400m relay. The committee has also elected to approve the use of an electronic start information system that shall be used by the starters to its fullest capabilities. Starters shall use information provided by this system to detect false starts and disqualify student-athletes or recall the race.

The only starting blocks that may be used are those as provided on site by the host meet management and Gill Athletics.

Additionally, batons will be provided by Gill Athletics and will be the only batons allowed for use during the relay events.

TENTS / TEAM AREAS

Team camps will be located to the southwest of the track both in the parking lot and perimeter of the soccer practice field (please see appendices A & B for more details). All team tents should be ordered through Master Rental. Please contact Deron Lavin, phone: (812) 332-0600. Tent form can be found in appendix F.

***Children under the age of 18 (unless they are competing student-athletes) and infants will only be allowed in team camp areas, not warm-up/active competition and practice areas for safety. Additionally, practice and warm-up venues are off limits to any post-collegians. These facilities are strictly available only for competing student-athletes.**



TICKETS

Tickets can be purchased in advance at IUHoosiers.com or by calling 1-866-IUSPORTS (487-7678). On meet day, tickets will be available for purchase at the Robert C. Haugh Complex ticket booth 60 minutes prior to the event each day.

Forms of Payment: For advance and day of event walk-up sales, the following methods of payment are accepted: Cash, Visa, MasterCard, American Express, Discover.

For institutions wishing to establish a team pass list, please contact Mike Osmundson, mosmunds@indiana.edu or 812-855-4006.

**Preliminary Championship Ticket Pricing
(Seating is general admission)**

All Session (4 Days)	Price
Adult	\$40
Youth (18 and under)	\$35
College Student**	\$35
Children 2 and under	FREE
Single Day Pricing	Price
Admission - Ages 3 and up	\$15
Children 2 and under	FREE
Notes:	
** Must present valid college ID	
Items restricted in venue:	
Smoking/Tobacco use Outside Food or Drink Pets unless clearly marked service animals Strollers Umbrellas Weapons and any large items that could be used as such	

Gates will open to spectators at:

- 9:00 a.m. on Wednesday, May 25
- 9:00 a.m. on Thursday, May 26



- 12:00 p.m. on Friday, May 27
- 12:00 p.m. on Saturday, May 28

TIE-BREAKING PROCEDURES

Refer to the NCAA Division I Men's and Women's Outdoor Track and Field Technical Manual.

INCLEMENT WEATHER PROCEDURES

In the event of inclement weather or a disaster of any kind, as it is determined by NCAA Championship Officials, Host Meet Management Officials and/or University Police Department personnel, the following plan has been established should it be necessary to evacuate the venue:

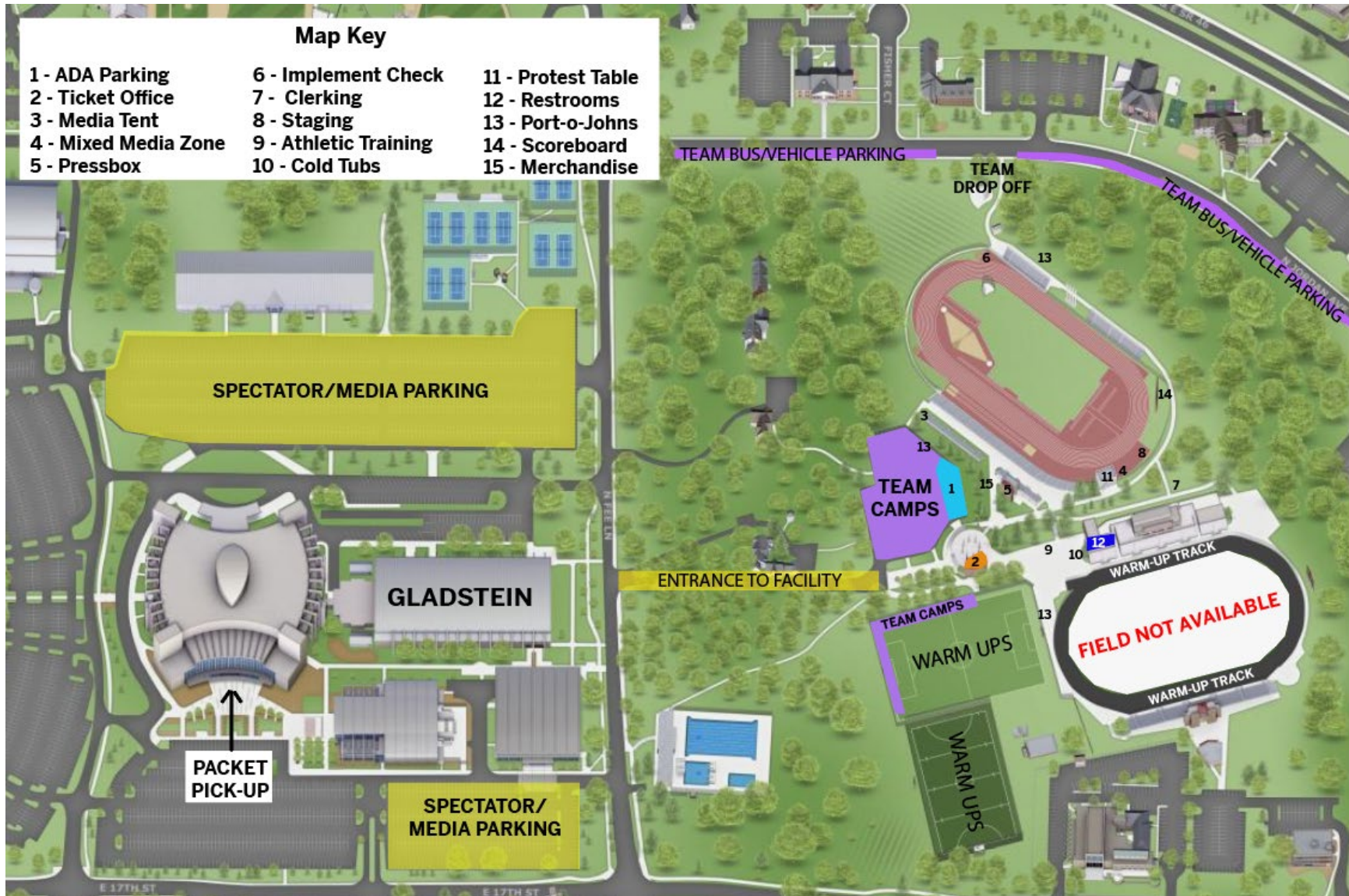
All student-athletes/coaches/trainers from the competing institutions as well as meet and championship officials will be evacuated to Gladstein Fieldhouse by exiting the venue on the southwest side of the track and continuing down the hill. These folks will be escorted by Indiana game management staff.

All fans/patrons will also exit through the southwest side of the track and ask to shelter in their cars or Gladstein Fieldhouse depending on severity of the weather. This communication will be delivered via a public address system. Further communication will be relayed via social media @IndianaXCTF.

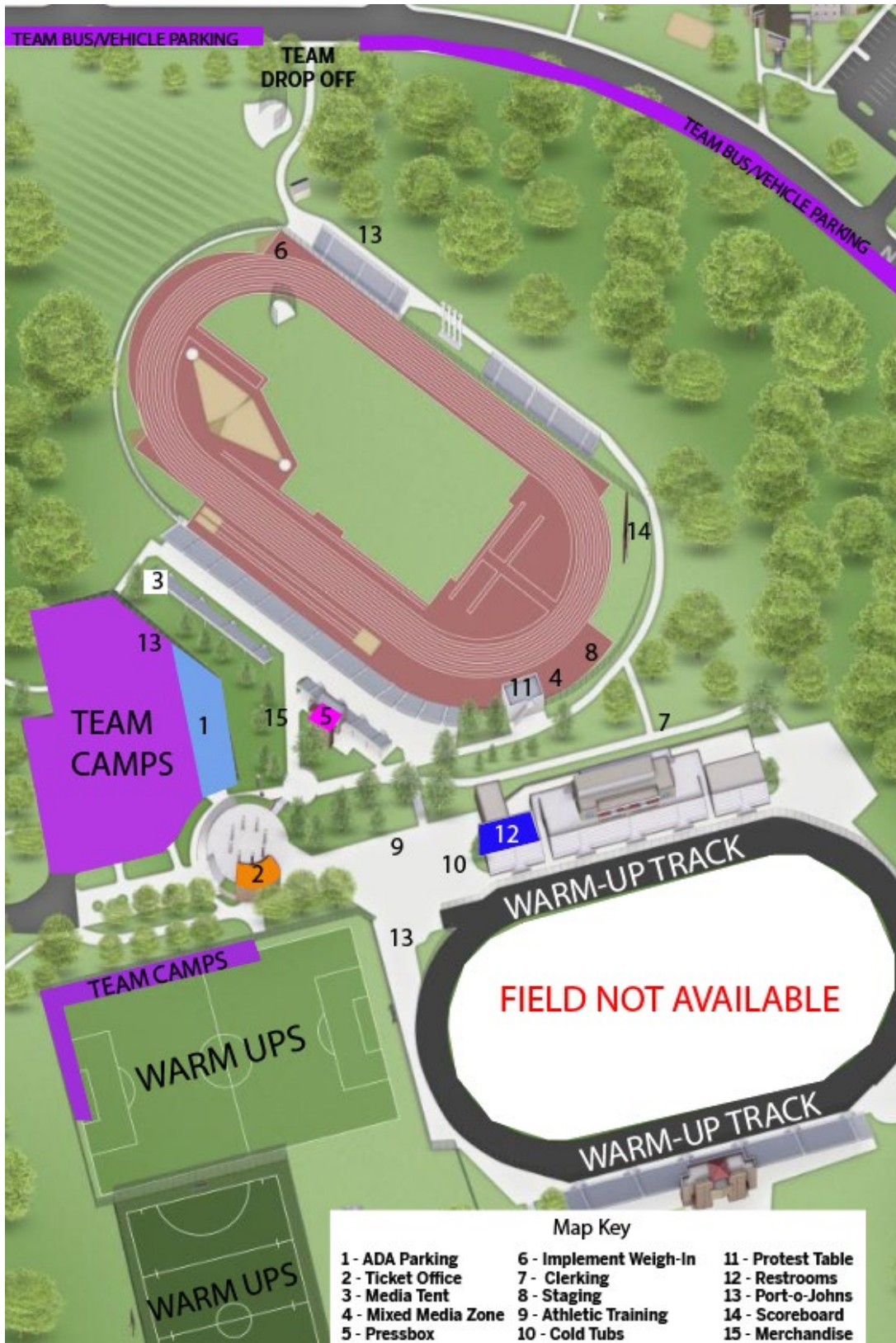
Following NCAA protocol, we will be using an online lightning detection and weather monitoring system. Once lightning enters the 30-mile radius of competition, we will begin preparations to protect the student-athletes and spectators. Once lightning enters within an eight-mile radius of our site, competition must stop and student-athletes and spectators will be moved to safe areas. We will not begin any activity until 30 minutes have passed since the last lightning strike inside the warning ring.

Meet management will update all participants and spectators by loudspeaker, internet, and twitter updates.

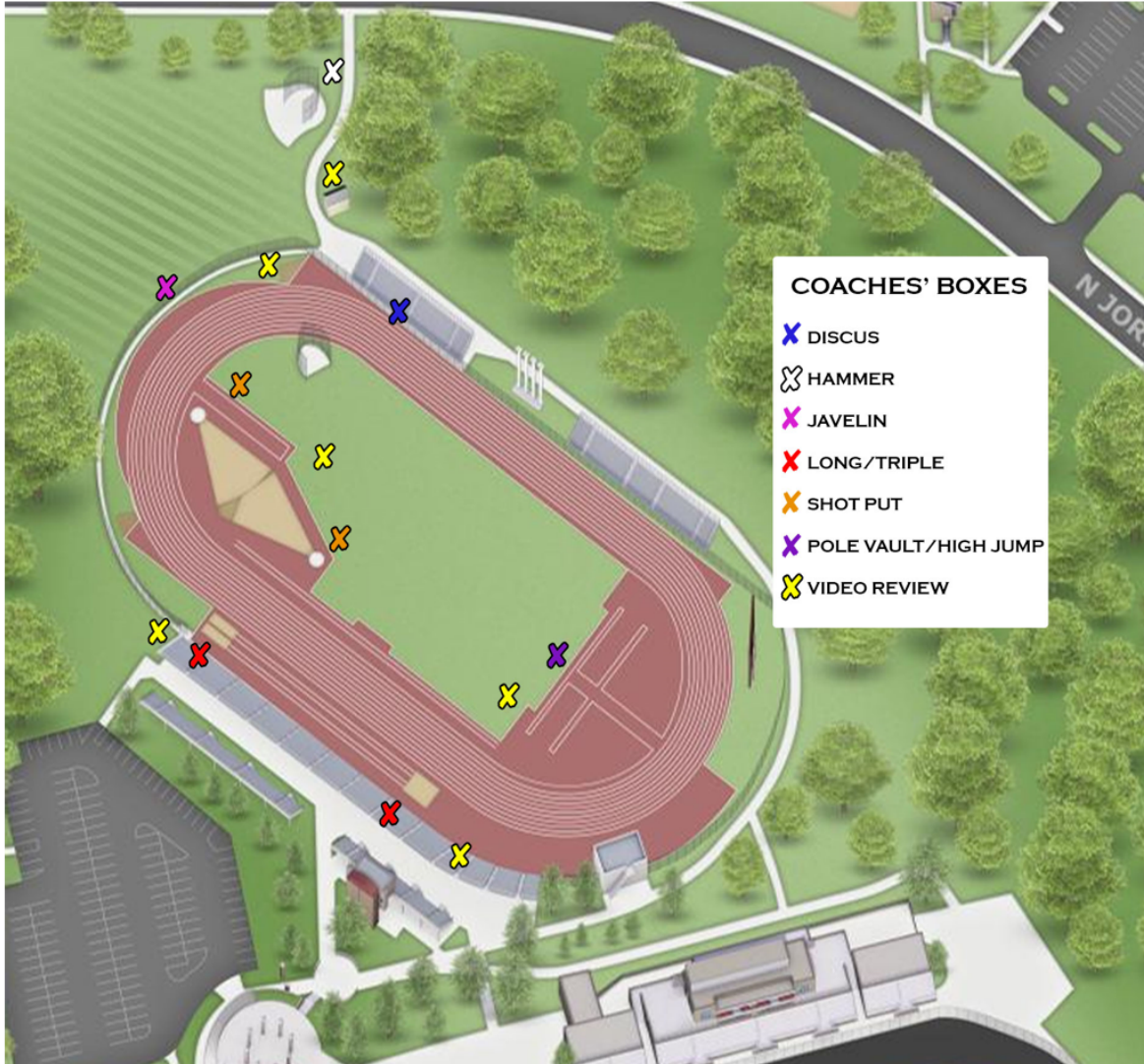
NCAA TRACK & FIELD
Appendix A - Facility Overview



Appendix B - Facility Close Up



Appendix C - Coaches Boxes





Appendix D - Track Specs

Indiana University
Track & Field

Hayes Track & Field Complex Specs
Monday, September 12, 2010

The following are distances for the competition oval.

Turn Radius

- to the inside of lane one: 33.803m [110' 10.8"]
- to the outside of lane nine: 45.232m [148' 4.8"]

Straight Length: 93.811m [307' 9.3"]

Turn Length, lane one: 106.189m [348' 4.7"]

Lane Width: 1.2192m [48"]

Competition oval points

- IAAF Class II Certification July 15, 2010
- International markings
- Can reverse finish line based on wind: same direction finish at traditional 200m start
- Steeplechase water jump located outside of the competition oval.

The following are runway, approach, and sector distances

D-Zone/High Jump – can accommodate one, two, or three high jump competitions held simultaneously, also holds both east-west pole vault runways, and secondary javelin runway.

- 31.10m [102' 0.4"] deep and 64.00m [209' 11.9"] long

Pole Vault – four runways with the ability to place two landing pits at each of the following orientations; north, south, east and west.

- north/south runways, inside competition oval, double front pit located midway of home stretch (primary): 54.50m [178' 9.7"] approach running north & 55.00m [180' 5.4"] approach running south.
- north/south runways, outside competition oval, also long/triple jump runways (secondary): 47m [154' 2.4"] runways, plant boxes located at either end of runways.
- east/west runways, inside competition oval in D-Zone (primary): 50.50m [165' 8.2"]
- east/west runways, inside competition oval in D-Zone (secondary): 50.50m [165' 8.2"]

Long Jump – two parallel north/south runways with landing pits at both ends, may be contested simultaneously. Board distances are the same for each landing pit. Below measurements are based off foul/mark lines. Each landing pit is 2.90m [9' 6.2"] wide and 8.10m [26' 6.9"] deep.

- Long Jump Boards: 3.10m [10' 2"] from landing pit & 58m [190' 3.5"] approach (10.75m [35' 3.3"] max jump distance)
- Triple Jump Boards:
 - 9.10m [29' 10.3"] from landing pit & 52m [170' 7.2"] approach (16.74m [54' 11.1"] max jump distance)
 - 11.10m [36' 5"] from landing pit & 50m [164' 0.5"] approach (18.74m [61' 5.8"] max jump distance)
 - 13.10m [42' 11.7"] from landing pit & 48m [157' 5.8"] approach (20.74m [68' 0.5"] max jump distance)

Javelin – two sectors, both inside the competition oval, may only use one sector at a time.

- south facing runway (primary): 43.80m [143' 8.4"] approach, 93.00m [305' 1.4"] sector
- north facing runway (secondary, in D-Zone): 43.80m [143' 8.4"] approach, 70.00m [229' 7.9"]

Discus – two sectors, one inside and one outside the competition oval.

- inside competition oval, south-southwest facing circle(primary):86.00m [282' 1.8"] sector
- outside competition oval, west-northwest facing circle, also hammer cage (secondary): 87.00m [285' 5.2"] sector

Appendix D Continued

Shot Put – two sectors, both inside the competition oval, both sectors may be utilized simultaneously.

- north facing circle (primary): 24m [78' 8.9"] sector
- south facing circle (secondary): 24m [78' 8.9"] sector

Hammer – one sector, outside the competition oval.

- west-northwest facing circle, also secondary discus circle: 90m [295'3"]

Field Event Limitations

D-Zone – can accommodate the following combinations

- Both east/west pole vault runways simultaneously and up to one high jump pit.
- One east/west pole vault runway and two high jump pits simultaneously.
- North facing javelin sector (secondary) and two high jump pits simultaneously.
- Up to three high jump pits with no other field events simultaneously.

Throwing Event Combinations

- Both shot put sectors may be used at any time without interference to any of the field events. The only safety issue would be if the javelin sector that faces north (secondary) is used, the north facing shot put sector would have their backs to the javelin throwers. There is not a problem with using both shot put sectors if the javelin sector facing south (primary) is used.

- Only javelin or discus (primary, inside competition oval) may be contested at one time. If javelin is contested and discus needs to be contested simultaneously, discus will have to be held in the secondary sector (outside the competition oval). The secondary discus sector is also the hammer sector.

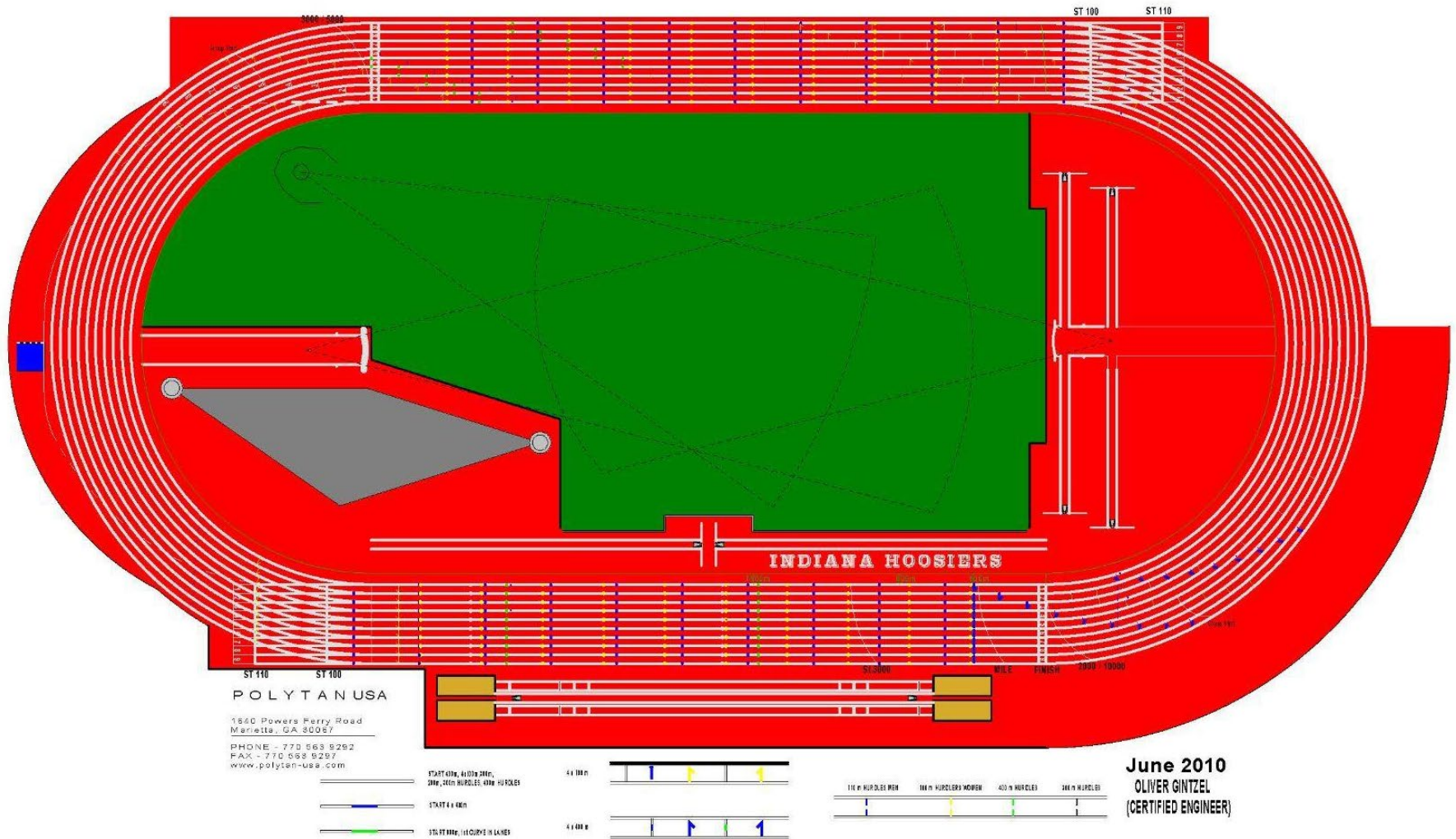
- While the hammer is contested, if the discus has to be contested at the same time, the discus will have to be contested in the primary sector (inside the competition sector).

Jumping Event Combinations

- Both long/triple jump pits simultaneously in either direction.

- If both north/south pole vault runways need to be used simultaneously, neither long/triple jump pits can be used.

NCAA TRACK & FIELD
Appendix D Continued





Appendix E

Directions to Robert C. Haugh Complex

GPS Address: 1606 N. Fee Lane, Bloomington, IN 47408

From the North or South via Indiana State Route 37/169 (North and Southbound)

1. Take Exit 120 Indiana SR 45 North, Indiana SR 46 East, Bloomington
2. Merge onto Indiana SR 45/46 and continue for approximately 2 miles.
3. Turn right onto N. Fee Lane and continue for approximately 0.5 miles.

From the Southeast via Interstate 65 (Northbound)

1. Take exit 68 towards IN-46 W / W Jonathan Moore Pike
2. Keep left at the fork, follow signs for IN-46 W / Nashville / Bloomington
3. Turn left onto IN-46 W / W Jonathan Moore Pike and continue to follow IN-46 W
4. Turn left onto IN-46 W / W Van Buren St and continue to follow IN-46W
5. IN-46 turns into E 3rd St .
6. Turn right onto IN SR 45/46
7. Turn left onto East 17th St.
8. Turn right onto North Fee Lane.

From the West via Indiana 46 (Eastbound)

1. Stay on Indiana SR 46 as it merges with Indiana SR 45 and continue for 2 miles.
2. Follow the directions for Indiana SR 37 from above, beginning with step 3.

Appendix F - Tent Rental Form

2022 NCAA Track & Field East Regional - Bloomington, IN



**** ORDERS SHOULD BE RECEIVED AND PAID IN FULL BY 4/27/22**

**** ORDERS PLACED AFTER 4/27/22 WILL BE CHARGED A 5% SERVICE FEE - ALONG WITH POTENTIAL CHOICE/AVAILABILITY LIMITS**

QTY	10x10 TENT	Charge
1	10x10 TENT Tent sides installed - one open bay for in/out Ballast/Staking Delivery, fuel surcharge, set-up Damage Waiver	
	Subtotal:	\$737.87
+	Folding Chair @ \$2.32 each:	
+	8'x30" table @ \$10.45 each:	
+	Kwik Cover for tables @ \$8.56 each:	
	PRICE:	

QTY	10x20 TENT	Charge
1	10x20 TENT Tent sides installed - one open bay for in/out Ballast/Staking Delivery, fuel surcharge, set-up Damage Waiver	
	Subtotal:	\$994.03
+	Folding Chair @ \$2.32 each:	
+	8'x30" table @ \$10.45 each:	
+	Kwik Cover for tables @ \$8.56 each:	
	PRICE:	

QTY	20x20 TENT	Charge
1	20x20 tent Tent sides installed - one open bay for in/out Ballast/Staking Delivery, fuel surcharge, set-up Damage Waiver	
	Subtotal:	\$1,120.91
+	Folding Chair @ \$2.32 each:	
+	8'x30" table @ \$10.45 each:	
+	Kwik Cover for tables @ \$8.56 each:	
	PRICE:	

QTY	20x30 TENT	Charge
1	20x30 TENT Tent sides installed - one open bay for in/out Ballast/Staking Delivery, fuel surcharge, set-up Damage Waiver	
	Subtotal:	\$1,285.61
+	Folding Chair @ \$2.32 each:	
+	8'x30" table @ \$10.45 each:	
+	Kwik Cover for tables @ \$8.56 each:	
	PRICE:	

QTY	20x40 TENT	Charge
1	20x40 TENT Tent sides installed - one open bay for in/out Ballast/Staking Delivery, fuel surcharge, set-up Damage Waiver	
	Subtotal:	\$1,629.61
+	Folding Chair @ \$2.32 each:	
+	8'x30" table @ \$10.45 each:	
+	Kwik Cover for tables @ \$8.56 each:	
	PRICE:	

QTY	30x30 TENT	Charge
1	30x30 TENT Tent sides installed - one open bay for in/out Ballast/Staking Delivery, fuel surcharge, set-up Damage Waiver	
	Subtotal:	\$2,065.10
+	Folding Chair @ \$2.32 each:	
+	8'x30" table @ \$10.45 each:	
+	Kwik Cover for tables @ \$8.56 each:	
	PRICE:	

QTY	30x45 TENT	Charge
1	30x45 TENT Tent sides installed - one open bay for in/out Ballast/Staking Delivery, fuel surcharge, set-up Damage Waiver	
	Subtotal:	\$2,553.02
+	Folding Chair @ \$2.32 each:	
+	8'x30" table @ \$10.45 each:	
+	Kwik Cover for tables @ \$8.56 each:	
	PRICE:	

YOUR INFORMATION:

SCHOOL: _____

PERSON OF CONTACT: _____

EMAIL ADDRESS: _____

PHONE: _____

- ** TO ORDER:**
- 1) FILL OUT THIS FORM AND EMAIL TO: amy@masterrental.com
 - 2) We will respond/email **quote** back
 - 3) Certainly call or email with questions
 - 4) Make it a **reservation** by calling us with payment