



Event Certification Form

Pre-Event Information (Completed by Event Manager)

Name of Competition and Event Host: _____	Date(s): _____
Name of Competition Facility: _____	Phone #: _____
City, State, Zip of Facility: _____	Lanes Used (#): _____
Street Address of Facility: _____	Competing Teams: _____
Is Facility USBC Certified? _____	USBC Certification #: _____
Name of Event Manager: _____	Event Mgr Phone: _____
Email Address of Event Manager: _____	Scorekeeper: _____
Name of Head Official: _____	# of Assistant Officials: _____
Type of Lane Surface: (Wood / Synthetic / Guardian / LaneShield) _____	Full/Partial Overlay: _____
Name of Lane Surface (Non-Wood): _____	Age of Surface: _____ Yr. of last resurface: _____
Type of Lane Conditioner Used: _____	
Name of Lane Maintenance Machine: _____	Type: Wickless (TR) Wickless (TB) Pad Machine
Pattern Parameters = Overall Distance: _____ Oil Ratio: _____	Pattern #: _____ Modified/Original: _____
Email Address of Head Official: _____	Head Official Phone #: _____
Email Address of Assistant Official: _____	Assistant Official Phone #: _____
Email Address of Assistant Official: _____	Assistant Official Phone #: _____
Email Address of Assistant Official: _____	Assistant Official Phone #: _____

Competition Format(s) of Event	Date(s) of Matches Played	Total # of Matches Played	# of Games per Match	# of Matches Possible W / L using	Types of Matches Played = Dual Competition (D) or Tournament (T) (pool play, qualifying, position round, or bracket finals)

Names of Teams Attending Event

Event Manager shall forward Event Certification Form, with all pre-event information, to ALL competing teams and the Secretary-Rules Editor (Michael Fine - rulesmfine@yahoo.com) at least 10 days before the start of the event.

Post-Event Information (Completed by Head Official)

NCAA Region(s) Represented at Event: _____	Winner of Tournament (if applicable): _____
Team Scoring Average at Event: 5-Person _____	Baker _____
Individual Scoring Average at Event: Field Average (mean): _____	High Avg: _____ Number of Athletes: _____
Warning(s) Issued by Officials (RULE # AFFECTED): _____	# Penalties: _____ # of Ties Broken: _____
Any Rulings, Penalties, Protests or Sanctions to be Filed: (circle one) No Ye If yes, explain briefly _____	

Event manager shall return this completed form, summary copy of event standings (team and individual) and Head Official's Form to the Secretary-Rules Editor (Michael Fine - rulesmfine@yahoo.com) within 10 days of event finish.

Signature of Event Manager: _____	Date: _____
Signature of Head Official: _____	Date: _____
Signature of Secretary-Rules Editor: _____	Date: _____