



*2024 DIVISION II WOMEN'S*  
**BASKETBALL**  
**CHAMPIONSHIP**

***PRE-CHAMPIONSHIP***  
***2023-24 MANUAL***

# NCAA General Administrative Guidelines

## Contents

<b>Section 1 • Introduction</b>	<b>2</b>
Section 1•1 Definitions	2
<b>Section 2 • Championship Core Statement</b>	<b>2</b>
<b>Section 3 • Conduct</b>	<b>3</b>
Section 3•1 Certification of Eligibility/Availability	3
Section 3•2 Drug Testing	3
Section 3•3 Honesty and Sportsmanship	3
Section 3•4 Misconduct/Failure to Adhere to Policies	4
Section 3•5 Sports Wagering Policy	4
Section 3•6 Student-Athlete Experience Survey	4
<b>Section 4 • Elite 90™ Award</b>	<b>5</b>
<b>Section 5 • Fan Travel</b>	<b>5</b>
<b>Section 6 • Health and Safety</b>	<b>5</b>
<b>Section 7 • Logo Policy</b>	<b>5</b>
<b>Section 8 • Research</b>	<b>6</b>
<b>Section 9 • Travel Party</b>	<b>6</b>
<b>Section 10 • Division II</b>	<b>6</b>
Section 10•1 Division II Philosophy	6
Section 10•2 Division II Code of Conduct	7
Section 10•3 On-Site Administrator at Team Championships	9
Section 10•4 Make Game Day Yours	9
Section 10•5 Religious Conflicts	9

### THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

P.O. Box 6222

Indianapolis, Indiana 46206-6222

317-917-6222

ncaa.org

September 2023

NCAA, NCAA logo, National Collegiate Athletic Association and Elite 90 are registered marks of the Association and use in any manner is prohibited unless prior approval is obtained from the Association.

# Section 1 • Introduction

During the 2023-24 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information and Appendixes.

Sections one through nine apply to policies applicable to all 90 championships, while the remaining sections are sport specific.

## Section 1.1 Definitions

**Pre-championship Manual.** Resource for institutions to prepare for the championship.

**Administrative Meeting.** Pre-championship meeting for coaches and/or administrators.

**Appendixes.** Any supplemental documents to be provided and distributed through the various resources.

**Championship Manager.** The NCAA staff member(s) responsible for the operational oversight of the championship.

**Games Committee.** The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

**NCAA National Committee.** The sport committee with direct oversight responsibilities for the championship.

**Non-predetermined Sites.** Those sites that are selected to host at the time of the participant/team selections announcement.

**Playing Rules.** The rules under which the competition will be conducted.

**Predetermined Sites.** Those sites that are selected to host before the participant/team selections announcement.

**Preliminary Rounds.** The rounds of the championship before the final or championship round.

**Regional Alignment.** The geographic location of institutions or regional advisory committees.

**Schedule of Events.** Official event schedule – includes all required activities (e.g., practices, banquets, etc.).

**Selection Criteria.** Policies and procedures in place to guide the team selection process.

**Site Selection Criteria.** Policies and procedures in place to guide the site selection process.

**Squad Size.** In any championship in which a squad limit has been established by the governing sport committee or by the bylaws, the number of eligible student-athletes in competitive uniform at the start of competition.

**Tournament Physician.** The physician designated by the host institution/conference to serve as the chief medical advisor for the championship event(s) to be hosted at the host venue.

## Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

**Ensuring** student-athletes' optimal experience.

**Executing** championship events reflecting appropriate quality and values to/for stakeholders – student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

**Coordinating** all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

**Integrating** championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

**Assuring** effective management of the business aspects of the operation.

**Enhancing** the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries).

## Section 3 • Conduct

### Section 3.1 Certification of Eligibility/Availability

*[Reference: Certification of Eligibility/Availability in Bylaws 12, 13, 14, 15, 16, 20.2.4, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Bylaws 7.3.1.5 and 18.2.1.1 in the NCAA Division II Manual and Division II Championships Committee Policy and Bylaws 31.2.1.5, 31.2.1.5.2, and 31.2.2 in the NCAA Division III Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

#### DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

### Section 3.2 Drug Testing

As part of preparation and planning to participate in championship events, member institutions are reminded and encouraged to review all applicable policy and legislative requirements pertaining to banned substances, drug testing and related eligibility requirements with their student-athletes. Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with legislation and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

### Section 3.3 Honesty and Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

### Section 3•4 Misconduct/Failure to Adhere to Policies

---

#### MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

#### FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition.

[Click here](#) to see the full misconduct/failure to adhere to policies and procedures online.

### Section 3•5 Sports Wagering Policy

---

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; mobile betting; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The current NCAA legislation against sports wagering prohibits NCAA student-athletes, member institutions' athletics staff and non-athletics staff with athletics responsibilities, and conference office staff from participating in sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics practice or competition in a sport in which the NCAA conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

#### STUDENT-ATHLETES

A student-athlete found in violation of the prohibition against knowingly participating in any sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activity that involves intercollegiate, amateur or professional athletics competition shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

#### POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

#### HOSTING OPPORTUNITIES

It is permissible for NCAA championships to be conducted at locations in states that permit sports wagering.

### Section 3•6 Student-Athlete Experience Survey

---

During the NCAA championships, the student-athlete experience is paramount. NCAA staff and hosts dedicate themselves to planning the best experiences for all involved. As part of our commitment to getting better, following the championship, participants will receive a survey to provide feedback on their experience and input on how championships

can be improved for future NCAA student-athletes. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to forward the survey to student-athletes. Additionally, this survey will be accessible via QR code found on the back of NCAA-issued championship credentials.

We also understand that sometimes certain circumstances or conditions occurring during the events may require real-time consideration. When this is the case, student-athletes may reach out to their site representative or NCAA national office staff on-site.

## Section 4 • Elite 90™ Award

The Elite 90 award was created to recognize the true essence of student-athletes by honoring individuals who have reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among their peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes competing at the finals site. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. For more information or to access the online form and submit a nomination, [click here](#).

## Section 5 • Fan Travel

Through support from Marriott International as the Official Hotel Partner of the NCAA, NCAA championships are pleased to provide easy and affordable accommodations for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through Marriott and NCAA Travel help support NCAA student-athletes. Please direct your fans to [NCAA.com/travel](https://ncaa.com/travel) to search and book online hotel reservations.

## Section 6 • Health and Safety

As part of preparation and planning to host and/or participate in championship events, member institutions are reminded and encouraged to review all applicable health and safety policy and legislative requirements and guidance including, among others, those relating to concussion management, catastrophic injury prevention, inclement weather and independent medical care. These requirements and related information can be found in applicable division manuals, sports playing rules and the materials located on the [NCAA Sport Science Institute website](#). In addition, a summary of some of the key health and safety considerations related to traveling to championship events can be found in the [NCAA's Guidance for Medical Care and Coverage for Student-Athletes at Away Events](#).

## Section 7 • Logo Policy

*[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual .]*

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and

2. The student-athlete's institution's official uniform (including numbered racing bibs and warmups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2-1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

## Section 8 • Research

In order to avoid inappropriate and unnecessary participant distraction and disruption of championship events, it is expected any data collection or other research efforts conducted at or during championship events will be coordinated through the national office, with notice and a description of any research proposal to be submitted to the NCAA research staff at least six weeks before the championships event begins.

## Section 9 • Travel Party

Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. NCAA Travel policies are updated annually and can be found online [here](#). Please reference Appendix A of the travel policies for reimbursable travel party numbers. The travel policies supersede all other documents.

## Section 10 • Division II

### Section 10.1 Division II Philosophy

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational well-being and academic success of the participating student-athlete is of primary concern. *(Revised: 1/14/08 effective 8/1/08)*

Higher education has lasting importance on an individual's future success. For this reason, the positioning statement for the division and the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletics competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Members support the following attributes in the belief that these attributes assist in defining the division's priorities and emphasize the division's position within the Association: Learning, Service, Passion, Sportsmanship, Resourcefulness and Balance. The positioning statement and the attributes shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs, initiatives and policies by member institutions, conferences and the Division II governance structure.

Furthermore, a member of Division II believes in a set of common features, which assist in defining the division. Such features include exceptional teacher-to-student ratios that provide student-athletes with a quality education, a unique model of staffing in which coaches provide additional services such as teaching and mentoring, and the development of community partnerships and student-athlete participation in community engagement activities. A member of Division II also believes in the following principles, which assist in defining the division: *(Revised: 1/14/97)*



- a. Promoting the academic success of its student-athletes, measured in part by an institution's student-athletes graduating at least at the same rate as the institution's student body; *(Revised: 1/12/04 effective 8/1/04)*
- b. That participation in intercollegiate athletics benefits the educational experience of its student-athletes and the entire campus community; *(Revised: 1/12/04 effective 8/1/04)*
- c. Offering opportunities for intercollegiate athletics participation consistent with the institution's mission and philosophy; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- d. That championships are intended to provide national-level competition among eligible student-athletes and teams of member institutions; *(Revised: 1/9/06 effective 8/1/06)*
- e. Preparing student-athletes to be good citizens, leaders and contributors in their communities; *(Revised: 1/12/04 effective 8/1/04)*
- f. Striving for equitable participation and competitive excellence, encouraging sportsmanship and ethical conduct, enhancing diversity and developing positive societal attitudes in all of its athletics endeavors; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- g. That institutional staff members, including presidents and athletics personnel, shall hold prospective and enrolled student-athletes and themselves to the highest standards of personal conduct at all times, including exemplary behavior that reflects respect for the rights and dignity of opponents, teammates, officials, other students and the community at large; *(Adopted: 1/14/12 effective 8/1/12)*
- h. Scheduling the majority of its athletics competition with other members of Division II, insofar as regional qualification, geographical location and traditional or conference scheduling patterns permit; *(Revised: 1/14/97)*
- i. Recognizing the need to "Balance" the role of the athletics program to serve both the institution (e.g., participants, student body, faculty-staff) and the general public (e.g., community, area, state); *(Revised: 1/12/04 effective 8/1/04)*
- j. Offering an opportunity for participation in intercollegiate athletics by awarding athletically related financial aid to its student-athletes; *(Revised: 1/14/97, 1/14/02 effective 8/1/02)*
- k. That institutional control is a fundamental principle that supports the educational mission of a Division II institution and assumes presidential involvement and commitment. All funds supporting athletics should be controlled by the institution. The emphasis for an athletics department should be to operate within an institutionally approved budget, and compliance with and self-enforcement of NCAA regulations is an expectation of membership; and *(Adopted: 1/14/02 effective 8/1/02, Revised: 1/12/04 effective 8/1/04)*
- l. That all members of Division II should commit themselves to this philosophy and to the regulations and programs of Division II. *(Revised: 1/14/97)*

## Section 10•2 Division II Code of Conduct

### CONDUCT POLICY STATEMENT

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletics participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution that fails to submit the online form required for the sport administrator and have a complete and accurate signature page on file at the institution before the start of the first competition of the championship will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, institutional chancellor/president, institutional athletics director, senior woman administrator, sports information director and compliance director.



### MISCONDUCT

The NCAA Division II Manual Bylaw 18.02.4 defines misconduct as: “... **any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics.**”

### EXPECTATIONS

Each games committee shall hold a pre-championship meeting with the representatives of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 18.02.4). The Division II Championships Code of Conduct is to be part of the championship(s) packet and delivered to all institutional representatives attending the championship(s) events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sport committee.

### EXPECTATIONS FOR STUDENT-ATHLETES, COACHES AND ADMINISTRATORS

- Have on file at the institution an accurate and complete Division II Code of Conduct signature page before the start of the first competition of the championship(s).
- Cooperate and participate in game ceremonies, team meetings, community engagement and championship competition.
- Discuss misconduct and possible consequences with all institutional personnel traveling with the team (official travel party and additional individuals).
- Have an administrator or designee present at all competitions.
- Communicate issues and concerns in a honest and timely manner with NCAA staff.
- Follow team, university and NCAA guidelines throughout all championship-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championship(s) site.
- Abide by federal, state and local laws and regulations and facility requirements throughout the championship event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

### POSSIBLE PENALTIES FOR MISCONDUCT

In accordance with Division II Championships Committee policy, the governing sport committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice. The penalties include, but are not limited to:

- a. Public or private reprimand of the individual;
- b. Disqualification of the individual from further participation in the NCAA championship(s) involved;
- c. Banishment of the individual from participation in one or more subsequent championships of the sport involved;
- d. Cancellation of payment of the Association's travel guarantee to the institution for the individual involved;

- e. Banishment of the institution from participation in one or more future championships in which its team in that sport otherwise would be eligible to participate;
- f. Disqualification of an institution for a period of time from serving as host institution for one or more
- g. NCAA championships;
- h. Cancellation of all or a portion of the honorarium for hosting an NCAA championship(s); and
- i. Financial or other penalties different from (a) through (g) above, but only if they have prior approval of the Championships Committee.

All correspondence regarding a violation of the Code of Conduct will be sent to the chancellor/president of the institution, with a copy to the director of athletics and person(s) involved.

Participation in an NCAA championship is an accomplishment and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championship events is a privilege for the student-athletes, coaches and administrators and should be treated as such.

## Section 10•3 On-Site Administrator at Team Championships

All team sports require that a designated individual be identified from each institution participating in the championship as the on-site administrator. This person may be any individual from that school with no on-site responsibilities. The role of the on-site administrator is to be present at the competition site and attend all events that are mandated for the team (e.g., travel from institution to and from the championship site, teleconferences/videoconferences, pre-championship meetings, practices, competition and community engagement, where applicable).

If no one is sent or identified, the site representative is to notify the NCAA championship manager and Division II Championships Committee liaison to administer a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university chancellor/president university director of athletics, senior woman administrator, sports information director and compliance director. The NCAA championship manager will administer the fine and letter of reprimand to the institution(s).

## Section 10•4 Make Game Day Yours

Division II promotes a game environment that is respectful and engaging for everyone through the Make Game Day Yours initiative. The initiative aims to create a positive game environment at Division II contests and promotes excellent customer service among hosts to both teams' fans, student-athletes, coaches and game officials.

Championship hosts should keep in mind the importance of safety, responsiveness and dignity in order to achieve a positive experience. We ask that each participant and fan be personally accountable for their actions and do their part to ensure this event is a positive reflection of Make Game Day Yours.

## Section 10•5 Religious Conflicts

*[Reference: Division II Championships Committee Policy.]*

**Institutional Policy.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office before September 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution. *(Revised: 1/12/99, 1/8/01, 1/9/01)*

**Individual Championships.** In individual championships, an athlete must compete according to the institution's policy regarding Sunday competition (i.e., if the institution has no policy against Sunday competition, the athlete shall compete Sunday if required by the schedule).

# Division II Women's Basketball

## Contents

<b>Section 1 • General Administration</b>	<b>11</b>
Section 1•1 NCAA Tournament Operations Staff Contact Information	11
Section 1•2 National Committee	11
Section 1•3 Regional Advisory Committees	12
Section 1•4 Important Dates	13
Section 1•5 Equipment	14
Section 1•6 Rules	15
Section 1•7 Uniforms	15
<b>Section 2 • Determination of Championship Participation</b>	<b>16</b>
Section 2•1 Championship Format	16
Section 2•2 Results	16
Section 2•3 Selection Information	17
Section 2•4 Selection Criteria	18
Section 2•5 Site Selection	18
<b>Appendix A • Bracket</b>	<b>21</b>
<b>Appendix B • Sport Sponsorship</b>	<b>22</b>
<b>Appendix C • Performance Indicator Breakdown of Points</b>	<b>30</b>
<b>Appendix D • Table Crew Reference Sheet</b>	<b>32</b>
<b>Appendix E • Split Regional Schedule</b>	<b>37</b>

# Section 1 • General Administration

## Section 1•1 NCAA Tournament Operations Staff Contact Information

**Karen Kirsch**

Director, Championships and Alliances  
P.O. Box 6222 / Indianapolis, Indiana 46206-6222  
317-917-6765 / [kkirsch@ncaa.org](mailto:kkirsch@ncaa.org)

**Kerstin Hunter**

Coordinator, Championships and Alliances  
P.O. Box 6222 / Indianapolis, Indiana 46206-6222  
317-917-6645 / [khunter@ncaa.org](mailto:khunter@ncaa.org)

## Section 1•2 National Committee

*[Reference: Administration and Management in the Division II General Section, Bylaw 18.1 in the NCAA Division II Manual and Division II Championships Committee policy.]*

The NCAA Division II Women's Basketball Championship is under the control, direction and supervision of the NCAA Division II Women's Basketball Committee. **Current members of the committee are:**

**ATLANTIC REGION****Allie De Witt**

Senior Associate Athletics Commissioner/SWA  
Mountain East Conference

**EAST REGION****Jenepher Banker**

Assistant Athletics Director/  
Head Women's Basketball Coach  
Daemen University

**SOUTH REGION****Stephanie Yelton**

Head Women's Basketball Coach  
University of West Florida

**SOUTHEAST REGION****Randy Loggins**

Deputy Director of Athletics  
Converse University

**SOUTH CENTRAL REGION****Josh Prock, chair**

Head Women's Basketball Coach  
West Texas A&M University

**MIDWEST REGION****Erika Wallace**

Director of Athletics  
Wayne State University (Michigan)

**CENTRAL REGION****Amy Anderson**

Director of Student-Athlete Success/SWA  
Arkansas Tech University

**WEST REGION****Danelle Bishop**

Head Women's Basketball Coach  
California State Polytechnic University, Pomona

**For additional information about the Division II Women's Basketball Championship, contact:**

**Karen Kirsch**

Director  
Championships and Alliances  
317-917-6765 / [kkirsch@ncaa.org](mailto:kkirsch@ncaa.org)

**Josh Prock, chair**

Head Women's Basketball Coach  
West Texas A&M University  
806-651-2917 / [jprock@wtamu.edu](mailto:jprock@wtamu.edu)

## Section 1•3 Regional Advisory Committees

*[Reference: Regional Advisory Committees in the Division II General Section and Bylaw 21.5.1.6 in the NCAA Division II Manual.]*

Conference commissioners shall appoint an advisory committee in each of their respective regions to assist in the evaluation of teams throughout the season.

Name	Institution	Conference
<b>ATLANTIC REGION</b>		
<b>Allie De Witt</b>	<b>MEC</b>	<b>MEC</b>
Lynn Ullom	West Liberty	MEC
Alison Tagliaferri	Bloomsburg	PSAC
Mike Drahos	Pittsburgh-Johnstown	PSAC
Shadae Swan	Bowie State	CIAA
Kisha Middleton	Lincoln (Pennsylvania)	CIAA
<b>CENTRAL REGION</b>		
<b>Amy Anderson</b>	<b>Arkansas Tech</b>	<b>GAC</b>
Jill Thomas	Henderson State	GAC
Nate Davis	Northern State	NSIC
Rick Neumann	University of Mary	NSIC
Chris Ratcliff	Rogers State	MIAA
Amanda Davied	Pittsburg State	MIAA
<b>EAST REGION</b>		
<b>Jenepher Banker</b>	<b>Daemen</b>	<b>ECC</b>
Kevin Clifford	Roberts Wesleyan	ECC
Kerry Phayre	Assumption	NE10
Courtney Finn	Bentley	NE10
Jesse Balcer	Chestnut Hill	CACC
Christie Conforti	Caldwell	CACC
<b>MIDWEST REGION</b>		
<b>Erika Wallace</b>	<b>Wayne State (Michigan)</b>	<b>GLIAC</b>
Jen Conley	Wisconsin-Parkside	GLIAC
Al King	Ashland	G-MAC
Autumn Haggadone	Northwood	G-MAC
Kira Carter	Missouri S&T	GLVC
Nyla Milleson	Drury	GLVC
<b>SOUTH REGION</b>		
<b>Stephanie Yelton</b>	<b>West Florida</b>	<b>GSC</b>
Marty Rowe	Lee	GSC
James Rice	Benedict	SIAC
Antonio Bailey	Clark Atlanta	SIAC
Manisha Redus	Palm Beach Atlantic	SSC
Becky Clark	Eckerd	SSC

Name	Institution	Conference
<b>SOUTHEAST REGION</b>		
<b>Randy Loggins</b>	<b>Converse</b>	<b>Conference Carolinas</b>
Wendee Saintsing	Barton	Conference Carolinas
Lynn Griffin	Coker	SAC
Corey Fox	Limestone	SAC
Dr. Dawn Turner	Lander	PBC
Matt Houser	Columbus State	PBC
<b>SOUTH CENTRAL REGION</b>		
<b>Josh Prock</b>	<b>West Texas A&amp;M</b>	<b>Lone Star</b>
Todd Dooley	Texas Permian Basin	Lone Star
Katelyn Smith	Adams State	RMAC
Tanya Haave	MSU Denver	RMAC
<b>WEST REGION</b>		
<b>Danelle Bishop</b>	<b>Cal Poly Pomona</b>	<b>CCAA</b>
Allen Hardison	CCAA	CCAA
Spencer Shamo	Dominican (California)	PacWest
Christine Collins-Kiernan	Concordia University Irvine	PacWest
Randi Richardson	Central Washington	GNAC
Ryan Swartwood	Alaska Anchorage	GNAC

**Weekly Calls.** The regional advisory committees will conduct three videoconferences to review and evaluate teams in the appropriate regions before each national committee teleconference.

## Section 1•4 Important Dates

<b>Wednesday, Jan. 24</b>	Regional bid documents available on <a href="http://ncaa.org">ncaa.org</a> .
<b>Tuesday, Feb. 13</b>	Regional advisory committee practice ranking calls.
<b>Friday, Feb. 16</b>	National committee practice ranking call.
<b>Tuesday, Feb. 20</b>	First regional advisory committee ranking calls (in alphabetical order).
<b>Wednesday, Feb. 21</b>	First national committee ranking call (in alphabetical order).
<b>Tuesday, Feb. 27</b>	Second regional advisory committee ranking calls (in rank order).
<b>Wednesday, Feb. 28</b>	Second national committee ranking call (in rank order).
<b>Friday, March 1</b>	Deadline for submission of regional bids.
<b>Tuesday, March 5</b>	Third regional advisory committee ranking calls (in rank order).
<b>Wednesday, March 6</b>	Third national committee ranking call (in rank order).
<b>Saturday, March 9</b>	Regional advisory committee selection calls.
<b>Sunday, March 10</b>	Team selections and announcement of bracket.
<b>Monday, March 11</b>	Videoconference for regional tournament participants.
<b>Fri., Sat. &amp; Mon., March 15, 16 &amp; 18</b>	Regional tournaments.
<b>Wednesday, March 20</b>	Videoconference for Women's Elite Eight participants.
<b>Mon., Wed. &amp; Fri., March 25, 27 &amp; 29</b>	Women's Elite Eight at the St. Joseph Civic Center in St. Joseph, Missouri.

CHAMPIONSHIP DATES AND PAIRINGS

2024 Regionals	March 15, 16 and 18 at on-campus sites to be determined.
2024 Women's Elite Eight	March 25, 27 and 29 at the St. Joseph Civic Center in St. Joseph, Missouri.

The eight advancing teams to the Women's Elite Eight will be seeded by the Division II Women's Basketball Committee after completion of the regional.

DATE FORMULA

Regionals (eight)	Second weekend in March (Friday, Saturday and Monday).
Women's Elite Eight*	Fourth week in March (Monday, Wednesday and Friday).

NOTE: The Women's Elite Eight will always take place the week before the NCAA Division I Women's Final Four, even if the date formula conflicts due to the number of weekends in March in given years. When there are five Saturdays in March, the championship is one week later.

FUTURE DATES

2025

Sunday, March 9	Selection of teams and regional sites.
Friday, Saturday and Monday March 14, 15 and 17	Regional competition.
Monday, Wednesday and Friday March 24, 26 and 28	Quarterfinals, semifinals and final in Pittsburgh.

2026

Sunday, March 8	Selection of teams and regional sites.
Friday, Saturday and Monday March 13, 14 and 16	Regional competition.
Monday, Wednesday and Friday March 23, 25 and 27	Quarterfinals, semifinals and final in Pittsburgh (as part of the Division II Basketball Festival).

2027

Sunday, March 7	Selection of teams and regional sites.
Friday, Saturday and Monday March 12, 13 and 15	Regional competition.
Monday, Wednesday and Friday March 22, 24 and 26	Quarterfinals, semifinals and final in TBD.

Section 1.5 Equipment

The Wilson EVO NXT Game Ball shall be used for all tournament games. The manufacturer will send the balls directly to the tournament managers.

Each regional tournament manager will receive 13 balls, with one ball going to each of the participating teams after the conclusion of the tournaments. Each of the eight regional sites will also receive one basketball rack with the NCAA Basketball logo.

Twenty-four balls will be sent to the Women's Elite Eight championship site. Each team will receive one game ball at the conclusion of the final game.



## Section 1•6 Rules

---

*[Reference: Bylaw 18.6 in the NCAA Division II Manual.]*

NCAA Women's Basketball Rules and Interpretations shall be followed for the women's championship.

## Section 1•7 Uniforms

---

### LOGOS

Refer to General Administrative Guidelines, Section 7 of this manual.

# Section 2 • Determination of Championship Participation

## Section 2•1 Championship Format

The Division II Women’s Basketball Championship provides for a maximum field of 64 teams. The eight qualifiers in each regional will compete at a single regional site.

If, for unforeseen circumstances, it becomes impossible to play a regional tournament game, the committee is authorized to determine which team or teams shall advance in the bracket.

### REGIONAL CHAMPIONSHIP FORMAT

The following regions will conduct a regional championship.

Atlantic	South
Central	South Central
East	Southeast
Midwest	West

The region’s number one seed will host the seven other institutions (if an appropriate bid is submitted) with regional quarterfinals Friday, March 15; regional semifinals Saturday, March 16; and regional championship Monday, March 18. Each regional champion will advance to the Women’s Elite Eight.

**Split-Site Regionals.** In the event the number one seed for men’s and women’s basketball is the same institution, the regional automatically becomes a split regional with the number one seed hosting both men’s and women’s teams, while the number two seeded team in the region hosts a four team sub-regional. Games will be played Friday and Saturday, with the regional final hosted Tuesday evening at the site of the highest remaining seed. See [Appendix E](#) for a detailed schedule.

The Women’s Basketball Committee will assign site representatives to oversee the regional competition. The Division II coordinator of officials will evaluate and advance the officials throughout the regional tournament.

### START TIMES

For first-round competition, the recommended times are noon, 2:30, 5 and 7:30 p.m. A host could request to change the evening game times to 6 and 8:30 p.m., but it would need approval of the Women’s Basketball Committee. The semifinal times are 5 and 7:30 p.m. The recommended starting time for the final of a regional tournament shall be not later than 7 p.m. local time.

### TRAVEL PARTY

*[Reference: Per Diem and Transportation in the Division II General Section.]*

Transportation expenses and per diem will be provided for an official traveling party of 20. Refer to the NCAA travel policies for all information regarding transportation and per diem expenses. Travel policies can be found on the [NCAA Travel web page](#).

## Section 2•2 Results

### REPORTING RESULTS/SCHEDULE/ROSTERS

Institutions will submit all schedules, rosters and results information to the NCAA statistics site ([web1.ncaa.org/stats/StatsSrv/login](http://web1.ncaa.org/stats/StatsSrv/login)), and this information will then be imported into the score-reporting system for use by the sports committees. Specific instructions and reporting deadlines will be communicated to sports information directors in a memo from the media services staff. For questions regarding the reporting process, please contact Nick Moeller ([nmoeller@ncaa.org](mailto:nmoeller@ncaa.org) or 317-917-6390).

## Section 2•3 Selection Information

### AUTOMATIC QUALIFICATION

[Reference: Bylaw 18.4.3.3 in the NCAA Division II Manual.]

For the women's basketball championship, the following conferences shall automatically qualify their conference champions for the 2024 championship.

California Collegiate Athletic Association	Mid-America Intercollegiate Athletics Association
Central Atlantic Collegiate Conference	Mountain East Conference
Central Intercollegiate Athletic Association	Northeast-10 Conference
Conference Carolinas	Northern Sun Intercollegiate Conference
East Coast Conference	Pacific West Conference
Great American Conference	Peach Belt Conference
Great Lakes Intercollegiate Athletic Conference	Pennsylvania State Athletic Conference
Great Lakes Valley Conference	Rocky Mountain Athletic Conference
The Great Midwest Athletic Conference	South Atlantic Conference
Great Northwest Athletic Conference	Southern Intercollegiate Athletic Conference
Gulf South Conference	Sunshine State Conference
Lone Star Conference	

### IN-REGION COMPETITION

[Reference: Division II Championships Committee policy.]

A minimum of 22 games against Division II teams must be played during the regular season (conference tournament games count toward this minimum). Of those 22, a minimum of 18 must be in-region games. Only games played against varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams of four-year, degree-granting institutions located in Canada and the United States, its territories or possessions shall be considered in meeting the 22-game minimum or counted in a team's won-lost record.

Exhibition contest(s) against a non-Division II four-year collegiate institution exempted per Bylaw 17.4.6.4-(c) may be played at any time during the basketball playing and practice season (Bylaw 17.4.3.1).

Results against NCAA members in Puerto Rico count in only the overall win-loss record.

### PARTICIPATION PROCEDURES

An institution desiring to participate in the championship must complete all games (including conference tournament games) before the final scheduled selection call of the Division II Women's Basketball Committee Sunday, March 10. If a conference is going to have a conflict with meeting this deadline, the conference commissioner should notify the Division II Women's Basketball Committee and/or the NCAA championship manager.

### QUALIFYING STANDARDS

Between teams that qualify automatically by conference berth and teams that are selected by the committee at large, eight teams will comprise each of the eight regional tournaments, and these teams shall be paired strictly within region.

### Section 2•4 Selection Criteria

---

The following required selection criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition:

- Overall Division II in-region winning percentage.
- Overall Division II winning percentage.
- Overall Division II strength of schedule (opponents' average winning percentage and opponents' opponents' average winning percentage).
- Division II head-to-head competition.
- Results versus Division II common opponents.
- Availability of student-athletes.
- Nullification.

In addition, the Women's Basketball Committee has received approval from the Division II Championships Committee to consider the following criteria in the selection of at-large teams for the women's basketball championship (not necessarily in priority order):

#### **Sport-Specific Selection Criteria.**

- In-region Rating Percentage Index.
- Performance Indicator.

### Section 2•5 Site Selection

---

Any institution interested in hosting regional competition of the 2024 championship must submit a proposed budget, respond to sport-specific questions, upload an alcohol sales agreement (if applicable) and ensure that the institution's key contacts and facility information are complete and current in the Championships Bid Portal. Please note that to submit a bid, you must first locate the desired championship in the "Championships Available for Bidding" section and select "Start Bid."

Committee/site representative per diem, mileage and luggage fees will be paid by the NCAA instead of the host institution. Game officials will be reimbursed via the RQ Pay system for their game fee, per diem, mileage and luggage fees.

For both the game officials and committee/site representatives, institutional hosts will pay for their lodging expenses and be reimbursed by the NCAA. However, if the NCAA manages the hotel block for the game officials, the officials' lodging expenses shall be directly billed to the NCAA. The NCAA typically manages the officials' hotel block at the final site for its championships.

The Championships Bid and Profile System can be accessed at [championships.ncaa.org](https://championships.ncaa.org). The deadline to submit all materials for hosting regionals is March 1.

#### **FINAL FINANCIAL REPORT**

*[Reference: Division Championships Committee policy.]*

A final financial report from each championship site must be submitted via the online host reporting system to the NCAA not later than 60 days after the competition. Hosts that opt to sell alcohol at their regional sites also must complete the Concessions Reporting section in the budget system and submit it along with their actual expenses.

#### **CONTACT INFORMATION**

If you have any questions regarding the bid process, please contact Karen Kirsch at 317-917-6765 or [kkirsch@ncaa.org](mailto:kkirsch@ncaa.org).

## HOST REPORTING SYSTEM

An online proposed budget must be completed for each round of competition you wish to host. In addition to projected ticket sales and game expenses, prospective hosts should include the following when completing a proposed budget:

- Committee/site representative lodging.
- Game officials lodging.
- State and city taxes/fees.
- Ticket and facility fees.

Committee/site representative per diem, mileage and luggage fees will be paid by the NCAA, not the host institution. All game officials fees also will be paid by the NCAA.

## FACILITY PROFILE

Institutions interested in hosting regional competition of the 2024 championship must add (or ensure accuracy of) facility information for the applicable competition venue. This information is located at [championships.ncaa.org](https://championships.ncaa.org). Any supporting information – e.g., facility diagram, pictures – may be uploaded and attached to that facility's profile. This information will be made available to the sport committee to aid in their deliberations of prospective host sites.

Accuracy and completeness of the facility evaluation forms must be acknowledged and verified once per year.

## KEY CONTACTS

Each institution should list and then maintain its key contacts associated with each sport and the institution. Individuals can be added or removed via the Championships Bid Portal at [championships.ncaa.org](https://championships.ncaa.org).

Personnel who will administer the competition should be listed on the key contacts form. **Please include the proper mailing address for overnight deliveries. The system will not accept P.O. Box addresses.**

## SAFETY AND SECURITY PLAN

Based on a review of current and future championships competition venues, discussions with safety and security experts, and their own expertise and knowledge, the NCAA has established a Safety and Security Advisory Group to develop a compilation of [Best Practices for NCAA Championships](#), which can be found in the "Help/Other Resources" tab in the championship host portal. We urge each competition venue to take these Best Practices into account when developing its safety and security program.

Beginning in 2023-24, the system automatically will generate a critical incident response team contact information form based on data entered into the key contacts form and the new Emergency Numbers tab in the facility profile. If applicable, site representative information will be added by the championship manager once a site has been selected for hosting.

# Appendixes

## Contents

<b>Appendix A • Bracket</b>	<b>21</b>
<b>Appendix B • Sport Sponsorship</b>	<b>22</b>
<b>Appendix C • Performance Indicator Breakdown of Points</b>	<b>30</b>
<b>Appendix D • Table Crew Reference Sheet</b>	<b>32</b>
<b>Appendix E • Split Regional Schedule</b>	<b>37</b>

Appendix A • Bracket

2024 NCAA Division II Women's Basketball Championship



\* Host Institution  
All times are Eastern time.  
Information subject to change.  
The eight advancing teams to the Women's Elite Eight will be seeded by the Division II Women's Basketball Committee after completion of the regionals.  
© 2024 National Collegiate Athletic Association. No commercial use without the NCAA's written permission.



Appendix B • Sport Sponsorship

ATLANTIC REGION

Central Intercollegiate Athletic Association (13)

Bluefield State University	Livingstone College
Bowie State University	Saint Augustine's University
Claflin University	Shaw University
Elizabeth City State University	Virginia State University
Fayetteville State University	Virginia Union University
Johnson C. Smith University	Winston-Salem State University
Lincoln University (Pennsylvania)	

Mountain East Conference (11)

University of Charleston (West Virginia)	Notre Dame College (Ohio)
Concord University	West Liberty University
Davis & Elkins College	West Virginia State University
Fairmont State University	West Virginia Wesleyan College
Frostburg State University	Wheeling University
Glenville State College	

Pennsylvania State Athletic Conference (18)

Bloomsburg University of Pennsylvania	Pennsylvania Western University, California
East Stroudsburg University of Pennsylvania	Pennsylvania Western University, Clarion
Gannon University	Pennsylvania Western University, Edinboro
Indiana University of Pennsylvania	University of Pittsburgh, Johnstown
Kutztown University of Pennsylvania	Seton Hill University
Lock Haven University of Pennsylvania	Shepherd University
Mansfield University of Pennsylvania	Shippensburg University of Pennsylvania
Mercyhurst University	Slippery Rock University of Pennsylvania
Millersville University of Pennsylvania	West Chester University of Pennsylvania

Independent (1)

Salem University (West Virginia)
----------------------------------

\*Not eligible for NCAA championship competition

**CENTRAL REGION****Great American Conference (12)**

Arkansas Tech University  
 University of Arkansas, Monticello  
 East Central University  
 Harding University  
 Henderson State University  
 Northwestern Oklahoma State University

Oklahoma Baptist University  
 Ouachita Baptist University  
 Southeastern Oklahoma State University  
 Southern Arkansas University  
 Southern Nazarene University  
 Southwestern Oklahoma State University

**Mid-America Intercollegiate Athletics Association (14)**

University of Central Missouri  
 University of Central Oklahoma  
 Emporia State University  
 Fort Hays State University  
 Lincoln University (Missouri)  
 Missouri Southern State University  
 Missouri Western State University

University of Nebraska at Kearney  
 Newman University  
 Northeastern State University  
 Northwest Missouri State University  
 Pittsburg State University  
 Rogers State University  
 Washburn University

**Northern Sun Intercollegiate Conference (15)**

Augustana University (South Dakota)  
 Bemidji State University  
 Concordia University, St. Paul  
 University of Mary  
 Minnesota State University, Mankato  
 Minnesota State University Moorhead  
 University of Minnesota, Crookston  
 University of Minnesota Duluth

Minot State University  
 Northern State University  
 University of Sioux Falls  
 Southwest Minnesota State University  
 St. Cloud State University  
 Wayne State College (Nebraska)  
 Winona State University

\*Not eligible for NCAA championship competition

EAST REGION

Central Atlantic Collegiate Conference (12)

Bloomfield College	Georgian Court University
University of Bridgeport	Goldey-Beacom College
Caldwell University	Holy Family University
Chestnut Hill College	Post University
Dominican University New York	Thomas Jefferson University
Felician University	Wilmington University (Delaware)

East Coast Conference (9)

D'Youville College	Queens College (New York)
Daemen College	Roberts Wesleyan College
University of the District of Columbia	St. Thomas Aquinas College
Mercy College	College of Staten Island
Molloy College	

Northeast-10 Conference (13)

Adelphi University	Pace University
American International College	Southern Connecticut State University
Assumption University	Southern New Hampshire University
Bentley University	Saint Anselm College
Franklin Pierce University	Saint Michael's College
Le Moyne College	The College of Saint Rose
University of New Haven	

\*Not eligible for NCAA championship competition

**MIDWEST REGION****Great Lakes Intercollegiate Athletic Conference (11)**

Davenport University  
 Ferris State University  
 Grand Valley State University  
 Lake Superior State University  
 Michigan Technological University  
 Northern Michigan University

Purdue University Northwest  
 \*Roosevelt University  
 Saginaw Valley State University  
 Wayne State University (Michigan)  
 University of Wisconsin-Parkside

**Great Lakes Valley Conference (14)**

Drury University  
 University of Illinois at Springfield  
 University of Indianapolis  
 Lewis University  
 Maryville University of Saint Louis  
 McKendree University  
 Missouri University of Science and Technology

University of Missouri-St. Louis  
 Quincy University  
 Rockhurst University  
 Southwest Baptist University  
 Truman State University  
 Upper Iowa University  
 William Jewell College

**Great Midwest Athletic Conference (14)**

Ashland University  
 Cedarville University  
 University of Findlay  
 Hillsdale College  
 Kentucky Wesleyan College  
 Lake Erie College  
 Malone University

Northwood University  
 Ohio Dominican University  
 \*Thomas More University  
 Tiffin University  
 Trevecca Nazarene University  
 Ursuline College  
 Walsh University

\*Not eligible for NCAA championship competition

## SOUTH REGION

### Gulf South Conference (13)

University of Alabama in Huntsville  
Auburn University of Montgomery  
Christian Brothers University  
Delta State University  
Lee University  
Mississippi College  
University of Montevallo

Shorter University  
Union University  
Valdosta State University  
University of West Alabama  
University of West Florida  
University of West Georgia

### Southern Intercollegiate Athletic Conference (14)

Albany State University (Georgia)  
\*Allen University  
Benedict College  
Central State University  
Clark Atlanta University  
\*Edward Waters University  
Fort Valley State University

Kentucky State University  
Lane College  
LeMoyne-Owen College  
Miles College  
Savannah State University  
Spring Hill College  
Tuskegee University

### Sunshine State Conference (11)

Barry University  
Eckerd College  
Embry-Riddle Aeronautical University (Florida)  
Florida Institute of Technology  
Florida Southern College  
Lynn University

Nova Southeastern University  
Palm Beach Atlantic University  
Rollins College  
Saint Leo University  
University of Tampa

### Independent (3)

University of Puerto Rico, Bayamon  
University of Puerto Rico, Mayaguez

University of Puerto Rico, Rio Piedras

\*Not eligible for NCAA championship competition

**SOUTH CENTRAL REGION****Lone Star Conference (17)**

Angelo State University  
 University of Arkansas, Fort Smith  
 Cameron University  
 Eastern New Mexico University  
 Lubbock Christian University  
 Midwestern State University  
 Oklahoma Christian University  
 St. Edward's University  
 St. Mary's University (Texas)

\*Sul Ross State University  
 Texas A&M International University  
 Texas A&M University-Kingsville  
 Texas Woman's University  
 University of Texas Permian Basin  
 The University of Texas at Tyler  
 West Texas A&M University  
 Western New Mexico University

**Rocky Mountain Athletic Conference (15)**

Adams State University  
 Black Hills State University  
 Chadron State College  
 Colorado Christian University  
 Colorado Mesa University  
 Colorado School of Mines  
 Colorado State University Pueblo  
 University of Colorado, Colorado Springs

Fort Lewis College  
 Metropolitan State University of Denver  
 New Mexico Highlands University  
 Regis University (Colorado)  
 South Dakota School of Mines & Technology  
 Western Colorado University  
 Westminster College (Utah)

\*Not eligible for NCAA championship competition

SOUTHEAST REGION

Conference Carolinas (14)

Barton College	King University
Belmont Abbey College	Lees-McRae College
Chowan University	University of Mount Olive
Converse College	University of North Carolina at Pembroke
Emmanuel College (Georgia)	North Greenville University
Erskine College	Southern Wesleyan University
Francis Marion University	Young Harris College

Peach Belt Conference (10)

Augusta University	Georgia Southwestern State University
Clayton State University	Lander University
Columbus State University	University of North Georgia
Flagler College	University of South Carolina Aiken
Georgia College	*University of South Carolina Beaufort

South Atlantic Conference (13)

Anderson University (South Carolina)	Lincoln Memorial University
Carson-Newman University	Mars Hill University
Catawba College	Newberry College
Coker University	Tusculum University
*Emory & Henry College	The University of Virginia's College at Wise
Lenoir-Rhyne University	Wingate University
Limestone University	

\*Not eligible for NCAA championship competition



**WEST REGION****California Collegiate Athletic Association (12)**

California State Polytechnic University, Humboldt  
 California State Polytechnic University, Pomona  
 California State University, Chico  
 California State University, Dominguez Hills  
 California State University, East Bay  
 California State University, Los Angeles

California State University, Monterey Bay  
 California State University, San Bernardino  
 California State University, San Marcos  
 California State University, Stanislaus  
 San Francisco State University  
 Sonoma State University

**Great Northwest Athletic Conference (10)**

University of Alaska Anchorage  
 University of Alaska Fairbanks  
 Central Washington University  
 Montana State University Billings  
 Northwest Nazarene University

Seattle Pacific University  
 Simon Fraser University  
 Saint Martin's University  
 Western Oregon University  
 Western Washington University

**Pacific West Conference (14)**

Academy of Art University  
 Azusa Pacific University  
 Biola University  
 Chaminade University  
 Concordia University Irvine  
 Dominican University of California  
 Fresno Pacific University

University of Hawaii at Hilo  
 Hawaii Pacific University  
 \*Jessup University  
 \*Menlo College  
 Point Loma Nazarene University  
 \*Vanguard University  
 \*Westmont College

\*Not eligible for NCAA championship competition

## Appendix C • Performance Indicator Breakdown of Points

Performance Indicator (a system that assigns values to game results depending on the site and the quality of the opponent).

*Division II games only (with neutral option)*

47	Win on road against a .875 or above team
46	Win at neutral site against a .875 or above team
45	Win at home against a .875 or above team
44	Win on road against a .750-.874 team
43	Win at neutral site against a .750-.874 team
42	Win at home against a .750-.874 team
41	Win on road against a .625-.749 team
40	Win at neutral site against a .625-.749 team
39	Win at home against a .625-.749 team
38	Win on road against a .500-.624 team
37	Win at neutral site against a .500-.624 team
36	Win at home against a .500-.624 team
35	Win on road against a .375-.499 team
34	Win at neutral site against a .375-.499 team
33	Win at home against a .375-.499 team
32	Win on road against a .250-.374 team
31	Win at neutral site against a .250-.374 team
30	Win at home against a .250-.374 team
29	Win on road against a .125-.249 team
28	Win at neutral site against a .125-.249 team
27	Win at home against a .125-.249 team
26	Win on road against a .000-.124 team
25	Win at neutral site against a .000-.124 team
24	Win at home against a .000-.124 team

23	Road loss to .875 or above team
22	Neutral site loss to a .875 team or above team
21	Home loss to a .875 or above team
20	Road loss to a .750-.874 team
19	Neutral site loss to a .750-.874 team
18	Home loss to a .750-.874 team
17	Road loss to a .625-.749 team
16	Neutral site loss to a .625-.749 team
15	Home loss to a .625-.749 team
14	Road loss to a .500-.624 team
13	Neutral site loss to a .500-.624 team
12	Home loss to a .500-.624 team
11	Road loss to .375-.499 team
10	Neutral site loss to a .375-.499 team
9	Home loss to a .375-.499 team
8	Road loss to a .250-.374 team
7	Neutral site loss to a .250-.374 team
6	Home loss to a .250-.374 team
5	Road loss to a .125-.249 team
4	Neutral site loss to a .125-.249 team
3	Home loss to a .125-.249 team
2	Road loss to a .000-.124 team
1	Neutral site loss to a .000-.124 team
0	Home loss to a .000-.124 team

(total points/total games = PI Value)

*Note: Point values change each time an opponent's record places them in a different winning percentage range.*

## Appendix D • Table Crew Reference Sheet



**2023-2025 NCAA WOMEN'S BASKETBALL**  
**GAME ADMINISTRATION AND TABLE CREW REFERENCE SHEET**  
 Edited by Jon M. Levinson, Women's Basketball Secretary-Rules Editor  
[jonlevinson@icloud.com](mailto:jonlevinson@icloud.com)

### **GAME ADMINISTRATION**

Game administration shall make available an individual at each basket with a device capable of untangling the net when necessary. The individual must ensure that play has clearly moved away from the affected basket before going onto the playing court.

### **SCORER**

It is strongly recommended that the scorer be present at the table with **no less than 15 minutes** remaining on the pregame clock.

#### **Signals**

1. For a team's fifth foul, the scorer will display two fingers and verbally state the team is in the bonus. The public-address announcer is not to announce the number of team fouls beyond the fifth team foul.
2. In a game with replay equipment, record the time on the game clock when the official signals for reviewing a two- or three-point goal or whether a try was released before the shot-clock period ended.
3. For a disqualified player, the scorer will inform the officials as soon as possible by displaying five fingers with an open hand and verbally state that this is the fifth foul on the number of the disqualified player.
4. The scorer shall notify, or have notified, the statistical crew when there are any atypical situations (e.g., technical, intentional, and/or disqualifying fouls).

#### **Coaches' Appeal:**

When the head coach makes a formal appeal to the official scorer that: (1) a correctable error occurred; (2) a timing, scoring, or alternating-possession arrow mistake occurred; (3) an intentional or contact disqualifying foul occurred; or (4) the ruling to count a goal when a foul was committed by or against a teammate of the shooter was incorrect, the scorer shall have the timer sound the game-clock horn at the first dead ball or immediately when the ball is in control of the appealing coach's team.

### **GAME-CLOCK TIMER**

#### **TIMER must:**

1. Confirm with the officials that the game clock is operating properly, which includes displaying tenths-of-a-second under one minute, the horn is operating, and the red/LED lights are functioning. These tests are to be performed before arriving at the pregame meeting with the officials. If these tests have not been conducted prior to the meeting, they are to be done immediately following the meeting.
2. Not sound the horn at the media-timeout mark unless the officials fail to recognize the media-timeout window.
3. Not sound the horn for a disqualified player until the reporting official notifies the timer to start the clock for the disqualified player.
4. Have a digital stopwatch available (may **not** be a cell phone) to time the length of timeouts, the intermission following the first and third periods, any injury/blood, or displaced lens situation. The game clock may not be used to track time during any of these situations.
5. Notify the official of any timing mistake or malfunction of the timing device.

**START** the clock when an official signals that an inbound player touches the ball during:

1. The jump ball.
2. Any throw-in after the ball has been released by the thrower-in.

3. An unsuccessful free throw that will remain live.

**STOP** the game clock when:

1. An official's whistle sounds.
2. A goal is successful (clears the bottom of the net) in the last 59.9 seconds of the fourth and all extra periods.

**SOUND A WARNING HORN** 15 seconds before time expires for:

1. The 20-second time limit to remedy a blood or lost/displaced contact lens situation or to replace an injured player.
2. The 15-second time limit to replace a disqualified player.
3. Intermission.
4. Any timeout.

**SOUND A FINAL HORN** when time expires for:

1. The 20-second time limit to remedy a blood or lost/displaced contact lens situation or to replace an injured player.
2. The 15-second time limit to replace a disqualified player.
3. Intermission.
4. Any timeout.

*For more information on duties of the timer, see Rule 2-10. When the Precision Timing System is used, the timer is still required to start and stop the game clock by rule.*

#### **ALTERNATING-POSSESSION ARROW**

**SET** arrow to start the game or any extra period when:

1. A team obtains the initial possession/control of the ball.
2. After a violation or non-personal foul, the ball is placed at the disposal of the thrower-in.
3. After a personal foul, the ball is placed at the disposal of the thrower-in or free throw shooter.

**SWITCH** arrow when:

1. A throw-in ends (an inbounds player legally touches the ball on throw-in).
2. The throw-in team violates (example: thrower-in steps over the boundary line).

**DO NOT SWITCH** arrow when:

1. A team fouls on an alternating-possession throw-in.
2. Ball is intentionally kicked or fisted during an alternating-possession throw-in.

*For more information on the alternating-possession procedure, see Rules 6-3 and 6-4*

#### **SHOT-CLOCK OPERATOR**

**SHOT-CLOCK OPERATOR must:**

1. Confirm that the shot clocks are operating properly, which includes the horn sounding at zero and the red lights connected to the game clock do **NOT** engage at zero on the shot clock. This test is to be performed before arriving at the pregame meeting with the officials. If these tests have not been conducted prior to the meeting, they are to be done immediately following the meeting.

**START** shot clock when:

1. A team gains possession on a:
  - a. Rebound.
  - b. Jump ball.
  - c. Loose ball after a rebound or jump ball.
2. An official signals that an inbounds player legally touches the ball on a throw-in.

## DIVISION II WOMEN'S BASKETBALL

3. Only during games with a shot clock that can display tenths of a second, a minimum of .3 seconds must expire from the shot clock when the ball is legally touched inbounds.

**STOP** shot clock when an official's whistle sounds.

### **FULL RESET to 30 seconds** when:

1. There is a change of possession with a new team in control.
2. There is a single personal foul charged to the offense and, when charged to the defense, the foul was committed in the offensive team's backcourt.
3. There is a single player/substitute or bench technical, administrative technical assessed to the defensive team, intentional, or disqualifying foul.
4. Opponents commit fouls which stop play and one foul is intentional or disqualifying.
5. There is an administrative technical foul assessed to the defensive team.
6. A try/shot (not a pass) hits the rim or flange and a player on the non-shooting team is first to control the ball anywhere inbounds or a player of the shooting team is first to gain control the ball in their backcourt.
7. There is a violation by the offense or when there is no team control.
8. There is an inadvertent whistle with no team control and:
  - a. The alternating-possession arrow favors the non-shooting team or
  - b. The ball is in the shooting team's backcourt when the whistle sounds following a try that strikes the ring/flange and the alternating-possession arrow favors the shooting team.
9. When free throws are to be attempted, reset to 30 prior to the first attempt.
10. When a shot hits the ring or flange and is unsuccessful, the shot clock shall be held at 30 seconds until team control is established. When the shooting team is first to control the ball, the shot clock shall be reset to 20 seconds.

### **RESET to 20 seconds** when:

1. There is an intentionally kicked or fisted ball by the defense with 19 seconds or fewer on the shot clock.
2. The defensive team commits a single personal foul in the offensive team's frontcourt with 19 seconds or fewer on the shot clock.
3. A try/shot (not a pass) hits the rim or flange and a player of the shooting team is first to gain control of the ball in their frontcourt.
4. A personal foul is committed by the non-shooting team before the bonus is in effect in the shooting team's frontcourt:
  - a. following an unsuccessful field-goal or free-throw attempt that contacts the ring/flange and remains live.
  - b. During a successful field-goal or free-throw attempt and until the ball becomes live but is not committed against a player in the act of shooting or an airborne shooter.
5. The shooting team is awarded the ball for a throw-in after the ball goes out of bounds in its frontcourt following An unsuccessful field-goal or free-throw attempt that contacts the ring/flange and remains live.
6. There is an inadvertent whistle with no team control and the ball is in the shooting team's frontcourt when the whistle sounds following a try that strikes the ring/flange and the alternating-possession arrow favors the shooting team.
7. A foul is committed by the nonshooting team in the shooting team's frontcourt during an unsuccessful try that does not strike the ring/flange and the shot clock displays 20 seconds or less.

### **NO RESET** when:

1. The offense retains possession after the following:
  - a. A held ball.
  - b. An out-of-bounds violation.
2. There is an intentionally kicked or fisted ball with 20 seconds or more on the shot clock.
3. The defensive team commits a single personal foul in the offensive team's frontcourt with 20 seconds or more on the shot clock.

4. There is an injured player.
5. There is a timeout.
6. A double foul occurs, or opponents commit fouls of equal gravity.
7. There is an administrative technical foul on the offensive team.
8. There is an inadvertent whistle with team control or following a try for goal that does not strike the ring/flange when the alternating-possession arrow favors the shooting team.
9. A foul is committed by the nonshooting team in the shooting team's frontcourt during an unsuccessful try that does not strike the ring/flange and the shot clock displays more than 20 seconds.

**ALLOW shot clock to run:**

1. During loose-ball situations.
2. During a try for goal which does not strike the ring or flange.

**TURN OFF the shot-clock display** when there is a reset situation and there is less than the time in a shot-clock period remaining on the game clock; however, situations may arise when a shot clock which is not currently displaying any time may be set to 20 seconds.

*For more information on duties of the shot clock operator, see Rule 2-11*

**MEDIA TIMEOUT (See Rule 5-14.10 for timeout rules)**

1. Media timeouts are permitted in any game.
2. The length of a media timeout is determined by the host institution/conference or the electronic-media agreement between the host institution/conference and their media partner.
3. The media-timeout format includes one scheduled media timeout at or below the 5-minute mark in each quarter.
4. When a replay review occurs before the 5-minute mark in a quarter and prior to the quarter's electronic-media timeout, the replay review triggers that quarter's electronic-media timeout. The replay review will be conducted concurrently with the electronic-media timeout.
5. A team-called timeout called before the 5-minute mark or anytime at or under the mark when there has been no other whistle, will become the media timeout in that quarter.
6. The first replay review or team-called timeout of the second half will trigger the second half electronic-media timeout. This timeout does not replace the 5-minute media timeout in the quarter in which it is called. The replay review will be conducted concurrently with the electronic-media timeout.
7. When the replay review is completed before the end of the electronic-media timeout, substitutes must report prior to the first warning horn. When the replay review is completed after the end of the electronic-media timeout, once the officials have finished any communication with the scorer/timer, the timer shall be instructed to sound the horn followed by a second horn 15 seconds later. Any substitute permitted to enter the game by rule must report prior to the final horn.
8. The official will give the media timeout signal regardless of what kind of timeout is being requested. Following the media timeout signal, the official will then report to the scorer whether the timeout is charged as a 30- or full timeout depending on what the coach requested. Teams are charged with what they request even when that timeout becomes a media timeout.
9. The intermission between the first and second quarters and between the third and fourth quarters may be used as an electronic-media timeout (per the media agreement).



**Example 1:**

<b>1st Quarter:</b>	<b>2<sup>nd</sup> Quarter:</b>
<ul style="list-style-type: none"> <li>6:30- team calls a TO                             <ul style="list-style-type: none"> <li>Becomes the 5-min. media timeout</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>4:30- team calls timeout creating first stoppage at or under 5-min.                             <ul style="list-style-type: none"> <li>Becomes the 5-min. media timeout</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>4:55- whistle occurs                             <ul style="list-style-type: none"> <li>Not a media timeout</li> </ul> </li> </ul>	

**Example 2:**

<b>3<sup>rd</sup> Quarter:</b>	<b>4th Quarter:</b>
<ul style="list-style-type: none"> <li>6:30- team calls a timeout (first team-called timeout in second half)                             <ul style="list-style-type: none"> <li>Becomes a media timeout as it is the first team-called timeout of the second half</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>7:30- team calls timeout (first team-called timeout in 4<sup>th</sup> period)                             <ul style="list-style-type: none"> <li>Becomes the 5-min. media timeout</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>4:55- whistle occurs                             <ul style="list-style-type: none"> <li>Becomes the 5-min. media timeout</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>4:55- whistle occurs causing the first clock stoppage at or under 5:00 mark                             <ul style="list-style-type: none"> <li>Play continues; no media timeout</li> </ul> </li> </ul>

**Example 3:**

<b>3<sup>rd</sup> Quarter:</b>	<b>4<sup>th</sup> Quarter:</b>
<ul style="list-style-type: none"> <li>8:00- team calls a timeout (first team-called timeout in second half)                             <ul style="list-style-type: none"> <li>Becomes a media timeout as it is the first team-called timeout of the second half</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>7:30- team calls a timeout (first team-called timeout in 4<sup>th</sup> period)                             <ul style="list-style-type: none"> <li>Becomes the 5-min. media timeout</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>6:30- team calls a timeout                             <ul style="list-style-type: none"> <li>Becomes the 5-min. media timeout</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>4:55- whistle occurs causing the first clock stoppage at or under 5:00                             <ul style="list-style-type: none"> <li>Play continues; no media timeout</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>4:55- whistle occurs causing first clock stoppage at or under 5:00 mark                             <ul style="list-style-type: none"> <li>Play continues; no media timeout</li> </ul> </li> </ul>	

## Appendix E • Split Regional Schedule

### Division II Men's/Women's Basketball

#### Split Regional Schedule

Games will be played Friday and Saturday with the regional final Tuesday night.

#### Thursday

8 – 9:25 a.m.	Seed #5 practice (Women)
9:30 – 10:55 a.m.	Seed #4 practice (Women)
11 – 12:25 p.m.	Seed #8 practice (Women)
12:30 – 1:55 p.m.	Seed #1 practice (Women)
2 – 3:25 p.m.	Seed #8 practice (Men)
3:30 – 4:55 p.m.	Seed #1 practice (Men)
5 – 6:25 p.m.	Seed #5 practice (Men)
6:30 – 7:55 p.m.	Seed #4 practice (Men)

#### Friday

7 – 7:25 a.m.	Seed #5 shootaround (Women)
7:30 – 7:55 a.m.	Seed #4 shootaround (Women)
8 – 8:25 a.m.	Seed #8 shootaround (Women)
8:30 – 8:55 a.m.	Seed #1 shootaround (Women)
9 – 9:25 a.m.	Seed #8 shootaround (Men)
9:30 – 9:55 a.m.	Seed #1 shootaround (Men)
10 – 10:25 a.m.	Seed #5 shootaround (Men)
10:30 – 10:55 a.m.	Seed #4 shootaround (Men)
Noon	Seed 4 vs. Seed 5 (Women) – QF #1
2:30 p.m.	Seed 1 vs. Seed 8 (Women) – QF #2
5 p.m.	Seed 1 vs. Seed 8 (Men) – QF #3
7:30 p.m.	Seed 4 vs. Seed 5 (Men) – QF #4

Note: Evening games could be adjusted at the request of the host institution and approved by the men's and women's basketball committees.

#### Saturday

8 – 9:25 a.m.	Quarterfinal #1 winner
9:30 – 10:55 a.m.	Quarterfinal #2 winner
11 – 12:25 p.m.	Quarterfinal #3 winner
12:30 – 1:55 p.m.	Quarterfinal #4 winner
5 p.m.	Semifinal #1 (Seeds 4/5 winner vs. Seeds 1/8 winner) – Women
7:30 p.m.	Semifinal #2 (Seeds 4/5 winner vs. Seeds 1/8 winner) – Men

Men's and Women's sub regional winner will advance to Tuesday's night regional final at highest remaining seed.

Note: # 2 seed in each gender's final ranking would host the other sub regional with games also taking place Friday and Saturday.