



MEMORANDUM

December 4, 2020

VIA EMAIL

TO: Directors of Athletics, Primary Administrators and Sports Information Directors of Division I Men's Basketball Programs.

FROM: JoAn Scott
Managing Director of Men's Basketball Championships.

SUBJECT: 2021 March Madness Teamworks App Requirement.

Again this year, the NCAA will utilize the March Madness Teamworks communication platform as its primary method of communication throughout the Division I Men's Basketball Championship.

New for 2021, the March Madness Teamworks app will facilitate information leading up to and throughout the Division I championship, but it will also serve as the main communication tool on all new policies and protocols for the 2021 tournament. All pertinent updated protocols and policies, as well as team manuals, will be housed on the March Madness Teamworks app. Newsletters on updated policies and tournament planning will be distributed via Teamworks beginning in January 2021. Therefore, we are strongly suggesting all primary administrators register their account prior to **December 31, 2020**.

All Division I men's basketball primary administrators will be required to sign up for a 2021 March Madness Teamworks account and have the opportunity to participate in one of the various training sessions made available prior to the start of the championship. **Please note that previous March Madness Teamworks users will need to reestablish their account and upload current information for the 2020-21 season.** Administrators who used the Teamworks app in previous years must be sure to have the most up-to-date version of the app on their mobile devices.

Please note your Primary Teamworks Administrator will be the main contact for the NCAA and will be the person receiving NCAA communications in the weeks leading up to and then during the championship. Your Primary Teamworks Administrator will also have the responsibility for filling out all required paperwork/forms, including a Uniform Submission Form and Tournament Pass Gate Lists, etc. This person should not only have the knowledge to complete these forms, but should be an individual traveling with the team throughout the championship.

Your Secondary Teamworks Administrator will also receive NCAA communications via Teamworks, but will not have access to any forms.

[Click here to submit your contact information for the 2021 March Madness Teamworks app](#)

Once your account has been activated, your primary and secondary team administrators will receive email communication from Teamworks confirming your accounts and will be provided login instructions. Information regarding training sessions for the Teamworks app will also be forthcoming.

Accounts will be made available to all Division I programs, regardless of whether they eventually earn a spot in the Division I Men's Basketball Championship, to educate in early 2021 on the new tournament policies. Following Selection Sunday, the accounts of institutions not among the field of 68 teams will be deactivated.

Thank you in advance for your assistance related to the use of the March Madness Teamworks mobile app for the 2021 Division I Men's Basketball Championship. Please direct any questions or feedback to [Abby Nool](#) (317-966-002) of the NCAA men's basketball staff.

JLS:adn