This is an agenda for a CONFERENCES CALL between participating teams' administrators, head coaches (or representative), sports information representatives and NCAA site representatives for NCAA Division I baseball regional and super-regional competition.

1. Introductions and Welcome.
   a. Participating institution roll call.
   b. NCAA site representatives.
   c. Host institution – tournament manager and staff.
   d. Exchange cell phone numbers (head coach, main team contact, tournament manager, NCAA site representatives, etc.).

2. Team Travel – estimated arrival day and time.

3. Team Lodging Arrangements.

4. Team Rosters.
   a. Credentials (all non-uniformed personnel must be properly credentialed).
   b. Official travel party (35).
   c. Squad size (27).
   d. Dugout limit (35 + bat handler).
   e. Bat handler – must be 13 years of age or older (does not count against 35-person limit). Bat and ball handlers must wear a protective helmet on-field regardless of age.
   f. Check for any suspensions.

5. Practice – provide on-site practice schedule and availability of off-site practice locations.


7. Pre-Game Batting Practice.
   a. Shorts are permissible.
   b. Batting practice jersey/shirts – game numbers required, at least six inches tall and on the back of the jersey/shirt.
   c. 2nd game of the day or if inclement weather.

8. Game Administration.
   a. Pregame format (2:15 natural grass field; optional 2:00 for all artificial turf field).
   b. Schedule between games (minimum 55 minutes).
   c. Uniforms.
      1) Each team must bring two sets of jerseys of contrasting colors.
      2) Determine Game 1 and 2 uniform colors (home team first pick, visiting team must select a contrasting color).
d. Determination of home team.

e. Designation of home and visiting team dugouts.

f. Replay review – all rounds.

g. Non-participating team seating (regionals only).

h. Scouting seats – for games not participating in.

i. Participating teams – seats for charting pitches (your game only).

j. Electronic communication devices are prohibited in the dugouts. Violations may also be treated as potential misconduct (bullpen phone exception).

k. Tickets (team allotments) – they must be held until 10 a.m. local time on the day of the game before they can be released back for sale to the general public.


a. Team credential pick-up.

b. Press guides (sports information representatives should bring an ample supply to site).

c. Interview policy/cooling-off period/SID's role (explain coaches and student-athletes must be available for postgame press conferences).

d. Television/radio (those requesting media credentials must contact the host institution).

e. Institutional videographer policy.


a. Athletic training staff.

b. Athletic training room.

c. Physician availability/hospital.

d. Concussion management policy.

11. Support Services (determine any special services that the host will be able to provide teams).

12. Pretournament Administrative Meeting – determine date, time and location.

13. Misconduct – NCAA Bylaws 31.02.4 and 31.1.10 (will be covered at pretournament meeting).


15. Adjournment.