



## MEMORANDUM

Nov. 4, 2024

TO: NCAA Division III Conference Commissioners.

FROM: Lynda Tealer  
Senior Vice President of Championships and Alliances.

SUBJECT: 2025-26 Automatic-Qualification Online Process.

NCAA Division III conferences eligible for automatic qualification for future championships are required to submit an automatic-qualification form for all seasons by **Feb. 1, 2025**.

The NCAA currently grants automatic qualification to the following Division III championships:

Baseball  
Men's and Women's Basketball  
\*Women's Beach Volleyball  
\*Women's Bowling  
Field Hockey  
Football  
Men's and Women's Golf  
\*Men's Gymnastics  
Men's and Women's Ice Hockey  
Men's and Women's Lacrosse  
Women's Rowing  
Softball  
Men's and Women's Soccer  
Men's and Women's Tennis  
Men's Volleyball  
Women's Volleyball  
\*Men's Water Polo  
\*Women's Water Polo

\* Denotes a National Collegiate Championship.

Before completing the forms, please review the legislative provisions outlined in NCAA Bylaws 18.5 and 31.3.3 pertaining to automatic qualification. Links to these bylaws are embedded in the online form for your convenience.

**NEW:** Please note that the automatic qualification application has been refreshed and migrated to the My Apps space. As such, your previous login credentials no longer are valid. Instead, please use your single-source sign-on credentials to access the new AQ Forms application within your existing My Apps account. While the functionality of the application has not changed significantly, it now includes some expanded features.

- Conferences can request to have a sport added to their list of sponsored sports.
- Conferences can request late access to the previous year's automatic qualification forms.
- Conferences can request late access to the current year's automatic qualification forms.
- Easy delete option of schools that need to be removed from the list of conference members.
- Expanded automated email notifications throughout the application process.

Also note that your automatic qualification form history migrated to the new application, so you continue to have access to any previously submitted forms.

Please complete the necessary information for all your sports, then fill out the final confirmation and contact section. Submission of this final section will complete the process for all sports. You are not required to complete the form at one time; you may save at any point and continue later. A progress bar, as well as checkmarks next to completed sports, will assist you in keeping track of where you are in the process. You may access and, if necessary, edit the form at any time before the due date.

All automatic-qualification data is retained at the national office. Therefore, for previously submitted applications, most questions will populate with last year's responses. Please confirm information copied from a previous year and make adjustments as necessary.

**Additional information for single-sport conferences.** Per NCAA Bylaw 31.3.3.1.2, a waiver form for eligible Division III single-sport conferences also is available on the NCAA website. This form is separate from the standard declaration form. Please note that **waiver forms need to be submitted only once** for the purpose of granting initial automatic qualification, unless the makeup of the conference changes or other issues change the status of the waiver approval. In these instances, the conference must re-apply for the waiver exception. Single-sport conferences **that already have been granted automatic-qualification privileges via the waiver in a previous year should complete the standard automatic-qualification declaration form on an annual basis as outlined above.**

Also attached for planning purposes is a summary of selection dates and automatic qualifier notification due dates for 2025-26. Conference offices, or their designees, should notify the NCAA of their automatic qualifier by sport via the following link: <https://go.planningpoint.net/Registration/AQ>. Specific information regarding each championship's reporting timeline can be found in the respective prechampionships manual.

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Selection and notification dates for future years also are available via the [NCAA Championships Schedule](#) application on [ncaa.org](http://ncaa.org).

Please contact Kerstin Hunter, coordinator for championships and alliances, at 317-917-6222 or [khunter@ncaa.org](mailto:khunter@ncaa.org) if you have any questions regarding this process or access to the application.

LT:kh

Attachment

cc: Selected NCAA Staff Members



## Division III Championships

### 2025-26 Automatic Qualification

Championship	Selection Announcement Date	Notification Due Date
Baseball	May 11, 2026	May 10, 2026
Men's Basketball	March 2, 2026	March 1, 2026
Women's Basketball	March 2, 2026	March 1, 2026
*Women's Bowling	March 25, 2026	March 23, 2026
Field Hockey	November 9, 2025	November 9, 2025
Football	November 16, 2025	November 15, 2025
Men's Golf	May 4, 2026	May 3, 2026
Women's Golf	May 11, 2026	May 10, 2026
*Men's Gymnastics	April 7, 2026	April 5, 2026
Men's Ice Hockey	March 8, 2026	March 7, 2026
Women's Ice Hockey	March 8, 2026	March 8, 2026
Men's Lacrosse	May 3, 2026	May 3, 2026
Women's Lacrosse	May 4, 2026	May 3, 2026
Women's Rowing	May 11, 2026	May 10, 2026
Men's Soccer	November 10, 2025	November 9, 2025
Women's Soccer	November 10, 2025	November 9, 2025
Softball	May 11, 2026	May 10, 2026
Men's Tennis	(Team) May 4, 2026 (Individuals) May 6, 2026	(Team) May 3, 2026 (Individuals) May 3, 2026
Women's Tennis	(Team) May 4, 2026 (Individuals) May 6, 2026	(Team) May 3, 2026 (Individuals) May 3, 2026
Men's Volleyball	April 13, 2026	April 12, 2026
Women's Volleyball	November 16, 2025	November 16, 2025
*Men's Water Polo	November 24, 2025	November 23, 2025
*Women's Water Polo	April 27, 2026	April 26, 2026

\*Denotes National Collegiate Championship.

\*\*Note: A conference that cannot meet the notification due date must notify the respective sports committee of its automatic qualifier no later than 6 p.m. local time of the competition on the date of selections [per NCAA Bylaw 31.3.3.1-(a)].