



## MEMORANDUM

October 12, 2021

TO: NCAA Division I Conference Commissioners.

FROM: Joni Comstock  
Senior Vice President of Championships and Alliances.

SUBJECT: 2022-23 Automatic-Qualification Online Process.

NCAA Division I conferences eligible for automatic qualification for future championships are required to submit an automatic-qualification form for all seasons by **February 1, 2022**.

The NCAA currently grants automatic qualification to the following Division I championships:

Baseball  
Men's and Women's Basketball  
\*Women's Bowling  
Field Hockey  
Football (FCS)  
Men's and Women's Golf  
\*Men's Gymnastics  
Men's Ice Hockey  
\*Women's Ice Hockey  
Men's and Women's Lacrosse  
Women's Rowing  
Men's and Women's Soccer  
Softball  
Men's and Women's Tennis  
\*Men's Volleyball  
Women's Volleyball  
\*Men's Water Polo  
\*Women's Water Polo  
Wrestling

\* Denotes a National Collegiate Championship.

Before completing the forms, review the legislative provisions outlined in NCAA Bylaws 18.5 and 31.3.4 pertaining to automatic qualification. Links to these bylaws are embedded in the online form

for your convenience. Additionally, please be sure to review your current written conference policy regarding teams subject to postseason restrictions (e.g., APP penalties, reclassifying institutions, etc.). This policy must align with the conference's current practice in consideration of automatic qualification for championships.

The automatic qualification application forms may be accessed via the NCAA Championships Bid and Profile System.

1. Go to <http://championships.ncaa.org/>.
2. Enter your login credentials for the portal. If you have not previously accessed this system, please click on the Request Account link and create your username and password.
3. Once logged on, click on the tab entitled "AQ Forms." This will direct you to your conference's automatic qualification home page.

Please complete the necessary information for all your sports, then fill out the final confirmation and contact section. Submission of this final section will complete the process for all sports. You are not required to complete the form at one time; you may save at any point and continue later. A progress bar, as well as checkmarks next to completed sports, will assist you in keeping track of where you are in the process. You may access and, if necessary, edit the form at any time before the due date.

All automatic-qualification data is retained at the national office. Therefore, for previously submitted applications, most questions will populate with last year's responses. Please confirm information copied from a previous year and make adjustments as necessary.

Also attached for planning purposes is a summary of selection dates and automatic qualifier notification due dates for 2022-23. Conference offices, or their designees, should notify the NCAA of their automatic qualifier by sport via the following link: <https://go.planningpoint.net/Registration/AQ>. Specific information regarding each championship's reporting timeline can be found in the respective pre-championships manual. Selection and notification dates for future years also are available via the [NCAA Championships Schedule](#) application on ncaa.org.

Please contact Kerstin Hunter, assistant coordinator for championships and alliances, at 317-917-6222 or [khunter@ncaa.org](mailto:khunter@ncaa.org) if you have any questions regarding this process.

JC:kh

Attachment

cc: Selected NCAA Staff Members

**Division I Championships**  
**2022-23 Automatic Qualification**

<b>Championship</b>	<b>Selection Announcement Date</b>	<b>Notification Due Date</b>
Baseball	May 29, 2023	May 28, 2023
Men's Basketball	March 12, 2023	March 12, 2023
Women's Basketball	March 13, 2023	March 13, 2023
*Women's Bowling	March 29, 2023	March 29, 2023
Field Hockey	November 6, 2022	November 6, 2022
Football	November 20, 2022	November 19, 2022
Men's Golf	May 3, 2023	May 2, 2023
Women's Golf	April 26, 2023	April 25, 2023
*Men's Gymnastics	April 4, 2023	April 2, 2023
Men's Ice Hockey	March 19, 2023	March 18, 2023
*Women's Ice Hockey	March 5, 2023	March 5, 2023
Men's Lacrosse	May 7, 2023	May 7, 2023
Women's Lacrosse	May 7, 2023	May 7, 2023
Women's Rowing	May 16, 2023	May 14, 2023
Men's Soccer	November 14, 2022	November 13, 2022
Women's Soccer	November 7, 2022	November 6, 2022
Softball	May 14, 2023	May 14, 2023
Men's Tennis	(Teams) May 1, 2023 (Individuals) May 2, 2023	April 30, 2023
Women's Tennis	(Teams) May 1, 2023 (Individuals) May 2, 2023	April 30, 2023
*Men's Volleyball	April 23, 2023	April 22, 2023
Women's Volleyball	November 27, 2022	November 26, 2022
*Men's Water Polo	November 20, 2022	November 20, 2022
*Women's Water Polo	April 24, 2023	April 23, 2023
Wrestling	March 8, 2023	Results from the qualifying tournaments must be submitted by March 5, 2023.

\*Denotes National Collegiate Championship.