

NCAA[®] SITE SELECTION PROCESS



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2029, 2030 & 2031 NCAA DIVISION I MEN'S WRESTLING CHAMPIONSHIPS SPORT-SPECIFIC INFORMATION

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IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE GENERAL BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.

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SECTION I – INTRODUCTION

The National Collegiate Athletic Association (“NCAA” and/or “Association”) is pleased to provide to member institutions/conferences the opportunity to submit a proposal to host the Division I Men’s Wrestling Championships.

The information contained in this document and the accompanying attachments provides the minimum bid specifications for hosting the Division I Men’s Wrestling Championships, as well as essential information that will provide assistance in the development of a creative, comprehensive and competitive bid proposal. The NCAA awards the privilege of hosting an NCAA championship several years in advance so those communities may work collaboratively with the NCAA to create positive experiences for its student-athletes, participating institutions, fans, and the community.

A member institution or member conference of the NCAA must be designated as the host institution/conference for the championship. The administration of the championship is under the authority of the respective sport or sports oversight committee and the appropriate NCAA governing body. All activities and events associated with the championship are to be approved by the respective sport or sports oversight committee.

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SECTION II - FAN FESTIVAL AND ANCILLARY EVENTS

FAN FESTIVAL AND ANCILLARY EVENTS

During the championship, the NCAA may request at no cost space for use as a fan festival or similar ancillary event which may be produced by the LOC or a designated production company at the sole direction of the NCAA. The space chosen should be conveniently located to the venue. The fan festival or related ancillary event should be fully operational for the duration of competition.

YOUTH CLINIC

If requested by the NCAA, the host site shall be responsible for providing space at no charge for and promoting local youth participation in a youth clinic for children ages 10 to 18, which shall be produced by the LOC. Minimal volunteer support staff also may be necessary.

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting "Yes" below.

☐ YES ☐ NO ☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either "No" or "No with Exception" and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.

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SECTION III - ATTENDANCE

YEAR	HOST OR SITE	TOTAL PAID ATTENDANCE	ALL-SESSION TICKET PRICES		
			P1	P2	P3
2012	St. Louis, Missouri	109,450	\$175.00	\$150.00	\$125.00
2013	Des Moines, Iowa	92,844	\$205.00	\$180.00	\$150.00
2014	Oklahoma City, Oklahoma	93,683	\$215.00	\$185.00	\$150.00
2015	St. Louis, Missouri	109,229	\$225.00	\$190.00	\$150.00
2016	New York City, New York	110,194	\$285.00	\$235.00	\$195.00
2017	St. Louis, Missouri	111,433	\$245.00	\$200.00	\$150.00
2018	Cleveland, Ohio	113,758	\$255.00	\$210.00	\$170.00
2019	Pittsburgh, Pennsylvania	107,798	\$285.00	\$235.00	\$195.00
2020	Minneapolis, Minnesota	CANCELLED	\$325	\$295	\$245
2021	St. Louis, Missouri	COVID	\$350	\$275	
2022	Detroit, Michigan	105,525	\$350	\$275	
2023	Tulsa, Oklahoma	95,295	\$380	\$300	
2024	Kansas City, Missouri	93,504	\$450	\$350	
2025	Philadelphia, Pennsylvania	110,024	\$500	\$400	
2026	Cleveland, Ohio	103,045	\$600	\$500	
2027	St. Louis, Missouri				
2028	Minneapolis, Minnesota				

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SECTION IV: CHAMPIONSHIPS STRUCTURE

The order in which the finals of the respective weight classes will be wrestled may be adjusted by the NCAA Men's Wrestling Committee to accommodate television coverage and spectator interest. The same 10 classes also will be used in conference and regional qualifying meets. Match times will be seven minutes in duration.

DATE FORMULAS	
Finals:	Third full weekend in March (Thursday-Saturday) Future championship dates: March 15-17, 2029 March 21-23, 2030 March 20-22, 2031

The championships format includes 330 participants competing in 10 weight classes over three days of competition. The NCAA Division I Men's Wrestling Championships shall be conducted in the following 10 weight classes:

125 pounds 165 pounds
133 pounds 174 pounds
141 pounds 184 pounds
149 pounds 197 pounds
157 pounds Heavyweight (183-285 pounds)

Brackets are drafted after selections of all individuals for each weight class. Below is a sample bracket-125 Weight Class:

125 CHAMPIONSHIP

WRESTLEBACKS

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SECTION V: COACHES ASSOCIATION

The National Wrestling Coaches Association (NWCA) and USA Wrestling are involved during the championship's week. They conduct meetings, typically host a wrestling clinic for the fans, and are involved in the planning and implementation of activities at the NCAA Fan Festival. The coaches association also presents numerous awards at its NWCA Awards Ceremony. All USA Wrestling and coaches association activities held in conjunction with the championships are conducted at the discretion of the NCAA and are subject to NCAA approval. Please note, however, that the coaches association does not sponsor its annual convention in conjunction with the championships.

SECTION VI: FACILITY REQUIREMENTS

A member institution or member conference of the NCAA must be designated as the host institution/conference for the Division I Men's Wrestling Championships. All activities and events associated with the Division I Men's Wrestling Championships are to be approved by the Division I men's wrestling committee.

BROADCASTING AND INTERNET

1. **Television Truck Parking and Technical Setup.** Adequate television facilities and space shall be available at no cost for all NCAA championship venues for broadcast partners. An area for parking the mobile unit shall be available within 150 feet of the power service closest to the anticipated camera positions or announce booth. This designated area should provide enough room for two TV production trucks 65 feet long by 25 feet wide. There must be room for a third vehicle (Uplink truck) to park in proximity (within 100 feet) to the primary mobile unit. In addition, the primary television entity must have adequate space in the television compound to install work trailers.
2. **Television Power Requirements.** The competition venue shall provide the access to sufficient and reliable electrical power to operate equipment reasonably necessary to effectuate a first-quality, high-definition color telecast. Minimum power requirements are as follows:
 - Three Truck Event + Uplink
 - Minimum = (3) 200 A, three-phase at 208V + 1 100 A, one-phase at 208V
 - If the competition venue does not meet the power requirements above and a generator is required, at no cost to the NCAA or its broadcast partner, the

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venue shall be responsible for a dual twin pack, crystal sync with operator; operator to stay with such generator from hook up to power down.

NCAA reserves the right to request additional power as needed for enhanced productions.

3. **Lighting Requirements.** Light levels shall meet the requirements noted within the NCAA's Best Lighting Practices. Those requirements can be found by clicking on the following link: [NCAA Best Lighting Practices.](#)

All potential sites that submit a bid to host a future NCAA championship event must provide a professional lighting survey. Some NCAA championship sites are awarded in advance, and the competition venue must provide a follow-up professional lighting survey to the NCAA before the event. The NCAA preferred lighting vendor may be available to conduct a lighting survey at competition venue if needed and requested. The venue can provide at its own expense supplemental lighting to meet the NCAA lighting requirements.

Additional lighting information can be found here: <https://www.ncaa.com/flysystem/public-s3/files/2024-12/NCAA%20Summary%202024.pdf>

4. **Broadcast Partner Site Survey.** The NCAA's broadcast partner, in conjunction with the NCAA and the competition venue, will conduct a site survey in advance of the championship to determine the host set location, camera locations and determine the need for "seat kills." If necessary, this survey will be determined by the NCAA in conjunction with the broadcast entity and host.
5. **Announce Booth/Announce Position.** The primary broadcast partner shall have access to first choice of all available television booths or court-side table space at no charge. Appropriate seating shall be made available for broadcast announce positions. For outdoor championships, the announce position shall provide protection from the weather. Protection includes coverage from the sun, rain or snow and a climate-controlled area.
6. **Camera Locations and Platforms.** Competition venues shall be required to provide locations for all camera positions that are industry standard for a national telecast for specific sports. Any existing camera platforms sufficient for a broadcast of the event at the venue must meet Occupational Safety and Health Administration (OSHA) standards. If not, the venue is responsible for ensuring OSHA compliance at the venue's expense. The broadcast partner shall have the right to install, maintain and remove wires, cables and apparatus for the broadcast. The broadcast partner will cover or secure any exposed wires. The installation of any temporary camera platforms or lifts shall be at the broadcast partner's expense.
7. **Venue Fees.** At no cost to the NCAA, its broadcast partner shall have exclusive right

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to the venue property, surrounding area/facilities, or any other area designated for NCAA or its broadcast partner's use, including but not limited to meeting rooms, hospitality areas, retail stands/stores, private clubs and restaurants in the competition venue or the surrounding area during the period noted above.

The competition venue, at no cost to the NCAA or its broadcast partner, shall provide the use of the venue cleaned, lighted and heated or air conditioned in a manner acceptable to the NCAA or its broadcast, including but not limited to all existing scoreboards, video boards, LED screens, in-house cameras, video control room equipment, sound system, lighting equipment, in-house television/radio/Internet/wired and wireless network/telephone system and public address systems, camera positions and cabling. Use of all such systems shall be under the sole control of the NCAA or its broadcast partner. The competition venue must provide lighting for television broadcasts in accordance with the NCAA championship best lighting practices that are in effect at the time of competition. (See the NCAA Broadcast Services Page for current lighting specifications). The venue shall work with the broadcast partner to secure the best possible rates for production if union entities exist in the competition venue.

8. **Meal Area/Catering.** Competition venues must provide an adequate location at no charge for the broadcast partner to accommodate crew catering. Depending on the event, television crews normally number in size between 40 and 100 people. Venues shall provide adequate tables and chairs for the crew catering at no cost to the NCAA or its broadcast partner.
9. **Audio/Video Distribution Area.** Competition venues shall provide two eight-foot tables and chairs near the broadcast mobile unit or an alternative area approved by the NCAA media coordinator accessible by the media for the audio/video distribution area. Competition venues will provide adequate power and equipment based on the NCAA projected estimate of media attending the championship. For select championships, an area in the press conference room shall be made available for an NCAA crew to shoot the press conferences and uplink them for national media. The hosts must provide this audio/visual distribution equipment unless the NCAA has hired a third party to provide.
10. **Interview Room.** If requested, the competition venue shall provide a separate dedicated space for the broadcast partner at no charge. The space shall have power for television needs. For selected rounds of championships, broadcast partners may request multiple spaces if available. Each host should designate a press interview room or area at the facility.
11. **Data and Telecommunications Services.** The competition venue is required to provide a secured high-speed data network to support the NCAA, broadcast partners, host institution/conference staff, radio-rights holders, media and other users approved by the NCAA.

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The competition venue must provide dedicated bandwidth to support back-of-house locations such as the print media workroom, photo workroom, press conference interview room, NCAA and host.

GENERAL FACILITY SPECIFICATIONS

IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE HOST CITY BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.

1. The Americans with Disabilities Act, which went into effect January 26, 1992, requires that public establishments offer equal access and services to people who are physically and mentally disabled. The facility must agree that it will be in compliance with all applicable city, state or Federal regulations concerning access and seating for people with disabilities.
 - a. The host agrees that the facility and any practice facilities must be available for the exclusive use of the NCAA from 8 a.m. the Monday preceding the competition through 3 a.m. after the championships finals for the purpose of preparing for, practicing for and conducting the competition. Facility shall be prepared to staff entrances (including security MAGS) as needed to accommodate championship functions, including team practices, media access, behind-the-scenes tours, etc.
3. During this period, the facility will be clean and accessible, and playing conditions must be safe and of championships caliber. The host institution/conference/sponsoring agency must agree that throughout the championships, the facility will be lighted and heated in the standard manner, and that the scoreboards and public-address system will be in good working order.
4. The NCAA specifically disclaims any responsibility to investigate the safety or code compliance of the facility and parking lots or the component products, equipment, materials, designs and constructions.
5. The arena floor and mat areas shall be arranged in accordance with the NCAA Wrestling Rules as far in advance as possible, but in no event later than the Monday prior to competition. The arena floor space should be large enough (minimum of 200' x 100' is suggested), excluding any media or press seating and the head table, to accommodate eight full-size wrestling mats, 43' x 43', mat-side tables, video equipment and chairs for evaluators and medical personnel.
6. The facility must be modern, clean and accessible and preference will be given to facilities with a seating capacity of at least 18,000 seats in a wrestling configuration.

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7. The facility must have a comprehensive security and evacuation plan in case of emergencies.
8. The city shall have an ordinance prohibiting ticket scalping inside the arena and arena property.
9. All seats in the arena's normal wrestling configuration shall be under the control of the NCAA for its exclusive use during the championships.
10. The NCAA shall be provided exclusive complimentary use of at least two large viewing suites.
11. At the discretion of the NCAA, practice sessions may be open to the public free of charge. Programs, merchandise and concessions may be sold.
12. The facility must furnish the following locker room accommodations:
 - a. At least two clean and equipped non-assigned locker rooms for use by student-athletes.
 - b. One locker room for the officials to accommodate 21 individuals.
13. The facility must provide the following additional space, at its expense, with all areas subject to the approval of the NCAA:
 - a. A primary athletic training room and an auxiliary athletic training room.
 - b. Press seating in the arena for 200, with as many seats on the arena floor as possible. All media seating must be equipped with power and ethernet access at each seat. In addition, elevated media seating or broadcast booths must be able to accommodate 8-12 PTS/ethernet lines for broadcasting radio stations.
 - c. Elevated head table for minimum of 100 on the arena floor. Telephone communications should be available at the head table to other parts of the arena (all mat-side tables) and video review room.
 - d. Media/photographer work room for a minimum of 200 with appropriate power, lighting, heat, air conditioning and toilet facilities. In addition, monitors shall be available to carry the television broadcast and the on-deck matches. The NCAA corporate champion/partner for beverages (e.g., Coca-Cola) should always be stocked with such beverages in the media room, coaches' hospitality area, volunteer hospitality area, etc. In addition, snacks should always be available for the media. Media workspace shall have wireless internet access as well as ethernet access for 100.

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- e. Photographer space surrounding each mat depending on available mat-side photographer space. It is recommended that at least 12 feet of space be afforded to photographers from the restraining end line to the first row of seats in the 8-mat alignment and 10 feet of space for photographers on the sidelines as mats are removed to change the alignment.
- f. Interview area for a minimum of 50 with dais, podium, audio equipment (with on-site audio technician for all scheduled press conferences) and mult box. In addition, television platforms should be available in the rear of the room and television in the room to monitor the broadcast coverage during competition.
- g. One area of office space, with power, seating and ethernet access for 10 for the use by the NCAA/LOC media coordination staff. The area should also contain two high-speed copiers capabilities of reproducing bout sheets and other material on bond paper with a minimum per copy speed of 75 per minute. The facility/host institution/LOC shall be responsible for the installation, service costs and paper for these machines during the championships. Each machine also shall include a collator and automatic stapler. The facility/host institution/LOC also shall arrange for on-site equipment operators and technicians to be available the entire day of Wednesday, Thursday, Friday, and Saturday during all practices and competition.
- h. A area or two totaling approximately 7,500 square feet to accommodate team camps for the participating teams to have designated areas during the event.
- i. The NCAA requires an in-house communication system (cellular telephones or hand radios) between all necessary parties (e.g., NCAA staff, LOC, facility staff, etc.). In addition, the arena must be able to easily accommodate wireless connections for media, working staff, and fans at any given time during the championship's week.
- j. One large room for drug testing with a waiting area, toilet facilities (multiple stalls), electrical outlets, television, and a minimum of 500-square feet of space.
- k. Separate on-site meal areas each day for the media (200), coaches and administrators (300), volunteers (200), and team space to accommodate up 60 – 65 teams.
- l. A warm-up space should be located near the competition area and large enough to accommodate two full-size wrestling mats.
- m. An awards stand to accommodate the top eight finishers of each weight class.
- n. For the final session, a raised platform (maximum height of four feet, preferred height is two feet) measuring a minimum of 56' x 56' shall be provided if requested by the NCAA Wrestling

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Committee. The staging used for this platform should have a black surface covered with black carpet.

- o. A minimum of 12 stationary bicycles and/or ellipticals at the competition venue.
 - p. A separate workout area with four wrestling mats and a minimum of four stationary bicycles shall be provided in ballroom space at the team hotel(s) and/or at an adjoining convention center attached to the competition venue.
 - q. A committee lounge area where food can also be served. A television with the capability of showing the broadcast and house feeds should be provided.
 - r. A secured room(s) for NCAA in-venue and/or social media use for headshots, interviews and editing. The room(s) shall have necessary power (200-amp panel with six dedicated outlets) and space to erect any necessary lighting/production equipment.
 - s. A room to conduct video review, the room should be able to accommodate up to 8 video review work stations, and functional space for up to 10 people.
 - t. A separate secured room for the mat side video equipment storage.
 - u. Black carpeting to cover the entire floor surface and red and green carpet leading to the respective coaches' corner for the final session.
 - v. An area on the event level for a media mix zone for one-on-one and/or small group interviews featuring a 10x20 NCAA backdrop, highchairs/stools, water and TV monitor with access to the broadcast coverage.
14. The NCAA shall control all meeting rooms, private clubs and restaurant space whose patrons have access into the arena without passing a ticket- or credential-checking station during the term of this lease, and all such space shall be provided at no cost to the NCAA and free of any food and beverage minimum associated with facility usage. The venue or its official concessionaire will provide food and beverage (and related services) to the NCAA and its designated agents (broadcast, hospitality partners, etc.) at costs not greater than the most favorable pricing that the venue (or its official concessionaire) offers or makes available to other clients that have used, or will use, the venue. The venue guarantees official concessionaire will limit service fees on catering to 20% plus tax, excluding any additional gratuity or service fees above food, beverage and labor charges.
15. The facility shall provide, at its expense, tables, chairs, skirting, bunting, pipe-and-drape, and

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platforms for all areas described herein as required by the NCAA.

16. The facility shall provide a minimum of 50 complimentary parking spaces in prime locations to be used at the sole discretion of the NCAA. In addition, parking for television production vehicles -- a minimum of 250 linear feet for parking, immediately adjacent and accessible to arena, for 2-3 60-foot trucks. Complimentary parking spaces also must be provided for all participating teams (ideally a minimum of two parking spaces per team – 170 spaces).
 - a. The facility will provide the NCAA and its agents access to all existing audio/visual equipment (TVs and screens) in hospitality spaces at no cost for NCAA or agents. Ability to change broadcast channels and adjust audio levels on game days will be accommodated at no cost.
17. The facility shall be responsible for and pay the costs of the coordination and installation of interior and exterior decorations approved by the NCAA.
18. The NCAA owns the exclusive rights to broadcast the event on television, radio and any other medium, to record the event and broadcasts thereof and to photograph the event by means of still, videotape or other motion-picture cameras. The NCAA shall have the sole right and authority to designate usage of all broadcast, telecast and press locations, tables, and work areas.
19. The facility agrees that the NCAA will have the complimentary use of two large suites overlooking the arena floor and as close as possible to the center of the arena to be accessed solely by representatives of the NCAA, providing for private use by the NCAA as needed for business meetings prior to and during the competition. This is provided if there are viewing suites inside the arena.
20. The facility agrees that the NCAA will be paid a predetermined ticket admission rate for each suite admission. The host agrees championships receipts shall include the predetermined ticket admission rate for each suite admission and that all users of the suites shall purchase tickets to access suites for attendance of all sessions of the championships. The host agrees to provide the NCAA with suite fees and upcharges information. The facility cannot use the sale of NCAA Championship events to leverage suite or ticket sales of its own events.

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IN-VENUE PRODUCTION

At no charge, the NCAA will have full access to, and control of, any and all LED and other digital signage inventory, both internal and external to the competition venue. This includes TV monitors, video screens, video walls, LED fascia, and all external digital signage. This includes any and all digital inventory at the time of the championship and is inclusive of any new inventory that may be added by the venue after this bid document is signed. The NCAA shall provide and control all content displayed on the boards. The competition venue, at its expense, shall provide a full in-venue production / control room staff for all NCAA load-in and event days (e.g., game days, open practice days, ancillary event days). In addition, the host shall provide access to and use of control room equipment & staff prior to the championship for any pre-production needs. Minimum equipment requirements include: character generator, HD video playback server-capable of storing at least six (6) GB of content, video switcher-capable of handling at least six (6) sources, video replay machine- capable of four (4) in and two (2) out, four (4) cameras, a multi view monitor and an audio playback device. Minimum personnel requirements include: director, technical director, video playback operator, LED/ribbons operator, character generator operator, replay operator, audio operator, control room EIC, four (4) cameramen, two (2) utilities and a DJ/music playback operator.

In addition to the above, the competition venue, at its expense, shall provide video camera equipment, green screens, lighting equipment (gobos, spotlights, lighting kits, etc.), audio equipment (to include wireless microphones, boom mics, IFB's, etc.), clear com/radio communications, closed captioning, etc. for NCAA use. Any new technologies or additional staffing resources that the competition venue possesses that are not listed in the aforementioned production requirements should also be incorporated into the in-venue production.

The competition venue shall also provide production space for 3-5 Van Wagner and Game Presentation staff for one week leading up to the championship and throughout. Should include hardline internet access and preferably fiber lines to the control room.

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MERCHANDISE CONCESSIONS

The NCAA retains the exclusive rights to sell souvenir products at all rounds and sites of all NCAA Championships; host institutions/conferences and sponsoring agencies for all NCAA championships are required to sell items provided by the official NCAA event souvenir merchandiser.

ADDITIONAL REQUIREMENTS TO BE SUBMITTED WITH ANY BID PACKET

1. The prospective host shall submit a diagram of the facility that indicates seating (including the number of private suites, if available), locker rooms, media and photographer work areas, weigh-in area, medical/skin check area, hospitality areas for coaches, student-athletes, media and volunteers, location of the head table, etc.
2. The prospective host shall provide with their completed bid information regarding hotel accommodations, restaurant facilities and accessibility. Please submit completed agreements for the proposed hotels.
 - a. The prospective host shall provide a description of the arena markings, including logos. Please also list the floor dimensions of the arena in a wrestling configuration.
 - b. Please submit completed Attachments A and B (site/facility questionnaire and facility specifications agreement).
 - c. A description of the arena sound system.
 - d. The prospective host shall provide an outline of the local organizing committee structure (organizational chart).
 - e. An online key contact form must be submitted with the bid materials.
 - f. A marketing/promotions plan and supporting events plan must be submitted with the bid materials, along with the marketing contact.
 - g. A professional lighting survey of the venue taken within the last year must be provided with the bid materials. Professional sports venues that host NHL, NBA and NFL contests are exempt from this NCAA broadcasting mandate.

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3. All agreements, whether with the institution, conference, a LOC or the venue should include mutual indemnification language.
4. Certificates of insurance must be submitted to NCAA 30 days prior to competition.
5. Waivers for state institutions can be offered but will not be offered in cases where the host institution is not responsible for championship operation.
6. Coverage limits may be satisfied through a combination of primary and umbrella/excess policies. Umbrella/excess policies shall follow form of the underlying coverage. Subject to the NCAA's prior written approval, contractors may be permitted to maintain limits which are less than the limits required herein.
7. Should host, LOC, or venue engage a consultant or subcontractor, all of the coverage requirements set forth above will apply to each consultant or subcontractor, including, but not limited to, the requirement that each consultant or subcontractor name NCAA as an additional insured with regards to commercial general liability coverage on a primary and non-contributory basis, unless written exception is granted by NCAA.
8. All insurance policies must be issued by an admitted insurance carrier with an A.M. Best rating of A-VII or better. All liability insurance policies must provide cross liability coverage (separation of insureds or severability of interest provisions). Further, coverage for the NCAA shall apply on a primary basis irrespective of any other insurance maintained by the NCAA, whether collectible or not. No policy shall contain a self-insured retention without prior written approval of the NCAA. No policy shall contain a deductible in excess of \$25,000, and any/all deductibles shall be the sole responsibility of the host institution/conference, LOC or venue and shall not apply to the NCAA. All policies shall be endorsed to provide a waiver of subrogation in favor of the NCAA. Prior to execution of the agreement, host institution/conference, LOC or venue shall furnish NCAA with certificates of insurance evidencing compliance with all insurance provisions noted above. The insurance requirements set forth will in no way modify, reduce, or limit the indemnification herein made by host institution/conference, LOC or venue. Any actions, errors or omissions that may invalidate coverage for host institution/conference, LOC or venue shall not invalidate or prohibit coverage available to the NCAA. Receipt by the NCAA of a certificate of insurance, endorsement or policy of insurance which is more restrictive than the contracted for insurance shall not be construed as a waiver or modification of the insurance requirements above or an implied agreement to modify same, nor is any verbal agreement to modify same permissible or binding.

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The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

☐ YES ☐ NO ☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.

SECTION VII: LODGING SPECIFICATIONS

The NCAA has partnered with On Location to manage the NCAA Championship Housing Program and all championship housing needs. On Location serves as the housing partner for hundreds of events annually and, through strong relationships with various hotel brands, is able to deliver the appropriate mix of amenities, location and price for hundreds of thousands of room nights each year. Utilizing their expertise, On Location will be responsible for managing the selection and contracting process for all championship housing accommodations.

Housing will be required for all participating teams, NCAA staff, committee members, media, game officials, and other special guests as designated by the NCAA. Separate hotels are needed for the NCAA, media, officials and participating teams unless specified otherwise by the NCAA. It may be permissible for the media or game officials to be assigned to the same property as the NCAA headquarters hotel. (Game officials and teams may not stay in the same hotel.) Efforts will be made to provide some deference to the official corporate champion/partner in the hotel category (should one exist at the time of contracting) of the NCAA. While hotels are the primary housing offerings that will be contracted, alternative options may be considered in certain situations.

Bids will be awarded contingent upon the successful negotiation of housing needs at reasonable rates.

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Failure to secure such reasonable rates and properties may result in rescinding of the bid award.

The host institution/conference or sponsoring agency must guarantee sufficient housing is available to meet the room block needs identified in the sport specific bid specification. Rooms should not be secured or contracted nor should rates be discussed with specific properties, unless requested to do so by the NCAA.

Bid responses may highlight any recommended properties On Location should consider when contracting. Properties considered by On Location and the NCAA must meet the required service levels, room type needs, amenities, and proximity to venues required by the specific championship. Bid responses should disclose any special relationships, agreements and/or financial arrangements you may have in place with the recommended properties. On Location will take into consideration all recommendations when selecting hotels; however, guarantees cannot be made that contracts will be secured with these properties.

The Contracting Process

During the bid evaluation process, the host institution/conference or sponsoring agency may be contacted by On Location to obtain additional information on their housing recommendations. Once the bid is awarded, On Location will manage a request for proposal (RFP) process to evaluate, secure and contract all hotels for the necessary room blocks and sports specific housing needs. Housing recommendations provided in the bid specifications will be taken into consideration; however, there is no guarantee that these properties will be contracted. Prior to being finalized, housing recommendations will be presented to the NCAA to obtain feedback/input. All hotel contracts will be drafted using a standard contract template and signed by the NCAA. Information related to the room blocks and housing will be communicated on a timely basis to the host institution/conference or sponsoring agency and the participating teams.

All hotels contracted must have experience with and understand the needs of large groups. Additional room blocks may be requested for fan travel and alliance partners (NWCA, USA Wrestling, NWHOF).

Each team will be responsible for making their housing reservations and providing final rooming lists. In making housing arrangements, NCAA rules state once the teams/qualifiers have been determined and assigned to their hotel, the reservations should be reconfirmed in the names of the institutions; and thereafter, the institutions shall be responsible for the reservations. Participating institutions are ultimately responsible for the rooms reserved by the NCAA / On Location.

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Day/Date	Sun	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Teams (1 – 2 Hotels)	0	0	500	500	500	500	500	c/o
Headquarter	10	30	170	170	170	170	170	c/o
Officials (HQ)	0	0	0	25	25	25	25	c/o
Media	0	0	75	75	75	75	75	c/o
On Location (HQ)	0	0	0	30	30	30	30	c/o
Total	10	30	745	800	800	800	800	c/o

NCAA SITE SELECTION PROCESS



SECTION VIII: MEETING/BANQUET SPACE & HOSPITALITY NEEDS

Additional space is also needed in the arena and at the headquarters hotel during the week of the event. There are some functions as well at the headquarters and team hotels. Information kiosks should also be staffed in various hotels by the local organizing committee to provide information to the participants and spectators in attendance. All the hotels used in an official capacity shall block meeting space in their property from Tuesday – Saturday. As such, all this meeting space shall be provided to the NCAA on a complimentary basis.

Coaches. A hospitality room at the competition venue must be setup for the coaches of the participating teams. Coaches' hospitality shall be provided. Tight security for admittance to and from this area is required. For meals, credentials either should be punched, or another system developed (e.g., meal cards created) to prevent people from eating more than one meal.

Volunteers. Due to the large number of "volunteers," food should be provided for the hospitality room along with soda (Coca-Cola products only), water and snacks. For meals, credentials or a meal card should be punched to prevent people from eating more than one meal.

Media. Media hospitality is important for the Division I Men's Wrestling Championships. Due to the large number in attendance, a separate area away from the coaches' hospitality and the general public should be designated. Tight security for admittance to and from these areas is required. For meals, credentials or a meal card should be punched to prevent people from eating more than one meal. Snacks, water, coffee and Coca-Cola products should be available at all times for the media.

Committee and Staff. A meeting room in the facility shall be provided for the wrestling committee and national office staff. Snacks, Coca-Cola products and meals should be available for the committee and NCAA staff.

Referees. Meals and refreshments should be provided for the referees in or near their respective meeting/locker rooms.

Student-athlete. Space should be provided with several microwave ovens, toasters, and tables/chairs for the student-athletes to gather. Seating for 100 would be ideal. The student-athlete hospitality lounge should be fully stocked to accommodate the 330 wrestlers each morning following weigh-ins with fresh fruit, bagels and spreads, yogurt, granola, cereal, and multigrain bars.

NCAA SITE SELECTION PROCESS



NCAA Experience Hospitality. The NCAA reserves the exclusive right to create and sell “NCAA Experience” hospitality packages (which may include tickets) for the championships and any ancillary events. The competition venue shall hold all space for possible hospitality use at no cost and subject to no food and beverage minimums. This space, preferably, shall be within the ticketed area. If no appropriate space exists within the ticketed area, the host shall offer alternate off-site options for hospitality in close proximity to the competition venue. The distribution of alcohol may be permitted only if logistics of security are reviewed and approved in advance by NCAA staff. Any hospitality packages contemplated by the LOC/host must be approved in advance by the NCAA.

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SECTION IX: NCAA/HOST RESPONSIBILITY

NCAA Provides:

1. Transportation and per diem reimbursement for the participating teams.
2. Transportation, lodging (room and tax), per diem and game fee for all officials.
3. Lodging (room and tax) and stipend for announcers, and head table staff.
4. Transportation, lodging (room and tax) and per diem for the NCAA Wrestling Committee.
5. Awards for the participating teams and individuals.
6. Promotional assistance, including NCAA signage.

NCAA SITE SELECTION PROCESS



7. Eight mats to be used for the competition.
8. Nine mat side score clocks (tentative).
9. 14 digital scales for weigh-ins and unofficial weight checks during the practice sessions.
10. Media coordinator.
11. Official souvenir program and bracket sheets.
12. Credentials.
13. Funding for volunteer apparel.
14. Funding for promotional efforts.
15. Head table personnel (e.g., public address announcers, official scorer, head table coordinator, floor operations, etc.)

Host Institution/Conference and/or Sponsoring Agency Provides:

1. Facilities.
2. Key personnel – all table workers (must have a strong wrestling background and knowledge) and all other volunteers.
3. Local media coordinator.
4. First aid/medical services/AED on-site/ambulance on-site.
5. Championships hospitality.
6. Food/beverage concessions in conjunction with the championships and event-specific menu boards for concession stands shall also be produced at no cost to the NCAA.

NCAA SITE SELECTION PROCESS



7. Public address system.
8. Support personnel – ushers, ticket takers, media runners, etc.
9. Security.
10. Media room (fully equipped, including copy machines).
11. Media seating/work area with constant refreshments.
12. All computers, printers, fax machines, video equipment, photocopy machines, telephone lines, DSL lines, etc. necessary to administer the championships, and as may be required by the NCAA.
13. Appropriate directional signage within and outside the venue.
14. Two large suites in the arena, if applicable, shall be provided to the NCAA on a complimentary basis.
15. Other items as later requested by the NCAA.

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NCAA SITE SELECTION PROCESS



SECTION X: SCHEDULE OF EVENTS

MONDAY – *

- Load-in and set-up.
- Park and power of broadcast truck.
- Delivery and set-up of mats.

TUESDAY – *

- Team registration
- Team practices
- NCAA/LOC/Facility meeting

WEDNESDAY – *

- Team registration
- Team practices
- Media credential pick-up
- Mandatory administrators/coaches meeting
- Press conferences
- Sports Information Directors meeting
- Medical Checks
- ESPN/In-Venue Team Meeting
- Physicians and athletic trainers meeting
- Opening Celebration (if applicable)
- Table Staff Operations meeting
- Officials meeting

THURSDAY – *

- Security meeting
- Floor ops, security and videographer meeting
- Weigh-Ins and medical checks
- Table staff meeting with officials
- Media credential pick-up

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- NCAA fan festival
- First session of competition
- Second session of competition

FRIDAY – *

- Security meeting
- Media credential pick-up
- NCAA fan festival
- Weigh-Ins and medical checks
- Third session of competition
- Table workers meeting
- Floor ops, security and videographer meeting
- ESPN/NCAA/LOC television meeting
- Awards meeting
- Fourth session of competition
- Press conferences following all semifinal matches

SATURDAY – *

- Media credential pick-up
- NCAA fan festival
- Weigh-Ins and medical checks
- Floor ops, security and videographer meeting
- Fifth session of competition
- Informal social brunch for participating student-athletes and coaches (if applicable)
- Awards presenters meeting and reception
- Sixth session of competition
- Awards ceremony
- Press conferences after all championship matches

*Schedule is subject to change.

NCAA SITE SELECTION PROCESS



SECTION XI: TICKET POLICY/OPERATIONS

1. **Ticket Design/Printing.** The NCAA prefers the use of mobile tickets for all championship events. If mobile ticketing is not feasible, the NCAA will manage the design and printing for championship tickets, assigning specific duties to the LOC/host and competition venue as needed. The NCAA will forward artwork of the proposed ticket design to the LOC/host and competition venue for review and input. The NCAA logo shall be the only logo used on the front or back of the tickets unless specifically authorized by the NCAA. The name of the host institution/conference may be printed on the front of the ticket(s) and/or on the cover of the ticket booklet. The NCAA will coordinate the printing of the tickets unless the NCAA directs the LOC/host or competition venue to coordinate the printing. The LOC/host shall incur all expenses associated with ticket printing.
2. **Ticket Pricing.** With input and a recommendation from the LOC/host, the NCAA shall establish all ticket prices, including tickets for suites and standing room only. One hundred percent (100%) of the revenues from ticket sales shall be included in the championships receipts to help offset the NCAA guarantee, championship expenses, and further revenue sharing opportunities. Revenue from the sale of championship tickets and championship-related event tickets will be exempt from sales, amusement, entertainment taxes and other surcharge obligations to the extent possible. The NCAA is a 501c(3) tax exempt organization and the bid respondents shall specify any state or local tax exemption that will be granted to the NCAA. If a tax exemption is not applicable, then all applicable taxes and rates shall be disclosed (disclose in the sport-specific facility questionnaire) and any increases in the tax rates from the time the bid submission shall be absorbed by the bid respondent or rebated back to the NCAA if bid respondent is approved for a NCAA championship.

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3. **Control of Ticket Sales.** The NCAA shall control all ticket sales for the championship, assigning specific duties to the LOC/host and competition venue as needed. The LOC/host and competition venue shall cooperate fully with the NCAA's official ticketing vendors and/or ticketing partners (e.g., primary ticket sales system provider, official ticket and hospitality package provider, official ticket exchange). The NCAA shall not be responsible for securing an exemption to any exclusive contracts the LOC/host, competition venue or surrounding areas/facilities might have, nor will the NCAA be responsible for any buyout or other means necessary to secure such an exemption.

Admittance to the competition venue on game days will be by ticket or NCAA-issued credential only. Every person, two years of age and older, must have a ticket to enter the facility. Entry will be at the facility's discretion, unless proof of age is provided. Those under two must be accompanied by a person with a valid admission ticket. Unless specifically granted an exception, the NCAA requires that the competition venue utilize a ticket scanning system at all general public access points into the competition venue. The host venue system will be used for access control, box office walk-up sales and day of event issue resolution in the box office.

4. **Control of Venue Seating.** The NCAA shall control all seating assignments within the competition venue, including club seating, press boxes, hospitality clubs and restaurants.

The NCAA shall be responsible for determining the allocation and the location of all ticket allotments.

The LOC/host or competition venue may not re-sell allotted championship game tickets at any price, nor may enter into a sponsorship agreement or hospitality/travel package agreement with any ticket broker, tour packager or other secondary ticket marketer to provide championship tickets in return for other considerations unless specifically authorized by the NCAA.

5. **Suites.**

- a. At the time of the bid, the competition venue shall stipulate a minimum of two complimentary private viewing suites available for the sole use of the NCAA or its designees. Preferred consideration will be given to those sites offering additional suites for NCAA use. All revenue from such suites will belong to the NCAA.
- b. The NCAA will provide tickets, as necessary to the LOC/host and/or competition venue for those suite holders displaced to fulfill the NCAA suite seat requirements.
- c. Subject to NCAA approval, suites not made available to the NCAA or its designees shall remain under the control of the competition venue, but the face value ticket revenue for such suite seats will belong to the NCAA.

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- d. Suite holders will have the opportunity to purchase tickets for the suite to which they have purchased tenant rights. The venue's box office staff if assigned by the NCAA, shall solicit and confirm suite purchases by suite holders. At that time, suites not purchased by suite holders will be made available to the NCAA for additional use/sales opportunities in accordance with the agreed upon financial parameters.

6. LOC/Host Ticket Policies.

- a. **Allocation.** The NCAA shall allocate to the LOC/host a portion of the saleable competition venue seats. These tickets shall be used to accommodate LOC/host guests, including but not limited to local contributors. The LOC/host shall be responsible for the cost of allocated tickets.
- b. **Ticket Allocation Limitation.** No more than 20 tickets shall be made available from the LOC/host or competition venue to any one entity without NCAA approval.
- c. **Assignment Information.** The LOC/host shall provide the NCAA with the names of those individuals assigned to each seat within the LOC/host's ticket allocation.

7. Competition Venue Responsibilities.

- a. **Seating Manifest.** At the time of the bid, the competition venue shall forward the NCAA a complete ticket manifest with a PDF or CAD drawing of the venue's configuration and cooperate fully with any NCAA ticketing partners.
- b. **Broadcast Partner Site Survey.** The NCAA's broadcast partner, in conjunction with the NCAA and the competition venue, will conduct a site survey approximately nine months in advance of the championship to determine the host set location, camera locations and determine the need for "seat kills."
- c. **Final Manifest.** Upon completion of the site survey and determination of "kill" seats, the competition venue shall provide the NCAA with a final seating manifest, reflecting all saleable seats, available suites and available hospitality/party suites.
- d. **General Public Assignments.** Subject to NCAA approval, the assignment of general public seats is the competition venue box office's responsibility, unless directed otherwise by the NCAA. The seat locations shall be designated by the NCAA. The competition venue must be

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in compliance with all applicable city, state or federal laws and regulations including those concerning access and seating for the disabled and assist with inquiries from ticket holders in need of disabled tickets. Additionally, the box office shall assist with all lost, stolen, or misdirected ticket issues. The competition venue shall be responsible for the labor necessary, as well as costs incurred, to process and distribute lost, stolen, or misdirected tickets.

- d. **Sales Reports.** The competition venue's box office shall be responsible for providing the NCAA with timely and accurate sales reports. The NCAA shall be responsible for determining the schedule in which reports will be received from the competition venue's box office. The competition venue's box office shall cooperate fully with the NCAA's official ticketing vendors and/or ticketing partners in providing the reports.

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NCAA SITE SELECTION PROCESS



SECTION XII: MARKETING PLAN/BUDGET

1. **Marketing Plans.** Upon selection, the Host is required to submit a marketing plan for review and approval prior to activation by the NCAA marketing staff. Please refer to the appropriate marketing plan template as a guideline when submitting your plan for review.
2. **Budgets.** When the proposed budget is submitted, a minimum of \$10,000 should be allocated for these purposes. The marketing budget should only include items needed for: marketing, advertising, printing costs, grassroots opportunities, and promotions.
3. **Creative Process.** The NCAA will provide all creative/artwork in conjunction with the championship. This includes, but is not limited to print pieces, digital banners, email blasts, social media, promotional signage, etc.
4. **Radio/TV.** The NCAA will provide video and radio elements to assist in promoting and selling tickets to the championship. Several formats will be provided in order to allow for use over a variety of platforms (e.g., websites, tv commercials, videoboards). All spots will be made available for download via the NCAA marketing team.
5. **Support Documents.** Hosts should refer to the following support documents when developing marketing plans and budgets: NCAA Ticket Promotional Use Guidelines, NCAA Marketing Template, Marketing Ideas, and NCAA Micro-Site Guidelines.
6. **Ticket Purchaser Data.** The LOC/Host shall send the ticket purchaser database to the NCAA upon request. All relevant customer information must be included: First Name, Last Name, Address, City, State, Zip Code, Country, Price Code, Ticket Type, Total Seats Purchased, Total Purchase Price and Seat Locations.

NCAA SITE SELECTION PROCESS



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SECTION XIII: TRANSPORTATION

The hosts must provide a complimentary shuttle service for various groups as provided by the NCAA. This shuttle service would include airport transportation to and from the assigned hotel for a group including, but that may not be limited to, NCAA Wrestling Committee members, head table personnel, officials, and NCAA staff. A shuttle service must also be provided to and from the arena and the hotel for the officials, committee, staff, head table personnel, and VIP guests. If two parking spaces cannot be provided to each team it is preferred that a shuttle service be provided for members of the institution's official travel party to and from the team hotel(s) and the arena on all days of competition. A system must also be developed to provide the media either complimentary reserved parking or a similar complimentary shuttle service if the hotel is not within walking distance. Finally, local transportation, shuttle or light rail programs should be made available for spectators at discounted rates.

As stated earlier, complimentary parking spaces also must be provided for NCAA needs (minimum of 50 complimentary parking spaces) and for all participating teams (ideally a minimum of two parking spaces per team – 170 spaces).

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SECTION XIV: VOLUNTEER NEEDS

There are 300+ volunteers needed for this championship and related events.

Functional Area	Number	Duty
Awards	8	Assist with awards presentation
Corporate Relationships	20	Exit Sampling Distribution
Fan Festival	8	Greeters/counters and photo op attendants
Fan Festival	2	Trainers for USA Wrestling Practice
Fan Festival	2	Mat cleaners
In-Venue Presentation	4-6	RESPECT Giveaway
In-Venue Presentation	1	National Anthem/Color Guard Liaison
In-Venue Presentation	2	Green Screen Shoot Runner
In-Venue Presentation	2-6	Game Production (graphics/runner/general help)
In-Venue Presentation	4+	Grand March
Marketing/Ticketing	2	Enter-to-Win Promotion
Mat Set-up	20	Competition, Practice, Warm-Up Area
Matside Table Workers	24 Total	Crew Chief Recorder Technician Video Review Communicator
Media	4-10	Runners/Mic Holders/Media Escorts
Media	2-4	Credential and Photo Vest Distribution
Media	1	Press Conference Moderator
Media	1	Brackets/Quotes Duplication and Distribution Coordinator
Media	2-3	Media Credential Labeling and Organization
NCAA Experience Hospitality	1	Event setup, greeters/counters
Sports Medicine	8-12	Trainers to cover practice/competition
Sports Medicine	1	Dermatologist
Team Registration	8	Check teams in
Tournament Operations	8	Mat cleaners
Player Guest Tickets	8	Assists in the distribution of player guest tickets

NCAA SITE SELECTION PROCESS



SECTION XV: FINANCIAL TERMS

Guarantee – A minimum financial guarantee of \$3 million is required to host the Wrestling Championship. After gross receipts are determined, the NCAA will receive the established guarantee, followed by the host/LOC receiving the budgeted expenses or actual expense, whichever is less. Once both of those obligations have been met, if there are any remaining funds, the NCAA and the host/LOC will split those 80% for the NCAA and 20% for the host/LOC.

Concessions Revenue – A minimum of \$3 per session per attendee is required as additional revenue when hosting the championship. If alcohol is sold, 20% of gross revenue is required.

Suite Revenue – Preferred consideration shall be given to those hosts, competition venue and surrounding area/facilities that agree to provide a revenue share model with regards to suite lease, and suite food and beverage.

Budget History – The chart below contains the three-year average of expenditures for the championships.

Expenditures Three-Year Average	
Total Expenses	\$1,301,000
Promotion	\$0
Tickets	\$75,000
Facility	\$710,000
Personnel	\$24,000
Entertainment	\$170,000
Equipment	\$60,000
Officiating Expenses	\$1,000

NCAA SITE SELECTION PROCESS



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SECTION XVI: AGREEMENT TO TERMS AND CONDITIONS

PLEASE NOTE: The Division I Wrestling Committee will consider bids for multiple years and/or single year bids. Please indicate the year(s) in which you are interested in serving as host:

_____ 2029 (March 15-17) _____ 2030 (March 21-23). _____ 2031 (March 20-22)

The championship host agrees to all terms and conditions as outlined above in the Championship Bid Specifications Agreement.

Agree Disagree

In addition to this form, please submit the following:

- Online key contact form.
- Online proposed budget and financial report.
- Facility site questionnaire.
- Pictures of the arena, including the scoreboard/video board.
- Description of the arena sound system.
- Description of the arena markings, including logos. Please also list the floor dimensions of the arena in a wrestling configuration.
- Diagram of the facility that indicates seating (including the number of private suites, if available), and a color-coded map of the arena with designated locker rooms, media and photographer work areas, weigh-in area, medical/skin check area, hospitality area for coaches, student-athletes, media and volunteers, location of the head table, etc. delineated.
- Outline of the local organizing committee structure (organizational chart).
- Marketing/promotions plan and marketing contact information.
- Supporting events plan.
- Information regarding hotel accommodations, restaurant facilities and accessibility.
- Professional lighting survey of the venue taken within the last year. Professional sports arenas that host NHL, NBA and NFL contests are exempt from this NCAA broadcasting mandate.

NCAA SITE SELECTION PROCESS



SIGNED:

Sponsoring Agency Representative _____

Agency _____

Address (Please list street, city, state and zip code for overnight mail.)

Telephone Number (_____) _____ Facsimile Number (_____) _____

Email _____

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