

NCAA[®] SITE SELECTION PROCESS



NCAA SITE SELECTION PROCESS



2029, 2030 AND 2031 NATIONAL COLLEGIATE WOMEN'S GYMNASTICS CHAMPIONSHIPS REGIONALS

SPORTS SPECIFIC INFORMATION

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IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE GENERAL BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.

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SECTION I: INTRODUCTION

The National Collegiate Athletic Association (“NCAA” and/or “Association”) is pleased to provide to member institutions/conferences the opportunity to submit a proposal to host one or more NCAA championships.

The information contained in this document and the accompanying attachments provides the minimum bid specifications for hosting any of these championships, as well as essential information that will provide assistance in the development of a creative, comprehensive and competitive bid proposal. The NCAA awards the privilege of hosting an NCAA championship several years in advance so those communities may work collaboratively with the NCAA to create positive experiences for its student-athletes, participating institutions, fans and the community.

A member institution or member conference of the NCAA must be designated as the host institution/conference for the championship. The administration of the championship is under the authority of the respective sport or sports oversight committee and the appropriate NCAA governing body. All activities and events associated with the championship are to be approved by the respective sport or sports oversight committee.

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SECTION II: CHAMPIONSHIP STRUCTURE

DATE FORMULAS	
Regionals (4):	Two regional competitions will occur on a Wednesday, Thursday, Saturday format and two regional competitions will occur on a Thursday, Friday, Sunday format. All competition will conclude the weekend of the first Saturday in April.

Regional competition consisting of nine teams, three all-around competitors and four individual specialist per event (all of whom are not on a qualifying team) will be conducted at four predetermined sites to determine the participants in the national championships. The top two teams and the top all-around competitor (who are not on an advancing team) from each regional will receive an automatic berth to the national championships. In addition, the top specialist on each event (not on a qualifying team or the all-arounder) at the regional site advance to the national championships.

PLEASE NOTE The NCAA Women's Gymnastics Committee will consider bids for the 2029, 2030 and 2031 National Collegiate Women's Gymnastics Regionals. The committee also will consider multi-year bids. Championship dates are as follows:

- April 4-8, 2029
- April 3-7, 2030
- April 2-6, 2031

SECTION III: GENERAL FACILITY REQUIREMENTS

In addition to those items listed in the Championships Bid Specifications document, please note the following:

1. The Americans with Disabilities Act, which went into effect January 26, 1992, requires that public establishments offer equal access and services to people who are physically and mentally disabled. The facility must agree that it will be in compliance with all applicable cities, state or federal regulations concerning access and seating for people with disabilities.
2. The facility must have a comprehensive evacuation plan in case of inclement weather conditions or emergencies.
3. At the discretion of the NCAA, practice sessions may be open to the public at no admittance charge. Programs, merchandise and concessions may be sold.
4. The NCAA specifically disclaims any responsibility to investigate the safety or code compliance of the facility and parking lots or the component products, equipment, materials, designs and constructions.
5. The NCAA specifically disclaims any responsibility to investigate the safety or code compliance of the facility and parking lots or the component products, equipment, materials, designs and constructions.
6. The purchase of equipment may not be included as an item of expenses in the host institution's budget.
 - a. The gymnastics committee requires that prospective host institutions provide all American Athletic, Inc (AAI) equipment. Specific pieces of apparatus are required on the competitive floor (refer to the enclosed equipment list). Please note that some items may be added or deleted due to future changes to equipment specifications. **AAI as the NCAA's official equipment supplier is subject to change based on future RFP processes.*
 - b. Miscellaneous.
 - (1) The institution needs to provide an appropriate number of score flashers for each scoring table, if deemed necessary by the women's gymnastics committee.
 - (2) Chalk holders and chalk.
 - (3) Spare parts (turnbuckles, load binders, vaulting springs, etc.).
 - (4) Wire brushes, spray water bottles, stop watches, start value charts, panel mats, etc.
7. The facility must provide the following additional space at its expense with all areas subject to the approval of the NCAA:
 - a. An athletic training area(s) that can adequately accommodate the student-athletes (approximately 100).
 - b. Separate area to hold participant hospitality (practice and competition days).

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- b. Media work space for 40 with appropriate lighting, heat, air-conditioning and toilet facilities. Must be separate from athletic training area.
- c. Two areas of private office space, one for the use of the NCAA site representative and one for the use of the judges (18).
- d. A statistics control area containing at least one printer and one photocopy machine.
- e. A large room for drug testing, with a waiting area, toilet facilities and a minimum of 500 square feet of space.
- f. Four, separate, clean and equitable team locker rooms. Each locker room should accommodate 20 student-athletes plus coaches, and have its own mirrors, shower and toilet facilities.
- g. Two separate locker rooms for the judges and male coaching staff.
- h. Interview area for 30 with dais, podium and audio equipment.
8. The facility shall provide, at its expense, tables, chairs, skirting, bunting, pipe-and-drape, awards platform, corrals and platforms for all areas described herein as required by the NCAA.
9. The facility shall be responsible for and pay the costs of the coordination and installation of interior and exterior decorations and signage.
10. Size of venue shall be a minimum of 26,500 square feet (125' W x 215' L), with a larger footprint preferred. The facility shall have at least 6,000 permanent and/or temporary seats.
11. The facility shall provide complimentary parking spaces for the participating teams, NCAA representatives and judges in prime locations (approximately 30 for regionals).
12. The facility shall provide at least one main scoreboard/leader, sound system and a video board. The facility, at its own expense, shall provide access to any video boards, LED boards or matrix boards. In addition, the facility, at its own expense, shall provide a full in-venue production for all NCAA event days. This production shall include a fully staffed and operational in-venue broadcast / video board control room on all event days (e.g., game days, open practice days and other NCAA event days). In addition, the production shall include access and use of control room equipment prior to event days for any pre-production needed the week of the event: editing suites, play back equipment, video storage and editing systems.

The facility will provide a minimum of one main scoreboard. The following information must be displayed in real time:

- Each team's total score
- Score of each competing gymnasts in the lineup

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- Score of the all-around and/or individual event competitor
- Total score of top 8 all-arounders

13. The host and facility agree that the facility shall be available for use of the NCAA starting at 8 a.m. Tuesday or Wednesday (depending on assigned regional date format) through the conclusion of the competition for the purpose of preparing for; practicing for and conducting the competition (Wednesday – Saturday and Thursday – Sunday are competition days for each date format). During that period of time, the facility will be clean and accessible, and playing conditions must be safe and of championships caliber.

Broadcast, Media and Internet.

1. **Television Truck Parking and Technical Setup.** Adequate television facilities and space shall be available at no cost for all NCAA championship venues for broadcast partners. An area for parking the mobile unit shall be available within 150 feet of the power service closest to the anticipated camera positions or announce booth. This designated area should provide enough room for two TV production trucks 65 feet long by 25 feet wide. There must be room for a third vehicle (Uplink truck) to park in proximity (within 100 feet) to the primary mobile unit. In addition, the primary television entity must have adequate space in the television compound to install work trailers.
2. **Television Power Requirements.** The competition venue shall provide the access to sufficient and reliable electrical power to operate equipment reasonably necessary to effectuate a first-quality, high-definition color telecast. Minimum power requirements are as follows:
 - One Truck Event + Uplink
 - Minimum = (1) 200 A, three-phase at 208V + 1 100 A, one-phase at 208V
 - Two Truck Event + Uplink
 - Minimum = (2) 200 A, three-phase at 208V + 1 100 A, one-phase at 208V
 - Three Truck Event + Uplink
 - Minimum = (3) 200 A, three-phase at 208V + 1 100 A, one-phase at 208V
 - Four Truck Event + Uplink
 - Minimum = (4) 200 A, three-phase at 208V + 1 100 A, one-phase at 208V
 - Five Truck Event + Uplink
 - Minimum = (5) 200 A, three-phase at 208V + 1 100 A, one-phase at 208V
 - Six Truck Event + Uplink
 - Minimum = (6) 200 A, three-phase at 208V + 1 100 A, one-phase at 208V
 - If the competition venue does not meet the power requirements above and a generator is required, at no cost to the NCAA or its broadcast partner, the venue shall be responsible for a dual twin pack, crystal sync with operator; operator to stay with such generator from hook up to power down.

NCAA reserves the right to request additional power as needed for enhanced productions.

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3. **Lighting Requirements.** Light levels shall meet the requirements noted within the NCAA's Best Lighting Practices. Those requirements can be found by clicking on the following link: [NCAA Best Lighting Practices](#).

All potential sites that submit a bid to host a future NCAA championship event must provide a professional lighting survey. Some NCAA championship sites are awarded in advance, and the competition venue must provide a follow-up professional lighting survey to the NCAA before the event. The NCAA preferred lighting vendor may be available to conduct a lighting survey at competition venue if needed and requested. The venue can provide at its own expense supplemental lighting to meet the NCAA lighting requirements.

Additional lighting information can be found here: <https://www.ncaa.com/flysystem/public-s3/files/2024-12/NCAA%20Summary%202024.pdf>

4. **Broadcast Partner Site Survey.** The NCAA's broadcast partner, in conjunction with the NCAA and the competition venue, will conduct a site survey in advance of the championship to determine the host set location, camera locations and determine the need for "seat kills." If necessary, this survey will be determined by the NCAA in conjunction with the broadcast entity and host.
5. **Announce Booth/Announce Position.** The primary broadcast partner shall have access to first choice of all available television booths or courtside table space at no charge. Appropriate seating shall be made available for broadcast announce positions. For outdoor championships, the announce position shall provide protection from the weather. Protection includes coverage from the sun, rain or snow and a climate-controlled area.
6. **Camera Locations and Platforms.** Competition venues shall be required to provide locations for all camera positions that are industry standard for a national telecast for specific sports. Any existing camera platforms sufficient for a broadcast of the event at the venue must meet Occupational Safety and Health Administration (OSHA) standards. If not, the venue is responsible for ensuring OSHA compliance at the venue's expense. The broadcast partner shall have the right to install, maintain and remove wires, cables and apparatus for the broadcast. The broadcast partner will cover or secure any exposed wires. The installation of any temporary camera platforms or lifts shall be at the broadcast partner's expense.
7. **Venue Fees.** At no cost to the NCAA, its broadcast partner shall have exclusive right to the venue property, surrounding area/facilities, or any other area designated for NCAA or its broadcast partner's use, including but not limited to meeting rooms, hospitality areas, retail stands/stores, private clubs and restaurants in the competition venue or the surrounding area during the period noted above.

The competition venue, at no cost to the NCAA or its broadcast partner, shall provide the use of the venue cleaned, lighted and heated or air conditioned in a manner acceptable to the NCAA or its broadcast, including but not limited to all existing scoreboards, video boards, LED screens, in-house cameras, video control room equipment, sound system, lighting equipment, in-house television/radio/Internet/wired and wireless network/telephone system and public address systems, camera positions and cabling. Use of all such systems shall be under the sole control of the NCAA or its broadcast partner. The competition venue must provide lighting for television broadcasts in accordance with the NCAA championship best lighting practices

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that are in effect at the time of competition. (See the NCAA Broadcast Services Page for current lighting specifications). The venue shall work with the broadcast partner to secure the best possible rates for production if union entities exist in the competition venue.

8. **Meal Area/Catering.** Competition venues must provide an adequate location at no charge for the broadcast partner to accommodate crew catering. Depending on the event, television crews normally number in size between 40 and 100 people. Venues shall provide adequate tables and chairs for the crew catering at no cost to the NCAA or its broadcast partner.
9. **Audio/Video Distribution Area.** Competition venues shall provide two eight-foot tables and chairs near the broadcast mobile unit or an alternative area approved by the NCAA media coordinator accessible by the media for the audio/video distribution area. Competition venues will provide adequate power and equipment based on the NCAA projected estimate of media attending the championship. For select championships, an area in the press conference room shall be made available for an NCAA crew to shoot the press conferences and uplink them for national media. The hosts must provide this audio/visual distribution equipment unless the NCAA has hired a third party to provide.
10. **Interview Room.** If requested, the competition venue shall provide a separate dedicated space for the broadcast partner at no charge. The space shall have power for television needs. For selected rounds of championships, broadcast partners may request multiple spaces if available. Each host should designate a press interview room or area at the facility.
11. **Data and Telecommunications Services.** The competition venue is required to provide a secured high-speed data network to support the NCAA, broadcast partners, host institution/conference staff, radio-rights holders, media and other users approved by the NCAA. The competition venue must provide dedicated bandwidth to support back-of-house locations such as the print media workroom, photo workroom, press conference interview room, NCAA and host.

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting "Yes" below.

☐ YES

☐ NO

☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either "No" or "No with Exception" and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.

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SECTION IV: EVENT HISTORY

The chart below contains information on previous hosts, attendance and ticket price history since the 2017-18 season.

Year	Host	Attendance	Ticket Prices
2018	Minnesota	4,724	Adult: \$16; Child: \$12; Student: \$10
	Utah	7,928	Adult: \$16; Child: \$6
	Penn State	2,555	Adult: 10; Student: \$7
	North Carolina State	3,945	Adult: 10; Child: \$6; Student: \$3
	Ohio State	3,449	Adult: \$15; Child: \$10; Student: \$10
	Alabama	4,838	Adult: \$14; Child: \$10; Student: \$3
2019	Michigan	10,176	All-session adult: \$25; All-session student: \$20; Single session adult: \$10; Single session student: \$8
	Oregon State	7,243	All-session adult: \$42; Single session Adult: \$16
	Georgia	12,685	All-session adult: \$15; All-session student: \$10; Single session adult: \$25; Single-session student: \$15
	Louisiana State	23,598	All-session adult: \$24; All-session child: \$14; Single session adult: \$10; Single session child: \$6
2020	Cancelled due to COVID-19 pandemic		
2021	Alabama Utah Georgia West Virginia <i>* Pandemic restrictions required a change in original hosts.</i>	<i>* Pandemic restrictions impacted attendance.</i>	<i>* Pandemic restrictions impacted ticket sales plans.</i>
2022	Washington	3,993	Single session adult: \$25; Single session child: \$7
	Oklahoma	4,717	All-session adult: \$40; All-session child: \$25; Single session adult: \$15; Single session child: \$8; Single session student: \$5

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	Auburn	17,422	All-session adult: \$40; Single session adult: \$15
	North Carolina State	5,865	All-session adult: \$30; All-session child: \$20; Single session adult: \$10; Single session child: \$8; Single session student: \$3
2023	California	8,943	All-session adult: \$95; All-session child: \$50; Single session adult: \$30; Single session child: \$15
	Denver	11,986	All-session adult: \$40; Single session adult: \$16; Single session team: \$10
	Oklahoma	5,800	All-session adult: \$30; All-session child: \$10; Single session adult: \$12; Single session student/senior: \$5
	Pittsburgh	6,781	All-session adult: \$40; All-session suite: \$20; Single session adult: \$12
2024	Arkansas	7,954	All-session adult: \$30; All-session child: \$15; Single session adult: \$10; Single session child: \$5
	Florida	18,861	All-session adult: \$40; Single session adult: \$15; Single session student: \$7
	California	9,518	Single session adult: \$18; Single session child: \$12
	Michigan	10,992	All-session adult: \$25; All-session student: \$20; Single session adult: \$10; Single session student: \$8
2025	Utah	24,570	All-session adult: \$50; All-session child: \$20; Single session adult: \$20; Single session child: \$10
	Pennsylvania State	9,558	All-session adult: \$32; All-session student: \$20; Single session adult: \$13; Single session student: \$5
	Washington	6,400	All-session adult: \$35; All-session child: \$15; Single session adult: \$15; Single session child: \$10

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	Alabama	7,700	All-session adult: \$30; All-session child: \$20; Single session adult: \$10; Single session child: \$7
2026	Kentucky Arizona State Oregon State Louisiana State	TBD	TBD
2027	Arkansas Denver Georgia NC State	TBD	TBD
2028	Auburn Florida Michigan Utah	TBD	TBD

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SECTION V: LODGING

The NCAA has partnered with On Location to manage the NCAA Championship Housing Program and all championship housing needs. On Location serves as the housing partner for hundreds of events annually and, through strong relationships with various hotel brands, can deliver the appropriate mix of amenities, location and price for hundreds of thousands of room nights each year. Utilizing their expertise, On Location will be responsible for managing the selection and contracting process for all championship housing accommodations.

Housing will be required for all participating teams, NCAA staff, committee members, media, game officials, and other special guests as designated by the NCAA. Separate hotels are needed for the NCAA, media, officials, and participating teams unless specified otherwise by the NCAA. It may be permissible for the media or game officials to be assigned to the same property as the NCAA headquarters hotel. (Game officials and teams may not stay in the same hotel.) Efforts will be made to provide some preference to the official corporate champion/partner in the hotel category (should one exist at the time of contracting) of the NCAA. While hotels are the primary housing offerings that will be contracted, alternative options may be considered in certain situations.

Bids will be awarded contingent upon the successful negotiation of housing needs at reasonable rates. Failure to secure such reasonable rates and properties may result in rescinding of the bid award.

The host institution/conference or sponsoring agency must guarantee sufficient housing is available to meet the room block needs identified in the sport specific bid specification. Properties must meet the required service levels and be in reasonable proximity to the event venues. Rooms should not be secured or contracted nor should rates be discussed with specific properties, unless requested to do so by the NCAA.

Bid responses may highlight any recommended properties On Location should consider when contracting. Specifications should also disclose any special relationships, agreements and/or financial arrangements you may have in place with the recommended properties. On Location will take into consideration all recommendations when selecting hotels; however, guarantees cannot be made that contracts will be secured with these properties.

All hotels contracted must have experience with and understand the needs of large sports related groups. For certain championship events, additional room blocks may be required for fan travel.

The NCAA or its designees shall have the exclusive right to sell products licensed by the Association for merchandising at the selected hotels (inside and outside the premises controlled by the hotels). The hotel will provide adequate space in its lobby for such sales.

Contracted properties will be responsible for complying with all requirements in the contract terms as presented in the sample contract.

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Room block example:

Bid Spec							
			Comp	Comp	Day of Rest	Final Comp	
Block	Room Type	Tue/Wed	Wed/Thu	Thu/Fri	Fri/Sat	Sat/Sun	TOTAL
HQ & Officials	Kings	20	20	20	20	20	100
Teams (9) & Indiv.	Double/Doubles	215	215	215	120	80	636
	Suite	8	8	8	6	4	28
TOTAL		243	243	243	146	104	764

Team Allocations: 20 double/doubles, 1 suite per team

**Fri/Sat includes increased rooms to accommodate teams that are eliminated but planned to stay through the remainder of the championship.*

The host institution is financially responsible for the game official accommodations, to be reimbursed by the NCAA.

All hotels shall be in close proximity (ideally within walking distance) from the competition venue. The team hotel(s) must be of comparable quality and distance from the competition venue.

Participant Hotels. The prospective host shall recommend hotels for the participating teams. Other requirements:

- (1) A minimum of 20 double/double nonsmoking sleeping rooms for each team is required.
- (2) The designated hotels should be full service and have indoor access to the rooms.
- (3) For each team, upgrade one sleeping rooms to one-bedroom suites for the head coach at the team rate if available.
- (4) Complimentary meeting rooms.
- (5) Complimentary internet/Wi-Fi access.

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☐ YES

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SECTION VI: NCAA/HOST RESPONSIBILITY

NCAA PROVIDES:

1. Transportation, lodging (room and tax), per diem and game fee for all judges and the meet referee.
2. Transportation, lodging (room and tax) and per diem for the NCAA committee or site representative.
3. Official souvenir program and merchandise.
4. Credentials.
5. AAI, under a contract with the NCAA, shall provide any supplemental or missing matting and equipment, if needed. Host is responsible for shipment of the matting and/or equipment. **AAI as the equipment supplier is subject to change based on future RFP processes.*
6. Assistance with signage, marketing and promotions.
7. Meet referee and all judges.

HOST INSTITUTION/CONFERENCE AND/OR SPONSORING AGENCY PROVIDES:

1. Facilities.
2. Head table personnel (e.g., public address announcer, computer technician, music technician, etc.)
3. Volunteers.
4. First aid/medical services/AED on-site/ambulance on-site/athletic training.
5. Championships hospitality.
6. Food/beverage concessions.
7. Public address system, scoreboard/leader board, sound system.
8. Support personnel – ushers, ticket takers, media runners, floor manager, etc.
9. Security.
10. Media room (fully equipped).

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11. Media seating/work area with constant refreshments.
12. Tickets.
13. Ground transportation for judges.
14. All computers, printers, fax machines, video equipment, photocopy machines, telephone lines, DSL lines, etc. necessary to administer the championships, and as may be required by the NCAA.
15. Appropriate directional signage within and outside the venue.
16. Competition broadcast inclusive of announcers, graphics and camera operation.
17. Other items as later requested by the NCAA.

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SECTION VII: TRANSPORTATION

Local transportation for the participating teams shall be the responsibility of the participating institutions. The host should accommodate transportation for officials and NCAA staff if feasible.

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SECTION VIII: MARKETING

1. **Marketing Plans.** Upon selection, the host is required to submit a marketing plan for review and approval prior to activation by the NCAA marketing staff. Please refer to the appropriate marketing plan template as a guide.
2. **Budgets.** When the proposed budget is submitted, a minimum of \$4,000 should be allocated for these purposes. The marketing budget should only include items needed for: marketing, advertising, printing costs, grassroots opportunities and promotions.
3. **Creative Process.** A creative marketing assistance website is available to the host for their marketing needs. This marketing website, NCAACHampsPromotion.com, is a comprehensive tool designed to help hosts create marketing pieces which will generate awareness and promote tickets and or attendance for the championship.

Hosts should customize and download all necessary artwork to promote the championship. Every effort should be made to use the online marketing templates, produce the items locally and obtain reimbursement for production costs, up to the reimbursable allocation provided.

All artwork and reimbursement requests must be approved by the NCAA prior to proceeding with production. Artwork requests and approvals will be managed through the website. Should you not have a local vendor, a list of preferred NCAA vendors is available on the website.

4. **Radio/TV.** The NCAA will provide the following television and radio elements to assist in promoting and selling tickets to the championship. Several formats will be provided in order to allow for use over a variety of platforms (e.g., websites, tv commercials, videoboards). All spots will be made available for download via the online marketing website NCAACHampsPromotion.com.
5. **Support Documents.** Hosts should refer to the following support documents when developing marketing plans and budgets: NCAA Ticket Promotional Use Guidelines, NCAA Sales Commission Guidelines, and NCAA Micro-Site Guidelines.

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SECTION IX: TENTATIVE SCHEDULE OF EVENTS

*All times local. Alternative dates depending on region's assigned date format. Schedule subject to change.

Monday

Noon Administrative meeting for all participating teams and individuals (virtual).

Tuesday/Wednesday

Upon arrival Equipment check with site representative, meet referee and tournament director

Wednesday/Thursday

11 a.m. – Noon	Look through for teams participating in first round
11 a.m.	Training room opens
12:47 – 1:07 p.m.	Open Stretch
1:07 – 1:09 p.m.	Transition
1:09 – 1:26 p.m.	Warmup Rotation 1
1:26 – 1:28 p.m.	Transition
1:28 – 1:45 p.m.	Warmup Rotation 2
1:45 – 1:47 p.m.	Transition
1:47 – 2:04 p.m.	Warmup Rotation 3
2:04 – 2:06 p.m.	Transition
2:06 – 2:23 p.m.	Warmup Rotation 4
2:48 p.m.	March Ins/National Anthem
2:54 p.m.	March to first event
2:58 p.m.	Touch warmup start
3:02 p.m.	Competition Starts
7:00 p.m.	Look through for teams/individuals participating in second round

Thursday/Friday

9 a.m.	Equipment check with meet referee, tournament director.
9 a.m.	Training room opens
10:47 – 11:07 p.m.	Open Stretch
11:07 – 11:09 p.m.	Transition
11:09 – 11:26 p.m.	Warmup Rotation 1
11:26 – 11:28 p.m.	Transition
11:28 – 11:45 p.m.	Warmup Rotation 2
11:45 – 11:47 p.m.	Transition
11:47 – 12:04 p.m.	Warmup Rotation 3
12:04 – 12:06 p.m.	Transition
12:06 – 12:23 p.m.	Warmup Rotation 4
12:43 p.m.	March Ins/National Anthem
12:54 p.m.	March to first event
12:58 p.m.	Touch warmup start
1:02 p.m.	Competition Starts for Session 1

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4:37 – 5:07 p.m. Open Stretch
5:07 – 5:09 p.m. Transition
5:09 – 5:26 p.m. Warmup Rotation 1
5:26 – 5:28 p.m. Transition
5:28 – 5:45 p.m. Warmup Rotation 2
5:45 – 5:47 p.m. Transition
5:47 – 6:04 p.m. Warmup Rotation
6:04 – 6:06 p.m. Transition
6:06 – 6:23 p.m. Warmup Rotation 4
6:43 p.m. March Ins/National Anthem
6:54 p.m. March to first event
6:58 p.m. Touch warmup start
7:02 p.m. Competition Starts for Session 2

Friday/Saturday

Day of rest – optional sessions.

Teams #1 and #2 from Session 1

10:00 – 10:20 a.m. Open Stretch on Floor Exercise
10:20 – 10:45 a.m. Visualization open to all events
10:45 – 11:30 a.m. Athletic training available for teams #1 and #2 from Session 1

Teams #1 and #2 from Session 2

11:00 – 11:20 a.m. Open Stretch on Floor Exercise
11:20 – 11:45 a.m. Visualization open to all events
11:45 – 12:30 p.m. Athletic training available for teams #1 and #2 from session 2

Saturday/Sunday

4 p.m.	Training room opens
5 – 6:28 p.m.	Warm-ups for Regional Final
6:48 p.m.	March Ins/National Anthem
6:54 p.m.	March to first event
6:56 p.m.	Touch warmup start
7 p.m.	Competition starts for Regional Final

NCAA SITE SELECTION PROCESS



SECTION X: ANCILLARY EVENTS

There will not be a banquet at regionals.

Each institution is responsible for contacting the hotel directly and making its own special arrangements for meeting rooms, meals and other functions.

The NCAA will not host fan events at regional sites. Hosts may request to host a fan event at their respective regions, but must receive approval from the NCAA in order to do so.

NCAA SITE SELECTION PROCESS



SECTION XI: VOLUNTEER NEEDS

Approximately 60 - 75 volunteers per day will be needed for assignments, including scoreboard operations, scoring control, spotters, hospitality, media and merchandise/program sales.

1. One floor manager to control the flow of activity on the floor and to ensure a well-run competition.
2. Staging manager.
3. Assistance with awards and march in.
4. Judges' assistants at each event.
5. Four team leaders.
6. Scoreboard/video board operators.
7. One announcer and one spotter.
8. Media room, interview room personnel and photo marshals.
9. Drug-testing couriers, if applicable.
10. Runners for various duties.
11. Hospitality room host(s).
12. Volunteers to help set up gymnastics equipment.

The following staff are required:

1. Adequate security, with at least five uniformed security personnel.
2. Ticket sellers.
3. Ticket takers.
4. Ushers.
5. Concession workers.
6. NCAA merchandise/program sellers.
7. Volunteers to assist with march in, fan activities, etc.

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting "Yes" below.

☐ YES

☐ NO

☐ NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either "No" or "No with Exception" and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.

NCAA SITE SELECTION PROCESS



SECTION XII: BUDGET HISTORY

The chart below contains the three-year average of expenditures for the championships.

Expenditures Three-Year Average	
Total Expenses	\$132,250
Promotion	\$3,000
Tickets	\$3,000
Facility	\$18,250
Officials	\$20,250
Personnel	\$76,500
Entertainment	\$9,250
Equipment	\$2,000