



NCAA SITE SELECTION PROCESS





2027 and 2028
NCAA NATIONAL COLLEGIATE MEN'S VOLLEYBALL CHAMPIONSHIP

SPORT SPECIFIC INFORMATION



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Disclaimer

IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE GENERAL BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.



SECTION I: INTRODUCTION

The National Collegiate Athletic Association (“NCAA” and/or “Association”) is pleased to provide to member institutions/conferences the opportunity to submit a proposal to host one or more NCAA championships.

The information contained in this document and the accompanying attachments provides the minimum bid specifications for hosting any of these championships, as well as essential information that will provide assistance in the development of a creative, comprehensive and competitive bid proposal. The NCAA awards the privilege of hosting an NCAA championship several years in advance so those communities may work collaboratively with the NCAA to create positive experiences for its student-athletes, participating institutions, fans and the community.

A member institution or member conference of the NCAA must be designated as the host institution/conference for the championship. The administration of the championship is under the authority of the respective sports committee subject to final authority from the NCAA Division I Competition Oversight Committee and Division II and Division III Championships Committees. All activities and events associated with the championship are to be approved by the sports committee.



SECTION II: CHAMPIONSHIP STRUCTURE

DATE FORMULAS	
Men's Volleyball Championship:	First full weekend in May (Thursday and Saturday)

The National Collegiate Men's Volleyball Championship currently provides for a single elimination tournament by selecting a field of seven (7) teams, five (5) automatic qualifying teams from qualified conferences, and two (2) at-large teams. The two top ranked teams will be placed into the four (4) team bracket for the finals site. With that, there are currently three (potentially four) opening round matches prior to the finals. The host venue should be available to host those three (potentially four) opening round matches as well as the finals at the pre-determined site that you are currently bidding on. Those three (potentially four) opening round matches would occur on Sunday and Tuesday (with the first needed date for participant access would be Saturday for practice and Friday access to the facility would be needed for the championship floor load-in/installation). The first opening round match (and potentially a second opening round match) is on Sunday; opening round matches two and three (would change to three and four if the additional opening round match is added between this published document and the years being awarded) would take place on Tuesday of the championship week where then two semifinal matches will take place on Thursday and the championship match will be played on Saturday in each respective year. Competition will be single-elimination; best three-of-five-game matches.

*The National Collegiate Men's Volleyball Championship has received approval, in principle, to expand the bracket for the National Collegiate Men's Volleyball Championship from seven to 12 teams, effective with the 2024 championship; however, the expanded bracket is still subject to budgeted funding (and what year that will be). In the event of this occurring by at or before 2027, the format would revert back to a four team final site with Semifinals on Thursday and Championship on Saturday.

<u>Year</u>	<u>Championship</u>
2027	May 6 & 8
2028	May 4 & 6

**In the event the men's volleyball committee were to approve a date formula change, moving the championship to the second full weekend in May (Thursday and Saturday), please indicate your availability given the dates below:*

<u>Year</u>	<u>Championship</u>
2027	May 13 & 15
2028	May 11 & 13



SECTION III: GENERAL FACILITY REQUIREMENTS

1. Conditions and Availability.

- a. The Americans with Disabilities Act, which went into effect January 26, 1992, requires that public establishments offer equal access and services to people who are physically and mentally disabled. The facility must agree that it will be in compliance with all applicable cities, state or federal regulations concerning access and seating for people with disabilities.
- b. The facility must be modern, clean and accessible and must have at least 3,500 seats. Playing conditions must meet NCAA regulations and must be of championship caliber.
- c. The facility must have a free playing space measuring a minimum of 7 meters (approximately 23 feet) in height from the playing surface. It is preferred to have a free playing space measuring 12.5 meters (approximately 41 feet) in height from the playing surface, per FIVB standards for official competitions.
- d. The facility must have a comprehensive evacuation plan in case of inclement weather conditions or emergencies.
- e. The facility and surrounding area (i.e., parking lots, frontage property and any other adjacent area that the facility may provide to the NCAA) must be available for move-in from noon the Monday preceding the semifinal matches (e.g., Thursday) through noon the day after the championship for the purpose of preparing for, practicing for and conducting the National Collegiate Men's Volleyball Championship.
- f. The facility must provide the use of the arena, cleaned, lighted and heated or air-conditioned in a manner acceptable to the NCAA, including a public-address system in excellent working order.
- g. The playing floor may not be installed directly on top of an ice surface. Appropriate under-flooring and padding, approved by the floor company, must be used. The Taraflex floor shall be placed on a wooden floor/surface (e.g. basketball court).
- h. Warm-up facility/space located within a reasonable distance to the competition floor.
- i. The NCAA will have exclusive rights to use all meeting rooms, private clubs and restaurants in the facility during the term of this agreement. All such space will be provided to the NCAA at no cost.
- j. The facility will not enter into any agreement or understanding that would permit any corporation or other third party to be entitled to hospitality, entertainment or temporary signage privileges in



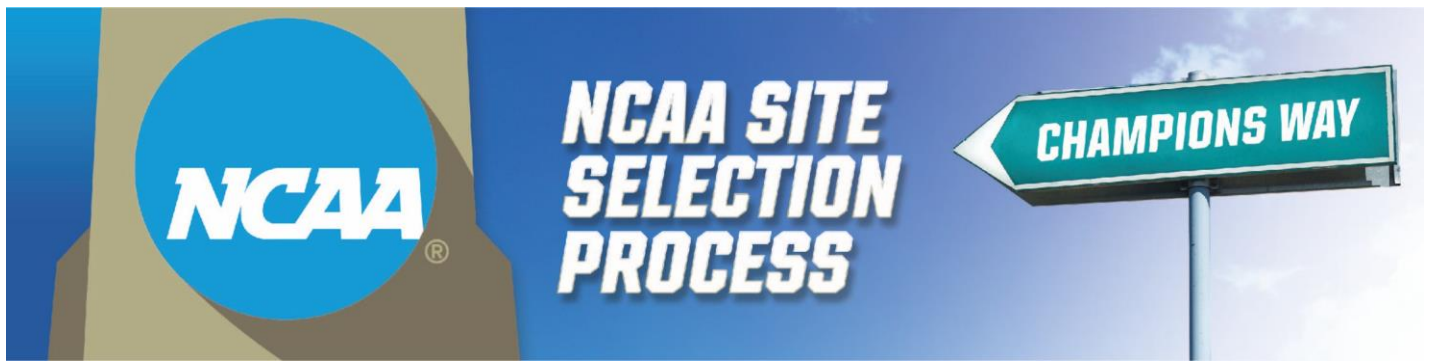
- the facility and surrounding area (i.e., parking lots, frontage property and any other adjacent areas that the facility may provide to the NCAA).
- k. The facility will not be materially modified in a way that would reduce space available to the public in the aisles, entranceways and hallways without the NCAA's prior consent.
 - l. During the season in which the facility will host the championship, it must host a minimum of one college volleyball match prior to April 1.
 - m. All practice sessions will be open to the public (this does not include Serve and Pass sessions). No admission will be charged. Game programs, merchandise and concessions may be sold.

2. Seating and Tickets

- a. All seats set in the arena's normal volleyball/basketball configuration will be under the control of the NCAA. The facility shall obtain a written release from the lessees and franchisees, if any, of "club" seats, suites or boxes allowing the NCAA said use of such during tournament events. The local organizing committee (LOC) will be responsible for relocating all displaced suite and box ticket holders in the general seating areas contained in the LOC's allotment of tickets. The locations of all tickets allocated to the LOC will be designated by the NCAA. The assignment of relocated suite and box holders within the LOC's ticket allocation will be the responsibility of the LOC.
- b. The NCAA will assign a block of tickets for its use and four blocks (one block each) will be provided to each participating team and approved by the NCAA National Collegiate Men's Volleyball Committee. Additional blocks of seats may be needed for non-participating teams, bands, etc.
- c. The facility will be responsible for the security and distribution of tickets to groups specified by the NCAA. The cost of clerical work, envelopes, postage and printing will be included as an expense in the NCAA approved budget.

3. Working Space and Equipment

- a. The facility must furnish the premises set up for college volleyball. The NCAA or its designee will provide a playing floor, cups and water coolers in the team bench area; chairs for the team benches; banners for the scorer's table and press row. These items will be provided at the NCAA's expense.
- b. The NCAA and its designated representatives shall have the right, with no obligation to make any payments to the facility or its concessionaire or any other third party, to provide food and



beverages of its choice in the media refreshment area, other working areas and locker rooms at the facility.

- c. The facility will provide the following state-of-the-art game equipment at its expense: public-address system, scoreboards displaying team names and the score, and time remaining. The NCAA will provide the netting system; however, as a back up, the host will need to have one freestanding net system and one official's stand must be assembled and ready to install.
- d. The facility will provide labor at no additional charge to assist with installation, maintenance and removal of the playing floor. The NCAA will be responsible for the design of the floor.
- e. The playing floor may not be installed directly on top of an ice surface. Appropriate under-flooring and padding, approved by the flooring company, must be used.
- f. Preferred: Four supplemental cameras to be used on the baselines and sidelines for video review. The preferred specification on these cameras would be 120 frames per second (fps) / minimum 60 fps. These would be used to interface with the video replay system that the NCAA will provide.

4. Locker Rooms and Training Room.

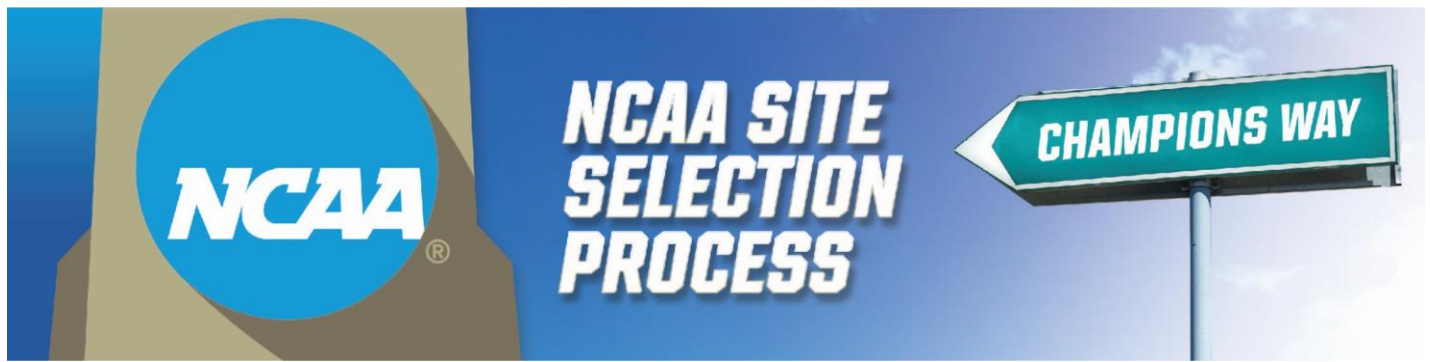
- a. The facility will provide four separate and comparable locker rooms for the participating teams and two additional locker rooms for the game officials.
 - 1) The participating teams' locker rooms must accommodate a minimum of 25 individuals. Each locker room must have its own shower, toilet facilities, sinks, lockers and stools/chairs.
 - 2) The locker rooms will include the following, at NCAA expense: beverages (soda, water and sports drinks), ice chest, water cooler, drinking cups, fruit (pregame), boxed lunches (postgame), towels, a fan, supplies table, training/taping table, trash receptacles, whiteboard with writing supplies, toilet paper and paper towels.
 - 3) The facility shall make available in the four teams' locker rooms, at its expense, game clocks.
- b. A training room to accommodate 10-15 must be equipped with basic supplies and equipment.

5. Ancillary Working Space and Equipment.

- a. The facility must provide the following additional space, at its expense, with all areas subject to



- the approval of the NCAA:
- 1) Courtside media work space as designated by the NCAA for a minimum of 30-50.
 - 2) Space for photographers from the base line to the first row of seats in each end zone or other appropriate space.
 - 3) A media workroom with wireless internet access (including videoconference capabilities), lighting, heat and air-conditioning for the press to accommodate a minimum of 30-50 individuals seated classroom style.
 - 4) A media interview room set theater-style for 30-50 individuals. The facility will provide lighting, draping, an elevated interview area and camera platforms at its expense.
 - 5) One separate interview room for the televising network and NCAA with a holding area for players, with chairs and water.
 - 6) Adequate toilet facilities for all genders near the media areas, including facilities for disabled persons.
 - 7) A refreshment area adjacent to the media work room with light snacks, soft drinks and water for a minimum of 30 - 50 persons.
 - 8) An area for meals for 75 television production crew members (at the expense of the televising network).
 - 9) One area of private office space near the court; with cellular phone capability, appropriately furnished with tables, chairs and refreshments for the use of the NCAA committee.
- b. Two separate rooms for drug testing, each with a waiting area and toilet facilities to accommodate 10.
 - c. The facility will provide, at its expense, all tables, chairs, skirting, bunting, pipe-and-drape and platforms for all areas described herein as required by the NCAA.
 - d. The facility will provide a minimum of 15 complimentary parking spaces in prime locations to be used at the sole discretion of the NCAA.
 - e. The facility will provide a minimum of 750 square feet of parking space immediately adjacent and accessible to the arena floor as identified by the NCAA to accommodate television truck parking for



the televising network.

- f. The facility and LOC will be responsible for and pay the costs of the coordination and installation of interior and exterior decorations in the arena.

6. Electrical Requirements.

- a. The facility will provide at no cost to the NCAA sufficient electric power and a sufficient number of power outlets in broadcast booths, in press locations and in identified working press areas for the operation and transmission of color television and radio broadcasts and for the operation and necessary equipment used by the working press. In this connection, there shall be available the following:
 - b. The NCAA owns the exclusive rights to broadcast the games on television and radio, to record the games and broadcasts thereof and to photograph the games by means of still, videotape or other motion picture cameras. The NCAA shall have the sole right and authority to designate usage of all broadcast, telecast and media locations and work areas.
 - c. If broadcast rights are obtained in the future, the NCAA will work with future hosts of the details of the requirements. For broadcast specific details please reference the General Section, Broadcast, Media and Internet. Please complete the power verification form and attach it with your bid (available in the bid portal).
7. The facility agrees that the NCAA will be paid the predetermined ticket admission rate for each suite admission, not to exceed the cost of tickets in the general seating area. The host agrees championship receipts shall include the predetermined ticket admission rate for each suite admission and that all users of the suites shall purchase tickets to access suites for attendance of games played in the championship.
8. At no charge, the NCAA will have full access to, and control of, any and all LED and other digital signage inventory, both internal and external to the competition venue. This includes TV monitors, video screens, video walls, LED fascia, and all external signage, digital or otherwise. This includes any and all digital inventory at the time of the championship, and is inclusive of any new inventory that may be added by the venue after this bid document is signed.
9. The competition venue, at its expense, shall provide video boards, LED equipment, matrix boards, video camera equipment, clear com/radio communications, etc. for NCAA use. The

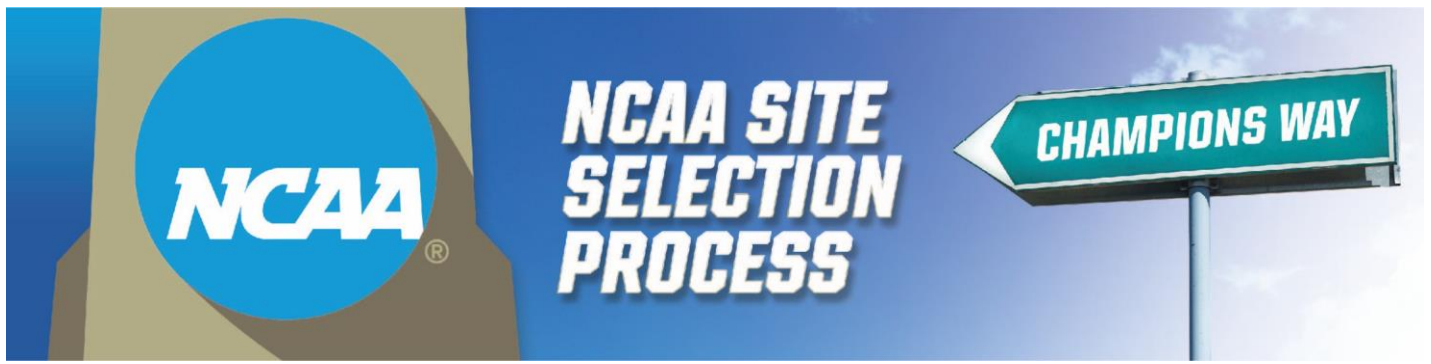


NCAA shall provide and control all content displayed on the boards. The competition venue, at its expense, shall provide a full in-venue production staff for all NCAA event days. This production shall include a fully-staffed and operational in-venue broadcast/video board control room on all event days (e.g., game days, open practice days). In addition, the production shall include access and use of control room equipment prior to the National Collegiate Men's Volleyball Championship for any pre-production needed, editing suites, play back equipment, video storage and editing systems. Any new technologies that the competition venue possesses that are not listed in the aforementioned production requirements should also be incorporated into the in-venue production (i.e., electronic scorer's tables and operators).

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting "Yes" below.

YES NO NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either "No" or "No with Exception" and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.



SECTION IV: EVENT HISTORY

The chart below contains information on previous hosts, attendance and ticket price history since the 2017-18 season.

Year	Host	Attendance	Ticket Prices
2018	University of California, Los Angeles	13,088	All-Session Adult: \$45 All-Session Student: \$32 Single Session Adult: \$25 Single Session Student: \$18
2019	Long Beach State University	8,469	All-Session Adult: \$45 All-Session Student: \$32 Single Session Adult: \$25 Single Session Student: \$18
2020	George Mason University	Cancelled	All-Session Adult: \$45 All-Session Student: \$32 Single Session Adult: \$27 Single Session Student: \$19
2021	The Ohio State University	1,392	Single Session Adult: \$30 *Note: Pandemic restrictions affected ticket sales plans.
2022	University of California, Los Angeles	14,953	All-Session Adult: \$25 All-Session Student: \$22 Single Session Adult: \$22.50 Single Session Student: \$20
2023	George Mason University	14,499	All-Session Adult: \$90 All-Session Student: \$80 Single Session Adult: \$30 Single Session Student: \$25
2024	Long Beach State University		All-Session Adult: \$TBD All-Session Student: \$TBD Single Session Adult: \$TBD Single Session Student: \$TBD
2025	The Ohio State University		All-Session Adult: \$TBD All-Session Student: \$TBD Single Session Adult: \$TBD Single Session Student: \$TBD
2026	University of California, Los Angeles		All-Session Adult: \$TBD All-Session Student: \$TBD Single Session Adult: \$TBD Single Session Student: \$TBD



SECTION V: LODGING

The NCAA has partnered with On Location. to manage the NCAA Championship Housing Program and all championship housing needs. On Location serves as the housing partner for hundreds of events annually and, through strong relationships with various hotel brands, can deliver the appropriate mix of amenities, location and price for hundreds of thousands of room nights each year. Utilizing their expertise, On Location will be responsible for managing the selection and contracting process for all championship housing accommodations.

Housing will be required for all participating teams, NCAA staff, committee members, media, game officials, and other special guests as designated by the NCAA. Separate hotels are needed for the NCAA, media, officials, and participating teams unless specified otherwise by the NCAA. It may be permissible for the media or game officials to be assigned to the same property as the NCAA headquarters hotel. (Game officials and teams may not stay in the same hotel.) Efforts will be made to provide some preference to the official corporate champion/partner in the hotel category (should one exist at the time of contracting) of the NCAA. While hotels are the primary housing offerings that will be contracted, alternative options may be considered in certain situations.

Bids will be awarded contingent upon the successful negotiation of housing needs at reasonable rates. Failure to secure such reasonable rates and properties may result in rescinding of the bid award.

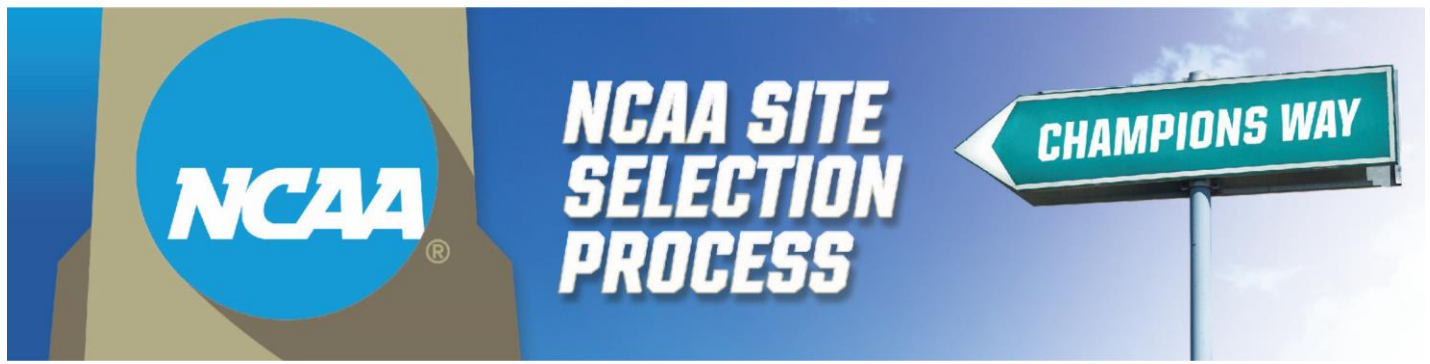
The host institution/conference or sponsoring agency must guarantee sufficient housing is available to meet the room block needs identified in the sport specific bid specification. Properties must meet the required service levels and be in reasonable proximity to the event venues. Rooms should not be secured or contracted nor should rates be discussed with specific properties, unless requested to do so by the NCAA.

Bid responses may highlight any recommended properties On Location should consider when contracting. Specifications should also disclose any special relationships, agreements and/or financial arrangements you may have in place with the recommended properties. On Location will take into consideration all recommendations when selecting hotels; however, guarantees cannot be made that contracts will be secured with these properties.

All hotels contracted must have experience with and understand the needs of large sports related groups. For certain championship events, additional room blocks may be required for fan travel.

The NCAA or its designees shall have the exclusive right to sell products licensed by the Association for merchandising at the selected hotels (inside and outside the premises controlled by the hotels). The hotel will provide adequate space in its lobby for such sales.

Contracted properties will be responsible for complying will all requirements in the contract terms as presented in the sample contract.



Hotel Room Block

	Number of Hotels	Service Level	Fri.	Sat.	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Sun.	Notes
Teams ¹	1	Full	64	64	64	80	80	64	64	32	32	c/o	See below.
Headquarters	1	Full	5	7	10	10	10	13	13	11	11	c/o	See below.
Officials	1	Full	0	7	7	7	7	7	7	7	7	c/o	
Media													
Evaluators													
Association													
Total			69	58	81	97	97	84	84	50	50	c/o	

¹ **Room Types Per Team:** 13 Doubles, 3 Kings

² **Room Types For HQ/Officials:** All King rooms; 1 suite

The host institution is financially responsible for the game official and NCAA committee member accommodations to be reimbursed by the NCAA.

All hotels shall be in close proximity (ideally within walking distance) from the event venue. The team hotels must be of comparable quality and distance from the playing venue.

*Notes for teams: Friday, Saturday, Sunday and Monday (on the front end of the block) are included in the event opening round matches are hosted at the finals site. Two teams (per date of competition) will checkout after they have been eliminated on Sunday/Tuesday/Thursday. If traditional four team finals site, the block would start on Tuesday.

*Notes for Headquarters: NCAA and officials can stay at same property.

All hotels shall be in close proximity (ideally within walking distance) from the arena. The team hotel(s) must be of comparable quality and distance from the arena. A minimum of thirteen double/double and three king sleeping rooms for each team is required. Two complimentary bedroom suites (for the head coach and the administration) are recommended.



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SECTION VI: NCAA/HOST RESPONSIBILITY

NCAA PROVIDES:

1. Transportation and per diem reimbursement for the participating teams.
2. Transportation, lodging (room and tax), per diem and game fee for all officials.
3. Transportation, lodging (room and tax) and per diem for the NCAA sport committee.
4. Awards for the participating teams.
5. Official souvenir program.
6. Credentials.
7. Funding for volunteer apparel.
8. Funding for promotional efforts.

HOST INSTITUTION/CONFERENCE AND/OR SPONSORING AGENCY PROVIDES:

1. Facilities.
2. Volunteers (including ball crew and floor wipers).
3. Public relations coordination.
4. First aid/medical services/AED on-site/ambulance on-site.
5. Championships hospitality.
6. Food/beverage concessions.
7. Public address system.
8. Support personnel – ushers, ticket takers, media runners, etc.
9. Security.



10. Media room (fully equipped).
11. Media seating/work area with constant refreshments.
12. Tickets.
13. All computers, printers, video equipment, photocopy machines, telephone lines, DSL lines, etc. necessary to administer the championships, and as may be required by the NCAA.
14. Appropriate directional signage within and outside the venue.
15. Other items as later requested by the NCAA.
16. Head table personnel (e.g., public address announcers, official scorer, etc.)
17. Preferred: Four supplemental cameras to be used on the baselines and sidelines for video review. The preferred specification on these cameras would be 120 frames per second (fps) / minimum 60 fps. These would be used to interface with the video replay system that the NCAA will provide.

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SECTION VII: TRANSPORTATION

There are no additional transportation requirements from the host for the National Collegiate Men's Volleyball Championship outside of the parking requirements listed in Section III.

SECTION VIII: MARKETING

1. **Marketing Plans/Community Support.** Upon selection, the host is required to submit a marketing plan for review and approval prior to activation by the NCAA committee and marketing staff. Please refer to the appropriate marketing plan template as a guide.
2. **Budgets.** When the proposed budget is submitted, a minimum of \$8,000 should be allocated for these purposes. The marketing budget should only include items needed for: marketing, advertising, printing costs, grassroots opportunities and promotions.
3. **Creative Process.** A creative marketing assistance website is available to the host for their marketing needs. This marketing website, NCAACHampsPromotion.com, is a comprehensive tool designed to help hosts create marketing pieces which will generate awareness and promote tickets and or attendance for the championship.

Hosts should customize and download all necessary artwork to promote the championship. Every effort should be made to use the online marketing templates, produce the items locally and obtain reimbursement for production costs, up to the reimbursable allocation provided.

All artwork and reimbursement requests must be approved by the NCAA prior to proceeding with production. Artwork requests and approvals will be managed through the website. Should you not have a local vendor, a list of preferred NCAA vendors is available on the website.

4. **Radio/TV.** The NCAA will provide the following television and radio elements to assist in promoting and selling tickets to the championship. Several formats will be provided in order to allow for use over a variety of platforms (e.g., websites, tv commercials, videoboards). All spots will be made available for download via the online marketing website NCAACHampsPromotion.com
5. **Support Documents.** Hosts should refer to the following support documents when developing marketing plans and budgets. NCAA Ticket Promotional Use Guidelines, NCAA Sales Commission Guidelines, and NCAA Micro-Site Guidelines.



NCAA SITE SELECTION PROCESS



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SECTION IX: SCHEDULE OF EVENTS

***Saturday**

Team practices and interviews.
Coaches meeting.

***Sunday**

Team practices.
Opening round match.
Opening round match.

***Monday**

Team practices and interviews.
Coaches meeting.

***Tuesday**

Team practices.
Opening round match.
Opening round match.

Wednesday

Team practices/broadcast headshots & interviews.
Championship banquet/social.
Coaches meeting.

Thursday

Team practices.
Semifinal 1.
Semifinal 2.

Friday

Team practices.

Saturday

Team practices.
Championship.
Championship Awards Presentation & All-Tournament
Team Announcement.

*In the event that opening round matches are conducted at the finals site.



SECTION X: ANCILLARY EVENTS

STUDENT-ATHLETE BANQUET

The host site will be responsible for providing banquet space and volunteer staff for an informal function for all participating student-athletes, coaches and support staff, the NCAA staff and committee, LOC and affiliated organizations (e.g. coaches associations and equipment suppliers). The space chosen should be conveniently located to the competition venue or the team hotel or the NCAA headquarters hotel. The event will take place Wednesday evening after practices and a buffet meal must be provided. Total attendance at this event is projected to be approximately 150 (subject to change). When considering your proposed budget for the banquet, take into consideration food and beverages, A/V needs, emcee or guest speaker fees, entertainment options, and signage.

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SECTION XI: VOLUNTEER NEEDS

Approximately 25 volunteers per day will be needed for assignments, including scoreboard operations, scoring control, spotters, hospitality, media and merchandise sales.

1. Media runners.
2. Public address announcer and spotters.
3. Merchandise and game program sales.
4. Hospitality coordinator.
5. National anthem singers and color guards.
6. Ticket sellers/takers/ushers.
7. Game day manager, and assistants to help with pregame activities and awards ceremony.
8. Volunteers to help set up various in-game promotions, staff autograph sessions and fan activities.
9. Ball crew.
10. Floor sweeping crew.
11. Other duties to be determined.

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SECTION XII: BUDGET HISTORY

The chart below contains the three-year average of expenditures for the championships.

Expenditures Three-Year Average	
Total Expenses	\$127,000
Promotion	\$7,100
Tickets	\$1,400
Facility	\$10,000
Personnel	\$79,000
Entertainment	\$20,000
Equipment	\$400
Officiating Expenses	\$10,000