



NCAA SITE SELECTION PROCESS





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2027, 2028 NCAA DIVISION II BASEBALL CHAMPIONSHIP SPORT SPECIFIC INFORMATION

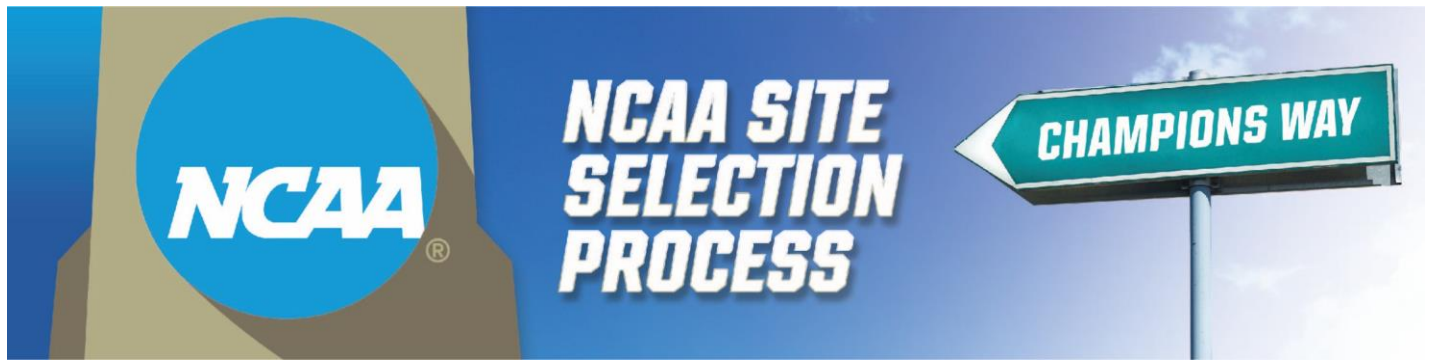


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IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE GENERAL BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.



SECTION I: INTRODUCTION

The National Collegiate Athletic Association (“NCAA” and/or “Association”) is pleased to provide to member institutions/conferences the opportunity to submit a proposal to host one or more NCAA championships.

The information contained in this document and the accompanying attachments provides the minimum bid specifications for hosting any of these championships, as well as essential information that will provide assistance in the development of a creative, comprehensive and competitive bid proposal. The NCAA awards the privilege of hosting an NCAA championship to institutions’ several years in advance so those communities may work collaboratively with the NCAA to create positive experiences for its student-athletes, participating institutions, fans and the community.

A member institution or member conference of the NCAA must be designated as the host institution/conference for the championship. The administration of the championship is under the authority of the respective sports committee subject to final authority from the NCAA DII Championships Committee. All activities and events associated with the championship are to be approved by the sports committee.



SECTION II: CHAMPIONSHIP STRUCTURE

DATE FORMULAS	
Regionals (16)	Thursday to Sunday prior to super-regionals
Super-regionals (8)	Friday and Saturday prior to finals
Championship:	The first Saturday following Memorial Day.

The championship provides for a maximum field of 56 teams. Twenty-three conferences have been granted automatic qualification privileges. The remaining teams will be selected at-large by the baseball committee.

The championship preliminary round competition provides for 16 regional sites that consist of either 4-team or 3-team, double elimination, tournaments. The winners of regional-round competition advance to a super-regional round that consists of eight sites, with two teams per site. These teams compete in a best-of-three series to advance to the 8-team, double-elimination championship series on the following dates:

<u>Year</u>	<u>Championship</u>
2027	June 5-12
2028	June 3-10



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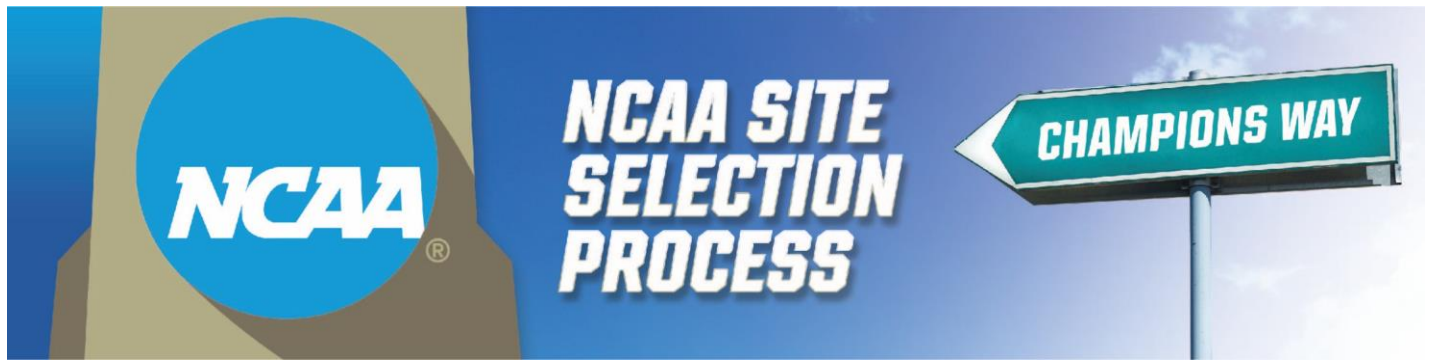


SECTION III: GENERAL FACILITY REQUIREMENTS

Stadium.

1. The Americans with Disabilities Act, which went into effect January 26, 1992, requires that public establishments offer equal access and services to people who are physically and mentally disabled. The facility must agree that it will be in compliance with all applicable cities, state or federal regulations concerning access and seating for people with disabilities.
2. The stadium must be clean and accessible. Playing surface must be safe and of championship caliber. The facility must be available from 6 a.m. Wednesday preceding the competition through the conclusion of the championship game for the purpose of preparing for, practicing for and conducting the competition.
3. A minimum of three practice fields should be available for the duration of the tournament. Playing surface must be the same, or comparable, in quality to main stadium.
4. The stadium shall be enclosed so admission can be charged. No one is allowed to enter without a ticket.
5. All in-venue commercial signage shall be covered or removed including outfield and scoreboard advertising.
6. The stadium must have adequate facilities for network color television as follows:
 - a. Lighting (for Night Play). A minimum of 125 vertical foot-candles evenly balanced over the entire field.
 - b. Parking for Television Production Vehicles. A minimum of 250 linear feet for parking, immediately adjacent and accessible to the stadium.
 - c. Championship Parking. The host institution/sponsoring agency agrees to provide 30 complimentary parking spaces in prime locations to be used at the sole discretion of the baseball committee.
7. The host institution/sponsoring agency must have adequate field preparation resources available (e.g., tarp, drying agents, personnel) to maximize play of the field in case of inclement weather.
8. The NCAA shall have the exclusive right to sell products licensed by the NCAA for marketing. Only NCAA-licensed merchandise may be sold at the stadium (inside and outside).

The host institution/sponsoring agency shall make every effort to restrict the retail sale of souvenir merchandise that has not been authorized by the NCAA and shall confiscate any "pirated" merchandise that may become available for sale in its market.
9. Insurance requirements:



On-Campus Venue:

Host institution must maintain and provide proof of at least \$1 million of Commercial General Liability (CGL) insurance on an occurrence form for Bodily Injury and Property Damage, including Products Liability (including completed-operations coverage), coverage for contractual liability, independent contractors, and personal and advertising injury. Coverage cannot exclude liability arising from athletic participation, spectators, alcohol, or food-borne illness. Certificate must be submitted to NCAA prior to competition. State institutions subject to state governing tort laws are permitted to provide proof of limited liability under state laws instead of CGL coverage. (This is the minimum requirement per NCAA bylaws).

Off-Campus Venue (also applies when on-campus venue is operated by a third-party):

Host institution must maintain and provide proof of at least \$1 million of Commercial General Liability (CGL) insurance on an occurrence form for Bodily Injury and Property Damage, including Products Liability (including completed-operations coverage), coverage for contractual liability, independent contractors, and personal and advertising injury. Coverage cannot exclude liability arising from athletic participation, spectators, alcohol, or food-borne illness. Certificate must be submitted to NCAA prior to competition. State institutions subject to state governing tort laws are permitted to provide proof of limited liability under state laws instead of CGL coverage. (This is the minimum requirement per NCAA bylaws).

Venue must maintain and provide a minimum of \$1 million in Commercial General Liability (CGL) insurance limits on an occurrence form for Bodily Injury and Property Damage, including Products Liability (including completed-operations coverage), coverage for contractual liability, independent contractors, and personal and advertising injury. Coverage cannot exclude liability arising from athletic participation, spectators, alcohol, or food-borne illness. NCAA must be named as an additional insured.

10. The host institution/sponsoring agency shall provide at the stadium one photocopy machine with capabilities for reproducing statistics and other material with a minimum per-copy speed of 60 per minutes. The copy machine shall be in an area convenient to the media.
11. The host must provide eight complimentary portable two-way radios for use by the baseball committee.
12. The committee will not recommend any stadium to host a future championship unless it is constructed and in operation at the time the committee submits its site recommendation to the championships committee.
13. Minimum Press Requirement to be provided at the Site.
 - a. Press box area with a minimum of 20 media positions. If press box is not of adequate size to host all media and game personnel, an alternate space must be provided and of similar working condition as the press box, or as required by the baseball committee.
 - b. Working pressroom for 10 to 15 persons, equipped with Internet access, telephone, and copier.
 - c. Interview room for a minimum of 10 persons, set theater style. The host institution/sponsoring agency shall provide elevated interview and camera areas, adequate television lighting, sound equipment



- (microphones, amplifier, etc.). The NCAA shall have final approval and direction of all sound and lighting equipment. The interview area should have limited access by spectators and nonparticipating personnel.
- d. Photo boxes for still photographers shall be available on either side of the field.
 - e. Additional pipe and drape, platforms, etc., as designated by the baseball committee for any additional media needs throughout the championship.
 - f. Public address system in the press box for in-game announcements and crowd messaging as designated by the baseball committee.
14. Dressing/Meeting Rooms. A dressing/locker room for game officials is required. This space must be large enough for the entire crew (eight umpires). Additionally, one on-site committee meeting room/office area must be made available.
15. The stadium shall submit the following information to the baseball committee:
- a. Description of stadium and field, marking including logos, etc.;
 - b. Description of stadium sound system;
 - c. Description of existing advertising contracts; and
 - d. Number of private suites and availability, if applicable.
16. Minimum seating capacity in the stadium should be 1,500.
17. Drug-Testing Area. The stadium shall make available a dedicated area for NCAA drug testing, should it be designated. Two facilities, or a divided facility, must be provided for drug testing. Each must facilitate the movement of five crew members, five to 10 student-athletes and any witnesses. Each must contain two separate areas: a quiet waiting area and an area for specimen collection.

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

YES NO NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.



SECTION IV: EVENT HISTORY

The chart below contains information on previous hosts, attendance and ticket price history since the 2017-18 season.

Year	Host	Attendance (Avg.)	Ticket Prices
2018-2026	University of Mount Olive and Cary, North Carolina	3,100	All-Session Adult: \$32 Single Session Adult: \$12 Single Session Student: \$5

Media Attendance:

Typical media attendance at the even consists of local media outlets, and those from the eight competing institutions.



SECTION V: LODGING

The NCAA has partnered with On Location. to manage the NCAA Championship Housing Program and all championship housing needs. On Location serves as the housing partner for hundreds of events annually and, through strong relationships with various hotel brands, can deliver the appropriate mix of amenities, location and price for hundreds of thousands of room nights each year. Utilizing their expertise, On Location will be responsible for managing the selection and contracting process for all championship housing accommodations.

Housing will be required for all participating teams, NCAA staff, committee members, media, game officials, and other special guests as designated by the NCAA. Separate hotels are needed for the NCAA, media, officials, and participating teams unless specified otherwise by the NCAA. It may be permissible for the media or game officials to be assigned to the same property as the NCAA headquarters hotel. (Game officials and teams may not stay in the same hotel.) Efforts will be made to provide some preference to the official corporate champion/partner in the hotel category (should one exist at the time of contracting) of the NCAA. While hotels are the primary housing offerings that will be contracted, alternative options may be considered in certain situations.

Bids will be awarded contingent upon the successful negotiation of housing needs at reasonable rates. Failure to secure such reasonable rates and properties may result in rescinding of the bid award.

The host institution/conference or sponsoring agency must guarantee sufficient housing is available to meet the room block needs identified in the sport specific bid specification. Properties must meet the required service levels and be in reasonable proximity to the event venues. Rooms should not be secured or contracted nor should rates be discussed with specific properties, unless requested to do so by the NCAA.

Bid responses may highlight any recommended properties On Location should consider when contracting. Specifications should also disclose any special relationships, agreements and/or financial arrangements you may have in place with the recommended properties. On Location will take into consideration all recommendations when selecting hotels; however, guarantees cannot be made that contracts will be secured with these properties.

All hotels contracted must have experience with and understand the needs of large sports related groups. For certain championship events, additional room blocks may be required for fan travel.

The NCAA or its designees shall have the exclusive right to sell products licensed by the Association for merchandising at the selected hotels (inside and outside the premises controlled by the hotels). The hotel will provide adequate space in its lobby for such sales.



Contracted properties will be responsible for complying with all requirements in the contract terms as presented in the sample contract.

Hotel Room Block

	Number of Hotels	Service Level	Tues.	Wed.	Thur.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
Teams ^{1,2}	Min. 4	No Preference			152	152	152	152	152	152	152	114	76	38
Headquarters/ Officials ³	1	Full service	4	10	30	30	30	30	30	30	30	30	30	30
Total			4	10	182	182	182	182	182	182	182	144	106	68

¹ **Room Types Per Team:** 18 Doubles, 1 King/Suite

² Room amounts shall be split across four (4) hotel properties, with a maximum of two teams at each property.

³ **Room Types For HQ/Officials:** All King rooms

* Officials hotel may be the same as the Headquarters hotel.

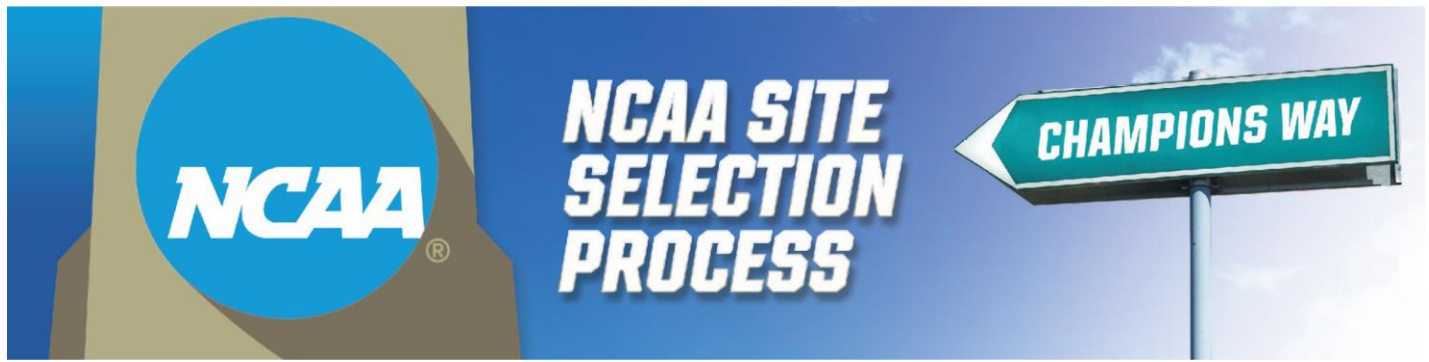
The host institution is financially responsible for the game official accommodations to be reimbursed by the NCAA.

All hotels shall be in close proximity (ideally within walking distance) from the competition venue. The team hotel(s) must be of comparable quality and distance from the competition venue.

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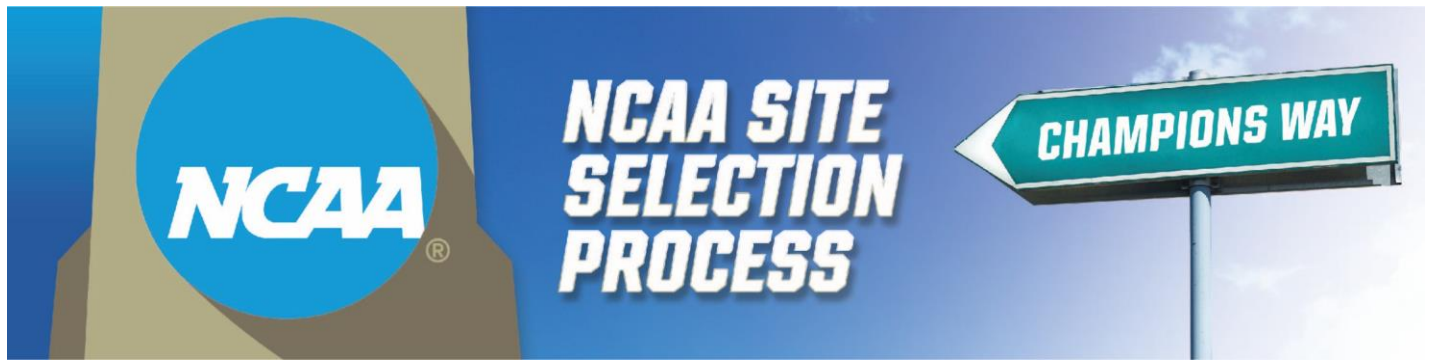
SECTION VI: NCAA/HOST RESPONSIBILITY

NCAA PROVIDES:

1. Transportation and per diem reimbursement for the participating teams.
2. Transportation, lodging (room and tax), per diem and game fee for all officials.
3. Transportation, lodging (room and tax) and per diem for the NCAA sport committee.
4. Awards for the participating teams.
5. Official souvenir program (digital).
6. Credentials.
7. Funding for volunteer apparel.
8. Funding for promotional efforts.

HOST INSTITUTION/CONFERENCE AND/OR SPONSORING AGENCY PROVIDES:

1. Facilities.
2. Volunteers
3. Public relations coordination.
4. First aid/medical services/AED on-site/ambulance on-site.
5. Championships hospitality.
6. Food/beverage concessions.
7. Press box coordination, public address system and other necessary personnel.
8. Support personnel – ushers, ticket takers, media runners, etc.
9. Security.
10. Media room. (fully equipped).
11. Media seating/work area with constant refreshments.



12. Tickets.
13. All computers, printers, video equipment, photocopy machines, telephone lines, internet lines, etc. necessary to administer the championships, and as may be required by the NCAA.
14. Appropriate directional signage within and outside the venue.
15. Other items as later requested by the NCAA.

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SECTION VII: TRANSPORTATION

Local transportation for the participating teams shall be the responsibility of the participating institutions.

The NCAA will pay for the rental of cars and parking (if necessary) for a predetermined number of NCAA representatives and officials.



SECTION VIII: MARKETING

- 1. Marketing Plans.** Upon selection, the host is required to submit a marketing plan for review and approval prior to activation by the NCAA marketing staff. Please refer to the appropriate marketing plan template as a guide.
- 2. Budgets.** When the proposed budget is submitted, a minimum of \$4,000 should be allocated for these purposes. The marketing budget should only include items needed for: marketing, advertising, printing costs, grassroots opportunities and promotions.
- 3. Creative Process.** A creative marketing assistance website is available to the host for their marketing needs. This marketing website, NCAACHampsPromotion.com, is a comprehensive tool designed to help hosts create marketing pieces which will generate awareness and promote tickets and or attendance for the championship.

Hosts should customize and download all necessary artwork to promote the championship. Every effort should be made to use the online marketing templates, produce the items locally and obtain reimbursement for production costs, up to the reimbursable allocation provided.

All artwork and reimbursement requests must be approved by the NCAA prior to proceeding with production. Artwork requests and approvals will be managed through the website. Should you not have a local vendor, a list of preferred NCAA vendors is available on the website.

- 4. Radio/TV.** The NCAA will provide the following television and radio elements to assist in promoting and selling tickets to the championship. Several formats will be provided in order to allow for use over a variety of platforms (e.g., websites, tv commercials, videoboards). All spots will be made available for download via the online marketing website NCAACHampsPromotion.com.
- 5. Support Documents.** Hosts should refer to the following support documents when developing marketing plans and budgets: NCAA Ticket Promotional Use Guidelines, NCAA Sales Commission Guidelines, and NCAA Micro-Site Guidelines.

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SECTION IX: SCHEDULE OF EVENTS

Sample Schedule of Events

Thursday (Day 1)

Team Arrival.
Administrative meeting.

Friday (Day 2)

Team Practices.
Community engagement activities
Championship Banquet.

Saturday (Day 3)

Game #1.
Game #2.

Sunday (Day 4)

Game #3.
Game #4.

Monday (Day 5)

Game #5.
Game #6.

Tuesday (Day 6)

Game #7.
Game #8.

Wednesday (Day 7)

Game #9.
Game #10.

Thursday (Day 8)

Game #11.
Game #12.

Friday (Day 9)

Game #13 (if necessary)
Game #14 (if necessary)

Saturday (Day 10)

Championship Game.
Championship awards presentation.

*Schedule subject to change



SECTION X: ANCILLARY EVENTS

Championship Celebration Event. The host is expected to plan and prepare for a banquet for approximately 350 people on the Sunday prior to the championship. The banquet should include a food and beverage plan, audio visual and entertainment component (e.g. speaker, video). Banquets are at the discretion of the NCAA sport committee. The NCAA Elite 90 award is presented to the student-athlete with the highest cumulative grade point average participating at the final site of the Division II Baseball Championship.

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SECTION XI: VOLUNTEER NEEDS

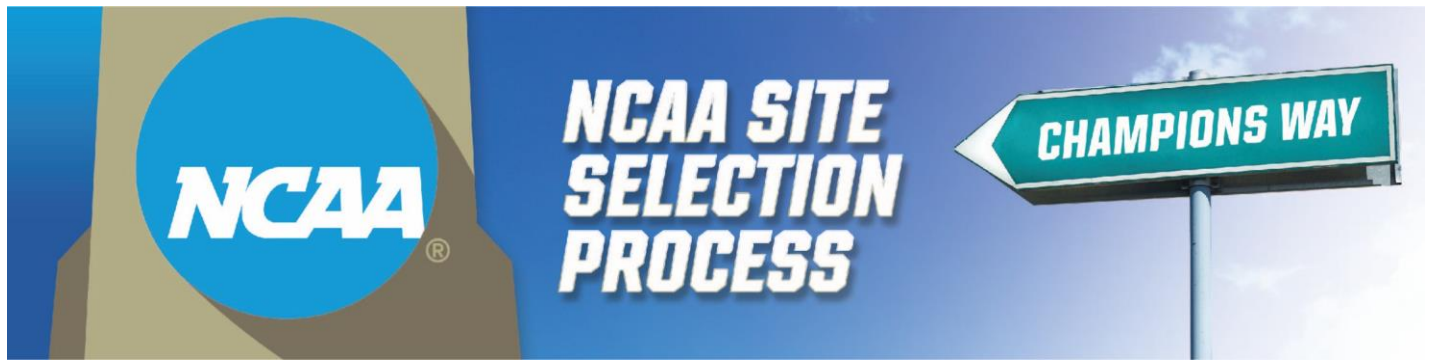
A number of volunteers/host staff will be required each day for assignments. Examples of these positions are provided below. It is the responsibility of the host, in conjunction with the baseball committee, to ensure all areas are properly staffed throughout the championship.

1. Public address announcer.
2. Merchandise and game program sales.
3. Hospitality coordinator.
4. National anthem singers and color guards.
5. Ticket sellers/takers/ushers.
6. Game day manager, and assistants to help with pregame activities and awards ceremony.
7. Drug-testing couriers, if applicable.
8. Volunteers to help set up various in-game promotions, staff autograph sessions and fan activities.
9. Other duties to be determined.

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SECTION XII: BUDGET HISTORY

The chart below contains the three-year average of expenditures for the NCAA Division II Men's Basketball Elite Eight.

Expenditures Three-Year Average	
Total Expenses	\$155,346
Promotion	\$7,297
Tickets	\$2,750
Facility	\$30,895
Personnel	\$65,470
Entertainment	\$36,314
Equipment	\$357