



NCAA SITE SELECTION PROCESS





2027 & 2028
NCAA DIVISION I MEN'S AND WOMEN'S TENNIS CHAMPIONSHIPS
SPORT SPECIFIC INFORMATION



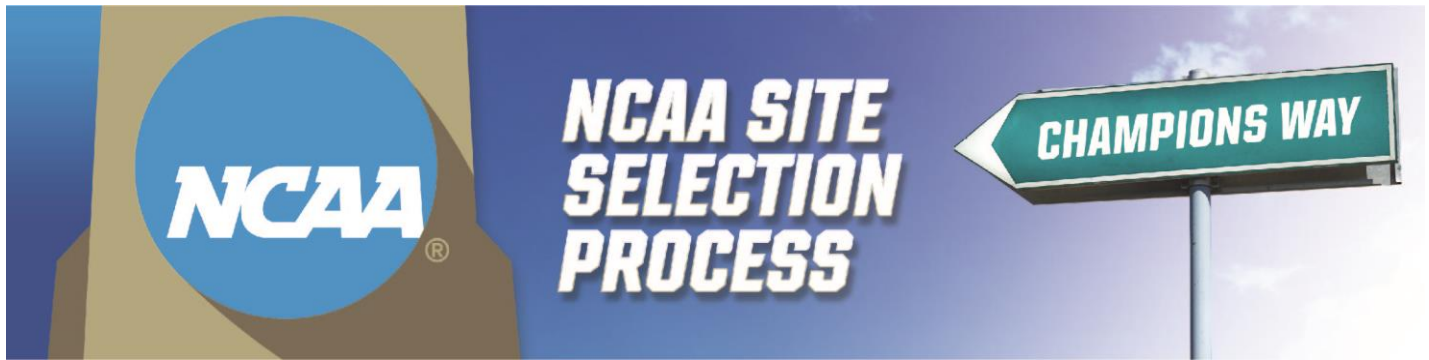
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IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE GENERAL BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.



SECTION I: INTRODUCTION

The National Collegiate Athletic Association (“NCAA” and/or “Association”) is pleased to provide to member institutions/conferences the opportunity to submit a proposal to host one or more NCAA championships.

The information contained in this document and the accompanying attachments provides the minimum bid specifications for hosting any of these championships, as well as essential information that will provide assistance in the development of a creative, comprehensive and competitive bid proposal. The NCAA awards the privilege of hosting an NCAA championship several years in advance so those communities may work collaboratively with the NCAA to create positive experiences for its student-athletes, participating institutions, fans and the community.

A member institution or member conference of the NCAA must be designated as the host institution/conference for the championship. The administration of the championship is under the authority of the respective sports committee subject to final authority from the NCAA Division I Competition Oversight Committee and Division II and Division III Championships Committees. All activities and events associated with the championship are to be approved by the sports committee.

SECTION II: CHAMPIONSHIPS STRUCTURE

Date Formulas for Men's and Women's Tennis Team/Individual Championships	
First/Second Rounds (16) for women's team championships	Two weeks prior to finals in odd years (Friday-Saturday) Two weeks prior to finals in even years (Friday-Saturday or Saturday-Sunday)
First/Second Rounds (16) for men's team championships	Two weeks prior to finals in even years (Friday-Saturday) Two weeks prior to finals in odd years (Friday-Saturday or Saturday-Sunday)
Super-Regional Round (8) for women's team championships	One week prior to finals (Friday or Saturday)
Super Regional Round (8) for men's team championships	One week prior to finals (Friday or Saturday)
Team Finals for women (combined site)	Eleven days prior to Memorial Day (Monday) in odd years (Thursday) ending Sunday before individual championship Ten days prior to Memorial Day (Monday) in even years (Friday) ending Sunday before individual championship
Team Finals for men (combined site)	Eleven days prior to Memorial Day (Monday) in even years (Thursday) ending Sunday before individual championship Ten days prior to Memorial Day (Monday) in odd years (Friday) ending Sunday before individual championship
Individual championship finals (singles (64)/doubles (32) for both men and women at finals site)	Fall Singles and Doubles (if pilot is approved) Individual championships will begin on Tuesday through Sunday the week before Thanksgiving. Spring Singles and Doubles (if pilot not approved) Individual championships will begin on Monday, the day following the team finals and will conclude six days later (Saturday).

The Division I men's and women's tennis championships shall consist of a team and individual championship per gender. The men's and women's team championships are each conducted as a 64-team, single-elimination tournament. The first- and second-round team competition will be conducted at a minimum of 16 on-campus, non-predetermined sites per gender with four teams at each site. The super-regional round team competition will be conducted at a minimum of eight on-campus, non-predetermined sites per gender with two teams at each site. Eight (8) teams per gender advance to the final site.



The Division I men’s and women’s singles and doubles championships consist of a bracket of 64 singles players and 32 doubles teams per gender participating in the single-elimination tournament. There is a two-year pilot during the 2024-25 and 2025-26 academic years for the singles and doubles championships to take place in the fall instead of the spring. Following the completion of the pilot, a decision will be made to either extend the pilot permanently or to discontinue the pilot and return the singles and doubles championships to the spring. **All bidders must be prepared to bid on and host the singles and doubles championships in either the fall or the spring in the academic year they are bidding. Bidders must submit a completed bid with a proposed budget for the stand-alone singles and doubles championship in addition to a completed bid for the overall spring combined championship (team and singles and doubles in the spring).** The committee will award the hosting of the championships to one site in 2027-28 and 2028-29 that must be capable of hosting the championships in both seasons.

The dates of competition for the championships alternate each year so that the women’s tournament begins first in odd-numbered years and the men’s tournament begins first in even-numbered years.

Below are the dates for which all bidders must be prepared to host either option.

Team and Individual Championships in Spring

	<u>Team Championships</u>	<u>Individual Championships</u>
<u>2027 (May 20-29)</u>		
Women	May 20-23	May 24-29
Men	May 21-23	May 24-29
<u>2028 (May 18-27)</u>		
Men	May 18-21	May 22-27
Women	May 19-21	May 22-27

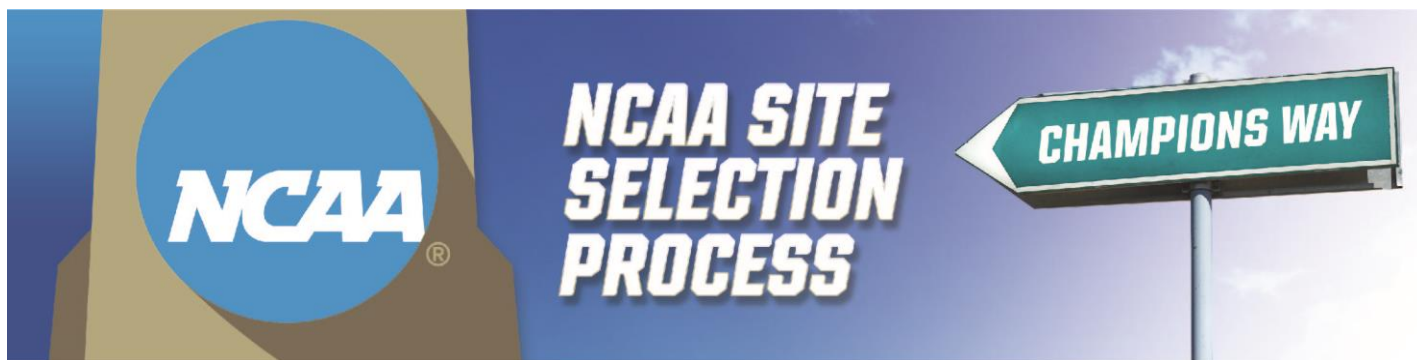
Individual Championships in Fall and Team Championships in Spring

	<u>Team Championships</u>	<u>Individual Championships</u>
<u>2026-27</u>		
Women	May 20-23, 2027	Nov. 17-22, 2026
Men	May 21-23, 2027	Nov. 17-22, 2026
<u>2027-28</u>		
Men	May 18-21, 2028	Nov. 16-21, 2027
Women	May 19-21, 2028	Nov. 16-21, 2027

SECTION III: GENERAL FACILITY REQUIREMENTS

1. The Americans with Disabilities Act, which went into effect January 26, 1992, requires that public establishments offer equal access and services to people who are physically and mentally disabled. The facility must agree that it will be in compliance with all applicable cities, state or federal regulations concerning access and seating for people with disabilities.
2. At the finals site, a minimum of twelve (12) uniformly lighted outdoor competition hard-surface courts of similar speed and surface; minimum of six (6) indoor courts of similar speed and surface to the outdoor competition courts (preference within 30 minutes of the competition site), and an additional minimum of eighteen (18) outdoor practice courts with same or similar surface to the competition courts must be available for teams to practice starting at 6 a.m. two days before the start of the quarterfinal team matches through the conclusion of the final competition matches for the singles and doubles championships. The preferred layout for the competition courts is two banks of six courts in a row.
3. The host and facility agree that the facility shall be available for the use of the NCAA starting at 6 a.m. Tuesday before the competition and until the conclusion of the final individual championships matches. During that period of time, the facility will be clean and accessible, and playing conditions must be safe and of championships caliber.
4. The NCAA specifically disclaims any responsibility to investigate the safety or code compliance of the facility and parking lots or the component products, equipment, materials, designs and constructions.
5. The facility must have a comprehensive e¹vacuation plan in case of inclement weather conditions or emergencies.
6. The NCAA shall be provided exclusive use of two (2) separate, private meeting spaces [one for 25 people (officials) and one for 15 people (committee)] at the competition tennis facility during the championships. It is preferred that at least one space has a view of the competition courts.
7. At the discretion of the NCAA, practice sessions may be open to the public at no admittance charge, and programs, merchandise and concessions may be sold.
8. The facility must provide the following additional space at its expense with all areas subject to the approval of the NCAA:
 - a. An athletic training area for student-athletes with a certified athletic trainer on hand and accessible at all times at the competition site. It is also preferred that a massage therapist be on duty or available.
 - b. Media work space for 20 with appropriate lighting, heat, air-conditioning and toilet facilities.
 - c. A minimum of four separate and comparable locker rooms dedicated for exclusive use by the competing teams.

¹



- d. A shaded courtside tournament desk space with two high-speed printers and internet capabilities for reproducing statistics and other material. The facility shall be responsible for the installation, service costs and paper for these machines during the championships.
 - e. A room for drug testing, with a waiting area, toilet facilities and a minimum of 500 square feet of space.
 - f. Hospitality space for NCAA committee and staff (15), officials (25), working staff and media (numbers determined by host). A separate space should be provided for team hospitality.
 - o Meals should be provided for NCAA committee and staff, officials, and working staff and media on competition and practice days.
 - o A student-athlete lounge area with beverages, fruit, and snacks for use during competition. This area must be separate from officials and tournament personnel.
 - g. A room for a coaches meeting on Wednesday before team competition and on Sunday before individual competition to accommodate 50 people for the team coaches meeting and 100 for the individual coaches meeting.
 - h. Temporary or permanent shaded areas for teams and spectators are recommended. Air-conditioned space for participants is recommended.
9. The facility shall provide, at its expense, proper wind screening on all competitive courts, singles sticks for all courts, umpire chairs (one per court), chairs, participant benches, skirting, pipe-and-drape and platforms for all areas described herein as required by the NCAA.
 10. The facility shall provide for proper cleaning and drying of all competition courts in case of inclement weather during practices and competition which should include an adequate number of rollers, squeegees and blowers (two per court), with a minimum of two people (per court) to assist with drying.
 11. The host and facility shall provide on-site access to a minimum of two racket stringers beginning with the first day of practice and concluding through the final day of competition.
 12. The facility shall provide complimentary parking spaces for the participating teams (50), NCAA representatives (8) and officials (10) in prime locations.
 13. The facility shall be responsible for and pay the costs of the coordination and installation of interior and exterior decorations. (i.e., bracket boards etc.)
 14. The facility shall provide a main electronic scoreboard that has the capability of displaying team and individual match results throughout the championships for each bank of six courts and twelve (12) electronic scoreboards



(one for each individual court). The ability to electronically display scores online and on court at all times is required. A manual backup scoring system must be available.

15. The host shall secure sufficient facilities for hosting two required banquets/celebrations (Team celebration – Wednesday before the start of team competition that will hold approximately 250 people. Individual celebration – Sunday of the team finals that will hold approximately 300 people.).
16. The facility should provide for a minimum of 1,500 spectator seating. Elevated or unobstructed views for spectators is preferred. Permanent seating in the indoor facility is preferred.
17. The facility shall provide a comprehensive court resurfacing plan for competition and practice courts. At a minimum, the courts should be resurfaced within the calendar year or the championship. The plan should include court patching capabilities.

Broadcast

1. If broadcast rights are obtained in the future, the NCAA will work with future hosts on the details of the requirements. For broadcast specific details please reference the General Bid Specifications section on Broadcast, Media and Internet. Please complete the power verification form and attach it with your bid (available in the bid portal).
2. Access to lighting reasonably necessary to effectuate a first-quality, high-definition color telecast. For a summary of lighting requirements please refer to this link: https://i.turner.ncaa.com/sites/default/files/images/2018/09/14/ncaa_lighting_summary_clean_version_12-14-17.pdf
3. The committee encourages bidders to provide a list of enhancements that the host will provide at its own expense related to broadcasting the championships via linear television or streaming (e.g. production expenses).

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

YES NO NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note:



any proposed revisions to the language in this document must be specified in the bid portal to be considered.



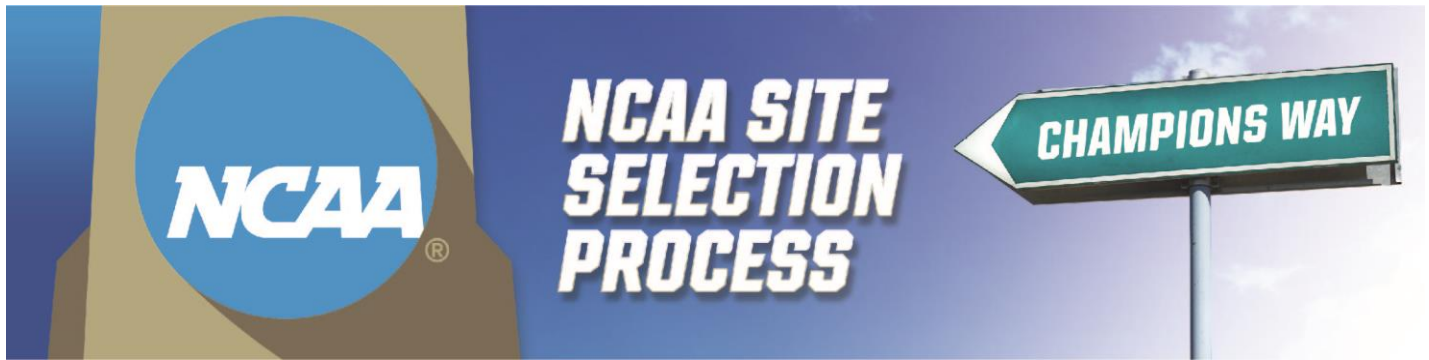
SECTION IV: EVENT HISTORY

The chart below contains information on previous hosts, attendance and ticket price history since the 2017-18 season.

Year	Host	Attendance	Ticket Prices
2018	Wake Forest University	7,433	All-Session Adult: \$75 All-Session Student: \$50 Single Session Adult: \$10 Single Session Student: \$3
2019	University of Central Florida and Greater Orlando Sports Commission	6,652	All-Session Adult: \$100 All-Session Team Adult: \$50 Single Session Team Adult: \$20 Single Session Individual Adult: \$10
2020	Oklahoma State University	Cancelled	All-Session Adult: \$120 All-Session Student: \$75 Single Session Adult: \$15 Single Session Student: \$8
2021	University of Central Florida and Greater Orlando Sports Commission	8,367	Single Session Adult: \$10 *Note: Pandemic restrictions affected ticket sales plans.
2022	University of Illinois at Urbana-Champaign	3,356	All-Session Adult: \$100 All-Session Team Adult: \$50 Single Session Team Adult: \$15 Single Session Individual Adult: \$10
2023	University of Central Florida and Greater Orlando Sports Commission	5,207	All-Session Adult: \$125 Team Session: \$75 Individual Sessions: \$50 Single Session – Team: \$20 Single Session – Individual: \$10
2024	Oklahoma State University		
2025	Baylor University		
2026	University of Georgia		

Media Attendance & points of origin (Local vs national)

This event typically attracts local media, some tennis-specific media outlets and institutional sports information directors. Participating institutions also hire photographers for action shots.



SECTION V: LODGING

The NCAA has partnered with On Location to manage the NCAA Championship Housing Program and all championship housing needs. On Location serves as the housing partner for hundreds of events annually and, through strong relationships with various hotel brands, is able to deliver the appropriate mix of amenities, location and price for hundreds of thousands of room nights each year. Utilizing their expertise, On Location will be responsible for managing the selection and contracting process for all championship housing accommodations.

Housing will be required for all participating teams, NCAA staff, committee members, media, game officials, and other special guests as designated by the NCAA. Separate hotels are needed for the NCAA, media, officials, and participating teams unless specified otherwise by the NCAA. It may be permissible for the media or game officials to be assigned to the same property as the NCAA headquarters hotel. (Game officials and teams may not stay in the same hotel.) Efforts will be made to provide some preference to the official corporate champion/partner in the hotel category (should one exist at the time of contracting) of the NCAA. While hotels are the primary housing offerings that will be contracted, alternative options may be considered in certain situations.

Bids will be awarded contingent upon the successful negotiation of housing needs at reasonable rates. Failure to secure such reasonable rates and properties may result in rescinding of the bid award.

The host institution/conference or sponsoring agency must guarantee sufficient housing is available to meet the room block needs identified in the sport specific bid specification. Properties must meet the required service levels and be in reasonable proximity to the event venues. Rooms should not be secured or contracted nor should rates be discussed with specific properties, unless requested to do so by the NCAA.

Bid responses may highlight any recommended properties On Location should consider when contracting. Specifications should also disclose any special relationships, agreements and/or financial arrangements you may have in place with the recommended properties. On Location will take into consideration all recommendations when selecting hotels; however, guarantees cannot be made that contracts will be secured with these properties.

All hotels contracted must have experience with and understand the needs of large sports related groups. For certain championship events, additional room blocks may be required for fan travel.

The NCAA or its designees shall have the exclusive right to sell products licensed by the Association for merchandising at the selected hotels (inside and outside the premises controlled by the hotels). The hotel will provide adequate space in its lobby for such sales.



Contracted properties will be responsible for complying with all requirements in the contract terms as presented in the sample contract.

Hotel Room Block – Team Week (Spring)

	Number of Hotels	Service Level	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Notes
Teams ¹	Varies	Full	132	192	192	192	227	227	192	
Headquarters & Officials	1	Full	5	10	40	40	40	40	40	
Total			137	202	232	232	267	267	232	

¹ Room Types: ___ Doubles, ___ Kings, ___ Suites, ___ Other (please explain)

Hotel Room Block – Individual Week (Spring)

	Number of Hotels	Service Level	Mon	Tues	Wed	Thurs	Fri	Sat	Notes
Participants ¹	Varies	Full	192	125	86	56	35	25	
Headquarters & Officials	1	Full	40	40	30	30	30	30	
Total			232	165	116	86	65	55	

¹ Room Types: ___ Doubles, ___ Kings, ___ Suites, ___ Other (please explain)

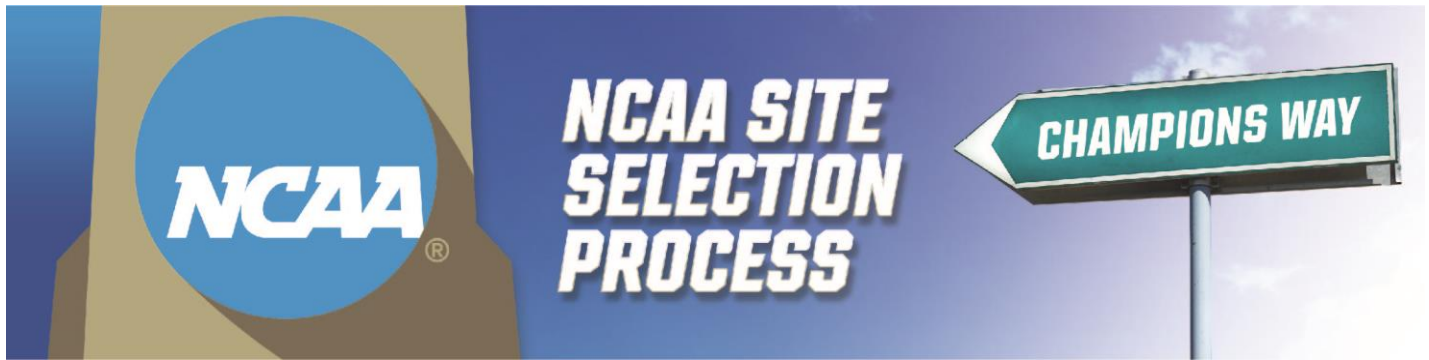
Hotel Room Block – Individual Week (Fall)

	Number of Hotels	Service Level	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Notes
Participants ¹	Varies	Full	175	175	175	135	100	80	80	65	55	
Headquarters & Officials	1	Full	10	20	40	40	40	40	40	40	40	
Total			185	195	215	175	140	120	120	105	95	

¹ Room Types: ___ Doubles, ___ Kings, ___ Suites, ___ Other (please explain)

The host institution is financially responsible for the officials and NCAA committee accommodations to be reimbursed by the NCAA.

All hotels shall be in close proximity (30 miles or 30 minutes) from the event venue. The team hotels must be of comparable quality and distance from the competition venue. Teams prefer to have meeting rooms available for team meals and meetings. Teams are responsible for paying their own rooms. Singles and doubles participants are not required to stay at the contracted properties. Team participants are required to stay at the contracted properties.



The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

YES NO NO with Exception

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SECTION VI: NCAA/HOST RESPONSIBILITY

NCAA PROVIDES:

1. Transportation and per diem reimbursement for the participating teams.
2. Awards for the participating teams.
3. Official souvenir program (digital).
4. Credentials.
5. Student-athlete mementos to the official traveling parties of the participating teams.
6. Funding for volunteer apparel.
7. Funding for promotional efforts.
8. Official NCAA tennis balls for competition.

HOST INSTITUTION/CONFERENCE AND/OR SPONSORING AGENCY PROVIDES:

1. Facilities.
2. Volunteers.

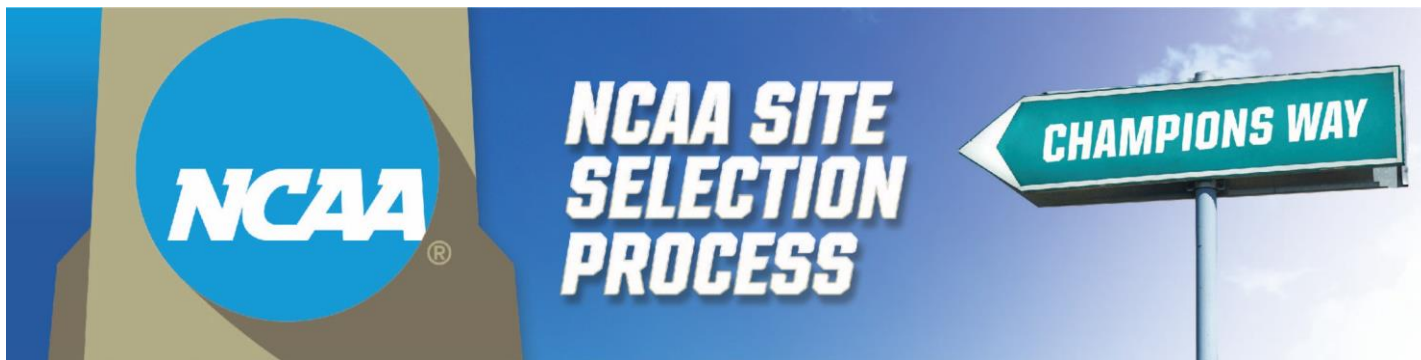
3. Key personnel – racquet stringers, practice coordinator, merchandise sales, hospitality coordinator, etc.
4. Public relations media coordination.
5. First aid/medical services/AED on site/ambulance on site.
6. Championships hospitality (meals, student-athlete lounge, etc.).
7. Food/beverage concessions.
8. Public address system.
9. Support personnel – ball runners, ticket takers, media runners, etc.
10. Security.
11. Media interview room (fully equipped).
12. Media seating/work area with constant refreshments.
13. Tickets and ticket operations.
14. All computers, printers, video equipment, photocopy machines, internet access etc. necessary to administer the championships, and as may be required by the NCAA.
15. Appropriate directional signage within and outside the venue.
16. Public address announcers, scoreboard operators, etc.
17. Scoreboards, as required, at no additional cost to NCAA.
18. Lodging (room and tax) for all officials and NCAA sport committee.
19. Web stream of each court inside and outside if not broadcasted on linear television.
20. Marketing resources at a minimum of \$4,000 in the proposed budget.
21. Space for banquet/celebration.
22. Support for awards celebration – staging, music, PA, etc.
23. Other items as later requested by the NCAA.



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SECTION VII: TRANSPORTATION

There are no additional transportation requirements from the host for the Division I Tennis Championships outside of the parking requirements listed in Section III.

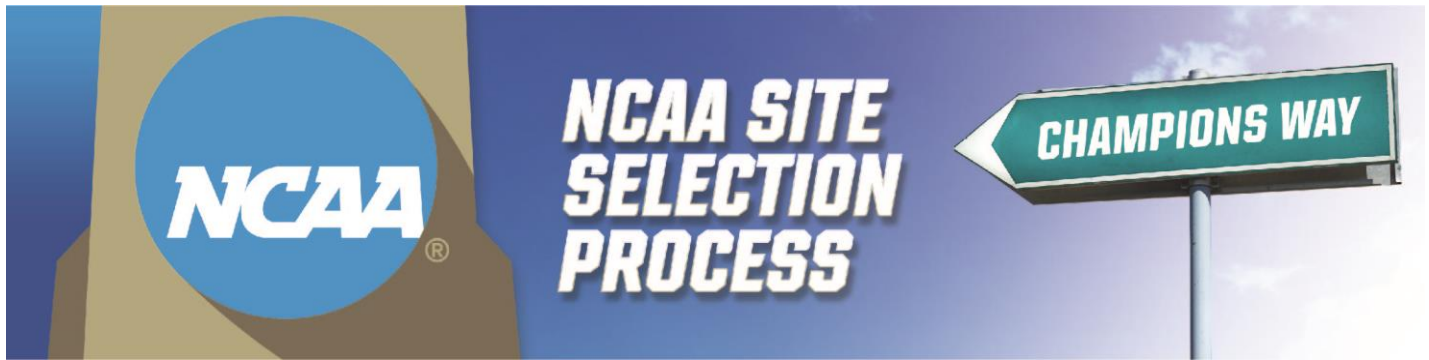
SECTION VIII: MARKETING

1. **Marketing Plans.** Upon selection, the host is required to submit a marketing plan for review and approval prior to activation by the NCAA marketing staff. Please refer to the appropriate marketing plan template as a guide.
2. **Budgets.** When the proposed budget is submitted, a minimum of \$4,000 should be allocated for these purposes. The marketing budget should only include items needed for: marketing, advertising, printing costs, grassroots opportunities and promotions.
3. **Creative Process.** A creative marketing assistance website is available to the host for their marketing needs. This marketing website, NCAACHampsPromotion.com, is a comprehensive tool designed to help hosts create marketing pieces which will generate awareness and promote tickets and/or attendance for the championship.

Hosts should customize and download all necessary artwork to promote the championship. Every effort should be made to use the online marketing templates, produce the items locally and obtain reimbursement for production costs, up to the reimbursable allocation provided.

All artwork and reimbursement requests must be approved by the NCAA prior to proceeding with production. Artwork requests and approvals will be managed through the website. Should you not have a local vendor, a list of preferred NCAA vendors is available on the website.

4. **Radio/TV.** The NCAA will provide the following television and radio elements to assist in promoting and selling tickets to the championship. Several formats will be provided in order to allow for use over a variety of platforms (e.g., websites, tv commercials, videoboards). All spots will be made available for download via the online marketing website NCAACHampsPromotion.com.
5. **Support Documents.** Hosts should refer to the following support documents when developing marketing plans and budgets: NCAA Ticket Promotional Use Guidelines and NCAA Micro-Site Guidelines.



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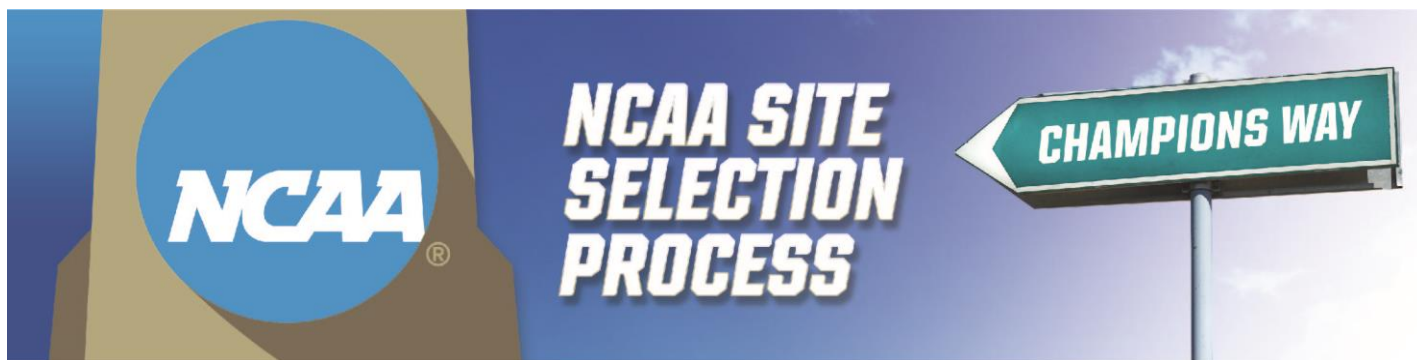
SECTION IX: TENTATIVE SCHEDULE OF EVENTS

The dates of competition for the championships alternate each year so that the women’s tournament begins first in odd-numbered years and the men’s tournament begins first in even-numbered years. Match times are subject to change based on if there is a television broadcast agreement.

Tentative match schedule options are below based on the fall singles and doubles pilot being extended permanently or being discontinued. All bidders must be prepared to do both options.

Tentative Match Schedule (Team and Individuals in Spring) (example shown is for an odd-numbered year)

<u>DAY</u>	<u>ROUND</u>	<u>MATCHES PER DAY</u>	<u>MATCH TIMES</u>
Tuesday	Women’s team practice	0	8 a.m.–10 p.m.
Wednesday	Women’s and men’s team practice	0	8 a.m.–6 p.m.
Thursday	Women’s quarterfinals	4	10 a.m., 1 p.m., 4 p.m., 7 p.m.
Friday	Men’s quarterfinals	4	10 a.m., 1 p.m., 4 p.m., 7 p.m.
Saturday	Women’s and men’s semifinals	4	W – 10 a.m., 1 p.m., M – 4 p.m., 7 p.m.
Sunday	Women’s and men’s finals	2	W – 3 p.m., M – 7 p.m.
Monday	Men’s and women’s round of 64 (singles)	64	Start at 10 a.m.
Tuesday	Men’s and women’s round of 32 (singles and doubles)	64	Start at 10 a.m.
Wednesday	Men’s and women’s round of 16 (singles and doubles)	32	Start at 10 a.m.
Thursday	Men’s and women’s quarterfinals (singles and doubles)	16	Start at Noon
Friday	Men’s and women’s semifinals (singles and doubles)	8	Start at Noon
Saturday	Men’s and women’s finals (singles and doubles)	4	Start at Noon

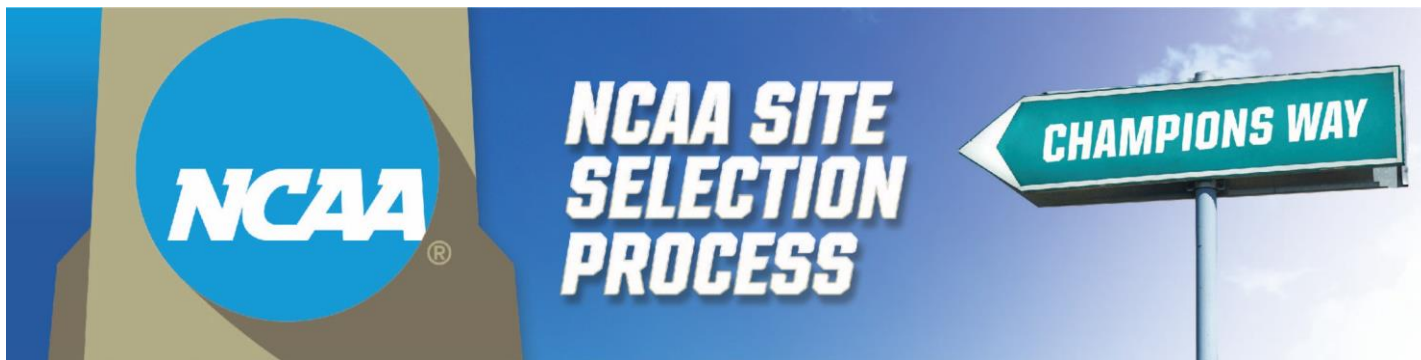


Tentative Match Schedule (Individuals in Fall) (example shown is for an odd-numbered year)

<u>DAY</u>	<u>ROUND</u>	<u>MATCHES PER DAY</u>	<u>MATCH TIMES</u>
Sunday	Men's and women's practices	0	8 a.m.–10 p.m.
Monday	Men's and women's practices	0	8 a.m.–6 p.m.
Tuesday	Men's and women's round of 64 (singles)	64	Start at 10 a.m.
Wednesday	Men's and women's round of 32 (singles and doubles)	64	Start at 10 a.m.
Thursday	Men's and women's round of 16 (singles and doubles)	32	Start at 10 a.m.
Friday	Men's and women's quarterfinals (singles and doubles)	16	Start at Noon
Saturday	Men's and women's semifinals (singles and doubles)	8	Start at Noon
Sunday	Men's and women's finals (singles and doubles)	4	Start at Noon

Tentative Match Schedule (Team in Spring) (example shown is for an odd-numbered year)

<u>DAY</u>	<u>ROUND</u>	<u>MATCHES PER DAY</u>	<u>MATCH TIMES</u>
Tuesday	Women's team practice	0	8 a.m.–10 p.m.
Wednesday	Women's and men's team practice	0	8 a.m.–6 p.m.
Thursday	Women's quarterfinals	4	10 a.m., 1 p.m., 4 p.m., 7 p.m.
Friday	Men's quarterfinals	4	10 a.m., 1 p.m., 4 p.m., 7 p.m.
Saturday	Women's and men's semifinals	4	W – 10 a.m., 1 p.m., M – 4 p.m., 7 p.m.
Sunday	Women's and men's finals	2	W – 3 p.m., M – 7 p.m.



SECTION X: ANCILLARY EVENTS

The Intercollegiate Tennis Association (ITA) will conduct one business meeting and one ITA Hall of Fame banquet (odd years only) during the championships week. The host institution agrees if contacted by a representative of the ITA to provide assistance with arrangements for these functions. The ITA also covers any cost associated with the banquet. Please note, depending on the location of the championships and feedback from its membership, the ITA may choose to sponsor its annual convention in conjunction with the championships.

A sample of typical ITA functions and needs are:

- ITA staff needs five rooms with king beds for six nights (Wednesday - Tuesday).
- ITA special guests need 2 rooms for two nights (2 doubles/queens) for Friday - Sunday.
- ITA Men's Hall of Fame (odd years only) inductees and guests need 20 rooms (15 king beds and 5 with doubles/queens) for two nights (Saturday – Monday).

The ITA will be responsible for payment of these rooms, but the host can hold these rooms in the same hotel where the ITA Men's Hall of Fame banquet will be held.

ITA Meetings:

- Saturday of team finals week – ITA Operating Committee Annex Meeting, 7 a.m.-noon, approximately 35 people.
- Sunday of team finals week – ITA General Membership Annex Meeting, 9-10:30 a.m., approximately 150 people. Room setup – theater style, one table for materials near entrance, microphone, projector and screen. This meeting usually occurs directly after and in the same room as the NCAA Singles and Doubles Coaches Meeting.

ITA Banquet:

- Sunday of team finals week (odd years only) – ITA Men's Collegiate Tennis Hall of Fame Enshrinement, 11 a.m.-1 p.m., approximately 250 people.

The ITA is responsible for all expenses incurred from the meetings and banquets, but the host could reserve the meeting and banquet space in advance.



The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

YES NO NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bid portal to be considered.

SECTION XI: VOLUNTEER NEEDS

The host will be responsible for securing volunteers/personnel for the following areas:

- Practice coordinator.
- Ball runners to be used during the team and individual (singles/doubles) championship matches.
- Media runners.
- Parking lot attendants.
- Merchandise sales.
- Hospitality coordinator.
- National anthem singers.
- Ticket sellers/takers/ushers.
- Security.



The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

YES NO NO with Exception

Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bid portal to be considered.

SECTION XII: BUDGET HISTORY

The chart below contains the three-year average of expenditures at the championships.

Expenditures Three-Year Average	
Total Expenses	\$206,076.00
Promotion	\$3,608.00
Tickets	\$1,698.00
Facility	\$14,580.00
Personnel	\$71,592.00
Entertainment	\$38,190.00
Equipment	\$26,408.00
Officiating Expenses	\$50,000.00