



# **NCAA SITE SELECTION PROCESS**





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2027 & 2028  
NCAA DIVISION I WRESTLING CHAMPIONSHIPS  
SPORT-SPECIFIC INFORMATION



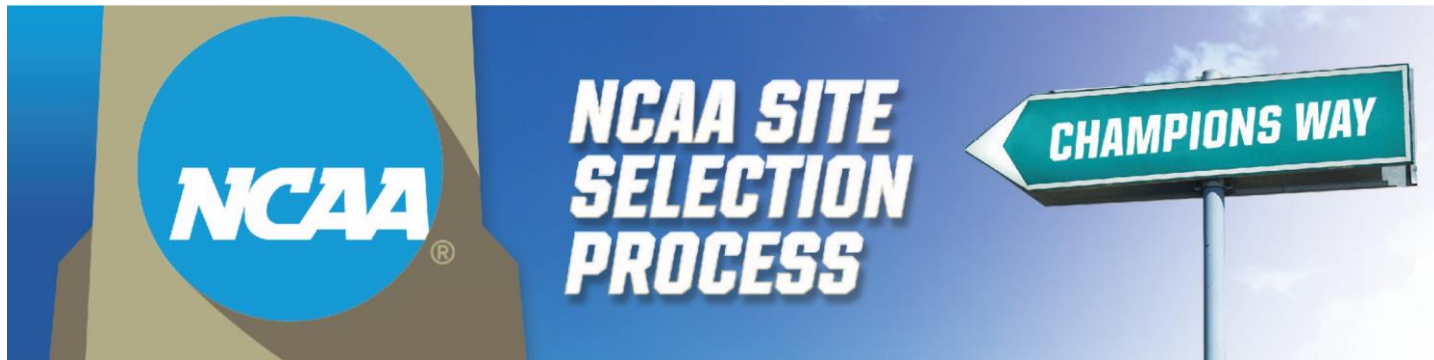
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**IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE GENERAL BID SPECIFICATIONS DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.**



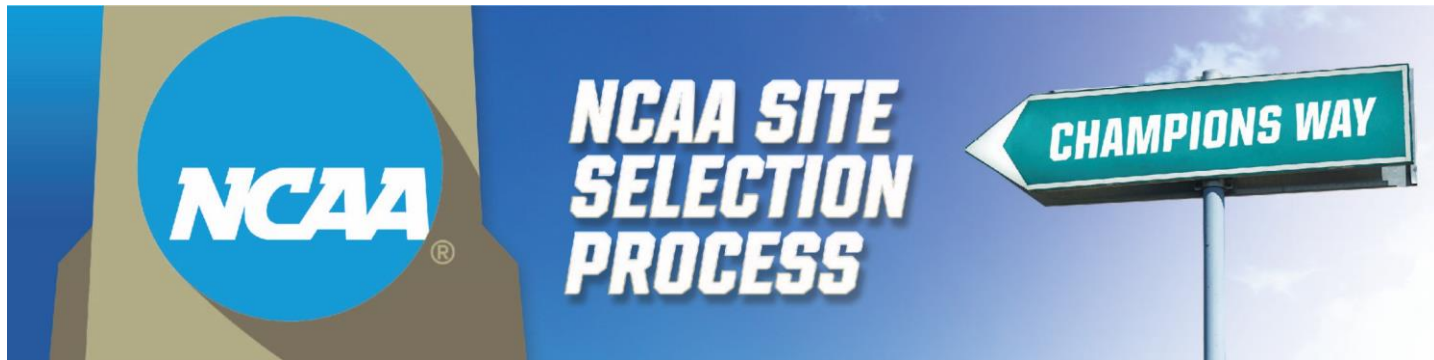
## **SECTION I – INTRODUCTION**

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The National Collegiate Athletic Association (“NCAA” and/or “Association”) is pleased to provide to member institutions/conferences the opportunity to submit a proposal to host the Division I Wrestling Championships.

The information contained in this document and the accompanying attachments provides the minimum bid specifications for hosting the Division I Wrestling Championships, as well as essential information that will provide assistance in the development of a creative, comprehensive and competitive bid proposal. The NCAA awards the privilege of hosting an NCAA championship several years in advance so those communities may work collaboratively with the NCAA to create positive experiences for its student-athletes, participating institutions, fans, and the community.

A member institution or member conference of the NCAA must be designated as the host institution/conference for the championship. The administration of the championship under the authority of the Division I Wrestling Committee subject to final authority from the NCAA Division I Competition Oversight Committee. All activities and events associated with the championships are to be approved by the wrestling committee.



## SECTION II - FAN FESTIVAL AND ANCILLARY EVENTS

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The host site will be responsible for providing space at no charge and volunteer staff to support an interactive fan festival, which shall be produced by the NCAA or its designee. The space chosen should be conveniently located to the arena. The fan festival should be fully operational for the duration of competition. The fan festival will provide fans the opportunity to enjoy wrestling-related programming and exhibitions, view historical exhibits and wrestling memorabilia, participate in interactive games from numerous sports, eat, relax and enjoy a fun, family-oriented atmosphere when they are not viewing championship competition.

### 1. Availability.

- a. **Move-In/Move-Out.** The facility shall be available for move-in no later than 8 a.m. three days before the start of competition at the NCAA Division I Wrestling Championships. Move-out will conclude by noon two days after the completion of competition at the NCAA Division I Wrestling Championships.
- b. **Facility Conditions.** The facility shall be clean, lighted with heat and/or air conditioning capabilities and shall be in compliance with all applicable city, state or Federal laws and regulations, including those concerning access for the disabled.
- c. **Financial Arrangements.** The venue and services (e.g. rental fee, utilities expense, staffing, parking, security, internet, etc.) outlined below will be provided at no cost to the NCAA or the NCAA's production company.

### 2. Facility Specifications.

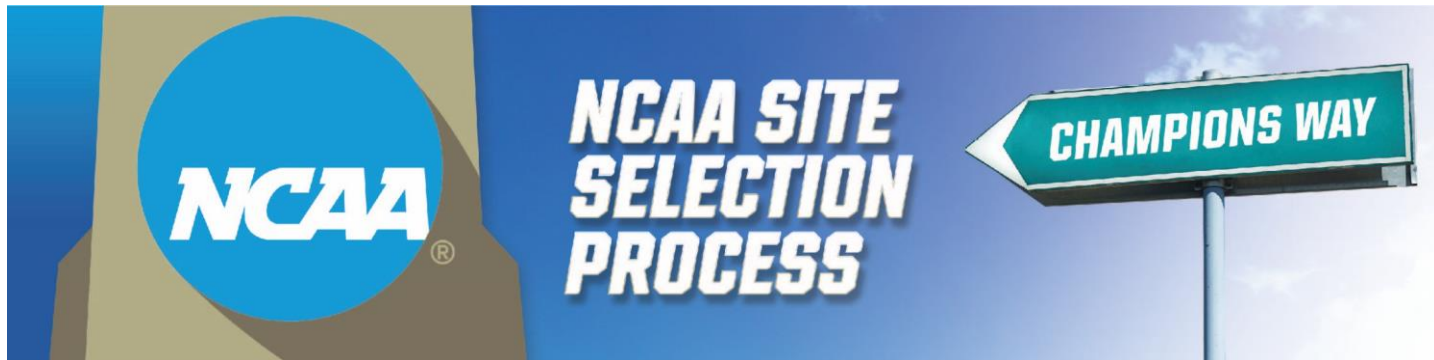
- a. **Facility Space.** A minimum of 100,000 square feet of first-class exhibit space, for use as the NCAA fan festival area and to host various on-mat and on-stage events. This space will ideally be adjacent to the competition arena but must not be outside of a one-half mile radius of the facility.
- b. **Indoor or Outdoor Space.** For host cities that are in warmer climates (anticipated daytime temperatures in the 60's or above) outdoor space will be considered and should be provided as an option. However, in most cases the preferred space would be in an adjacent convention center or large hall which could provide 100,000 square feet of lighted, heated, barrier-free space which is in compliance with all regulations noted above.



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- c. **Exclusivity.** Confirmation that no agreement or understanding will be made that would entitle any corporation or third party to contract space within the chosen facility or in the same outdoor space as the NCAA fan festival without the approval of the NCAA.
- d. **Meeting Space.** At no cost to the NCAA, the facility shall provide 20,000 square feet of meeting room space located adjacent or close to the NCAA fan festival exhibit halls/venue space. Meeting rooms are used for the NCAA fan festival storage, talent green rooms, a cool-down and changing room for USA Wrestling and other purposes as needed.
- e. **Utilities.** At no cost to the NCAA or its designee, the NCAA fan festival venue shall provide enough utilities including electrical power, water hookups, internet access for all participants in all areas and phones as needed to execute the event. If the space is outside, the LOC will also take financial responsibility for providing power even if this entails bringing in portable generators.
- f. **Stage and Décor.** The local organizing committee or facility shall provide, at no charge, a temporary stage (approximately 20' x 30') with risers and roof, if outdoors, for use during the duration of the fan festival. The local organizing committee or facility shall also provide, at no charge, all stage décor necessary to produce stage events. These needs include, but are not limited to: carpeting, pipe and drape, couches, director's chairs, a podium and decorative plants.
- g. **Tables, Chairs, Pipe and Drape.** The local organizing committee or facility shall provide, at no charge, all tables, chairs, pipe and drape for the food service and vendor areas of the fan festival as well as all chairs for the audience in the stage area of the fan festival (approximately 500-2,000 chairs).
- h. **Bleachers.** The local organizing committee or facility shall provide, at no charge, bleachers or risers with chairs to accommodate approximately 1,000 fans for unobstructed viewing of USA Wrestling practice and various exhibition matches held at the fan festival.
- i. **Drayage.** No charges will be assessed for drayage on incoming and outgoing shipments to and from venue docks or parking lot.
- j. **Video/Sound/Public Address System.** Except for use by the facility in the event of any emergency, the NCAA shall retain sole, exclusive and complete control over the video, sound and public-address systems and all other audible or visible information or communication systems in the facility.



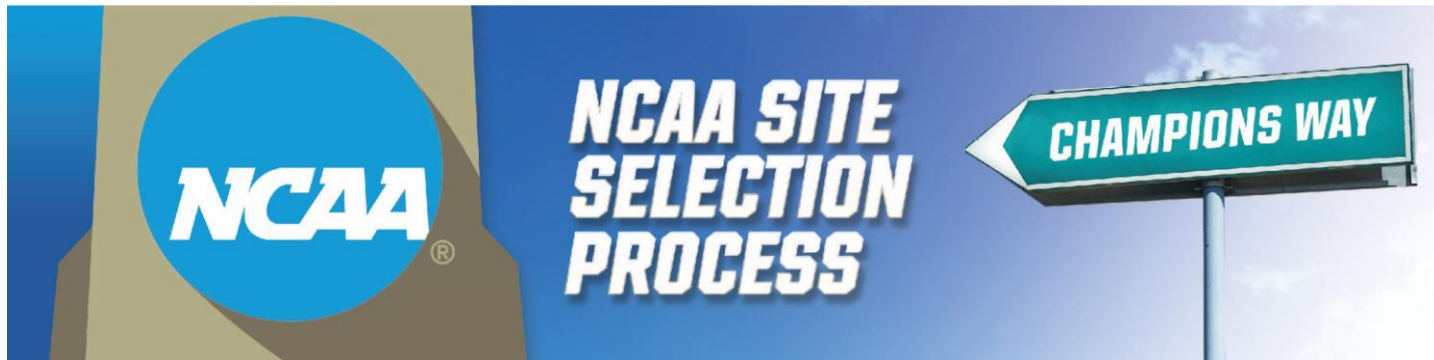
- k. **Audio-Visual.** The NCAA has the ability to select and contract with an audio-visual company of its choosing. If the NCAA fan festival venue's audio-visual company is selected, it agrees to provide the NCAA and its designee with a twenty percent (20%) discount on all audio-visual spending.
- l. **Security.** The facility shall have a comprehensive security/emergency-situation plan. In addition, at no cost to the NCAA, the facility of the LOC shall provide all security personnel and equipment (e.g. magnetometers, wands, perimeter fencing if outdoors, etc.) deemed necessary by the NCAA after receiving consultation and recommendations from the venue.
- m. **Products.** The NCAA, its designated representatives and/or official corporate partners shall have the right to provide complimentary sampling of food and/or beverages and other products/services of its choice at the NCAA fan festival venue without limitation. There shall be no limitations on the size and amount of sampling and no fee shall be required to be paid to a concessionaire or any other party.

The NCAA and its designated representatives shall also have the right to serve food and beverages of its choice inside the volunteer break room, band/performer holding room and all offices occupied by the NCAA or its designated representatives.

The NCAA and its designees, including its official corporate partners, shall have exclusive rights to all food and beverage branding within the venue, including equipment (e.g., vending machines, soft drink fountains, etc.), cups, tableware, etc. Such branding shall have commercial marks as directed and provided by the NCAA (e.g., Coca-Cola, if a corporate partner of the NCAA at the time of the event). In the event the venue has food and beverage branding that is competitive with the NCAA's official corporate partner, such branding shall be covered at the venue or LOC's expense.

The NCAA and its designated representatives shall have the right to bring in a restaurant and/or food/beverage category partner(s) (i.e., official NCAA sponsor in the restaurant service, food and/or beverage categories) that will have the ability to distribute and/or sell any size or type of food or beverage. The restaurant, food and/or beverage category partners will not be subject to any sampling restrictions and will retain the revenue from their sales.

The NCAA and its designees shall have no obligation to make any payments to the venue or its concessionaire or any third parties regarding sampling or NCAA restaurant, food and/or beverage category partner sales, or other sales or giveaway by the NCAA or its sponsors or other designees. For clarity, this clause shall apply to the primary NCAA fan festival venue and all adjacent and related areas.



### 3. Staffing.

- a. **Senior Event Coordinator.** The selected venue shall provide one person to serve as the primary point of contact for the NCAA and/or their designated NCAA fan festival production agency. This person's responsibilities may include, but are not limited to: regular conference calls with the NCAA and the NCAA fan festival production agency, procuring local permits and approvals, arranging local labor, arranging advance shipping options, providing food and beverage vendors, recommending best uses of available space and developing security plans. Primary oversight of the NCAA fan festival will be handled by the NCAA and its designated production agency, however, the venue's senior event coordinator will play an important role in shaping the event to meet the unique needs and opportunities of the facility.
  - b. **Local Production Manager.** The local organizing committee shall provide one person to serve as the primary point of contact for the NCAA and/or their designated fan festival production agency and to serve as a local production manager for the fan festival. This person's responsibilities may include, but are not limited to: procuring the appropriate space, regular conference calls with the NCAA and the fan festival production agency, providing local celebrities and entertainment options, coordinating host displays, coordinating transportation and/or signage guiding fans to the event, and serving as the primary conduit of fan festival information to and from the local organizing committee and host facility. Primary oversight of the fan festival will be handled by the NCAA and its designated production agency, however the local production manager will play an important role in shaping the event to meet the unique needs and opportunities of the host community.
  - c. **Staffing.** The facility or local organizing committee shall provide and pay for all services deemed necessary for the NCAA fan festival area by the NCAA or its designee including, but not limited to: security, janitorial services, ticket sellers, ticket takers, a first-aid room staffed by paramedics or other certified emergency medical personnel, maintenance and cleanup for all areas used by the NCAA or its patrons (e.g. restrooms, concession stands). All such personnel are to be under the sole direction and control of the facility or LOC and are not to be considered employees or agents of the NCAA excluding security personnel.
4. **Merchandising.** The NCAA, or its designee, shall have the exclusive right to market and sell products licensed by the NCAA and will administer all souvenir merchandising within the contracted space. The NCAA and its designee shall have no obligation to make any payments to the venue or its concessionaire or any third party regarding merchandising or other products.





5. **Advertising.**

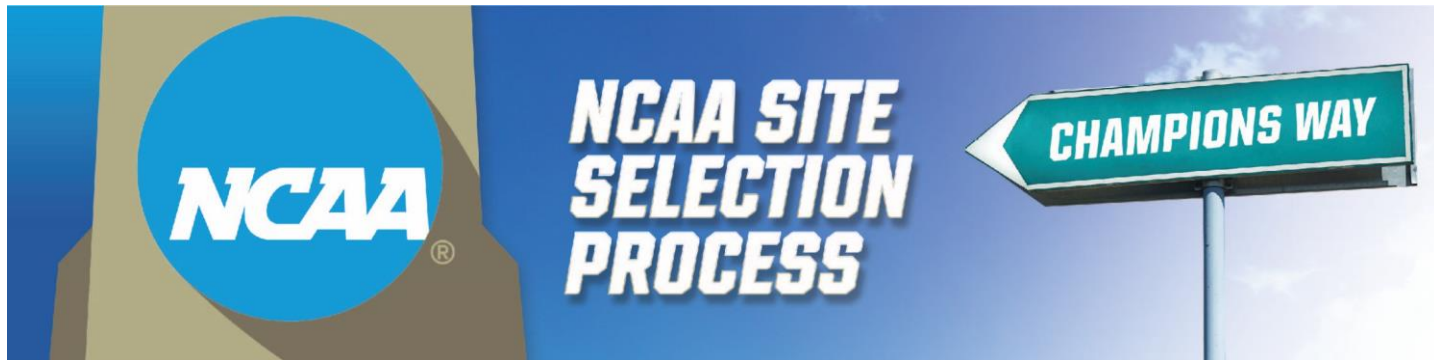
- a. No promotional, public relations, political, marketing, sponsorship, advertising or similar activity shall take place at the NCAA fan festival venue area during the time the venue is leased to the NCAA without the express written advance approval of the NCAA. Without limiting the generality of the LOC/venue obligations in paragraph 5b, immediately below, alcohol, tobacco and gambling related advertising shall be covered at the NCAA fan festival venue at the LOC's expense.
  - b. Unless specifically authorized by the NCAA, no advertising, banners, signs, inflatables, projections, kiosks, promotional areas, decals, window clings, lighting, marketing street teams, branded food and beverage equipment, branded food and beverage equipment logos, brand identification or other displays of any kind shall be hung, posted or displayed anywhere at or adjacent to the NCAA fan festival venue during the dates the venue is leased to the NCAA, other than advertising, banners, signs and television/radio/Internet/sponsor banners and other displays approved in advance by the NCAA or its designee. Any advertising, banners, signs or displays (other than those approved by NCAA in advance) shall be covered by the venue at its (or the LOC's) expense, as designated by the NCAA.
  - c. Except for use by the NCAA fan festival venue in the event of an emergency, the NCAA shall retain sole, exclusive and complete control over the video, sound and public-address systems and all other audio and/or visual information or communication systems in the NCAA fan festival venue.
  - d. Without limiting the generality of the NCAA's other rights stated herein, an NCAA sponsor (or other NCAA designee) shall be permitted to provide recycling bins to be used to collect recyclable materials during the NCAA fan festival (and, unless otherwise agreed with the NCAA, the venue shall be responsible for recycling such bins and their contents).
6. **Promotions and Community Awareness.** The LOC, at its expense, shall work in cooperation with the NCAA and/or its designees to market and promote the event in the local community through a comprehensive cross platform marketing, public relations, digital and media campaign. All LOC promotional efforts shall be subject to the NCAA's advance review and approval, which may be granted or withheld in its sole discretion.
7. **Parking.** The NCAA requires complimentary space for visitor, staff, contractor and delivery parking.



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- a. **Tractor-trailer and Box Truck Space.** Space for several tractor-trailers and box trucks to load-in, load-out and, if necessary, park will be provided at the facility at no cost to the NCAA. Since certain tractor-trailers and box trucks may be used as part of a permanent NCAA fan festival display inside of the NCAA fan festival, an adequately sized entry to the facility for these vehicles should also be provided.
  - b. **Staff and Contractors.** A minimum of 75 parking spaces located near the fan festival shall be provided for staff and contractor parking and will be provided throughout the load-in, event, and load-out at no cost to the NCAA.
  - c. **Visitors.** It is preferred that free parking also be provided for up to 5,000 visitors. However, if this is not possible, adequate and affordable paid parking must be provided.
8. **Street Closures and Permits (for outdoor venues).** As needed, the LOC shall work with the NCAA or its designees on street closures and permits of any kind. If any streets are deemed necessary to close, the LOC will work with local officials and law enforcement to secure the needed permits and staff required to complete and enact these closures. The LOC and venue shall pay all permitting costs.
  9. **Food and Beverage Vendors.** The NCAA or its designee shall control all food and beverage rights at ancillary events. Also, the NCAA may restrict the sale of certain food and beverage products within the ancillary events if they conflict with NCAA corporate champions or partners. For clarity, there shall be no food and beverage buyout required in the ancillary events, and the NCAA shall have the ability to (a) allow its quick-service restaurant or casual dining sponsor to serve food within the ancillary events with no buyout; (b) to bring in selected food trucks or vendors for event guests; and (c) bring into the ancillary events outside food and beverage for staff, crew and volunteer meals if desired. Additionally, the NCAA shall determine in its sole discretion whether alcohol will be sold or distributed at ancillary events. The venue, LOC and/or caterer shall be responsible for any permits unless otherwise directed by the NCAA.
  10. **Content Rights.** The NCAA and/or its designee shall have the exclusive rights to produce, capture, reproduce, display, broadcast and otherwise use and distribute all images, photographs, data, footage, information and other content on and of the venue from the NCAA fan festival and all other related events (Content) on all existing and future media outlets and platforms, including, but not limited to television, radio, Internet and mobile/wireless (and the NCAA and its designees shall not be required to pay any fees or other compensation to the venue, the LOC or any other parties with respect to the Content). The NCAA and its designee shall have the sole right and authority to designate usage of all radio and Internet broadcast, television and other media broadcast space and press locations and work areas. Except to the extent otherwise expressly agreed in writing by the NCAA, the venues and the LOC shall have no license or other rights in or



to any Content, and to the extent any Content rights vest in the venue or LOC (e.g., via operation of law), the venue and LOC agree to assign all such rights throughout the world to the NCAA in perpetuity.

11. **Public Performance License.** The venue shall secure and maintain in place at its cost all music public performance licenses, permits and/or ordinance exemptions necessary to cover all music performed or otherwise played at the venue.
  
12. **Weapons/Firearms.** The venue and LOC shall ensure that subject to applicable law, the NCAA shall be permitted to prohibit the possession of firearms, guns or weapons of any kind and remove anyone from the venue who fails to comply with such prohibition. NCAA and its designees will be permitted to post signage and other written communications, and make related verbal communications, at each entry or exit point of the venue for the purpose of informing patrons and other individuals that firearms are not permitted in the venue.

## YOUTH CLINIC

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If requested by the NCAA, the host site shall be responsible for providing space at no charge for and promoting local youth participation in a youth clinic for children ages 10 to 18, which shall be produced by the LOC. Minimal volunteer support staff also may be necessary.

The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.

YES       NO       NO with Exception

**Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.**

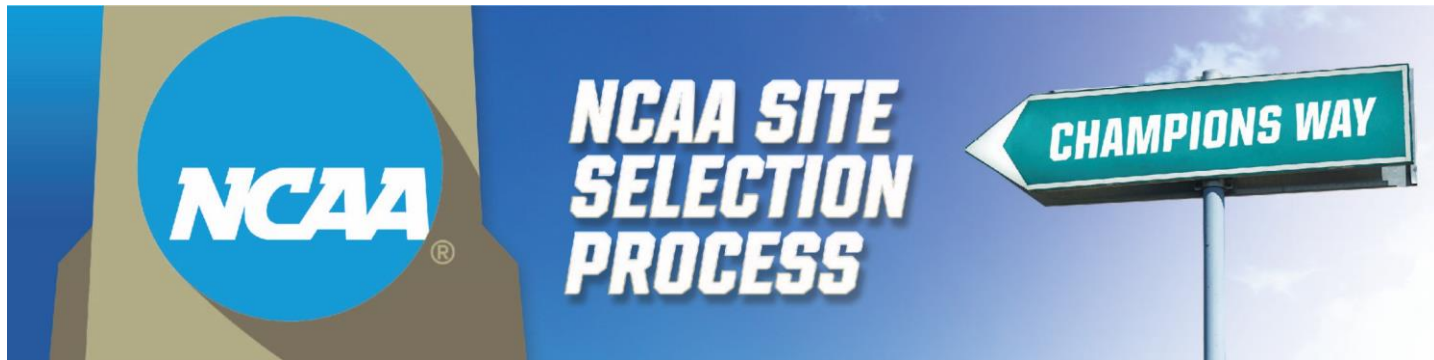


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## SECTION III - ATTENDANCE

YEAR	HOST OR SITE	TOTAL PAID ATTENDANCE	ALL-SESSION TICKET PRICES		
			P1	P2	P3
2012	St. Louis, Missouri	109,450	\$175.00	\$150.00	\$125.00
2013	Des Moines, Iowa	92,844	\$205.00	\$180.00	\$150.00
2014	Oklahoma City, Oklahoma	93,683	\$215.00	\$185.00	\$150.00
2015	St. Louis, Missouri	109,229	\$225.00	\$190.00	\$150.00
2016	New York City, New York	110,194	\$285.00	\$235.00	\$195.00
2017	St. Louis, Missouri	111,433	\$245.00	\$200.00	\$150.00
2018	Cleveland, Ohio	113,758	\$255.00	\$210.00	\$170.00
2019	Pittsburgh, Pennsylvania	107,798	\$285.00	\$235.00	\$195.00
2020	Minneapolis, Minnesota	CANCELLED	\$325	\$295	\$245
2021	St. Louis, Missouri	COVID	\$350	\$275	
2022	Detroit, Michigan	105,525	\$350	\$275	
2023	Tulsa, Oklahoma	95,295	\$380	\$300	



**SECTION IV: CHAMPIONSHIPS STRUCTURE**

The order in which the finals of the respective weight classes will be wrestled may be adjusted by the NCAA Wrestling Committee to accommodate television coverage and spectator interest. The same 10 classes also will be used in conference and regional qualifying meets. Match times will be seven minutes in duration.

DATE FORMULAS	
Finals:	Third full weekend in March (Thursday-Saturday) Future championship dates: March 18-20, 2027 March 16-18, 2028

The championships format includes 330 participants competing in 10 weight classes over three days of competition. The NCAA Division I Wrestling Championships shall be conducted in the following 10 weight classes:

- 125 pounds    165 pounds
- 133 pounds    174 pounds
- 141 pounds    184 pounds
- 149 pounds    197 pounds
- 157 pounds    Heavyweight (183-285 pounds)

Brackets are drafted after selections of all individuals for each weight class. Below is a sample bracket-125 Weight Class:



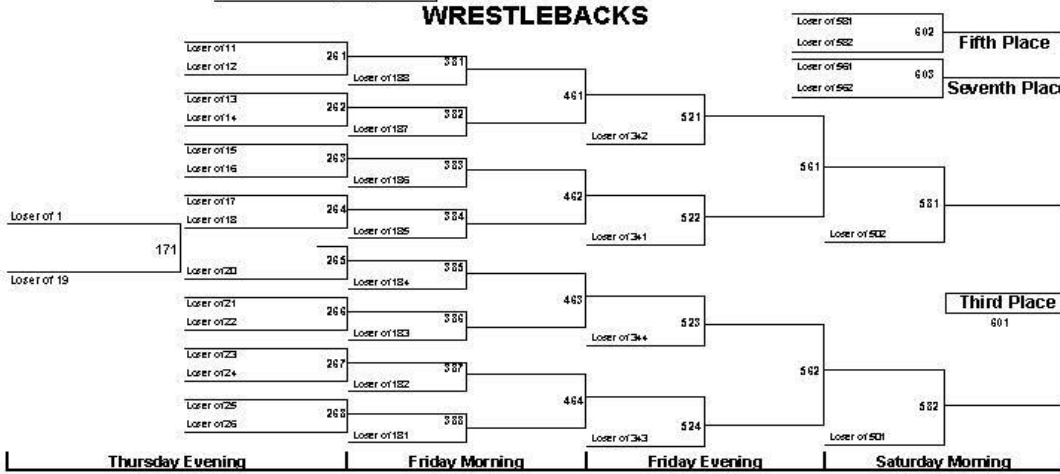
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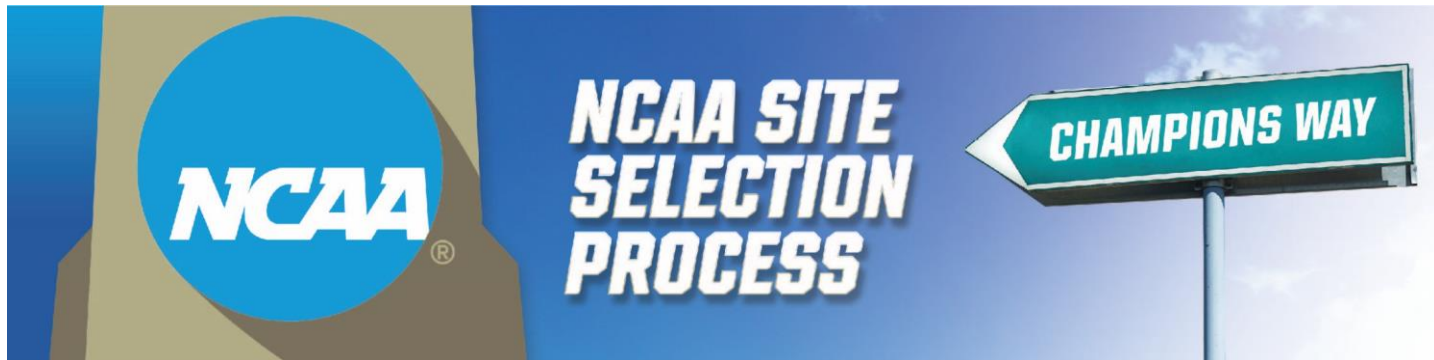


## 2019 NCAA Division I Wrestling Championships

## 125 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
(1) Sebastian Rieis (NOR) 25-1				
(2) Willy Girard (LOO) 23-11	11			
(3) Korbh Malik (CAMP) 14-11				
(17) Drew Math (MCH) 19-7	12			
(16) Eliak Oliver (IND) 28-16				
(9) Rayvon Foby (MSU) 31-4				
(24) Camel Ferrara (ENN) 24-8	13			
(25) Rico Mordova (UNCO) 16-9	14			
(6) Vital Anjai (COR) 26-2				
(5) Jack Mreker (UVA) 17-0	15			
(28) Zack Plake (MEZ) 11-10				
(21) Gabe Townsend (STAN) 19-10	16			
(12) Michael McGee (ODU) 29-4				
(13) Drew Hildebrandt (CMU) 19-8	17			
(20) Alex Mackall (SU) 25-10				
(23) Gage Curry (UMER) 23-11	18			
(4) Robbie Besser (ORST) 23-1				
(3) Spencer Lee (WVU) 18-3	19			
(20) Cristta Moody (OU) 13-9				
(19) Zeke Mobery (NEB) 13-10	20			
(14) Ryan Mills (ASU) 11-3				
(11) Travis Piotrowski (IL) 20-10	21			
(22) Jacob Schwam (UN) 14-10				
(27) Abizzo Alka (CHA) 22-9	22			
(8) Sean Russe II (MINN) 26-4				
(7) Pat Gloay (PRIN) 26-4	23			
(26) Malik Helseman (HST) 23-9				
(23) Cole Verrier (WYO) 22-13	24			
(10) Brent Fleetwood (NDSU) 24-4				
(19) Sean Fataz (NCST) 11-2	25			
(18) Derek Schneider (UR) 19-11				
(31) Bryce West (NIU) 15-14	26			
(2) Nikolai Plokhin I (HST) 30-0				





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## SECTION V: COACHES ASSOCIATION

The National Wrestling Coaches Association (NWCA) is very involved during the championship's week. The coaches association conducts numerous meetings, hosts a wrestling clinic for the fans, and is integrally involved in the planning and implementation of activities at the NCAA Fan Festival. The coaches association also presents numerous awards at its NWCA Awards Ceremony. All coaches association activities held in conjunction with the championships are conducted at the discretion of the NCAA and are subject to NCAA approval. Please note, however, that the coaches association does not sponsor its annual convention in conjunction with the championships.

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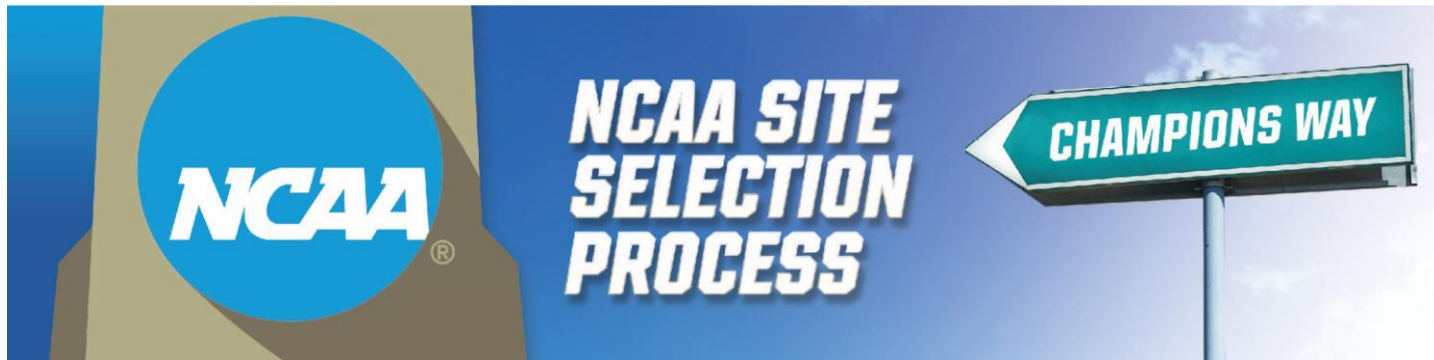
## SECTION VI: FACILITY REQUIREMENTS

A member institution or member conference of the NCAA must be designated as the host institution/conference for the Division I Wrestling Championships. The administration of the championships is under the authority of the NCAA Division I Wrestling Committee, subject to final authority of the NCAA Division I Championships/Sports Management Cabinet. All activities and events associated with the Division I Wrestling Championships are to be approved by the wrestling committee.

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## BROADCASTING AND INTERNET

1. If broadcast rights are obtained in the future, the NCAA will work with future hosts on the details of the requirements. For broadcast specific details please reference the General Section, Broadcast, Media and Internet. Please complete the power verification form and attach it with your bid (available in the bid portal).
2. **General Guidelines and NCAA Copyright.** The NCAA retains exclusive copyright to all audio (natural sound) and video footage (television, radio, Internet, photographs, etc.) to all NCAA championships. Local venues, local organizing committees and/or host schools/conferences must gain written permission from the NCAA broadcast staff to license NCAA championships footage after the completion of the event. This includes any use of an in-house video board system and all audio/video historical recordings of NCAA championships. The television or radio entity that originated the matches must give permission for use of announcer calls of NCAA championships broadcasts.
3. **Lighting.** The minimum lighting conditions for the event shall be 125 foot-candles of evenly distributed light on the playing surface. The perimeter of the playing surface should have enough spill light into the spectator areas. Additional lighting information



can be found here:  
[https://i.turner.ncaa.com/sites/default/files/images/2018/09/14/ncaa\\_lighting\\_summary\\_clean\\_version\\_12-14-17.pdf](https://i.turner.ncaa.com/sites/default/files/images/2018/09/14/ncaa_lighting_summary_clean_version_12-14-17.pdf)

**Effective September 1, 2002, all potential sites that submit a bid to host a future NCAA championship event must provide a professional lighting survey of their venue or arena.** Some NCAA championship sites are awarded numerous years out and, therefore, the venue must provide a follow-up professional lighting survey to the NCAA at least four months prior to the event. **Professional sports arenas that host NHL, NBA and NFL contests are exempt from this NCAA broadcasting mandate.**

## **COMMERCIAL IDENTIFICATION, SIGNAGE AND OFFICIAL MARKS**

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1. **NCAA Corporate Champions and Corporate Partners Marketing Program.** The NCAA's Corporate Champions and Corporate Partners Program (i.e., corporate sponsors of the NCAA), managed by the NCAA along with Turner and CBS Sports, authorizes the exclusive rights to license NCAA trademarks, tickets and taglines in commercial promotions with respect to the NCAA championships.

The host shall not solicit or permit involvement by any corporations or entities whose products may be in competition with any of the NCAA Corporate Champions or Corporate Partners. All proposed commercial involvement must receive prior approval of the NCAA.

NCAA Corporate Champions and Corporate Partners (CCPs) are dedicated to emphasizing the role of athletics in higher education, support all 90 NCAA Championships and are granted a wide variety of benefits, including certain category exclusivity around use of NCAA logos, trademarks, designations and championship tickets.

For more information and a current list of corporate champions and partners, please click on the following link: [NCAA Corporate Champions & Partners](#)

**Local LOC Contributor Program.** Currently, local non-CCP corporate entities are not permitted to utilize the NCAA's registered marks, logos, tickets, name or references to the championship in a promotional/commercial manner. If a host institution/conference has an interest in using value-in-kind contributors, the contributor plan must be approved in advance by the NCAA Corporate Relationships staff. The LOC is permitted to involve a local contributor in the championship only as a sponsor of LOC activities or as a ticket package purchaser (pending NCAA approval of said local entities and approval of the arrangement).





Local contributors may only be referred to as “local contributors of the LOC.” Local contributors may not use the word “official”, “official sponsor of”, or “corporate champion/partner” in any manner. Local contributors will not receive any in-venue or on-site recognition/branding/exposure, with the exception of small signage in private hospitality locations; in the souvenir (print or digital) game program, and or additional digital advertisement space. In being recognized, these local contributors must be referenced as supporters of the local organizing committee, and not of the NCAA. Any recognition, branding and/or exposure creative must be submitted to the NCAA Corporate Relationships staff for review and approval.

Local contributors may be provided an opportunity to purchase an advertisement in the souvenir game program, provided the corporation is not a competitor of any NCAA Corporate Champion. All advertisements must be submitted to the NCAA Corporate Relationships staff for advance approval. As noted above, local contributors who purchase an NCAA-approved ticket package may not receive recognition of any kind without the advanced approval of the NCAA staff.

2. No advertisements shall be displayed on the press tables, mat-side tables or head table prior to or during the conduct of the championships.
3. The entire venue within the seating area shall have all signage covered at the facility’s expense. All concourse signage shall ideally be covered, but at a minimum, all signs must not be backlit.
4. Any professional sports or commercial insignia in the suites that can be seen from the general seating area must be covered or removed at venue or host expense. Any sponsor or commercial marks on cup holders must be covered or removed at venue or host expense. Professional sports logos or marks on cup holders or anywhere on the seats can remain.
5. If the official name of the competition venue includes a commercial reference, the NCAA shall have sole discretion regarding the display of the venue name inside the seating area. Should the NCAA direct any or all commercial-naming references to be removed or covered, this shall be done at venue or host expense.
6. No on-site signage, including but not limited to:
  - a. Banners/stadium signage.
  - b. Official uniforms.
  - c. Chairs.



- d. News conferences.
  - e. Interview room.
  - f. Hospitality rooms.
  - g. Other venue/concourse displays.
  - h. Scoreboard/video board.
7. No conflict between local contributors and NCAA corporate champions/partners.
  8. No rights to license championships name or logo.
  9. No advertisements shall be displayed on the mats prior to or during the conduct of the championships.
  10. The NCAA shall provide the facility with the appropriate stickers for the approved mat markings for the semifinals. A special mat designed solely for the finals shall also be provided by the NCAA.
  11. No announcements, except those approved in advance by the NCAA, or for public emergencies, shall be allowed over the public-address system.
  12. The NCAA will design the official Division I Wrestling Championships logo for the event. All entities involved in the championships shall use this logo and no other.
  13. All activities using the NCAA's name or registered marks (e.g., NCAA, National Collegiate Championships) must have the prior approval of the NCAA.
  14. The facility agrees that no advertisements denoting, publicizing or promoting the sale of alcoholic beverages, cigarettes and tobacco products, professional sports organizations, or organizations or individuals promoting gambling shall be hung, installed or displayed anywhere within the facility during the term of the rental period. Any such advertisements in the facility existing at the time an agreement is reached between the NCAA and institution/conference/sponsoring agency shall be covered during the rental period.
  15. Upon request by the NCAA, the competition venue and/or surrounding areas/facilities that are to be used shall make reasonable space(s) available inside or outside the competition venue for NCAA or NCAA designee promotional activities comprised of displays and booths authorized by



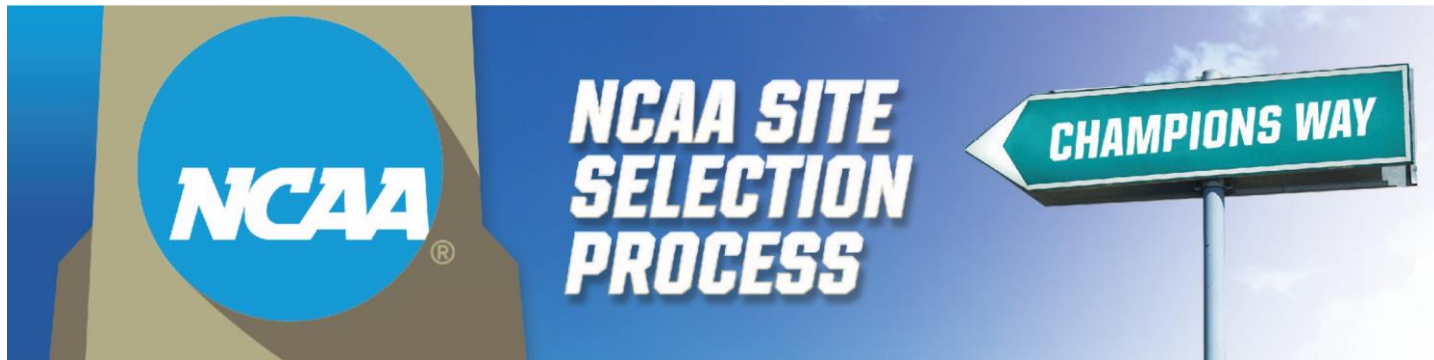
the NCAA. The NCAA, its corporate champions and partners and others with permission from the NCAA shall be entitled to distribute, within the designated area(s), approved promotional items, including but not limited to flyers, giveaways and product samples, regardless of exclusive sponsor contracts of the host or competition venue. The NCAA will provide the competition venue and surrounding areas/facilities that are to be used notice of product samples intended to be available.

16. The facility shall not permit any advertising, commercial identification, banners, signs, decals or displays of any kind, including NCAA corporate champion or partners, to be hung, posted or displayed anywhere within the facility proper (i.e., any place that can be seen from spectator seating areas), including the scoreboard, mats or floor, during the term of this contract, other than NCAA banners and television and radio banners as approved in advance by the NCAA. Any permanently-affixed (or previously leased) advertising, commercial identification, banners, signs, decals or displays in the facility shall be covered by the facility at its expense, as designated by the NCAA. This includes, but is not limited to the following:
  - a. Lighted advertising displays or dioramas.
  - b. Advertising displays for lotteries, casinos or organizations promoting open sports gambling.
  - c. Banners, signs, displays or advertising mentioning or promoting any professional sports organizations.
  - d. Advertising displays for liquor, tobacco, beer (including nonalcoholic beer) or wine products.
17. Any backlit signs in the concourse of the arena must be turned off during all practices and competition.
18. The facility shall not permit any temporary banners, signs, displays or advertising to be posted, hung or displayed in the arena during any session of the championships.
19. No newspaper, handbills, fliers, memorabilia or promotional announcements of any nature may be distributed or dispensed in the arena, nor may any messages be displayed on an electronic message board or scoreboard at any time without the prior approval of the NCAA.

## **GENERAL FACILITY SPECIFICATIONS**

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*IN THE EVENT OF ANY CONFLICT OR INCONSISTENCY BETWEEN THE SPECIFICATIONS THAT FOLLOW AND ANY SUCH SPECIFICATIONS IN THE HOST CITY BID SPECIFICATIONS*



*DOCUMENT, THE FORMER SHALL PREVAIL AND GOVERN THE MATTER.*

1. The Americans with Disabilities Act, which went into effect January 26, 1992, requires that public establishments offer equal access and services to people who are physically and mentally disabled. The facility must agree that it will be in compliance with all applicable city, state or Federal regulations concerning access and seating for people with disabilities.
2. The host agrees that the facility and any practice facilities must be available for the exclusive use of the NCAA from 9 a.m. the Monday preceding the competition through 3 a.m. after the championships finals for the purpose of preparing for, practicing for and conducting the competition.
3. During this period, the facility will be clean and accessible, and playing conditions must be safe and of championships caliber. The host institution/conference/sponsoring agency must agree that throughout the championships, the facility will be lighted and heated in the standard manner, and that the scoreboards and public-address system will be in good working order.
4. The NCAA specifically disclaims any responsibility to investigate the safety or code compliance of the facility and parking lots or the component products, equipment, materials, designs and constructions.
5. The arena floor and mat areas shall be arranged in accordance with the NCAA Wrestling Rules as far in advance as possible, but in no event later than the Monday prior to competition. The arena floor space should be large enough (minimum of 200' x 100' is suggested), excluding any media or press seating and the head table, to accommodate eight full-size wrestling mats, 43' x 43', mat-side tables, video equipment and chairs for evaluators and medical personnel.
6. The facility must be modern, clean and accessible and preference will be given to facilities with a seating capacity of at least 18,000 seats in a wrestling configuration.
7. The facility must have a comprehensive security and evacuation plan in case of emergencies.
8. The city shall have an ordinance prohibiting ticket scalping inside the arena and arena property.
9. All seats in the arena's normal wrestling configuration shall be under the control of the NCAA for its exclusive use during the championships.
10. The NCAA shall be provided exclusive complimentary use of at least two large viewing suites.
11. At the discretion of the NCAA, practice sessions may be open to the public free of charge.



Programs, merchandise and concessions may be sold.

12. The facility must furnish the following locker room accommodations:
  - a. At least two clean and equipped non-assigned locker rooms for use by student-athletes.
  - b. One locker room for the officials to accommodate 21 individuals.
13. The facility must provide the following additional space, at its expense, with all areas subject to the approval of the NCAA:
  - a. A primary athletic training room and an auxiliary athletic training room.
  - b. Press seating in the arena for 200, with as many seats on the arena floor as possible. All media seating must be equipped with power and ethernet access at each seat. In addition, elevated media seating or broadcast booths must be able to accommodate 8-12 PTS/ethernet lines for broadcasting radio stations.
  - c. Elevated head table for minimum of 100 on the arena floor. Telephone communications should be available at the head table to other parts of the arena (all mat-side tables), , and video review room .
  - d. Media/photographer work room for a minimum of 200 with appropriate power, lighting, heat, air conditioning and toilet facilities. In addition, monitors shall be available to carry the television broadcast and the on-deck matches. The NCAA corporate champion/partner for beverages (e.g., Coca-Cola) should always be stocked with such beverages in the media room, coaches' hospitality area, volunteer hospitality area, etc. In addition, snacks should always be available for the media. Media workspace shall have wireless internet access as well as ethernet access for 100.
  - e. Photographer space surrounding each mat depending on available mat-side photographer space. It is recommended that at least 12 feet of space be afforded to photographers from the restraining end line to the first row of seats in the 8-mat alignment and 10 feet of space for photographers on the sidelines as mats are removed to change the alignment.
  - f. Interview area for a minimum of 50 with dais, podium, audio equipment (with on-site audio technician for all scheduled press conferences) and mult box. In addition, television platforms should be available in the rear of the room and television in the room to monitor the broadcast coverage during competition.



## NCAA SITE SELECTION PROCESS



- g. One area of office space, with power, seating and ethernet access for 10 for the use by the NCAA/LOC media coordination staff. The area should also contain two high-speed copiers capabilities of reproducing bout sheets and other material on bond paper with a minimum per copy speed of 75 per minute. The facility/host institution/LOC shall be responsible for the installation, service costs and paper for these machines during the championships. Each machine also shall include a collator and automatic stapler. The facility/host institution/LOC also shall arrange for on-site equipment operators and technicians to be available the entire day of Wednesday, Thursday, Friday, and Saturday during all practices and competition.
- i. The NCAA requires an in-house communication system (cellular telephones or hand radios) between all necessary parties (e.g., NCAA staff, LOC, facility staff, etc.). In addition, the arena must be able to easily accommodate wireless connections for media, working staff, and fans at any given time during the championship's week.
- j. One large room for drug testing with a waiting area, toilet facilities (multiple stalls), electrical outlets, television, and a minimum of 500-square feet of space.
- k. Separate on-site meal areas each day for the media (200), coaches and administrators (300), volunteers (200), and team space to accommodate up to 60 – 65 teams. The student-athlete lounge shall be equipped with a minimum of four microwaves, and four toasters for food preparation. It would be ideal to also provide couches, soft furniture, tables and chairs in the student-athlete lounge. The student-athlete lounge should be separated from the media and volunteer areas.
- l. A warm-up space should be located near the competition area and large enough to accommodate three full-size wrestling mats.
- m. A secure and private area large enough to accommodate the weighing-in of 330 wrestlers with pipe and drape to stanchion off the area for a minimum of five separate lines, and ideally 10 lines. This may be done in the competition area, however a private back of house location should be identified.
- n. An award stand to accommodate the top eight finishers.
- o. For the final session, a raised platform (maximum height of four feet, preferred height is two feet) measuring a minimum of 56' x 56' shall be provided if requested by the NCAA Wrestling Committee. The staging used for this platform should have a black surface covered with black carpet.
- p. A minimum of four treadmills and eight stationary bicycles at the competition venue.



# NCAA SITE SELECTION PROCESS



- q. A separate workout area with four wrestling mats and a minimum of four treadmills and four stationary bicycles shall be provided in ballroom space at the team hotel(s) and/or at an adjoining convention center attached to the competition venue.
  - r. A committee lounge area where food can also be served. A television with the capability of showing the broadcast and house feeds should be provided.
  - s. A secured room(s) for NCAA in-venue and/or social media use for headshots, interviews and editing. The room(s) shall have necessary power (200-amp panel with six dedicated outlets) and space to erect any necessary lighting/production equipment.
  - t. A room to conduct video review, the room should be able to accommodate up to 8 video review work stations, and functional space for up to 10 people.
  - u. A separate secured room for the mat side video equipment storage.
  - v. Black carpeting to cover the entire floor surface and red and green carpet leading to the respective coaches' corner for the final session.
  - w. An area on the event level for a media mix zone for one-on-one and/or small group interviews featuring a 10x20 NCAA backdrop, highchairs/stools, water and TV monitor with access to the broadcast coverage.
14. The NCAA shall control all meeting rooms, private clubs and restaurant space whose patrons have access into the arena without passing a ticket- or credential-checking station during the term of this lease, and all such space shall be provided at no cost to the NCAA. The venue or its official concessionaire will provide food and beverage (and related services) to the NCAA and its designated agents at costs not greater than the most favorable pricing that the venue (or its official concessionaire) offers or makes available to other clients that have used, or will use, the venue.
15. The facility shall provide, at its expense, tables, chairs, skirting, bunting, pipe-and-drape, and platforms for all areas described herein as required by the NCAA.
16. The facility shall provide a minimum of 50 complimentary parking spaces in prime locations to be used at the sole discretion of the NCAA. In addition, parking for television production vehicles -- a minimum of 250 linear feet for parking, immediately adjacent and accessible to arena, for 2-3 60-foot trucks. Complimentary parking spaces also must be provided for all participating teams (ideally a minimum of two parking spaces per team – 170 spaces).



17. The facility shall be responsible for and pay the costs of the coordination and installation of interior and exterior decorations approved by the NCAA.
18. The NCAA owns the exclusive rights to broadcast the event on television, radio and any other medium, to record the event and broadcasts thereof and to photograph the event by means of still, videotape or other motion-picture cameras. The NCAA shall have the sole right and authority to designate usage of all broadcast, telecast and press locations, tables, and work areas.
19. The facility agrees that the NCAA will have the complimentary use of two large suites overlooking the arena floor and as close as possible to the center of the arena to be accessed solely by representatives of the NCAA, providing for private use by the NCAA as needed for business meetings prior to and during the competition. This is provided if there are viewing suites inside the arena.
20. The facility agrees that the NCAA will be paid the predetermined ticket admission rate for each suite admission, not to exceed the cost of tickets in the general seating area. The host agrees championships receipts shall include the predetermined ticket admission rate for each suite admission and that all users of the suites shall purchase tickets to access suites for attendance of all sessions of the championships. The host agrees to provide the NCAA with suite fees and upcharges information.





# NCAA SITE SELECTION PROCESS



## **IN-VENUE PRODUCTION**

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The competition venue, at its expense, shall provide video boards, LED boards, video camera equipment, green screens, lighting equipment (gobos, spotlights, lighting kits, etc.), audio equipment (to include wireless microphones, boom mics, IFB's, etc.), clear com/radio communications, etc. for NCAA use. The NCAA shall provide and control all content displayed on the boards. The competition venue, at its expense, shall provide a full in-venue production / control room staff for all NCAA load-in and event days (e.g., game days, open practice days, ancillary event days). In addition, the host shall provide access to and use of control room equipment & staff prior to the Division I Wrestling Championship for any pre-production needs. Any new technologies or additional staffing resources that the competition venue possesses that are not listed in the production requirements should also be incorporated into the in-venue production. Minimum equipment requirements include: character generator, HD video playback server-capable of storing at least six (6) GB of content, video switcher-capable of handling at least six (6) sources, video replay machine- capable of four (4) in and two (2) out, four (4) cameras, a multi view monitor and an audio playback device. Minimum personnel requirements include: director, technical director, video playback operator, LED/ribbons operator, character generator operator, replay operator, audio operator, control room EIC, four (4) cameramen, two (2) utilities and a DJ/music playback operator.

## **MERCHANDISE CONCESSIONS**

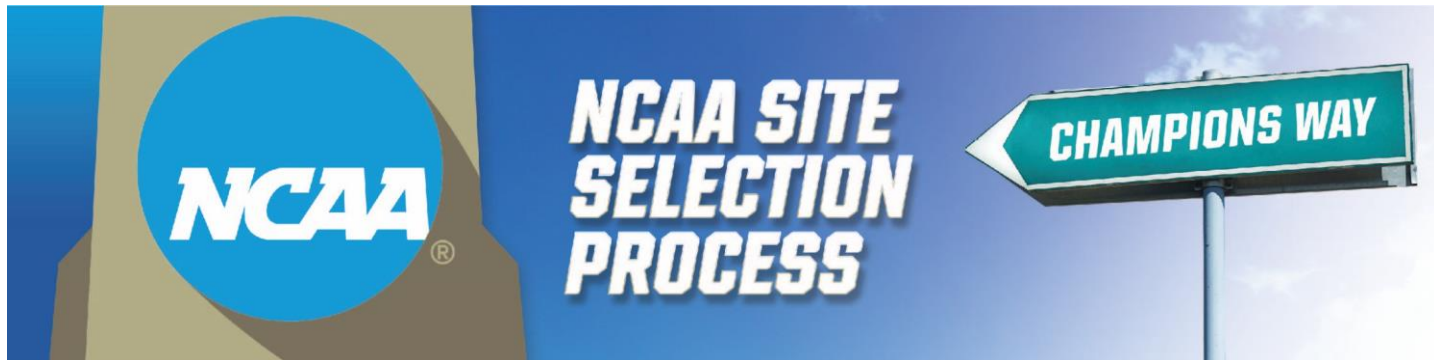
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The NCAA retains the exclusive rights to sell souvenir products at all rounds and sites of the 90 National Collegiate Championships; host institutions/conferences and sponsoring agencies for all NCAA championships are required to sell items provided by the official NCAA event souvenir merchandiser.

## **ADDITIONAL REQUIREMENTS TO BE SUBMITTED WITH ANY BID PACKET**

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1. The prospective host shall submit a diagram of the facility that indicates seating (including the number of private suites, if available), locker rooms, media and photographer work areas, weigh-in area, medical/skin check area, hospitality areas for coaches, student-athletes, media and volunteers, location of the head table, etc.
2. The prospective host shall provide with their completed bid information regarding hotel accommodations, restaurant facilities and accessibility. Please submit completed agreements for the proposed hotels.
  - a. The prospective host shall provide a description of the arena markings, including logos. Please also list the floor dimensions of the arena in a wrestling configuration.
  - b. Please submit completed Attachments A and B (site/facility questionnaire and facility



- specifications agreement).
- c. A description of the arena sound system.
  - d. The prospective host shall provide an outline of the local organizing committee structure (organizational chart).
  - e. An online key contact form must be submitted with the bid materials.
  - f. A marketing/promotions plan and supporting events plan must be submitted with the bid materials, along with the marketing contact.
  - g. A professional lighting survey of the venue taken within the last year must be provided with the bid materials. Professional sports venues that host NHL, NBA and NFL contests are exempt from this NCAA broadcasting mandate.
3. All agreements, whether with the institution, conference, a LOC or the venue should include mutual indemnification language.
  4. Certificates of insurance must be submitted to NCAA 30 days prior to competition.
  5. Waivers for state institutions can be offered but will not be offered in cases where the host institution is not responsible for championship operation.
  6. Coverage limits may be satisfied through a combination of primary and umbrella/excess policies. Umbrella/excess policies shall follow form of the underlying coverage. Subject to the NCAA's prior written approval, contractors may be permitted to maintain limits which are less than the limits required herein.
  7. Should host, LOC, or venue engage a consultant or subcontractor, all of the coverage requirements set forth above will apply to each consultant or subcontractor, including, but not limited to, the requirement that each consultant or subcontractor name NCAA as an additional insured with regards to commercial general liability coverage on a primary and non-contributory basis, unless written exception is granted by NCAA.
  8. All insurance policies must be issued by an admitted insurance carrier with an A.M. Best rating of A-VII or better. All liability insurance policies must provide cross liability coverage (separation of insureds or severability of interest provisions). Further, coverage for the NCAA shall apply on a primary basis irrespective of any other insurance maintained by the NCAA, whether collectible or not. No policy shall contain a self-insured retention without prior written approval of the NCAA. No



# NCAA SITE SELECTION PROCESS

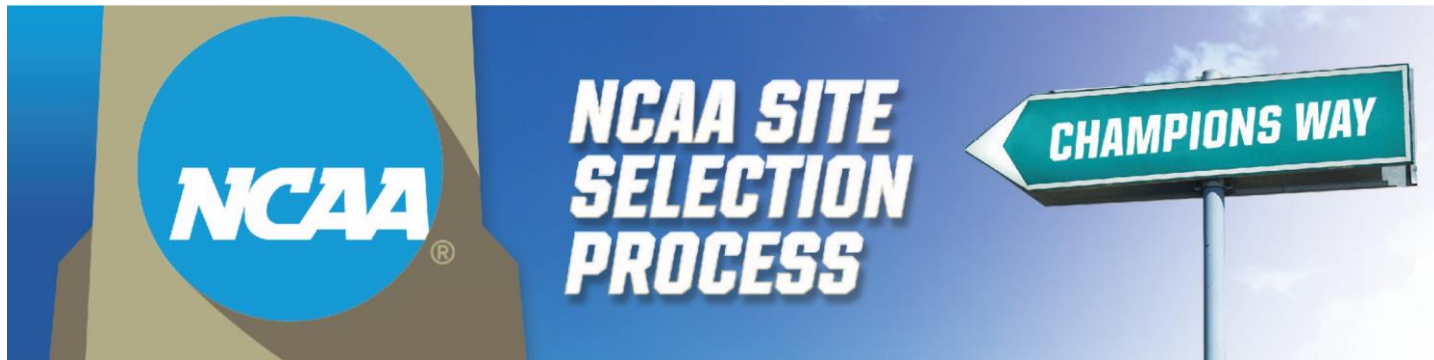


policy shall contain a deductible in excess of \$25,000, and any/all deductibles shall be the sole responsibility of the host institution/conference, LOC or venue and shall not apply to the NCAA. All policies shall be endorsed to provide a waiver of subrogation in favor of the NCAA. Prior to execution of the agreement, host institution/conference, LOC or venue shall furnish NCAA with certificates of insurance evidencing compliance with all insurance provisions noted above. The insurance requirements set forth will in no way modify, reduce, or limit the indemnification herein made by host institution/conference, LOC or venue. Any actions, errors or omissions that may invalidate coverage for host institution/conference, LOC or venue shall not invalidate or prohibit coverage available to the NCAA. Receipt by the NCAA of a certificate of insurance, endorsement or policy of insurance which is more restrictive than the contracted for insurance shall not be construed as a waiver or modification of the insurance requirements above or an implied agreement to modify same, nor is any verbal agreement to modify same permissible or binding.

**The prospective host that is bidding on this championship agrees to all terms and conditions as outlined above in this Championship Bid Specifications Agreement. We agree to comply with all the requirements listed in this document and to administer the designated championship in accordance with the policies of the NCAA and the applicable NCAA sports committee. Prospective hosts that agree with all the requirements listed in this document for the designated championship shall signify agreement by selecting “Yes” below.**

YES       NO       NO with Exception

**Prospective hosts who do not agree with all requirements in this document shall select either “No” or “No with Exception” and declare any issues and/or exceptions regarding the aforementioned terms. Please note: any proposed revisions to the language in this document must be specified in the bidding portal to be considered.**



## **SECTION VII: LODGING SPECIFICATIONS**

The NCAA has partnered with On Location to manage the NCAA Championship Housing Program and all championship housing needs. On Location serves as the housing partner for hundreds of events annually and, through strong relationships with various hotel brands, is able to deliver the appropriate mix of amenities, location and price for hundreds of thousands of room nights each year. Utilizing their expertise, On Location will be responsible for managing the selection and contracting process for all championship housing accommodations.

Housing will be required for all participating teams, NCAA staff, committee members, media, game officials, and other special guests as designated by the NCAA. Separate hotels are needed for the NCAA, media, officials and participating teams unless specified otherwise by the NCAA. It may be permissible for the media or game officials to be assigned to the same property as the NCAA headquarters hotel. (Game officials and teams may not stay in the same hotel.) Efforts will be made to provide some deference to the official corporate champion/partner in the hotel category (should one exist at the time of contracting) of the NCAA. While hotels are the primary housing offerings that will be contracted, alternative options may be considered in certain situations.

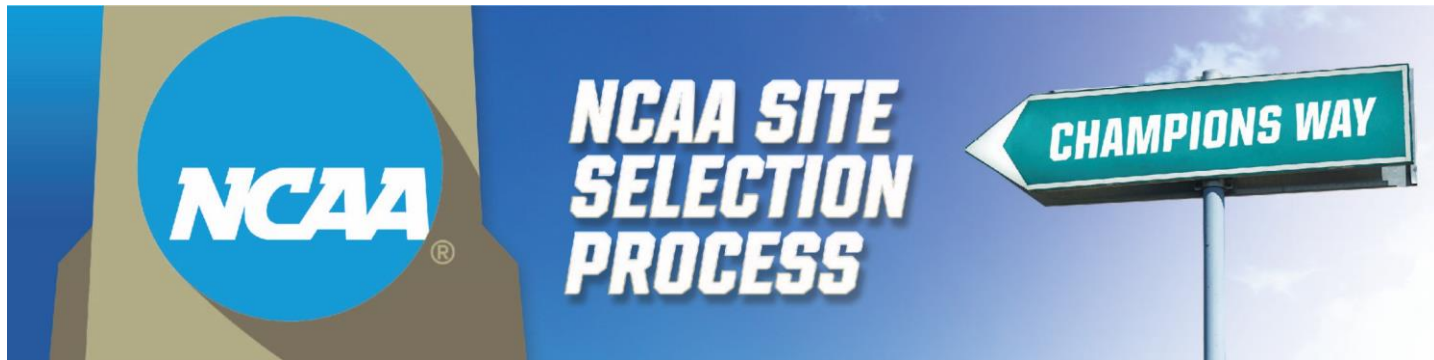
Bids will be awarded contingent upon the successful negotiation of housing needs at reasonable rates. Failure to secure such reasonable rates and properties may result in rescinding of the bid award.

The host institution/conference or sponsoring agency must guarantee sufficient housing is available to meet the room block needs identified in the sport specific bid specification. Rooms should not be secured or contracted nor should rates be discussed with specific properties, unless requested to do so by the NCAA.

Bid responses may highlight any recommended properties On Location should consider when contracting. Properties considered by On Location and the NCAA must meet the required service levels, room type needs, amenities, and proximity to venues required by the specific championship. Bid responses should disclose any special relationships, agreements and/or financial arrangements you may have in place with the recommended properties. On Location will take into consideration all recommendations when selecting hotels; however, guarantees cannot be made that contracts will be secured with these properties.

### **The Contracting Process**

During the bid evaluation process, the host institution/conference or sponsoring agency may be contacted by On Location to obtain additional information on their housing recommendations. Once the bid is awarded, On Location will manage a request for proposal (RFP) process to evaluate, secure and contract all hotels for the necessary room blocks and sports specific housing needs. Housing recommendations provided in the bid specifications will be taken into consideration; however, there is no



guarantee that these properties will be contracted. Prior to being finalized, housing recommendations will be presented to the NCAA to obtain feedback/input. All hotel contracts will be drafted using a standard contract template and signed by the NCAA. Information related to the room blocks and housing will be communicated on a timely basis to the host institution/conference or sponsoring agency and the participating teams.

All hotels contracted must have experience with and understand the needs of large groups. Additional room blocks may be requested for fan travel and alliance partners (NWCA, USA Wrestling, NWHOF).

Each team will be responsible for making their housing reservations and providing final rooming lists. In making housing arrangements, NCAA rules state once the teams/qualifiers have been determined and assigned to their hotel, the reservations should be reconfirmed in the names of the institutions; and thereafter, the institutions shall be responsible for the reservations. Participating institutions are ultimately responsible for the rooms reserved by the NCAA / On Location.

Day/Date	Sun	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Teams (1 – 2 Hotels)	0	0	500	500	500	500	500	c/o
Headquarter	10	30	170	170	170	170	170	c/o
Officials (HQ)	0	0	0	25	25	25	25	c/o
Media	0	0	75	75	75	75	75	c/o
PRIMESPORT (HQ)	0	0	0	30	30	30	30	c/o
<b>Total</b>	10	30	745	800	800	800	800	c/o



## **SECTION VIII: MEETING/BANQUET SPACE & HOSPITALITY NEEDS**

Additional space is also needed in the arena and at the headquarters hotel during the week of the event. There are some functions as well at the headquarters and team hotels. Information kiosks should also be staffed in various hotels by the local organizing committee to provide information to the participants and spectators in attendance. All the hotels used in an official capacity shall block meeting space in their property from Tuesday – Saturday. As such, all this meeting space shall be provided to the NCAA on a complimentary basis.

**Coaches.** A hospitality room at the competition venue must be setup for the coaches of the participating teams. Coaches’ hospitality shall be provided. Tight security for admittance to and from this area is required. For meals, credentials either should be punched, or another system developed (e.g., meal cards created) to prevent people from eating more than one meal.

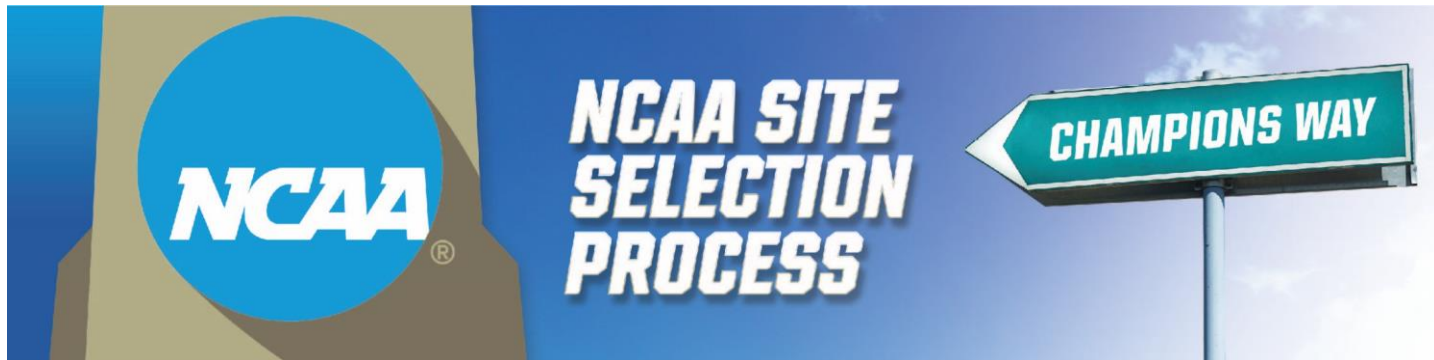
**Volunteers.** Due to the large number of “volunteers,” food should be provided for the hospitality room along with soda (Coca-Cola products only), water and snacks. For meals, credentials or a meal card should be punched to prevent people from eating more than one meal.

**Media.** Media hospitality is important, particularly for the Division I Wrestling Championships. Due to the large number in attendance, a separate area away from the coaches’ hospitality and the general public should be designated. Tight security for admittance to and from these areas is required. For meals, credentials or a meal card should be punched to prevent people from eating more than one meal. Snacks, water, coffee and Coca-Cola products should be available at all times for the media.

**Committee and Staff.** A meeting room in the facility shall be provided for the wrestling committee and national office staff. Snacks, Coca-Cola products and meals should be available for the committee and NCAA staff.

**Referees.** Meals and refreshments should be provided for the referees in or near their respective meeting/locker rooms.

**Student-athlete.** Space should be provided with several microwave ovens, toasters, and tables/chairs for the student-athletes to gather. Seating for 100 would be ideal. The student-athlete hospitality lounge should be fully stocked to accommodate the 330 wrestlers each morning following weigh-ins with fresh fruit, bagels and spreads, yogurt, granola, cereal, and multigrain bars.



**NCAA Experience Hospitality.** The NCAA reserves the exclusive right to create and sell “NCAA Experience” hospitality packages (which may include tickets) for the championships and any ancillary events. The competition venue shall hold all space for possible hospitality use at no cost and subject to no food and beverage minimums. This space, preferably, shall be within the ticketed area. If no appropriate space exists within the ticketed area, the host shall offer alternate off-site options for hospitality in close proximity to the competition venue. The distribution of alcohol may be permitted only if logistics of security are reviewed and approved in advance by NCAA staff. Any hospitality packages contemplated by the LOC/host must be approved in advance by the NCAA.

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## SECTION IX: NCAA/HOST RESPONSIBILITY

### NCAA Provides:

1. Transportation and per diem reimbursement for the participating teams.
2. Transportation, lodging (room and tax), per diem and game fee for all officials.
3. Lodging (room and tax) and stipend for announcers, and head table staff.
4. Transportation, lodging (room and tax) and per diem for the NCAA Wrestling Committee.
5. Awards for the participating teams and individuals.
6. Promotional assistance, including NCAA signage.



7. Eight mats to be used for the competition (tentative).
8. Nine mat side score clocks (tentative).
9. 14 digital scales for weigh-ins and unofficial weight checks during the practice sessions (tentative).
10. Media coordinator.
11. Official souvenir program and bracket sheets.
12. Credentials.
13. Commemorative tickets.
14. Funding for volunteer apparel.
15. Funding for promotional efforts.
16. Head table personnel (e.g., public address announcers, official scorer, head table coordinator, floor operations, etc.)

**Host Institution/Conference and/or Sponsoring Agency Provides:**

1. Facilities.
2. Key personnel – all table workers (must have a strong wrestling background and knowledge) and all other volunteers.
3. Local media coordinator.
4. First aid/medical services/AED on-site/ambulance on-site.
5. Championships hospitality.
6. Food/beverage concessions (including a souvenir cup at no cost to the NCAA in conjunction with the championships and event-specific menu boards for concession stands shall also be produced at no cost to the NCAA. All beverage cups used during the championships by the arena food concessionaire shall be purchased through an NCAA licensee if one is available in this category. The NCAA shall provide the number of cups requested from this inventory at no charge).





7. Public address system.
8. Support personnel – ushers, ticket takers, media runners, etc.
9. Security.
10. Media room (fully equipped, including copy machines).
11. Media seating/work area with constant refreshments.
12. All computers, printers, fax machines, video equipment, photocopy machines, telephone lines, DSL lines, etc. necessary to administer the championships, and as may be required by the NCAA.
13. Appropriate directional signage within and outside the venue.
14. Two large suites in the arena, if applicable, shall be provided to the NCAA on a complimentary basis.
15. Other items as later requested by the NCAA.

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# NCAA SITE SELECTION PROCESS



## SECTION X: SCHEDULE OF EVENTS

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### MONDAY – \*

- Load-in and set-up.
- Park and power of broadcast truck.
- Delivery and set-up of mats.

### TUESDAY –\*

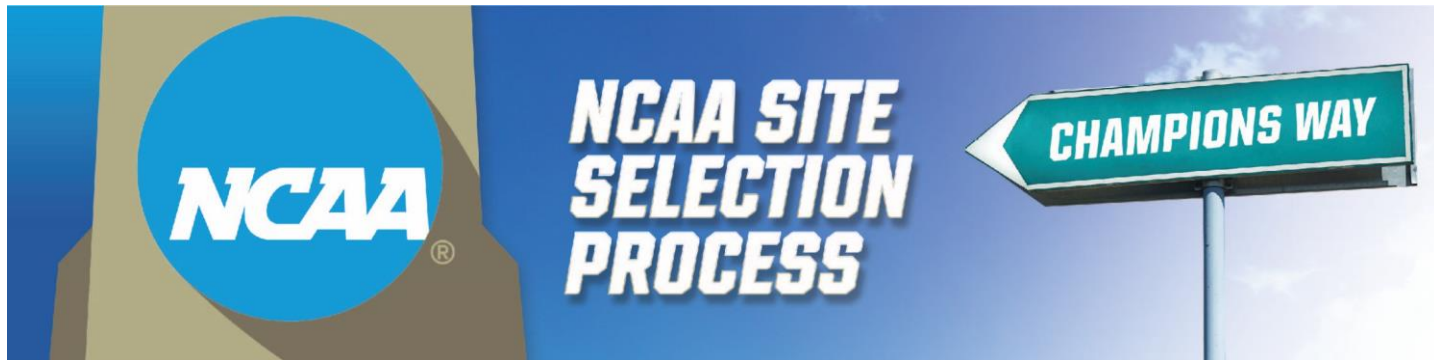
- Team registration
- Team practices
- NCAA/LOC/Facility meeting

### WEDNESDAY – \*

- Team registration
- Team practices
- Media credential pick-up
- Mandatory administrators/coaches meeting
- Press conferences
- Sports Information Directors meeting
- Medical Checks
- ESPN/In-Venue Team Meeting
- Physicians and athletic trainers meeting
- Opening Celebration (if applicable)
- Table Staff Operations meeting
- Officials meeting

### THURSDAY – \*

- Security meeting
- Floor ops, security and videographer meeting
- Weigh-Ins and medical checks
- Table staff meeting with officials
- Media credential pick-up



- NCAA fan festival
- First session of competition
- Future hosts meeting
- Second session of competition

#### **FRIDAY – \***

- Security meeting
- Media credential pick-up
- NCAA fan festival
- Weigh-Ins and medical checks
- Third session of competition
- Table workers meeting
- Floor ops, security and videographer meeting
- ESPN/NCAA/LOC television meeting
- Awards meeting
- Fourth session of competition
- Press conferences following all semifinal matches

#### **SATURDAY – \***

- Media credential pick-up
- NCAA fan festival
- Weigh-Ins and medical checks
- Floor ops, security and videographer meeting
- Fifth session of competition
- Informal social brunch for participating student-athletes and coaches (if applicable)
- Awards presenters meeting and reception
- Grand March (Parade of All-Americans)
- Sixth session of competition
- Awards ceremony
- Press conferences after all championship matches

\*Schedule is subject to change.



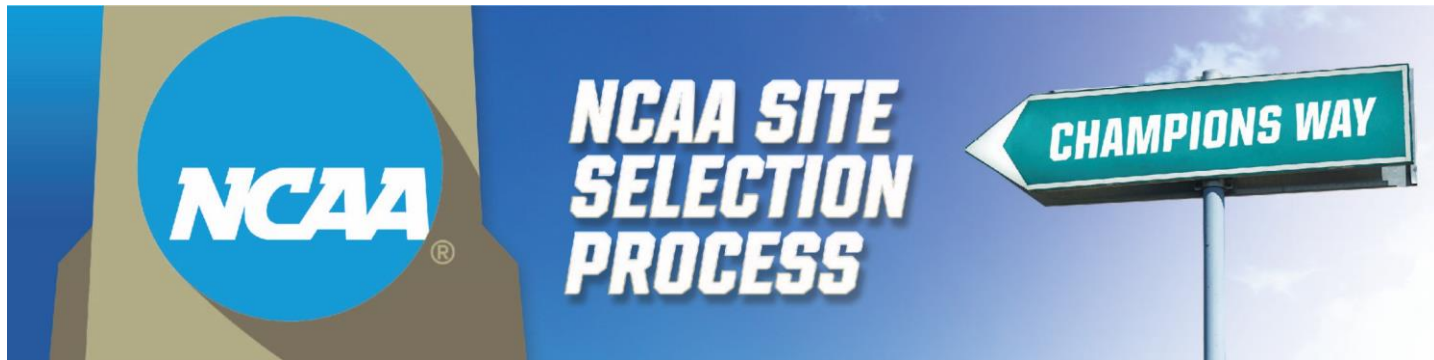
# NCAA SITE SELECTION PROCESS



## SECTION XI: TICKET POLICY/OPERATIONS

NCAA DIVISION I WRESTLING CHAMPIONSHIPS SEATS/TICKET ALLOCATION BREAKDOWN	
GROUP	TICKETS
NCAA	1,000 tickets
Hosts	500 tickets
Teams	10,000 Allocated up to a maximum of 80% of the venue (tickets – excludes suites and participant seating)
Wrestling Alliance (NWCA, NWHOF, USA Wrestling)	1,000 tickets
General Public	2,000 tickets
Student-Athletes and Participants	500 seats (seats are killed, with no revenue generated)

1. **Ticket Design/Printing.** The NCAA will manage the design and printing for championship tickets, assigning specific duties to the LOC/host and competition venue as needed. The NCAA will forward artwork of the proposed ticket design to the LOC/host and competition venue for review and input. The NCAA logo shall be the only logo used on the front or back of the tickets unless specifically authorized by the NCAA. The name of the host institution/conference may be printed on the front of the ticket(s) and/or on the cover of the ticket booklet. The NCAA will coordinate the printing of the tickets unless the NCAA directs the LOC/host or competition venue to coordinate the printing. The LOC/host shall incur all expenses associated with ticket printing.
2. **Ticket Pricing.** With input and a recommendation from the LOC/host, the NCAA shall establish all ticket prices, including tickets for suites and standing room only. One hundred percent (100%) of the revenues from ticket sales shall be included in the championships receipts to help offset the NCAA guarantee, championship expenses, and further revenue sharing opportunities. As further noted in Section VII - Government Guarantees, revenue from the sale of championship tickets and championship-related event tickets will be exempt from sales, amusement, entertainment taxes and other surcharge obligations to the extent possible. The NCAA is a 501c(3) tax exempt organization and the bid respondents shall specify any state or local tax exemption that will be granted to the NCAA. If a tax exemption is not applicable, then all applicable taxes and rates shall be disclosed (disclose in the sport-specific facility questionnaire) and any increases in the tax rates from the time the bid submission shall be absorbed by the bid respondent or rebated back to the NCAA if bid respondent is approved for a NCAA championship.



3. **Control of Ticket Sales.** The NCAA shall control all ticket sales for the championship, assigning specific duties to the LOC/host and competition venue as needed. The LOC/host and competition venue shall cooperate fully with the NCAA's official ticketing vendors and/or ticketing partners (e.g., primary ticket sales system provider, official ticket and hospitality package provider, official ticket exchange). The NCAA shall not be responsible for securing an exemption to any exclusive contracts the LOC/host, competition venue or surrounding areas/facilities might have, nor will the NCAA be responsible for any buyout or other means necessary to secure such an exemption.

Admittance to the competition venue on game days will be by ticket or NCAA-issued credential only. Every person, two years of age and older, must have a ticket to enter the facility. Entry will be at the facility's discretion, unless proof of age is provided. Those under two must be accompanied by a person with a valid admission ticket. Unless specifically granted an exception, the NCAA requires that the competition venue utilize a ticket scanning system at all general public access points into the competition venue. The host venue system will be used for access control, box office walk up sales and day of event issue resolution in the box office.

4. **Control of Venue Seating.** The NCAA shall control all seating assignments within the competition venue, including club seating, press boxes, hospitality clubs and restaurants.

The NCAA shall be responsible for determining the allocation and the location of all ticket allotments.

The LOC/host or competition venue may not re-sell allotted championship game tickets at any price, nor may enter into a sponsorship agreement or hospitality/travel package agreement with any ticket broker, tour packager or other secondary ticket marketer to provide championship tickets in return for other considerations unless specifically authorized by the NCAA.

5. **Suites.**
  - a. At the time of the bid, the competition venue shall stipulate a minimum of two complimentary private viewing suites available for the sole use of the NCAA or its designees. Preferred consideration will be given to those sites offering additional suites for NCAA use. All revenue from such suites will belong to the NCAA.
  - b. The NCAA will provide tickets, as necessary to the LOC/host and/or competition venue for those suite holders displaced to fulfill the NCAA suite seat requirements.
  - c. Subject to NCAA approval, suites not made available to the NCAA or its designees shall remain under the control of the competition venue, but the face value ticket revenue for such suite seats will belong to the NCAA.



# NCAA SITE SELECTION PROCESS



- d. Suite holders will have the opportunity to purchase tickets for the suite to which they have purchased tenant rights. The venue's box office staff if assigned by the NCAA, shall solicit and confirm suite purchases by suite holders. At that time, suites not purchased by suite holders will be made available to the NCAA for additional use/sales opportunities in accordance with the agreed upon financial parameters.

## 6. LOC/Host Ticket Policies.

- a. **Allocation.** The NCAA shall allocate to the LOC/host a maximum of 10% of the saleable competition venue seats. These tickets shall be used to accommodate LOC/host guests, including but not limited to local contributors. The LOC/host shall be responsible for the cost of allocated tickets.
- b. **Budget Relief.** At its sole option, the NCAA shall notify the LOC/host of certain budget relief that may be provided in exchange for a reduction in the LOC/host ticket allotment.
- c. **Ticket Allocation Limitation.** No more than 20 tickets shall be made available from the LOC/host or competition venue to any one entity without NCAA approval.
- d. **Assignment Information.** The LOC/host shall provide the NCAA with the names of those individuals assigned to each seat within the LOC/host's ticket allocation.

## 7. Competition Venue Responsibilities.

- a. **Seating Manifest.** At the time of the bid, the competition venue shall forward the NCAA a complete ticket manifest with a PDF or CAD drawing of the venue's configuration and cooperate fully with any NCAA ticketing partners.
- b. **Broadcast Partner Site Survey.** The NCAA's broadcast partner, in conjunction with the NCAA and the competition venue, will conduct a site survey approximately nine months in advance of the championship to determine the host set location, camera locations and determine the need for "seat kills."
- c. **Final Manifest.** Upon completion of the site survey and determination of "kill" seats, the competition venue shall provide the NCAA with a final seating manifest, reflecting all saleable seats, available suites and available hospitality/party suites.
- d. **General Public Assignments.** Subject to NCAA approval, the assignment of general public seats is the competition venue box office's responsibility, unless directed otherwise by the NCAA. The seat locations shall be designated by the NCAA. The competition venue must be



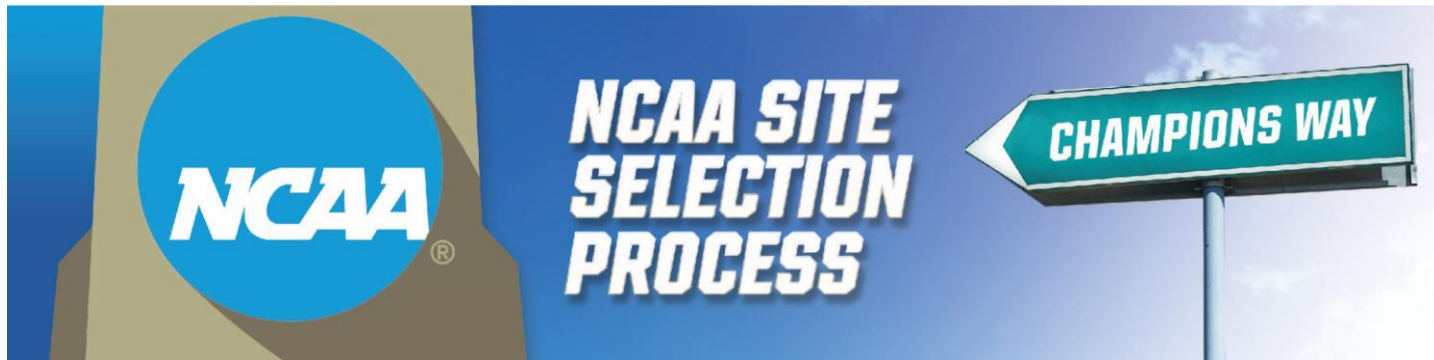
in compliance with all applicable city, state or federal laws and regulations including those concerning access and seating for the disabled and assist with inquiries from ticket holders in need of disabled tickets. Additionally, the box office shall assist with all lost, stolen, or misdirected ticket issues. The competition venue shall be responsible for the labor necessary, as well as costs incurred, to process and distribute lost, stolen, or misdirected tickets.

- e. **Sales Reports.** The competition venue’s box office shall be responsible for providing the NCAA with timely and accurate sales reports. The NCAA shall be responsible for determining the schedule in which reports will be received from the competition venue’s box office. The competition venue’s box office shall cooperate fully with the NCAA’s official ticketing vendors and/or ticketing partners in providing the reports.

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YES       NO       NO with Exception

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## SECTION XII: MARKETING PLAN/BUDGET

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1. **Marketing Plans.** Upon selection, the Host is required to submit a marketing plan for review and approval prior to activation by the NCAA marketing staff. Please refer to the appropriate marketing plan template as a guideline when submitting your plan for review.
2. **Budgets.** When the proposed budget is submitted, it should include a line item for marketing. The marketing budget should include, but not be limited to, the following items: marketing, advertising, printing costs, grassroots opportunities and promotions.
3. **Creative Process.** The NCAA will provide all creative/artwork in conjunction with the championship. This includes, but is not limited to print pieces, digital banners, email blasts, social media, promotional signage, etc.
4. **Radio/TV.** The NCAA will provide the television and radio commercials to assist in promoting and selling tickets to the championship. Several formats will be provided in order to allow for use over a variety of platforms (e.g., websites, broadcast, in venue, etc.). All spots will be made available for download via the NCAA FTP Site.
5. **Support Documents.** Hosts should refer to the following support documents when developing marketing plans and budgets: NCAA Research Snapshot, NCAA Ticket Promotional Use Guidelines, NCAA Sales Commission Guidelines, NCAA Social Media Guidelines, NCAA Marketing Best Practices, and NCAA Micro-Site Guidelines.
6. **Ticket Purchaser Data.** The LOC/Host shall send the ticket purchaser database to the NCAA upon request. All relevant customer information must be included: First Name, Last Name, Address, City, State, Zip Code, Country, Price Code, Ticket Type, Total Seats Purchased, Total Purchase Price and Seat Locations.





# NCAA SITE SELECTION PROCESS



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**SECTION XIII: TRANSPORTATION**

The hosts must provide a complimentary shuttle service for various groups as provided by the NCAA. This shuttle service would include airport transportation to and from the assigned hotel for a group including, but that may not be limited to, NCAA Wrestling Committee members, head table personnel, officials, and NCAA staff. A shuttle service must also be provided to and from the arena and the hotel for the officials, committee, staff, head table personnel, and VIP guests. If two parking spaces cannot be provided to each team it is preferred that a shuttle service be provided for members of the institution’s official travel party to and from the team hotel(s) and the arena on all days of competition. A system must also be developed to provide the media either complimentary reserved parking or a similar complimentary shuttle service if the hotel is not within walking distance. Finally, local transportation, shuttle or light rail programs should be made available for spectators at discounted rates.

As stated earlier, complimentary parking spaces also must be provided for NCAA needs (minimum of 50 complimentary parking spaces) and for all participating teams (ideally a minimum of two parking spaces per team – 170 spaces).

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# NCAA SITE SELECTION PROCESS



## SECTION XIV: VOLUNTEER NEEDS

There are 300+ volunteers needed for this championship and related events.

Functional Area	Number	Duty
Awards	8	Assist with awards presentation
Corporate Relationships	20	Exit Sampling Distribution
Fan Festival	8	Greeters/counters and photo op attendants
Fan Festival	2	Trainers for USA Wrestling Practice
Fan Festival	2	Mat cleaners
In-Venue Presentation	4-6	RESPECT Giveaway
In-Venue Presentation	1	National Anthem/Color Guard Liaison
In-Venue Presentation	2	Green Screen Shoot Runner
In-Venue Presentation	2-6	Game Production (graphics/runner/general help)
In-Venue Presentation	4+	Grand March
Marketing/Ticketing	2	Enter-to-Win Promotion
Mat Set-up	20	Competition, Practice, Warm-Up Area
Matside Table Workers	24 Total	Crew Chief Recorder Technician Video Review Communicator
Media	4-10	Runners/Mic Holders/Media Escorts
Media	2-4	Credential and Photo Vest Distribution
Media	1	Press Conference Moderator
Media	1	Brackets/Quotes Duplication and Distribution Coordinator
Media	2-3	Media Credential Labeling and Organization
NCAA Experience Hospitality	1	Event setup, greeters/counters
Sports Medicine	8-12	Trainers to cover practice/competition
Sports Medicine	1	Dermatologist
Team Registration	8	Check teams in
Tournament Operations	8	Mat cleaners
Player Guest Tickets	8	Assists in the distribution of player guest tickets



# NCAA SITE SELECTION PROCESS



## SECTION XV: FINANCIAL TERMS

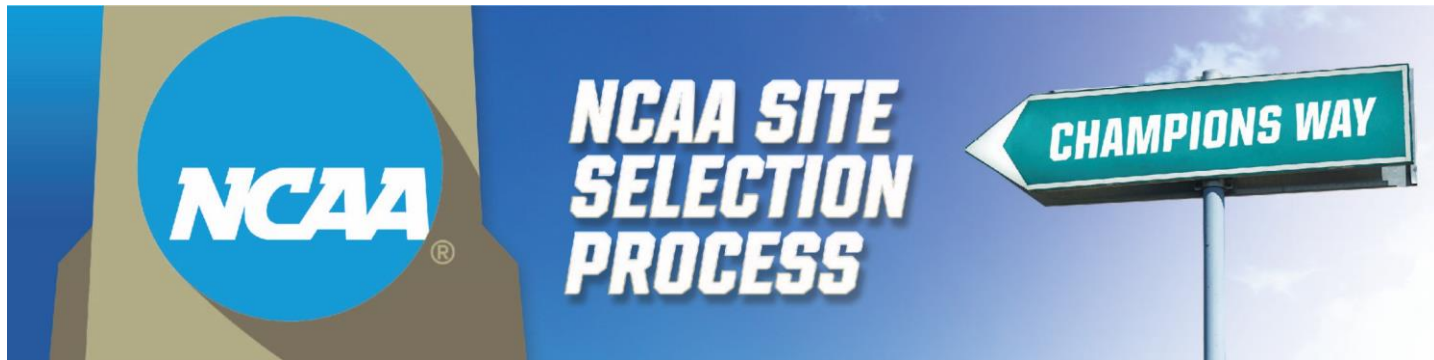
**Guarantee** – A minimum financial guarantee of \$3 million is required to host the Wrestling Championship. After gross receipts are determined, the NCAA will receive the established guarantee, followed by the host/LOC receiving the budgeted expenses or actual expense, whichever is less. Once both of those obligations have been met, if there are any remaining funds, the NCAA and the host/LOC will split those 80% for the NCAA and 20% for the host/LOC.

**Concessions Revenue** – A minimum of \$3 per session per attendee is required as additional revenue when hosting the championship. If alcohol is sold, 20% of gross revenue is required.

**Suite Revenue** – Preferred consideration shall be given to those hosts, competition venue and surrounding area/facilities that agree to provide a revenue share model with regards to suite lease, and suite food and beverage.

**Budget History** – The chart below contains the three-year average of expenditures for the championships.

Expenditures Three-Year Average	
Total Expenses	\$1,110,000
Promotion	\$25,000
Tickets	\$100,000
Facility	\$750,000
Personnel	\$55,000
Entertainment	\$130,000
Equipment	\$45,000
Officiating Expenses	\$5,000



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YES NO NO with Exception

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## SECTION XVI: AGREEMENT TO TERMS AND CONDITIONS

**PLEASE NOTE:** The Division I Wrestling Committee will consider bids for multiple years and/or single year bids. Please indicate the year(s) in which you are interested in serving as host:

\_\_\_\_\_ 2027 (March 18 - 20) \_\_\_\_\_ 2028 (March 16 - 18)

The championship host agrees to all terms and conditions as outlined above in the Championship Bid Specifications Agreement.

Agree          Disagree

In addition to this form, please submit the following:

- Online key contact form.
- Online proposed budget and financial report.
- Facility site questionnaire.
- Pictures of the arena, including the scoreboard/video board.
- Description of the arena sound system.
- Description of the arena markings, including logos. Please also list the floor dimensions of the arena in a wrestling configuration.
- Diagram of the facility that indicates seating (including the number of private suites, if available), and a color-coded map of the arena with designated locker rooms, media and photographer work areas, weigh-in area, medical/skin check area, hospitality area for coaches, student-athletes, media and volunteers, location of the head table, etc. delineated.
- Outline of the local organizing committee structure (organizational chart).
- Marketing/promotions plan and marketing contact information.
- Supporting events plan.
- Information regarding hotel accommodations, restaurant facilities and accessibility.
- Professional lighting survey of the venue taken within the last year. Professional sports arenas that host NHL, NBA and NFL contests are exempt from this NCAA broadcasting mandate.



**SIGNED:**

Sponsoring Agency Representative \_\_\_\_\_

Agency \_\_\_\_\_

Address (Please list street, city, state and zip code for overnight mail.)

\_\_\_\_\_

Telephone Number (\_\_\_\_\_) \_\_\_\_\_ Facsimile Number (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

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