

CHAMPION YOUR CITY

NCAA® SITE SELECTION PROCESS



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BUDGETS



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SESSION TOPICS

- Host Reporting System
- Budget Types
- Concessions / Alcohol Sales
- Taxes
- Facility Fees
- Reporting / Reimbursements / Audits
- Budget Q&As



HOST REPORTING SYSTEM

Division II Men's Golf [Rounds Bids](#) 1 - DI CA Test

[Print Bid](#)

<-- MENU -->

[Main](#) [Summary](#) [Change Log/Notes](#) [Documents](#) [Accounting](#)

	Budget	Actuals
Receipts	\$0.00	\$0.00
Expenditures	\$0.00	\$0.00

SUMMARY CALCULATION SUPPLEMENT

LOC pays school honorarium? ☐

1. Gross receipts
2. Actual Disbursements

[main](#) [Summary](#) [Change Log/notes](#) [Documents](#) [Accounting](#)

	Budget	Actuals
Receipts	\$0.00	\$0.00
Expenditures	\$0.00	\$0.00
Promotion	\$0.00	\$0.00
Tickets	\$0.00	\$0.00
Facility	\$0.00	\$0.00
Personnel	\$0.00	\$0.00
Entertainment	\$0.00	\$0.00
Media	\$	\$
Pregame, Halftime and Postgame	\$	\$
Meetings	\$	\$
Luncheons and Banquets	\$	\$
Participant Refreshments	\$	\$
Add Others		
Equipment	\$0.00	\$0.00
Officiating Expenses	\$0.00	\$0.00

SUMMARY CALCULATION SUPPLEMENT

LOC pays school honorarium? ☐

BUDGET TYPES

- Standard
- Stipend
- Equity
- Other Considerations:
 - Guarantees
 - Honorariums



CONCESSIONS / ALCOHOL SALES

- Requirements to sell alcohol
 - Division I / National Collegiate only
 - Existing capabilities
 - Insurance / indemnity agreement
- Alcohol sales → concession sales
- Per cap on ticket sold
- Bid evaluation



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TAXES

- NCAA – Federally recognized not-for-profit
- Taxes on admissions
- Taxes on goods and services
 - State
 - County
 - City
 - Other local



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FACILITY FEES

- Facility fees
 - For debt service or operating expenses?
 - Enforced by local law or statute
 - Per session or per ticket



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REPORTING / REIMBURSEMENTS / AUDITS

- Submission of actual expenses with support
 - Due within 60 days
- Reviewed by NCAA staff
 - Once approved, payment sent within a week
- All subject to audit



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Q & A

- Questions?



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NATIONAL CHAMPION



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