

## NCAA Division III Positioning Statement

### Follow your passions and discover your potential.

The college experience is a time of learning and growth – a chance to follow passions and develop potential. For student-athletes in Division III, this happens most importantly in the classroom, through earning an academic degree. The Division III experience provides for passionate participation in a competitive athletic environment, where student-athletes push themselves to excellence and build on their academic success with new challenges and life skills. And student-athletes are encouraged to pursue the full spectrum of opportunities available during their time in college. In this way, Division III provides an integrated environment for student-athletes to take responsibility for their own paths, follow their passions and find their potential through a comprehensive educational experience.

## NCAA Division III Membership Requirements

Institutions with 1,000 or more students must sponsor six sports for all male/mixed teams and six sports for all female teams. This must include at least three team sports per gender.

Institutions with enrollment of less than 1,000 students must sponsor five sports per gender, including at least three team sports.

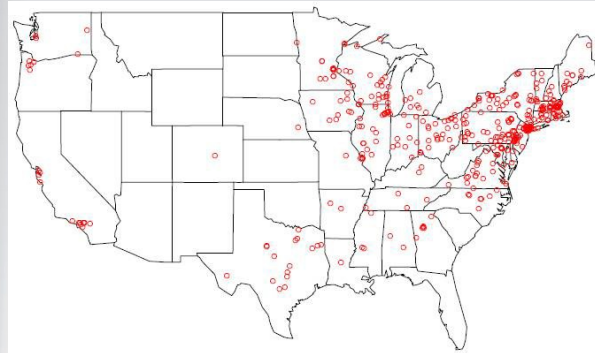
Active member institutions must be represented by a voting delegate at the NCAA Convention business session each year and by at least one institutional staff member at NCAA Regional Rules Seminar every three years.

Active member institutions are responsible for completing the NCAA Institutional Self-Study Guide (ISSG) at least once every five years. Additionally, all head coaches and athletics administrators with compliance responsibilities must complete the NCAA Division III Rules Test annually.

The NCAA Division III Membership Committee is responsible for performing audits of membership requirements.



## Distribution of NCAA Division III Institutions



## NCAA Division III Governance Contacts:

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## Division III

DISCOVER | DEVELOP | DEDICATE

# Division III Best Practices Guide for Presidents and Chancellors

## NCAA Division III Legislative Cycle

Amendments to the NCAA Division III bylaws require presidential sponsorship. This is done in one of three ways: (1) Through the governance structure (Presidents Council); (2) By sponsorship by 20 or more member institutions; or (3) By sponsorship by two or more conferences.

July 15

July 15

Membership sponsored proposals due

August 15

Initial Publication of Proposed Legislation (IPOPL) -  
Membership Sponsored Proposals

August 15 - September 15  
Sponsor Modification Period

September 23

Second Publication of Proposed Legislation (SPOPL) -  
Membership and Presidents Council Sponsored Proposals

September 23 - November 1  
Amendment-to-Amendment Period

November 15  
Official Notice

Third Week of January  
NCAA Convention

## Division III Facts and Figures

- Institutions:
  - 438 Active members; 44 Multisport conferences;
  - 20% Public institutions; 80% Private institutions;
- Median Institution Enrollment:
  - 2,601
- Average Number of Sports Sponsored Per Institution:
  - 19
- Average Number of Participants Per Institution:
  - 448
- Average Total Operating Expenses:
  - With Football: \$4,100,000
  - Without Football: Total: \$2,300,000

## Annual Reporting Responsibilities

Form	Who Is Responsible	Due Date
NCAA Graduation Rates (student-body and student-athletes)	Designated Institutional Personnel	June 1
Financial Aid Electronic Report	President/Chancellor and Financial Aid Administrator	July 1 - Sept. 15
Sports Sponsorship and Demographic Report	Athletics Director	August 1
Student-Athlete Statement	Student-Athletes (SA)	Before SA's first outside competition
Drug-Testing Consent	Student-Athletes	Before SA's first outside competition
Student-Athlete Affirmation of Eligibility	Athletics Director and Head Coaches	Before SA's first outside competition
General Amateurism and Eligibility Form for International and Select Student-Athletes	SAs, Eligibility Certification Official and Head Coaches	Before SA's first day of practice or outside competition
SA Health Insurance Portability and Accountability Act (HIPPA) Authorization	Student-Athletes	Before SA's first outside competition
Division III 70% Scheduling Requirement Form	Athletics Director	December of previous year
NCAA Financial Reporting Form	Initial contact to President/Chancellor with copy to Athletics Director	January 15
Campus Sexual Violence Annual Attestation	President/Chancellor, Athletics Director, Campus Title IX coordinator	May 15
Attestation of Compliance	President/Chancellor and Athletics Director	October 15

## Suggested Talking Points for the President/Chancellor & Athletics Director

### BUDGET ISSUES

Request a copy and overview of the most recent budget.

Is the budget comparable to other conference institutions?

Are student-athletes responsible for any fundraising? If so, how much?

Does athletics work with the development office on fundraising?

### STUDENT-ATHLETE WELL-BEING Request/review

samples of practice & athletic training schedules. Is the Student-Athlete Advisory Committee (SAAC) active and effective? What is the relationship between athletics and residence life? Are student-athletes' needs being met?

What are the meal plan options and dining hall hours? Are the student-athletes' needs being met?

Are student-athletes included in conversations about legislation? Are there personnel issues within athletics that I should be aware of? Do we send student-athletes to NCAA leadership conferences?

### PERSONNEL

How effective is our faculty athletics representative (FAR)?

What is the relationship like between the FAR and coaches? Between the FAR and student-athletes?

How effective is our senior woman administrator (SWA)?

What is the relationship like between the SWA and coaches? Between the SWA and student-athletes?

How effective is our athletic training? Are there health or safety concerns?

Who on campus serves on NCAA or conference committees?

Do we have any part-time coaches?

### CONFERENCE INFORMATION

How does our conference function?

Who in the conference serves on NCAA committees?

Do we take advantage of conference grant funding?

Who chairs the conference presidential oversight group?

Who in the conference is on the Division III Presidents' Advisory Group?

### OTHER

What is our institution doing to meet compliance obligations?

Have we reported any violations?

What is the relationship between athletics and the admissions office?

What are the policies of the admissions office related to athletics?

Does athletics have any "special admissions?"

What is the relationship between athletics and the financial aid office? When did we last complete the Institutional Self Study Guide (ISSG)? Request a copy of the most recent ISSG.

What is the president's role in the ISSG?

What percentage of students are student-athletes?

What is the male to female ratio of students?

Do we have a booster club?

Have we ever received an NCAA Division III women and ethnic minority internship or matching grant?